REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL HELD ON JUNE 3, 2026

At the regular work session of the Farmville Town Council held on Wednesday, June 3, 2026, at 6:00 PM, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. "Chuckie" Reid, Daniel Dwyer, Tommy Pairet, Adam Yoelin, Donald Hunter, and John Hardy.

Staff present were Town Manager Scott Davis, Deputy Town Manager/Finance Director Julie Moore, Attorney Catherine Douglass, Captain William Hogan, Community Development Director Ashley Atkins-Austin, Town Planner Robert Dvorak, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the meeting to order, and all were welcomed.

The Clerk called the roll, noting all Council members were present.

ADOPTION OF AGENDA

Mr. Dwyer made a motion to adopt the agenda as presented, seconded by Mr. Reid, and with all stating "aye" in favor, the motion passed.

DECLARATION OF PERSONAL INTEREST

There were no declarations of personal interest made.

FINANCE REPORT

Finance Director Julie Moore reported on the April Finance Report, ten months into fiscal year 2026: Total revenue across all funds is approximately $35.5 million year-to-date compared to the annual budget of $49.6 million. Revenue collection overall continues to track generally in line with expectations. Total revenue remains elevated primarily due to the general obligation bond proceeds received earlier in the fiscal year and recorded within the General Fund. These proceeds account for a significant portion of the increase compared to prior year. While excluding these other sources, reoccurring operating revenue continues to perform steadily and is slightly ahead of expectations overall. The General Fund revenue totals approximately $28.5 million year-to-date compared to the budget of $35.4 million. Major revenue categories continue to perform well overall including taxes and licenses and permits and fees.

Ms. Moore reported that total expenses across all funds are approximately $24.2 million year-to-date compared to the annual budget of $49.6 million and a 10-year benchmark budget of

$41.3 million. Overall expenditure remains below projected levels. Some variances continue to be related to timing differences for capital projects and expenditures that are not incurred evenly throughout the year. Compared to prior fiscal year, increased expenditures are primarily associated with capital and operating investments such as public safety, the ladder truck, and the Sewer Fund for the UV project. Overall, revenue and expenditure continue to track within expected ranges.

PRESENTATION AND DISCUSSION: GENERAL FUND – FUND BALANCE

Town Manager Davis reported on the information provided, wanting to ensure that the Council and members of the public understood whenever the fund balance topic is discussed. There were some questions about whether there was money in reserves. Reports were provided on the Annual Fund Balance Comparison and the Explanation of Fund Balance. Brief discussion was held on the amount of outstanding debt relating to the 2012 bond. Finance Director Moore explained set aside funding and fund balance. It was reported that ARPA funding is not reflected in the fund balance as it was deferred revenue and was expended by the end of the last calendar year. Discussion was held on having funding available for a road collapse or a sewage pumping station failure instead of having to borrow the money for the repairs.

DISCUSSION: COMPREHENSIVE PLAN REVIEW

The Town Manager reported that the Council was provided with the Planning Commission's recommended changes. If no feedback is received for additional changes to be made, the Planning Commission will plan to hold a public hearing in July, with Council to schedule their hearing in August.

Mr. Dwyer asked about the reference made to R-1 and a 14,000 square foot requirement as he thought it was dropped back to 80-foot road frontage by 140 instead of 100 feet. He further asked about the minimum width on the lot in R1 now being 80 feet, and whether that would affect the 14,000 number versus when it was 100 feet.

Community Development Director Atkins-Austin advised that the 14,000 square foot requirement was reflected in the update and will be removed.

Mayor Vincent clarified that the Council was agreeable moving forward with the public hearing process as mentioned.

REQUEST TO ADOPT RESOLUTION NO. 2026-05-01 – FY2026-2027 BUDGET

Mr. Dwyer made a motion to adopt Resolution No. 2026-05-01 – FY2026-2027 Budget, seconded by Mr. Hunter, and with a recorded vote of Council members Pairet, Yoelin, Hunter, Hardy, Amos, Reid, and Dwyer voting "yes", the motion passed.

BACKGROUND: The FY2026-2027 Town Budget includes a real estate tax rate of $0.22 cents per $100.00 of assessed value, a personal property tax rate (business only) of $1.50 per $100.00 of assessed value, a $0.27 cent per pack cigarette tax rate, a seven percent tax rate on amount paid for meals and an eight percent tax rate for lodging within the Town of Farmville limits.

A Public Hearing was held at the May 13, 2026, Regular Council Meeting.

Resolution No. 2026-05-01

Approving the Town of Farmville Fiscal Year 2026-2027 Proposed Budget

WHEREAS, the Town Council has held the required public hearing on the Town of Farmville Fiscal Year 2026-2027 Proposed Budget; and

WHEREAS, the Town Council has thoroughly reviewed and discussed such Budget;

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Fiscal Year 2026-2027 Proposed Budget is hereby approved and adopted.
2. This resolution shall be in full force and effect on July 1, 2026.

Approved:

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Mayor

Attest: ____________________________
Clerk of Council

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I certify that the above resolution was:

Adopted on ____________________________.

Ayes:________. Nays:________. Absent:________. Abstain:________.

The Honorable A.D. "Chuckie" Reid ________.

The Honorable Sallie O. Amos ________.

The Honorable Daniel E. Dwyer ________.

The Honorable Tommy Pairet ________.

The Honorable John Hardy ________.

The Honorable Donald L. Hunter ________.

The Honorable Adam Yoelin ________.

REQUEST TO ADOPT RESOLUTION NO. 2026-05-02 – FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

Mr. Hunter made a motion to adopt Resolution No. 2026-05-02 – Five Year Capital Improvement Program, seconded by Mr. Dwyer, and with a recorded vote of Council members Yoelin, Hunter, Hardy, Amos, Reid, Dwyer, and Pairet voting "yes", the motion passed.

BACKGROUND: The Capital Improvement Program is a guide for future years of capital projects with the first year of the plan included in the FY2026-2027 budget. A Public Hearing was held at the May 13, 2026, Regular Council meeting.

Resolution No. 2026-05-02

Approving the Town of Farmville Fiscal Year 2027–2031 Capital Improvement Program

WHEREAS, the Town Council has considered the proposed Town of Farmville Fiscal Year 2027–2031 Capital Improvement Program, describing and defining projected capital expenditures for all Town departments for the next five years;

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Fiscal Year 2027–2031 Capital Improvement Program is hereby approved.
2. This resolution shall be in full force and effect on July 1, 2026.

Approved:

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Mayor

Attest: ______________________________
Clerk of Council

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I certify that the above resolution was:

Adopted on ____________________________.

Ayes:________. Nays:________. Absent:________. Abstain:________.

The Honorable A.D. "Chuckie" Reid ________.

The Honorable Sallie O. Amos ________.

The Honorable Daniel E. Dwyer ________.

The Honorable Tommy Pairet ________.

The Honorable John Hardy ________.

The Honorable Donald L. Hunter ________.

The Honorable Adam Yoelin ________.

REQUEST TO ADOPT RESOLUTION NO. 2026-06-01 – PAY PLAN FY2026-2027

Mr. Reid made a motion to adopt Resolution No. 2026-06-01 – Town of Farmville Pay Plan for Fiscal Year 2026-2027, seconded by Mrs. Amos, and with a recorded vote of Council members Hunter, Hardy, Amos, Reid, Dwyer, and Yoelin voting "yes", and Council member Pairet voting "no", the motion passed.

BACKGROUND: At the February 2026 Work Session, Dr. Stephanie Davis of the Virginia Tech Technical Assistance Program presented a review of the Town's existing pay plan and discussed the development of a new plan which would make salaries more competitive with the market for the recruitment and retention of Town employees.

Resolution No. 2026-06-01

Town of Farmville Pay Plan for Fiscal Year 2026-2027

WHEREAS, the Town Council has reviewed and considered the Pay Plan for Fiscal Year 2026-2027; NOW THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Pay Plan for Fiscal Year 2026-2027 is hereby approved.

2. This resolution shall be in full force and effect on July 1, 2026.

Approved:

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Mayor

Attest: _______________________________
Clerk of Council

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I certify that the above resolution was:

Adopted on ____.

Ayes: _________. Nays: _________. Absent: __________. Abstain: __________.

The Honorable A.D. “Chuckie” Reid: ___________.

The Honorable Sallie O. Amos ___________.

The Honorable Daniel E. Dwyer ___________.

The Honorable Tommy Pairet ___________.

The Honorable John Hardy ___________.

The Honorable Donald L. Hunter ___________.

The Honorable Adam Yoelin ___________.

REQUEST TO ADOPT RESOLUTION NO. 2026-06-02 - CAREER DEVELOPMENT PROGRAMS FOR PUBLIC SAFETY

Mr. Hunter made a motion to adopt Resolution No. 2026-06-02 – Career Development Programs for Public Safety, seconded by Mr. Reid, and with a recorded vote of Council members Hardy, Amos, Reid, Dwyer, Pairet, Yoelin, and Hunter voting “yes”, the motion passed.

BACKGROUND: The Career Development Program for public safety employees would incentivize advanced training, certifications, and specialized skills by providing additional compensation for professional growth.

Resolution No. 2026-06-02

Town of Farmville Public Safety Career Development Programs

WHEREAS, the Town Council has reviewed and considered career development programs for emergency communications, fire, and police, and deem these programs as a desirable method to enhance training, recruit, and retain employees in public safety;

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. Career Development Programs for public safety are hereby approved.

2. This resolution shall be in full force and effect on July 1, 2026.

Approved:

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Mayor

Attest: ______________________________
Clerk of Council

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I certify that the above resolution was:

Adopted on ____.

Ayes: ________. Nays: ________. Absent: _________. Abstain: _________.

The Honorable A.D. “Chuckie” Reid: __________.

The Honorable Sallie O. Amos __________.

The Honorable Daniel E. Dwyer __________.

The Honorable Tommy Pairet __________.

The Honorable John Hardy __________.

The Honorable Donald L. Hunter __________.

The Honorable Adam Yoelin __________.

TOWN MANAGER’S REPORT

Updates were provided on several items:

- Emergency Communications Center and Fire Station projects are still in the design phase. It was hoped that documents will be completed within the next few months so that the projects can be put out to bid for contractors.
- A recommendation was made for a load test to be conducted on the Fourth Street bridge to determine whether the weight limit needs to be reduced until repairs are made. As this test was not included in the original plan, approval is needed to spend $5,500 for the load test.
- Staff are still waiting for a report on Venable Street and are reviewing a draft report outlining needed upgrades to the High Street Pump Station. An estimated cost of $1.5 to $1.6 million was mentioned to upgrade the pump station depending on the option chosen. The line coming in from the Hampden-Sydney side will be analyzed on June 15th for any infiltration.
- Feedback is still needed on areas to review in the zoning ordinance, other than signs and lot sizes. A suggestion was made to form a committee consisting of one Council member, one Planning Commission member, one downtown business owner, and one business owner outside of downtown. Mayor Vincent suggested one of the three Council members who had already gone through the election process and not seeking reelection. Mr. Dwyer agreed to serve on the ad hoc committee. Some discussion was held about whether the committee members' terms would rotate yearly as Mr. Hardy also was willing to serve. It was noted the committee would dissolve after information is gathered for the sign ordinance.
- From an inquiry made by Mr. Yoelin, it was reported that the sidewalk study would be placed in a format to share with the Council.

<u>COMMENTS BY MAYOR AND TOWN COUNCIL</u>

Mr. Hardy asked for a status on several items:

- High Street Pump Station – Clarification was made on the estimated cost and timeframe; the project beginning to end would take 23 months with the work taking at least 10 months to complete.
- Additional discussion requested on incentives to attract residents and encourage new development in town.
- Additional discussion requested on the Meeting Call-in option.

Attorney Catherine Douglass mentioned a previous brief discussion only. She would need to follow up on the voting process and mentioned a draft procedure could be provided for Council's review. There was agreement with a majority of Council members to explore the topic further.

Mr. Yoelin expressed appreciation to the Public Works Department for a recent construction incident on High Street.

Mrs. Amos thanked the Town Manager for listening to her request for collaboration with business owners and getting their input on ordinances.

Mayor Vincent mentioned the topic of Council committees being raised again after being without them for approximately four years. He asked whether Council members were interested in restoring a few committees. With the majority having continued interest, further discussion would be held. Regarding election season, Mayor Vincent remarked that having front porch conversations with real people about real things is important and that nothing reaffirms his belief and faith and humanity in people like being on the front porch with folks in Farmville.

CLOSED SESSION 2.2-3711 A.1. DISCUSSION OF REAPPOINTMENTS TO THE FARMVILLE PLANNING COMMISSION AND DISCUSSION OF PERFORMANCE OF THE TOWN MANAGER AND CLERK OF COUNCIL

On motion by Mr. Dwyer, seconded by Mr. Hunter, and with Council members Amos, Reid, Dwyer, Pairet, Yoelin, Hunter, and Hardy voting "yes", Council went into closed session under the provisions of Paragraph A.1. of Section 2.2-3711, Discussion of reappointments to the Farmville Planning Commission and discussion of performance of the Town Manager and Clerk of Council.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Seven ayes, no noes

MOTION: Dwyer SECOND: Hunter

AYES: Reid, Dwyer, Pairet, Yoelin, Hunter, Hardy, and Amos

NOES: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

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Clerk of Council

REAPPOINTMENTS TO THE FARMVILLE PLANNING COMMISSION

Mr. Yoelin made a motion to reappoint Jennifer Fraley to the Farmville Planning Commission with a term ending June 30, 2030, seconded by Mr. Hunter, and with a recorded vote of Council members Dwyer, Pairet, Yoelin, Hunter, Hardy, Amos, and Reid voting "yes", the motion passed.

BACKGROUND: Ms. Fraley's term is set to expire on June 30, 2026, and she seeks reappointment to the Farmville Planning Commission.

Mr. Yoelin made a motion to reappoint John Miller to the Farmville Planning Commission with a term ending June 30, 2030, seconded by Mr. Dwyer, and with a recorded vote of Council members Pairet, Yoelin, Hunter, Hardy, Amos, Reid, and Dwyer voting "yes", the motion passed.

BACKGROUND: Dr. Miller's term is set to expire on June 30, 2026, and he seeks reappointment to the Farmville Planning Commission.

With no further business to discuss, Mr. Dwyer made a motion to adjourn, seconded by Mr. Pairet, and with all stating "aye" in favor, the meeting adjourned at 7:44 PM.

APPROVED: ATTEST:

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Brian R. Vincent, Mayor

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Mary H. McKay, Clerk of Council