

REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL
HELD ON WEDNESDAY, JULY 1, 2026

At the regular work session of the Farmville Town Council held on Wednesday, July 1, 2026, at 6:00 PM, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Daniel Dwyer, Tommy Pairet, Adam Yoelin, Donald Hunter, and John Hardy.

Staff present were Town Manager Scott Davis, Town Attorney Gary Elder, Chief of Police Andy Ellington, Captain William Hogan, Deputy Town Manager/Finance Director Julie Moore, Community Development Director Ashley Atkins-Austin, Fire Chief Daniel Clark, Town Planner Robert Dvorak, Public Works Director Stephen Edwards, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the work session to order and all guests were welcomed.

The Clerk called the roll, noting all Council members were present.

ADOPTION OF AGENDA

Mr. Dwyer made a motion to adopt the agenda as presented, seconded by Mr. Pairet, and with all Council members stating “aye” in favor, the motion passed.

DECLARATION OF PERSONAL INTEREST

There were no declarations of personal interest made.

FINANCE REPORT

Finance Director Julie Moore reported on the May Finance Report, 11 months into fiscal year 2026. Total revenue across all funds is approximately \$37.5 million year-to-date compared to the annual budget of approximately \$49.9 million. Revenue overall continues to track generally in line with expectations. Total revenue remains elevated primarily due to the general obligation bond proceeds received earlier in the fiscal year and recorded within the General Fund. These proceeds continue to account for significant portions of the increase compared to prior fiscal year. While excluding the one-time and time-related items, operating revenue continues to perform steadily and slightly ahead of expectations. The General Fund revenue totals approximately \$29.7 million year-to-date compared to the annual budget of approximately \$35.4 million, approximately 84% of the budget revenue through the 11 months. Business license tax collection continues to

exceed the budget while real estate taxes and lodging are nearly fully collected. Overall General Fund revenue continues to perform as expected for this point in the fiscal year.

Ms. Moore reported that the total expenditure across all funds is approximately \$26.5 million year-to-date compared to the annual budget of \$49.9 million and the 11-month budget benchmark of \$45.7 million. Overall expenditure remains below the projected levels. Several expenditure variances continue to be timing related. The public safety budget includes the construction expenditures for the new fire station that are just in the beginning stages. Compared to prior year, expenditure increases are primarily attributable to planned capital and operating investments including the purchase of the new ladder truck within public safety and the one-time purchase of the UV treatment equipment in the Sewer Fund. Water Fund expenditures remained lower than prior year as there were significant ARPA funding improvements that were completed. Revenue and expenditures continue to track within expected ranges.

From an inquiry made by Mr. Pairet, Ms. Moore advised she was not ready to report on whether there would be a possible budget surplus, as there are still a lot of year end entries to be made. She also reported that Council would be provided with a resolution relating to the financing of five police vehicles at next week's regular meeting. This expenditure was approved in the FY26-2027 budget. The Town received a commitment from Benchmark Community Bank to finance \$337,000 at a fixed rate of 4.35 percent over 48 months. Congratulations also were expressed to Kim Thompson for earning the Virginia Contractor's Masters designation. Ms. Thompson was recognized for her important role within the Town's finance office. Mr. Pairet offered congratulatory remarks, with Mr. Hunter noting his appreciation for the reminder of Kim's procurement role.

DISCUSSION: PROPOSED ORDINANCE NO. 247 – TO AMEND ZONING ORDINANCE BY REPEALING SEC. 29-62(d)(9)d – SIDEWALKS; AND ADDING SEC. 29-62 (e) - SIDEWALKS

Mr. Yoelin initiated a discussion on the multimodal path option and related costs. A comparison was made of the expected longevity and costs of concrete sidewalks and asphalt paths. It was noted that, although an asphalt multimodal path is less expensive to install than a traditional concrete sidewalk, it does not last as long and would likely cost more to replace and repair over time. It also was noted that VDOT provides maintenance funding when either option connects to a roadway, and that a staff review would ensure any plan meets VDOT standards when constructed.

A public hearing is scheduled on the proposed ordinance at the July 8, 2026, Regular meeting.

DISCUSSION: PROPOSED RESOLUTION NO. 2026-06-03 – CUP TO OPERATE AN OUTDOOR DISPLAY OF SHEDS TO BE RETAILED (1006 WEST THIRD STREET)

Town Manager Davis reported on a scheduled public hearing for the next week and advised that Town Planner Robert Dvorak would share additional information, noting staff was not in favor of an approval. Mr. Dvorak reviewed the staff report provided to the Council. The applicant requested a conditional use permit to allow the outdoor display of sheds for retail in the B3 highway commercial district. Outdoor display as a use is only allowed in the B2 and B3 by conditional use permit. The site is in both the special flood hazard area and the regulatory floodway. The case began as a violation of the zoning ordinance for the unpermitted outdoor display. One of the two options for the violator is to pursue the conditional use permitting process or to remove the sheds from the property. Details of the staff report were reviewed and discussion was held.

DISCUSSION: PROPOSED RESOLUTION NO. 2026-06-04 – CUP TO ALLOW THE CONVERSION OF A BASEMENT IN A SINGLE-FAMILY HOME INTO AN ADU (1305 LEE DRIVE)

Council members were provided with a staff report on the conditional use permit request and the proposed resolution. No discussion was held. A public hearing is scheduled on the proposed resolution at the July 8, 2026, Regular meeting.

DISCUSSION: REMOTE PARTICIPATION POLICY

Town Manager Davis reported that at a previous meeting the topic of remote participation was brought up. Catherine Douglass, from the law firm that represents the Town, provided a draft policy and the information stated on the Agenda Summary Sheet for further discussion. Clarification was made that remote participation could be used while a Council member is on vacation and that a Council member would state why and where they are remoting in from. Discussion was held on the number of times electronic participation would be allowed. It was noted by Council that allowing remote participation depends in part on having adequate technology so everyone can clearly hear the discussion. Town Attorney Elder noted that the policy is not mandatory but is an option for the Council to use. There was a consensus from the Council to look at the available technology options for remote access to meetings. The Town Manager clarified with Mr. Elder that the policy would require annual approval by the Council, and he asked about the regulatory for excess remote participation. Mr. Elder noted an assumption that the rest of the

Council members as a body could say no to a remote access request if too many meetings are missed. Town Manager Davis asked if the number of meetings includes both work sessions and regular meetings. Mr. Elder added the policy could be whatever they wanted to set but his view is that the draft policy as written refers to work sessions and regular Council meetings. Mr. Reid asked if there was a need to apply for a grant to upgrade the audio system or spend more money. Mayor Vincent referenced Item B.3. in the draft policy, “A majority of Council who are present and voting approve the motion to allow the Council Member to participate in the meeting through electronic communication means. If the motion to allow the Council Member’s participation from a remote location is denied because such participation would violate the policy or provisions of the Virginia Freedom of Information Act, such denial must be recorded in the minutes...” The Town Manager added that contact will be made with the company who installed the current audio system to determine the cost to add a speaker.

DISCUSSION: WATER AND SEWER TAP REBATES

Town Manager Davis reported on the previous tax rebates offered and the relevant ordinances were provided to the Council for review. For informational purposes, the financial information also was provided detailing the participation and amount of revenue lost and what an individual or entity would have gained from the ordinances. Discussion was held with additional information requested: How many taps have been done for the last two fiscal years? Actual costs to provide the taps? The topic will be placed on next month’s work session agenda with the requested information to be brought back for Council’s review.

TOWN MANAGER’S REPORT

Several updates were provided:

- The Town received the Certificate of Achievement for Excellence in Financial Reporting for the fourth consecutive year for the fiscal year 2025 audit, reflecting its commitment to meeting the Government Finance Officers Association’s highest standards. Finance Director Julie Moore and her team were commended for their work in meeting those standards.
- The stormwater ordinance will be brought back next month for a public hearing because recent legislative action increased Department of Environmental Quality fees. The Town’s ordinance must be updated to align with the new state-imposed stormwater management charges.

- The fire engine that was ordered nearly three years ago has been delivered. Council members will have an opportunity to view it before the next meeting. A time will be set, maybe 15-30 minutes before the meeting, when the fire engine will arrive at Town Hall.
- Staff have received a preliminary report on the Venable Street stormwater culvert collapse which is being reviewed. The current estimated cost to replace the failed section plus going towards the Longwood end at Madison is \$1.2 million. Additional information will be provided after a thorough review of the report.

COMMENTS BY MAYOR AND TOWN COUNCIL

- Mr. Hardy commended Julie Moore and her team on the financial reporting recognition, congratulated Kim Thompson, and recognized Chief Ellington on his retirement. He also noted the country's 250th anniversary and recognized Dr. Mark French for his many years of service to the community following his recent retirement as a local veterinarian.
- Mr. Yoelin clarified that the recently delivered vehicle was not the ladder truck, but the fire engine. Appreciation was expressed to everyone for attending and participating.
- Mr. Dwyer noted that Dr. French made a big difference in the community and recognized his generosity, including a \$10,000 donation toward construction of a dog park.
- Mayor Vincent honored retiring Chief Andy Ellington who has more than 40 years of service with the Town and recognized Dr. French who recently retired. He reminded all of the July 4th celebration that will take place with fireworks on Friday, July 3rd. Free 250th anniversary T-shirts will be available while supplies last. He thanked the event sponsors and organizers, encouraged everyone to attend, and reflected on the importance of civic responsibility and unity.

CLOSED SESSION – 2.2-3711 A.1. DISCUSSION AND CONSIDERATION OF A PROSPECTIVE CANDIDATE FOR APPOINTMENT RECOMMENDATION TO THE BOARD OF ZONING APPEALS

On motion by Mr. Yoelin, seconded by Mr. Hunter, and with Council members Dwyer, Pairat, Yoelin, Hunter, Hardy, Amos, and Reid voting “yes”, Council went into closed session under the provisions of Paragraph A.1. of Section 2.2-3711, Discussion and consideration of a prospective candidate for appointment recommendation to the Board of Zoning Appeals.

CERTIFICATION OF CLOSED MEETING

Farmville Town Council
Regular Work Session of July 1, 2026

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Seven ayes, No noes

MOTION: Yoelin SECOND: Hunter

AYES: Pairt, Yoelin, Hunter, Hardy, Amos, Reid, and Dwyer

NOES: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

Clerk of Council

BOARD OF ZONING APPEALS APPOINTMENT RECOMMENDATION

Mr. Hardy made a motion to recommend to the Circuit Court the appointment of Lorraine C. Watson to the Board of Zoning Appeals with a term ending on May 31, 2031, to fill the expired term of Sam Carey, seconded by Mr. Reid, and with a recorded vote of Council members Yoelin, Hunter, Hardy, Amos, Reid, Dwyer, and Pairt voting "yes", the motion passed.

BACKGROUND: Sam Carey's term on the Board of Zoning Appeals expired on May 31, 2026, and he does not seek reappointment.

With no other business and on a motion by Mr. Pairt, seconded by Mr. Dwyer, with all stating "aye" in favor, the meeting adjourned at 7:05 PM.

APPROVED:

ATTEST:

Brian R. Vincent, Mayor

Mary H. McKay, Clerk of Council