

REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL
HELD ON APRIL 1, 2026

At the regular work session of the Farmville Town Council held on Wednesday, April 1, 2026, at 6:00 PM, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Daniel Dwyer, Tommy Pairet, Adam Yoelin, Donald Hunter, and John Hardy.

Staff present were Town Manager Scott Davis, Town Attorney Gary Elder, Captain William Hogan, Deputy Town Manager/Finance Director Julie Moore, Community Development Director Ashley Atkins-Austin, Fire Chief Daniel Clark, Public Works Director Stephen Edwards, Town Planner Robert Dvorak, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the work session to order and all guests were welcomed.

The Clerk called the roll, noting all Council members were present.

ADOPTION OF AGENDA

Mr. Dwyer made a motion to adopt the agenda as presented, seconded by Mr. Pairet, and with all Council members stating “aye” in favor, the motion passed.

DECLARATION OF PERSONAL INTEREST

There were no declarations of personal interest made.

PRESENTATION: PROPOSED FY2026-2027 TOWN BUDGET

Town Manager Davis provided an overview of the proposed budget emphasizing the reduction of over \$600,000 from cuts made cumulatively by department directors before being presented. He mentioned also the Finance Director’s efforts in the budget preparation. A review was made of each of the funds that make up the proposed budget. Several key items were mentioned:

- The General fund is approximately 63% of the entire budget with the General fund revenue received from various sources, mainly taxes and licenses (real estate tax, business personal property tax, meals tax, lodging tax, cigarette tax).
- The majority of expenditures in the General fund come from providing services to the community and citizens of the Town (Public Safety and Public Works).
- In the General fund, there is no increase to the real estate tax rate.

- As requested by the Council, the budget was prepared with meals and lodging tax adjustments to support operations which are pending public hearings and consideration at the April regular meeting.
- The General fund budget includes the employee pay plan that the Council asked for. It also has the cost-of-living adjustment of 3% for employees, 2% for directors, but does not include a pay increase for Council's direct reports, the Town Manager and Clerk.
- There are no new positions in this budget.
- There are no transfers into the General fund.
- The potential contingency started out at \$444,574, with that amount being reduced due to several items:
 - Airport fund deficit of \$260,839, leaving a current contingency in the General fund of \$183,735.
 - If Longwood University discontinues emergency communication services through the Town's center, \$44,738 would need to be absorbed, which would leave the remaining contingency at \$138,997.
 - The Water fund deficit of \$732,870 is balanced using prior year fund balance.
 - The Transportation fund deficit of \$395,021 is balanced using prior year fund balance.
 - The Street Maintenance fund is balanced.
 - The Sewer fund is balanced and has an excess of \$258,027.

Council members were provided with copies of the proposed FY2027 Budget and 5-Year Capital Improvement Program (CIP), and the proposed Public Safety Career Development Program for review. A potential Budget Work Session on April 22, 2026, was mentioned with continuing discussions at the May regular work session if needed, and the hope for a public hearing at the May regular meeting. There were no conflicts with holding a Budget Work Session on April 22, 2026.

Mr. Dwyer asked the Town Manager about Longwood University's communication services with the status being reported as unknown at this time.

FINANCE REPORT

Finance Director Julie Moore provided the February finance report. Major revenue sources continue to track generally in line with expectations. Total expenses across all funds are below

the eight-month benchmark of the budget with overall spending within expected levels. Some of the differences compared to prior years are related to capital and one-time purchases such as the ladder truck in the public safety department and the UV treatment equipment in the sewer fund which were planned capital investments rather than ongoing operating costs. Revenue and expenditures continue to track within expected ranges while total revenues are elevated due to the bond proceeds.

Clarification was made that previous fund balance refers to unspent money at the end of every year which is carried over and that the airport is the only area without any remaining fund balance to use.

DISCUSSION: SIDEWALKS

The Town Manager reported that the sidewalk ordinance has been under review by the Planning Commission for a few months. Their proposed ordinance is being returned for the Council's feedback. Their next step would be to hold a public hearing and then decide whether to recommend approval. Council would then hold a public hearing and either keep the ordinance as is or make a change and take a vote.

Mr. Hardy initiated a discussion on how to handle exceptions to zoning rules, such as the lay of the land, with the Town Manager noting that a portion of the zoning ordinance allows the zoning official to have some leeway with items such as this. The Community Development Director stated that staff could issue a waiver to the requirements listed in the ordinance, with the Town Manager adding that it is very specific to what waivers can be issued for in that section. No additional language is needed. Questions were raised on how to address if a location is not close to an existing sidewalk such as on Germantown Road, the plan to connect new sidewalks to existing infrastructure, and maintaining the existing sidewalks. Mr. Hardy emphasized that he'd like the ordinance to be a little more defined for exceptions to the rule.

Mr. Dwyer spoke on the requirement of a sidewalk in an area such as Orchard Street where the rest of the street is unable to accommodate a sidewalk if someone were to build, and he shared the sentiment to have it make sense at times when there is a need to stray from that requirement.

Mr. Pairet questioned different scenarios when a sidewalk might be required.

Mrs. Amos asked about the usage of a multi-use path instead of a sidewalk. Additional discussion was held on the upkeep and responsibility of a multi-use path. The discussion returned to the possibility of exceptions being made based on certain streets. The code section mentioned

in the zoning ordinance that allows for certain modifications will be provided for Council's review and continued discussion at the May work session.

DISCUSSION: PROPOSED JOINT EMERGENCY OPERATIONS PLAN

The Town Manager reported that minor updates were made to the Town's existing plan which was due last November to meet a four-year filing deadline, while work continued on a joint plan with Prince Edward County. The updated combined plan was presented to the Council for review. No discussion was held.

DISCUSSION: EROSION AND STORMWATER MANAGEMENT PROGRAM

The Town Manager reported on the public hearing scheduled for the following week at the April 8, 2026, regular meeting. Council was provided with the proposed ordinance for review and any questions or concerns before the public hearing. No discussion was held.

DISCUSSION: TAX INCREASE FROM 7% TO 8% ON THE SALE OF PREPARED FOOD

DISCUSSION: TAX INCREASE FROM 7% TO 8% ON TRANSIENT LODGING

The Town Manager reported the next two agenda items were for any additional discussion before next week's scheduled public hearings.

Mr. Hardy reported a concern from a constituent about rising taxes and if there are other available options. It was suggested that the Town could expand its tax base by annexing areas to generate more revenue, or by easing regulations to encourage more residential and business growth. Town Manager Davis advised of the term of a boundary line adjustment that could occur amongst localities if agreed upon. Discussion was held on the process involving a boundary line adjustment for the Town, and the need to compare the extra expense to provide for services to the amount of revenue generated from potential property.

As the Planning Commission completes their review of the Comprehensive Plan and to have a starting point for discussion in the upcoming months, a request was made by the Town Manager for Council members to provide suggestions of areas to review for possible changes in the zoning ordinance.

TOWN MANAGER'S REPORT

No report was offered.

COMMENTS BY MAYOR AND TOWN COUNCIL

There were no comments from Council members or Mayor Vincent.

CLOSED SESSION – 2.2-3711 A.3.

On motion by Mr. Yoelin, seconded by Mr. Hunter, and with Council members Hunter, Hardy, Amos, Reid, Dwyer, Pairet, and Yoelin voting “yes”, Council went into closed session under the provisions of Paragraph A.3 of Section 2.2-3711, Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Seven ayes, No noes

MOTION: Yoelin SECOND: Hunter

AYES: Hardy, Amos, Reid, Dwyer, Pairet, Yoelin, and Hunter

NOES: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

Clerk of Council

Farmville Town Council
Regular Work Session of April 1, 2026

With no other business and on a motion by Mr. Hunter, seconded by Mr. Pairet, with all stating “aye” in favor, the meeting adjourned at 7:16 PM.

APPROVED:

ATTEST:

Brian R. Vincent, Mayor

Mary H. McKay, Clerk of Council