

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON MAY 13, 2026

At the regular meeting of the Farmville Town Council held on Wednesday, May 13, 2026, at 6:00 PM in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Daniel Dwyer, Thomas Pairet, Donald Hunter, and John Hardy.

Staff present were Town Manager Scott Davis, Deputy Town Manager/Finance Director Julie Moore, Town Attorney Gary Elder, Chief of Police Andy Ellington, Fire Chief Daniel Clark, Community Development Director Ashley Atkins-Austin, Public Works Director Stephen Edwards, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the meeting to order and all guests were welcomed.

The Clerk called the roll, noting Council members Sallie Amos, A.D. “Chuckie” Reid, and Adam Yoelin were absent.

An invocation was led by Mayor Vincent for anyone wishing to join in prayer. Council member Dwyer led the Pledge of Allegiance.

ADOPTION OF AGENDA

Mr. Hunter made a motion to adopt the agenda as presented, seconded by Mr. Dwyer, and with all stating “aye” in favor, the motion passed.

DECLARATION OF PERSONAL INTEREST

There were no declarations of personal interest made.

PUBLIC HEARING – ORDINANCE NO. 245 – ALLEY AND R/W ABANDONMENT WEYANOKE PARK SECTION I SUBDIVISION

With no one signed up to speak on Ordinance No. 245 - Alley and Right-of-Way Abandonment Weyanoke Park Section I Subdivision, the Public Hearing was closed.

PUBLIC HEARING – ORDINANCE NO. 246 – TO INCREASE SANITATION FEE FOR BUSINESS UNITS FROM \$11 TO \$33 PER MONTH

With no one signed up to speak on Ordinance No. 246 - To Increase the Sanitation Fee for Business Units from \$11 to \$33 Per Month, the Public Hearing was closed.

PUBLIC HEARING – RESOLUTION NO. 2026-05-01 – FY2026-2027 BUDGET

Mayor Vincent reported on a letter received from Kyle Ashley to be placed into public record and shared with the Council. Mr. Ashley’s comments addressed several items and were summarized:

- There is no need to increase taxes on cigarettes or meals;
- There was some discussion about a port of Farmville at the river;
- Reference was made to a “String of Pearls” relating to the river.

With no one else signed up to provide comments on Resolution No. 2026-05-01, the next public hearing was announced.

PUBLIC HEARING – RESOLUTION NO. 2026-05-02 - CAPITAL IMPROVEMENT PLAN

With no one signed up to provide comments on Resolution No. 2026-05-02 - Capital Improvement Plan, the Public Hearing was closed.

PUBLIC COMMENT PERIOD

With no one signed up to speak, the Public Comment Period was closed.

CONSENT AGENDA

Mr. Hardy made a motion to accept the Consent Agenda as presented, seconded by Mr. Dwyer, and with all stating “aye” in favor, the motion passed. The Consent Agenda included the draft minutes of the April 1, 2026, Work Session, April 8, 2026, Regular Council Meeting, and the April 22, 2026, Special Meeting.

FINANCE REPORT

Mr. Pairet made a motion to accept the Finance Report as presented, seconded by Mr. Dwyer, and with all stating “aye” in favor, the motion passed.

BACKGROUND: Due to the deadline for sending out the meeting packet last month and the date information was received, Finance Director Julie Moore provided a report for both March and April 2026, reviewing the amounts of income earned:

- Virginia Investment Pool (VIP) – March \$12,389 / April \$11,957;
- Benchmark Community Bank sweep accounts – March \$4,788 / April \$5,051;
- Local Government Investment Pool (LGIP) – March \$26,086 / April \$25,298;
- SNAP account – March \$41,985 / April \$40,959;
- Total earned for March - \$85,248 / April \$83,265.

Council members were provided with the Retail Sales and Dollar Volume Report for the last five years. The report shows that Farmville's overall business activity has continued to grow over the last five years with the total dollar value increasing from approximately \$639 million in 2021, to nearly \$725 million in 2025. Grocery stores and restaurants continue to show steady growth, and

overall retail sales have rebounded this past year after slight declines in 2023 and 2024. Business license revenue also increased approximately \$60,000 over 2024.

A question was raised about which account holds the funds for the firehouse project and how much interest it earns each month. Ms. Moore clarified that the funds are in the SNAP account.

REQUEST TO ADOPT JOINT EMERGENCY OPERATIONS PLAN (PRINCE EDWARD-FARMVILLE EOP)

Mr. Hunter made a motion to adopt the Joint Emergency Operations Plan (Prince Edward County and Town of Farmville Emergency Operations Plan), seconded by Mr. Dwyer, and with a recorded vote of Council members Dwyer, Pairet, Hunter, and Hardy voting “yes”, the motion passed.

BACKGROUND: Council members were provided with the proposed plan for review at the April Work Session. Town Manager Davis reported the joint plan already has been adopted by Prince Edward County.

REQUEST TO ADOPT ORDINANCE NO. 244 – TAX INCREASE FROM 7% TO 8% ON TRANSIENT LODGING

Mr. Hunter made a motion to adopt Ordinance No. 244 - Tax Increase From 7% to 8% on Transient Lodging, seconded by Mr. Pairet, and with a recorded vote of Council members Pairet, Hunter, Hardy, and Dwyer voting “yes”, the motion passed.

BACKGROUND: Mr. Hardy emphasized the importance of setting aside money for needs and emergencies and ensuring this increase goes to needs and not wants. A question was raised about who would determine what qualifies as a need versus a want. It was noted that those decisions would still require Council approval. A Public Hearing was held on April 8, 2026, with no community input received.

ORDINANCE NO. 244

Amending Sec.(s) 25-131, 133, 137, 138,139,140, and 141 of Article VI – Tax on Transient Lodging to increase the tax from seven (7) percent to eight (8) percent and make changes to positions in the Town

THE TOWN OF FARMVILLE HEREBY ORDAINS:

1. The amending of Sec.(s) 25-131, 133, 137, 138,139,140, and 141 of Article VI – Tax on Transient Lodging to increase the tax from seven (7) percent to eight (8) percent and make changes to positions in the Town as follows:

ARTICLE VI. - TAX ON TRANSIENT LODGING

Footnotes:

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State Law reference— Tax on transient room rentals, Code of Virginia, § 58.1-3840.

Sec. 25-131. - Definitions.

The following words and phrases, when used in this article, have the following respective meanings except when the context clearly indicates a different meaning:

Hotel means any public or private hotel, inn, hostelry, tourist home or house, motel, rooming house, or other lodging place within the city offering lodging for compensation to any transient.

Lodging means space or room furnished any transient.

Transient means any person who, for a period of not more than thirty (30) consecutive days, either at his own expense, or at the expense of another, obtains lodging at any hotel.

~~Treasurer~~ **Finance Director** means the town ~~treasurer~~ **finance director** and any of his/**her** duly authorized agents.

(Code 1973, § 25-36)

Sec. 25-133. - Levied.

There is hereby imposed and levied by the town on each transient a tax equivalent to ~~seven~~ **(7) eight (8)** percent of the total amount paid for lodging including any other taxes levied thereon by or for any transient to any hotel or motel.

(Ord. of 6-26-90(2); Ord. No. 77, 10-8-2003; Ord. No. 141, 6-16-2011)

Sec. 25-137. - Reports, remittance of tax collected.

The responsible person collecting any tax as provided in this article shall make out a record thereof upon such forms and setting forth such information as the ~~treasurer~~ *finance director* may prescribe and require, showing the amount of lodging charges collected and the tax required to be collected, and shall sign and deliver such reports to the ~~treasurer~~ *finance director* with a remittance of such tax. Such report and remittance shall be made on or before the twentieth day of each month for taxes collected the preceding month. All payments of monies shall be to the town ~~treasurer~~ *finance director*.

(Code 1973, § 25-42; Ord. No. 18, 2-10-93)

Sec. 25-138. - Interest, penalties.

If any responsible person shall fail or refuse to remit to the town ~~treasurer~~ *finance director* the tax required to be collected and paid under this article within the time and in the amount specified in this article there shall be added to such tax by the ~~treasurer~~ *finance director* a penalty in the amount of ten (10) percent thereof and interest thereon at the rate of eight (8) percent per annum which shall be computed upon the taxes and penalty from the date such taxes are due and payable. *The Town shall be permitted to recover its attorney's fees incurred in collection efforts against any non-compliant person or entity.*

(Code 1973, § 25-43; Ord. No. 18, 2-10-93)

State Law reference— Maximum interest rate, etc., Code of Virginia, § 58.1-3916.

Sec. 25-139. - Failure or refusal to collect and report tax.

If any responsible person shall fail or refuse to collect the tax imposed by the provisions of this article and to make payment within the time required according to the reports and remittances required by this article, the ~~treasurer~~ *finance director* shall proceed in such manner as he may deem best to obtain the facts and information on which to base his estimate of the tax due. As soon as the ~~treasurer~~ *finance director* procures such facts and information as he is able to obtain upon which to base the assessment of any tax payable by any person who shall fail or refuse to collect such tax and to make such report and remittance, he shall proceed to determine and assess against such responsible person such tax and penalty and interest provided by this article and shall notify such responsible person by registered mail sent to his last known place of address of the amount of such tax and penalty and interest, and the total amount thereof shall be payable within ten (10) days from the date of such notice. The ~~treasurer~~ *finance director* shall have the power to examine such records for the purpose of administering and enforcing the provisions of this section. If any responsible person fails to comply with this article or any provision of it, the ~~treasurer~~ *finance director* may terminate the business license issued pursuant to [section](#)

14-11 or in the alternative, may require the responsible person to place a deposit with the ~~treasurer~~ **finance director** equal to the greater of one thousand dollars (\$1,000.00) or the equivalent of one (1) month's tax imposed under this article. Said deposit is to serve as security for the payment of future taxes due hereunder.

(Code 1973, § 25-35; Ord. No. 13, 6-11-92; Ord. No. 18, 2-10-93)

Sec. 25-140. - Records.

It shall be the duty of every person liable for the collection and payment to the town of any tax imposed by this article to keep and to preserve for a period of two (2) years such suitable records as may be necessary to determine and show accurately the amount of such tax as he may have been responsible for collecting and paying to the town. The ~~treasurer~~ **finance director** may inspect such records at all reasonable times.

(Code 1973, § 25-45)

Sec. 25-141. - Procedure upon cessation of business.

Whenever any person required to collect and pay to the town a tax under this article shall cease to operate or dispose of his business, he shall notify the ~~treasurer~~ **finance director** of such fact and any tax payable on the date such person shall cease to operate or dispose of his business and such person having made a report through such date for the collection of such taxes thereafter. Otherwise such person shall be liable for such taxes through the succeeding collection date.

(Code 1973, § 25-46)

- 2. This ordinance shall be in full force and effect on July 1, 2026.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above ordinance was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.

The Honorable Adam Yoelin _____.

The Honorable Donald L. Hunter _____.

The Honorable John Hardy _____.

**REQUEST TO ADOPT ORDINANCE NO. 245 – ALLEY AND R/W ABANDONMENT
WEYANOKE PARK SECTION I SUBDIVISION**

Mr. Hardy made a motion to adopt Ordinance No. 245 Alley and R/W Abandonment Weyanoke Park Section I Subdivision, seconded by Mr. Hunter, and with a recorded vote of Council members Hunter, Hardy, Dwyer, and Pairet voting "yes", the motion passed.

BACKGROUND: Community Development Director Ashley Atkins-Austin provided a review of the alley and right-of-way abandonment request at the May 6, 2026, Work Session. A Public Hearing was held on May 13, 2026, with no community input received.

ORDINANCE NO. 245

An ordinance abandoning the unopened 20' alley to the rear of lots 11, 12, 13, 14, 15, 16, 17, and 18 of the Weyanoke Park Section I Subdivision on Buffalo Lane and the unopened 50' right-of-way labeled as "Taylor Court" on the Weyanoke Park Section I Subdivision plat.

WHEREAS, an application for abandonment of an alley and 50' right-of-way has been received from Adam Black; and

WHEREAS, the Town has stated a desire to proceed with the abandonment of unused alleys located in the Town of Farmville; and

WHEREAS, the Town has held a public hearing on May 13, 2026, for the abandonment of said alley and right-of-way and the adoption of this Ordinance;

NOW THEREFORE BE IT ORDAINED by the Farmville Town Council this 13th day of
May 2026:

1. That the Council approves the abandonment of a 20' alley to the rear of lots 11, 12, 13, 14, 15, 16, 17, and 18 on Buffalo Lane, and the unopened 50' right-of-way labeled as "Taylor Court", as shown more particularly on a plat by Elisha E. Hodges, III dated February 20, 2026.
2. That pursuant to Virginia Code § 15.2-2006, the Town shall record a certified copy of this Ordinance in the Prince Edward County Circuit Court Clerk's Office. The aforementioned plat of Elisha E. Hodges, III shall be attached as an exhibit to the recorded Ordinance.
3. That any deeds and surveys necessary to convey the abandoned property to the adjoining landowners shall be the sole responsibility of the landowners, and shall be signed by the Town upon approval by the Town Attorney.
4. That this Ordinance shall be in full force effect upon its passage.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above ordinance was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.
The Honorable Adam Yoelin _____.
The Honorable Donald L. Hunter _____.
The Honorable John Hardy _____.

REQUEST TO ADOPT ORDINANCE NO. 246 – TO INCREASE SANITATION FEE FOR BUSINESS UNITS FROM \$11 TO \$33 PER MONTH

Mr. Dwyer made a motion to adopt Ordinance No. 246 to Increase Sanitation Fee for Business Units From \$11 to \$33 Per Month, seconded by Mr. Hunter, and with a recorded vote of Council members Hardy, Dwyer, Pairet, and Hunter voting “yes”, the motion passed.

BACKGROUND: A question was raised whether a business would be charged the sanitation fee if they do not use the service and have a dumpster instead of the Town’s receptable bins. The Town Manager clarified that businesses using an outside dumpster service should not receive refuse collection from the Town.

A Public Hearing was held on May 13, 2026.

ORDINANCE NO. 246

Amending Sec. 22-31.1 of Article II – Collection Regulations to increase the sanitation fee for business units from eleven dollars (\$11) to thirty-three dollars (\$33) per month.

THE TOWN OF FARMVILLE HEREBY ORDAINS:

1. The amending of Sec. 22-31.1 of Article II – Collection Regulations to increase the sanitation fee for business units from eleven dollars (\$11) to thirty-three dollars (\$33) per month as follows:

ARTICLE II. – COLLECTION REGULATIONS

Sec. 22-31.1. - Monthly service charge—*Sanitation fee.*

For garbage and recycling refuse collection and removal service, the occupant of each dwelling unit ~~and business unit~~ in the town shall pay a rate of eleven dollars (\$11.00) per month, *and the occupant of each business unit in the town shall pay a rate of thirty-three dollars (\$33.00) per month.* This service charge shall be billed to each user monthly with the water and sewer service

or other method, if any, and payable therewith. The occupant of each dwelling unit shall be entitled to one pick up of garbage and refuse each week and business pick up will be determined by the director of public works. Trash other than household garbage may be removed by town employees if requested and approved for removal by the town manager when placed at curbside.

([Ord. No. 156](#), 6-25-2012; [Ord. No. 211](#), § 1, 5-11-2022, eff. 7-1-2022)

2. This ordinance shall be in full force and effect on July 1, 2026.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above ordinance was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.

The Honorable Adam Yoelin _____.

The Honorable Donald L. Hunter _____.

The Honorable John Hardy _____.

REQUEST TO APPROVE RESOLUTION NO. 2026-05-03 – AUTHORIZING SUPPORT AND SUBMISSION OF FUNDING APPLICATION TO THE COMMONWEALTH TRANSPORTATION BOARD THROUGH THE BI-ANNUAL SMART SCALE PROGRAM

**FOR THE E. THIRD STREET/MILNWOOD ROAD/PERSIMMON TREE FORK ROAD
ROUNABOUT PROJECT**

Mr. Hardy made a motion to approve Resolution No. 2026-05-03 Authorizing Support and Submission of Funding Application to the Commonwealth Transportation Board Through the Bi-Annual SMART SCALE Program for the E. Third Street/Milnwood Road/Persimmon Tree Fork Road Roundabout Project, seconded by Mr. Pairet, and with a recorded vote of Council members Dwyer, Pairet, Hunter, and Hardy voting “yes”, the motion passed.

BACKGROUND: A Citizen Input Meeting was held at the Moton Museum in October 2025, to hear public comment on the two design options for the E. Third Street Intersection Improvement Project, and discussion was held at the December 2025 Work Session. Council approved moving forward with the Alternative 2 – Roundabout Option. VDOT Lynchburg District Planner Carson Eckhardt provided a detailed review of the project at the May 6, 2026, Work Session.

Mr. Hunter again made a request for the placement of flashing lights, if possible, at the proposed roundabout. The flashing light request had been turned down unless there was a need. Mr. Eckhardt stated if the project were to be funded and go into the design phase, a more detailed signage plan could be reviewed. He provided an example of such a plan at the hybrid roundabout on Rt. 221 in Lynchburg.

Mr. Pairet expressed appreciation for reviewing the addition of the sidewalks.

RESOLUTION NO. 2026-05-03

Authorizing support and the submission of funding application to the Commonwealth Transportation Board through the bi-annual SMART SCALE program for the E. Third Street/Milnwood Road/Persimmon Tree Fork Road Roundabout project.

WHEREAS, the Town of Farmville desires to submit funding applications to the Commonwealth Transportation Board through the bi-annual SMART SCALE program; and

WHEREAS, the funding applications are to be submitted for the following project: E. Third Street/Milnwood Road/Persimmon Tree Fork Road Roundabout; NOW, THEREFORE,

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF FARMVILLE:

1. The Town Council hereby supports the E. Third Street/Milnwood Road/Persimmon Tree Fork Road Roundabout project.
2. The Town Council hereby approves the submission of the funding applications to the Commonwealth Transportation Board through the SMART SCALE program for E. Third Street/Milnwood Road/Persimmon Tree Fork Road Roundabout.

- 3. The Town Manager is authorized to execute all applications, agreements, and/or addendums for this project through the SMART SCALE program.
- 4. That this Resolution shall be in full force and effect upon its approval.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above ordinance was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.

The Honorable Adam Yoelin _____.

The Honorable Donald L. Hunter _____.

The Honorable John Hardy _____.

TOWN MANAGER'S REPORT

An update was provided on several projects:

- Study on the infiltration for the High Street Pump Station. It was noted that some trash is being flushed that is affecting the pump and a screen needs to be installed.

- Completion of the detail in the documents of what needs to be fixed and how on Venable Street and the bridge on Fourth Street.
- Oak Street Roundabout project is supposed to go out to bid by VDOT in June 2026, as well as the Green-T intersection project and state of good repair paving for Oak Street. Follow up information on the dates of construction will be brought back.

COMMENTS BY MAYOR AND TOWN COUNCIL

Mr. Hardy asked for a rough estimate for the paving of Hurd Street, Winston, and another off of Virginia Street, with information provided from the Town Manager and a report of being scheduled within the next two weeks. He also asked for a status report on the Airport Fixed Base Operator with Town Manager Davis reporting the position went out to bid for a second time and the bids just closed. A review will be made and then a contract will be brought forward for Council’s review.

Mayor Vincent reported on the Spring Clean-Up event scheduled for Monday, May 18, 2026, and spoke on his personal connection to the Memorial Day holiday with his father’s military service and passing. He emphasized that the holiday is a reminder of all who paid the ultimate sacrifice to ensure that we have a great place to live.

With no other business to discuss, Mr. Hunter made a motion to adjourn, seconded by Mr. Pairet, with all stating “aye” in favor, the meeting was adjourned at 6:21 PM.

APPROVED:

ATTEST:

Brian R. Vincent, Mayor

Mary H. McKay, Clerk of Council