



# Town of Farmville

## Town Council

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July 8, 2026 at 6:00 PM  
Council Chamber of the Town Hall  
116 North Main Street, Farmville, VA

### AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Adoption of Agenda**
6. **Declaration of Personal Interest**
7. **Public Hearing**
  - a. Public Hearing - Ordinance No. 247-to amend the zoning ordinance by repealing Sec. 29-62 (d)(9) d - Sidewalks; and adding Sec. 29-62 (e) - Sidewalks
  - b. Public Hearing - Resolution No. 2026-06-03 - CUP to operate an outdoor display of sheds to be retailed (1006 West Third Street)
  - c. Public Hearing - Resolution No. 2026-06-04 - CUP to allow the conversion of a basement in a single-family home into an ADU (1305 Lee Drive)
8. **Public Comment Period**
9. **Consent Agenda**
  - a. Draft Minutes of the 2026-06-03 Work Session and 2026-06-10 Regular Council Meeting
10. **Finance Report - (no report)**
11. **Old Business**
  - a. Request to Adopt Ordinance No. 247-to amend the zoning ordinance by repealing Sec. 29-62 (d)(9) d-Sidewalks; and adding Sec. 29-62 (e)-Sidewalks
12. **New Business**
  - a. Request to Adopt Resolution No. 2026-06-03-a conditional use permit to operate an outdoor display of sheds to be retailed (1006 West Third Street)
  - b. Request to Adopt Resolution No. 2026-06-04-a conditional use permit to allow the conversion of a basement in a single-family home into an accessory dwelling unit (ADU) (1305 Lee Drive)
  - c. Request to Adopt Resolution No. 2026-07-01 - Authorizing the Town to Enter Into a Loan Agreement with Benchmark Community Bank for the Purchase of Five (5) Police Vehicles
13. **Town Manager's Report**
14. **Comments by Mayor and Town Council**

Brian R. Vincent  
Mayor

Mary H. McKay  
Clerk of Council



COUNCIL  
A. D. “Chuckie” Reid  
Adam B. Yoelin  
Daniel E. Dwyer  
Donald L. Hunter  
John Hardy  
Sallie O. Amos  
Tommy Pairet

Town of Farmville  
Town Council  
PUBLIC HEARING NOTICE

The Farmville Town Council will hold public hearings on Wednesday, July 8, 2026, at 6:00 PM in the Council Chamber, located on the second floor of the Town Hall, 116 North Main Street, Farmville, Virginia, to receive public comments on the following items:

- **Ordinance No. 247 – to amend the zoning ordinance by repealing Sec. 29-62 (d) (9) d – Sidewalks; and adding Sec. 29-62 (e) – Sidewalks. This ordinance establishes the requirements for the construction of sidewalks in subdivision developments within the B-1, B-2, B-3, R-1, R-2, and R-3 zoning districts.**
- **Resolution No. 2026-06-03 – a conditional use permit to operate an outdoor display of sheds to be retailed. The site is at 1006 West Third Street, parcel ID: 0023A03(0A)00-010, and consists of 0.971 acres. Outdoor display as a use is only allowed in the B-2 and B-3 Zoning Districts by conditional use permit.**
- **Resolution No. 2026-06-04 – a conditional use permit to allow the conversion of a basement in a single-family home into an accessory dwelling unit (ADU). ADUs are only allowed in the R-1 zoning district with an approved conditional use permit. The 0.298 acre site is at 1305 Lee Drive, Tax Map ID: 0023A12(01)00-065.**

The full texts of the proposed ordinance and resolutions are available online at [www.farmvilleva.com](http://www.farmvilleva.com) or by contacting the Clerk of Council at (434) 392-9465.

The Farmville Town Council will consider the requests following the public hearings. Any person(s) wishing to comment on the above matters should plan to attend this meeting or submit written comments. Please email Mary McKay at [mmckay@farmvilleva.com](mailto:mmckay@farmvilleva.com) or mail written comments to PO Drawer 368, Farmville, VA 23901 to arrive by 4:00 PM on Wednesday, July 8, 2026.

Questions and comments related to the public hearings may be directed to the Department of Community Development, 116 North Main Street, PO Drawer 368, Farmville, Virginia, 23901 or by calling (434) 392-8465, between the hours of 8:00 AM and 5:00 PM, Monday through Friday.

It is the intent of the Town to comply with the Americans with Disabilities Act. Should you need special accommodation, please contact C. Scott Davis, LP.D., Town Manager, at (434) 392-5686, prior to the meeting.



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** July 8, 2026

**ITEM NUMBER:** 9.a. – Draft Minutes of the 2026-06-03 Work Session and 2026-06-10 Regular Council Meeting

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**BACKGROUND:**

**RECOMMENDATION:** Accept the Consent Agenda as presented.

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. 2026-06-03 Work Session-DRAFT
2. 2026-06-10 Regular Council Mtg-DRAFT

**REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL**  
**HELD ON JUNE 3, 2026**

At the regular work session of the Farmville Town Council held on Wednesday, June 3, 2026, at 6:00 PM, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Daniel Dwyer, Tommy Pairet, Adam Yoelin, Donald Hunter, and John Hardy.

Staff present were Town Manager Scott Davis, Deputy Town Manager/Finance Director Julie Moore, Attorney Catherine Douglass, Captain William Hogan, Community Development Director Ashley Atkins-Austin, Town Planner Robert Dvorak, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the meeting to order, and all were welcomed.

The Clerk called the roll, noting all Council members were present.

**ADOPTION OF AGENDA**

Mr. Dwyer made a motion to adopt the agenda as presented, seconded by Mr. Reid, and with all stating “aye” in favor, the motion passed.

**DECLARATION OF PERSONAL INTEREST**

There were no declarations of personal interest made.

**FINANCE REPORT**

Finance Director Julie Moore reported on the April Finance Report, ten months into fiscal year 2026: Total revenue across all funds is approximately \$35.5 million year-to-date compared to the annual budget of \$49.6 million. Revenue collection overall continues to track generally in line with expectations. Total revenue remains elevated primarily due to the general obligation bond proceeds received earlier in the fiscal year and recorded within the General Fund. These proceeds account for a significant portion of the increase compared to prior year. While excluding these other sources, reoccurring operating revenue continues to perform steadily and is slightly ahead of expectations overall. The General Fund revenue totals approximately \$28.5 million year-to-date compared to the budget of \$35.4 million. Major revenue categories continue to perform well overall including taxes and licenses and permits and fees.

Ms. Moore reported that total expenses across all funds are approximately \$24.2 million year-to-date compared to the annual budget of \$49.6 million and a 10-year benchmark budget of

\$41.3 million. Overall expenditure remains below projected levels. Some variances continue to be related to timing differences for capital projects and expenditures that are not incurred evenly throughout the year. Compared to prior fiscal year, increased expenditures are primarily associated with capital and operating investments such as public safety, the ladder truck, and the Sewer Fund for the UV project. Overall, revenue and expenditure continue to track within expected ranges.

**PRESENTATION AND DISCUSSION: GENERAL FUND – FUND BALANCE**

Town Manager Davis reported on the information provided, wanting to ensure that the Council and members of the public understood whenever the fund balance topic is discussed. There were some questions about whether there was money in reserves. Reports were provided on the Annual Fund Balance Comparison and the Explanation of Fund Balance. Brief discussion was held on the amount of outstanding debt relating to the 2012 bond. Finance Director Moore explained set aside funding and fund balance. It was reported that ARPA funding is not reflected in the fund balance as it was deferred revenue and was expended by the end of the last calendar year. Discussion was held on having funding available for a road collapse or a sewage pumping station failure instead of having to borrow the money for the repairs.

**DISCUSSION: COMPREHENSIVE PLAN REVIEW**

The Town Manager reported that the Council was provided with the Planning Commission's recommended changes. If no feedback is received for additional changes to be made, the Planning Commission will plan to hold a public hearing in July, with Council to schedule their hearing in August.

Mr. Dwyer asked about the reference made to R-1 and a 14,000 square foot requirement as he thought it was dropped back to 80-foot road frontage by 140 instead of 100 feet. He further asked about the minimum width on the lot in R1 now being 80 feet, and whether that would affect the 14,000 number versus when it was 100 feet.

Community Development Director Atkins-Austin advised that the 14,000 square foot requirement was reflected in the update and will be removed.

Mayor Vincent clarified that the Council was agreeable moving forward with the public hearing process as mentioned.

**REQUEST TO ADOPT RESOLUTION NO. 2026-05-01 – FY2026-2027 BUDGET**

Mr. Dwyer made a motion to adopt Resolution No. 2026-05-01 – FY2026-2027 Budget, seconded by Mr. Hunter, and with a recorded vote of Council members Pairet, Yoelin, Hunter, Hardy, Amos, Reid, and Dwyer voting “yes”, the motion passed.

**BACKGROUND:** The FY2026-2027 Town Budget includes a real estate tax rate of \$0.22 cents per \$100.00 of assessed value, a personal property tax rate (business only) of \$1.50 per \$100.00 of assessed value, a \$0.27 cent per pack cigarette tax rate, a seven percent tax rate on amount paid for meals and an eight percent tax rate for lodging within the Town of Farmville limits.

A Public Hearing was held at the May 13, 2026, Regular Council Meeting.

**Resolution No. 2026-05-01**

**Approving the Town of Farmville Fiscal Year 2026-2027 Proposed Budget**

**WHEREAS**, the Town Council has held the required public hearing on the Town of Farmville Fiscal Year 2026-2027 Proposed Budget; and

**WHEREAS**, the Town Council has thoroughly reviewed and discussed such Budget;

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:**

1. The Town of Farmville Fiscal Year 2026-2027 Proposed Budget is hereby approved and adopted.
2. This resolution shall be in full force and effect on July 1, 2026.

Approved:

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

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I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes:\_\_\_\_\_. Nays:\_\_\_\_\_. Absent:\_\_\_\_\_. Abstain:\_\_\_\_\_.

The Honorable A.D. “Chuckie” Reid \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable John Hardy \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

**REQUEST TO ADOPT RESOLUTION NO. 2026-05-02 – FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

Mr. Hunter made a motion to adopt Resolution No. 2026-05-02 – Five Year Capital Improvement Program, seconded by Mr. Dwyer, and with a recorded vote of Council members Yoelin, Hunter, Hardy, Amos, Reid, Dwyer, and Pairet voting “yes”, the motion passed.

**BACKGROUND:** The Capital Improvement Program is a guide for future years of capital projects with the first year of the plan included in the FY2026-2027 budget. A Public Hearing was held at the May 13, 2026, Regular Council meeting.

**Resolution No. 2026-05-02**

**Approving the Town of Farmville Fiscal Year 2027–2031 Capital Improvement Program**

**WHEREAS,** the Town Council has considered the proposed Town of Farmville Fiscal Year 2027–2031 Capital Improvement Program, describing and defining projected capital expenditures for all Town departments for the next five years;

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:**

1. The Town of Farmville Fiscal Year 2027–2031 Capital Improvement Program is hereby approved.
2. This resolution shall be in full force and effect on July 1, 2026.

Approved:

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

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I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes:\_\_\_\_\_. Nays:\_\_\_\_\_. Absent:\_\_\_\_\_. Abstain:\_\_\_\_\_.

The Honorable A.D. “Chuckie” Reid \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable John Hardy \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

**REQUEST TO ADOPT RESOLUTION NO. 2026-06-01 – PAY PLAN FY2026-2027**

Mr. Reid made a motion to adopt Resolution No. 2026-06-01 – Town of Farmville Pay Plan for Fiscal Year 2026-2027, seconded by Mrs. Amos, and with a recorded vote of Council members Hunter, Hardy, Amos, Reid, Dwyer, and Yoelin voting “yes”, and Council member Pairet voting “no”, the motion passed.

**BACKGROUND:** At the February 2026 Work Session, Dr. Stephanie Davis of the Virginia Tech Technical Assistance Program presented a review of the Town’s existing pay plan and discussed the development of a new plan which would make salaries more competitive with the market for the recruitment and retention of Town employees.

**Resolution No. 2026-06-01**

**Town of Farmville Pay Plan for Fiscal Year 2026-2027**

WHEREAS, the Town Council has reviewed and considered the Pay Plan for Fiscal Year 2026-2027; NOW THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Pay Plan for Fiscal Year 2026-2027 is hereby approved.
2. This resolution shall be in full force and effect on July 1, 2026.

Approved:

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

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I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable John Hardy \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

**REQUEST TO ADOPT RESOLUTION NO. 2026-06-02 - CAREER DEVELOPMENT PROGRAMS FOR PUBLIC SAFETY**

Mr. Hunter made a motion to adopt Resolution No. 2026-06-02 – Career Development Programs for Public Safety, seconded by Mr. Reid, and with a recorded vote of Council members Hardy, Amos, Reid, Dwyer, Pairet, Yoelin, and Hunter voting “yes”, the motion passed.

**BACKGROUND:** The Career Development Program for public safety employees would incentivize advanced training, certifications, and specialized skills by providing additional compensation for professional growth.

**Resolution No. 2026-06-02**

**Town of Farmville Public Safety Career Development Programs**

WHEREAS, the Town Council has reviewed and considered career development programs for emergency communications, fire, and police, and deem these programs as a desirable method to enhance training, recruit, and retain employees in public safety;

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

- 1. Career Development Programs for public safety are hereby approved.
- 2. This resolution shall be in full force and effect on July 1, 2026.

Approved:

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

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I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable John Hardy \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

**TOWN MANAGER'S REPORT**

Updates were provided on several items:

- Emergency Communications Center and Fire Station projects are still in the design phase. It was hoped that documents will be completed within the next few months so that the projects can be put out to bid for contractors.
- A recommendation was made for a load test to be conducted on the Fourth Street bridge to determine whether the weight limit needs to be reduced until repairs are made. As this test was not included in the original plan, approval is needed to spend \$5,500 for the load test.
- Staff are still waiting for a report on Venable Street and are reviewing a draft report outlining needed upgrades to the High Street Pump Station. An estimated cost of \$1.5 to \$1.6 million was mentioned to upgrade the pump station depending on the option chosen. The line coming in from the Hampden-Sydney side will be analyzed on June 15<sup>th</sup> for any infiltration.
- Feedback is still needed on areas to review in the zoning ordinance, other than signs and lot sizes. A suggestion was made to form a committee consisting of one Council member, one Planning Commission member, one downtown business owner, and one business owner outside of downtown. Mayor Vincent suggested one of the three Council members who had already gone through the election process and not seeking reelection. Mr. Dwyer agreed to serve on the ad hoc committee. Some discussion was held about whether the committee members' terms would rotate yearly as Mr. Hardy also was willing to serve. It was noted the committee would dissolve after information is gathered for the sign ordinance.
- From an inquiry made by Mr. Yoelin, it was reported that the sidewalk study would be placed in a format to share with the Council.

**COMMENTS BY MAYOR AND TOWN COUNCIL**

Mr. Hardy asked for a status on several items:

- High Street Pump Station – Clarification was made on the estimated cost and timeframe; the project beginning to end would take 23 months with the work taking at least 10 months to complete.
- Additional discussion requested on incentives to attract residents and encourage new development in town.
- Additional discussion requested on the Meeting Call-in option.

Attorney Catherine Douglass mentioned a previous brief discussion only. She would need to follow up on the voting process and mentioned a draft procedure could be provided for Council's review. There was agreement with a majority of Council members to explore the topic further.

Mr. Yoelin expressed appreciation to the Public Works Department for a recent construction incident on High Street.

Mrs. Amos thanked the Town Manager for listening to her request for collaboration with business owners and getting their input on ordinances.

Mayor Vincent mentioned the topic of Council committees being raised again after being without them for approximately four years. He asked whether Council members were interested in restoring a few committees. With the majority having continued interest, further discussion would be held. Regarding election season, Mayor Vincent remarked that having front porch conversations with real people about real things is important and that nothing reaffirms his belief and faith and humanity in people like being on the front porch with folks in Farmville.

**CLOSED SESSION 2.2-3711 A.1. DISCUSSION OF REAPPOINTMENTS TO THE FARMVILLE PLANNING COMMISSION AND DISCUSSION OF PERFORMANCE OF THE TOWN MANAGER AND CLERK OF COUNCIL**

On motion by Mr. Dwyer, seconded by Mr. Hunter, and with Council members Amos, Reid, Dwyer, Pairet, Yoelin, Hunter, and Hardy voting "yes", Council went into closed session under the provisions of Paragraph A.1. of Section 2.2-3711, Discussion of reappointments to the Farmville Planning Commission and discussion of performance of the Town Manager and Clerk of Council.

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the

motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Seven ayes, no noes

MOTION: Dwyer SECOND: Hunter

AYES: Reid, Dwyer, Pairet, Yoelin, Hunter, Hardy, and Amos

NOES: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

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Clerk of Council

**REAPPOINTMENTS TO THE FARMVILLE PLANNING COMMISSION**

Mr. Yoelin made a motion to reappoint Jennifer Fraley to the Farmville Planning Commission with a term ending June 30, 2030, seconded by Mr. Hunter, and with a recorded vote of Council members Dwyer, Pairet, Yoelin, Hunter, Hardy, Amos, and Reid voting “yes”, the motion passed.

**BACKGROUND:** Ms. Fraley’s term is set to expire on June 30, 2026, and she seeks reappointment to the Farmville Planning Commission.

Mr. Yoelin made a motion to reappoint John Miller to the Farmville Planning Commission with a term ending June 30, 2030, seconded by Mr. Dwyer, and with a recorded vote of Council members Pairet, Yoelin, Hunter, Hardy, Amos, Reid, and Dwyer voting “yes”, the motion passed.

**BACKGROUND:** Dr. Miller’s term is set to expire on June 30, 2026, and he seeks reappointment to the Farmville Planning Commission.

With no further business to discuss, Mr. Dwyer made a motion to adjourn, seconded by Mr. Pairet, and with all stating “aye” in favor, the meeting adjourned at 7:44 PM.

APPROVED:

ATTEST:

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Brian R. Vincent, Mayor

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Mary H. McKay, Clerk of Council

**REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL**  
**HELD ON JUNE 10, 2026**

At the regular meeting of the Farmville Town Council held on Wednesday, June 10, 2026, at 6:00 PM in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Daniel Dwyer, Thomas Pairet, Adam Yoelin, and Donald Hunter.

Staff present were Town Manager Scott Davis, Deputy Town Manager/Finance Director Julie Moore, Town Attorney Gary Elder, Captain William Hogan, Community Development Director Ashley Atkins-Austin, Public Works Director Stephen Edwards, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the meeting to order and all guests were welcomed.

The Clerk called the roll, noting Council member John Hardy was absent.

An invocation was led by Mayor Vincent for anyone wishing to join in prayer. Vice-Mayor Reid led the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Mr. Reid made a motion to adopt the amended agenda, seconded by Mr. Pairet, and with all stating “aye” in favor, the motion passed. Mayor Vincent requested the agenda be amended to allow a presentation by Daniel Jordan of the High Bridge Trail State Park.

**DECLARATION OF PERSONAL INTEREST**

There were no declarations of personal interest made.

**HIGH BRIDGE TRAIL UPDATE**

Park Manager Daniel Jordan shared 2025 statistics on the High Bridge Trail State Park and its economic impact to the community with a 40% increase of spending in revenue largely due to the new visitor center.

Several upcoming projects were mentioned:

- Closure of the Third Street parking lot for safety reasons (August)
- Month-long trail closure from Main Street gate to Osborne Road for bridge repairs on River Road (July)
- Installation of new interactive exhibits at the visitor center (July and August)

Upcoming June events which continue to attract visitors from across the country:

- Firefly Festival

- Night Train 50k
- Gravel Grind Bike Race

Mr. Yoelin expressed excitement for the upcoming Firefly Festival, noting the recent rainfall should create ideal conditions for a strong firefly show. He reminded all that Farmville Fridays will take place also this weekend. Mayor Vincent clarified that the parking lot scheduled for closure is the one located between Merks and Yak Attack.

**PUBLIC HEARING**

There were no scheduled public hearings.

**PUBLIC COMMENT PERIOD**

David Ferguson, 6169 Meherrin Road, addressed the Council as a Prince Edward County resident, not a Town resident, to speak on the proposed data center. He reported that the site is in the county, but the town is committed to about \$8.1 million of sewer and up to 40% of the Town's water. Because the site is outside of the town limits, the property tax goes to the county and not the town unless there's already an agreement in place. For the record he asked if the Council voted in open session with notice to commit the Town's sewer and 40% of its water to this project, and whether the Town Council is willing to hold a public hearing and not commit the Town's water and utilities until residents are heard. Additional written questions were provided.

With no one else wishing to provide comment, Mayor Vincent closed the Public Comment period.

**CONSENT AGENDA**

Mr. Dwyer made a motion to accept the Consent Agenda as presented, seconded by Mr. Hunter, and with all stating "aye" in favor, the motion passed. The Consent Agenda included the draft minutes of the May 5, 2026, Work Session and the May 13, 2026, Regular Council Meeting,

**FINANCE REPORT**

Mr. Pairet made a motion to approve the Finance Report as presented, seconded by Mr. Reid, and with all stating "aye" in favor, the motion passed.

**BACKGROUND:** Finance Director Julie Moore provided a report for May 2026, reviewing the amounts of income earned:

- Virginia Investment Pool (VIP) – May \$12,389;
- Benchmark Community Bank sweep accounts – May \$4,701;
- Local Government Investment Pool (LGIP) – May \$25,681;

- SNAP account –May \$41,766;  
Total earned for May \$84,537.

From an inquiry made by Mr. Pairet, Ms. Moore confirmed the amount is staying fairly consistent until being used.

**REQUEST TO APPROVE EXPENDITURE OF \$5500 FOR FOURTH STREET BRIDGE LOAD TEST**

Mr. Dwyer made a motion to approve expenditure of \$5500 for Fourth Street Bridge load test, seconded by Mr. Hunter, and with a recorded vote of Council members Yoelin, Hunter, Amos, Reid, Dwyer, and Pairet voting “yes”, the motion passed.

**BACKGROUND:** A recommendation was made for a load test to be conducted on the Fourth Street Bridge to determine whether the weight limit needs to be reduced until repairs are made.

**TOWN MANAGER'S REPORT**

Town Manager Davis reported that the July 4th state holiday is recognized on Friday, July 3<sup>rd</sup>. Being that the Town is holding the Fireworks After Dark event on Friday and employees will be coming back that evening to work the event, he would like the holiday moved to Monday, July 6th, unless the Council disagrees. Moving the holiday to Monday would allow employees a full day off.

Mr. Reid made a motion to do so [for the holiday date change], seconded by Mr. Hunter, with all in favor stating “aye”, the motion passed.

**COMMENTS BY MAYOR AND TOWN COUNCIL**

Mr. Yoelin thanked the Town Manager for the sidewalk report and noted not seeing the connecting points included. He was looking for places that need sidewalks that could be worked on at the time when sidewalk repairs are made. Town Manager Davis explained that the report provided the condition of the existing sidewalks, not where new ones could be placed. Mr. Yoelin further asked if the Town could take this on with the Manager okaying the request.

Mayor Vincent reviewed upcoming events:

- Boys State at Hampden-Sydney College (welcome remarks to be provided)
- Girls State at Longwood University
- American Legion Baseball Tournament at Longwood University
- Firefly Festival and 50K Night Train Race at High Bridge Trail State Park

**CLOSED SESSION 2.2-3711 A.1. DISCUSSION OF PERFORMANCE OF THE TOWN MANAGER AND CLERK OF COUNCIL AND 2.2-3711 A.3. DISCUSSION OR CONSIDERATION OF THE ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE, OR OF THE DISPOSITION OF PUBLICLY HELD REAL PROPERTY, WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION OR NEGOTIATING STRATEGY OF THE PUBLIC BODY**

On motion by Mr. Dwyer, seconded by Mr. Hunter, and with Council members Hunter, Amos, Reid, Dwyer, Pairet, and Yoelin voting “yes”, Council went into closed session under the provisions of Paragraph A.1. of Section 2.2-3711, Discussion of performance of the Town Manager and Clerk of Council and Section 2.2-3711 A.3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Six ayes, no noes

MOTION: Dwyer SECOND: Hunter

AYES: Amos, Reid, Dwyer, Pairet, Yoelin, and Hunter

NOES: None

ABSENT DURING VOTE: Hardy

ABSENT DURING MEETING: Hardy

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Clerk of Council

**SALARY INCREASE FOR TOWN MANAGER AND CLERK OF COUNCIL**

Mr. Pairet made a motion that the Council offers its current secretary a 3% raise from her current salary, along with its Town Manager a 3% raise, along with a \$2,000 stipend for gas money to be offered to both of them.

Town Manager Scott Davis added, based on his employment agreement, needs to be automobile allowance increased from \$2,000 a year.

Mr. Pairet amended the motion to be automobile allowance for \$2,000 a year more, seconded by Mr. Hunter, and with a recorded vote of Council members Reid, Dwyer, Pairet, Yoelin, Hunter, and Amos voting “yes”, the motion passed.

Mr. Pairet asked the Town Manager about two items:

- Clarification that feedback is requested on areas to be reviewed or suggested changes to the zoning ordinances.
- Clarification that at the last meeting, will be moving forward with an ad hoc sign committee. Mayor Vincent will finalize those appointments over the next few weeks.

With no other business to discuss, Mr. Hunter made a motion to adjourn, seconded by Mr. Pairet, and with all stating “aye” in favor, the meeting was adjourned at 7:24 PM.

APPROVED:

ATTEST:

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Brian R. Vincent, Mayor

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Mary H. McKay, Clerk of Council



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** July 8, 2026

**ITEM NUMBER:** 11.a. – Request to Adopt Ordinance No. 247-to amend the zoning ordinance by repealing Sec. 29-62 (d)(9) d-Sidewalks; and adding Sec. 29-62 (e)-Sidewalks

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**BACKGROUND:** Additional discussion was held on the proposed ordinance at the July 1, 2026, Work Session. The multimodal path and associated costs were brought up. Concerns were expressed about the longevity of the sidewalk option versus the multimodal path with the asphalt.

A Public Hearing is scheduled for July 8, 2026.

**RECOMMENDATION:** Adopt Ordinance No. 247

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Ord No 247 (ZTA26-001)

**Ordinance No. 247**

**Amending Chapter 29 – Zoning and Subdivision, Article VI. – Subdivisions of the Farmville Town Code by repealing Sec. 29-62 (d) (9) (d). Sidewalks; and adding Sec. 29-62 (e). Sidewalks. This ordinance establishes the requirements for the construction of sidewalks in subdivision developments within the B-1, B-2, B-3, R-1, R-2, and R-3 zoning districts.**

THE TOWN OF FARMVILLE HEREBY ORDAINS:

1. The Town of Farmville amends Chapter 29, Zoning and Subdivision, of the Farmville Town Code by repealing Sec. 29-62 (d) (9) (d) as follows:

Sec. 29-62 (d) *Lots*.

- (1) *Minimum size*. The minimum lot size in any area shall be in accordance with the zoning ordinance for those subdivisions within the corporate limits.
- (2) *Shape*. The lot arrangement, design and shape shall be such that lots shall provide satisfactory and desirable sites for buildings, be properly related to topography and conform to requirements of this chapter. Lots shall not contain peculiarly shaped elongations solely to provide necessary square footage of area but which would be unusable for normal purposes. Pipestem lots, also known as flag lots, are prohibited.
- (3) *Location*. Each lot shall abut on a street dedicated by the subdivision plat or on an existing publicly dedicated street or on a street which has become public by right of use. If the existing streets are not fifty (50) feet in width, the subdivider shall make provisions in the subdivision plat for the dedication of additional road right-of-way to equal one-half (½) the width set out in section 29-62 platting requirements and design standards, from the existing Code. This dedication will be deeded to the town prior to the final approval of the subdivision.
- (4) *Corner lots*. Corner lots shall have extra width sufficient for maintenance of any required building lines on both streets as determined by the agent.
- (5) *Side lines*. Side lines of lots shall be approximately at right angles, or radial to the street line.
- (6) *Remnants*. All remnants of lots below minimum size left over after subdividing a tract shall be added to adjacent lots or otherwise disposed of rather than allowed to remain as unusable parcels.
- (7) *Separate ownership*. Where the land covered by a subdivision includes two (2) or more parcels in separate ownership and lot arrangement is such that a property ownership line divides one (1) or more lots, the land in each lot so divided shall be

transferred by deed to single ownership simultaneously with the recording of the final plat. Such deed is to be deposited with the clerk of the court and held with the final plat until the subdivider is ready to record same and they both shall then be recorded together.

(8) Incorporation of two (2) contiguous parcels of land.

- a. With the approval of the agent, two (2) contiguous parcels of land may be incorporated into one (1) lot.
- b. The town council may make an exception to this section, if they feel the compliance with this section would cause an undue hardship on the property owner or cause a waste of land. Any exception made shall not violate any provisions of the zoning ordinance or other regulation in the town.

(9) *Water and sewer.*

- a. *Public water.* Where public water is available, the service, including fire hydrants, shall be extended to all lots within a subdivision by the subdivider in accordance with the design standards and specifications for water, construction and improvements in the town and meeting the approval of the agent.
- b. *Sewerage facilities.* Where public sewerage facilities are available, the service shall be extended to all lots within a subdivision and septic tanks shall not be permitted. Every subdivision shall be provided by the subdivider with a satisfactory and sanitary means of sewage collection and disposal in accordance with the design standards and specifications for sewerage construction and improvements in the town and meeting the approval of the agent.
- c. *Improvements; pro-rata share.* As allowed by Code of Virginia, §§ 15.2-2243 and 15.2-2242(5), the town may require a subdivider or developer of land to pay his pro rata share of the cost of providing reasonable and necessary road improvements, sewerage, water and drainage facilities, located outside the property limits of the land owned or controlled by him but necessitated or required, at least in part, by the construction or improvement of his subdivision or development as per town water and sewer regulations.
- d. ~~*Sidewalks.* As allowed by Code of Virginia, § 15.2-2242(9), the town requires the dedication of land and construction of a 5' sidewalk on the property in the B-1, B-2, B-3, **R-1, R-2, and R-3** zoning districts being subdivided or developed when one (1) of the following applies:~~
  1. ~~The land fronts on an existing street;~~
  2. ~~Is adjacent to an existing sidewalk;~~
  3. ~~Is reasonably required by the proposed development, or~~
  4. ~~Is in the adopted comprehensive plan.~~

~~Nothing in this section shall alter VDOT's authority to require sidewalks.~~

2. The Town of Farmville amends Chapter 29, Zoning and Subdivision, of the Farmville Town Code by adding Sec. 29-62 (e) Sidewalks as follows:

*Sec. 29-62 (e) Sidewalks Required.*

- (1) New Public Right of Way.** *The Town requires that a five (5) foot sidewalk be installed on both sides of a new public right of way and dedicated to the Town on all property subdivided in the B-1, B-2, B-3, R-1, R-2, and R-3 zoning districts when one of the following conditions are met:*
- a. When the proposed subdivision requires the construction of fifteen (15) or more lots;*
  - b. The proposed subdivision is within one-quarter mile of an existing primary/secondary school or planned school site;*
  - c. The parcel being subdivided is eighty (80) feet or less from an existing public sidewalk; or*
  - d. The Comprehensive Plan has identified the property to be subdivided as a priority for future pedestrian infrastructure.*
- (2) Existing Public Right of Way.** *The Town requires that one five (5) foot sidewalk be installed on and dedicated to the Town on all property subdivided on an existing street in the B-1, B-2, B-3, R-1, R-2, and R-3 zoning districts when one of the following conditions are met:*
- a. When the proposed subdivision requires the construction of five (5) or more lots;*
  - b. The proposed subdivision is within one-quarter mile of an existing primary/secondary school or planned school site;*
  - c. The parcel being subdivided is eighty (80) feet or less from an existing public sidewalk; or*
  - d. The Comprehensive Plan has identified the property to be subdivided as a priority for future pedestrian infrastructure.*
- (3) Multi-Use Path.** *A multi-use path may be constructed on one side of the street in lieu of sidewalks when required on both sides of a new public right of way. Multi-use paths along streets shall have a preferred minimum width of ten (10) feet, though a minimum width of eight (8) feet may be approved by the subdivision agent.*

- (4) *Except as otherwise provided by the Zoning Ordinance, sidewalks shall be constructed of concrete or other approved materials, shall be a minimum of five (5) feet in width, and shall be parallel to the street.*
- (5) *Nothing in this Section shall alter VDOT's authority to require the construction and maintenance of sidewalks.*

3. This ordinance shall be in full force and effect upon approval.

Approved: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

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I certify that the above ordinance was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

- The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.
- The Honorable Sallie O. Amos \_\_\_\_\_.
- The Honorable Daniel E. Dwyer \_\_\_\_\_.
- The Honorable Tommy Pairet \_\_\_\_\_.
- The Honorable Donald L. Hunter \_\_\_\_\_.
- The Honorable Adam Yoelin \_\_\_\_\_.
- The Honorable John Hardy \_\_\_\_\_.



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** July 8, 2026

**ITEM NUMBER:** 12.a. – Request to Adopt Resolution No. 2026-06-03-a conditional use permit to operate an outdoor display of sheds to be retailed (1006 West Third Street)

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**BACKGROUND:** Town Planner Robert Dvorak provided a review of the CUP request at the July 1, 2026, Work Session. Staff recommends that Town Council deny the Conditional Use Permit for outdoor display at 1006 West Third Street, based on the following finding:

- The use is located in a floodway district and receiving a no-rise certificate is unlikely. The applicant stated at the Planning Commission meeting that they would not seek a hydrologic and hydraulic survey.

Recommended conditions if moving forward with an approval:

1. Shall be limited to a maximum of five (5) percent of the total lot area.
2. Shall be located in front of (i.e., on the street side of) or on top of the building.
3. All surfaces will be graded and drained as to dispose of all surface water accumulated within the area to a public storm drain or on-site detention as approved with stormwater plans.
4. Asphalt or concrete walkways or aisles shall be provided to permit all-weather customer access to all areas of the outdoor display.
5. Shall be screened with an opaque fence or wall and shall not be visible from any public street or adjacent parcel.
6. Walls or fences shall not be less than six (6) feet in height, nor exceed eight (8) feet in height.
7. No sales display may exceed the height of the screening wall or fence.
8. Provide a hydrologic and hydraulic survey with no-rise certification.

A Public Hearing is scheduled for July 8, 2026. Adjacent property owners have been notified of the scheduled public hearing.

**RECOMMENDATION:** Adopt or Deny Resolution No. 2026-06-03

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. CUP26-002 TC Staff Report
2. Resolution - CUP26-002 Outdoor Display



**Identification and Location Information**

<b>Applicants</b>	Nate Boehmer, Better Built Sheds
<b>Property Owner</b>	Michael B. Crews
<b>Location</b>	1006 West Third Street
<b>Ward</b>	A
<b>Acreage</b>	0.971 acres
<b>Zoning</b>	B3 Highway Commercial
<b>Future Land Use Recommendation</b>	General Commercial
<b>Overlays</b>	Floodplain
<b>Adjacent Zoning</b>	B-3 and B-2
<b>Adjacent Uses</b>	Commercial and Public Park and Recreation Areas
<b>Staff Contact</b>	Robert W. Dvorak, MNR, CZA   Town Planner Phone: 434-392-8465   Email: <a href="mailto:rdvorak@farmvilleva.com">rdvorak@farmvilleva.com</a>

**Background and Existing Conditions**

The applicant is requesting a conditional use permit to allow the outdoor display of sheds to be retailed in the B-3 Highway Commercial District. The site is at 1006 West Third Street, parcel ID: 0023A03(OA)00-010, and consists of 0.971 acres. Outdoor display as a use is only allowed in the B-2 and B-3 Zoning Districts by conditional use permit. The subject site is in both the special flood hazard area and the regulatory floodway.

**Zoning Ordinance Considerations**

*Outdoor display* is permitted by **Conditional Use Permit** in the B-3 Highway Commercial District pursuant to the zoning use matrix in Section 29-22. a. (Table 1, Zoning Use Matrix).

*Outdoor display* is defined in Section 29-81. - Definitions as the following:

- *The permanent and/or continuous keeping, displaying, or storing, outside of a building, of any goods, materials, merchandise or equipment to be sold to the public.*

*Outdoor display* has the following standards Sec. 29-35.d.14.:

- a. Areas associated with retail uses shall have no outdoor display except during town authorized special events or by a conditional permit.
- b. Conditional permitted displays shall be subject to the following standards:
  1. Shall be limited to a maximum of five (5) percent of the total lot area.
  2. Shall not be located in front of (i.e., on the street side of) or on top of the building.
  3. All surfaces will be graded and drained as to dispose of all surface water accumulated within the area to a public storm drain or on-site detention as approved with stormwater plans.



4. Asphalt or concrete walkways or aisles shall be provided to permit all-weather customer access to all areas of the outdoor display.
5. Shall be screened with an opaque fence or wall and shall not be visible from any public street or adjacent parcel.
6. Walls or fences shall not be less than six (6) feet in height, nor exceed eight (8) feet in height.
7. No sales display may exceed the height of the screening wall or fence.

The motion that Planning Commission made included a request that legal counsel look into whether we can adjust the standards to remove standards 5 – 7.

Legal counsel’s advice was the use of “shall” means these are mandatory requirements. Standards 5 – 7 will be included in the proposed conditions.

Outdoor displays are usually required to be fenced for a mix of planning and legal reasons. Fencing creates a defined area for the outdoor display, preventing the display from spilling into required parking areas or roadways and it helps limit unauthorized access to the display.

The B-3 District’s purpose and intent is as follows:

- *B-3 highway commercial; purpose and intent. Highway commercial district, B-3, is intended to accommodate general business areas, highway-oriented commercial uses, and wholesaling operations which by nature or space requirements do not lend themselves to being concentrated within a centralized shopping area. This district recognizes the demand for a variety of commercial land uses which might not be compatible with the land uses in many areas of town.*

### **Comprehensive Plan Considerations**

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#### Future Conditions: General Commercial

General Commercial land uses are a lower-density element of Farmville’s commercial economy. General commercial lacks the historic significance or tourism interest of the downtown but provides goods and services that are necessary to the life of the Town. These commercial uses include grocery, pharmacy, general retail, fueling, automotive service, and other day-to-day uses, and may include national chain retailers. This zone also differs from the downtown in that it is primarily automobile oriented rather than pedestrian oriented like the downtown, including shopping centers that focus on providing ample parking. **Despite the practical nature of general commercial uses, Farmville should expect high-quality design and construction in these areas that line important entrance corridors to the Town.**

#### **Utilities**

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The property has access to the Town’s public water and sewer system.

#### **Transportation/ Streets**

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No significant impact to public streets.

### **Environmental**

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The site is located within the Special Flood Hazard Area and the regulatory floodway as determined by FEMA Map **51147C0091D**. Code of Federal Regulations, Title 44, Sec. 60.3.d.3.: Prohibit encroachments, including fill, new construction, substantial improvements, and other development within the adopted regulatory floodway unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge.

Staff contacted the Virginia Department of Conservation and Recreation, Acting State NFIP Coordinator, for insight into expanded options for the applicant. Comments received on June 23, 2026, indicate that the use would not be in compliance with our ordinance unless the applicant was able to obtain a “no-rise” certificate. It is unlikely the applicant would be able to obtain a no-rise certificate, regardless of the type of study done. A variance was not recommended for this use at this location because it isn’t defensible according to the criteria in our ordinance.

Staff is adding the condition that the applicant shall commission and supply to the town a hydrologic and hydraulic analyses undertaken by a professional engineer or others of demonstrated qualifications, that includes a no-rise certification.

### **Findings and Recommendations**

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#### Staff’s Findings

- The application may not meet the standards of review for Conditional Use Permits set forth in Section 29-13.c.1 of the Town Zoning Ordinance.
- There are no significant impacts to the capacities of the utility or transportation systems.
- The environmental impacts to the site or adjacent properties are undetermined until evidence is provided by hydrologic and hydraulic surveys.
- An approval in this single instance may have a detrimental effect on the neighborhood fabric or neighboring properties. Public Park and Recreation facilities nearby.

At its meeting on Wednesday, June 17, 2026, the Planning Commission recommended approval of the conditional use permit with required conditions from Sec. 29-35.d.14 with additional request to legal counsel as to whether conditions 5 – 7 related to fencing could be removed.

The zoning ordinance terminology states that “conditional permitted displays shall be subject to the following standards”. The use of “shall” means these conditions are required and cannot be removed. This was confirmed with legal counsel.

Staff recommends that Town Council **deny** the Conditional Use Permit for outdoor display at 1006 West Third Street, based on the following finding:



- The use is located in a floodway district and receiving a no-rise certificate is unlikely. The applicant stated at the Planning Commission meeting that they would not seek a hydrologic and hydraulic survey.

Recommend conditions if moving forward with an approval:

1. Shall be limited to a maximum of five (5) percent of the total lot area.
2. Shall not be located in front of (i.e., on the street side of) or on top of the building.
3. All surfaces will be graded and drained as to dispose of all surface water accumulated within the area to a public storm drain or on-site detention as approved with stormwater plans.
4. Asphalt or concrete walkways or aisles shall be provided to permit all-weather customer access to all areas of the outdoor display.
5. Shall be screened with an opaque fence or wall and shall not be visible from any public street or adjacent parcel.
6. Walls or fences shall not be less than six (6) feet in height, nor exceed eight (8) feet in height.
7. No sales display may exceed the height of the screening wall or fence.
8. Provide a hydrologic and hydraulic survey with no-rise certification.

#### **Attachments**

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1. Adjacent Owner Notice
2. Vicinity and aerial maps
3. Special Flood Hazard & Floodway Map
4. Plot Plan
5. FIRMette

#### ***Section 29-13.c- Standards for review*** (of a Conditional Use Permit)

1. Conditional use permits may be issued for any of the uses for which a conditional use permit is required by the provisions of this chapter, provided that the governing body, upon a recommendation by the planning commission, shall find that:
  - A. The proposed use will not affect adversely the health or safety of persons residing or working in the neighborhood of the proposed use.
  - B. The proposed use will not be detrimental to the public welfare or unduly injurious to property values or improvements in the neighborhood.
  - C. The proposed use will not be in conflict with the policies and principles of the town's adopted comprehensive plan.
  - D. Adequate public services, including streets and other trafficways, utilities, police and fire protection, are or reasonably will be available to support the proposed use.
2. In granting any conditional use permit, the governing body shall give due consideration to these relevant factors, as well as to any other reasonable land use and zoning considerations as may



116 North Main Street  
Farmville, Virginia 23901  
434-392-8465  
www.farmvilleva.com

**Department of Community Development**  
**Staff Report: CUP26-002 Outdoor Display –**  
**1006 West Third Street**

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be required by the nature of the proposed use or as may be otherwise appropriate to effectuate the intent of this chapter, and the governing body shall designate such conditions as it deems necessary to carry out the intent of this chapter. The application for such conditional use permit shall be accompanied by such written and graphic material as may be necessary to enable the planning commission and the governing body to make the recommendation and findings set forth above.



## COMMUNITY DEVELOPMENT DEPARTMENT

**Ashley Atkins-Austin, CZA**  
Director of Community Development

**John Ramsay, Building Official**

**Robert Dvorak, CZA Town Planner**

**Michelle D. Watkins, CPT**  
Administrative Assistant II Permit Technician

**Date:** June 1, 2026

**Re:** Case # CUP26-002 Notice of Public Hearing for a Conditional Use Permit for an outdoor display

**Dear Property Owner,**

You are receiving this letter because you own property next to a site that has applied for a conditional use permit as described below.

The Farmville Planning Commission will hold a public hearing on **Wednesday, June 17, 2026, at 7:00 PM** in the Council Chamber, located on the second floor of the Town Hall, 116 North Main Street, Farmville, Virginia to receive public comment on the following item:

- **Case CUP26-002:** The applicant is requesting a conditional use permit to allow the outdoor display of sheds to be retained in the B-3 Highway Commercial District. The site is at 1006 West Third Street, parcel ID: 0023A03(OA)00-010, and consists of 0.971 acres. Outdoor display as a use is only allowed in the B-2 and B-3 Zoning Districts by conditional use permit. The subject site is in both the special flood hazard area and the regulatory floodway.

The Farmville Planning Commission will consider the request following the public hearing. Any person(s) wishing to comment on the above matter should plan to attend this meeting or submit written comments. Please submit written comments to Ashley Atkins-Austin at [aaustin@farmvilleva.com](mailto:aaustin@farmvilleva.com) or by mail to PO Drawer 368, Farmville, VA 23901, to arrive by 4:00 p.m. on Wednesday, June 17, 2026.

Note that the Town Council will hold a public hearing approximately 3 weeks later, and a separate notice will be sent to you.



Questions and comments regarding cases may be directed to the Department of Community Development, 116 North Main Street, PO Drawer 368, Farmville, Virginia, 23901 or by calling (434) 392-8465, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

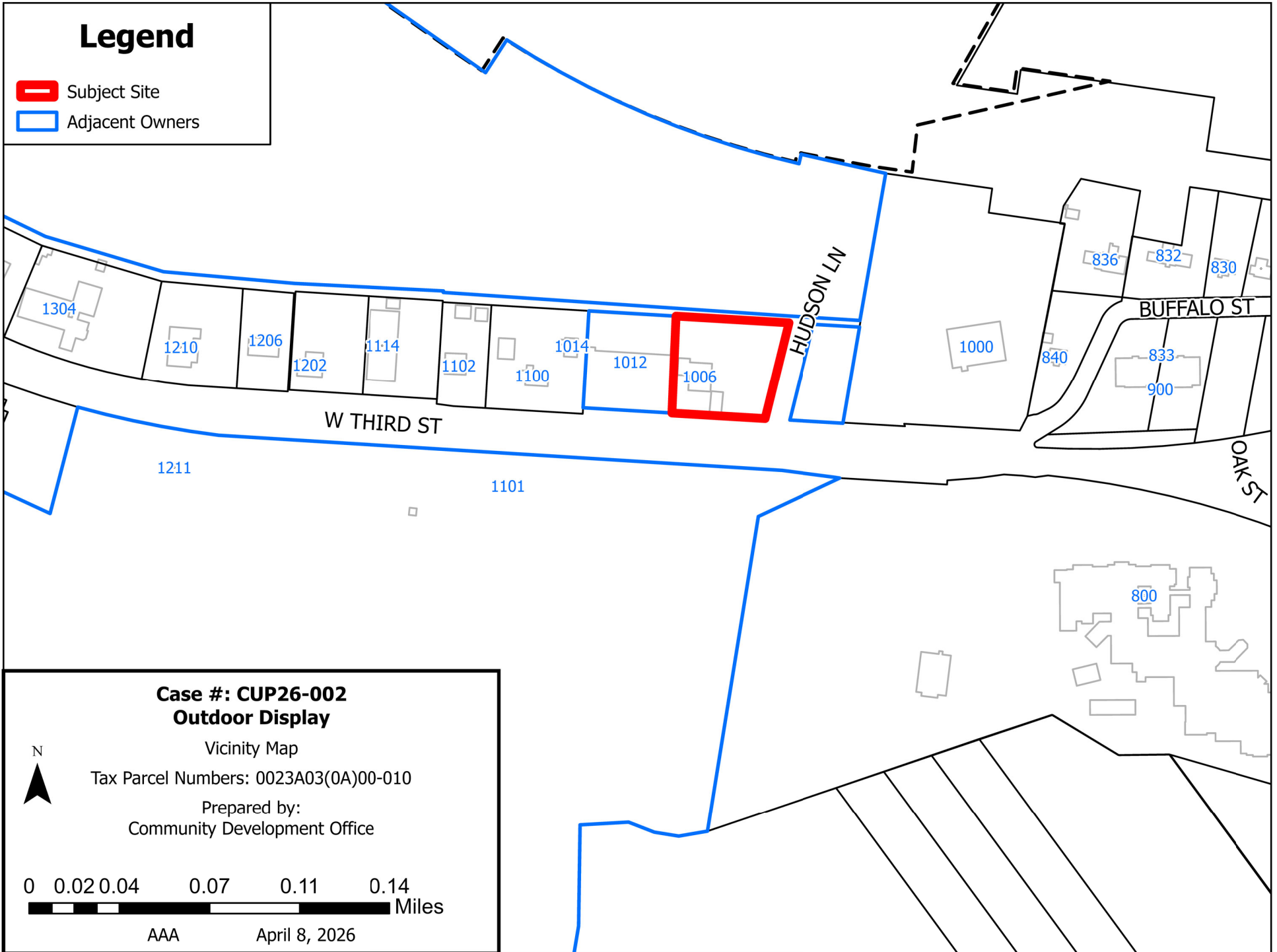
It is the intent of the Town to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact C. Scott Davis, LP.D., Town Manager, at (434) 392-5686, prior to the meeting.

Sincerely,

**Ashley Atkins-Austin,**  
Director of Community Development

# Legend

-  Subject Site
-  Adjacent Owners

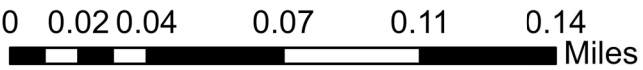


## Case #: CUP26-002 Outdoor Display

Vicinity Map

Tax Parcel Numbers: 0023A03(0A)00-010



Prepared by:  
Community Development Office



AAA

April 8, 2026

# Legend

-  Subject Site
-  Adjacent Owners

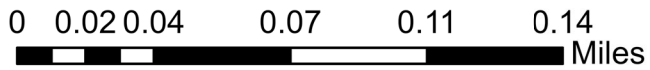


**Case #: CUP26-002**  
**Outdoor Display**

Aerial Map

Tax Parcel Numbers: 0023A03(0A)00-010





Prepared by:  
Community Development Office

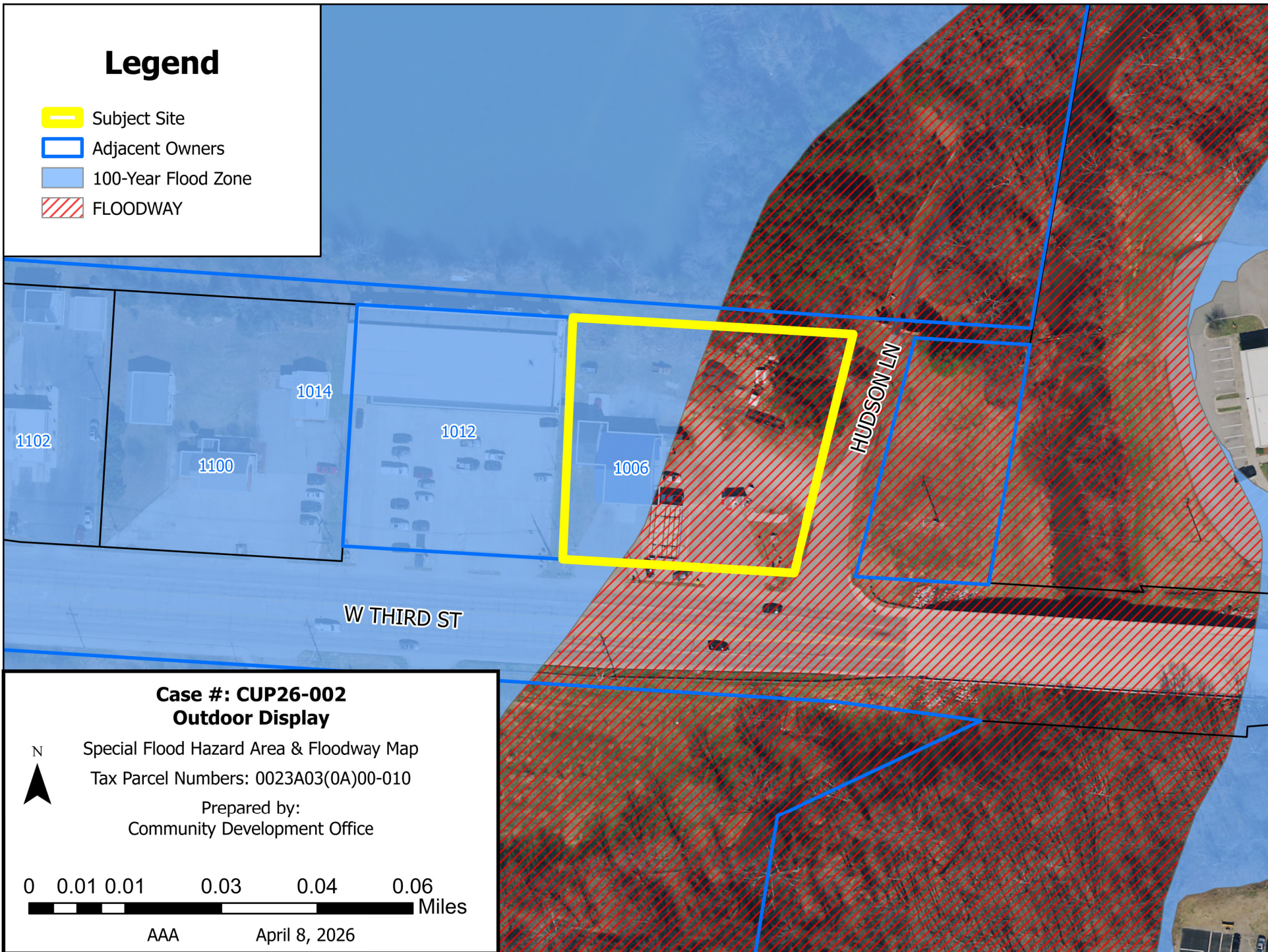


AAA

April 8, 2026

# Legend

-  Subject Site
-  Adjacent Owners
-  100-Year Flood Zone
-  FLOODWAY

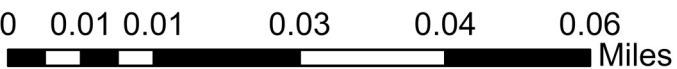


## Case #: CUP26-002 Outdoor Display

Special Flood Hazard Area & Floodway Map

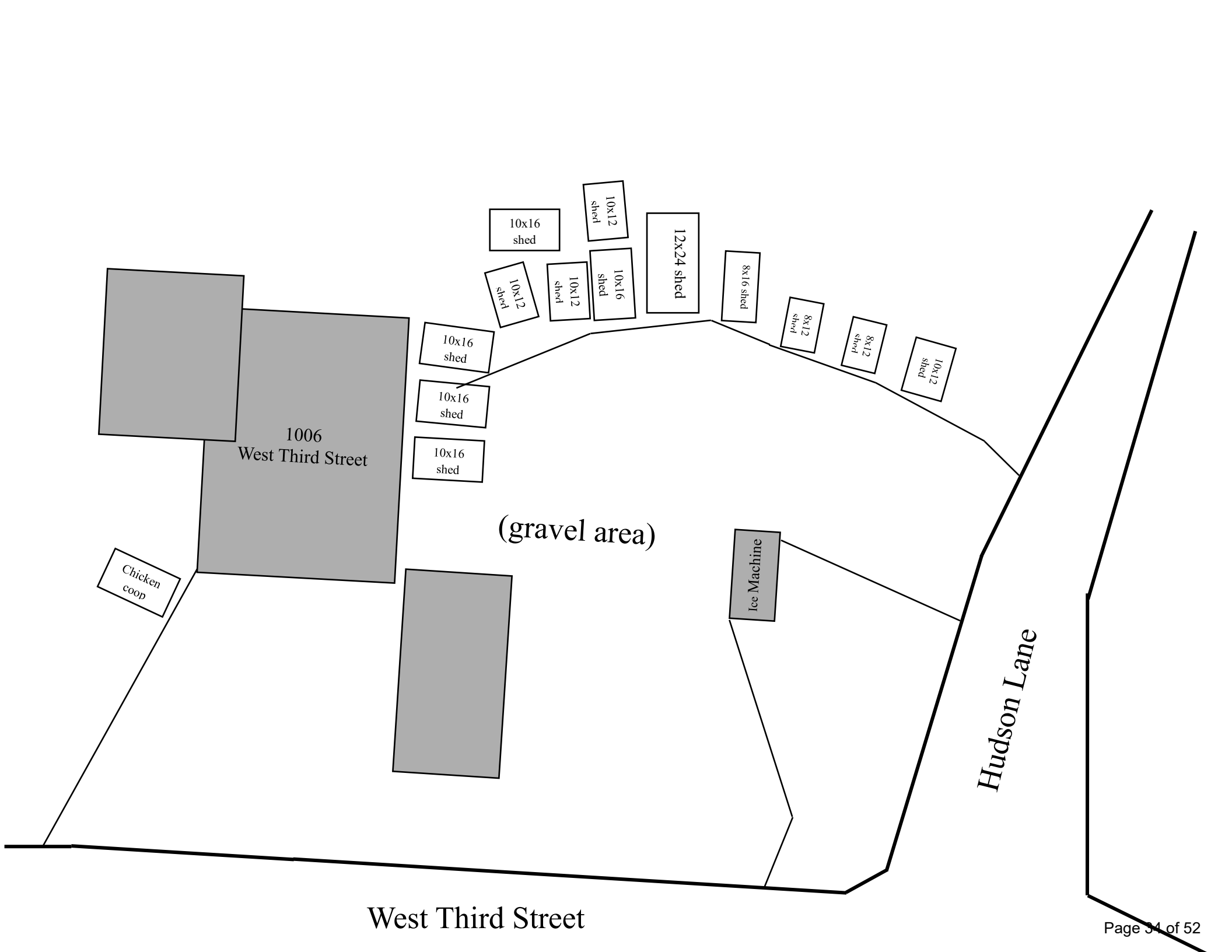
Tax Parcel Numbers: 0023A03(0A)00-010

Prepared by:  
Community Development Office



AAA

April 8, 2026



1006  
West Third Street

(gravel area)

Hudson Lane

West Third Street

Chicken  
coop

Ice Machine

10x16  
shed

10x16  
shed

10x16  
shed

10x12  
shed

10x16  
shed

10x12  
shed

10x12  
shed

10x16  
shed

10x12  
shed

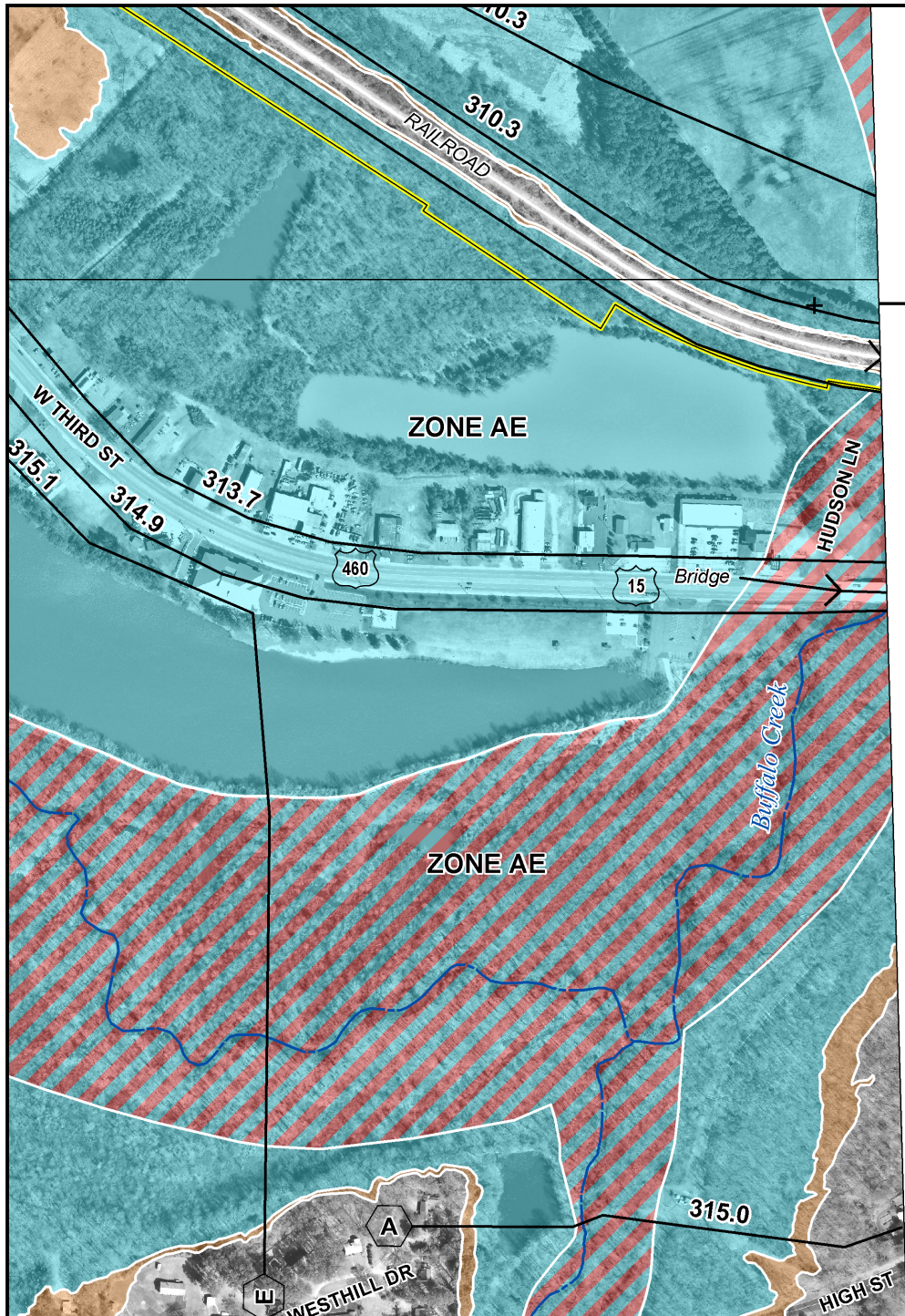
12x24  
shed

8x16  
shed

8x12  
shed

8x12  
shed

10x12  
shed



**Map Projection:**  
 NAD 1983 UTM Zone 17N;  
 North American; Vertical Datum: NAVD 88

**1 inch = 500 feet**

0 500 1,000

**FEMA**  
 NATIONAL FLOOD INSURANCE PROGRAM  
 FLOOD INSURANCE RATE MAP  
 PRINCE EDWARD COUNTY, VIRGINIA  
 and Incorporated Areas

PANEL 91 OF 375

Panel Contains:

COMMUNITY	NUMBER	PANEL	SUFFIX
FARMVILLE, TOWN OF	510118	0091	D
PRINCE EDWARD COUNTY	510239	0091	D

VERSION NUMBER  
2.6.4.0

MAP NUMBER  
51147C0091D

MAP REVISED  
APRIL 19, 2023

This is an official FIRMette showing a portion of the above-referenced flood map created from the MSC FIRMette Web tool. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For additional information about how to make sure the map is current, please see the Flood Hazard Mapping Updates Overview Fact Sheet available on the FEMA Flood Map Service Center home page at <https://msc.fema.gov>.

**Resolution #2026 – 06 – 03**

**To grant a conditional use permit to Nate Boehmer with Better Built Sheds to allow an outdoor display per Town Code Section 29-22 (a). Located at 1006 West Third Street on a 0.971-acre site, identified as Tax Map Parcel Number 0023A03(0A)00-010, which is zoned B-3 Highway Commercial.**

WHEREAS, the Farmville Zoning Ordinance defines an Outdoor display as the permanent and/or continuous keep, displaying, or storing, outside of a building, of any goods, materials, merchandise, or equipment to be sold to the public;

WHEREAS, within the B-3 Highway Commercial zoning district, an Outdoor display is permitted only upon approval of a Conditional Use Permit (CUP) by Town Council;

WHEREAS, Mr. Boehmer filed an application for a conditional use permit to allow an outdoor display per Town Code Section 29.22.a. Located at 1006 West Third Street on Tax Map Parcel Number 0023A03(0A)00-010, which is zoned B-3 Highway Commercial; and

WHEREAS, Mr. Boehmer has agreed to the attached conditions; and

WHEREAS, after a public hearing and due consideration, the Planning Commission recommends approval of this conditional use permit; and

WHEREAS, the Town Council held a public hearing on this Resolution on July 8, 2026 in accordance with the Code of Virginia and Town ordinances; and

WHEREAS, the Town Council finds that the proposed use:

- Is consistent with the purpose of the zoning ordinance;
- Will not adversely affect adjacent properties;
- Is compatible with residential development patterns;
- Meets the requirements for conditional uses under Chapter 29; NOW

THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Town Council grants a conditional use permit to Nate Boehmer and Better Built Sheds to allow for an outdoor display per Town Code Section 29-22 (a). Located at 1006 West Third Street on Tax Map Parcel Number 0023A03(0A)00-010, which is zoned B-3 Highway Commercial with the attached conditions.
2. This resolution shall be in full force and effect upon passage.

Approved:

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

\*\*\*\*\*

I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable John Hardy \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

## **Better Built Sheds (Nate Boehmer) Conditions for Conditional Use Permit**

List of conditions to be placed on Better Built Sheds (Nate Boehmer) Conditional Use Permit for an outdoor display located at 1006 West Third Street.

- Shall be limited to a maximum of five (5) percent of the total lot area.
- Shall not be located in front of (i.e., on the street side of) or on top of the building.
- All surfaces will be graded and drained as to dispose of all surface water accumulated within the area to a public storm drain or on-site detention as approved with stormwater plans.
- Asphalt or concrete walkways or aisles shall be provided to permit all-weather customer access to all areas of the outdoor display.
- Shall be screened with an opaque fence or wall and shall not be visible from any public street or adjacent parcel.
- Walls or fences shall not be less than six (6) feet in height, nor exceed eight (8) feet in height.
- No sales display may exceed the height of the screening wall or fence.
- Provide a hydrologic and hydraulic survey with no-rise certification.



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** July 8, 2026

**ITEM NUMBER:** 12.b. – Request to Adopt Resolution No. 2026-06-04-a conditional use permit to allow the conversion of a basement in a single-family home into an accessory dwelling unit (ADU) (1305 Lee Drive)

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**BACKGROUND:** Council members were provided with a staff report outlining the conditional use permit request. Staff recommends approval of the Conditional Use Permit for an accessory dwelling with the following conditions:

- The structure shall comply with all setback requirements that apply to the primary structure.
- Only one (1) accessory dwelling shall be allowed on the lot or parcel of land.
- No recreational vehicle may be used as an accessory dwelling.
- Prior to installing an accessory dwelling, a permit must be obtained from the Town and associated fees paid.
- Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.
- No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.
- The Town may revoke the permit if the permit holder violates any provision of this section.

A Public Hearing is scheduled for July 8, 2026. Adjacent property owners have been notified of the scheduled public hearing.

**RECOMMENDATION:** Adopt Resolution No. 2026-06-04

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. TC Staff\_Report CUP26-003
2. Resolution 2026-06-04 - CUP26-003 Harrison ADU



**Identification and Location Information**

<b>Applicants</b>	Sheila Harrison
<b>Property Owner</b>	Sheila and Paul Harrison Jr.
<b>Location</b>	1305 Lee Drive; Tax Parcel: 0023A12(01)00-065
<b>Ward</b>	A
<b>Acreage</b>	0.298 acres
<b>Zoning</b>	R-1 Low Density Residential
<b>Future Land Use Recommendation</b>	General Commercial
<b>Overlays</b>	n/a
<b>Adjacent Zoning</b>	R-1
<b>Adjacent Uses</b>	Residential
<b>Staff Contact</b>	Ashley Atkins-Austin, CZA: Director of Community Development Phone: 434-392-8465   Email: <a href="mailto:aaustin@farmvilleva.com">aaustin@farmvilleva.com</a> Report by Robert W. Dvorak, MNR, CZA   Town Planner

**Background and Existing Conditions**

The Applicant is seeking a conditional use permit to allow the conversion of a basement in a single-family home into a 1,010sqft, 1 bedroom and 1 bathroom accessory dwelling unit (ADU). ADUs are only allowed in the R-1 zoning district with an approved conditional use permit. The site currently meets the required number of parking spaces for the combined uses of single-family home and ADU. The 0.298-acre site is at 1305 Lee Drive, Tax Map ID: 0023A12(01)00-065.

**Zoning Ordinance Considerations**

**Sec. 29-22. a. Table 1.** *Accessory Dwellings* are permitted by **Conditional Use Permit** in the R1 Low Density Residential District pursuant to the zoning use matrix

**Sec. 29-81. – Definitions.** *Accessory dwelling or accessory dwelling unit.* A dwelling that exists as part of a principal dwelling or on the same lot as the principal dwelling and is subordinate in size to the principal dwelling.

**Sec. 29-22. e.** *R-1 low density residential; purpose and intent.* Low density residential district, R-1, encompasses low-density single-family residential areas, both existing and planned. This district should provide a suitable environment for families who desire quiet spacious homesites with the amenities of suburban living, without fear of encroachment of dissimilar uses.



**Sec. 29-33. h. Table 6. \***

Use	Parking Spaces Required
Single-family dwellings (detached and attached), two-family dwellings, accessory dwellings and townhouses	2 for each dwelling unit; 1 for each accessory dwelling; 1 additional space for each townhouse

\* the rest of the table has been omitted

**Sec. 29-35. b. 1. Accessory Dwelling.**

- a. Such structures shall comply with all setback requirements that apply to the primary structure.
- b. Only one (1) accessory dwelling shall be allowed on a lot or parcel of land.
- c. No recreational vehicle may be used as an accessory dwelling.
- d. Prior to installing an accessory dwelling, a permit must be obtained from the town and associated fees paid.
- e. Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.
- f. No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.
- g. The town may revoke the permit if the permit holder violates any provision of this section.

**Sec. 29-13. c. 3. c. Standards for review.**

1. Conditional use permits may be issued for any of the uses for which a conditional use permit is required by the provisions of this chapter, provided that the governing body, upon a recommendation by the planning commission, shall find that:
  - A. The proposed use will not affect adversely the health or safety of persons residing or working in the neighborhood of the proposed use.
  - B. The proposed use will not be detrimental to the public welfare or unduly injurious to property values or improvements in the neighborhood.
  - C. The proposed use will not be in conflict with the policies and principles of the town's adopted comprehensive plan.
  - D. Adequate public services, including streets and other trafficways, utilities, police and fire protection, are or reasonably will be available to support the proposed use.
2. In granting any conditional use permit, the governing body shall give due consideration to these relevant factors, as well as to any other reasonable land use and zoning considerations as may be required by the nature of the proposed use or as may be otherwise appropriate to effectuate the intent of this chapter, and the governing body shall designate such conditions as it deems necessary to carry out the intent of this chapter. The application for such conditional use permit shall be accompanied by such written and graphic material as may be necessary to enable the planning commission and the governing body to make the recommendation and findings set forth above.



### Comprehensive Plan Considerations

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#### Goals & Strategies: Land Use

- 3. Allow for a wider mix of residential types, including accessory dwellings and live/work units.
  
- 6. Promote infill and redevelopment in appropriate areas of existing development rather than growing the Town outward.

#### Utilities

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The property has access to the Town’s public water and sewer system.

#### Transportation/ Streets

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No significant impact to public streets.

#### Environmental

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The site is a standard residential lot and is not located in a floodplain or other protected area. There are no impacted watercourses, steep slopes, or other atypical environmental factors. Emissions (dust, heat, noise, light, vibrations, etc.) should be standard for a residential use.

### Findings and Recommendations

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#### Staff’s Findings

- The application appears to meet the standards of review for Conditional Use Permits set forth in Section 29-13. c. 3. c. of the Town Zoning Ordinance.
- The application appears to meet the Comprehensive Plan’s land use goals and strategies.
- There are no significant impacts to the capacities of the utility or transportation systems.
- There are no significant environmental impacts to the site or adjacent properties.
- An approval in this single instance will not have a detrimental effect on the neighborhood fabric or neighboring properties because the accessory structure is residential in character and is within the footprint of the primary structure and no others. Additionally, the zoning ordinance allows for one single accessory dwelling with proper review and approval.

#### Recommendations

Planning Commission voted 5-0 to recommend approval of the conditional use permit with the conditions listed in the staff report.

Staff recommends **approval** of the Conditional Use Permit for an accessory dwelling with the following conditions.

#### Conditions:

- The structure shall comply with all setback requirements that apply to the primary structure.
- Only one (1) accessory dwelling shall be allowed on the lot or parcel of land.



116 North Main Street  
Farmville, Virginia 23901  
434-392-8465  
www.farmvilleva.com

Department of Community Development  
**Staff Report: CUP26-003 Accessory Dwelling Unit –  
1305 Lee Drive**  
Staff Report for 07.08.2026 Town Council Meeting

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- No recreational vehicle may be used as an accessory dwelling.
- Prior to installing an accessory dwelling, a permit must be obtained from the town and associated fees paid.
- Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.
- No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.
- The town may revoke the permit if the permit holder violates any provision of this section.

**Attachments**

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1. Adjacent Owner Notice
2. Vicinity and aerial maps



## COMMUNITY DEVELOPMENT DEPARTMENT

**Ashley Atkins-Austin, CZA**  
Director of Community Development

**John Ramsay, Building Official**

**Robert W. Dvorak, CZA Town Planner**

**Michelle D. Watkins, CPT**  
Administrative Assistant II Permit Technician

**Date:** June 1, 2026

**Re:** Case # CUP26-003 Notice of Public Hearing for a Conditional Use Permit for an accessory dwelling unit.

**Dear Property Owner,**

You are receiving this letter because you own property next to a site that has applied for a conditional use permit as described below.

The Farmville Planning Commission will hold a public hearing on **Wednesday, June 17, 2026, at 7:00 PM** in the Council Chamber, located on the second floor of the Town Hall, 116 North Main Street, Farmville, Virginia to receive public comment on the following item:

- **Case CUP26-003:** The Applicant is seeking a conditional use permit to allow the conversion of a basement in a single-family home into an accessory dwelling unit (ADU). ADUs are only allowed in the R-1 zoning district with an approved conditional use permit. The 0.298-acre site is at 1305 Lee Drive, Tax Map ID: 0023A12(01)00-065.

The Farmville Planning Commission will consider the request following the public hearing. Any person(s) wishing to comment on the above matter should plan to attend this meeting or submit written comments. Please submit written comments to Ashley Atkins-Austin at [aaustin@farmvilleva.com](mailto:aaustin@farmvilleva.com) or by mail to PO Drawer 368, Farmville, VA 23901, to arrive by 4:00 p.m. on Wednesday, June 17, 2026.

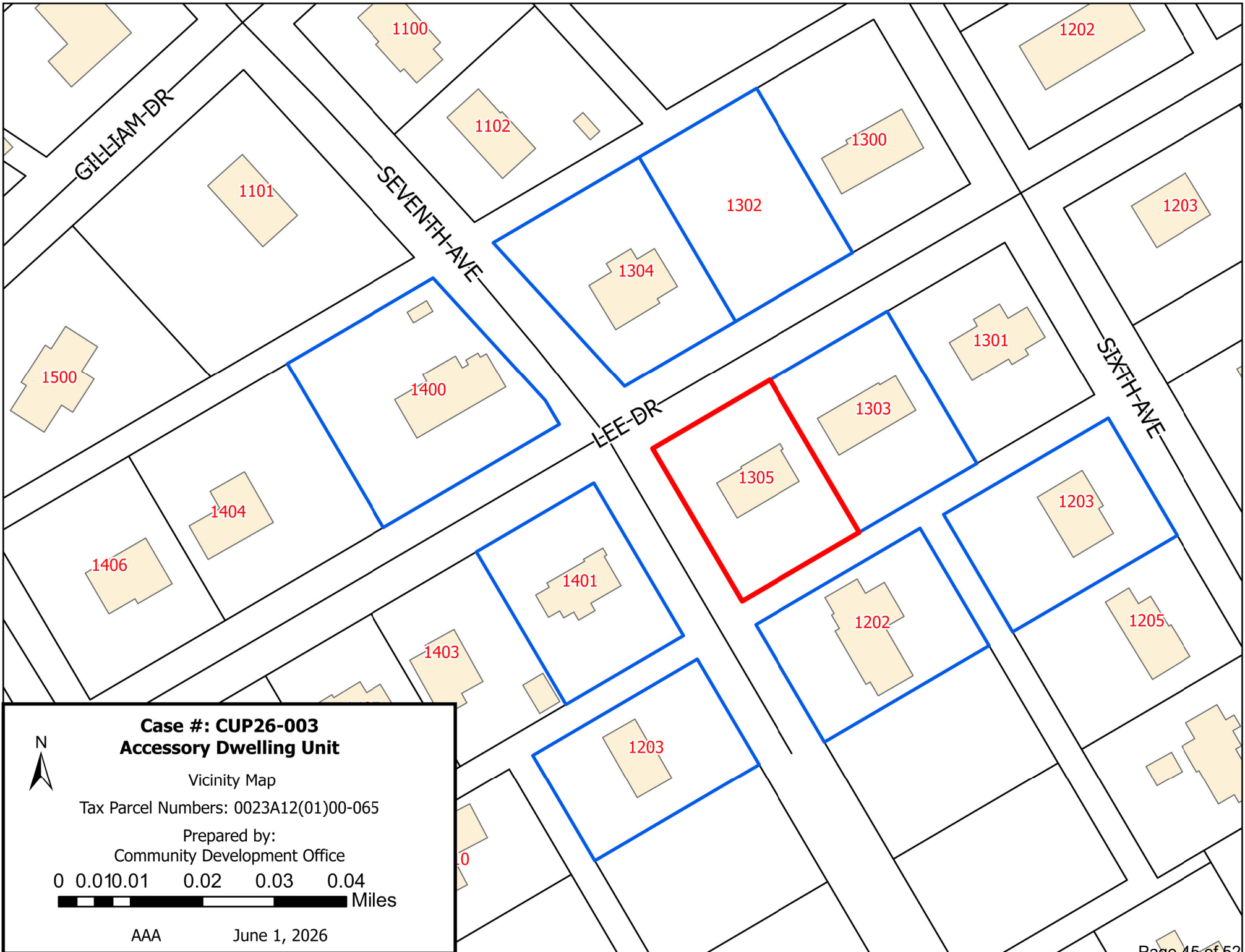
Note that the Town Council will hold a public hearing approximately 3 weeks later, and a separate notice will be sent to you.

Questions and comments regarding cases may be directed to the Department of Community Development, 116 North Main Street, PO Drawer 368, Farmville, Virginia, 23901 or by calling (434) 392-8465, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

It is the intent of the Town to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact C. Scott Davis, LP.D., Town Manager, at (434) 392-5686, prior to the meeting.

Sincerely,

**Ashley Atkins-Austin,**  
Director of Community Development



**Case #: CUP26-003**  
**Accessory Dwelling Unit**

Vicinity Map

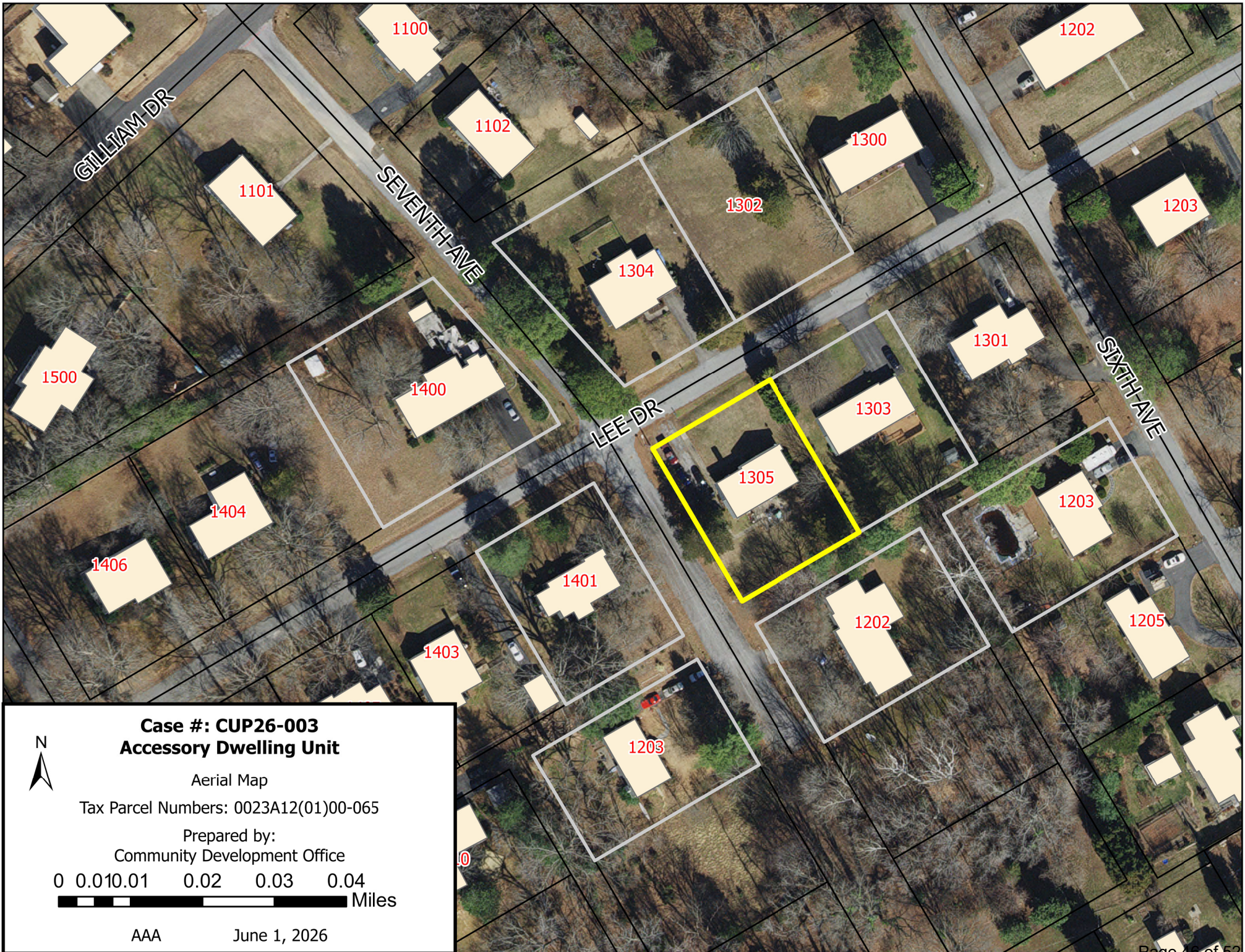
Tax Parcel Numbers: 0023A12(01)00-065

Prepared by:  
Community Development Office

0 0.01 0.01 0.02 0.03 0.04  
Miles

AAA

June 1, 2026



**Case #: CUP26-003**  
**Accessory Dwelling Unit**

Aerial Map

Tax Parcel Numbers: 0023A12(01)00-065

Prepared by:  
Community Development Office

0 0.01 0.02 0.03 0.04  
Miles

AAA June 1, 2026

**Resolution #2026 – 06 – 04**

**To grant a conditional use permit to Sheila and Paul Harrison, Jr. to allow the conversion of a basement in a single-family dwelling into an accessory dwelling unit (ADU) per Town Code Section 29-22 (a). Located on a 0.298-acre site at 1305 Lee Drive on Tax Map Parcel Number 0023A12(01)00-065, which is zoned R-1 Low Density Residential.**

WHEREAS, the Farmville Zoning Ordinance defines an Accessory Dwelling Unit (ADU) as a dwelling that exists as part of a principal dwelling or on the same lot as the principal dwelling and is subordinate in size to the principal dwelling;

WHEREAS, within the R-1 Low Density Residential zoning district, an ADU is permitted only upon approval of a Conditional Use Permit (CUP) by Town Council;

WHEREAS, Mrs. Harrison filed an application for a conditional use permit to allow an accessory dwelling unit per Town Code Section 29.22.a. Located at 1305 Lee Drive on Tax Map Parcel Number 0023A12(01)00-065, which is zoned R-1 Low Density Residential; and

WHEREAS, Mrs. Harrison has agreed to the attached conditions; and

WHEREAS, after a public hearing and due consideration, the Planning Commission recommends approval of this conditional use permit; and

WHEREAS, the Town Council held a public hearing on this Resolution on July 8, 2026 in accordance with the Code of Virginia and Town ordinances; and

WHEREAS, the Town Council finds that the propose use:

- Is consistent with the purpose of the zoning ordinance;
- Will not adversely affect adjacent properties;
- Is compatible with residential development patterns;
- Meets the requirements for conditional uses under Chapter 29; NOW

THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Town Council grants a conditional use permit to Shelia and Paul Harrison, Jr. to allow for the conversion of a basement in a single-family dwelling into an accessory dwelling unit per Town Code Section 29-22 (a). Located at 1305 Lee Drive on Tax Map Parcel Number 0023A12(01)00-065, which is zoned R-1 Low Density Residential with the attached conditions.
2. This resolution shall be in full force and effect upon passage.

Approved:

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

\*\*\*\*\*

I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable John Hardy \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

### **Shelia & Paul Harrison Jr. Conditions for Conditional Use Permit**

List of conditions to be placed on Shelia & Paul Harrison Jr.'s Conditional Use Permit for an accessory dwelling unit located at 1305 Lee Drive.

- The structure shall comply with all setback requirements that apply to the primary structure.
- Only one (1) accessory dwelling shall be allowed on the lot or parcel of land.
- No recreational vehicle may be used as an accessory dwelling.
- Prior to installing an accessory dwelling, a permit must be obtained from the town and associated fees paid.
- Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.
- No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.
- The Town may revoke the permit if the permit holder violates any provision of this section.



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** July 8, 2026

**ITEM NUMBER:** 12.c. – Request to Adopt Resolution No. 2026-07-01 - Authorizing the Town to Enter Into a Loan Agreement with Benchmark Community Bank for the Purchase of Five (5) Police Vehicles

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### **BACKGROUND:** VERBAL REPORT BY TOWN MANAGER

The FY2027 Capital Improvement Program includes the replacement of five (5) vehicles for the Farmville Police Department. To finance this purchase, staff solicited financing proposals and recommends entering into a loan agreement with Benchmark Community Bank.

Benchmark Community Bank has provided a commitment for financing in an amount not to exceed \$337,000 at a fixed interest rate of 4.35% for a term of 48 months. The loan is unsecured and does not include a prepayment penalty.

Financing these vehicles allows the Town to acquire essential public safety equipment while preserving available cash reserves for other capital needs and maintaining financial flexibility.

**ACTION REQUESTED:** Approval of the following:

1. Adopt Resolution No. 2026-07-01 Authorizing the Town to enter into a loan agreement with Benchmark Community Bank in an amount not to exceed \$337,000 for the purchase of five (5) Police Department vehicles.
2. Authorize the Town Manager and Director of Finance to execute all loan documents and other related closing documents necessary to complete the financing.

**PURPOSE:** The proposed financing will provide funding for the purchase of five (5) Police Department vehicles as included in the FY2027 Capital Improvement Program. The financing spreads the cost of these capital assets over their useful life while preserving the Town's financial resources for other operational and capital priorities.

**RECOMMENDATION:** Adopt Resolution No. 2026-07-01

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Farmville Police Car Lease Resolution FY27

**Resolution No. 2026-07-01**

**AUTHORIZING THE TOWN OF FARMVILLE TO ENTER INTO A LOAN AGREEMENT WITH BENCHMARK COMMUNITY BANK FOR THE PURCHASE OF POLICE VEHICLES**

**WHEREAS** the Town Council of the Town of Farmville has determined that it is in the best interest of the Town to finance the purchase of five (5) vehicles for the Farmville Police Department (the "Project"); and

**WHEREAS** Benchmark Community Bank has submitted a commitment to provide financing to the Town in an amount not to exceed Three Hundred Thirty-Seven Thousand Dollars (\$337,000), at a fixed interest rate of 4.35% for a term of forty-eight (48) months, with no prepayment penalty; and

**WHEREAS** the Town Council finds that the proposed financing is in the best interest of the Town and that sufficient funds have been appropriated in the FY2027 Budget to make the required debt service payments;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE:**

1. The Town is hereby authorized to enter into a Loan Agreement, Promissory Note, and any other documents necessary to complete the financing with Benchmark Community Bank for an amount not to exceed \$337,000, under substantially the terms outlined in the Commitment Letter dated June 18, 2026.
2. The Town Manager is hereby authorized and directed to execute the Loan Agreement, Promissory Note, and any other documents necessary or appropriate to consummate the financing on behalf of the Town.
3. The Director of Finance is hereby authorized to execute any documents required to facilitate the loan closing, including payment authorizations, certifications, and other documents necessary to complete the transaction.
4. The Town Council finds that all payments due under the Loan Agreement are subject to annual appropriation and that sufficient funds have been appropriated in the FY2027 Budget for this purpose.
5. This Resolution shall take effect immediately upon its adoption.

Approved:

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Mayor

Attest:

\_\_\_\_\_  
Town Clerk

\*\*\*\*\*

I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable Sallie O. Amos: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable Adam B. Yoelin \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable John F. Hardy \_\_\_\_\_.