



Town of Farmville

Town Council

August 10, 2022 at 7:00 PM
Council Chamber of the Town Hall
116 North Main Street, Farmville, VA

AGENDA

- 1. Call to Order and Welcome Guests**
- 2. Invocation by Rev. Bill McIntosh, Pastor of New Life Assembly of God Church**
- 3. Pledge of Allegiance led by Vice-Mayor Reid**
- 4. Roll Call**
- 5. Public Hearing**
 - a. ZTA22-001 Changes to Height Regulations
 - b. ZTA22-002 Changes to Sign Regulations
 - c. Amended Ordinance No. 195 - Establishes a Rebate for Residential and Commercial Connections to Town Water/Sewer System
- 6. Public Comment Period - Please Limit Comments to Three Minutes**
 - a. August 10, 2022 Guests Sign-up Sheet
- 7. Request Approval of the Consent Agenda**
 - a. Draft Minutes of the July 6, 2022 Work Session, July 13, 2022 Regular Council Meeting, and AMENDED Minutes of the June 8, 2022 Regular Council Meeting.
- 8. Request Approval of the Finance Report**
 - a. Finance Report
- 9. OLD BUSINESS**
 - a. Request Approval to Adopt Ordinance No. 212 Adding Section 29-22.1 of Article III and Amending Section 29-31 of Article IV of Chapter 29-Zoning and Subdivision
 - b. Request Approval to Adopt Amended Ordinance No. 195 - Rebate for Residential and Commercial Connections to Town Water/Sewer System
- 10. NEW BUSINESS**
 - a. Discussion: Paving the parking lot on South Main Street
 - b. Discussion: Possible Cancellation of the October 5, 2022 Work Session
 - c. Discussion: Filling Farmville Industrial Development Authority vacancies
 - d. Request Authorization for Town Manager to Sign a Contract with Nash Surveying Services, PLLC
- 11. Staff Reports**
- 12. Standing Committee Reports**

13. Comments by the Mayor and Members of Town Council

14. Closed Session

- a. Closed Session 2.2-3711 (A)(3) Discussion or consideration of the disposition of publicly held property

Farmville Town Council

Public Hearing Notice

The Farmville Town Council will hold public hearings on Wednesday, August 10, 2022, at 7:00 PM in the Council Chamber, located on the second floor of the Town Hall, 116 North Main Street, Farmville Virginia to receive public comment on the following items:

ZTA22-001- Changes to height regulations- Public hearing for a Planning Commission recommendation on an ordinance amendment to amend height regulations by adding *Section 29-22.1- Additional height regulations*. to regulate the height of certain structures and architectural features and provide more definitive measurements where none exist currently for said structures and features.

ZTA22-002- Changes to sign regulations- Public hearing for a Planning Commission recommendation on an ordinance amendment to amend certain sign regulations contained in *Section 29-31- Signs* to increase sign area and height regulations in the B-2 and B-3 districts, and to regulate political and campaign signs.

Amended Ordinance No. 195 - Amends the originally adopted Ordinance No. 195 that established a rebate for residential and commercial connections within the corporate limits of the Town of Farmville to the town water/sewer system in the amount of \$1,000 per tap for those water and/or sewer taps purchased between April 1, 2020 and September 30, 2021, upon written proof of a building permit to construct a residence and issuance of a Certificate of Occupancy for new construction, and/or upon written proof that an existing residence is hooked up to the Town water/sewer system. And deletes the requirement of “no later than March 30, 2022”.

Due to the length of the proposed amendments, they are not published as part of this notice. Copies of the proposed amendments may be obtained or reviewed on the Town’s website or by contacting the Clerk of Council at (434) 392-9465.

The Farmville Town Council will consider the amendments following each public hearing. Any person(s) wishing to comment on the above matter should plan to attend this meeting or submit written comments. If you do not feel comfortable attending the meeting, you can participate by contacting the Clerk of Council and ask to participate in the public hearing by phone. Once a person has formally made this request, they will be provided a conference call number. Please send your requests to Mary McKay at mmckay@farmvilleva.com or by calling (434) 392-9465 by 4:00 p.m. on Wednesday, August 10, 2022.

Questions and comments related to this public hearing may be directed to the Town Manager’s Office, 116 North Main Street, PO. Drawer 368, Farmville, Virginia, 23901 or by calling (434) 392-5686, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

It is the intent of the Town to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact C. Scott Davis, LP.D., Town Manager, at (434)392-5686, prior to the meeting.



**Public Comments
Town Council Meeting
August 10, 2022
Guests Sign Up Sheet
(Please limit comments to three minutes)**

<i>Name</i>	<i>Address</i>	<i>Topic</i>	<i>Via</i>



Town of Farmville

Agenda Item Summary

MEETING DATE: August 10, 2022

ITEM NUMBER: 7.a. – Draft Minutes of the July 6, 2022 Work Session, July 13, 2022 Regular Council Meeting, and AMENDED Minutes of the June 8, 2022 Regular Council Meeting.

BACKGROUND: The Consent Agenda includes the Draft Minutes of:

The Regular Council Work Session held on July 6, 2022,
the Regular Council Meeting held on July 13, 2022, and

the Amended Minutes from the Regular Council Meeting held on June 8, 2022.

RECOMMENDATION: Approve the Consent Agenda, as presented.

FISCAL IMPACT:

ATTACHMENTS:

1. 2022-07-06 Work Session Minutes-DRAFT
2. 2022-07-13 Council Meeting Minutes-DRAFT
3. 2022-06-08 Council Meeting Minutes-AMENDED

REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL
HELD ON JULY 6, 2022

At the regular work session of the Farmville Town Council held on Wednesday, July 6, 2022, at 11:00 AM, in the Council Chamber of the Town Hall, 116 North Main Street, Farmville, Virginia, there present were Mayor D.E. Whitus, presiding, and Council members D.L. Hunter, T.M. Pairet, A.D. Reid, B.R. Vincent, G.C. Cole, and D.E. Dwyer.

Staff present were Town Manager C. Scott Davis, Chief of Police Andy Ellington, Director of Finance Julie Moore, IT Support Ashley Austin, Deputy Clerk Jacqueline Vaughan, and Clerk Mary McKay.

Mayor Whitus called the work session to order.

The Clerk called the roll, noting Council member S.O. Amos as absent.

INTRODUCTION OF FARMVILLE POLICE DEPARTMENT NEW OFFICERS

An introduction of the Department's new officers was made by Chief of Police Andy Ellington. Officer Kelsey Snead and Officer Dante Parker were introduced and then welcomed by Mayor Whitus.

DISCUSSION: COMMUNITY DEVELOPMENT FEE SCHEDULE

For discussion purposes, Town Manager reported on the details of the fee schedule and noted the purpose of the fees is to recoup some of the costs incurred so taxpayers don't solely pay for a service that would be for a single individual or entity. A comparison listing of fees of other localities was provided to Council members. After discussion, Mr. Hunter inquired if a review could be made of some of the major fees for services that were provided in the last year or two to see what monies would be recouped. Town Manager advised an estimate on some of these fees could be provided to Council.

ADOPT RESOLUTION 2022-07-01 POLICE VEHICLE CAPITAL LEASE PROGRAM

Mr. Hunter made a motion to approve the request to adopt Resolution 2022-07-01 Police Vehicle Capital Lease Program, seconded by Mr. Reid, and with a recorded vote of Council members Vincent, Reid, Pairet, Hunter, Dwyer, and Cole voting "yes", the motion passed.

BACKGROUND: Town Manager reported a resolution is needed for the financing company to lease five vehicles for this budget year.

Farmville Town Council
Work Session of July 6, 2022

INCUMBENCY CERTIFICATE/CORPORATE RESOLUTION

I, Mary McKay, Town Clerk of Town of Farmville, VA a Virginia Municipal Corporation (herein the "Corporation"), do hereby certify:

1. That I am the duly appointed, qualified and acting Town Clerk of the Corporation and have the custody of the corporate records, minutes and corporate seal.
2. That the following named person(s) has/have been properly designated, elected and assigned to the office in the Corporation as indicated below; that such person(s) hold(s) such office at this time and that the specimen signature appearing beside the name of each officer is his or her true and correct signature.

NAME	TITLE	SIGNATURE
C. Scott Davis	Town Manager	_____

3. That a meeting of the Town Council of the Corporation (the "Council") was duly called, convened and held on 7/6/2022 at which meeting a quorum was present and voted throughout and approved the following resolution:

WHEREAS, the Council has determined it is in the best interest of the Corporation to undertake the financing of the purchase of police vehicles (the "Project"), and the Town Manager has now presented a proposal for the financing of such Project;

WHEREAS, HomeTrust Bank has indicated its willingness to provide financing for the Project in accordance with its proposal dated June 15, 2022. The amount financed shall not exceed \$180,000, the annual interest rate (in the absence of default or change in tax status) shall not exceed 2.75%, and the financing term shall not exceed five years from closing;

WHEREAS, the Corporation wishes to enter into a Municipal Lease and Option Agreement ("Lease") dated 7/8/2022 by and between HomeTrust Bank as "Lessor" and Town of Farmville, VA as "Lessee";

WHEREAS, all lease payments due by the Corporation pursuant to the Lease for fiscal year ending June 30, 2023 are within an available, unexhausted and unencumbered appropriation;

NOW, THEREFORE, BE IT RESOLVED, that the Corporation be, and hereby is, authorized to enter into the Lease with HomeTrust Bank for a period of 5 years, and be it further;

RESOLVED, that the above named officer(s) of the Corporation be, and hereby is/are authorized, empowered and directed to sign on its behalf, the Lease and any addenda, schedules, notes, UCC Financing Statements or any other instruments issued under the provision of the Lease and any other instrument or document which may be necessary or expedient in connection with the fulfillment of the provisions of the Lease; also to include the Director of Finance to be included in the signing of any disbursements, and be it further;

RESOLVED, that the Corporation has not and will not issue more than \$10 Million in debt during the calendar year in which the Lease is written, in order that this transaction be in compliance with the "Small Issuer Exemption" as defined in Section 265(b) of the *Internal Revenue Code of 1986*, as currently amended.

IN WITNESS WHEREOF, I have duly executed this certificate and affixed the seal hereto this 7/8/2022.

Seal of
Corporation

Town Clerk

Date: 7/8/2022

REQUEST AUTHORIZATION FOR TOWN MANAGER TO SIGN A CONTRACT WITH LABELLA

Mr. Reid made a motion to authorize the Town Manager to sign a contract with LaBella, seconded by Mr. Dwyer, and with Council members Cole, Dwyer, Hunter, Pairet, Reid, and Vincent voting “yes”, the motion passed.

BACKGROUND: Town Manager reported the Town currently is under contract with LaBella, the engineering firm for the closed landfill. The authorization request is to sign a renewal contract with LaBella. Town Manager reported the renewal contract is a budgeted item.

Mr. Pairet inquired if there will be an end date for the engineering services. Town Manager reported ongoing services are needed due to some higher-level gas readings. Some groundwater monitoring continues due to some leakage that the Town is trying to correct. Mr. Pairet inquired if this is the “best-case scenario as far as cost in monitoring and taking care of our landfill.” Town Manager advised there are still certain requirements to meet during the post closure that the Town will be always responsible for.

DISCUSSION: PROPOSE NEW SCHOOL ZONE SPEED MONITORING DEVICES FOR GRIFFIN BLVD

Mr. Hunter made a motion to have an Ordinance drafted for the speed monitoring devices and signage to be ordered, seconded by Mr. Cole, with all Council members voting “aye”, the motion passed.

BACKGROUND: Chief of Police Andy Ellington reported on a topic recently discussed at the last Public Safety Committee Meeting of a proposal for speed enforcement cameras. A two-day study was completed on Griffin Boulevard, in the school zone behind Longwood University. Chief reported on the civil fine process, the statistics from the study, and the associated costs and savings for the Town. The proposed area will be from High Street to Edmunds Street on Griffin Boulevard.

DISCUSSION: TRANSFERRING FUNDS OVER TO LOCAL GOVERNMENT INVESTMENT

Town Manager noted the Town’s financial policies allow for investment in the Local Government Investment Pool. Finance Director advised with LGIP, all governments can invest and pull their funds together to get better rates. Currently the Town is earning .015 interest on its accounts at the bank and the LGIP interest rate is significantly higher at 1.7%. If a request is made for funds at 10:00 AM, monies are available by 3:00 PM the same day. Finance Director suggested to move the ARPA money and any restricted funds to LGIP to earn a better interest rate.

DISCUSSION: UTILITY ADJUSTMENT POLICY

Town Manager reported on the proposed changes. The policy would be updated to reflect how the utility adjustment requests are processed. Each adjustment would cover one incident instead of one billing cycle, and an adjustment would be made only if the usage that was billed is at least 150% of the average usage for the account. The appeal process in Section 5 of the policy would be updated to make it more staff oriented instead of having to come to Council for appeals. The proposed policy changes were discussed at the June 30, 2022 Finance and Ordinance Committee meeting. Mr. Pairet suggested that accounts that are affected be in good standing before adjustments are made. Finance Director reported on the new application process for adjustments which would include submitting supporting documentation for the request. Town Manager noted a Resolution will be brought forward to the July 13, 2022 Regular Council Meeting.

DISCUSSION: AMENDMENTS TO THE ZONING ORDINANCE

Town Manager reported the Planning Commission held a Public Hearing and reviewed some changes to the current zoning ordinance, specifically changes to height regulations and changes to sign regulations. The ordinance needed to be adjusted as there was a need for some larger signs. The proposed changes include height regulations for certain structures. Town Manager noted the changes as recommended by the Planning Commission, and a Public Hearing for the proposed ordinance is set for the August 10, 2022 Regular Council Meeting.

Mr. Cole noted, as mentioned at the last Finance and Ordinance Committee meeting, a possible issue of being too restrictive in limiting new flagpoles to a height of 20 ft. Town Manager advised the size and height of the flagpole regulates the size of the flag that may hang from the pole.

DISCUSSION: REQUEST TO EXTEND ORDINANCE NO. 195 DEADLINE

Mr. Cole made a motion to authorize the Town Manager to move forward with amending Ordinance no. 195 to extend the timeline, seconded by Mr. Hunter, and with all Council members voting “aye”, the motion passed.

BACKGROUND: Town Manager reported on a request made to Council from the VanRomondts which would require an adjustment to Ordinance no. 195 which set the reimbursement and the time period for sewer/water taps received at the onset of the COVID pandemic. The Town Attorney was asked to review the Ordinance to see if it could be extended. A new ordinance would need to be passed extending the timeline for all eligible individuals. Town Manager noted of those

who purchased the taps by the time that was specified, the VanRomondts were the only individuals who did not receive their occupancy permit by the deadline. After some discussion, Mr. Cole noted the Finance and Ordinance Committee recommended extending the timeline.

OTHER MATTERS THAT MAY COME BEFORE THE COUNCIL

Town Manager reported meeting with the Prince Edward County Administrator concerning the non-profit organization, the Mary E. Branch Community Center. The group is wanting to move forward in finding ways to rehabilitate the Mary E. Branch school building and the Town of Farmville and Prince Edward County are trying to assist them. There is a grant opportunity for an Industrial Revitalization Fund Grant through the Department of Housing and Community Development (DHCD) with a mid-August deadline. A locality can assist the non-profit group and apply for the grant. Town Manager reported a Resolution will be brought forward at the July 13, 2022 Council meeting seeking that the Town apply for a grant through DHCD. A discussion was held on the matching funds for the grant.

Mr. Reid made an inquiry on the Fireworks After Dark event held on July 2, 2022. Chief of Police Andy Ellington reported the downtown event was a huge success with many positive comments being received. No incidents were reported.

Mr. Hunter made a motion to adjourn, Mr. Dwyer seconded, and with all Council members voting “aye”, the meeting adjourned at 11:47 AM.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Mary H. McKay, Clerk

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON JULY 13, 2022

At the regular meeting of the Farmville Town Council held on Wednesday, July 13, 2022, at 7:00 p.m., in the Council Chamber of the Town Hall, 116 North Main Street, Farmville, Virginia, there present were Mayor D.E. Whitus, presiding, and Council members T.M. Pairet, A.D. Reid, B.R. Vincent, S.O. Amos, D.E. Dwyer and D.L. Hunter.

Staff present were Town Manager C. Scott Davis, Chief of Police Andy Ellington, Town Attorney Gary Elder, Director of Finance Julie Moore, Director of Public Works Robin Atkins, IT Support Ashley Atkins-Austin, Deputy Clerk Jacqueline Vaughan, and Clerk Mary McKay.

Mayor Whitus welcomed guests and announced Rev. Matthew Sorenson, Pastor of St. John's Lutheran Church, would provide the invocation, followed by the Pledge of Allegiance led by Vice-Mayor Reid.

The Clerk called the roll, noting Council member G.C. Cole as absent.

PUBLIC COMMENT PERIOD

Ms. Flora Lopez called in to provide a recording from someone detained for one and one-half years in the Immigration Centers of America (ICA)-Farmville and offered an interpreted testimony which included wanting the Detention Center to be shut down.

Ms. Dina Cruz called in to provide a testimony from Carlos who was detained for two years in the Immigration Centers of America (ICA)-Farmville. The testimony noted conditions Carlos experienced at the facility.

Mr. Ian Austin called in to read a testimony from Ms. Angelina Marquez concerning the Immigration Centers of America (ICA)-Farmville. Ms. Marquez' testimony included that the Detention Center in Farmville should not reopen.

With no one else signed up or wishing to speak, the Mayor closed the Public Comment Period and returned the meeting to the regular order of business.

REQUEST APPROVAL OF THE CONSENT AGENDA

On a motion by Mr. Hunter, seconded by Mr. Vincent, and with all Council members voting "aye", the consent agenda was approved as presented. The consent agenda includes the draft minutes of the June 1, 2022 Work Session, the June 8, 2022 regular Town Council meeting, and the June 15, 2022 Special Meeting.

REQUEST APPROVAL OF THE FINANCE REPORT

The Finance Director reported on the June Financial Report which was provided to Council. The preliminary report does not contain all the year-end adjustments to be made and will be reissued after the audit is completed and all adjustments have been made. The audit is scheduled for the first week of September.

ADOPT RESOLUTION 2022-07-02 REVISE UTILITY ADJUSTMENT POLICY

On a motion by Mr. Vincent to adopt Resolution 2022-07-02 approving the revised Water and Wastewater Utility Adjustment Policy, seconded by Mr. Hunter, and with a recorded vote of Council members Dwyer, Hunter, Pairet, Reid, Vincent, and Amos voting “yes”, the motion was approved.

BACKGROUND: The Town Manager noted Council reviewed the proposed policy at the July 6, 2022 Work Session.

The policy would be updated to reflect how the utility adjustment requests are processed. Each adjustment would cover one incident instead of one billing cycle, and an adjustment would be made only if the usage that was billed is at least 150% of the average usage for the account. The appeal process in Section 5 of the policy would be updated to make it more staff oriented instead of having to come to Council for appeals.

Resolution #2022-07-02

Approving the revised Water and Wastewater Utility Adjustment Policy

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town Manager and Finance Director are hereby authorized to implement the revised operational policy for water and wastewater utility adjustments as provided in the attached document.
2. This resolution shall be in full force and effect upon approval.

Approved:

Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. “Chuckie” Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.

The Honorable Brian Vincent _____.

The Honorable Donald L. Hunter _____.

The Honorable Greg Cole _____.

DISCUSS AND APPROVE THE TOWN MANAGER SIGN LEGAL REPRESENTATION LETTER FOR CHARTER CHANGE

Mr. Pairet made a motion for the Town Manager to Sign Legal Representation Letter for Charter Change, seconded by Mr. Vincent, and with all Council members voting “aye”, the motion was approved.

BACKGROUND: A legal firm will be engaged to begin work and represent the Town throughout the process of changing the Charter.

REQUEST FOR A UTILITY ADJUSTMENT FOR RASHAH ALKIM

Mr. Dwyer made a motion to accept the recommendation of the Finance and Ordinance Committee and approve the utility adjustment request for Rashah Alkim, seconded by Mr. Vincent, and with all Council members voting “aye”, the motion passed.

BACKGROUND: Town Manager noted the Finance Committee is recommending this adjustment be made that was discussed at their last meeting. Council was provided the information concerning the proposed utility adjustment request.

ADOPT RESOLUTION 2022-07-03 MARY BRANCH-INDUSTRIAL REVITALIZATION FUND GRANT

Mr. Reid made a motion to adopt Resolution 2022-07-03 in support of Mary Branch-Industrial Revitalization Fund Grant, seconded by Mr. Vincent, and with all Council members voting “aye”, the motion was approved.

BACKGROUND: Town Manager reported the topic was reviewed at the July 6, 2022 Work Session. There is a grant opportunity for the Mary E. Branch Community Center to seek funding to rehabilitate the building. The non-profit organization cannot go through the grant process, must go through a locality, and is working with the Town of Farmville and Prince Edward County to apply for the grant. Commonwealth Regional Council will be drafting the grant. After a motion was made and seconded, an inquiry was made by Mr. Pairet concerning any financial responsibilities for the Town. Town Manager reported the financial obligation is unknown until the grant is approved and the amount of funding is awarded. Also noted was the dollar-for-dollar match. The only item the Town is committed to, which is budgeted in professional services, is Prince Edward County and the Town of Farmville are going to share the cost equally for Mosley Architects to provide an estimate on the cost to rehabilitate the building.

Resolution #2022-07-03

Approving Application by Town of Farmville in Partnership with Mary E. Branch Community Center for the Industrial Revitalization Fund Grant Program

WHEREAS, the Mary E. Branch Community Center, a 501(c) (3) organization, has asked the Town of Farmville and Prince Edward County for assistance in methods to rehabilitate the former Mary E. Branch School structure and create a Mary E. Branch Heritage Center; and

WHEREAS, the cost to rehabilitate this structure will be costly, but the facility will have the ability to create more community work space, rental space, and a place to mentor and tutor students; and

WHEREAS, certain grants available to localities can be used to assist nonprofit organizations; and

WHEREAS, Mary E. Branch Community Center has requested the Town of Farmville apply for the Industrial Revitalization Fund Grant through the Virginia Department of Housing and Community Development; and

WHEREAS, the Commonwealth Regional Council staff will assist in preparing the grant application on behalf of the Town of Farmville; and

WHEREAS, should the Industrial Revitalization Fund Grant be awarded to the Town of Farmville, the Town Council will have to further evaluate future matching funds to the grant; NOW THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Town Council approves for staff to apply for the Industrial Revitalization Fund Grant to assist the Mary E. Branch Community Center.
2. The Town of Farmville Town Council will evaluate any matching funds and the sharing of the cost of matching funds with other localities or organizations should the grant be awarded.
3. This resolution shall be in full force and effect upon approval.

Approved:

Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairat _____.

The Honorable Brian Vincent _____.

The Honorable Donald L. Hunter _____.

The Honorable Greg Cole _____.

REQUEST APPROVAL OF COUNCIL MEETING DATES

Mr. Pairet made a motion to accept the proposed Council meeting dates, seconded by Mr. Vincent, and with all Council members voting “aye”, the motion was approved.

BACKGROUND: Town Manager reported the Council Meeting Dates requested are for July to December and will need to be advertised by calendar year thereafter, due to the change in the election terms of office.

July 13, 2022
August 10, 2022
September 14, 2022
October 12, 2022
November 9, 2022
December 14, 2022

Council meetings are held in the Council Chamber on the second floor of the Town Hall, at 116 North Main Street, Farmville Virginia, at 7:00 p.m., unless otherwise scheduled.

Council work sessions are held the first Wednesday of each month in the Council Chamber of the Town Hall at 11:00 a.m. – Town Hall address listed above.

This list does not include any special meetings which may be called from time to time.

To verify meeting dates, contact the Clerk of Council.

REQUEST APPOINTMENT OF VICE-MAYOR/PRESIDENT OF COUNCIL

On a motion by Mr. Hunter to reappoint Mr. Reid as Vice-Mayor/President of Council for six months, seconded by Mr. Vincent, and with all Council members voting “aye”, the motion was approved.

BACKGROUND: Town Manager noted this appointment will be for six months as the language in the Code will need to be changed to match the terms of office.

Town Code Section 2-21. – President states “The Council shall at its first regular meeting in July of each even year elect from their number a person to be known as *president* of the council, who shall, when the mayor is absent or cannot sit, have all the powers and perform all the duties conferred by law upon the mayor; provided, that any vacancy in the office of mayor shall be filled as required by law.” Mr. Reid has expressed interest in continuing to serve as Farmville’s Vice-Mayor/President of Council.

STAFF REPORTS

Director of Public Works Robin Atkins reported on the completion of the paving project.

Chief of Police Andy Ellington reported a change in the events this year and reminded everyone to mark their calendars:

National Night Out Event – Tuesday, August 2, 2022

One big event will be held at Riverside Park.

5:00 p.m. to 8:00 p.m.

National Night Out Event - Friday, August 12, 2022

A second event will be held at Parkview Gardens.

5:00 p.m.-8 p.m.

STANDING COMMITTEE REPORTS

Finance and Ordinance – No report.

Public Safety – Mr. Hunter reported Chief of Police reviewed items last week.

Personnel – No report.

Parks/Recreation – Mr. Vincent offered thanks to law enforcement, public works and all the staff who worked diligently to hold the Fourth of July event, and felt it was a fun event to have in downtown Farmville.

Infrastructure – Mr. Pairt asked the Town Manager to comment on the lighting situation on Jesse's Way.

Town Manager reported Creative Electrical Contractors, Inc. (CEC) was asked to look at what would be needed to sufficiently light other than the one light that was requested. Three additional lights are needed other than the two that currently exist. He and Mr. Gary Tuck, one of the residents who spoke at the May 11, 2022 Council meeting, have met to discuss the issue. CEC will provide a cost estimate for the three streetlights.

CLOSED SESSION: 2.2-3711(A)(3) DISCUSSION OF ACQUISITION OR LEASE OF TOWN PROPERTY

On a motion by Mr. Vincent, seconded by Mr. Hunter, and with all Council members voting "aye", Council went into closed session under paragraph A.3. of Section 2.2-3711, of the Code of Virginia, for the Discussion of Acquisition or Lease of Town Property.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Six "ayes", No "noes"

MOTION: Vincent

SECOND: Hunter

AYES: Hunter, Vincent, Pairet, Dwyer, Reid, and Amos

NAYS: None

ABSENT DURING VOTE: Cole

ABSENT DURING MEETING: Cole

Mary H. McKay, Clerk of Council

There being no other business, on a motion by Mr. Hunter, seconded by Mr. Vincent, and with all Council members voting "aye", the meeting was adjourned at 8:01 p.m.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Mary H. McKay, Clerk of Council

AMENDED REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON JUNE 8, 2022

At the regular meeting of the Farmville Town Council held on Wednesday, June 8, 2022, at 7:00 p.m., in the Council Chambers of the Town Hall, 116 North Main Street, Farmville, Virginia, there present were Mayor David E. Whitus, presiding and Council members T.M. Pairt, A.D. Reid, B.R. Vincent, S.O. Amos, G.C. Cole, D.E. Dwyer and D.L. Hunter.

Staff present were Town Manager C. Scott Davis, Chief of Police Andy Ellington, Director of Finance Julie Moore, Town Attorney Gary Elder, Director of Community Development Lee Pambid, Director of Public Works Robin Atkins, Deputy Clerk Jacqueline Vaughan, IT Support Ashley Austin, and Clerk Mary McKay.

Mayor Whitus welcomed guests and announced Rev. Justin Hicks, with Wesley Campus Ministries, would provide the invocation, followed by the Pledge of Allegiance led by Vice-Mayor Reid.

The Clerk called the roll, noting all Council members were present.

PUBLIC COMMENT PERIOD

Rick Ewing was present to speak and thanked Council for its continued support of the Farmville Library. Mr. Ewing reported on the following items:

The library is giving away free COVID test kits through the Virginia Department of Health, one per person.

All library programs have resumed.

Free lunches will be provided for children through Prince Edward County Schools Monday-Thursday, June 13-30, 2022, from 12:00 p.m.-1:00 p.m. except for June 20, 2022. The library will be closed for the Juneteenth celebration on that date.

The summer reading program kickoff was a great success with 253 participants. The event included tie dying and a book giveaway. Mr. Ewing offered thanks to the Farmville Police Department for coordinating the First Responders Day in conjunction with the event.

With no one else signed up or wishing to speak, Mayor Whitus returned the Council to the regular order of business.

CLOSED SESSION: 2.2-3711 (A)(1)

On a motion by Mr. Vincent, seconded by Mr. Hunter and with all Council members voting “aye”, the Council convened in closed meeting pursuant to the Code of Virginia, in accordance

with the provisions of paragraph A.1 of Section 2.2-3711, for the discussion of performance of the Town Manager and the appointment of the Town Attorney.

On a motion by Mr. Vincent, seconded by Mr. Hunter, and with Council members Cole, Hunter, Vincent, Pairet, Dwyer, Reid and Amos voting “yes”, Council returned to the regular order of business.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Seven “ayes”, No “noes”

MOTION: Vincent

SECOND: Hunter

AYES: Cole, Hunter, Vincent, Pairet, Dwyer, Reid, and Amos

NOES: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

Mary McKay, Clerk

REQUEST APPROVAL OF THE CONSENT AGENDA

On a motion by Mr. Reid, seconded by Mr. Hunter, and with all Council members voting “aye”, the consent agenda was approved. The consent agenda includes the draft minutes

of the regular work session of the Farmville Town Council held on May 4, 2022, and the regular May 11, 2022 Town Council meeting.

REQUEST APPROVAL OF THE FINANCE REPORT

Ms. Moore, Director of Finance, provided a brief overview of the Finance Report. The Library Trust Fund decreased with only interest earned in May remaining in the account. The funds were forwarded to the Central Virginia Regional Library (CVRL). The remaining May interest will also be remitted to CVRL in June. Also, the Capital Improvement Account was closed, and the monies were moved to the Operating Account in May.

On a motion by Mr. Cole, seconded by Mrs. Amos and with all Council members voting “aye”, the Finance Report was approved as submitted.

**REQUEST ADOPTION OF RESOLUTION NO. 2022-06-01 – THE TOWN OF FARMVILLE
COMPENSATION/CLASSIFICATION PLAN**

On a motion by Mr. Pairet to approve Resolution No. 2022-06-01 – The Town of Farmville Compensation/Classification Plan as presented, seconded by Mr. Vincent, and with a recorded vote of Council members Dwyer, Hunter, Vincent, Pairet, Reid, Amos, and Cole voting “yes”, the motion passed.

Resolution #2022-06-01

**Approving the Town of Farmville Classification and Compensation Plan for Fiscal Year
2022-2023**

WHEREAS, the Town Council has considered the Classification and Compensation Plan that provides for adjustments in ranges of the Plan to be consistent with salary increases for the fiscal year; NOW THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Classification and Compensation Plan for Fiscal Year 2022-2023 is hereby approved.
2. This resolution shall be in full force and effect on July 1, 2022.

Approved:

Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. “Chuckie” Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairret _____.

The Honorable Brian Vincent _____.

The Honorable Donald L. Hunter _____.

The Honorable Greg Cole _____.

**REQUEST ADOPTION OF RESOLUTION NO. 2022-06-02 – THE TOWN OF FARMVILLE
FISCAL YEAR 2023-2027 CAPITAL IMPROVEMENT PLAN**

On a motion by Mr. Cole to adopt Resolution No. 2022-06-02 – the Town of Farmville Fiscal Year 2023-2027 Capital Improvement Plan, seconded by Mr. Hunter, and with a recorded vote of Council members Hunter, Vincent, Pairret, Reid, Amos, Cole, and Dwyer voting “yes”, the motion passed.

Resolution #2022-06-02

Approving the Town of Farmville Fiscal Year 2023-2027 Capital Improvement Plan

WHEREAS, the Town Council has considered the proposed Town of Farmville Fiscal Years 2023-2027 Capital Improvement Plan, describing and defining projected capital expenditures for all Town departments for the next five years; NOW THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Fiscal Years 2023-2027 Capital Improvement Plan is hereby approved.
2. This resolution shall be in full force and effect on July 1, 2022.

Approved:

Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairt _____.

The Honorable Brian Vincent _____.

The Honorable Donald L. Hunter _____.

The Honorable Greg Cole _____.

KEEP FARMVILLE MUNICIPAL GOLF COURSE OPEN UNTIL END OF OCTOBER

BACKGROUND: Mr. Dwyer commented with an appraisal not being received on the property and set to close at the end of June, he feels the property would not be able to be sold and marketed as a golf course. He would like to see the greens maintained at the Farmville Municipal Golf Course until it can be determined if there is a potential buyer for the property as a golf course or keep the golf course open for a certain amount of time to determine if it could be marketed as a golf course.

Mr. Pairet made a motion, seconded by Mr. Dwyer, to keep the Farmville Municipal Golf Course open until an appraisal is received and determine what is in the best interest of the Town of Farmville regarding whether the property can be sold as a golf course or as a parcel of land.

With further discussion from Mr. Vincent suggesting a 90-day timeline be set, and with Mrs. Amos in agreement, Mr. Dwyer noted his concern if an appraisal could be received during that timeframe. Town Manager advised a bid for an appraisal has been advertised with no proposals being received. The date has been amended and so far, no one is willing yet to appraise the property. Mr. Elder spoke on the difficulty of receiving a quick appraisal when considering a timeline. Mr. Cole suggested keeping the golf course open at least 60 days after the receipt of an appraisal to allow for an opportunity for review and a decision to be made.

Town Manager inquired of the funding as the budget is based on the golf course being closed, with Mr. Pairet suggesting contingency funds be used. With further discussion from Mr. Cole and Mr. Hunter concerning the timeline, Mayor Whitus suggested keeping the golf course open until the end of October when the season comes to an end.

Mr. Pairet amended his motion to keep the Farmville Municipal Golf Course open until the end of October, with further inquiry from Mr. Dwyer on what will take place at the end of October. Mr. Cole suggested a reevaluation be made at that time with Mr. Dwyer in agreement. Town Manager noted the bid request was for an appraisal at the highest and best use value of the property as requested by Town Council.

Mr. Dwyer amended his second, and with Council members Dwyer, Hunter, Pairet, Reid and Cole voting “yes”, and Council members Vincent and Amos voting “no”, the motion passed.

REQUEST ADOPTION OF RESOLUTION NO. 2022-06-03 – FISCAL YEAR 2022-2023
TOWN BUDGET

BACKGROUND: *The Town previously held a public hearing on this matter at the May 11, 2022 Regular Council Meeting.*

The 2022-2023 Town Budget includes a real estate tax rate of .13 cents per \$100.00 of assessed value, a personal property tax rate (business only) of \$1.50 per \$100.00 of assessed value and a .27 cent per pack cigarette tax rate.

Mr. Cole made a motion to adopt Resolution No. 2022-06-03 – 2022-2023 Town Budget, seconded by Mr. Hunter, and with Council members Dwyer, Hunter, Vincent, Pairt, Reid, Amos and Cole voting “yes”, the motion passed.

Resolution #2022-06-03

Approving the Town of Farmville Fiscal Year 2022-2023 Proposed Budget

WHEREAS, the Town Council has held the required public hearing on the Town of Farmville Fiscal Year 2022-2023 Proposed Budget; and

WHEREAS, the Town Council has thoroughly reviewed and discussed such Budget;
NOW THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Fiscal Year 2022-2023 Proposed Budget is hereby approved and adopted.
2. This resolution shall be in full force and effect on July 1, 2022.

Approved:

Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. “Chuckie” Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairt _____.

The Honorable Brian Vincent _____.

The Honorable Donald L. Hunter _____.

The Honorable Greg Cole _____.

REQUEST ADOPTION OF RESOLUTION NO. 2022-06-04 ARPA FUNDING FOR FARMVILLE DOWNTOWN PARTNERSHIP

Mr. Vincent made a motion to adopt Resolution No. 2022-06-04 allocating \$15,000. for Farmville Downtown Partnership using ARPA funding, seconded by Mr. Pairet, and with Council members Amos, Cole, Dwyer, Hunter, Pairet, Reid, and Vincent voting “yes”, the motion passed.

Resolution #2022-06-04

Providing American Rescue Plan Act Funds to Farmville Downtown Partnership

WHEREAS, the Town of Farmville received funds from the United States Treasury through the American Rescue Plan Act in June of 2021 and will receive the second phase of funding in June 2022; and

WHEREAS, the United States Treasury has issued a final ruling on the use of said funds by local governments; and

WHEREAS, nonprofit organizations such as Farmville Downtown Partnership are allowed to receive American Rescue Plan Funding from a local government; and

WHEREAS, the Farmville Downtown Partnership has requested \$15,000 in funding from the Town of Farmville; NOW THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Town Council approves granting \$15,000 from the American Rescue Plan Act funds to Farmville Downtown Partnership.
2. Farmville Downtown Partnership shall prove negative impact from COVID-19 as described in the Final Ruling by the United States Treasury such as decline in employment or meeting payroll needs, showing decrease in revenue, and/or capacity to weather financial hardship.
3. This resolution shall be in full force and effect July 1, 2022.

Approved:

Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. “Chuckie” Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairt _____.

The Honorable Brian Vincent _____.

The Honorable Donald L. Hunter _____.

The Honorable Greg Cole _____.

REQUEST FOR UTILITY BILL ADJUSTMENT AT 203 S. VIRGINIA STREET

BACKGROUND: From a previous discussion at the June 1, 2022 Work Session, Town Manager reported on two items: if the property owner received the original bill which they did, and what other adjustments have been made in the past. This information was provided to Council. Mr. Cole inquired about the additional information requested on the timeline on when the bill was received, when the meter was read, and when the repairs were made. Town Manager advised it was all one month, when the meter was read and noticed it was high, contact was made with the tenant, then contact was made with the owner who fixed the leak immediately. After a discussion was held, **Mr. Cole made a motion to write off 90% from the original bill of \$2961.16, and for the property owner to pay 10% (\$296.12), seconded by Mr. Hunter, and with further**

discussion, then with Council members Dwyer, Hunter, Pairet, Reid, Vincent, Amos, and Cole voting “yes”, the motion passed.

REQUEST ON BEHALF OF SYLVIA OLIVER TO CLOSE A PORTION OF LONGWOOD AVENUE FOR A JUNETEENTH CELEBRATION

BACKGROUND: Town Manager reported Ms. Oliver has been notified and is okay with the shortened span from Vaughan to Holly. Mr. Hunter made a motion to approve the request to close a portion of Longwood Avenue for a Juneteenth celebration, seconded by Mr. Vincent, and with all Council members voting “aye”, the motion passed.

REQUEST ON BEHALF OF WILLIAM E. JOHNSON, JR. TO CLOSE A PORTION OF HILL STREET

BACKGROUND: Town Manager reported on the annual request for a street closure in that area. Mr. Reid made a motion to close the portion of Hill Street for their annual Farmville All-Stars event, seconded by Mr. Hunter, and with all Council members voting “aye”, the motion passed.

APPOINTMENTS TO THE FARMVILLE PLANNING COMMISSION

BACKGROUND: Personnel Committee Chairman Reid reported the committee met and recommended the following to the Farmville Planning Commission: the reappointment of Dr. John Miller (At-Large), Ms. Jayne Johnson (Ward A), and the new appointment of Mr. Rhett Weiss (Ward B).

Mr. Reid made a motion to appoint the following to the Farmville Planning Commission as recommended: the reappointment of Dr. John Miller (At-Large), Ms. Jayne Johnson (Ward A), and the new appointment of Mr. Rhett Weiss (Ward B), seconded by Mr. Pairet, and with Council members Amos, Cole, Dwyer, Pairet, Hunter, Reid, and Vincent voting “yes”, the motion passed.

REQUEST FOR BUSINESS LICENSE REFUND – 1020 WEST THIRD STREET, LLC DBA NAPA OF FARMVILLE

Mr. Pairet made a motion to refund the remainder of the business license for 1020 West Third Street, LLC dba NAPA of Farmville, seconded by Mr. Vincent, and with Council members Cole, Hunter, Vincent, Pairet, Dwyer, Reid, and Amos voting “yes”, the motion passed.

REQUEST FOR BUSINESS LICENSE REFUND – THE WOODLAND, INC.

Mr. Pairet made a motion to refund the remainder of the business license for The Woodland, Inc., seconded by Mr. Vincent, and with Council members Cole and Hunter abstaining due to a conflict of interest and with Council members Vincent, Pairet, Dwyer, Reid, and Amos voting “yes”, the motion passed.

AUTHORIZE TOWN MANAGER TO SIGN AN AGREEMENT WITH THE BERKLEY GROUP

BACKGROUND: Town Manager reported the agreement is included in the budget. The Berkley Group will provide human resources consulting services as needed, once a Human Resources Manager is hired.

Mr. Hunter made a motion to authorize the Town Manager to sign an agreement with the Berkley Group for human resources consulting services, seconded by Mr. Cole, and with all Council members voting “aye”, the motion passed.

STANDING COMMITTEE REPORTS

Finance and Ordinance Committee, Mr. Cole, Chairman – no report

Public Safety Committee, Mr. Hunter, Chairman, reported a meeting is being scheduled.

Parks/Recreation Committee – Mr. Vincent, Chairman, reported on meetings being held with collaborators for the scheduled Farmville Fireworks After Dark event.

Infrastructure Committee, Mr. Pairet, Chairman – no report

Mr. Dwyer – no report

Personnel Committee, Mr. Reid, Chairman – no report

Mrs. Amos reported a letter was received from Mr. and Mrs. VanRomondt concerning waiving the fee for a water and sewer tap, and she wants to bring the issue back before Council to determine if the fee can be waived.

Mr. Davis reported this individual purchased under the ordinance that was created at the onset of the pandemic for a certain period of time. If taps were acquired and then a certificate of occupancy was received by a certain date, a partial refund would be made. The certificate of occupancy was not received by the deadline. Town staff cannot provide a rebate due to the ordinance. Town Manager noted Mrs. Amos brought up several months ago the topic of extending the ordinance which was denied by Council to extend the life of that ordinance into a further period. After discussion, Mr. Elder was asked to review the ordinance to see if Council can grant that

exception and bring forward to the July meeting. Mr. Elder asked if the Town Manager would email the specifics of the issue for review.

STAFF REPORTS

Town Manager reported the brickwork has been replaced with stamped concrete as part of the paving project. Longwood Avenue and Johnston Drive are currently being worked on with Crestview and some other areas already completed.

COMMENTS BY THE MAYOR AND MEMBERS OF TOWN COUNCIL

There being no other business, on a motion by Mr. Hunter, seconded by Mr. Cole, the meeting adjourned at 8:40 PM.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Mary H. McKay, Clerk of Council

AMENDED MINUTES WERE APPROVED ON _____.



Town of Farmville

Agenda Item Summary

MEETING DATE: August 10, 2022

ITEM NUMBER: 8.a. – Finance Report

BACKGROUND: Verbal Report by the Finance Director.

RECOMMENDATION: Approve the Finance Report, as presented.

FISCAL IMPACT:

ATTACHMENTS: None



Town of Farmville

Agenda Item Summary

MEETING DATE: August 10, 2022

ITEM NUMBER: 9.a. – Request Approval to Adopt Ordinance No. 212 Adding Section 29-22.1 of Article III and Amending Section 29-31 of Article IV of Chapter 29-Zoning and Subdivision

BACKGROUND: Verbal report by the Town Manager.

The proposed changes were discussed at the July 6, 2022 Work Session, and were recommended by the Planning Commission at their June 15, 2022 meeting. A Public Hearing is scheduled for August 10, 2022.

RECOMMENDATION: Adopt Ordinance No. 212 Adding Section 29-22.1 of Article III and Amending Section 29-31 of Article IV of Chapter 29 - Zoning and Subdivision

FISCAL IMPACT:

ATTACHMENTS:

1. Ordinance 212 Zoning Amendment

ORDINANCE NO. 212

Adding Section 29-22.1 of Article III and Amending Section 29-31 of Article IV of Chapter 29 – Zoning and Subdivision.

THE TOWN OF FARMVILLE HEREBY ORDAINS:

1. That Section 29-22.1 of Article III of Chapter 29 – Zoning and Subdivision is added and that Section 29-31 of Article IV of Chapter – Zoning and Subdivision is amended as follows:

Section 29-22.1, Additional height regulations.

- a. *Applicability of height regulations. Notwithstanding the maximum height regulations set forth in this chapter, the following uses, structures, or similar appurtenances or mechanical structures attached to a building and not intended for human occupancy and containing no signs or other advertising may have a height of up to 50 feet in residential districts and 75 feet in business districts:*
 1. *Belfries;*
 2. *Chimneys and flues;*
 3. *Fire, bulkhead, and parapet walls extending no more than four feet above the height limit applicable to the building;*
 4. *Ornamental towers, spires, minarets, domes, and cupolas;*
 5. *Roof-mounted mechanical equipment such as heating, air conditioning, cooling towers, ventilating shafts, elevator penthouses, solar collector panels, and similar equipment for the operation and maintenance of the building when not exceeding 25 percent of the roof area;*
 6. *Public monuments;*
 7. *Tanks;*
 8. *Water towers and standpipes; and*
 9. *Windmills.*
- b. *Height of parapet walls. Parapet walls may exceed the height limit applicable in a district by not more than four (4) feet.*
- c. *Height of flagpoles. The maximum height to which flagpoles may be erected in any zoning district is twenty (20) feet from grade. Flagpole toppers, finials, caps, or other ornaments may extend an additional one (1) foot in height above the maximum.*
- d. *Height of accessory structures. No accessory structure shall exceed the height of the main building on the lot, nor shall any accessory structure exceed fifteen (15) feet in height when located within any portion of a side or rear yard setback that would be required for a main building on the lot.*

Sec. 29-31. Signs.

- (f) *Sign standards: B-2 and B-3 zoning districts.* Any business located within a B-2 and B-3 zoning districts shall be limited to displaying no greater than two (2) square feet of signage per linear foot of ~~business street frontage for freestanding buildings, or store frontage for in-line shopping center establishments.~~ and in no case shall any business display greater than *one-hundred and fifty (150) square feet of signage per building street frontage.* All signs are allowed to be internally illuminated if in compliance with all requirements set forth in this section. Individual signs shall be limited in their size and placement according to the following regulations:

Table 4: Maximum Sign Dimensions—B-2 and B-3 Zoning Districts

Sign Type	Number	Area	Height (ft.)
Window	Not limited	Lesser of 20% of window area or 6 sq. ft.	Not limited
Freestanding	1 per street frontage, limit 2 per lot	25 50 sq. ft.	15 ft.
Projecting	1 per business per street frontage	12 sq. ft.	No less than 9 ft.
Wall	1 2 per business per street frontage	25 100 sq. ft.	15 ft. max. above grade level Not limited
Canopy	Permitted	Letters not more than 12 inches high.	No less than 9 ft clearance; not to exceed canopy height.
A-Frame	1 per 30 feet of frontage	6 sq. ft. per side	4 ft.
Painted	1 on side or rear wall	Shall not exceed 15 50% of that wall area	As per other standards Not limited
Temporary (freestanding, banner, or wall only) ¹	Not limited	12 sq. ft.	4 ft.

¹ Temporary signs shall not count toward sign allotment for each business.

2. This ordinance shall be in full force and effect upon approval.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above ordinance was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.

The Honorable Brian Vincent _____.

The Honorable Donald L. Hunter _____.

The Honorable Greg Cole _____.



Town of Farmville

Agenda Item Summary

MEETING DATE: August 10, 2022

ITEM NUMBER: 9.b. – Request Approval to Adopt Amended Ordinance No. 195 - Rebate for Residential and Commercial Connections to Town Water/Sewer System

BACKGROUND: Verbal report by the Town Manager.

At the July 6, 2022 Work Session, Council authorized the Town Manager to move forward with amending Ordinance no. 195 to extend the timeline. A Public Hearing was advertised and is set for August 10, 2022.

RECOMMENDATION: Adopt Amended Ordinance No. 195-Rebate for residential and commercial connections to Town water/sewer system

FISCAL IMPACT:

ATTACHMENTS:

1. Amended Ordinance No. 195- Town of Farmville (2022)

AMENDED ORDINANCE NO. 195

ESTABLISHES A REBATE FOR RESIDENTIAL CONNECTIONS WITHIN THE CORPORATE LIMITS OF THE TOWN OF FARMVILLE TO THE TOWN WATER/SEWER SYSTEM IN THE AMOUNT OF— \$1,000 PER TAP FOR THOSE WATER AND/OR SEWER TAPS PURCHASED BETWEEN APRIL 1, 2020 AND SEPTEMBER 30, 2021, UPON SUBMISSION OF APPROPRIATE DOCUMENTATION TO THE TOWN THAT THE HOOK UP HAS BEEN COMPLETED BY MARCH 30, 2022.

AMENDED ORDINANCE NO. 195 ALSO PROVIDES FOR A DISCOUNTED RATE FOR WATER AND/OR SEWER CONNECTIONS FOR BUSINESS AND COMMERCIAL PROJECTS WITHIN THE CORPORATE LIMITS OF THE TOWN OF FARMVILLE. CURRENTLY, COMMERCIAL WATER OR SEWER CONNECTION COSTS \$4,500, PLUS LABOR, MATERIALS AND EQUIPMENT TO MAKE TAP. **AMENDED ORDINANCE NO. 195** LOWERS THE COST OF WATER AND/OR SEWER CONNECTION FOR BUSINESS AND COMMERCIAL DEVELOPMENT TO THE EQUIVALENT OF \$1,000 PER CONNECTION, PLUS LABOR, MATERIALS AND EQUIPMENT FOR ANY WATER AND SEWER CONNECTIONS PURCHASED BETWEEN APRIL 1, 2020 AND SEPTEMBER 30, 2021. ~~—AMENDED ORDINANCE NO. 195~~ IS AUTHORIZED BY THE GRANT OF AUTHORITY CONTAINED IN VA CODE § 15.2-2119.

WHEREAS, the Farmville Town Council seeks to protect the health, safety and welfare of the citizens of the Town of Farmville; and

WHEREAS, access to water and proper management of waste are essential to the protection of health, safety and welfare; and

WHEREAS, the Town of Farmville wants to assist those citizens who would like to connect to the Town's water and sewer system.

NOW THEREFORE BE IT ORDAINED by the Farmville Town Council this ~~10th~~ day of ~~June~~, 202~~0~~, that any citizen who purchased ~~ds~~ a water and/or sewer tap for residential use in the Town of Farmville between April 1, 2020 and September 30, 2021, shall receive a rebate in the amount of \$1,000 per tap upon written proof of a building permit to construct a residence and issuance of a Certificate of Occupancy for new construction, and/or upon written proof that an existing residence is hooked up to the Town water/sewer system. no later than March 30, 2022

BE IT FINALLY ORDAINED that for any business or commercial development or project in the Town of Farmville, if the water and/or sewer tap was purchased between April 1, 2020 and September 30, 2020 and all construction is complete by March 30, 2022, the cost of each water and/or sewer connection shall be the equivalent of \$1,000 per tap, plus labor, materials and equipment to make tap.

This Ordinance shall be retroactive to April 1, 2020.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above ordinance was:

Adopted on its first reading on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable ~~J. J. "Jamie" Davis~~ Sallie Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.

The Honorable Brian Vincent _____.

The Honorable Donald L. Hunter _____.

The Honorable Greg Cole _____.



Town of Farmville

Agenda Item Summary

MEETING DATE: August 10, 2022

ITEM NUMBER: 10.a. – Discussion: Paving the parking lot on South Main Street

BACKGROUND: Verbal Report by the Town Manager. A topic for discussion is paving the parking lot on South Main Street in front of the Mary E. Branch Community Center building.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS: None



Town of Farmville

Agenda Item Summary

MEETING DATE: August 10, 2022

ITEM NUMBER: 10.b. – Discussion: Possible Cancellation of the October 5, 2022 Work Session

BACKGROUND: The 2022 Virginia Mayor's Institute is scheduled for October 1-2, 2022.
The Virginia Municipal League Annual Conference is scheduled for October 2-4, 2022.
The Virginia Municipal Clerks Association Annual Institute is scheduled for October 4-6, 2022.
Staff will be away at the conferences on these dates.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS: None



Town of Farmville

Agenda Item Summary

MEETING DATE: August 10, 2022

ITEM NUMBER: 10.c. – Discussion: Filling Farmville Industrial Development Authority vacancies

BACKGROUND: Perry Carrington and Travis Mason have resigned from the FIDA. There is a need to fill their unexpired terms.

RECOMMENDATION: Recommend advertisement of vacancies.

FISCAL IMPACT:

ATTACHMENTS: None



Town of Farmville

Agenda Item Summary

MEETING DATE: August 10, 2022

ITEM NUMBER: 10.d. – Request Authorization for Town Manager to Sign a Contract with Nash Surveying Services, PLLC

BACKGROUND: Verbal Report by the Town Manager.

RECOMMENDATION: Authorize Town Manager to sign a contract with Nash Surveying Services, PLLC

FISCAL IMPACT:

ATTACHMENTS:

1. Nash Surveying Services contract july 2022

**TOWN OF FARMVILLE
STANDARD CONTRACT FOR SERVICES**

This Contract is entered into this ____ day of _____, 2022, by and between the Town of Farmville, Virginia, or its authorized agents, and the Contractor identified below, for services identified herein, on the following terms and conditions.

1. Definitions.

- A. As used in this Contract, the term “Town” shall mean the Town of Farmville, Virginia, or the using department identified below and authorized by the Purchasing Regulations or other law to enter contracts.
- B. As used in this Contract, the term “Contractor” shall mean Nash Surveying Services, PLLC, known as “NSS”.

2. Provision of Services.

- A. The Contractor hereby agrees to provide the following services to the Town:

Perform a variety of services in the fields of surveying, plan review, erosion and sediment control administration, and floodplain management services for the Town of Farmville, under the terms specified the Town of Farmville RFP #CD 22-0525-001, as follows:

- 1. NSS will receive from the Town a retainer fee of \$500.00 per month. This retainer includes the following work:
 - a. Review of building permit applications for E&S applicability and floodplain ordinance requirements;
 - b. Monthly reports to DEQ, DCR, or other state and federal agencies requiring same. At this time, there is only one requirement for a monthly report, and it is to DEQ;
 - c. Consulting related to the floodplain ordinance and the roll out of the new FEMA maps;
 - d. Maintenance of DEQ Combined Administrator certification and listing as Farmville's ECS Administrator.
- 2. Hourly services, as required outside of the retainer, will be paid by the Town to NSS at the following rates:
 - a. E&S plan review: \$25.00 per acre, with a \$100 minimum per job to \$250 maximum per job. (only for the E&S content of a plan requiring stormwater permit coverage);
 - b. E&S site inspections: \$25.00 per acre, with a \$50 minimum per job to \$150 maximum per job;
 - c. Location of infrastructure for GIS mapping: \$80 per hour. This will be accomplished with the use of Town owned GPS equipment and network subscription, NSS owned vehicle and data link for corrections;

- d. Locations not accessible by GPS: \$110 per hour. This will be accomplished with the use of NSS owned robotic total station and all other needed assets;
 - e. Office processing of survey data: \$70 per hour;
 - f. Other surveying services such as boundary, right of way, and/or topographic will be priced individually based on the above noted hourly rates.
3. Scheduling of hourly services shall be agreed to between the Town and Contractor by a Memorandum of Understanding.

3. Time and Essence.

Time shall be of the essence in this Contract, except where it is herein specifically provided to the contrary.

4. Termination for Convenience of the Town.

A. The parties agree that the Town may terminate this Contract, or any work or delivery required hereunder, from time to time either in whole or in part, whenever the Farmville Town Manager determines that such termination is in the best interest of the Town.

B. Termination, in whole or in part, shall be affected by delivery of a Notice of Termination signed by the Town Manager, mailed, or delivered to the Contractor, and specifically setting forth the effective date of termination.

C. Upon receipt of such Notice, the Contractor shall:

- 1. Cease any further deliveries or work due under this Contract, on the date, and to the extent which may be specified in the Notice;
- 2. Place no further orders with any subcontractors except as may be necessary to perform that portion of this Contract not subject to the Notice;
- 3. Terminate all subcontracts except those made with respect to contract performance not subject to the Notice;
- 4. Settle all outstanding liabilities and claims which may arise out of such termination, with the ratification of the Town Manager; and
- 5. Use its best efforts to mitigate any damages which may be sustained by him as a consequence of termination under this clause.

D. After complying with the provisions of subparagraph C above, the Contractor shall submit a termination claim, in no event later than six months after the effective date of their termination, unless one or more extensions of three months each are granted by the Town Manager.

E. The Town Manager, with the approval of the Town's signatory to this Contract, shall pay from the using department's budget reasonable costs of termination, including a

reasonable amount for profit on supplies or services delivered or completed. In no event shall this amount be greater than the original contract price, reduced by any payments made prior to Notice of Termination, and further reduced by the price of the supplies not delivered, or the service not provided. This Contract shall be amended accordingly, and the Contractor shall be paid the agreed amount.

F. In the event that the parties cannot agree on the whole amount to be paid to the Contractor by reason of termination under this clause, the Town Manager shall pay to the Contractor the amounts determined as follows, without duplicating any amounts which may have already been paid under the preceding paragraph of this clause:

1. With respect to all Contract performance prior to the effective date of Notice of Termination, the total of:
 - A. Cost of work performed or supplies delivered;
 - B. The cost of settling and paying any reasonable claims as provided in paragraph 4 (C) 4, above;
 - C. A sum as profit on A determined by the Purchasing Agent to be fair and reasonable.
2. The total sum to be paid under (1) above shall not exceed the contract price, as reduced by the amount of payments otherwise made, and as further reduced by the contract price of work or supplies not terminated.

G. In the event that the Contractor is not satisfied with any payments which the Town Manager shall determine to be due under this clause, the Contractor may appeal any claim to the Town Council in accordance with Paragraph 14 of this contract concerning Disputes.

H. The Contractor shall include similar provisions in any subcontract and shall specifically include a requirement that subcontractors make all reasonable efforts to mitigate damages which may be suffered. Failure to include such provision shall bar the Contractor from any recovery from the Town whatsoever of loss or damage sustained by a subcontractor as a consequence of termination for convenience.

5. Termination for Default

Either party may terminate this Contract, without further obligation, for the default of the other party or its agents or employees with respect to any agreement or provision contained herein.

6. Examination of Records.

A. The Contractor agrees that the Town, or any duly authorized representative, shall, until the expiration of three (3) years after final payment hereunder, have access to and the right

to examine and copy any directly pertinent books, documents, papers, and records of the Contractor involving transactions related to this Contract.

B. The Contractor further agrees to include in any subcontract for more than \$10,000 entered into as a result of this Contract, a provision to the effect that the subcontractor agrees that the Town or any duly authorized representative shall, until the expiration of three (3) years after final payment under the subcontract, have access to and the right to examine and copy any pertinent books, documents, papers and records of such Contractor involved in transactions related to such subcontract, or this Contract. The term subcontract as used herein shall exclude subcontracts or purchase orders for public utility services at rates established for uniform applicability to the general public.

C. The period of access provided in subparagraphs (a) and (b) above for records, books, documents, and papers which may relate to any arbitration, litigation, or the settlement of claims arising out of the performance of this contract or any subcontract shall continue until any appeals, arbitration, litigation, or claims shall have been finally disposed of.

7. Termination for Non-Appropriation of Funds.

A. If funds are not appropriated for any succeeding fiscal year subsequent to the one in which this Contract is entered into, for the purposes of this Contract, then the Town may terminate this Contract upon thirty (30) days prior written notice to the Contractor. Should termination be accomplished in accordance with this Section, the Town shall be liable only for payments due through the date of termination.

B. The Town agrees that should it terminate in accordance with this Section, it shall not obtain services which are substantially equal to or similar to those for which this Contract was entered into. This provision shall survive any termination of the Contract.

8. Insurance.

The Contractor shall maintain insurance to insure against the risks which are covered by The Hartford Insurance Company policy 30 SBW AR8J27 dated April 12, 2022. The Contractor shall provide a Certificate of Insurance, naming the Town as additionally insured.

9. Assignability of Contract.

Neither this Contract, nor any part hereof, may be assigned by the Contractor to any other party without the express written permission of the Town Manager.

10. Modifications or Changes to this Contract.

A. Change Orders. The Purchasing Agent, with the concurrence of the Town's signatory to this Contract, shall without notice to any sureties, have the authority to order changes in this Contract which affect the cost or time of performance. Such changes shall be ordered in writing specifically as a change order. Such orders shall be limited to reasonable changes in the services to be performed or the time of performance; provided that no Contractor shall

be excused from performance under the then changed Contract by failure to agree to such changes, and it is the express purpose of this provision to permit unilateral changes in the Contract subject to the conditions and limitations herein.

B. The Contractor need not perform any work described in any change order unless it has received a certification from the Town that there are funds budgeted and appropriated sufficient to cover the cost of such changes.

C. The Contractor shall make a demand for payment for changed work within thirty (30) days of receipt of a change order, unless such time period is extended in writing, or unless the Purchasing Agent required submission of a cost proposal prior to the initiation of any changed work or supplies. Later notification shall not bar the honoring of such claim or demand unless the Town is prejudiced by such delay.

D. No claim for changes ordered hereunder shall be considered if made after final payment in accordance with the Contract.

11. Warranties.

The Contractor shall perform its services consistent with the professional skill and care ordinarily provided by surveyors practice in the same or similar locality under the same or similar circumstances. The contractor shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

12. Additional Bond Security.

NOT APPLICABLE FOR THIS CONTRACT.

If any surety upon any bond furnished in connection with this Contract becomes unacceptable to the Town, the Contractor shall promptly furnish such additional security as may be required from time to time to protect the interest of the Town and a person supplying labor and materials in the prosecution of work contemplated by this Contract.

13. Disputes.

Contractual claims, whether for money or other relief, shall be submitted in writing no later than 60 days after final payment to the Contractor. However, written notice of the Contractor's intention to file a claim shall be given at the time of the occurrence or the beginning of the work upon which the claim will be based. Contractual claims shall be addressed to the Purchasing Agent and shall clearly designate the correspondence as a contractual claim, the contract to which it is referring, and the basis for the claim. The Town Manager or his designee shall respond in writing to the Contractor with his final decision within 90 days of the claim's submission. The written decision of the Town Manager or his designee shall be final and conclusive unless the Contractor appeals within six months of the date of the decision by instituting legal action as specified in §2.2-4364 of the Code of Virginia.

14. Nondiscrimination.

During the performance of this contract, the Contractor agrees as follows:

A. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

B. Contractor shall state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor is an equal opportunity employer.

C. Notices, advertisements, and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient compliance with this provision. Contractor shall include the provisions of the foregoing subparagraphs A and B in every subcontract or purchase order of over \$10,000 so that the provisions will be binding upon each subcontractor or vendor.

15. **Drug Free Workplace.**

During the performance of this contract, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession or use of a controlled substance or marijuana is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the above clauses in every contract or purchase order over \$10,000, so that the provisions will be binding upon each subcontractor or vendor. "Drug-free workplace" means a site for the performance of work done in connection with this contract and at which employees are subject to the prohibitions in (ii) above.

16. **Interest.**

Unless otherwise provided under the terms of this contract, interest shall accrue at the rate of one percent per month on all amounts the Town owes to the Contractor once an invoice has not been paid.

17. **Payments to Subcontractors.**

The Contractor agrees to take one of the following actions within seven days after receipt of payment from the Town for work performed by a subcontractor under the Contract:

A. Pay the subcontractor the proportionate share of the total payment received from the Town attributable to the work performed by the subcontractor under the Contract; or

B. Notify the Town and the subcontractor, in writing, of his intention to withhold all or a part of the payment with the reasons for nonpayment.

C. The Contractor agrees to pay interest to the subcontractor on all amounts owed by the Contractor that remain unpaid after seven days following receipt by the Contractor of payment from the Town for work performed by the subcontractor under the Contract, except for amounts withheld under subsection 1(b).

D. The Contractor agrees to include language in its subcontracts and with lower-tier subcontractors which states that unless otherwise provided under the terms of the Contract, interest shall accrue at the rate of one percent per month.

18. **Social Security or Employer Identification Number.**

Prior to any payment being made by the Town under the Contract, the Contractor shall provide the Town his or her social security number (if an individual) or the federal employer identification number (if a proprietorship, partnership, or corporation).

19. **Payment and Performance Bonds (Construction Contracts Only).**

THIS SECTION IS NOT APPLICABLE FOR PROFESSIONAL SERVICES UNDER THIS CONTRACT.

The Town shall have the right to require the Contractor to furnish bonds covering faithful performance of the Contract and payment of obligations arising thereunder as stipulated in bidding requirements or specifically required in the Contract Documents on the date of execution of the Contract. The Contractor shall provide a Performance Bond and a Payment Bond (AIA Document A312) each for one hundred percent (100%) of the Contract including all adjustments as authorized by change order. Bond premiums for the initial Contract shall be paid by the Contractor. Any subsequent bond premium costs shall be as authorized by change order.

Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the contract, the Contractor shall promptly furnish a copy of the bonds or shall permit a copy to be made.

20. **Worker's Compensation (Construction Contracts Only).**

THIS SECTION IS NOT APPLICABLE FOR PROFESSIONAL SERVICES UNDER THIS CONTRACT.

No Contractor shall perform any work on a construction contract unless he (i) has obtained and continues to maintain for the duration of the work, worker's compensation coverage required pursuant to Chapter 8 (§65.2-800 et seq.) of Title 65.2 of the Code of Virginia and (ii) provides prior to the award of contract, on a form furnished by the Town, evidence of such coverage.

21. **Integration Clause.**

This Contract shall constitute the whole agreement between the parties. There are no promises, terms, conditions, or obligations other than those contained herein, and this contract shall supersede all previous communications, representations, or agreements, written or verbal, between the parties hereto.

22. **Legal Status.**

All individuals performing work pursuant to this contract must be U.S. citizens or possess documents that allow them to be employed and work in the United States.

23. **Faith-Based Provisions.**

The Town does not discriminate against faith-based organizations. For the purpose of this section, "faith-based organization" means a religious organization that is or applies to be a Contractor to provide goods and services for programs funded by the block grant provided pursuant to the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, P.L. 104-193.

24. **Town Ownership of Contract Product.**

Drawings, specifications, and other documents, including those in electronic form, prepared by the Contractor are Instruments of Service. The Contractor shall be deemed the author and owner of the instruments until such time as payment is made therefore, at which time the Town shall become the owner of the Instruments of Service. The Owner, upon completion or termination of this Contract, shall have full and exclusive rights to use the Instruments of Service in any manner not inconsistent with state law. The Contractor shall not use the Instruments of Service on any other work or release information about the Instruments of Service without the express written consent of the Town.

TOWN OF FARMVILLE BY

Town Representative

Title

Date

NASH SURVEYING SERVICES PLLC BY

Duly Authorized Representative

Title

Date



Town of Farmville

Agenda Item Summary

MEETING DATE: August 10, 2022

ITEM NUMBER: 14.a. – Closed Session 2.2-3711 (A)(3) Discussion or consideration of the disposition of publicly held property

BACKGROUND: Mr. Mayor,

I move that the Farmville Town Council convene in closed meeting pursuant to the Code of Virginia, in accordance with the provisions of paragraph A.3. of Section 2.2-3711, for the discussion or consideration of the disposition of publicly held property.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS: None