

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON MARCH 11, 2026

At the regular meeting of the Farmville Town Council held on Wednesday, March 11, 2026, at 6:00 PM in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Daniel Dwyer, Thomas Pairet, Adam Yoelin, Donald Hunter, and John Hardy.

Staff present were Town Manager C. Scott Davis, Town Attorney Gary Elder, Deputy Town Manager/Finance Director Julie Moore, Police Chief Andy Ellington, Captain William Hogan, Fire Chief Daniel Clark, Human Resources Manager Amanda Zirkle, Public Works Director Stephen Edwards, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the meeting to order, and all guests were welcomed.

The Clerk called the roll, noting all Council members were present.

An invocation was led by Mayor Vincent for anyone wishing to join in prayer. Vice-Mayor Reid led the Pledge of Allegiance.

ADOPTION OF AGENDA

Mr. Hunter asked if the discussion on Council salaries could be moved towards the end of the meeting. With the amended agenda, moving that discussion to the bottom of new business, Mr. Pairet made a motion to adopt the agenda, seconded by Mr. Reid, and with all stating “aye” in favor, the motion passed.

DECLARATION OF PERSONAL INTEREST

There were no declarations of personal interest made.

PUBLIC COMMENT

Doug Stanley, Prince Edward County Administrator, provided a report for March 2026, and highlighted several area topics including:

- Next Household Hazardous Cleanup Day to be held in 2027, possibly joining with the Town on the Spring Cleanup date.
- Efforts to receive reimbursement for the Sandy River Project and funding for the Mary E. Branch renovation project.

- 1300 quarts of venison soup to be distributed through FACES from efforts with a community project.
- County will be submitting a grant to the VA Business Ready Sites Program for a project at the business park, with a letter of support from the Town possibly being needed.
- Several projects were approved at the February 2026 IDA meeting including contracts to sell a two-acre site off Dominion Drive for a new Department of Corrections Probation and Parole office and a one-acre site off Dominion Drive to Mid-Atlantic Broadband for installation of fiber cabinets, and to lease a five+ acre site to Planet Network for expansion of their broadband project.
- The annual compaction report for the landfill has been completed with the remaining life of the currently licensed cell being approximately 9.8 years. There is available acreage to expand the permit.
- The renovation project at the Prince Edward Elementary School should be completed in spring 2027.
- Additional updates were provided on the Kinex/Planet Network Broadband project, Worsham Convenience Site, Rt. 307 Lighting Project, Public Safety Radio System Project, a proposed Remote Area Medical (RAM) clinic, and the recently completed Prince Edward County Comprehensive Plan.

Rick Ewing, Farmville-Prince Edward Library Director, addressed the Council to request funding to add a part-time Youth Services Specialist position due to the growing participation in the library's programs. Mr. Ewing reported that Prince Edward County has been asked to pay for most of the position funding as there are more county residents using the library system. He concluded his comments by reading a note received from the elementary school librarian acknowledging the library's partnership with the school. The request was noted as approximately \$7,200, for the portion being requested from the Town with the Town Manager reporting the amount being added to the proposed budget for consideration.

With no one else signed up to provide comments, Mayor Vincent closed the Public Comment period.

CONSENT AGENDA

Mr. Reid made a motion to accept the Consent Agenda as presented, seconded by Mr. Dwyer, and with all stating "aye" in favor, the motion passed. The Consent Agenda included the

draft minutes of the January 21, 2026, Joint Meeting of Farmville Town Council and Farmville Planning Commission, February 4, 2026, Work Session, and the February 11, 2026, Regular Council Meeting.

FINANCE REPORT

Mr. Hunter made a motion to accept the Finance Report as presented, seconded by Mr. Dwyer, and with all stating “aye” in favor, the motion passed.

BACKGROUND: Finance Director Julie Moore reported on the February 2026 Finance Report and reviewed the amounts of earned income:

- Virginia Investment Pool (VIP) – \$11,251;
- Benchmark Community Bank sweep accounts - \$3,418;
- Local Government Investment Pool (LGIP) – \$23,659;
- SNAP accounts - \$38,633;
- Total earned for February - \$76,961.

Ms. Moore provided a response to a public comment made by a community member at a recent meeting where it was stated that the budget included transfers from the Water and Sewer Fund to the General Fund, despite claims that no transfers were made. She emphasized the transparency in her work and clarified that, under Governmental Accounting Standards Board (GASB), a transfer means giving money to another fund without receiving anything in return, while these transactions were reimbursements for services within departments.

REQUEST APPROVAL OF RESOLUTION NO. 2026-03-02 – AMENDING APPROVED FARMVILLE REGIONAL AIRPORT LAND LEASE AGREEMENT

Mr. Hardy made a motion to adopt Resolution No. 2026-03-02 – Amending Approved Farmville Regional Airport Land Lease Agreement, seconded by Mr. Hunter, and with a recorded vote of Council members Amos, Reid, Dwyer, Pairet, Yoelin, Hunter, and Hardy voting “yes”, the motion passed.

BACKGROUND: After input was received during the public comment period at the February 11, 2026, Regular Meeting, discussion was held about changes being made to the approved lease. There was a consensus from the Council to bring back an amended lease for consideration. Proposed revisions were reviewed at the March 4, 2026, Work Session:

At the expiration or termination of this Lease, the Town and Lessee shall have thirty (30) days to re-negotiate the terms of an extension to this Lease.

Lessee shall maintain liability insurance covering the improvements to the Parcel and shall name the Town as additional insured.

Page numbers were added.

Resolution # 2026-03-02

Amending Approved Farmville Regional Airport Land Lease Agreement

WHEREAS, the Town Council held the required public hearing on the Farmville Regional Airport Land Lease Agreement and approved said agreement on December 10, 2025; and

WHEREAS, the Town Council heard from tenants after the approved lease that there needed to be additional changes in favor of the tenant; and

WHEREAS, the Town Council has incorporated requested changes into the lease agreement to amend the lease approved on December 10, 2025, and this agreement being heard is the final version of the Farmville Airport Land Lease Agreement with said agreement being attached to this Resolution; and

WHEREAS, the Town Council has thoroughly reviewed and discussed such Lease;

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

- 1. The Farmville Regional Airport Land Lease is hereby approved and adopted.
- 2. This resolution shall be in full force and effect on March 11, 2026.

Approved:

Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. “Chuckie” Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.

The Honorable Adam Yoelin _____.

The Honorable Donald L. Hunter _____.

The Honorable John Hardy _____.

DISCUSSION: HEALTH INSURANCE

Council members were provided with information on the upcoming health insurance rates at the March 4, 2026 Work Session for review. There also were some one-on-one meetings with the Town Manager and Finance Director for additional review. Verification was made with the Human Resources Manager of the April 1 deadline to have all plan selections with percentages to Local Choice.

Mr. Yoelin asked that an announcement be made that the Human Resources Manager is available to answer any questions for those employees affected by the health insurance rate increase.

Mr. Pairet made a motion that the Town Manager build a proposed budget using a Meals Tax increase from 7% to 8%, a Lodging Tax from 7% to 8%, and have a public hearing in April, incorporating the full proposed pay plan, a 3% salary increase for all employees except Directors, a 2% salary increase for all Directors, and move forward with a suggested health plan of the Key Advantage 250 increase, and the Key Advantage 500 Plan with a split of 7% increase, seconded by Mr. Yoelin, with additional discussion held and a recorded vote of Council members Reid, Dwyer, Pairet, Yoelin, Hunter, Hardy, and Amos voting “yes”, the motion passed.

Clarification was made that the 3% salary increase was for all full-time employees except Directors.

REQUEST APPROVAL OF RESOLUTION NO. 2026-03-01 – ESTABLISHING FINANCIAL REPORTING REQUIREMENTS FOR NONPROFIT ORGANIZATIONS REQUESTING APPROPRIATIONS FROM THE TOWN

Mr. Hunter made a motion to approve Resolution No. 2026-03-01 – establishing financial reporting requirements for nonprofit organizations requesting appropriations from the Town, seconded by Mr. Reid, and with a recorded vote of Council members Dwyer, Pairet, Yoelin, Hunter, Hardy, Amos, and Reid voting “yes”, the motion passed.

BACKGROUND: The Town of Farmville periodically receives funding requests from nonprofit organizations seeking appropriations from the Town. As the steward of public funds, the Town has the responsibility to ensure that taxpayer dollars are distributed in a fiscally responsible manner and that recipient organizations demonstrate sound financial management practices and appropriate internal controls. Finance Director Julie Moore provided a review of the proposed reporting requirements which would take effect the following budget year. A brief discussion was held on whether to mandate the reporting requirements with the Council making final decision to fulfill the funding request.

Resolution No. 2026-03-01

Establishing Financial Reporting Requirements for Nonprofit Organizations Requesting Appropriations from the Town of Farmville

BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE:

In order to ensure responsible stewardship of public funds and promote financial transparency and accountability, the Town Council hereby establishes financial reporting requirements for nonprofit organizations requesting appropriations from the Town.

Nonprofit organizations requesting an appropriation of \$25,000 or more from the Town of Farmville shall submit a copy of their most recent independent financial audit as part of their funding request.

Nonprofit organizations requesting less than \$25,000 shall submit a copy of their most recent financial review, if available, and/or their most recent IRS Form 990.

All required documentation shall reflect the organization’s most recently completed fiscal year and must be submitted prior to consideration of the funding request by the Town Council.

The Town Manager and Finance Director are authorized to implement and administer these requirements in connection with all nonprofit funding requests.

This resolution shall be in full force and effect upon its approval.

Approved:

Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

- The Honorable A.D. "Chuckie" Reid: _____.
- The Honorable Sallie O. Amos: _____.
- The Honorable Daniel E. Dwyer: _____.
- The Honorable Tommy Pairet: _____.
- The Honorable John F. Hardy: _____.
- The Honorable Donald L. Hunter: _____.
- The Honorable Adam Yoelin: _____.

REQUEST APPROVAL OF RESOLUTION NO. 2026-03-03 – RENEWAL OF CABLE FRANCHISE AGREEMENT WITH SHENTEL

Mr. Dwyer made a motion to approve Resolution No. 2026-03-03 – Renewal of Cable Franchise Agreement with Shentel, seconded by Mr. Yoelin, and with a recorded vote of Council members Pairet, Yoelin, Hunter, Hardy, Amos, Reid, and Dwyer voting "yes", the motion passed.

RESOLUTION NO. 2026-03-03

**Resolution of the Town of Farmville, VA
Approving the Renewal and Amendment of the Cable Television Franchise**

WHEREAS, Shenandoah Cable Television, LLC (“Franchisee”) owns, operates and maintains a cable television system (“System”) serving the Town of Farmville, VA, pursuant to a franchise agreement which expired January 9, 2026 (the “Franchise”) issued by the Town of Farmville, VA (the “Franchise Authority”), and Franchisee is the duly authorized holder of the Franchise; and

WHEREAS, Franchisee and Franchise Authority have continued to follow and be bound by the Franchise; and

WHEREAS, Franchisee has requested the consent of the Franchise Authority for the renewal of the Franchise in accordance with the requirements of the Franchise and applicable law; and

WHEREAS, Franchisee has represented that it will comply with the terms and conditions of the Franchise; and

WHEREAS, the Franchise Authority believes that it is in the best interest of the community to approve the renewal and amendment of the Franchise granted to Franchisee.

NOW, THEREFORE, BE IT RESOLVED BY THE FRANCHISE AUTHORITY AS FOLLOWS:

1. The Franchise Authority hereby approves and consents to the renewal for a term of fifteen (15) years of the Franchise, all in accordance with the terms of the Franchise and applicable law and Franchisee shall comply with the terms and conditions of the Franchise.

2. The Franchise Authority confirms that the renewal term of the Franchise shall be for a term of fifteen (15) years deemed to commence upon January 10, 2026, and ending on January 10, 2041.

3. The Franchise Authority agrees that the pledge of, or grant of a security interest in, the Franchise to any lender(s) of Shenandoah Cable Television, LLC or its affiliates, for the purpose of securing indebtedness, shall not require the consent of the Franchise Authority and is hereby authorized.

4. This Resolution shall have the force of a continuing agreement with Franchisee, and Franchising Authority shall not revoke, amend or otherwise alter this Resolution without the consent of Franchisee.

Approved: _____
Mayor

Attest: _____

Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.

The Honorable John F. Hardy _____.

The Honorable Donald L. Hunter _____.

The Honorable Adam Yoelin _____.

DISCUSSION: COUNCIL/MAYOR SALARY STUDY

Discussion also was held at the last week’s work session to review whether the current stipend for serving on Farmville Town Council is still appropriate when compared to other jurisdictions. With all Council members present at this meeting, the discussion continued on the suggestion made to raise the Council salary to \$8,000 then to \$10,000 the following year and as it relates to the phasing out of the in-lieu-of health insurance benefit procedure.

Mr. Pairet made a motion to leave it [the Council/Mayor Salary] exactly like it is and move forward, seconded by Mr. Yoelin, and with a recorded vote of Council members Yoelin, Hunter, Hardy, Reid, Dwyer, and Pairet voting “yes”, and Council member Amos voting “no”, the motion passed.

TOWN MANAGER’S REPORT

Town Manager Davis asked Public Works Director Edwards to provide updates on the sidewalk study, High Street pump station, and Venable Street storm structure.

- Staff met with TRC yesterday and inspections have started at the High Street pump station.

- All of the sidewalk assessment data has been collected by Hurt & Proffitt, and staff are currently waiting for a report.
- There is a meeting scheduled for Friday with TRC to discuss the inspection that started on the Venable Street project.

The Town Manager provided a few updates:

- The fixed base operator (FBO) bid is due on March 25, 2026.
- The paving bid is due on March 18, 2026. A reminder was provided of the streets to be paved before June 2026: Ford Street, Greenhouse Road, Milnwood Road, part of Price Drive, part of Scott Drive, Spotswood Drive, Alley Court, Barrow Street, Beverly Court, Cabell's Court, Fifth Avenue, Fourth Avenue, Jesse's Way, Lee Drive Extended, Russell's Way, Sanford Street, 7th Avenue, and 6th Avenue.
- The schematic design for the fire station should be completed by the end of March with construction documents by mid-August. Construction should begin by September 11, 2026, with a completion date by February 2028.

COMMENTS BY MAYOR AND TOWN COUNCIL

Mr. Yoelin suggested a method going forward for the way votes are taken with the Council. From the first person who voted in the last called vote, have the Clerk at the next meeting start with the next person seated on the dais which would allow the voting to start with a different Council member at every meeting. A brief discussion was held with Council members in agreement of the method.

Mayor Vincent provided comments about the warm weather for recreation and for everyone to remind themselves that we live in a beautiful community.

There being no other business and on a motion by Mr. Hardy, seconded by Mr. Yoelin, with all stating "aye" in favor, the meeting adjourned at 7:17 PM.

APPROVED:

ATTEST:

Brian R. Vincent, Mayor

Mary H. McKay, Clerk of Council