



# Town of Farmville

## Town Council

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June 10, 2026 at 6:00 PM  
Council Chamber of the Town Hall  
116 North Main Street, Farmville, VA

### **AGENDA**

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declaration of Personal Interest**
- 7. Public Hearing**
- 8. Public Comment Period**
- 9. Consent Agenda**
  - a. Draft Minutes of the 2026-05-06 Work Session and 2026-05-13 Regular Council Meeting
- 10. Finance Report**
  - a. May 2026 Finance Report
- 11. Old Business**
  - a. Request to Approve Expenditure of \$5500 for Fourth Street Bridge Load Test
- 12. New Business**
- 13. Town Manager's Report**
- 14. Comments by Mayor and Town Council**
- 15. Closed Session**
  - a. 2.2-3711 A.1. Discussion of performance of the Town Manager and Clerk of Council, and  
  
2.2-3711 A.3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** June 10, 2026

**ITEM NUMBER:** 9.a. – Draft Minutes of the 2026-05-06 Work Session and 2026-05-13 Regular Council Meeting

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**BACKGROUND:**

**RECOMMENDATION:** Accept the Consent Agenda as presented.

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. 2026-05-06 Work Session-DRAFT
2. 2026-05-13 Regular Mtg-DRAFT

**REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL**  
**HELD ON MAY 6, 2026**

At the regular work session of the Farmville Town Council held on Wednesday, May 6, 2026, at 6:00 PM, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Daniel Dwyer, Tommy Pairet, Adam Yoelin, Donald Hunter, and John Hardy.

Staff present were Town Manager Scott Davis, Town Attorney Gary Elder, Captain William Hogan, Deputy Town Manager/Finance Director Julie Moore, Community Development Director Ashley Atkins-Austin, Fire Chief Daniel Clark, Public Works Director Stephen Edwards, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the work session to order and all guests were welcomed.

The Clerk called the roll, noting all Council members were present.

**ADOPTION OF AGENDA**

Mr. Dwyer made a motion to adopt the agenda as presented, seconded by Mr. Pairet, and with all Council members stating “aye” in favor, the motion passed.

**DECLARATION OF PERSONAL INTEREST**

There were no declarations of personal interest made.

**PRESENTATION BY VDOT ON DESIGNATED GROWTH AREA AND E. THIRD STREET SMART SCALE PROJECT**

Carson Eckhardt, VDOT Lynchburg District Planner, reviewed the purpose of his presentation:

- To discuss the ongoing round of Smart Scale and the intersection improvement project at East Third Street and Milnwood Road, and review background information of Smart Scale.
- As a part of the Town’s comprehensive planning update, VDOT recommends Farmville be designated as a Designated Growth Area (DGA). The process of a DGA was to be explained and how it ties into Smart Scale.

Mr. Eckhardt explained that a DGA is a voluntary designation that can be included in a locality’s comprehensive plan which allows a locality an avenue to pursue broader options in transportation funding through the Smart Scale funding stream.

A detailed review of information for the Smart Scale process was provided. Throughout the presentation, Council members asked questions and discussion was held. The Town Manager advised that the designation of the Designated Growth Area will be part of the revamped transportation section of the Comprehensive Plan. Mr. Eckhardt clarified that the money to pay for Smart Scale projects comes from the Virginia Department of Transportation's construction budget with no federal funds involved. He added that there is no match requirement for Smart Scale and that the Town is not contributing any money to the project.

The project would convert the Third Street/Milnwood Road intersection into a hybrid roundabout and improve access to the economic development site up Persimmon Tree Fork Road and help support a future 460-business interchange. A Community Input Meeting was held previously at the Moton Museum with two concepts presented. The Council agreed to move forward with the roundabout alternative, and a Resolution of Support is needed for the Smart Scale project application. The resolution would be brought forward at next week's Regular meeting.

Discussion was held on a request previously mentioned at the Community Input Meeting concerning sidewalks on both sides of the street and a crosswalk across Milnwood Road. Mr. Eckhardt mentioned some flexibility in the design period to see if they can add that sidewalk part to connect the two linkages. It was noted that the project will include roundabout ahead signs at each leg of the intersection so that travelers coming up Third Street or Persimmon Tree Fork Road will see the sign and be able to slow to the yield condition. An inquiry was made as to why flashing lights were not included. Mr. Eckhardt would follow up with some guidance at the next meeting whether the flashers could be included.

The video simulation of the hybrid roundabout can be found on the VDOT website.

### **FINANCE REPORT**

Finance Director Julie Moore provided a report for March 2026, reporting that the total revenue across all funds is approximately \$33.8 million year to date and remains in line with expectations. Overall revenue continues to be impacted by one-time items such as the bond proceeds and planned use of prior year fund balance and reserves which are reflected in the budget under Other Sources but are not reoccurring operating revenue. Major revenue categories including taxes and licenses, food, lodging, permits and fees continue to perform in line with expectations. Business license revenue is approximately 97% of the budget at the end of March. Total expenditure across all funds is \$21.9 million year to date, which remains well below the

nine-month benchmark of \$37.1. Several expenditure variances continue to be related to timing differences in planned capital projects such as the purchase of a new ladder truck, the Third Street paving and street maintenance fund, and UV treatment equipment in the sewer fund. Some projects budgeted for FY 2026, including the construction activity of the new firehouse, have not begun, which continues to keep expenditures below the benchmark level at this point of the year. Overall, the town's financial position remains stable through the first nine months of the fiscal year. Revenue continues to track within expected ranges, and expenditures are below budget.

**DISCUSSION: SIDEWALKS**

Town Manager Scott Davis reported that staff were returning with information on two items:

- Question was raised on how to handle exceptions to zoning rules and if there is some leeway for topographical issues.

The subdivision ordinance was provided to Council members which shows some leeway upon staff based on the topography when land is being subdivided.

- Information on concrete versus asphalt regarding multi-use paths.

Public Works Director Stephen Edwards shared detailed information on the cost, maintenance, and longevity of sidewalks for both concrete and asphalt materials.

Discussion was held on keeping the multi-use path as an available option and the usage of street maintenance funds to maintain multi-use paths in a neighborhood. The path must be tied to the roadway itself for those funds to be used. There was a consensus to return the ordinance as drafted back to the Planning Commission for a Public Hearing in June, and a Public Hearing with the Council in July.

**DISCUSSION: ALLEY AND RIGHT-OF-WAY ABANDONMENT-WEYANOKE PARK SECTION I SUBDIVISION ON BUFFALOE LANE**

Ms. Atkins-Austin provided a report on the alley and right-of-way abandonment request. The applicant purchased 17 of the parcels from the Weyanoke Park Section I subdivision and the 10-acre parcel to the west of the subdivision and is seeking to abandon the 20 ft alley between the lots on the west side of Buffalo Lane and the 10-acre parcel as well as the 50-ft unopened right-of-way between lots 14 and 15. It was reported the Department of Community Development sees no reason not to approve the ordinance for abandonment of this alley and unopened street right-of-way.

Questions were asked about the ability to develop the property if located in a flood plain. Ms. Atkins-Austin advised that some parcels near the front of the subdivision that fall within the

floodway may not be developed but land within the special flood hazard area may as long as it complies with the ordinance. The ordinance was approved two years ago with updates to the FEMA maps. A public hearing on proposed Ordinance No. 245 is scheduled for the next week's regular Council meeting.

**DISCUSSION: PROPOSED FY2026-2027 TOWN BUDGET AND CAPITAL IMPROVEMENT PLAN**

Town Manager Davis reported the topic being brought forward again for any additional questions or concerns.

Mr. Pairet questioned duplicate pages within the proposed capital improvement plan and if those pages were factored into the total cost of the CIP for each year. The Town Manager clarified that the duplicate pages were not included in the total costs. Mr. Pairet expressed thoughts that the process should be reviewed to ensure there is not a repeat in future years, given the challenges and concessions made this year with balancing the budget. He emphasized that the needs should be prioritized instead of the wants. The Town Manager stressed the importance of identifying the needs early to plan ahead. He noted that when a year comes up and the funding is not available, a project can be pushed off until a later time.

Mr. Hardy added comments of wanting the Town to set aside money for capital improvement projects without the need to take on debt.

**TOWN MANAGER'S REPORT**

The Town Manager advised his report to be provided at next week's regular meeting.

**COMMENTS BY MAYOR AND TOWN COUNCIL**

Mr. Hardy commented on a request received about signage needing to be addressed at the shopping center. A discussion was held on the plan to review changes to the sign ordinance. A July start date for Council to review was mentioned and the need to have information to the Town Manager on sections of the zoning ordinance for review.

Mr. Pairet was pleased that most of the road paving work is finished and thinks the work was done well despite some challenges. He reported being appreciative of everyone's patience and cooperation during the process.

Mr. Dwyer shared feedback from a downtown resident who frequently walks dogs on the High Bridge Trail and who raised concerns about the amount of dog waste there. From a conversation the resident had with a Town staff member, it was mentioned that the Town may have extra dog waste bags and disposal stations. A suggestion was made to install one in the

Downtown Plaza area to encourage better cleanup by trail users. The Town Manager stated that he could contact Daniel Jordan due to the trail property. Mr. Dwyer mentioned the disposal station could be placed in that area somewhere on the Town's property.

Mr. Reid reported on resident complaints concerning trash cans being left out on sidewalks longer than allowed and a couple of unkept vacant properties. Ms. Atkins-Austin reported that letters have been sent to the property address and a certain number of days are allowed to resolve the issue. If the complaint is not taken care of, a contractor will be sent to cut the grass on the property, and then a bill will be mailed. Mr. Reid stated it has been a while since any maintenance has been done.

Mrs. Amos remarked that the paving job looked good and offered a thank you.

Mayor Vincent noted another new business, Bamboo Café, has opened on Main Street across from the Courthouse, and mentioned the cupcake shop and several of the newer businesses, Savour Restaurant, Farmville Mercantile, Persimmon Market and Eatery and the Fox and Lamb. He offered thanks to all the enterprising entrepreneurs who make downtown Farmville a fun place to visit.

**CLOSED SESSION – 2.2-3711 A.3.**

On motion by Mr. Yoelin, seconded by Mr. Hunter, and with Council members Hardy, Amos, Reid, Dwyer, Pairet, Yoelin, and Hunter voting "yes", Council went into closed session under the provisions of Paragraph A.3 of Section 2.2-3711, Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and Paragraph A.5 of Section 2.2-3711, Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Seven ayes, No noes

MOTION: Yoelin SECOND: Hunter

AYES: Amos, Reid, Dwyer, Pairet, Yoelin, Hunter, and Hardy

NOES: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

\_\_\_\_\_  
Clerk of Council

With no other business and on a motion by Mr. Hardy, seconded by Mr. Pairet, with all stating "aye" in favor, the meeting adjourned at 8:04 PM.

APPROVED:

ATTEST:

\_\_\_\_\_  
Brian R. Vincent, Mayor

\_\_\_\_\_  
Mary H. McKay, Clerk of Council

**REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL**  
**HELD ON MAY 13, 2026**

At the regular meeting of the Farmville Town Council held on Wednesday, May 13, 2026, at 6:00 PM in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Daniel Dwyer, Thomas Pairet, Donald Hunter, and John Hardy.

Staff present were Town Manager Scott Davis, Deputy Town Manager/Finance Director Julie Moore, Town Attorney Gary Elder, Chief of Police Andy Ellington, Fire Chief Daniel Clark, Community Development Director Ashley Atkins-Austin, Public Works Director Stephen Edwards, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the meeting to order and all guests were welcomed.

The Clerk called the roll, noting Council members Sallie Amos, A.D. “Chuckie” Reid, and Adam Yoelin were absent.

An invocation was led by Mayor Vincent for anyone wishing to join in prayer. Council member Dwyer led the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Mr. Hunter made a motion to adopt the agenda as presented, seconded by Mr. Dwyer, and with all stating “aye” in favor, the motion passed.

**DECLARATION OF PERSONAL INTEREST**

There were no declarations of personal interest made.

**PUBLIC HEARING – ORDINANCE NO. 245 – ALLEY AND R/W ABANDONMENT WEYANOKE PARK SECTION I SUBDIVISION**

With no one signed up to speak on Ordinance No. 245 - Alley and Right-of-Way Abandonment Weyanoke Park Section I Subdivision, the Public Hearing was closed.

**PUBLIC HEARING – ORDINANCE NO. 246 – TO INCREASE SANITATION FEE FOR BUSINESS UNITS FROM \$11 TO \$33 PER MONTH**

With no one signed up to speak on Ordinance No. 246 - To Increase the Sanitation Fee for Business Units from \$11 to \$33 Per Month, the Public Hearing was closed.

**PUBLIC HEARING – RESOLUTION NO. 2026-05-01 – FY2026-2027 BUDGET**

Mayor Vincent reported on a letter received from Kyle Ashley to be placed into public record and shared with the Council. Mr. Ashley’s comments addressed several items and were summarized:

- There is no need to increase taxes on cigarettes or meals;
- There was some discussion about a port of Farmville at the river;
- Reference was made to a “String of Pearls” relating to the river.

With no one else signed up to provide comments on Resolution No. 2026-05-01, the next public hearing was announced.

**PUBLIC HEARING – RESOLUTION NO. 2026-05-02 - CAPITAL IMPROVEMENT PLAN**

With no one signed up to provide comments on Resolution No. 2026-05-02 - Capital Improvement Plan, the Public Hearing was closed.

**PUBLIC COMMENT PERIOD**

With no one signed up to speak, the Public Comment Period was closed.

**CONSENT AGENDA**

Mr. Hardy made a motion to accept the Consent Agenda as presented, seconded by Mr. Dwyer, and with all stating “aye” in favor, the motion passed. The Consent Agenda included the draft minutes of the April 1, 2026, Work Session, April 8, 2026, Regular Council Meeting, and the April 22, 2026, Special Meeting.

**FINANCE REPORT**

Mr. Pairet made a motion to accept the Finance Report as presented, seconded by Mr. Dwyer, and with all stating “aye” in favor, the motion passed.

**BACKGROUND:** Due to the deadline for sending out the meeting packet last month and the date information was received, Finance Director Julie Moore provided a report for both March and April 2026, reviewing the amounts of income earned:

- Virginia Investment Pool (VIP) – March \$12,389 / April \$11,957;
- Benchmark Community Bank sweep accounts – March \$4,788 / April \$5,051;
- Local Government Investment Pool (LGIP) – March \$26,086 / April \$25,298;
- SNAP account – March \$41,985 / April \$40,959;
- Total earned for March - \$85,248 / April \$83,265.

Council members were provided with the Retail Sales and Dollar Volume Report for the last five years. The report shows that Farmville's overall business activity has continued to grow over the last five years with the total dollar value increasing from approximately \$639 million in 2021, to nearly \$725 million in 2025. Grocery stores and restaurants continue to show steady growth, and

overall retail sales have rebounded this past year after slight declines in 2023 and 2024. Business license revenue also increased approximately \$60,000 over 2024.

A question was raised about which account holds the funds for the firehouse project and how much interest it earns each month. Ms. Moore clarified that the funds are in the SNAP account.

**REQUEST TO ADOPT JOINT EMERGENCY OPERATIONS PLAN (PRINCE EDWARD-FARMVILLE EOP)**

Mr. Hunter made a motion to adopt the Joint Emergency Operations Plan (Prince Edward County and Town of Farmville Emergency Operations Plan), seconded by Mr. Dwyer, and with a recorded vote of Council members Dwyer, Pairet, Hunter, and Hardy voting “yes”, the motion passed.

**BACKGROUND:** Council members were provided with the proposed plan for review at the April Work Session. Town Manager Davis reported the joint plan already has been adopted by Prince Edward County.

**REQUEST TO ADOPT ORDINANCE NO. 244 – TAX INCREASE FROM 7% TO 8% ON TRANSIENT LODGING**

Mr. Hunter made a motion to adopt Ordinance No. 244 - Tax Increase From 7% to 8% on Transient Lodging, seconded by Mr. Pairet, and with a recorded vote of Council members Pairet, Hunter, Hardy, and Dwyer voting “yes”, the motion passed.

**BACKGROUND:** Mr. Hardy emphasized the importance of setting aside money for needs and emergencies and ensuring this increase goes to needs and not wants. A question was raised about who would determine what qualifies as a need versus a want. It was noted that those decisions would still require Council approval. A Public Hearing was held on April 8, 2026, with no community input received.

**ORDINANCE NO. 244**

**Amending Sec.(s) 25-131, 133, 137, 138,139,140, and 141 of Article VI – Tax on Transient Lodging to increase the tax from seven (7) percent to eight (8) percent and make changes to positions in the Town**

THE TOWN OF FARMVILLE HEREBY ORDAINS:

- 1. The amending of Sec.(s) 25-131, 133, 137, 138,139,140, and 141 of Article VI – Tax on Transient Lodging to increase the tax from seven (7) percent to eight (8) percent and make changes to positions in the Town as follows:

**ARTICLE VI. - TAX ON TRANSIENT LODGING**

**Footnotes:**

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**State Law reference**— Tax on transient room rentals, Code of Virginia, § 58.1-3840.

**Sec. 25-131. - Definitions.**

The following words and phrases, when used in this article, have the following respective meanings except when the context clearly indicates a different meaning:

Hotel means any public or private hotel, inn, hostelry, tourist home or house, motel, rooming house, or other lodging place within the city offering lodging for compensation to any transient.

Lodging means space or room furnished any transient.

Transient means any person who, for a period of not more than thirty (30) consecutive days, either at his own expense, or at the expense of another, obtains lodging at any hotel.

~~Treasurer~~ *Finance Director* means the town ~~treasurer~~ *finance director* and any of his/*her* duly authorized agents.

(Code 1973, § 25-36)

**Sec. 25-133. - Levied.**

There is hereby imposed and levied by the town on each transient a tax equivalent to ~~seven~~ *(7) eight (8)* percent of the total amount paid for lodging including any other taxes levied thereon by or for any transient to any hotel or motel.

(Ord. of 6-26-90(2); Ord. No. 77, 10-8-2003; Ord. No. 141, 6-16-2011)

**Sec. 25-137. - Reports, remittance of tax collected.**

The responsible person collecting any tax as provided in this article shall make out a record thereof upon such forms and setting forth such information as the ~~treasurer~~ *finance director* may prescribe and require, showing the amount of lodging charges collected and the tax required to be collected, and shall sign and deliver such reports to the ~~treasurer~~ *finance director* with a remittance of such tax. Such report and remittance shall be made on or before the twentieth day of each month for taxes collected the preceding month. All payments of monies shall be to the town ~~treasurer~~ *finance director*.

(Code 1973, § 25-42; Ord. No. 18, 2-10-93)

**Sec. 25-138. - Interest, penalties.**

If any responsible person shall fail or refuse to remit to the town ~~treasurer~~ *finance director* the tax required to be collected and paid under this article within the time and in the amount specified in this article there shall be added to such tax by the ~~treasurer~~ *finance director* a penalty in the amount of ten (10) percent thereof and interest thereon at the rate of eight (8) percent per annum which shall be computed upon the taxes and penalty from the date such taxes are due and payable. *The Town shall be permitted to recover its attorney's fees incurred in collection efforts against any non-compliant person or entity.*

(Code 1973, § 25-43; Ord. No. 18, 2-10-93)

**State Law reference**— Maximum interest rate, etc., Code of Virginia, § 58.1-3916.

**Sec. 25-139. - Failure or refusal to collect and report tax.**

If any responsible person shall fail or refuse to collect the tax imposed by the provisions of this article and to make payment within the time required according to the reports and remittances required by this article, the ~~treasurer~~ *finance director* shall proceed in such manner as he may deem best to obtain the facts and information on which to base his estimate of the tax due. As soon as the ~~treasurer~~ *finance director* procures such facts and information as he is able to obtain upon which to base the assessment of any tax payable by any person who shall fail or refuse to collect such tax and to make such report and remittance, he shall proceed to determine and assess against such responsible person such tax and penalty and interest provided by this article and shall notify such responsible person by registered mail sent to his last known place of address of the amount of such tax and penalty and interest, and the total amount thereof shall be payable within ten (10) days from the date of such notice. The ~~treasurer~~ *finance director* shall have the power to examine such records for the purpose of administering and enforcing the provisions of this section. If any responsible person fails to comply with this article or any provision of it, the ~~treasurer~~ *finance director* may terminate the business license issued pursuant to [section](#)

14-11 or in the alternative, may require the responsible person to place a deposit with the ~~treasurer~~ **finance director** equal to the greater of one thousand dollars (\$1,000.00) or the equivalent of one (1) month's tax imposed under this article. Said deposit is to serve as security for the payment of future taxes due hereunder.

(Code 1973, § 25-35; Ord. No. 13, 6-11-92; Ord. No. 18, 2-10-93)

**Sec. 25-140. - Records.**

It shall be the duty of every person liable for the collection and payment to the town of any tax imposed by this article to keep and to preserve for a period of two (2) years such suitable records as may be necessary to determine and show accurately the amount of such tax as he may have been responsible for collecting and paying to the town. The ~~treasurer~~ **finance director** may inspect such records at all reasonable times.

(Code 1973, § 25-45)

**Sec. 25-141. - Procedure upon cessation of business.**

Whenever any person required to collect and pay to the town a tax under this article shall cease to operate or dispose of his business, he shall notify the ~~treasurer~~ **finance director** of such fact and any tax payable on the date such person shall cease to operate or dispose of his business and such person having made a report through such date for the collection of such taxes thereafter. Otherwise such person shall be liable for such taxes through the succeeding collection date.

(Code 1973, § 25-46)

- 2. This ordinance shall be in full force and effect on July 1, 2026.

Approved: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

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I certify that the above ordinance was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable John Hardy \_\_\_\_\_.

**REQUEST TO ADOPT ORDINANCE NO. 245 – ALLEY AND R/W ABANDONMENT  
WEYANOKE PARK SECTION I SUBDIVISION**

Mr. Hardy made a motion to adopt Ordinance No. 245 Alley and R/W Abandonment Weyanoke Park Section I Subdivision, seconded by Mr. Hunter, and with a recorded vote of Council members Hunter, Hardy, Dwyer, and Pairet voting "yes", the motion passed.

**BACKGROUND:** Community Development Director Ashley Atkins-Austin provided a review of the alley and right-of-way abandonment request at the May 6, 2026, Work Session. A Public Hearing was held on May 13, 2026, with no community input received.

**ORDINANCE NO. 245**

**An ordinance abandoning the unopened 20' alley to the rear of lots 11, 12, 13, 14, 15, 16, 17, and 18 of the Weyanoke Park Section I Subdivision on Buffalo Lane and the unopened 50' right-of-way labeled as "Taylor Court" on the Weyanoke Park Section I Subdivision plat.**

WHEREAS, an application for abandonment of an alley and 50' right-of-way has been received from Adam Black; and

WHEREAS, the Town has stated a desire to proceed with the abandonment of unused alleys located in the Town of Farmville; and

WHEREAS, the Town has held a public hearing on May 13, 2026, for the abandonment of said alley and right-of-way and the adoption of this Ordinance;

NOW THEREFORE BE IT ORDAINED by the Farmville Town Council this 13<sup>th</sup> day of May 2026:

1. That the Council approves the abandonment of a 20' alley to the rear of lots 11, 12, 13, 14, 15, 16, 17, and 18 on Buffaloe Lane, and the unopened 50' right-of-way labeled as "Taylor Court", as shown more particularly on a plat by Elisha E. Hodges, III dated February 20, 2026.
2. That pursuant to Virginia Code § 15.2-2006, the Town shall record a certified copy of this Ordinance in the Prince Edward County Circuit Court Clerk's Office. The aforementioned plat of Elisha E. Hodges, III shall be attached as an exhibit to the recorded Ordinance.
3. That any deeds and surveys necessary to convey the abandoned property to the adjoining landowners shall be the sole responsibility of the landowners, and shall be signed by the Town upon approval by the Town Attorney.
4. That this Ordinance shall be in full force effect upon its passage.

Approved: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

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I certify that the above ordinance was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.  
The Honorable Adam Yoelin \_\_\_\_\_.  
The Honorable Donald L. Hunter \_\_\_\_\_.  
The Honorable John Hardy \_\_\_\_\_.

**REQUEST TO ADOPT ORDINANCE NO. 246 – TO INCREASE SANITATION FEE FOR BUSINESS UNITS FROM \$11 TO \$33 PER MONTH**

Mr. Dwyer made a motion to adopt Ordinance No. 246 to Increase Sanitation Fee for Business Units From \$11 to \$33 Per Month, seconded by Mr. Hunter, and with a recorded vote of Council members Hardy, Dwyer, Pairet, and Hunter voting “yes”, the motion passed.

**BACKGROUND:** A question was raised whether a business would be charged the sanitation fee if they do not use the service and have a dumpster instead of the Town’s receptable bins. The Town Manager clarified that businesses using an outside dumpster service should not receive refuse collection from the Town.

A Public Hearing was held on May 13, 2026.

**ORDINANCE NO. 246**

**Amending Sec. 22-31.1 of Article II – Collection Regulations to increase the sanitation fee for business units from eleven dollars (\$11) to thirty-three dollars (\$33) per month.**

THE TOWN OF FARMVILLE HEREBY ORDAINS:

- 1. The amending of Sec. 22-31.1 of Article II – Collection Regulations to increase the sanitation fee for business units from eleven dollars (\$11) to thirty-three dollars (\$33) per month as follows:

**ARTICLE II. – COLLECTION REGULATIONS**

**Sec. 22-31.1. - Monthly service charge—*Sanitation fee.***

For garbage and recycling refuse collection and removal service, the occupant of each dwelling unit ~~and business unit~~ in the town shall pay a rate of eleven dollars (\$11.00) per month, ***and the occupant of each business unit in the town shall pay a rate of thirty-three dollars (\$33.00) per month.*** This service charge shall be billed to each user monthly with the water and sewer service

or other method, if any, and payable therewith. The occupant of each dwelling unit shall be entitled to one pick up of garbage and refuse each week and business pick up will be determined by the director of public works. Trash other than household garbage may be removed by town employees if requested and approved for removal by the town manager when placed at curbside.

([Ord. No. 156](#), 6-25-2012; [Ord. No. 211](#), § 1, 5-11-2022, eff. 7-1-2022)

2. This ordinance shall be in full force and effect on July 1, 2026.

Approved: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

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I certify that the above ordinance was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairt \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable John Hardy \_\_\_\_\_.

**REQUEST TO APPROVE RESOLUTION NO. 2026-05-03 – AUTHORIZING SUPPORT AND SUBMISSION OF FUNDING APPLICATION TO THE COMMONWEALTH TRANSPORTATION BOARD THROUGH THE BI-ANNUAL SMART SCALE PROGRAM**

**FOR THE E. THIRD STREET/MILNWOOD ROAD/PERSIMMON TREE FORK ROAD  
ROUNABOUT PROJECT**

Mr. Hardy made a motion to approve Resolution No. 2026-05-03 Authorizing Support and Submission of Funding Application to the Commonwealth Transportation Board Through the Bi-Annual SMART SCALE Program for the E. Third Street/Milnwood Road/Persimmon Tree Fork Road Roundabout Project, seconded by Mr. Pairet, and with a recorded vote of Council members Dwyer, Pairet, Hunter, and Hardy voting “yes”, the motion passed.

**BACKGROUND:** A Citizen Input Meeting was held at the Moton Museum in October 2025, to hear public comment on the two design options for the E. Third Street Intersection Improvement Project, and discussion was held at the December 2025 Work Session. Council approved moving forward with the Alternative 2 – Roundabout Option. VDOT Lynchburg District Planner Carson Eckhardt provided a detailed review of the project at the May 6, 2026, Work Session.

Mr. Hunter again made a request for the placement of flashing lights, if possible, at the proposed roundabout. The flashing light request had been turned down unless there was a need. Mr. Eckhardt stated if the project were to be funded and go into the design phase, a more detailed signage plan could be reviewed. He provided an example of such a plan at the hybrid roundabout on Rt. 221 in Lynchburg.

Mr. Pairet expressed appreciation for reviewing the addition of the sidewalks.

**RESOLUTION NO. 2026-05-03**

**Authorizing support and the submission of funding application to the Commonwealth Transportation Board through the bi-annual SMART SCALE program for the E. Third Street/Milnwood Road/Persimmon Tree Fork Road Roundabout project.**

WHEREAS, the Town of Farmville desires to submit funding applications to the Commonwealth Transportation Board through the bi-annual SMART SCALE program; and

WHEREAS, the funding applications are to be submitted for the following project: E. Third Street/Milnwood Road/Persimmon Tree Fork Road Roundabout; NOW, THEREFORE,

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF FARMVILLE:

1. The Town Council hereby supports the E. Third Street/Milnwood Road/Persimmon Tree Fork Road Roundabout project.
2. The Town Council hereby approves the submission of the funding applications to the Commonwealth Transportation Board through the SMART SCALE program for E. Third Street/Milnwood Road/Persimmon Tree Fork Road Roundabout.

3. The Town Manager is authorized to execute all applications, agreements, and/or addendums for this project through the SMART SCALE program.
4. That this Resolution shall be in full force and effect upon its approval.

Approved: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

\*\*\*\*\*

I certify that the above ordinance was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable John Hardy \_\_\_\_\_.

**TOWN MANAGER'S REPORT**

An update was provided on several projects:

- Study on the infiltration for the High Street Pump Station. It was noted that some trash is being flushed that is affecting the pump and a screen needs to be installed.

- Completion of the detail in the documents of what needs to be fixed and how on Venable Street and the bridge on Fourth Street.
- Oak Street Roundabout project is supposed to go out to bid by VDOT in June 2026, as well as the Green-T intersection project and state of good repair paving for Oak Street. Follow up information on the dates of construction will be brought back.

**COMMENTS BY MAYOR AND TOWN COUNCIL**

Mr. Hardy asked for a rough estimate for the paving of Hurd Street, Winston, and another off of Virginia Street, with information provided from the Town Manager and a report of being scheduled within the next two weeks. He also asked for a status report on the Airport Fixed Base Operator with Town Manager Davis reporting the position went out to bid for a second time and the bids just closed. A review will be made and then a contract will be brought forward for Council’s review.

Mayor Vincent reported on the Spring Clean-Up event scheduled for Monday, May 18, 2026, and spoke on his personal connection to the Memorial Day holiday with his father’s military service and passing. He emphasized that the holiday is a reminder of all who paid the ultimate sacrifice to ensure that we have a great place to live.

With no other business to discuss, Mr. Hunter made a motion to adjourn, seconded by Mr. Pairet, with all stating “aye” in favor, the meeting was adjourned at 6:21 PM.

APPROVED:

ATTEST:

\_\_\_\_\_  
Brian R. Vincent, Mayor

\_\_\_\_\_  
Mary H. McKay, Clerk of Council



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** June 10, 2026

**ITEM NUMBER:** 10.a. – May 2026 Finance Report

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**BACKGROUND:** Finance Director Julie Moore will provide a verbal report.

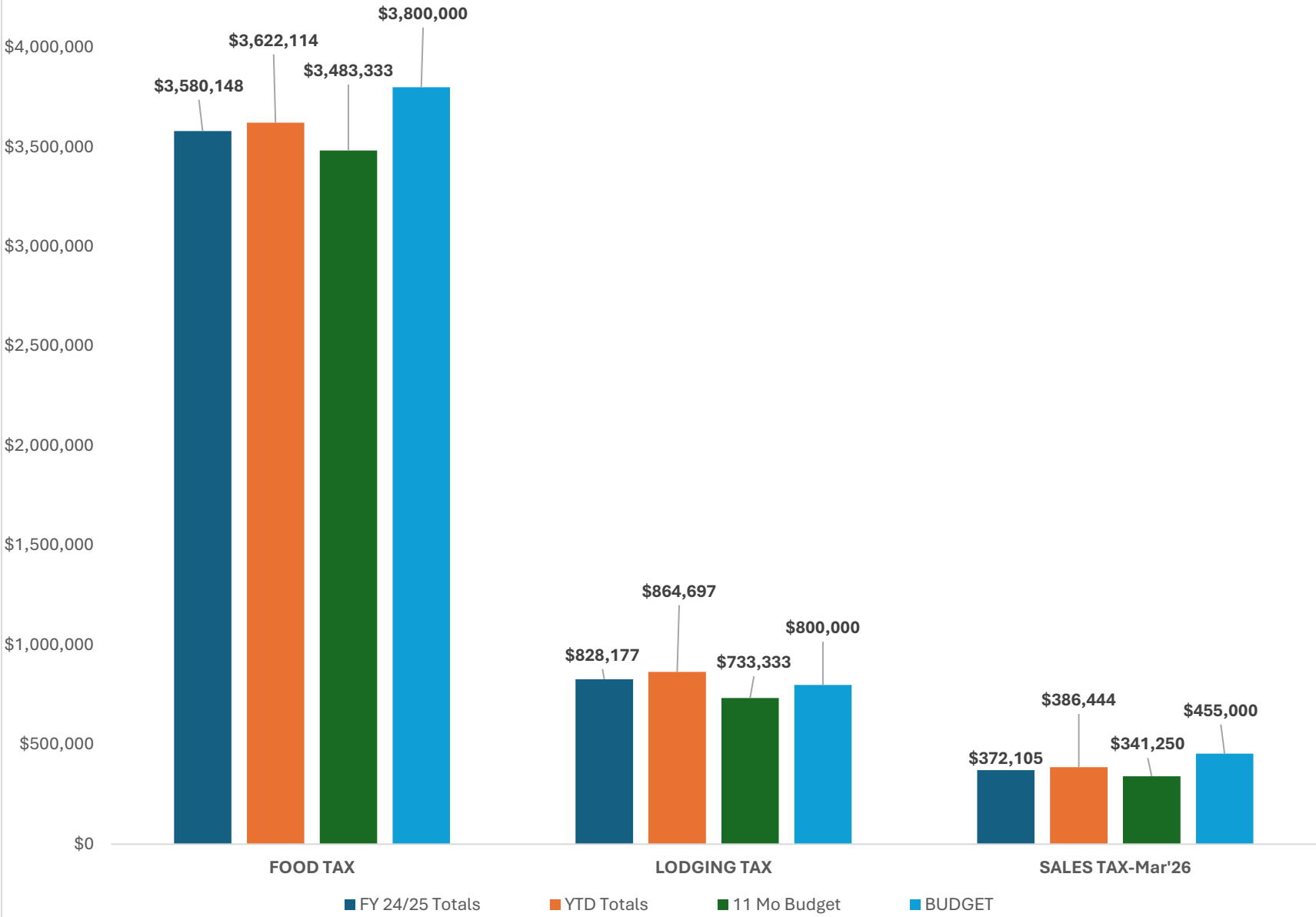
**RECOMMENDATION:** Accept the Finance Report as presented.

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Variable Revenue-May-Charts
2. Rescue Squad 2025-2026-Expenses-May'26
3. Rescue Squad 2025-2026-YTD Expenses Through May'26
4. Finance Report - May 2026

### VARIABLE REVENUE - May 2026



**MAY MONTHLY COST-RESCUE SQUAD**

2026

<u>DATE</u>	<u>VEHICLE</u>	<u>DESCRIPTION OF SERVICE</u>	<u>Man</u>	<u>LABOR</u>	<u>MATERIAL</u>	<u>EQUIPMENT</u>	<u>FUEL</u>
			<u>Hours</u>	<u>COST</u>	<u>COST</u>	<u>COST</u>	<u>COST</u>
5-May	Trash crew	Weekly garbage pick up	3	\$ 69.05			
8-May	Grass Crew	mowing, weed eating	4.5	\$ 73.95			
12-May	Trash crew	weekly garbage pick up	3	\$ 69.05			
19-May	Trash crew	weekly garbage pick up	3	\$ 69.05			
26-May	Trash crew	weekly garbage pick up	3	\$ 69.05			
29-May	Grass Crew	mowing, weed eating	4.5	\$ 73.95			
		Cut Grass				\$ 310.00	
		Fuel Cost					\$ 1,932.66

<b>Total Labor Cost</b>	\$424.10
<b>Total Material Cost</b>	\$0.00
<b>Total Equipment Cost</b>	\$310.00
<b>Total Fuel Cost</b>	\$1,932.66
<b>Total May</b>	\$2,666.76

<b>YTD Total</b>	\$38,529.68
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**Year-to-Date Costs - Rescue Squad  
July 2025 - June 2026**

	<u>July</u>	<u>August</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>
<b>Labor</b>	835.63	1,313.50	1,003.00	843.52	456.45	860.29	624.70	863.15	781.96	1,165.13	424.10	0.00	<b>\$9,171.43</b>
<b>Materials</b>	2,785.55	3,872.07	1,920.68	216.56	20.00	406.79	3,314.45	633.05	711.33	920.97	0.00	0.00	<b>\$14,801.45</b>
<b>Equipment</b>	310.00	310.00	310.00	310.00	0.00	0.00	0.00	0.00	0.00	310.00	310.00	0.00	<b>\$1,860.00</b>
<b>Fuel</b>	<u>955.34</u>	<u>1,013.90</u>	<u>841.44</u>	<u>1,760.79</u>	<u>670.38</u>	<u>1,069.96</u>	<u>573.46</u>	<u>766.33</u>	<u>1,384.12</u>	<u>1,728.42</u>	<u>1,932.66</u>	<u>0.00</u>	<b><u>\$12,696.80</u></b>
	\$4,886.52	\$6,509.47	\$4,075.12	\$3,130.87	\$1,146.83	\$2,337.04	\$4,512.61	\$2,262.53	\$2,877.41	\$4,124.52	\$2,666.76	\$0.00	<b>\$38,529.68</b>

TOWN OF FARMVILLE  
 FINANCE REPORT OF CASH RECEIPTS AND DISBURSEMENTS  
 FOR THE MONTH OF MAY 2026

FUND NUMBER	FUND TITLE	BALANCE 05/01/2026	NET CHANGE	BALANCE 05/31/2026
<u>UNRESTRICTED FUNDS</u>				
10	GENERAL FUND	\$ 4,312,578	\$ 32,618	\$ 4,345,196
15	ST MAINT FUND	1,083,639	(72,402)	1,011,237
40	WATER FUND	1,683,941	4,811	1,688,752
42	SEWER FUND	1,122,728	(386,742)	735,986
44	TRANSPORTATION FUND	1,156,985	(12,042)	1,144,943
45	AIRPORT FUND	<u>(87,849)</u>	<u>(52,783)</u>	<u>(140,632)</u>
TOTAL	UNRESTRICTED FUNDS	\$ 9,272,022	\$ (486,540)	\$ 8,785,482
<u>RESTRICTED FUNDS</u>				
10	ARPA-COVID FUNDS	\$ -	\$ -	\$ -
10	ENHANCED 911-WIRELESS	493,647	12,342	505,989
10	E911-RESERVE	133,567	17	133,584
10	SET ASIDE ACCOUNT	3,220,161	157,940	3,378,101
10	E-CITATION	30,135	13	30,148
10	MEDICAL COMPENSATION	18,166	3	18,169
10	SNAP GO BOND	13,121,497	(181,997)	12,939,500
42	COUNCIL RESTRICTED	2,646,902	8,365	2,655,267
70	NARCOTICS FUND	14,702	2	14,704
70	TASK FORCE	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL	RESTRICTED FUNDS	\$ 19,678,777	\$ (3,315)	\$ 19,675,462
TOTAL ALL FUNDS		\$ 28,950,799	\$ (489,855)	\$ 28,460,944

UNRESTRICTED FUNDS - ACCOUNTED FOR AS FOLLOWS:

PETTY CASH	\$ 2,500
VIP ACCT - GOLF SALE PROCEEDS	1,060,862
VIP ACCTS - UNRESTRICTED	853,042
LGIP ACCT - UNRESTRICTED	5,159,673
CHECKING ACCT-BENCHMARK-AIRPORT	339,935
CHECKING ACCOUNT-BENCHMARK-UNRESTRICTED	<u>1,369,470</u>
TOTAL UNRESTRICTED FUNDS	\$ 8,785,482

RESTRICTED FUNDS - ACCOUNTED FOR AS FOLLOWS:

LGIP ACCT - ARPA - COVID FUNDS	\$	-
MONEY MARKET - BENCHMARK - 911 WIRELESS		156,974
VIP ACCT - WIRELESS		349,015
INTEREST CHECKING-BENCHMARK-E911 RESERVE		133,584
INTEREST CHECKING-BENCHMARK-SET ASIDE ACCOUNT		1,652,536
LGIP ACCT - SET ASIDE ACCOUNT		1,245,927
VIP ACCT - SET ASIDE ACCOUNT		479,638
INTEREST CHECKING-BENCHMARK-E-CITATION ACCOUNT		30,148
INTEREST CHECKING-BENCHARK-MEDICAL COMPENSATION		18,169
SNAP GO BOND ACCOUNT		12,939,500
VIP ACCT - FUND 42 - COUNCIL RESTRICTED		1,163,383
LGIP ACCT - FUND 42 - COUNCIL RESTRICTED		1,491,884
INTEREST CHECKING-BENCHMARK - NARCOTICS FUND-STATE		14,704
INTEREST CHECKING-BENCHMARK-TASK FORCE		-
TOTAL RESTRICTED FUNDS	\$	19,675,462

RESPECTFULLY SUBMITTED:



Julie A. Moore, CPA, CFE, CGFM



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** June 10, 2026

**ITEM NUMBER:** 11.a. – Request to Approve Expenditure of \$5500 for Fourth Street Bridge Load Test

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**BACKGROUND:** Verbal report by the Town Manager.

**RECOMMENDATION:** Approve Expenditure of \$5500 for Fourth Street Bridge Load Test

**FISCAL IMPACT:**

**ATTACHMENTS:** None



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** June 10, 2026

**ITEM NUMBER:** 15.a. – 2.2-3711 A.1. Discussion of performance of the Town Manager and Clerk of Council, and

2.2-3711 A.3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

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**BACKGROUND:** Mr. Mayor,

I move that the Farmville Town Council convene in closed meeting pursuant to the Code of Virginia, in accordance with the provisions of paragraph A.1. of Section 2.2-3711, for discussion of performance of the Town Manager and Clerk of Council and Section 2.2-3711 A.3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:** None