



# Town of Farmville

## Town Council

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July 1, 2026 at 6:00 PM  
Council Chamber of the Town Hall  
116 North Main Street, Farmville, VA

### AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Adoption of Agenda**
4. **Declaration of Personal Interest**
5. **Finance Report**
  - a. Report by Deputy Town Manager/Finance Director
6. **Discussion: Proposed Ordinance No. 247 - to amend zoning ordinance by repealing Sec. 29-62 (d) (9) d - Sidewalks; and adding Sec. 29-62 (e) - Sidewalks**
  - a. Proposed Ordinance No. 247
7. **Discussion: Proposed Resolution No. 2026-06-03 - CUP to operate an outdoor display of sheds to be retained (1006 West Third Street)**
  - a. Proposed Resolution No. 2026-06-03
8. **Discussion: Proposed Resolution No. 2026-06-04 - CUP to allow the conversion of a basement in a single-family home into an ADU (1305 Lee Drive)**
  - a. Proposed Resolution No. 2026-06-04
9. **Discussion: Remote Participation Policy**
  - a. Farmville Remote Policy
10. **Discussion: Water and Sewer Tap Rebates**
  - a. Examples of Previous Ordinances
11. **Town Manager's Report**
12. **Comments by Mayor and Town Council**
13. **Closed Session**
  - a. 2.2-3711 A.1. Discussion and consideration of a prospective candidate for appointment recommendation to the Board of Zoning Appeals



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** July 1, 2026

**ITEM NUMBER:** 5.a. – Report by Deputy Town Manager/Finance Director

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**BACKGROUND:**

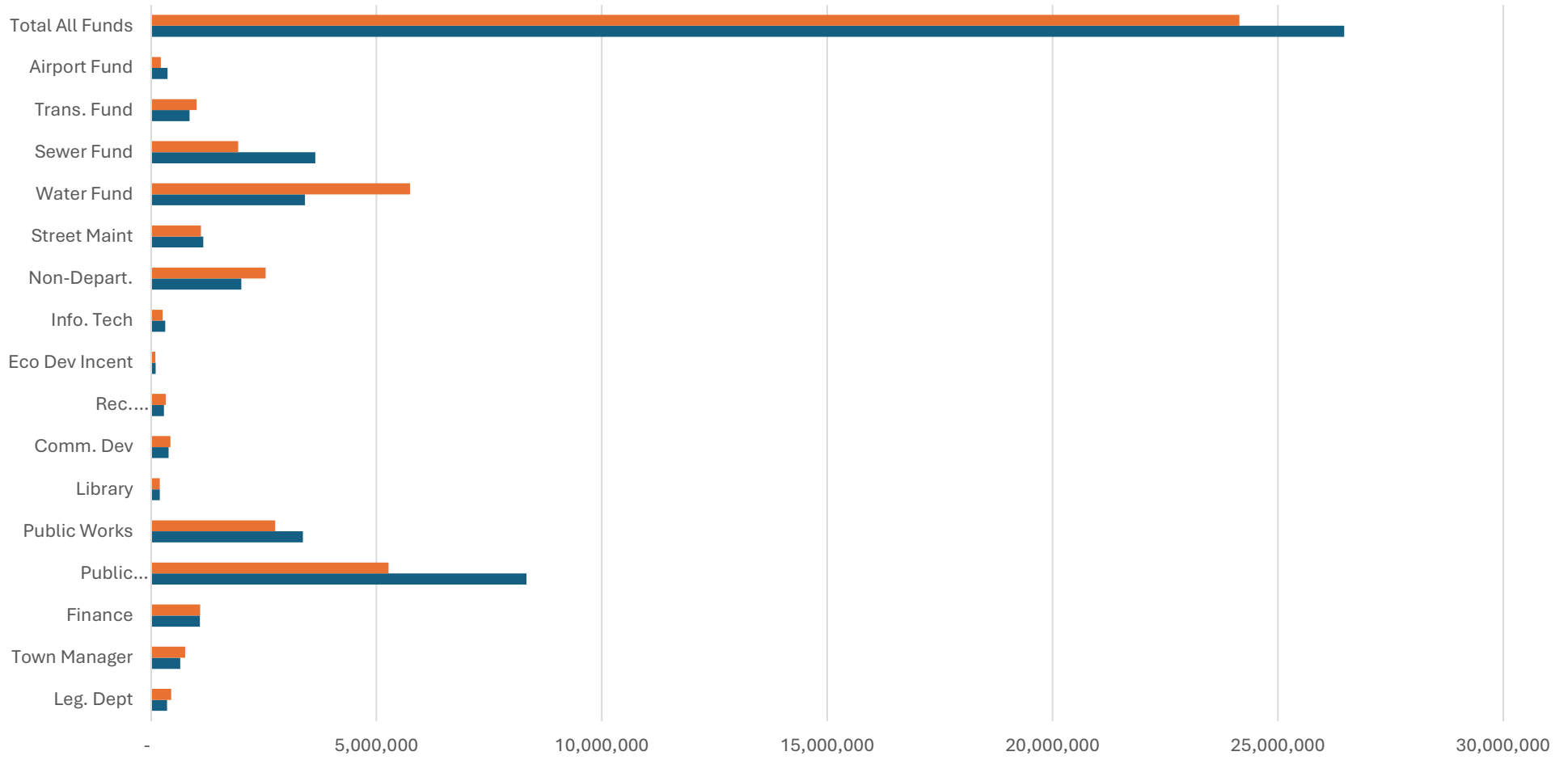
**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Expense Dept - CY Vs PY - May 2026
2. Revenue - All Funds - CY Vs Budget - May 2026
3. Revenue - All Funds - CY Vs PY - May 2026
4. Revenue - Dept - CY Vs Budget - May 2026
5. Revenue - Dept - CY Vs PY - May 2026
6. Expense - All Funds - CY Vs Budget - May 2026
7. Expense - All Funds - CY Vs PY - May 2026
8. Expense - Dept - CY Vs Budget - May 2026
9. Salary Report - May 2026
10. Revenue Report - May 2026

## Current Year Expenses Vs. Prior Year Expenses - May 2026



	Leg. Dept	Town Manager	Finance	Public Safety	Public Works	Library	Comm. Dev	Rec. Dept.	Eco Dev Incent	Info. Tech	Non-Depart.	Street Maint	Water Fund	Sewer Fund	Trans. Fund	Airport Fund	Total All Funds
FY25 Expense	443,551	756,962	1,086,075	5,268,382	2,750,629	194,371	427,819	324,914	94,534	254,420	2,538,643	1,106,327	5,745,706	1,932,067	1,007,283	212,747	24,144,430
FY26 Expense	354,139	644,038	1,083,263	8,326,324	3,366,322	192,602	386,706	283,084	101,154	314,221	1,998,909	1,155,362	3,411,952	3,641,833	851,223	362,010	26,473,142

■ FY25 Expense   
 ■ FY26 Expense

**Current Year Vs. Prior Year Notes:**

**Legislation:** FY26 retirement payouts are lower than FY25 at this point in the year.

**Town Manager:** FY25 expenses include a one-time consultant cost for a Town-wide manhole evaluation.

**Public Safety:** FY26 reflects the purchase of a new ladder truck paid in December 2025.

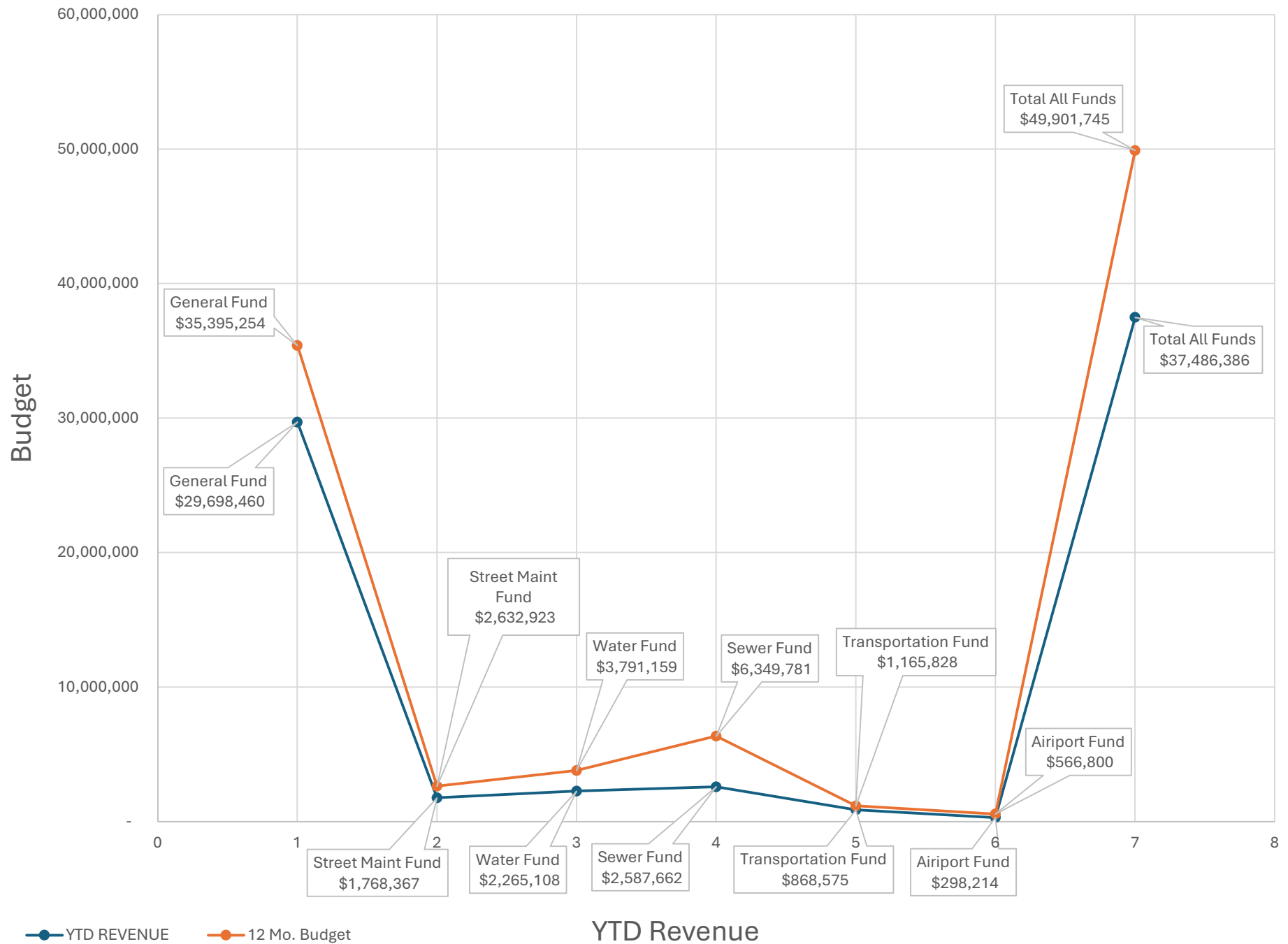
**Water Fund:** FY25 expenses included ARPA funding for upgrades to the water maintenance plant.

**Sewer Fund:** The FY26 increase is primarily due to the one-time purchase of UV treatment equipment.

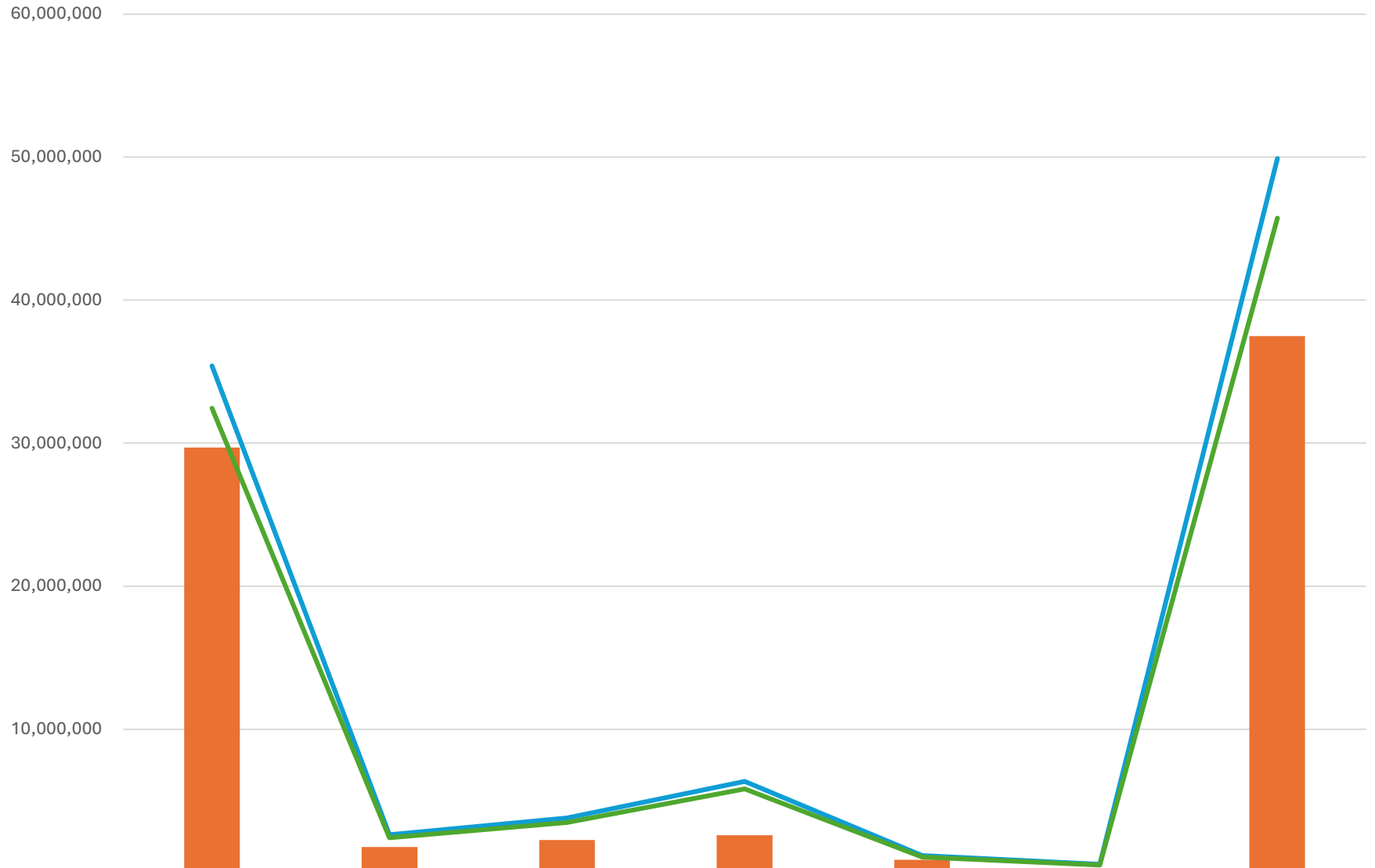
**Transportation Fund:** Higher expenses in July 2024 reflect bus purchases received and paid during that period. No bus purchases have occurred in FY26.

**Airport Fund:** The Papi design phase started at the end of FY26. No such projects were ongoing in FY25.

## Revenue All Funds - YTD- May 2026



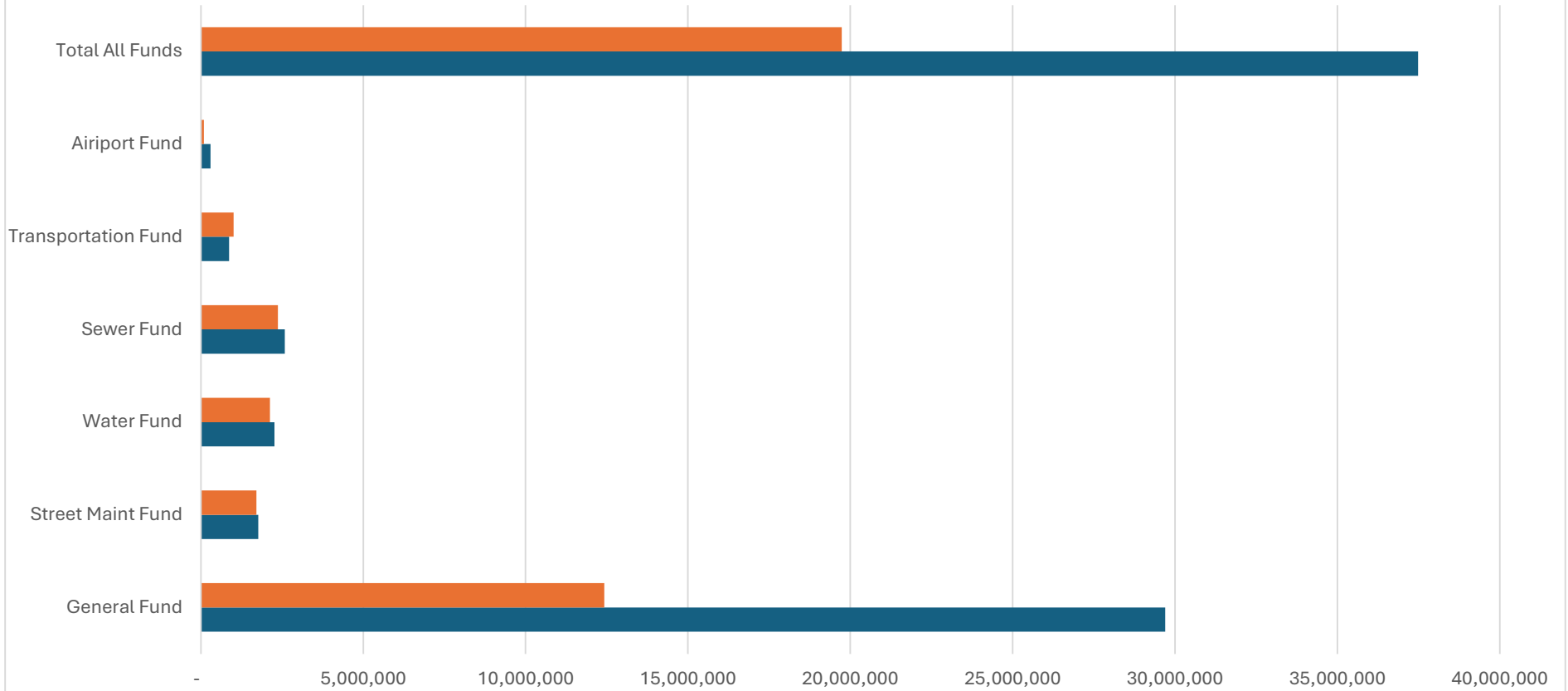
### May 2026 Actual Vs. 12 Month Budget and 11 Month Budget



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airiport Fund	Total All Funds
YTD REVENUE	29,698,460	1,768,367	2,265,108	2,587,662	868,575	298,214	37,486,386
12 Mo. Budget	35,395,254	2,632,923	3,791,159	6,349,781	1,165,828	566,800	49,901,745
11 Mo. Budget	32,445,649	2,413,513	3,475,229	5,820,633	1,068,676	519,567	45,743,267

■ YTD REVENUE   
 — 12 Mo. Budget   
 — 11 Mo. Budget

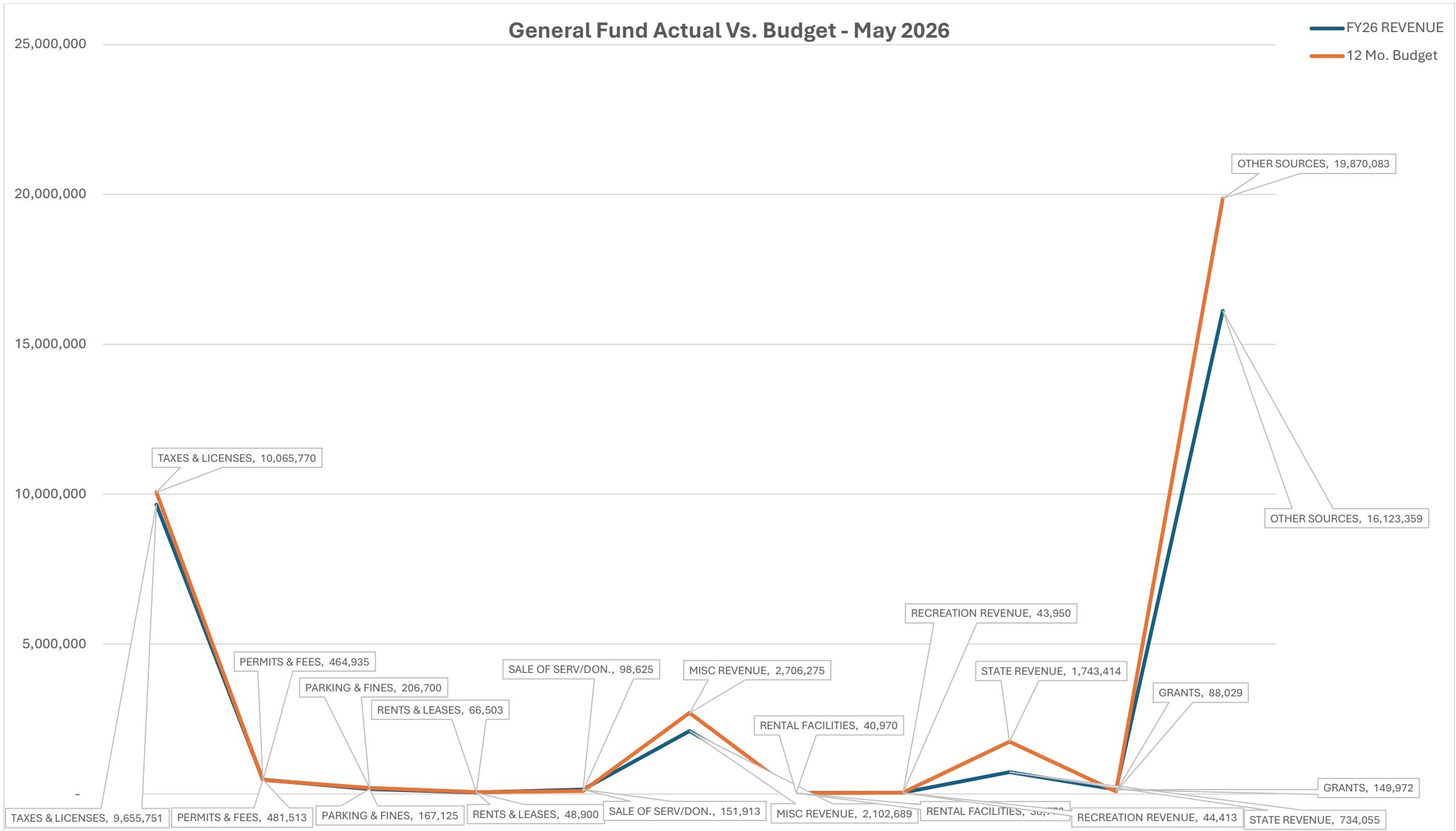
## CURRENT MAY 2026 COMPARED TO PRIOR MAY 2025 YTD REVENUE



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airport Fund	Total All Funds
<span style="color: orange;">■</span> PY YTD REVENUE	12,423,577	1,713,347	2,130,084	2,369,096	1,008,534	93,920	19,738,558
<span style="color: darkblue;">■</span> YTD REVENUE	29,698,460	1,768,367	2,265,108	2,587,662	868,575	298,214	37,486,386

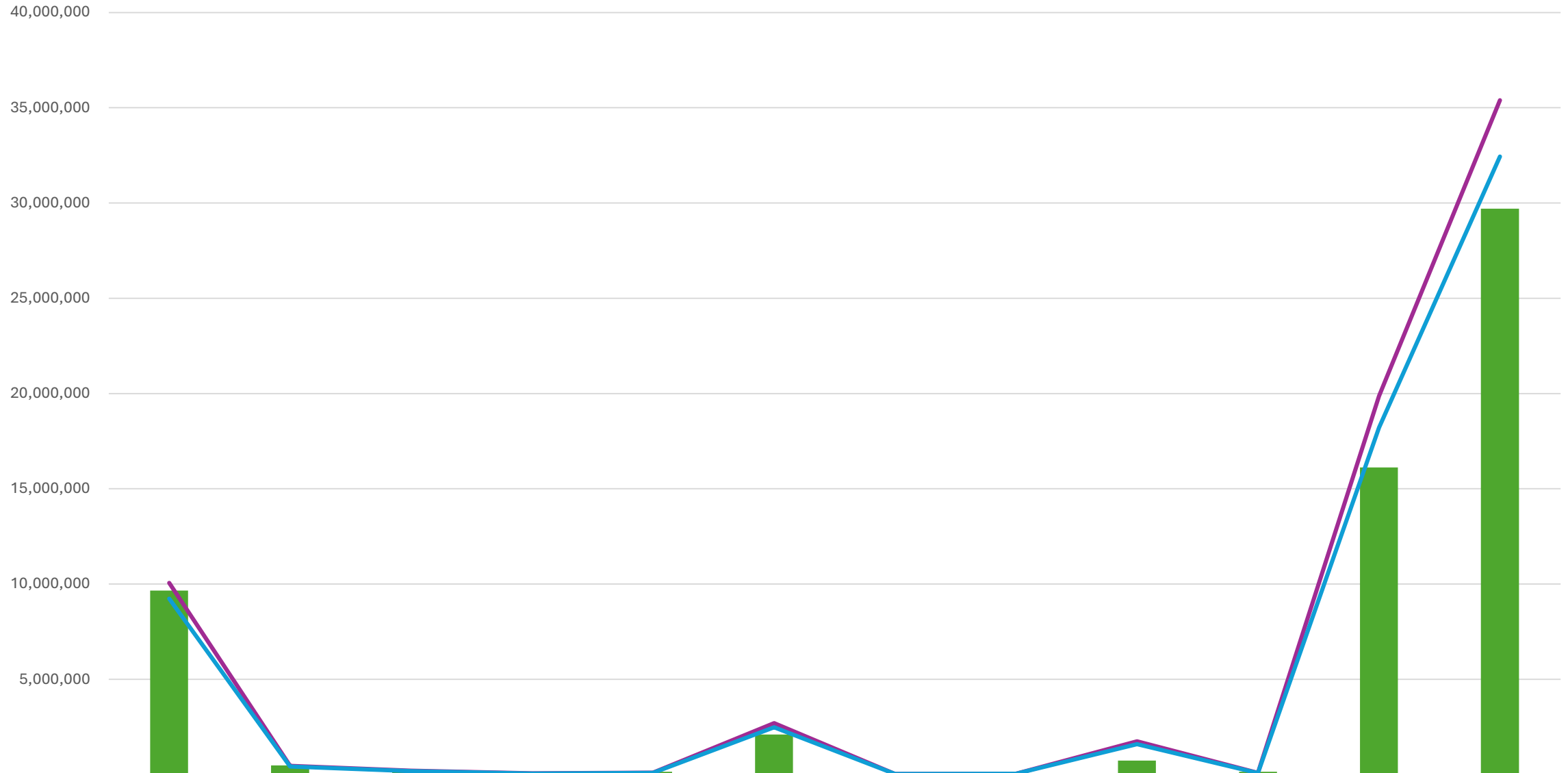
■ PY YTD REVENUE    ■ YTD REVENUE

### General Fund Actual Vs. Budget - May 2026



Note: Budget amounts are above the line, and actual amounts are below the line.

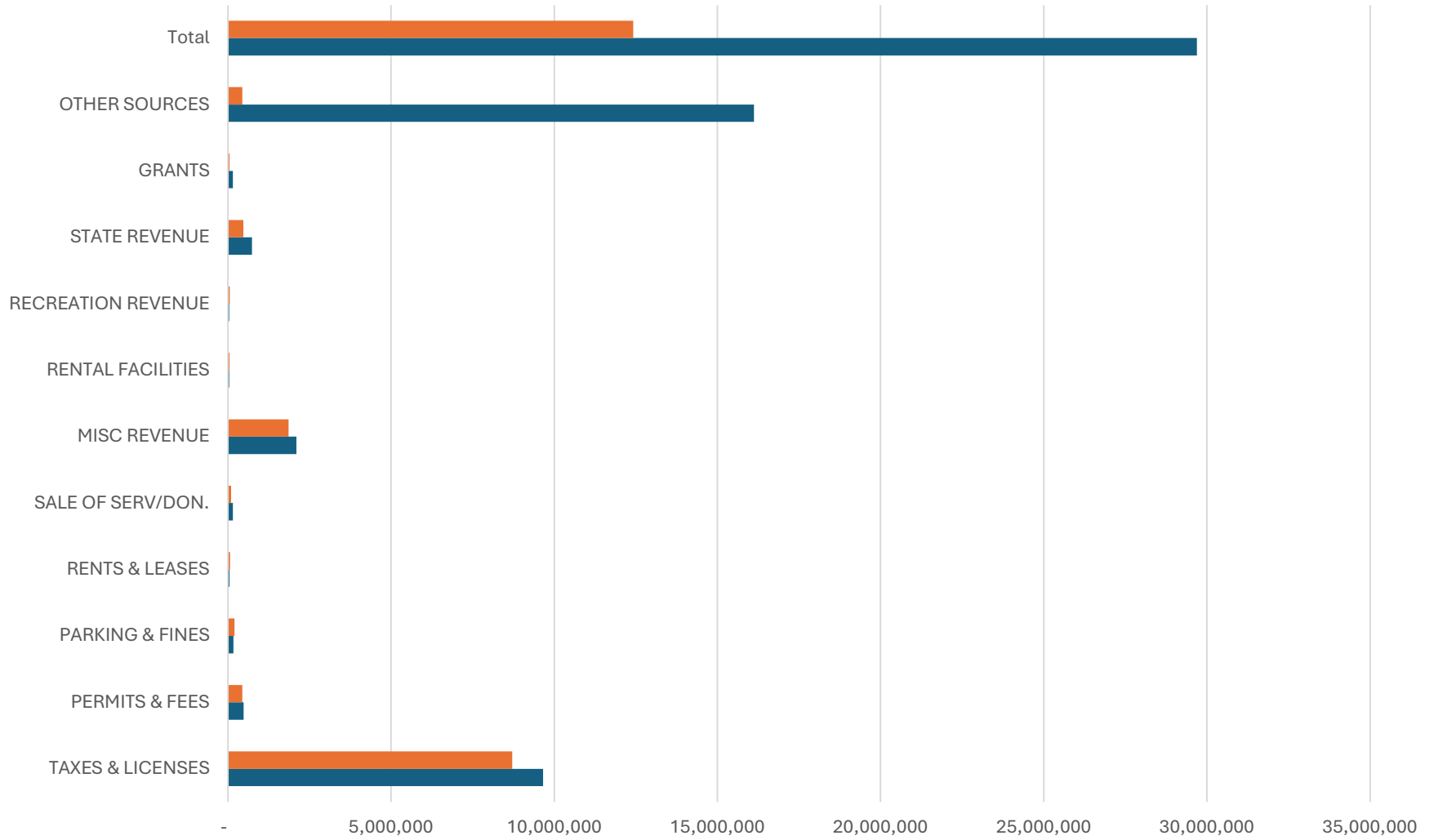
### May 2026 General Fund - YTD Revenue Vs. Budget



<b>FY26 REVENUE</b>	9,655,751	481,513	167,125	48,900	151,913	2,102,689	38,770	44,413	734,055	149,972	16,123,359	29,698,460
<b>12 Mo. Budget</b>	10,065,770	464,935	206,700	66,503	98,625	2,706,275	40,970	43,950	1,743,414	88,029	19,870,083	35,395,254
<b>11 Mo. Budget</b>	9,226,956	426,190	189,475	60,961	90,406	2,480,752	37,556	40,288	1,598,130	80,693	18,214,243	32,445,650

■ FY26 REVENUE    
 — 12 Mo. Budget    
 — 11 Mo. Budget

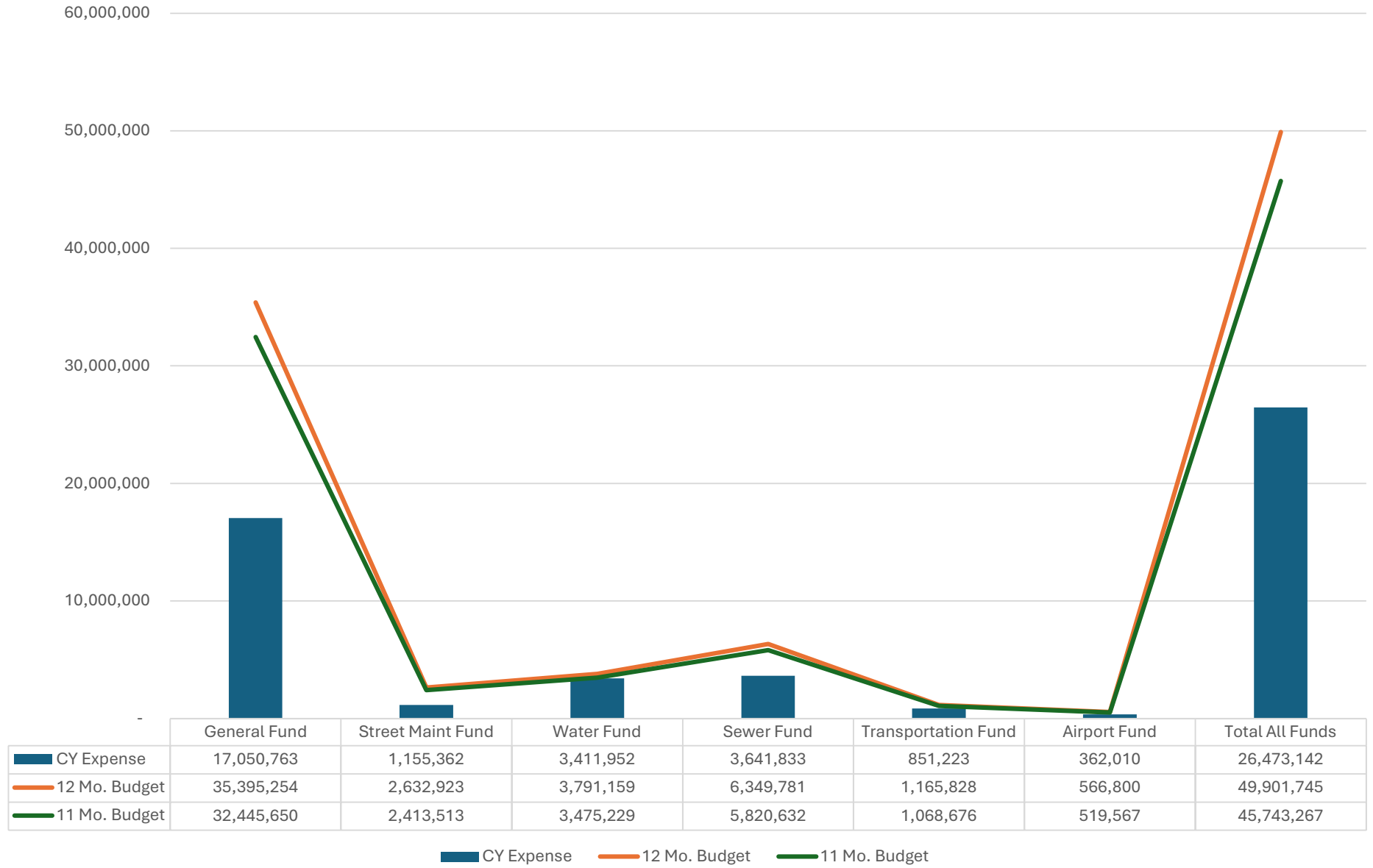
### May 2026 Actual vs. May 2025 Actual



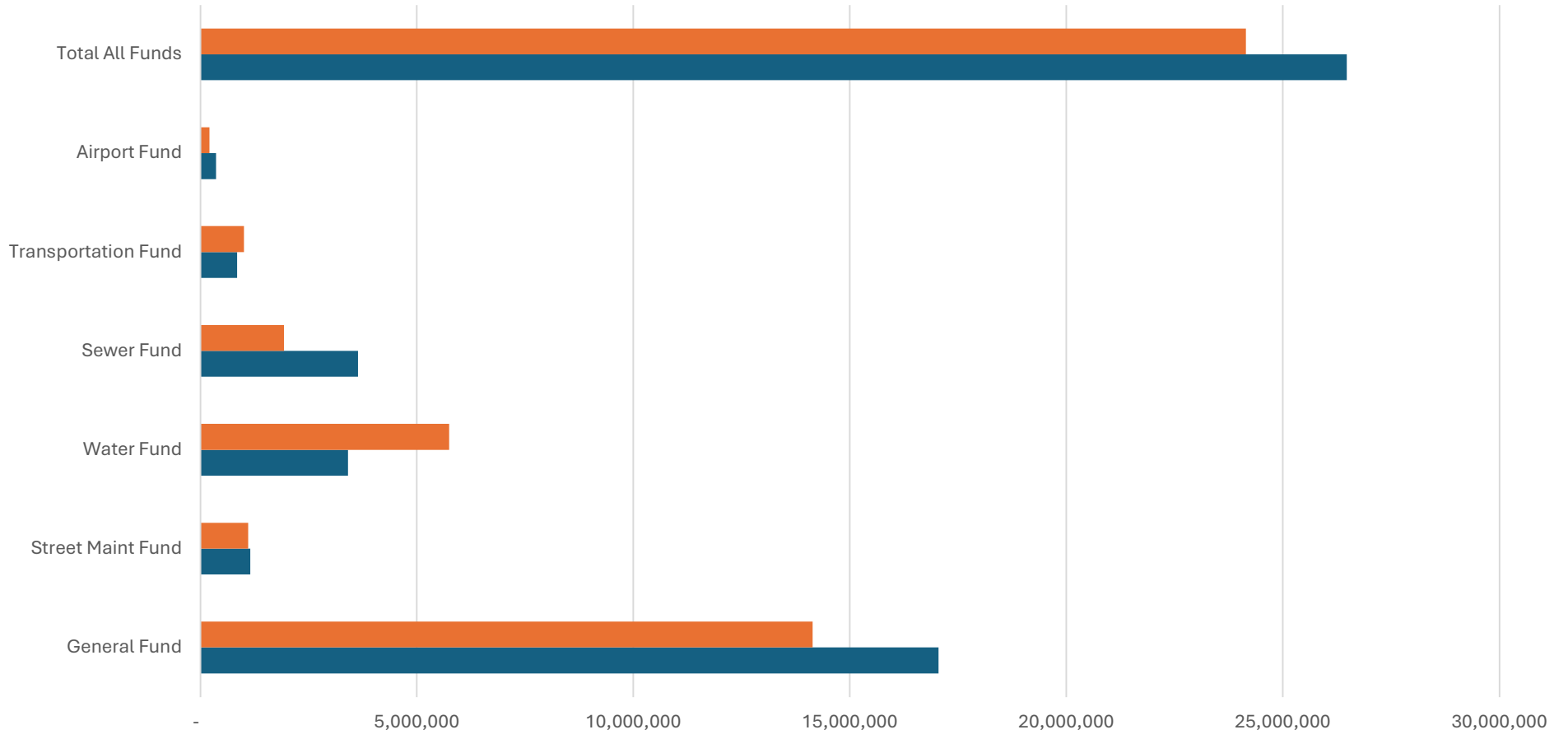
	TAXES & LICENSES	PERMITS & FEES	PARKING & FINES	RENTS & LEASES	SALE OF SERV/DON.	MISC REVENUE	RENTAL FACILITIES	RECREATION REVENUE	STATE REVENUE	GRANTS	OTHER SOURCES	Total
■ FY25 REVENUE	8,711,029	437,334	199,733	61,813	98,591	1,856,523	49,245	55,445	470,031	45,199	438,634	12,423,577
■ FY26 REVENUE	9,655,751	481,513	167,125	48,900	151,913	2,102,689	38,770	44,413	734,055	149,972	16,123,359	29,698,460

■ FY25 REVENUE ■ FY26 REVENUE

### May 2026 YTD Expenses Vs. Budgeted - by Fund



### Fund Total Expenses Current Year Vs. Prior Year - May 2026



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airport Fund	Total All Funds
<span style="color: orange;">■</span> PY Expenses	14,140,300	1,106,327	5,745,706	1,932,067	1,007,283	212,747	24,144,430
<span style="color: darkblue;">■</span> CY Expense	17,050,763	1,155,362	3,411,952	3,641,833	851,223	362,010	26,473,142

■ PY Expenses ■ CY Expense

**Notes on comparisons:**

**General Fund:** Please see the Expense Department Breakdown chart for additional details on variances within the General Fund.

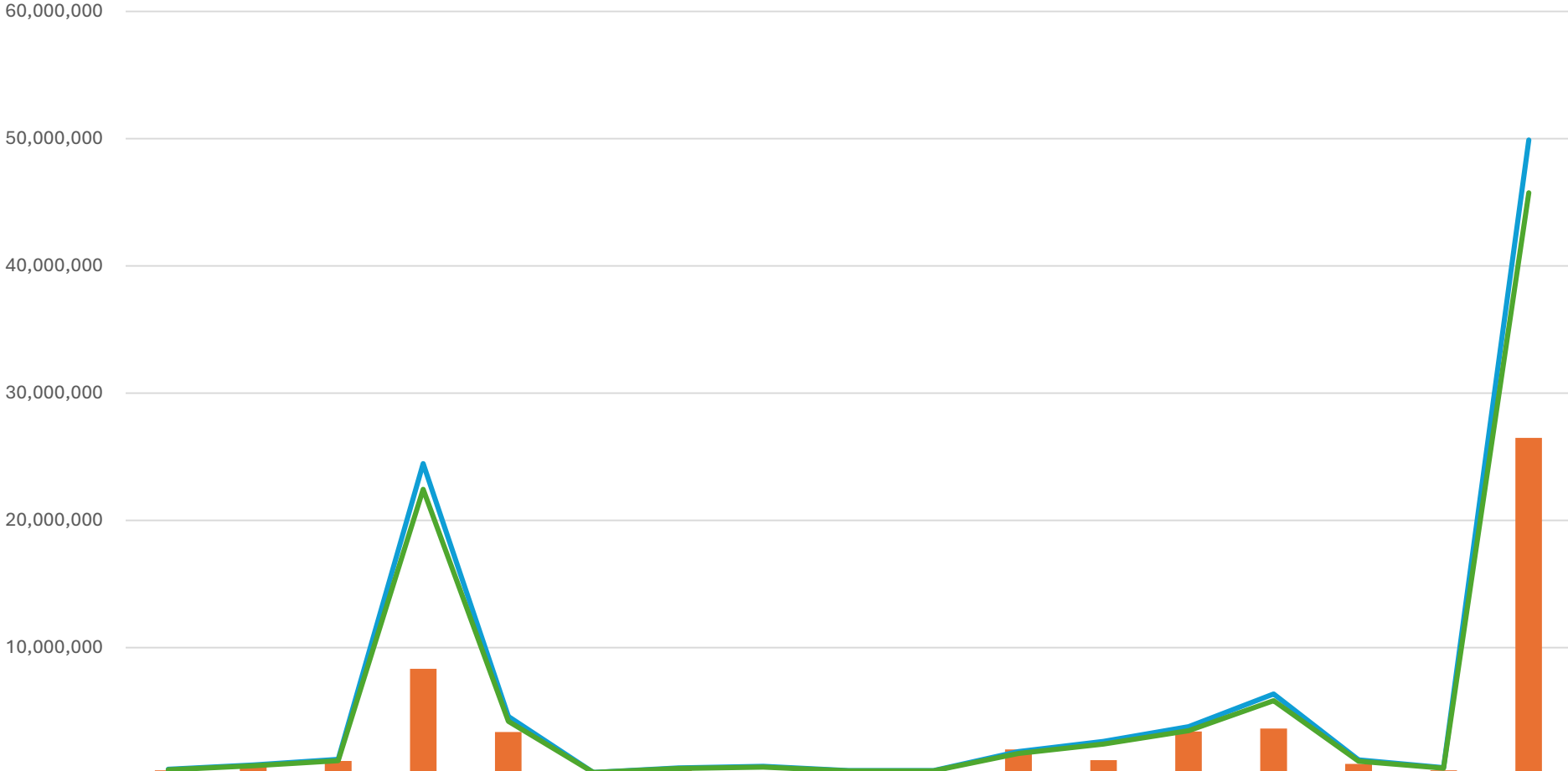
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May 2026 - YTD Expenses Vs. 12 Month Budget and 11 Month Budget



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12 Mo. Budget	436,896	770,392	1,216,011	24,466,349	4,593,634	201,724	535,458	668,090	338,429	337,744	1,830,527	2,632,923	3,791,159	6,349,781	1,165,828	566,800	49,901,745
11 Mo. Budget	400,488	706,193	1,114,677	22,427,487	4,210,831	184,914	490,837	612,416	310,227	309,599	1,677,983	2,413,513	3,475,229	5,820,633	1,068,676	519,567	45,743,266

FY26 Expense    12 Mo. Budget    11 Mo. Budget

**Current Year Vs. Budget Notes:**

**Public Safety:** Construction of the new firehouse has not yet started; however, the budget assumes project-related expenditures will begin and are spread monthly for planning purposes.

**Non-Departmental:** The October bond payment was made in September 2025; the budget assumes this is paid evenly each month.

## May 2026 Salary Report

Below are the departments with explanations that are over their 11 Month Actual to Budget.

This percentage should be at 100% or below.

		<u>Actual/Budget</u>	<u>\$ Overage</u>	
10-312	Salaries-Overtime-Police	177.00%	58,419	Shift Coverage & Special Events Coverage.

<b>FY26 INFORMATION</b>	<u>Total All Funds</u>	
	Expended YTD	7,430,214
	11 Mo Budget Amt	<u>8,107,369</u>
		(677,155)
Expended through May for Salaries is <b>\$677,155 less</b> than our 11 Month Budget Amount.		

<b>FY25 INFORMATION (PRIOR YEAR)</b>	<u>Total All Funds</u>	
	Expended YTD	7,042,762
	11 Mo Budget Amt	<u>7,623,599</u>
		(580,837)
Expended through May for Salaries is <b>\$580,837 less</b> than our 11 Month Budget Amount.		

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF APRIL 30, 2026**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1101-0001	CURRENT REAL PROP TAXES	1,495	1,709,245	1,770,000	96.5700
10-1102-0001	CURRENT PUBLIC SERVICE CORP TA	-	115,301	62,590	184.2200
10-1103-0001	CURRENT PERSONAL PROPERTY TAX	5,454	262,836	273,030	96.2700
10-1106-0001	PENALTIES-TAXES	126	9,009	1,500	600.6200
10-1106-0002	INTEREST-TAXES	50	606	1,500	40.4000
10-1106-0003	PENALTY-PP TAX	522	4,690	500	938.0500
10-1106-0004	INTEREST-PP TAX	131	582	150	388.1100
10-1107-0001	DELIQUENT TAXES	416	7,293	5,000	145.8700
10-1200-0001	CONSUMPTION TAX	-	23,941	27,000	88.6700
10-1201-0001	SALES TAX	-	341,396	455,000	75.0300
10-1202-0001	UTILITY TAX	-	290,975	360,000	80.8300
10-1203-0001	BUSINESS LICENSE TAX	213,222	1,786,906	1,620,000	110.3000
10-1203-0099	PENALTY-BUSINESS LICENSES	9,995	14,443	5,000	288.8500
10-1204-0001	BANK FRANCHISE TAXES	-	65,452	235,000	27.8500
10-1204-0004	RIGHT OF WAY ACCESS FEE	-	11,887	16,000	74.2900
10-1205-0001	MOTOR VEHICLE LICENSES	963	3,459	87,000	3.9800
10-1206-0001	COMMUNICATION SALES & USE TAX	-	220,835	360,000	61.3400
10-1207-0001	PRECIOUS METAL PERMIT	-	200	-	0
10-1210-0001	LODGING TAX	82,834	777,769	800,000	97.2200
10-1211-0001	FOOD TAX	369,789	3,248,730	3,800,000	85.4900
10-1211-0099	PENALTY/INT-FOOD/LODGING TAX	8	6,080	2,000	304.0100
10-1220-0001	SANITATION FEE	31,182	330,255	390,000	84.6800
10-1301-0001	FERN BEAUTIFICATION PROJECT	-	2,000	2,900	68.9700
10-1302-0002	BRANCH OUT TREE PROGRAM	250	13,250	5,000	265.0000
10-1302-0003	VFIC GRANT	-	-	15,000	0.0000
10-1303-0005	VARIANCE FEE	-	-	250	0.0000
10-1303-0006	CONDITIONAL-USE-PERMITS	-	1,000	500	200.0000
10-1303-0007	ZONING & RE-ZONING FEES	50	3,250	1,000	325.0000
10-1303-0008	BUILDING PERMITS	3,465	75,787	32,000	236.8400

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF APRIL 30, 2026**

<b>Account Id</b>	<b>Description</b>	<b>Current Revenue</b>	<b>YTD Revenue</b>	<b>Anticipated</b>	<b>% Realized</b>
10-1303-0009	SURVEYOR-SITE INSPEC-E&S,RENTAL EQUIP	-	100	200	50.0000
10-1303-0010	PARTY BIKE PERMIT	-	-	365	0.0000
10-1303-0020	STATE SURCHRG-BLDG PERMIT FEE	69	1,520	500	304.0800
10-1303-0031	FITNESS PROGRAM REVENUE	-	-	200	0.0000
10-1303-0032	KARATE PROGRAM REVENUE	120	1,370	1,000	137.0000
10-1303-0033	PICKLEBALL PROGRAM REVENUE	52	636	500	127.2000
10-1303-0071	FOOTBALL PROGRAM REVENUE	-	10,471	21,250	49.2800
10-1303-0072	SOFTBALL PROGRAM REVENUE	-	-	1,500	0.0000
10-1303-0073	SUMMER CAMP REVENUE	1,050	24,860	15,000	165.7300
10-1303-0077	SPONSORSHIP-JINGLE BELL RUN	-	-	500	0.0000
10-1303-0078	REGISTRATION FEE-JINGLE BELL R	-	1,380	1,000	138.0000
10-1303-0079	REVENUE-ADULT BASKETBALL LEAGU	537	4,846	1,000	484.6300
10-1303-0081	ADULT VOLLEYBALL REVENUE	-	(165)	1,000	-16.5000
10-1303-0099	NEW REC PROGRAMS/GRANTS	-	-	1,000	0.0000
10-1305-0001	REINSPECTION-BLDG. PERMITS	-	90	-	0
10-1307-0001	PLAN REVIEW-BLDG INSPECTOR	75	868	500	173.6000
10-1307-0002	CERTIFICATE OF OCCUPANCY-BLDG	-	-	100	0.0000
10-1308-0001	FINGERPRINT FEE	-	-	20	0.0000
10-1309-0001	SURVEYOR-PLAN REVIEW	-	-	500	0.0000
10-1311-0001	BURN PERMIT	-	-	400	0.0000
10-1401-0001	COURT FINES & COSTS	-	66,303	90,000	73.6700
10-1401-0002	PARKING FINES	2,353	13,983	25,000	55.9300
10-1401-0003	Parking Fines-Payments	-	(1,490)	(9,000)	16.5600
10-1401-0004	LIENS ON REAL ESTATE	40	339	500	67.7300
10-1402-0003	E-CITATION	-	6,021	5,000	120.4100
10-1501-0001	INTEREST-REPO	6,229	57,919	110,000	52.6500
10-1501-0002	INT-BENCHMARK-ARPA-COVID-RESTRICTED	-	1,893	30,000	6.3100
10-1501-0003	INTEREST-MEDICAL COMPENSATION	4	312	3,000	10.3900
10-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	-	49	100	48.6200

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF APRIL 30, 2026**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1501-0006	INTEREST-MM-BENCHMARK-E911	16	120	50	239.6000
10-1501-0013	INTEREST-SET ASIDE ACCOUNT	7,314	89,155	150,000	59.4400
10-1501-0015	INTEREST-E911 RESERVE	1,097	11,793	7,239	162.9100
10-1501-0016	INTEREST-GO BOND REINVESTED	40,959	198,386	375,000	52.9000
10-1501-0021	INT-CK ACCT-BENCHMARK-E-CITATION	4	40	40	100.2500
10-1501-0072	INT-CHECKING-BENCHMARK	16,869	153,610	100,000	153.6100
10-1502-0001	RENT-BURN BUILDING	-	-	500	0.0000
10-1502-0002	RENT-WILCK LAKE	400	2,900	2,500	116.0000
10-1502-0005	SALE OF FIXED ASSETS	3,995	93,772	19,500	480.8800
10-1502-0006	SALE OF MATERIAL	-	8,398	1,500	559.8700
10-1502-0008	SALE OF COPIES	45	585	500	117.0000
10-1502-0009	CEMETERY LOTS	-	5,600	17,000	32.9400
10-1502-0010	SALE OF POSTAGE	11	41	25	164.0000
10-1502-0011	SALE OF ROLL OUT CARTS	100	800	1,000	80.0000
10-1502-0012	RENT-TRAIN STATION	-	11,300	14,000	80.7100
10-1502-0013	RENT-PARKING-VENABLE ST	240	2,400	2,700	88.8900
10-1502-0014	RENT-TOWN PKG-NORTH ST	-	300	300	100.0000
10-1502-0018	LEASE-SOUTH ST CONF-FIRE PROG	-	5,118	15,353	33.3300
10-1502-0020	RENT-RIVERFRONT PARK	-	-	250	0.0000
10-1502-0021	FARMER'S MARKET REVENUE	2,760	11,025	7,720	142.8100
10-1502-0022	FARMER'S MARKET SPONSORSHIP	-	-	7,280	0.0000
10-1502-0024	RENT-SPORTS ARENA	1,300	11,400	15,500	73.5500
10-1502-0025	RENT-PROB/PAROLE BLDG	4,084	36,758	47,650	77.1400
10-1502-0026	RENT-BALL FIELD-SPORTS ARENA	-	-	1,000	0.0000
10-1503-0001	EXCESS SALE-TACS	-	1,730	-	0
10-1607-0003	PARKING METERS REVENUE	5,507	58,332	50,000	116.6600
10-1610-0001	RENTAL PARKING SPACES	325	4,750	8,700	54.6000
10-1620-0001	RESIDENTAL PARKING	-	752	2,000	37.6000
10-1620-0002	LONGWOOD STREETS	-	-	35,000	0.0000

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF APRIL 30, 2026**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1620-0099	PENALTY-SANITATION FEE	388	4,750	5,100	93.1400
10-1630-0001	CIGARETTE TAX	10,549	108,074	200,000	54.0400
10-1899-0002	SALE OF SERVICE-ADMIN	-	-	1,000	0.0000
10-1899-0004	MISC REVENUE	-	299	100	298.9700
10-1899-0005	SALE OF SERVICE-PUBLIC WORKS	3,760	6,184	15,000	41.2300
10-1899-0006	SALE OF SERVICE-GRAVE OPENINGS	800	14,700	22,000	66.8200
10-1899-0007	SALE OF SERVICE-DUMP TK	100	400	500	80.0000
10-1899-0010	SERVICE CHARGE-BAD CHECKS-A/R	-	-	100	0.0000
10-1899-0014	SALE OF SER-DISPATCH-HAMPDEN S	-	-	6,000	0.0000
10-1899-0015	SALE OF SERVICE-BAD CHECKS-TAXES	-	224	-	0
10-1899-0017	SALE OF SER-FALSE BURG ALARM	415	2,305	2,000	115.2500
10-1899-0033	SALE OF SERVICE-POLICE	-	-	1,000	0.0000
10-1899-0035	SALE OF SERVICE-LIBRARY MAINTEN	-	-	600	0.0000
10-1899-0097	DONATIONS-FOURTH OF JULY CELEBRATION	300	3,300	20,000	16.5000
10-1901-0003	AMINISTRATIVE SERV-FUND 15	-	-	10,000	0.0000
10-1901-0004	REIMB-FUND 10-ADMIN SERV	65,310	653,100	838,146	77.9200
10-1901-0005	RECOVERY-JURY DUTY FEES	225	1,179	501	235.5200
10-1901-0010	RECOVERY-VML INS-DAMAGE VEHICLES/PROP	4,379	48,781	50,000	97.5600
10-1902-0001	DAMAGE TO TOWN PROPERTY	-	1,602	5,000	32.0400
10-1903-0001	REFUNDS - CO-OPS	-	313	500	62.6900
10-2201-0003	ROLLING STOCK TAXES	-	117	100	117.3400
10-2201-0005	MOBILE HOME TITLING TAX	-	885	1,000	88.5000
10-2201-0006	CAR RENTAL TAX	-	55,369	75,000	73.8300
10-2201-0009	GRANT-RECREATION DEPT	-	-	12,000	0.0000
10-2401-0022	GRANT-BURN BLDG-VFP	-	25,000	25,000	100.0000
10-2401-0029	GRANT-DISPATCH-VDEM	7,640	10,571	4,000	264.2700
10-2401-0030	GRANT-VA911-HANDLING EQ	-	83,683	83,683	100.0000
10-2401-0031	VDEM-GIS & DATA	-	3,720	13,000	28.6200
10-2401-0033	GRANT-NG911-ADDITIONAL FUNDING	-	33,832	150,000	22.5500

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF APRIL 30, 2026**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-2401-0034	VDEM CONSOLIDATION GRANT-DISPATCH	7,500	79,616	1,000,000	7.9600
10-2401-0035	VDEM-GIS & DATA-REIMB PE CO PORTION	-	(720)	-	0
10-2402-0001	WIRELESS	-	97,035	117,000	82.9400
10-2404-0007	LITTER & RECYCLING GRANT	-	5,400	2,500	215.9900
10-2404-0010	AID TO LAW ENFORCEMENT	-	166,788	220,000	75.8100
10-2404-0011	FIRE ALLOCATION	-	41,826	-	0
10-2404-0012	GRANT-VFIRS HARDWARE GRANT-VA DEPT FIRE	-	700	700	100.0000
10-2404-0027	GRANT-VDFP-PPE GRANT-FIRE	-	-	45,231	0.0000
10-2404-0032	GRANT-VML-SAFETY	-	-	4,200	0.0000
10-2404-0062	VIRGINIA STATE POLICE - HEAT GRANT	-	10,000	10,000	100.0000
10-2405-0004	MARKETING/TOURISM LOCAL REVENU	-	139	2,000	6.9500
10-2501-0022	GRANT-VDEM-SHSP-SURVEILLANCE EQUIP	-	109,381	-	0
10-2501-0023	GRANT-WELLNESS-FIRST RESPONDERS	-	6,598	6,729	98.0500
10-2504-0019	GRANT-DMV-ALCOHOL-2025/2026	-	2,388	18,800	12.7000
10-2504-0020	GRANT-BULLETPROOF VEST-FED	-	6,605	3,700	178.5100
10-2504-0027	GRANT-DMV-SPEED-25	-	-	18,800	0.0000
10-2511-0001	GRANT-OPERATION CEASE FIRE (POLICE)	-	15,000	15,000	100.0000
10-4100-0088	CARRYOVER FUNDS FY24-25	-	-	428,034	0.0000
10-4100-0089	CARRYOVER FUNDS TO FY25-26	-	-	111,570	0.0000
10-4104-0008	FROM FIDA-BOND PYMT-2012 ISSUE	1,379	3,603	36,553	9.8600
10-4104-0015	FM LIBRARY-APPROP LEASE RENT	-	180,000	180,000	100.0000
10-4104-0016	FM CKING-MEDICAL COMPENSATION BENEFIT	-	-	98,000	0.0000
10-4104-0018	FM SETASIDE ACCT-BONDS	-	-	1,072,113	0.0000
10-4104-0022	LEASE PROCEEDS	57,567	762,658	1,140,317	66.8800
10-4104-0025	FM SETASIDE ACCT-CIP PROJECTS	-	-	575,000	0.0000
10-4104-0027	FM SETASIDE ACCT-ABM PROJECT - BOA	-	-	117,822	0.0000
10-4104-0029	GO BOND ISSUANCE	-	14,675,000	16,000,000	91.7200
10-4104-0031	PREMIUM GO BOND 25	-	685,701	-	0
10-4107-0004	FM-PE CO-INSTANT ALERT	-	3,240	2,000	162.0000

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF APRIL 30, 2026**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-4107-0006	FM-LONGWOOD-DISPATCH SERV	-	350,000	350,000	100.0000
10-4107-0007	FM-PRINCE EDARD'S-DISPATCH SERV	-	-	404,266	0.0000
10-4113-0003	FROM-911 RESERVE	-	-	327,228	0.0000
10-4113-0004	FROM FARMVILLE FIRE DEPT-PAYME	-	35,000	35,000	100.0000
<b>TOTAL GENERAL FUND (FUND 10)</b>		<b>975,822</b>	<b>28,521,893</b>	<b>35,395,254</b>	<b>80.58%</b>
15-2404-0007	HIGHWAY FUNDS	-	1,768,367	2,285,000	77.3900
15-4100-0050	USE OF PY FUND BALANCE	-	-	347,923	0.0000
<b>TOTAL HIGHWAY MAINTENANCE FUND (FUND 15)</b>		<b>-</b>	<b>1,768,367</b>	<b>2,632,923</b>	<b>67.16%</b>
40-1501-0001	Interest - Unrestricted	2,638	29,543	40,000	73.8600
40-1501-0002	Interest - RESTRICTED	-	3,907	40,000	9.7700
40-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	43	373	2	18,666.0000
40-1502-0005	SALE OF FIXED ASSETS	-	3,400	-	0
40-1502-0006	SALE OF MATERIAL	-	1,508	-	0
40-1502-0007	LEASE-JACKSON HTS WATER TANK	2,556	25,555	27,848	91.7700
40-1502-0009	LEASE-ANDREWS DR WATER TANK	3,610	34,612	40,468	85.5300
40-1620-0001	WATER SERVICE	175,221	1,684,624	1,882,000	89.5100
40-1620-0002	WATER TAPS	8,000	91,152	30,000	303.8400
40-1620-0003	SURCHARGE-MULTIPLE METERS	8,098	77,896	93,000	83.7600
40-1620-0004	SALE OF WATER	1,069	9,898	10,000	98.9800
40-1620-0005	LEAD/COPPER SURVEY CREDIT	-	(1,860)	-	0
40-1620-0010	METER CREDIT ONE TIME	-	-	18,000	0.0000
40-1620-0099	PENALTY-WATER SERVICE	1,167	12,999	18,000	72.2200
40-1899-0005	SALE OF SERVICE-PUBLIC WORKS	-	696	-	0
40-1899-0010	SERVICE CHARGES	940	11,580	10,000	115.8000
40-1899-0011	SERVICE CRG-BAD CHECK	100	850	750	113.3300
40-1899-0012	SALE OF SERVICE-TESTING	2,240	16,440	10,000	164.4000
40-2510-0007	ARPA REVENUE RECOGNIZED	-	-	326,500	
40-4100-0050	USE OF PY FUND BALANCE	-	-	469,022	0.0000
40-4100-0089	CARRYOVER FUNDS TO FY25-26	-	-	219,319	0.0000

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF APRIL 30, 2026**

<b>Account Id</b>	<b>Description</b>	<b>Current Revenue</b>	<b>YTD Revenue</b>	<b>Anticipated</b>	<b>% Realized</b>
40-4102-0001	FM PE CO-APPOMATTOX RIVER-USGS	-	9,245	8,930	103.5300
40-4104-0025	FM SETASIDE ACCT - CIP AND DEBT	-	-	547,320	0.0000
<b>TOTAL WATER FUND (FUND 40)</b>		<b>205,682</b>	<b>2,012,420</b>	<b>3,791,159</b>	<b>53.08%</b>
42-1501-0001	Interest - Unrestricted	8,192	105,868	25,000	423.4700
42-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	45	435	-	0
42-1502-0005	SALE OF FIXED ASSETS	-	15,000	-	0
42-1502-0006	SALE OF MATERIAL	-	7,600	-	0
42-1620-0099	PENALTY-SEWER SERVICE	1,399	15,140	17,500	86.5100
42-1630-0001	SEWER SERVICE	217,925	2,058,079	2,258,400	91.1300
42-1630-0002	SEWER TAPS	8,000	65,779	28,800	228.4000
42-1899-0005	SALE OF SERVICE-PUBLIC WORKS	-	170	400	42.5600
42-1899-0012	SALE OF SERVICE-LEACHATE-CUMBERLAND	-	22,230	25,000	88.9200
42-1899-0013	SALE OF SERVICE-SEWER TREAT	3,300	14,700	10,000	147.0000
42-1901-0010	RECOVERY-VML INS	-	12,500	-	0
42-2404-0005	VML SAFETY GRANT	-	-	2,000	0.0000
42-4100-0050	USE OF PY FUND BALANCE	-	-	475,188	0.0000
42-4100-0088	CARRYOVER FUNDS FY24-25	-	-	3,489,625	0.0000
42-4100-0089	CARRYOVER FUNDS TO FY25-26	-	-	17,868	0.0000
<b>TOTAL SEWER FUND (FUND 42)</b>		<b>238,861</b>	<b>2,317,501</b>	<b>6,349,781</b>	<b>36.50%</b>
44-1520-0001	PASSENGER FARES	615	7,958	8,800	90.4300
44-1521-0002	CONTRIBUTION-LONGWOOD [1500]	-	178,800	178,800	100.0000
44-1521-0003	CONTRIBUTION-P E COUNTY	6,250	25,000	25,000	100.0000
44-1901-0010	RECOVERY-VML INS-VEHICLE DAMAGE	2,754	2,754	10,000	27.5400
44-1902-0001	DAMAGE TO TOWN PROPERTY	-	850	-	0
44-2403-0001	MISC GRANTS	-	-	10,000	0.0000
44-2410-0003	STATE FORMULA GRANT	-	196,085	215,000	91.2000
44-2410-0006	STATE GRANT-BUSES/VANS	-	-	26,723	0.0000
44-2411-0007	STATE GRANT-3 BUS SHELTERS	-	-	124,164	0.0000
44-2510-0001	GRANT-STATE PASS THRU-FED	67,718	243,634	400,000	60.9100

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF APRIL 30, 2026**

<b>Account Id</b>	<b>Description</b>	<b>Current Revenue</b>	<b>YTD Revenue</b>	<b>Anticipated</b>	<b>% Realized</b>
44-2510-0006	FED GRANT-BUS/VANS	-	-	133,614	0.0000
44-2512-0001	RTAP REVENUE	-	396	-	0
44-4100-0050	USE OF PY FUND BALANCE	-	-	33,727	0.0000
<b>TOTAL TRANSPORTATION FUND (FUND 44)</b>		<b>77,337</b>	<b>655,477</b>	<b>1,165,828</b>	<b>56.22%</b>
45-1501-0001	INT-CK ACCT-BENCHMARK	45	430	400	107.5200
45-1502-0001	RENT-HANGER SPACE	-	3,382	6,660	50.7800
45-1502-0002	AIRPORT MAINTENANCE FEE	-	1,250	2,040	61.2700
45-1690-0001	SALE OF AV GAS	7,465	52,291	44,000	118.8400
45-1691-0001	SALE OF JET FUEL	4,303	35,955	51,000	70.5000
45-1899-0001	DONATIONS-PRINCE ED COUNTY	-	7,600	7,600	100.0000
45-2401-0008	STATE GRANT-AWOS MAINT	-	3,420	3,600	95.0000
45-2401-0013	STATE GRANT-MAINTENANCE	-	5,430	31,500	17.2400
45-2401-0014	STATE GRANT-WEED KILL	-	-	1,000	0.0000
45-2402-0001	GRANT-STATE-PAPI DESIGN PHASE	2,065	4,740	7,440	63.7100
45-2403-0001	MISC GRANTS	-	-	50,000	0.0000
45-2502-0001	GRANT-FED-PAPI DESIGN PHASE	78,313	141,828	176,700	80.2600
45-4100-0050	USE OF PY FUND BALANCE	-	-	184,860	0.0000
<b>TOTAL AIRPORT FUND (FUND 45)</b>		<b>92,191</b>	<b>256,326</b>	<b>566,800</b>	<b>45.22%</b>
70-1501-0001	INTEREST	2	18	-	0
70-2405-0001	STATE FORFEITURES UNDER \$500	242	518	-	0
<b>TOTAL NARCOTICS FUND (FUND 70)</b>		<b>244</b>	<b>536</b>	<b>-</b>	<b>0</b>
<b>Final Totals</b>		<b>1,590,136</b>	<b>35,532,518</b>	<b>49,901,745</b>	<b>71.20%</b>



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** July 1, 2026

**ITEM NUMBER:** 6.a. – Proposed Ordinance No. 247

---

**BACKGROUND:** Verbal report by the Town Manager.

A Public Hearing is scheduled for July 8, 2026.

**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Ord No 247 (ZTA26-001)

**Ordinance No. 247**

**Amending Chapter 29 – Zoning and Subdivision, Article VI. – Subdivisions of the Farmville Town Code by repealing Sec. 29-62 (d) (9) (d). Sidewalks; and adding Sec. 29-62 (e). Sidewalks. This ordinance establishes the requirements for the construction of sidewalks in subdivision developments within the B-1, B-2, B-3, R-1, R-2, and R-3 zoning districts.**

THE TOWN OF FARMVILLE HEREBY ORDAINS:

1. The Town of Farmville amends Chapter 29, Zoning and Subdivision, of the Farmville Town Code by repealing Sec. 29-62 (d) (9) (d) as follows:

Sec. 29-62 (d) *Lots*.

- (1) *Minimum size*. The minimum lot size in any area shall be in accordance with the zoning ordinance for those subdivisions within the corporate limits.
- (2) *Shape*. The lot arrangement, design and shape shall be such that lots shall provide satisfactory and desirable sites for buildings, be properly related to topography and conform to requirements of this chapter. Lots shall not contain peculiarly shaped elongations solely to provide necessary square footage of area but which would be unusable for normal purposes. Pipestem lots, also known as flag lots, are prohibited.
- (3) *Location*. Each lot shall abut on a street dedicated by the subdivision plat or on an existing publicly dedicated street or on a street which has become public by right of use. If the existing streets are not fifty (50) feet in width, the subdivider shall make provisions in the subdivision plat for the dedication of additional road right-of-way to equal one-half (½) the width set out in section 29-62 platting requirements and design standards, from the existing Code. This dedication will be deeded to the town prior to the final approval of the subdivision.
- (4) *Corner lots*. Corner lots shall have extra width sufficient for maintenance of any required building lines on both streets as determined by the agent.
- (5) *Side lines*. Side lines of lots shall be approximately at right angles, or radial to the street line.
- (6) *Remnants*. All remnants of lots below minimum size left over after subdividing a tract shall be added to adjacent lots or otherwise disposed of rather than allowed to remain as unusable parcels.
- (7) *Separate ownership*. Where the land covered by a subdivision includes two (2) or more parcels in separate ownership and lot arrangement is such that a property ownership line divides one (1) or more lots, the land in each lot so divided shall be

transferred by deed to single ownership simultaneously with the recording of the final plat. Such deed is to be deposited with the clerk of the court and held with the final plat until the subdivider is ready to record same and they both shall then be recorded together.

(8) Incorporation of two (2) contiguous parcels of land.

- a. With the approval of the agent, two (2) contiguous parcels of land may be incorporated into one (1) lot.
- b. The town council may make an exception to this section, if they feel the compliance with this section would cause an undue hardship on the property owner or cause a waste of land. Any exception made shall not violate any provisions of the zoning ordinance or other regulation in the town.

(9) *Water and sewer.*

- a. *Public water.* Where public water is available, the service, including fire hydrants, shall be extended to all lots within a subdivision by the subdivider in accordance with the design standards and specifications for water, construction and improvements in the town and meeting the approval of the agent.
- b. *Sewerage facilities.* Where public sewerage facilities are available, the service shall be extended to all lots within a subdivision and septic tanks shall not be permitted. Every subdivision shall be provided by the subdivider with a satisfactory and sanitary means of sewage collection and disposal in accordance with the design standards and specifications for sewerage construction and improvements in the town and meeting the approval of the agent.
- c. *Improvements; pro-rata share.* As allowed by Code of Virginia, §§ 15.2-2243 and 15.2-2242(5), the town may require a subdivider or developer of land to pay his pro rata share of the cost of providing reasonable and necessary road improvements, sewerage, water and drainage facilities, located outside the property limits of the land owned or controlled by him but necessitated or required, at least in part, by the construction or improvement of his subdivision or development as per town water and sewer regulations.
- d. ~~*Sidewalks.* As allowed by Code of Virginia, § 15.2-2242(9), the town requires the dedication of land and construction of a 5' sidewalk on the property in the B-1, B-2, B-3, **R-1, R-2, and R-3** zoning districts being subdivided or developed when one (1) of the following applies:~~
  1. ~~The land fronts on an existing street;~~
  2. ~~Is adjacent to an existing sidewalk;~~
  3. ~~Is reasonably required by the proposed development, or~~
  4. ~~Is in the adopted comprehensive plan.~~

~~Nothing in this section shall alter VDOT's authority to require sidewalks.~~

2. The Town of Farmville amends Chapter 29, Zoning and Subdivision, of the Farmville Town Code by adding Sec. 29-62 (e) Sidewalks as follows:

*Sec. 29-62 (e) Sidewalks Required.*

- (1) New Public Right of Way.** *The Town requires that a five (5) foot sidewalk be installed on both sides of a new public right of way and dedicated to the Town on all property subdivided in the B-1, B-2, B-3, R-1, R-2, and R-3 zoning districts when one of the following conditions are met:*
- a. When the proposed subdivision requires the construction of fifteen (15) or more lots;*
  - b. The proposed subdivision is within one-quarter mile of an existing primary/secondary school or planned school site;*
  - c. The parcel being subdivided is eighty (80) feet or less from an existing public sidewalk; or*
  - d. The Comprehensive Plan has identified the property to be subdivided as a priority for future pedestrian infrastructure.*
- (2) Existing Public Right of Way.** *The Town requires that one five (5) foot sidewalk be installed on and dedicated to the Town on all property subdivided on an existing street in the B-1, B-2, B-3, R-1, R-2, and R-3 zoning districts when one of the following conditions are met:*
- a. When the proposed subdivision requires the construction of five (5) or more lots;*
  - b. The proposed subdivision is within one-quarter mile of an existing primary/secondary school or planned school site;*
  - c. The parcel being subdivided is eighty (80) feet or less from an existing public sidewalk; or*
  - d. The Comprehensive Plan has identified the property to be subdivided as a priority for future pedestrian infrastructure.*
- (3) Multi-Use Path.** *A multi-use path may be constructed on one side of the street in lieu of sidewalks when required on both sides of a new public right of way. Multi-use paths along streets shall have a preferred minimum width of ten (10) feet, though a minimum width of eight (8) feet may be approved by the subdivision agent.*

- (4) *Except as otherwise provided by the Zoning Ordinance, sidewalks shall be constructed of concrete or other approved materials, shall be a minimum of five (5) feet in width, and shall be parallel to the street.*
- (5) *Nothing in this Section shall alter VDOT's authority to require the construction and maintenance of sidewalks.*

3. This ordinance shall be in full force and effect upon approval.

Approved: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

\*\*\*\*\*

I certify that the above ordinance was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid:	_____.
The Honorable Sallie O. Amos	_____.
The Honorable Daniel E. Dwyer	_____.
The Honorable Tommy Pairet	_____.
The Honorable Donald L. Hunter	_____.
The Honorable Adam Yoelin	_____.
The Honorable John Hardy	_____.



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** July 1, 2026

**ITEM NUMBER:** 7.a. – Proposed Resolution No. 2026-06-03

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**BACKGROUND:** Verbal report by the Town Manager.

A Public Hearing is scheduled for July 8, 2026.

**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. CUP26-002 TC Staff Report
2. Resolution - CUP26-002 Outdoor Display



**Identification and Location Information**

<b>Applicants</b>	Nate Boehmer, Better Built Sheds
<b>Property Owner</b>	Michael B. Crews
<b>Location</b>	1006 West Third Street
<b>Ward</b>	A
<b>Acreage</b>	0.971 acres
<b>Zoning</b>	B3 Highway Commercial
<b>Future Land Use Recommendation</b>	General Commercial
<b>Overlays</b>	Floodplain
<b>Adjacent Zoning</b>	B-3 and B-2
<b>Adjacent Uses</b>	Commercial and Public Park and Recreation Areas
<b>Staff Contact</b>	Robert W. Dvorak, MNR, CZA   Town Planner Phone: 434-392-8465   Email: <a href="mailto:rdvorak@farmvilleva.com">rdvorak@farmvilleva.com</a>

**Background and Existing Conditions**

The applicant is requesting a conditional use permit to allow the outdoor display of sheds to be retailed in the B-3 Highway Commercial District. The site is at 1006 West Third Street, parcel ID: 0023A03(OA)00-010, and consists of 0.971 acres. Outdoor display as a use is only allowed in the B-2 and B-3 Zoning Districts by conditional use permit. The subject site is in both the special flood hazard area and the regulatory floodway.

**Zoning Ordinance Considerations**

*Outdoor display* is permitted by **Conditional Use Permit** in the B-3 Highway Commercial District pursuant to the zoning use matrix in Section 29-22. a. (Table 1, Zoning Use Matrix).

*Outdoor display* is defined in Section 29-81. - Definitions as the following:

- *The permanent and/or continuous keeping, displaying, or storing, outside of a building, of any goods, materials, merchandise or equipment to be sold to the public.*

*Outdoor display* has the following standards Sec. 29-35.d.14.:

- a. Areas associated with retail uses shall have no outdoor display except during town authorized special events or by a conditional permit.
- b. Conditional permitted displays shall be subject to the following standards:
  1. Shall be limited to a maximum of five (5) percent of the total lot area.
  2. Shall not be located in front of (i.e., on the street side of) or on top of the building.
  3. All surfaces will be graded and drained as to dispose of all surface water accumulated within the area to a public storm drain or on-site detention as approved with stormwater plans.



4. Asphalt or concrete walkways or aisles shall be provided to permit all-weather customer access to all areas of the outdoor display.
5. Shall be screened with an opaque fence or wall and shall not be visible from any public street or adjacent parcel.
6. Walls or fences shall not be less than six (6) feet in height, nor exceed eight (8) feet in height.
7. No sales display may exceed the height of the screening wall or fence.

The motion that Planning Commission made included a request that legal counsel look into whether we can adjust the standards to remove standards 5 – 7.

Legal counsel’s advice was the use of “shall” means these are mandatory requirements. Standards 5 – 7 will be included in the proposed conditions.

Outdoor displays are usually required to be fenced for a mix of planning and legal reasons. Fencing creates a defined area for the outdoor display, preventing the display from spilling into required parking areas or roadways and it helps limit unauthorized access to the display.

The B-3 District’s purpose and intent is as follows:

- *B-3 highway commercial; purpose and intent. Highway commercial district, B-3, is intended to accommodate general business areas, highway-oriented commercial uses, and wholesaling operations which by nature or space requirements do not lend themselves to being concentrated within a centralized shopping area. This district recognizes the demand for a variety of commercial land uses which might not be compatible with the land uses in many areas of town.*

### **Comprehensive Plan Considerations**

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#### Future Conditions: General Commercial

General Commercial land uses are a lower-density element of Farmville’s commercial economy. General commercial lacks the historic significance or tourism interest of the downtown but provides goods and services that are necessary to the life of the Town. These commercial uses include grocery, pharmacy, general retail, fueling, automotive service, and other day-to-day uses, and may include national chain retailers. This zone also differs from the downtown in that it is primarily automobile oriented rather than pedestrian oriented like the downtown, including shopping centers that focus on providing ample parking. **Despite the practical nature of general commercial uses, Farmville should expect high-quality design and construction in these areas that line important entrance corridors to the Town.**

#### **Utilities**

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The property has access to the Town’s public water and sewer system.

#### **Transportation/ Streets**

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No significant impact to public streets.

### **Environmental**

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The site is located within the Special Flood Hazard Area and the regulatory floodway as determined by FEMA Map **51147C0091D**. Code of Federal Regulations, Title 44, Sec. 60.3.d.3.: Prohibit encroachments, including fill, new construction, substantial improvements, and other development within the adopted regulatory floodway unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge.

Staff contacted the Virginia Department of Conservation and Recreation, Acting State NFIP Coordinator, for insight into expanded options for the applicant. Comments received on June 23, 2026, indicate that the use would not be in compliance with our ordinance unless the applicant was able to obtain a “no-rise” certificate. It is unlikely the applicant would be able to obtain a no-rise certificate, regardless of the type of study done. A variance was not recommended for this use at this location because it isn’t defensible according to the criteria in our ordinance.

Staff is adding the condition that the applicant shall commission and supply to the town a hydrologic and hydraulic analyses undertaken by a professional engineer or others of demonstrated qualifications, that includes a no-rise certification.

### **Findings and Recommendations**

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#### Staff’s Findings

- The application may not meet the standards of review for Conditional Use Permits set forth in Section 29-13.c.1 of the Town Zoning Ordinance.
- There are no significant impacts to the capacities of the utility or transportation systems.
- The environmental impacts to the site or adjacent properties are undetermined until evidence is provided by hydrologic and hydraulic surveys.
- An approval in this single instance may have a detrimental effect on the neighborhood fabric or neighboring properties. Public Park and Recreation facilities nearby.

At its meeting on Wednesday, June 17, 2026, the Planning Commission recommended approval of the conditional use permit with required conditions from Sec. 29-35.d.14 with additional request to legal counsel as to whether conditions 5 – 7 related to fencing could be removed.

The zoning ordinance terminology states that “conditional permitted displays shall be subject to the following standards”. The use of “shall” means these conditions are required and cannot be removed. This was confirmed with legal counsel.

Staff recommends that Town Council **deny** the Conditional Use Permit for outdoor display at 1006 West Third Street, based on the following finding:



- The use is located in a floodway district and receiving a no-rise certificate is unlikely. The applicant stated at the Planning Commission meeting that they would not seek a hydrologic and hydraulic survey.

Recommend conditions if moving forward with an approval:

1. Shall be limited to a maximum of five (5) percent of the total lot area.
2. Shall not be located in front of (i.e., on the street side of) or on top of the building.
3. All surfaces will be graded and drained as to dispose of all surface water accumulated within the area to a public storm drain or on-site detention as approved with stormwater plans.
4. Asphalt or concrete walkways or aisles shall be provided to permit all-weather customer access to all areas of the outdoor display.
5. Shall be screened with an opaque fence or wall and shall not be visible from any public street or adjacent parcel.
6. Walls or fences shall not be less than six (6) feet in height, nor exceed eight (8) feet in height.
7. No sales display may exceed the height of the screening wall or fence.
8. Provide a hydrologic and hydraulic survey with no-rise certification.

#### **Attachments**

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1. Adjacent Owner Notice
2. Vicinity and aerial maps
3. Special Flood Hazard & Floodway Map
4. Plot Plan
5. FIRMette

#### ***Section 29-13.c- Standards for review*** (of a Conditional Use Permit)

1. Conditional use permits may be issued for any of the uses for which a conditional use permit is required by the provisions of this chapter, provided that the governing body, upon a recommendation by the planning commission, shall find that:
  - A. The proposed use will not affect adversely the health or safety of persons residing or working in the neighborhood of the proposed use.
  - B. The proposed use will not be detrimental to the public welfare or unduly injurious to property values or improvements in the neighborhood.
  - C. The proposed use will not be in conflict with the policies and principles of the town's adopted comprehensive plan.
  - D. Adequate public services, including streets and other trafficways, utilities, police and fire protection, are or reasonably will be available to support the proposed use.
2. In granting any conditional use permit, the governing body shall give due consideration to these relevant factors, as well as to any other reasonable land use and zoning considerations as may



116 North Main Street  
Farmville, Virginia 23901  
434-392-8465  
www.farmvilleva.com

**Department of Community Development**  
**Staff Report: CUP26-002 Outdoor Display –**  
**1006 West Third Street**

---

be required by the nature of the proposed use or as may be otherwise appropriate to effectuate the intent of this chapter, and the governing body shall designate such conditions as it deems necessary to carry out the intent of this chapter. The application for such conditional use permit shall be accompanied by such written and graphic material as may be necessary to enable the planning commission and the governing body to make the recommendation and findings set forth above.



## COMMUNITY DEVELOPMENT DEPARTMENT

**Ashley Atkins-Austin, CZA**  
Director of Community Development

**John Ramsay, Building Official**

**Robert Dvorak, CZA Town Planner**

**Michelle D. Watkins, CPT**  
Administrative Assistant II Permit Technician

**Date:** June 1, 2026

**Re:** Case # CUP26-002 Notice of Public Hearing for a Conditional Use Permit for an outdoor display

**Dear Property Owner,**

You are receiving this letter because you own property next to a site that has applied for a conditional use permit as described below.

The Farmville Planning Commission will hold a public hearing on **Wednesday, June 17, 2026, at 7:00 PM** in the Council Chamber, located on the second floor of the Town Hall, 116 North Main Street, Farmville, Virginia to receive public comment on the following item:

- **Case CUP26-002:** The applicant is requesting a conditional use permit to allow the outdoor display of sheds to be retained in the B-3 Highway Commercial District. The site is at 1006 West Third Street, parcel ID: 0023A03(OA)00-010, and consists of 0.971 acres. Outdoor display as a use is only allowed in the B-2 and B-3 Zoning Districts by conditional use permit. The subject site is in both the special flood hazard area and the regulatory floodway.

The Farmville Planning Commission will consider the request following the public hearing. Any person(s) wishing to comment on the above matter should plan to attend this meeting or submit written comments. Please submit written comments to Ashley Atkins-Austin at [aaustin@farmvilleva.com](mailto:aaustin@farmvilleva.com) or by mail to PO Drawer 368, Farmville, VA 23901, to arrive by 4:00 p.m. on Wednesday, June 17, 2026.

Note that the Town Council will hold a public hearing approximately 3 weeks later, and a separate notice will be sent to you.



Questions and comments regarding cases may be directed to the Department of Community Development, 116 North Main Street, PO Drawer 368, Farmville, Virginia, 23901 or by calling (434) 392-8465, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

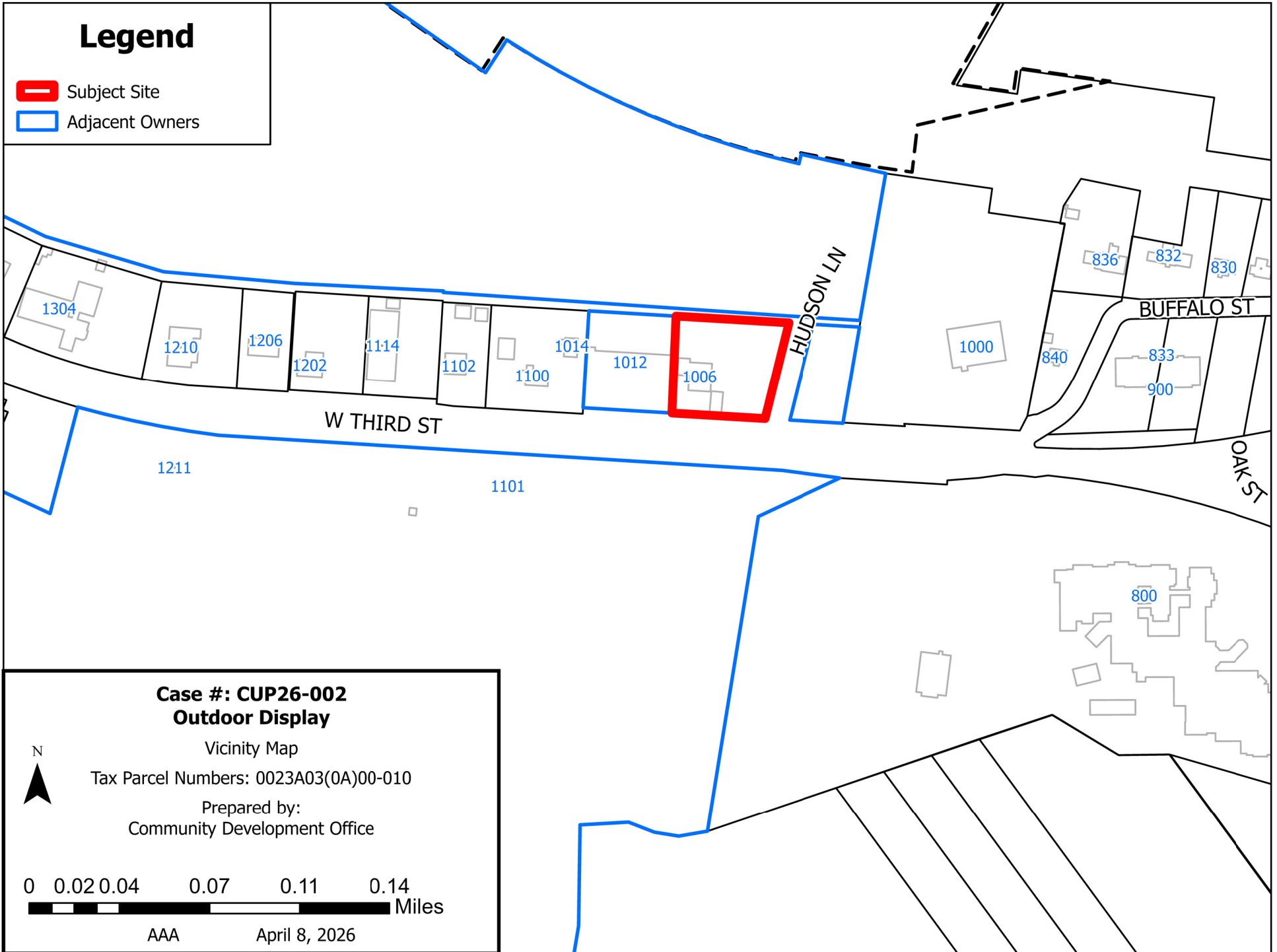
It is the intent of the Town to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact C. Scott Davis, LP.D., Town Manager, at (434) 392-5686, prior to the meeting.

Sincerely,

**Ashley Atkins-Austin,**  
Director of Community Development

# Legend

-  Subject Site
-  Adjacent Owners



## Case #: CUP26-002 Outdoor Display

Vicinity Map



Tax Parcel Numbers: 0023A03(0A)00-010

Prepared by:  
Community Development Office

0 0.02 0.04 0.07 0.11 0.14  
Miles

AAA April 8, 2026

# Legend

-  Subject Site
-  Adjacent Owners

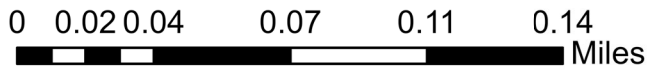


**Case #: CUP26-002**  
**Outdoor Display**

Aerial Map

Tax Parcel Numbers: 0023A03(0A)00-010





Prepared by:  
Community Development Office

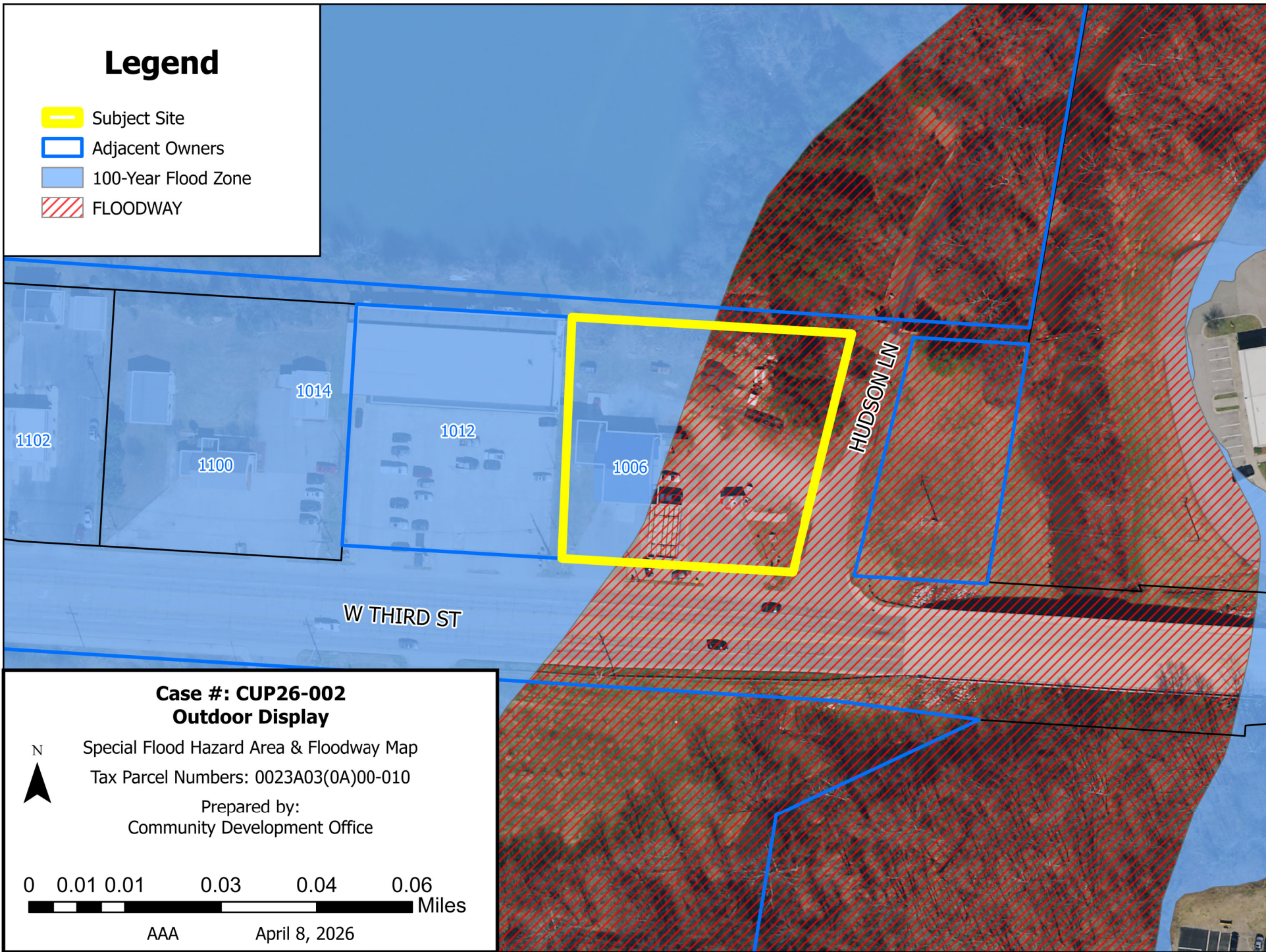


AAA

April 8, 2026

# Legend

-  Subject Site
-  Adjacent Owners
-  100-Year Flood Zone
-  FLOODWAY



## Case #: CUP26-002 Outdoor Display

Special Flood Hazard Area & Floodway Map

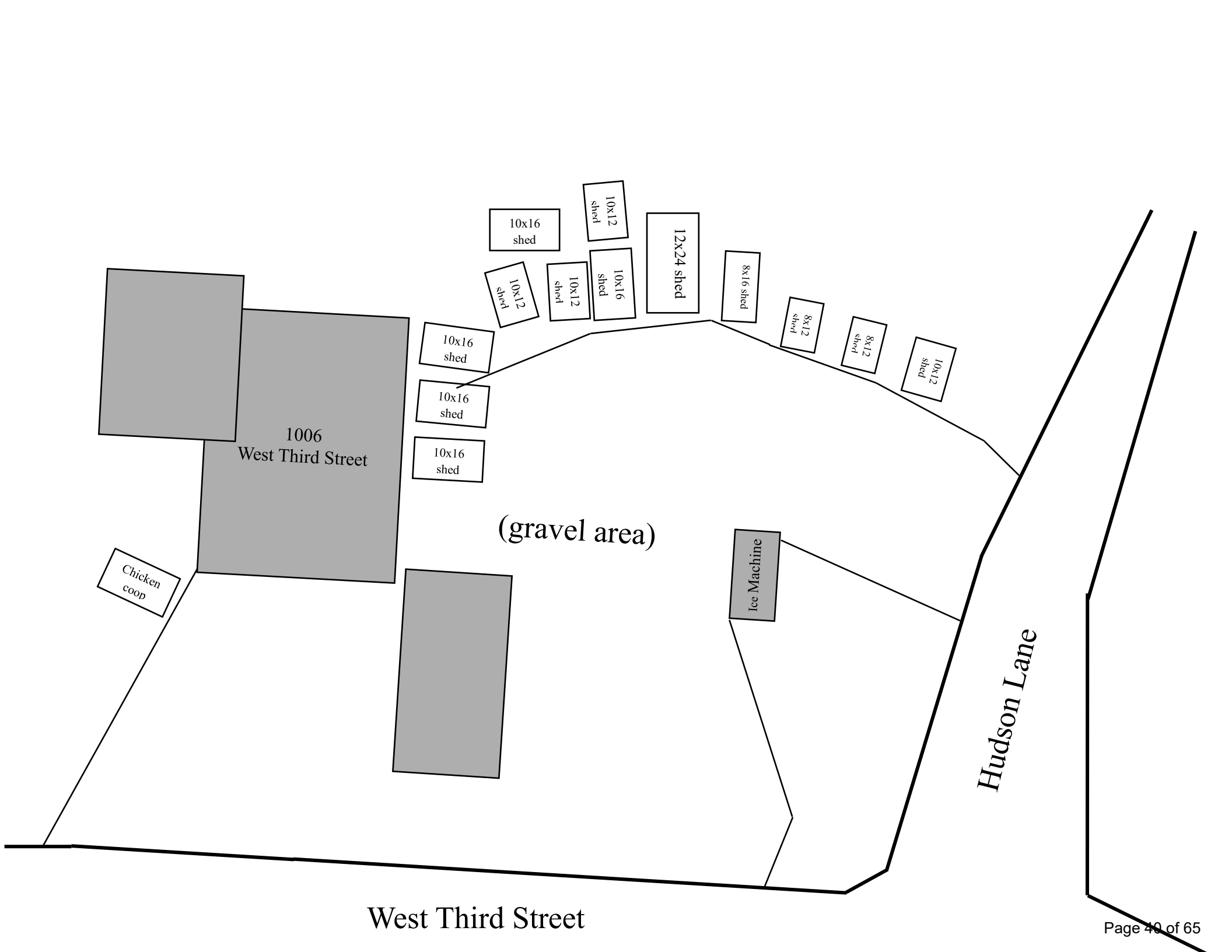
Tax Parcel Numbers: 0023A03(0A)00-010

Prepared by:  
Community Development Office

0 0.01 0.01 0.03 0.04 0.06 Miles

AAA

April 8, 2026

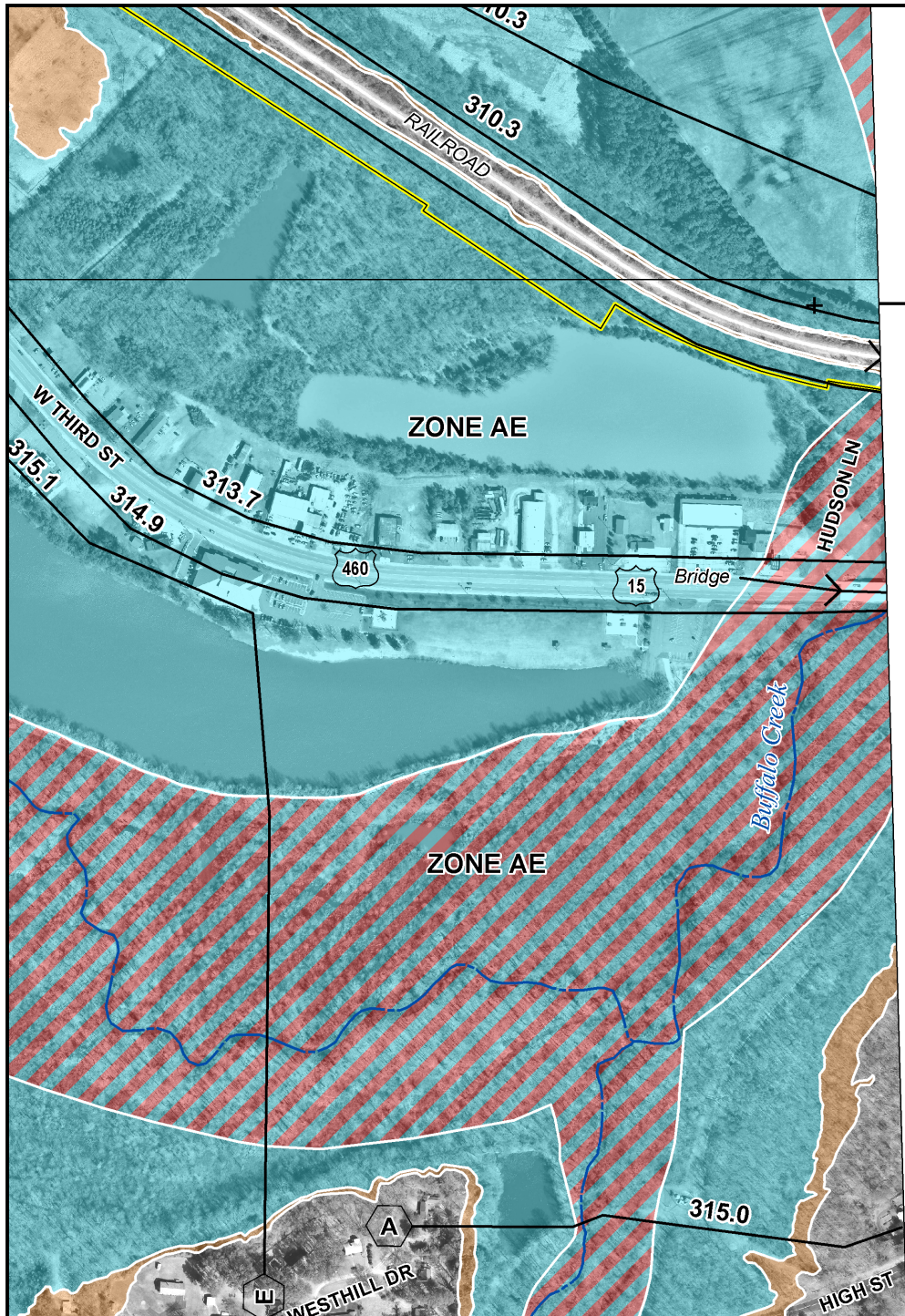


1006  
West Third Street

(gravel area)

Hudson Lane

West Third Street



**Map Projection:**  
 NAD 1983 UTM Zone 17N;  
 North American; Vertical Datum: NAVD 88

**1 inch = 500 feet**

0 500 1,000

**FEMA**  
 NATIONAL FLOOD INSURANCE PROGRAM  
 FLOOD INSURANCE RATE MAP  
 PRINCE EDWARD COUNTY, VIRGINIA  
 and Incorporated Areas

PANEL 91 OF 375

Panel Contains:

COMMUNITY	NUMBER	PANEL	SUFFIX
FARMVILLE, TOWN OF	510118	0091	D
PRINCE EDWARD COUNTY	510239	0091	D

VERSION NUMBER  
2.6.4.0

MAP NUMBER  
51147C0091D

MAP REVISED  
APRIL 19, 2023

This is an official FIRMette showing a portion of the above-referenced flood map created from the MSC FIRMette Web tool. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For additional information about how to make sure the map is current, please see the Flood Hazard Mapping Updates Overview Fact Sheet available on the FEMA Flood Map Service Center home page at <https://msc.fema.gov>.

**Resolution #2026 – 06 – 03**

**To grant a conditional use permit to Nate Boehmer with Better Built Sheds to allow an outdoor display per Town Code Section 29-22 (a). Located at 1006 West Third Street on a 0.971-acre site, identified as Tax Map Parcel Number 0023A03(0A)00-010, which is zoned B-3 Highway Commercial.**

WHEREAS, the Farmville Zoning Ordinance defines an Outdoor display as the permanent and/or continuous keep, displaying, or storing, outside of a building, of any goods, materials, merchandise, or equipment to be sold to the public;

WHEREAS, within the B-3 Highway Commercial zoning district, an Outdoor display is permitted only upon approval of a Conditional Use Permit (CUP) by Town Council;

WHEREAS, Mr. Boehmer filed an application for a conditional use permit to allow an outdoor display per Town Code Section 29.22.a. Located at 1006 West Third Street on Tax Map Parcel Number 0023A03(0A)00-010, which is zoned B-3 Highway Commercial; and

WHEREAS, Mr. Boehmer has agreed to the attached conditions; and

WHEREAS, after a public hearing and due consideration, the Planning Commission recommends approval of this conditional use permit; and

WHEREAS, the Town Council held a public hearing on this Resolution on July 8, 2026 in accordance with the Code of Virginia and Town ordinances; and

WHEREAS, the Town Council finds that the proposed use:

- Is consistent with the purpose of the zoning ordinance;
- Will not adversely affect adjacent properties;
- Is compatible with residential development patterns;
- Meets the requirements for conditional uses under Chapter 29; NOW

THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Town Council grants a conditional use permit to Nate Boehmer and Better Built Sheds to allow for an outdoor display per Town Code Section 29-22 (a). Located at 1006 West Third Street on Tax Map Parcel Number 0023A03(0A)00-010, which is zoned B-3 Highway Commercial with the attached conditions.
2. This resolution shall be in full force and effect upon passage.

Approved:

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

\*\*\*\*\*

I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable John Hardy \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

## **Better Built Sheds (Nate Boehmer) Conditions for Conditional Use Permit**

List of conditions to be placed on Better Built Sheds (Nate Boehmer) Conditional Use Permit for an outdoor display located at 1006 West Third Street.

- Shall be limited to a maximum of five (5) percent of the total lot area.
- Shall not be located in front of (i.e., on the street side of) or on top of the building.
- All surfaces will be graded and drained as to dispose of all surface water accumulated within the area to a public storm drain or on-site detention as approved with stormwater plans.
- Asphalt or concrete walkways or aisles shall be provided to permit all-weather customer access to all areas of the outdoor display.
- Shall be screened with an opaque fence or wall and shall not be visible from any public street or adjacent parcel.
- Walls or fences shall not be less than six (6) feet in height, nor exceed eight (8) feet in height.
- No sales display may exceed the height of the screening wall or fence.
- Provide a hydrologic and hydraulic survey with no-rise certification.



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** July 1, 2026

**ITEM NUMBER:** 8.a. – Proposed Resolution No. 2026-06-04

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**BACKGROUND:** Verbal report by the Town Manager.

A Public Hearing is scheduled for July 8, 2026.

**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. TC Staff\_Report CUP26-003
2. Resolution 2026-06-04 - CUP26-003 Harrison ADU



**Identification and Location Information**

<b>Applicants</b>	Sheila Harrison
<b>Property Owner</b>	Sheila and Paul Harrison Jr.
<b>Location</b>	1305 Lee Drive; Tax Parcel: 0023A12(01)00-065
<b>Ward</b>	A
<b>Acreage</b>	0.298 acres
<b>Zoning</b>	R-1 Low Density Residential
<b>Future Land Use Recommendation</b>	General Commercial
<b>Overlays</b>	n/a
<b>Adjacent Zoning</b>	R-1
<b>Adjacent Uses</b>	Residential
<b>Staff Contact</b>	Ashley Atkins-Austin, CZA: Director of Community Development Phone: 434-392-8465   Email: <a href="mailto:aaustin@farmvilleva.com">aaustin@farmvilleva.com</a> Report by Robert W. Dvorak, MNR, CZA   Town Planner

**Background and Existing Conditions**

The Applicant is seeking a conditional use permit to allow the conversion of a basement in a single-family home into a 1,010sqft, 1 bedroom and 1 bathroom accessory dwelling unit (ADU). ADUs are only allowed in the R-1 zoning district with an approved conditional use permit. The site currently meets the required number of parking spaces for the combined uses of single-family home and ADU. The 0.298-acre site is at 1305 Lee Drive, Tax Map ID: 0023A12(01)00-065.

**Zoning Ordinance Considerations**

**Sec. 29-22. a. Table 1.** *Accessory Dwellings* are permitted by **Conditional Use Permit** in the R1 Low Density Residential District pursuant to the zoning use matrix

**Sec. 29-81. – Definitions.** *Accessory dwelling or accessory dwelling unit.* A dwelling that exists as part of a principal dwelling or on the same lot as the principal dwelling and is subordinate in size to the principal dwelling.

**Sec. 29-22. e.** *R-1 low density residential; purpose and intent.* Low density residential district, R-1, encompasses low-density single-family residential areas, both existing and planned. This district should provide a suitable environment for families who desire quiet spacious homesites with the amenities of suburban living, without fear of encroachment of dissimilar uses.



**Sec. 29-33. h. Table 6. \***

Use	Parking Spaces Required
Single-family dwellings (detached and attached), two-family dwellings, accessory dwellings and townhouses	2 for each dwelling unit; 1 for each accessory dwelling; 1 additional space for each townhouse

\* the rest of the table has been omitted

**Sec. 29-35. b. 1. Accessory Dwelling.**

- a. Such structures shall comply with all setback requirements that apply to the primary structure.
- b. Only one (1) accessory dwelling shall be allowed on a lot or parcel of land.
- c. No recreational vehicle may be used as an accessory dwelling.
- d. Prior to installing an accessory dwelling, a permit must be obtained from the town and associated fees paid.
- e. Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.
- f. No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.
- g. The town may revoke the permit if the permit holder violates any provision of this section.

**Sec. 29-13. c. 3. c. Standards for review.**

- 1. Conditional use permits may be issued for any of the uses for which a conditional use permit is required by the provisions of this chapter, provided that the governing body, upon a recommendation by the planning commission, shall find that:
  - A. The proposed use will not affect adversely the health or safety of persons residing or working in the neighborhood of the proposed use.
  - B. The proposed use will not be detrimental to the public welfare or unduly injurious to property values or improvements in the neighborhood.
  - C. The proposed use will not be in conflict with the policies and principles of the town's adopted comprehensive plan.
  - D. Adequate public services, including streets and other trafficways, utilities, police and fire protection, are or reasonably will be available to support the proposed use.
- 2. In granting any conditional use permit, the governing body shall give due consideration to these relevant factors, as well as to any other reasonable land use and zoning considerations as may be required by the nature of the proposed use or as may be otherwise appropriate to effectuate the intent of this chapter, and the governing body shall designate such conditions as it deems necessary to carry out the intent of this chapter. The application for such conditional use permit shall be accompanied by such written and graphic material as may be necessary to enable the planning commission and the governing body to make the recommendation and findings set forth above.



## Comprehensive Plan Considerations

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### Goals & Strategies: Land Use

- 3. Allow for a wider mix of residential types, including accessory dwellings and live/work units.
  
- 6. Promote infill and redevelopment in appropriate areas of existing development rather than growing the Town outward.

### Utilities

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The property has access to the Town’s public water and sewer system.

### Transportation/ Streets

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No significant impact to public streets.

### Environmental

---

The site is a standard residential lot and is not located in a floodplain or other protected area. There are no impacted watercourses, steep slopes, or other atypical environmental factors. Emissions (dust, heat, noise, light, vibrations, etc.) should be standard for a residential use.

## Findings and Recommendations

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### Staff’s Findings

- The application appears to meet the standards of review for Conditional Use Permits set forth in Section 29-13. c. 3. c. of the Town Zoning Ordinance.
- The application appears to meet the Comprehensive Plan’s land use goals and strategies.
- There are no significant impacts to the capacities of the utility or transportation systems.
- There are no significant environmental impacts to the site or adjacent properties.
- An approval in this single instance will not have a detrimental effect on the neighborhood fabric or neighboring properties because the accessory structure is residential in character and is within the footprint of the primary structure and no others. Additionally, the zoning ordinance allows for one single accessory dwelling with proper review and approval.

### Recommendations

Planning Commission voted 5-0 to recommend approval of the conditional use permit with the conditions listed in the staff report.

Staff recommends **approval** of the Conditional Use Permit for an accessory dwelling with the following conditions.

#### Conditions:

- The structure shall comply with all setback requirements that apply to the primary structure.
- Only one (1) accessory dwelling shall be allowed on the lot or parcel of land.



116 North Main Street  
Farmville, Virginia 23901  
434-392-8465  
www.farmvilleva.com

Department of Community Development  
**Staff Report: CUP26-003 Accessory Dwelling Unit –  
1305 Lee Drive**  
Staff Report for 07.08.2026 Town Council Meeting

---

- No recreational vehicle may be used as an accessory dwelling.
- Prior to installing an accessory dwelling, a permit must be obtained from the town and associated fees paid.
- Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.
- No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.
- The town may revoke the permit if the permit holder violates any provision of this section.

**Attachments**

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1. Adjacent Owner Notice
2. Vicinity and aerial maps



## COMMUNITY DEVELOPMENT DEPARTMENT

**Ashley Atkins-Austin, CZA**  
Director of Community Development

**John Ramsay, Building Official**

**Robert W. Dvorak, CZA Town Planner**

**Michelle D. Watkins, CPT**  
Administrative Assistant II Permit Technician

**Date:** June 1, 2026

**Re:** Case # CUP26-003 Notice of Public Hearing for a Conditional Use Permit for an accessory dwelling unit.

**Dear Property Owner,**

You are receiving this letter because you own property next to a site that has applied for a conditional use permit as described below.

The Farmville Planning Commission will hold a public hearing on **Wednesday, June 17, 2026, at 7:00 PM** in the Council Chamber, located on the second floor of the Town Hall, 116 North Main Street, Farmville, Virginia to receive public comment on the following item:

- **Case CUP26-003:** The Applicant is seeking a conditional use permit to allow the conversion of a basement in a single-family home into an accessory dwelling unit (ADU). ADUs are only allowed in the R-1 zoning district with an approved conditional use permit. The 0.298-acre site is at 1305 Lee Drive, Tax Map ID: 0023A12(01)00-065.

The Farmville Planning Commission will consider the request following the public hearing. Any person(s) wishing to comment on the above matter should plan to attend this meeting or submit written comments. Please submit written comments to Ashley Atkins-Austin at [aaustin@farmvilleva.com](mailto:aaustin@farmvilleva.com) or by mail to PO Drawer 368, Farmville, VA 23901, to arrive by 4:00 p.m. on Wednesday, June 17, 2026.

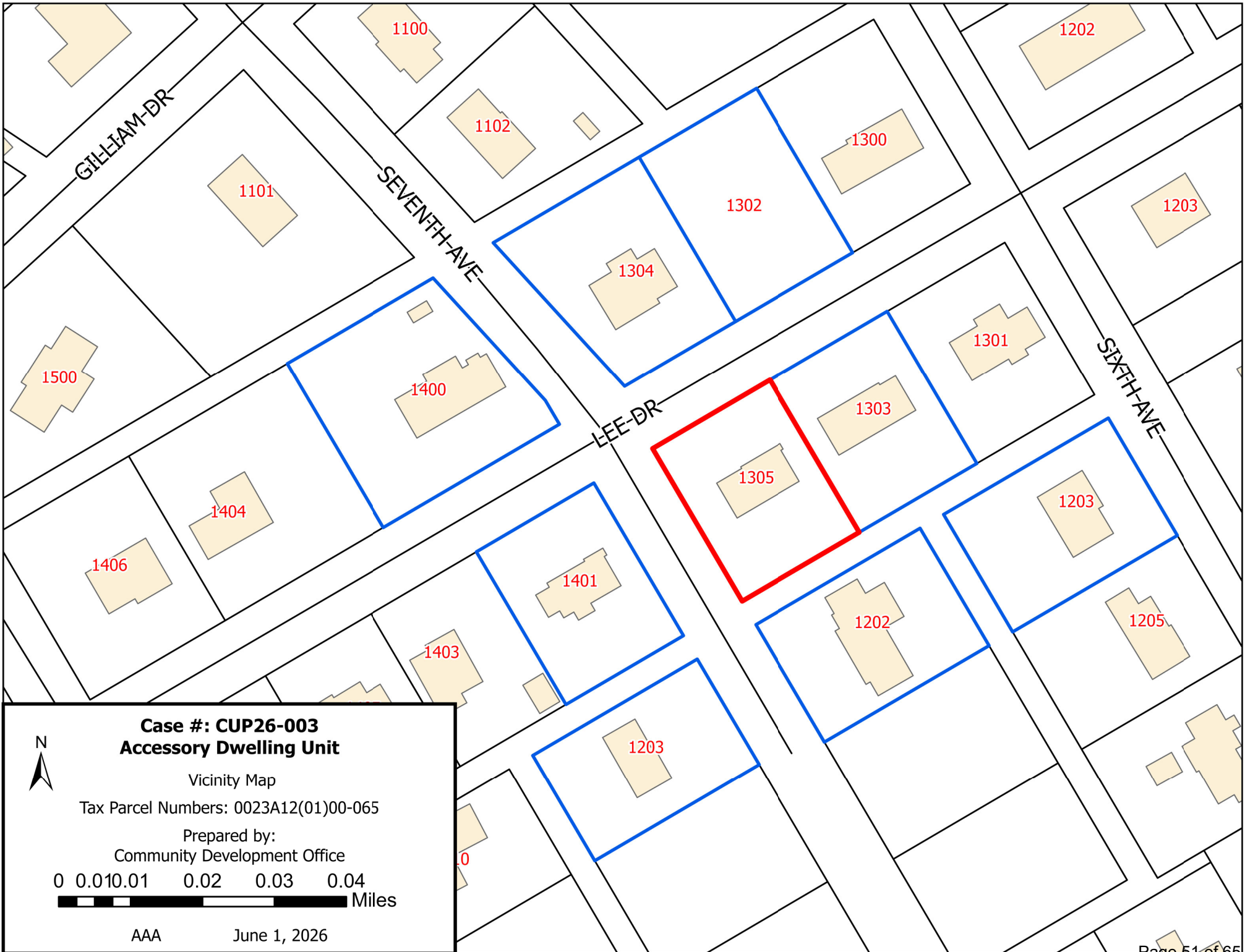
Note that the Town Council will hold a public hearing approximately 3 weeks later, and a separate notice will be sent to you.

Questions and comments regarding cases may be directed to the Department of Community Development, 116 North Main Street, PO Drawer 368, Farmville, Virginia, 23901 or by calling (434) 392-8465, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

It is the intent of the Town to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact C. Scott Davis, LP.D., Town Manager, at (434) 392-5686, prior to the meeting.

Sincerely,

**Ashley Atkins-Austin,**  
Director of Community Development



**Case #: CUP26-003**  
**Accessory Dwelling Unit**

Vicinity Map

Tax Parcel Numbers: 0023A12(01)00-065

Prepared by:  
Community Development Office

0 0.01 0.02 0.03 0.04  
Miles

AAA

June 1, 2026



**Resolution #2026 – 06 – 04**

**To grant a conditional use permit to Sheila and Paul Harrison, Jr. to allow the conversion of a basement in a single-family dwelling into an accessory dwelling unit (ADU) per Town Code Section 29-22 (a). Located on a 0.298-acre site at 1305 Lee Drive on Tax Map Parcel Number 0023A12(01)00-065, which is zoned R-1 Low Density Residential.**

WHEREAS, the Farmville Zoning Ordinance defines an Accessory Dwelling Unit (ADU) as a dwelling that exists as part of a principal dwelling or on the same lot as the principal dwelling and is subordinate in size to the principal dwelling;

WHEREAS, within the R-1 Low Density Residential zoning district, an ADU is permitted only upon approval of a Conditional Use Permit (CUP) by Town Council;

WHEREAS, Mrs. Harrison filed an application for a conditional use permit to allow an accessory dwelling unit per Town Code Section 29.22.a. Located at 1305 Lee Drive on Tax Map Parcel Number 0023A12(01)00-065, which is zoned R-1 Low Density Residential; and

WHEREAS, Mrs. Harrison has agreed to the attached conditions; and

WHEREAS, after a public hearing and due consideration, the Planning Commission recommends approval of this conditional use permit; and

WHEREAS, the Town Council held a public hearing on this Resolution on July 8, 2026 in accordance with the Code of Virginia and Town ordinances; and

WHEREAS, the Town Council finds that the proposed use:

- Is consistent with the purpose of the zoning ordinance;
- Will not adversely affect adjacent properties;
- Is compatible with residential development patterns;
- Meets the requirements for conditional uses under Chapter 29; NOW

THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Town Council grants a conditional use permit to Sheila and Paul Harrison, Jr. to allow for the conversion of a basement in a single-family dwelling into an accessory dwelling unit per Town Code Section 29-22 (a). Located at 1305 Lee Drive on Tax Map Parcel Number 0023A12(01)00-065, which is zoned R-1 Low Density Residential with the attached conditions.
2. This resolution shall be in full force and effect upon passage.

Approved:

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

\*\*\*\*\*

I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable John Hardy \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

## **Shelia & Paul Harrison Jr. Conditions for Conditional Use Permit**

List of conditions to be placed on Shelia & Paul Harrison Jr.'s Conditional Use Permit for an accessory dwelling unit located at 1305 Lee Drive.

- The structure shall comply with all setback requirements that apply to the primary structure.
- Only one (1) accessory dwelling shall be allowed on the lot or parcel of land.
- No recreational vehicle may be used as an accessory dwelling.
- Prior to installing an accessory dwelling, a permit must be obtained from the town and associated fees paid.
- Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.
- No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.
- The Town may revoke the permit if the permit holder violates any provision of this section.



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** July 1, 2026

**ITEM NUMBER:** 9.a. – Farmville Remote Policy

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**BACKGROUND:**

Please see the draft remote participation policy for Town Council:

- (1) This policy is based on the limitations set forth in Sec. 2.2-3708.3 of the Code of Virginia, which encourages public bodies to adopt remote participation with certain procedures that must be followed;
- (2) This is a policy that must be adopted by the Council every year. It does not need to be adopted into the Town Code; and
- (3) It permits remote participation in regular, special, or work session meetings.

**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

- 1. Farmville Remote Policy

## **Town of Farmville Town Council Policy on Remote Participation in Council Meetings**

This policy is adopted pursuant to Section 2.2-3708.3 of the Code of Virginia and is to be strictly construed under the provisions of the enabling authority, as well as generally under the applicable provisions of the Virginia Freedom of Information Act. This Policy does not address electronic meetings conducted under a declared state of emergency. This Policy shall be reviewed and readopted annually.

### **Circumstances When Electronic Participation Is Permitted.**

- A. A Council Member may participate in a meeting through electronic means from a remote location, not open to the public, under the following circumstances:
  - 1. Temporary or Permanent Disability or other Medical Condition—
    - a. A Council Member must notify the Chairman and the Clerk that he/she will be unable to attend the meeting due to the following: (i) a temporary or permanent disability or other medical condition, or (ii) a family member's medical condition that requires the Council Member to provide care for such family member, that prevents the Member's physical attendance.
    - b. Council must ensure the following is recorded in the minutes: (i) the member is absent due to disability, a medical condition, or to provide care to a family member due to the family member's medical condition, and (ii) the remote location from which the member participated.
  - 2. Personal Matter (any reason that does not fall under Section (1) above):
    - a. A Member must notify the Chairman and the Clerk that he/she will be unable to attend the meeting due to a personal matter and specify the nature of the personal matter.
    - b. Council must ensure the following is recorded in the meeting minutes: (i) the specific nature of the personal matter; and (ii) the remote location from which the member participated.
    - c. Electronic participation by a Member due to a personal matter is limited to two (2) meetings or twenty-five percent (25%) of the meetings, whichever is greater, of the meetings held by Town Council in the calendar year.
- B. Electronic participation by a Council Member as provided in Section A above will be allowed only when all the following conditions are met:
  - 1. A quorum of Town Council is physically assembled at the open meeting location;
  - 2. Council has made arrangements for the voice of the remote Council Member to be heard by all persons at the meeting location; and
  - 3. A majority of Council who are present and voting approve the motion to allow the Council Member to participate in the meeting through electronic communication means. If the motion to allow the Council Member's participation from a remote location is denied because such participation would violate this policy or the

provisions of the Virginia Freedom of Information Act, such denial must be recorded in the minutes with specificity.

This policy shall not prohibit or restrict any individual Council Member who is using remote participation from voting on matters before the public body.



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** July 1, 2026

**ITEM NUMBER:** 10.a. – Examples of Previous Ordinances

---

**BACKGROUND:** Attached are examples of previous ordinances passed by previous Town Councils regarding water and sewer tap rebates.

**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Water and Sewer Tap Rebates

Ordinance No. 1-2015

WHEREAS the Farmville Town Council seeks to protect the health, safety and welfare of the citizens of the Town of Farmville; and

WHEREAS access to water and proper management of waste are essential to the protection of health, safety and welfare; and

WHEREAS the Town of Farmville wants to assist those citizens who would like to connect to the Town's water and sewer system.

NOW THEREFORE BE IT ORDAINED by the Farmville Town Council this \_\_\_\_ day of \_\_\_\_\_, 2015, that any citizen who purchases a water and/or sewer tap for residential use in the Town of Farmville between February 11, 2015 and August 11, 2016, shall receive a rebate in the amount of \$3,000 per tap upon written proof of a building permit to construct a residence and issuance of a Certificate of Occupancy for new construction, and/or upon written proof that an existing residence is hooked up to the Town water/sewer system no later than February 11, 2017; and

BE IT FINALLY ORDAINED that for any business or commercial development or project in the Town of Farmville, if the water and/or sewer tap is purchased between February 11, 2015 and August 11, 2016 and all construction is complete by February 11, 2017, the cost of each water and/or sewer connection shall be the equivalent of \$1,000 per tap.

This Ordinance shall be retroactive to February 11, 2015.

**ORDINANCE NO. 178**

**ORDINANCE NO. 178** ESTABLISHES A REBATE FOR RESIDENTIAL CONNECTIONS WITHIN THE CORPORATE LIMITS OF THE TOWN OF FARMVILLE TO THE TOWN WATER/SEWER SYSTEM IN THE AMOUNT OF \$ 2,000 PER TAP FOR THOSE WATER AND/OR SEWER TAPS PURCHASED BETWEEN OCTOBER 12, 2016 AND JUNE 30, 2017 UPON SUBMISSION OF APPROPRIATE DOCUMENTATION TO THE TOWN THAT THE HOOK UP HAS BEEN COMPLETED WITHIN SIX (6) OF JUNE 30, 2017. **ORDINANCE NO. 178** ALSO PROVIDES FOR A DISCOUNTED RATE FOR WATER AND/OR SEWER CONNECTIONS FOR BUSINESS AND COMMERCIAL PROJECTS WITHIN THE CORPORATE LIMITS OF THE TOWN OF FARMVILLE. CURRENTLY, COMMERCIAL WATER OR SEWER CONNECTION COSTS \$4,500, PLUS LABOR, MATERIALS AND EQUIPMENT TO MAKE TAP. **ORDINANCE NO. 178** LOWERS THE COST OF WATER AND/OR SEWER CONNECTION FOR BUSINESS AND COMMERCIAL DEVELOPMENT TO THE EQUIVALENT OF \$2,000 PER CONNECTION, PLUS LABOR, MATERIALS AND EQUIPMENT. **ORDINANCE NO. 178** IS AUTHORIZED BY THE GRANT OF AUTHORITY CONTAINED IN VA CODE § 15.2-2119.

WHEREAS, the Farmville Town Council seeks to protect the health, safety and welfare of the citizens of the Town of Farmville; and

WHEREAS, access to water and proper management of waste are essential to the protection of health, safety and welfare; and

WHEREAS, the Town of Farmville wants to assist those citizens who would like to connect to the Town's water and sewer system.

NOW THEREFORE BE IT ORDAINED by the Farmville Town Council this 12th day of October, 2016, that any citizen who purchases a water and/or sewer tap for residential use in the Town of Farmville between October 12, 2016 and June 30, 2017, shall receive a rebate in the amount of \$2,000 per tap upon written proof of a building permit to construct a residence and issuance of a Certificate of Occupancy for new construction, and/or upon written proof that an existing residence is hooked up to the Town water/sewer system no later than December 30, 2017; and

BE IT FINALLY ORDAINED that for any business or commercial development or project in the Town of Farmville, if the water and/or sewer tap is purchased between October 12, 2016 and June 30, 2017 and all construction is complete by December 30, 2017, the cost of each water and/or sewer connection shall be the equivalent of \$2,000 per tap, plus labor, materials and equipment to make tap.

This Ordinance shall be retroactive to September 14, 2016.

**ORDINANCE NO. 182**

**ORDINANCE NO. 182** CONTINUES THE REBATE FOR RESIDENTIAL CONNECTIONS WITHIN THE CORPORATE LIMITS OF THE TOWN OF FARMVILLE TO THE TOWN WATER/SEWER SYSTEM IN THE AMOUNT OF \$ 2,000 PER TAP FOR THOSE WATER AND/OR SEWER TAPS PURCHASED BETWEEN JULY 1, 2017 AND JUNE 30, 2018 UPON SUBMISSION OF APPROPRIATE DOCUMENTATION TO THE TOWN THAT THE HOOK UP HAS BEEN COMPLETED WITHIN SIX (6) OF JUNE 30, 2018. **ORDINANCE NO. 182** ALSO PROVIDES FOR A DISCOUNTED RATE FOR WATER AND/OR SEWER CONNECTIONS FOR BUSINESS AND COMMERCIAL PROJECTS WITHIN THE CORPORATE LIMITS OF THE TOWN OF FARMVILLE. TOWN CODE FOR A COMMERCIAL WATER OR SEWER CONNECTION COSTS \$4,500, PLUS LABOR, MATERIALS AND EQUIPMENT TO MAKE TAP. **ORDINANCE NO. 182** LOWERS THE COST OF WATER AND/OR SEWER CONNECTION FOR BUSINESS AND COMMERCIAL DEVELOPMENT TO THE EQUIVALENT OF \$2,000 PER CONNECTION, PLUS LABOR, MATERIALS AND EQUIPMENT. **ORDINANCE NO. 182** IS AUTHORIZED BY THE GRANT OF AUTHORITY CONTAINED IN VA CODE § 15.2-2119.

WHEREAS, the Farmville Town Council seeks to protect the health, safety and welfare of the citizens of the Town of Farmville; and

WHEREAS, access to water and proper management of waste are essential to the protection of health, safety and welfare; and

WHEREAS, the Town of Farmville wants to assist those citizens who would like to connect to the Town's water and sewer system.

NOW THEREFORE BE IT ORDAINED by the Farmville Town Council this 14<sup>th</sup> day of June, 2017, that any citizen who purchases a water and/or sewer tap for residential use in the Town of Farmville between July 1, 2017 and June 30, 2018, shall receive a rebate in the amount of \$2,000 per tap upon written proof of a building permit to construct a residence and issuance of a Certificate of Occupancy for new construction, and/or upon written proof that an existing residence is hooked up to the Town water/sewer system no later than December 30, 2018; and

BE IT FINALLY ORDAINED that for any business or commercial development or project in the Town of Farmville, if the water and/or sewer tap is purchased between July 1, 2017 and June 30, 2018 and all construction is complete by December 30, 2018, the cost of each water and/or sewer connection shall be the equivalent of \$2,000 per tap, plus labor, materials and equipment to make tap.

**ORDINANCE NO. 195**

ESTABLISHES A REBATE FOR RESIDENTIAL CONNECTIONS WITHIN THE CORPORATE LIMITS OF THE TOWN OF FARMVILLE TO THE TOWN WATER/SEWER SYSTEM IN THE AMOUNT OF \$1,000 PER TAP FOR THOSE WATER AND/OR SEWER TAPS PURCHASED BETWEEN APRIL 1, 2020 AND SEPTEMBER 30, 2021, UPON SUBMISSION OF APPROPRIATE DOCUMENTATION TO THE TOWN THAT THE HOOK UP HAS BEEN COMPLETED BY MARCH 30, 2022.

**ORDINANCE NO. 195** ALSO PROVIDES FOR A DISCOUNTED RATE FOR WATER AND/OR SEWER CONNECTIONS FOR BUSINESS AND COMMERCIAL PROJECTS WITHIN THE CORPORATE LIMITS OF THE TOWN OF FARMVILLE. CURRENTLY, COMMERCIAL WATER OR SEWER CONNECTION COSTS \$4,500, PLUS LABOR, MATERIALS AND EQUIPMENT TO MAKE TAP. **ORDINANCE NO. 195** LOWERS THE COST OF WATER AND/OR SEWER CONNECTION FOR BUSINESS AND COMMERCIAL DEVELOPMENT TO THE EQUIVALENT OF \$1,000 PER CONNECTION, PLUS LABOR, MATERIALS AND EQUIPMENT. **ORDINANCE NO. 195** IS AUTHORIZED BY THE GRANT OF AUTHORITY CONTAINED IN VA CODE § 15.2-2119.

WHEREAS, the Farmville Town Council seeks to protect the health, safety and welfare of the citizens of the Town of Farmville; and

WHEREAS, access to water and proper management of waste are essential to the protection of health, safety and welfare; and

WHEREAS, the Town of Farmville wants to assist those citizens who would like to connect to the Town's water and sewer system.

NOW THEREFORE BE IT ORDAINED by the Farmville Town Council this 10th day of June, 2020, that any citizen who purchases a water and/or sewer tap for residential use in the Town of Farmville between April 1, 2020 and September 30, 2021, shall receive a rebate in the amount of \$1,000 per tap upon written proof of a building permit to construct a residence and issuance of a Certificate of Occupancy for new construction, and/or upon written proof that an existing residence is hooked up to the Town water/sewer system no later than March 30, 2022

BE IT FINALLY ORDAINED that for any business or commercial development or project in the Town of Farmville, if the water and/or sewer tap is purchased between April 1, 2020 and September 30, 2020 and all construction is complete by March 30, 2022, the cost of each water and/or sewer connection shall be the equivalent of \$1,000 per tap, plus labor, materials and equipment to make tap.

This Ordinance shall be retroactive to April 1, 2020.

Approved: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

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I certify that the above ordinance was:

Adopted on its first reading on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable J. J. "Jamie" Davis \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable Brian Vincent \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable Greg Cole \_\_\_\_\_.



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** July 1, 2026

**ITEM NUMBER:** 13.a. – 2.2-3711 A.1. Discussion and consideration of a prospective candidate for appointment recommendation to the Board of Zoning Appeals

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**BACKGROUND:** Mr. Mayor, I move that the Farmville Town Council convene in closed meeting pursuant to the Code of Virginia, in accordance with the provisions of paragraph A.1 of Section 2.2-3711, Discussion and consideration of a prospective candidate for appointment recommendation to the Board of Zoning Appeals.

### CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:** None