



# Town of Farmville

## Town Council

---

March 11, 2026 at 6:00 PM  
Council Chamber of the Town Hall  
116 North Main Street, Farmville, VA

### **AGENDA**

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declaration of Personal Interest**
- 7. Public Comment Period**
  - a. Public Comment Sign-up Sheet
- 8. Consent Agenda**
  - a. Draft Minutes of the 2026-01-21 Joint Meeting of Farmville Town Council and Farmville Planning Commission, 2026-02-04 Work Session, and 2026-02-11 Regular Council Meeting
- 9. Finance Report**
  - a. February 2026 Finance Report
- 10. Old Business**
  - a. Request Approval of Resolution No. 2026-03-02 - Amending Approved Farmville Regional Airport Land Lease Agreement
- 11. New Business**
  - a. Discussion: Council/Mayor Salary Study
  - b. Discussion: Health Insurance
  - c. Request Approval of Resolution No. 2026-03-01 - Establishing Financial Reporting Requirements for Nonprofit Organizations Requesting Appropriations from the Town
  - d. Request Approval of Resolution No. 2026-03-03 - Renewal of Cable Franchise Agreement with Shentel
- 12. Town Manager's Report**
- 13. Comments by Mayor and Town Council**





# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** March 11, 2026

**ITEM NUMBER:** 8.a. – Draft Minutes of the 2026-01-21 Joint Meeting of Farmville Town Council and Farmville Planning Commission, 2026-02-04 Work Session, and 2026-02-11 Regular Council Meeting

---

**BACKGROUND:**

**RECOMMENDATION:** Approve the Consent Agenda as presented.

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. 2026-01-21 Joint Mtg-DRAFT
2. 2026-02-04 Work Session-DRAFT
3. 2026-02-11 Regular Council Mtg-DRAFT

**JOINT MEETING OF THE FARMVILLE TOWN COUNCIL AND FARMVILLE  
PLANNING COMMISSION HELD ON JANUARY 21, 2026**

At the joint meeting of the Farmville Town Council and Farmville Planning Commission held after the 6:00 PM Special Meeting of the Farmville Town Council on Wednesday, January 21, 2026, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Dan Dwyer, Tommy Pairet, Adam Yoelin, and John Hardy.

Planning Commission members present were Dr. John Miller, Chair, Jennifer Fraley, Patrick Crute, Cameron Patterson, Abigail O’Connor, and Sydney French.

Staff present were Town Manager C. Scott Davis, Attorney Catherine Douglass, Deputy Town Manager/Finance Director Julie Moore, Community Development Director Ashley Atkins-Austin, Town Planner Robert Dvorak, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the Town Council meeting to order, and all guests were welcomed.

Chairman Miller called the Farmville Planning Commission meeting to order.

The Clerk called the roll for Farmville Town Council, noting Council member Donald Hunter was absent.

The Community Development Director called the roll for the Farmville Planning Commission, noting Commissioner Rhett Weiss was absent.

**ADOPTION OF AGENDA BY FARMVILLE TOWN COUNCIL**

Mr. Hardy made a motion to adopt the agenda as presented, seconded by Mr. Dwyer, and with all Council members stating “aye” in favor, the motion passed.

**DECLARATION OF PERSONAL INTEREST**

There were no declarations of personal interest made.

**JOINT DISCUSSION: COMPREHENSIVE PLAN UPDATES**

Ms. Atkins-Austin and Mr. Dvorak provided a review of updated items in the Comprehensive Plan, in the Introduction through Economy sections:

Introduction & Acknowledgements

- Acknowledgments page – Farmville misspelled Environment

- Updated Flood Zones map with 2019 FEMA information

Cultural Resources

- Page 19 – remove “and one contributing monument (the Confederate Monument)”
- Update Cultural Resources map
  - Removed Longwood University designation for Longwood Village
  - Removed Five County Fair Grounds (not in town)
  - Added Moton Museum Overlay District
  - Added park on Andrews Drive

Population & Housing

- Updates to Census and American Community Survey sourced data to reflect most recently available information

<b>Statistic</b>	<b>Page Number</b>	<b>Updated Stat</b>	<b>Source</b>
Population	23	7613	2023 ACS 5-year
Median Age: Farmville	23	24.7 years old	2020 Census
Median Age: Prince Edward County	23	35.7 years old	2020 Census
Percent of Population 15-24 years old	23	40.8%	2020 Census
Percent of Population identifying as white only	24	37.8%	2020 Census
Percent of Population identifying as black only	24	47.7%	2020 Census
High school graduation rate	24	89.6%	2023 ACS 5-year
Median Household Income	24	\$40,282	2023 ACS 5-year
Poverty Rate: FARMVILLE	24	22.1%	2023 ACS 5-year

Farmville Town Council  
 Joint Meeting with Farmville Planning Commission on January 21, 2026

Poverty Rate: National	24	12.1%	2024 ACS 1-year
Poverty Rate: Prince Edward County	24	21.6%	2023 ACS 5-year
Percent of poverty in the 18-24 age range	24	37.4%	2023 ACS 5-year
# of housing units	25	2784	2020 Census
SFH as % of housing units	25	51.6%	2023 ACS 5-year
% of occupancy	25	81.8%	2020 Census
Median Home Value: FARMVILLE	25	\$223,700	2023 ACS 5-year
Median Home Value: PRINCE EDWARD COUNTY	25	\$203,700	2023 ACS 5-year
% of home with 2 or more bedrooms	25	76.3%	2023 ACS 5-year
% of home with 3+ bedrooms	25	52.9%	2023 ACS 5-year
% of Homes Built before 1989	25	73.6%	2023 ACS 5-year
% of homes built after 2010 FARMVILLE	25	8.8%	2023 ACS 5-year
% of homes built after 2010 PRINCE EDWARD COUNTY	25	8.6%	2023 ACS 5-year
% of mortgaged housing units	25	15.6%	2023 ACS 5-year

cost burdened FARMVILLE			
% of renters cost burdened FARMVILLE	25	47.9%	2023 ACS 5-year
% of mortgaged housing units cost burdened PRINCE EDWARD COUNTY	25	26%	2023 ACS 5-year
% of renters cost burdened PRINCE EDWARD COUNTY	25	41.9%	2023 ACS 5-year

Economy

- Update Economic Drivers Map
  - Updated with new Main Street District boundary
- Amend Goals and Strategies
  - 2. Work with SEED Innovation Hub and Virginia’s Heartland Regional Economic Development Alliance to increase economic and development opportunities
  - 4. Consider working with a consulting service to promote and actively seek potential economic development initiatives
- Page 35 – Remove Atlantic Coast Pipeline
- Updates to Census and American Community Survey sourced data to reflect most recently available information

Statistic	Page Number		Updated Stat	Source
Percent of Residents that work in town limits	32		59.6%	2023 ACS 5-year
Income bracket	32		26.2% of households in \$35,000 - \$49,000	2023 ACS 5-year

Labor Force Participation Rate	33		2023: 39.3%*	2023 ACS 5-year
Employment by Industry	32		*	2023 ACS 5-year

\* complete updated information to be presented in a graphic with in the final plan.

Ms. Atkins-Austin concluded the review of updates made and turned the discussion over to the Town Council and Planning Commission.

Mr. Yoelin asked if the census discrepancy between the actual people living in Ward B could be corrected with Ms. Atkins-Austin noting it would have to wait until the next census and appeal process after the data becomes available. Mayor Vincent added that there was that option after the last census but because of a timing issue, there was no contest to that redistricting at that time.

Mayor Vincent mentioned the impact of the potential data center on the outskirts of town, the revenue sharing ordinance in effect with the one small solar project in town, and the need to align affordable housing goals.

Chairman Miller noted that there are some statistical and data updates made and some topics that aren't included that could be brought forward for discussion:

- Statistics to be corrected on Longwood University's student enrollment.
- Viewing Longwood University as an economic engine, there is a need to address the opportunity to recruit entrepreneurial-minded students and health care professionals to stay here.
- A need to discuss the problem of not having diverse housing options to meet the needs of both young professionals and senior citizens.
- In reference to the historic districts, consideration of the Town's obligation to be mindful of the integrity and character of other historic neighborhoods in town not already designated as such.
- Status of workforce development center.
- A need to discuss solar projects being referenced and how a potential data center plays into the town's economy.

As requested by the Town Manager, Chairman Miller made a statement for the record: “I’m a proud employee of Longwood University, the third oldest public university in the great Commonwealth of Virginia.”

Commissioner Crute asked if there is a date when the updates are needed. Ms. Atkins-Austin reported the Transportation section is needed before April 2026. Mr. Crute advised of the helpfulness of being able to hear the Council’s input and then for the Planning Commission to go back for deliberation.

Ms. Atkins-Austin advised one Planning Commissioner was unable to attend the meeting and asked if his comments could be read.

Comments from Mr. Weiss

*On Page 29, the goals and strategies for the economy: promote, attract, and retain economic development by revitalizing Third Street end to end within the town limits in the southern area by the town's only interstate equivalent all way interchange where South Main, US 15 business, and US 460 bypass intersect, also known as the areas on both sides of South Main by the hotels, Valero, Sheets, including Clark Street, William Street, and Spring Valley Road. Among other steps, rezoning as much of these areas as possible to commercial, B1, B2, and B3 as appropriate and consider the same but necessarily smaller scale for the area along North Main Street within the town limits on the north side of the Appomattox River.*

*On page 36 for economic initiatives. Given that the town still does not have its own economic development director or formal econ development function, work with Prince Edward on those responsibilities.*

Ms. Atkins-Austin reported on a contract that is used for economic development, Retail Strategies. This is an area where the Town does not necessarily have an employee but does have a consultant in place.

Mr. Yoelin mentioned concerning the plans for bathroom facilities at Lions Park, if this is something to be included in the Comprehensive Plan. The topic would fall under Community Facilities and was not addressed at this meeting.

The goal of the joint meeting was reiterated by the Town Manager with discussion welcomed.

Mr. Hardy requested a copy of Planning Commissioner Rhett Weiss’ comments be distributed. Regarding Page 29, 5. Actively market Farmville as a tourist destination within

Virginia nationally, a suggestion was made for people to live here and work remotely due to the good highspeed internet that is available.

Mr. Yoelin requested an update to the ground-level paintings for the Civil Rights Walking Trail and volunteered to help with that work. Town Manager Davis reported no longer having the stencils and that he worked with staff from Moton Museum and new stencils are now available. It is a matter of the town crews repainting those areas and he reported this will be taken care of.

A discussion was held by both the Council and Planning Commission about including the historic designation of neighborhood homes in the Comprehensive Plan.

Town Manager Davis recommended that both bodies review and share the items discussed with staff, then begin the next joint meeting with a feedback session focused on identifying desired changes in the four sections. The next meeting will discuss the Transportation section and follow the same format for the remaining sections. A separate date was suggested for scheduling the next joint meeting, other than the regularly scheduled meetings of both bodies.

**ADJOURNMENT OF FARMVILLE TOWN COUNCIL MEETING**

On a motion by Mr. Dwyer, seconded by Mr. Pairet, with all Council members stating “aye” in favor, the meeting adjourned at 7:14 PM.

**ADJOURNMENT OF FARMVILLE PLANNING COMMISSION MEETING**

On a motion by Mr. Patterson, seconded by Ms. Fraley, and with all Commissioners stating “aye” in favor, the Farmville Planning Commission meeting was adjourned.

APPROVED:

ATTEST:

\_\_\_\_\_  
Brian R. Vincent, Mayor

\_\_\_\_\_  
Mary H. McKay, Clerk of Council

\_\_\_\_\_  
John Miller, Chair

\_\_\_\_\_  
Abigail O’Connor, Secretary

**REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL**  
**HELD ON FEBRUARY 4, 2026**

At the regular work session of the Farmville Town Council held on Wednesday, February 4, 2026, at 6:00 PM, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Daniel Dwyer, Tommy Pairet, Adam Yoelin, and John Hardy.

Staff present were Town Manager Scott Davis, Attorney Catherine Douglass, Captain William Hogan, Deputy Town Manager/Finance Director Julie Moore, Community Development Director Ashley Atkins-Austin, Communications Manager Crystal Barton, Human Resources Manager Amanda Zirkle, Fire Chief Daniel Clark, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

The Clerk called the roll, noting Council member Donald Hunter was absent.

**ADOPTION OF AGENDA**

Mr. Hardy made a motion to adopt the agenda as presented, seconded by Mr. Reid, and with all Council members stating “aye” in favor, the motion passed.

**DECLARATION OF PERSONAL INTEREST**

There were no declarations of personal interest made.

**PROPOSED PAY SCALE ADJUSTMENT**

The Town Manager introduced Dr. Stephanie Davis with the Virginia Tech Technical Assistance Program, who was asked to review the Town’s existing pay plan.

Dr. Stephanie Davis reported on the development of a proposed pay plan and its comparison with the Town’s existing plan. Neighboring and similar sized communities were identified as benchmarks. She reported on the analysis and included a PowerPoint slideshow. Throughout the presentation, Council members asked questions about the information being provided and discussion was held. The proposed classification plan was reviewed with an implementation process of how employees will be placed on the new plan. There was a request made for the percentages of proposed increases by employee to be shared with the Council. Estimated costs for the proposed pay plan were reviewed. Dr. Davis explained that the project is about making the salaries competitive with the market for the recruitment and retention of town employees.

**FINANCE REPORT**

Deputy Town Manager/Finance Director Julie Moore provided a review of the December 2025 financial reports and charts for the midway point of the FY2026 budget:

- Revenue to budget – As of the end of December, total revenue across all funds was \$11.9 million which is approximately 27% of the annual budget. The General Fund continues to appear behind budget primarily due to timing and presentation factors rather than underlying revenue issues. It was noted that the general obligation bond should have been expected, but since it wasn't recorded until January, the \$16 million bond will appear on next month's charts.
- Revenue to prior year – Total revenue increased slightly from \$11.4 million last year to \$11.9 million this year. The growth was mainly driven by higher water and sewer fund revenues, along with improvement in the General Fund due to increased real estate tax revenue.
- Expenses to budget - Total expenses are approximately \$15.3 million or 35% of the FY2026 budget, which is well below the 50% mark.
- Expenses to prior year – Total expenses are about \$2 million higher than last year, mainly due to the \$2.1 million prepayment of the ladder truck in December.

**REQUEST APPROVAL OF RESOLUTION NO. 2026-01-01 – AFFIRMING DECLARATION OF LOCAL EMERGENCY**

Mr. Pairet made a motion to approve Resolution No. 2026-01-01 – Affirming Declaration of Local Emergency, seconded by Mr. Reid, and with a recorded vote of Council members Amos, Reid, Dwyer, Pairet, Yoelin, and Hardy voting “yes”, the motion passed.

**BACKGROUND:** As Director of Emergency Management for the Town of Farmville, Town Manager Scott Davis issued a Declaration of Local Emergency on January 23, 2026, due to the impending effects of Winter Storm Fern, with a termination date of January 27, 2026. By statute, the Council must approve a resolution based on the declaration of local emergency.

**RESOLUTION NO. 2026-01-01**

**Resolution Affirming Declaration of Local Emergency**

**WHEREAS**, effective 1:30 PM on Friday, January 23, 2026, C. Scott Davis, Town Manager, as the Director of Emergency Management of the Town of Farmville, found that the Town of Farmville, Virginia, could face dangerous public safety conditions due to Winter Storm Fern, which necessitated a Declaration of Local Emergency; and

**WHEREAS**, the National Weather Service forecasted significant accumulations of snow, sleet and freezing rain followed by an extended period of sub-freezing temperatures, which created elevated public safety risks for citizens and first responders; and

**WHEREAS**, Section 44-146.21 of the *Code of Virginia* requires that such Declaration of Local Emergency be approved and affirmed by Farmville Town Council, as the governing body of the Town of Farmville, Virginia, within forty-five days of the declaration;

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Farmville, Virginia, that said Declaration of Local Emergency, dated January 23, 2026, and terminated January 27, 2026, attached hereto and incorporated herein fully by reference, is hereby approved and affirmed.

**BE IT FURTHER RESOLVED**, this resolution shall be in full force and effect upon passage.

Approved:

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

\*\*\*\*\*

I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairt \_\_\_\_\_.

The Honorable John Hardy \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

**DECLARATION OF LOCAL EMERGENCY  
Town of Farmville, Virginia**

**WHEREAS**, as Town Manager and Director of Emergency Management for Farmville, Virginia, I do hereby find:

1. Winter Storm Fem will impact the area beginning the evening of Saturday, January 24, 2026 evening and continuing into the morning of Monday, January 26, 2026. Impacts from this storm will likely last into next week and potentially beyond.
2. Dangerous to potentially devastating icing is looking increasingly likely over much of southern Virginia, to include the Town of Farmville. Areas that see heavy ice will experience widespread power outages that could last for days, widespread downed trees and nearly impossible travel.
3. Bitterly cold air will also move into the region in the wake of the storm for all of next week. Snow and ice will be very slow to melt through next week resulting in prolonged impacts.
4. The National Weather Service has high confidence that the Town of Farmville will experience impactful accumulations of both snow and ice.
5. These conditions have the potential to impact life safety, cause peril to property and create significant widespread hazardous conditions, which necessitates the proclamation of the existence of a local emergency.
6. Under the authority of Section 44-146.21 of the *Code of Virginia*, as Director of Emergency Management, I do hereby declare a Local Emergency for the Town of Farmville, Virginia.

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** that effective the date and time below, an emergency exists throughout the Town of Farmville, Virginia; and

**IT IS FURTHER PROCLAIMED AND ORDERED** that during the existence of said emergency, the powers, functions, and duties of the Emergency Management of Farmville, Virginia, shall be those prescribed by State Law and the Ordinances, Resolutions, and approved plans of the Farmville Town Council in order to mitigate the effects of said emergency.

**Effective Date: January 23, 2026**

**Effective Time: 1:30 p.m.**



---

C. Scott Davis, LP.D., ICMA-CM  
Town  
Manager Director of  
Emergency Management  
Farmville, Virginia

**TERMINATION OF DECLARATION OF LOCAL EMERGENCY  
Town of Farmville, Virginia**

**WHEREAS**, as Town Manager and Director of Emergency Management for the Town of Farmville, Virginia, I do hereby find:

7. Winter Storm Fem caused significant and widespread hazardous conditions in the Town of Farmville, Virginia; and
8. These severe weather conditions, which created elevated public safety risks for citizens and first responders and necessitated a Declaration of Local Emergency, effective January 23, 2026 at 1:30 p.m., have now abated;

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that an emergency no longer exists in the Town of Farmville, Virginia, and under the authority of § 44-146.21 of the *Code of Virginia*, the Declaration of Local Emergency is terminated, effective immediately.

**Effective Date: January 27, 2026**  
**Effective Time: 12:00 p.m.**



C. Scott Davis, LP.D., ICMA-CM  
Town  
Manager Director of Emergency  
Management  
Farmville, Virginia

**DISCUSSION: UPDATE ON AMENDMENTS TO SIDEWALK ORDINANCE**

Community Development Director Ashley Atkins-Austin reported that Planning Commissioners continued their discussion at their November meeting of potential amendments to the subdivision sidewalk ordinance. Key ideas were noted:

- Considering sidewalk requirements based on density in the zoning district as opposed to based on the number of lots or the number of doors in a subdivision.
- What are the conditions triggering sidewalk installation such as new infrastructure within a set distance from existing public sidewalk and identified in the comprehensive plan?
- What is the potential criteria for requiring sidewalks versus one or both sides such as when residential lots are located on both sides of the street, when there is existing sidewalk adjacent to the subdivision within all commercial districts, and when the

property is identified in the comprehensive plan as a priority for future pedestrian infrastructure?

- They discussed clarifying definitions of sidewalk, pedestrian pathways, and what materials are allowable.
- They discussed equity concerns regarding the cost of sidewalks in large versus small subdivisions, how to manage phase subdivisions or areas with existing sidewalks and the consistency with the comprehensive plan and proposed sidewalk network.
- They also discussed the need for clarity, predictability, and the avoidance of loopholes in ordinance language.

Ms. Atkins-Austin advised that Attorney Catherine Douglass applied a draft ordinance based on that discussion. Commissioners met again in January to discuss that draft. Ms. Douglass was in attendance and gave a brief overview of the draft and spoke to being unable to find another locality that included any sort of density requirement for sidewalks. Staff reiterated Ms. Douglass' comments in that density as a metric in general is not often used by localities in triggering sidewalk requirements. Commissioners noted in discussion the items of the draft that should be retained such as an 80-foot adjacency rule, the comprehensive plan priority areas, VDOT compliance language, and the definition of infrastructure. Some items they wanted to explore more were flexibility for multi-use paths, road tight base triggers, and sidewalks required on both sides as a default. The number of lots as a threshold was still to be determined. Commissioners tasked staff with providing additional examples of ordinances from other localities which staff are working on gathering. Ms. Douglass is working on changes to the draft ordinance which she is planning to have available at the February meeting for additional discussion.

**DISCUSSION: STREET LIGHTS**

Mr. Yoelin made a motion to instruct Dominion in the future to put 70-watt bulbs in the neighborhoods, 230-watt bulbs along the main thoroughfares-Third Street, Main Street, and perhaps 15 going by the university and through there, seconded by Mr. Pairet, and with a recorded vote of Council members Reid, Dwyer, Pairet, Yoelin, Hardy, and Amos voting "yes", the motion passed.

**BACKGROUND:** Town Manager Davis stated he was asked to place the street light topic back on the agenda. He previously named several streets to review and compare placing the LED light options but received no feedback from the Council.

The Town Manager will reach out to Dominion to ask for some type of agreement for this request and bring it back to the Council. Mr. Hardy clarified that the bulbs will be replaced with this standard as they need to be replaced.

**DISCUSSION: POTENTIAL EMPLOYEE INCENTIVES RELATED TO FY26-27 BUDGET**

The Town Manager confirmed that Council wants to proceed with developing a career development plan for public safety staff. He continued by stating he has heard from Council members about community concerns on the proposed four-day workweek incentive and, based on feedback received, Council was asked to rescind the request for now, with the possibility of reconsidering it in the future.

Mr. Yoelin asked about his suggestion of a staggered four-day workweek with two alternating groups: one working Monday–Thursday and the other Tuesday–Friday. The shifts would switch each year to evenly distribute Monday holidays and maintain fairness, service coverage, and team cohesion. The Town Manager stated the challenge is that in public works, splitting shifts would divide teams that normally work together, making it harder to complete tasks that require a full crew.

Mr. Reid provided comments on the proposed four-day workweek. In a recent meeting, he asked for more discussion on the topic and stated that he had not heard any citizen input. The next morning, he received six calls from citizens and business owners in opposition of the incentive and that they had been told they needed to contact him. Mr. Reid explained that it was a discussion topic and nothing had been finalized. He spoke on his service to the citizens of the Town, adding that he does not need anyone from the Council telling citizens to speak to him on an issue. He stressed that better teamwork is needed for the Town to continue to move forward.

**TOWN MANAGER'S REPORT**

Town Manager Davis provided feedback from Mr. Hardy's inquiry and explained that the Town offers a 3% discount to businesses that pay the meals tax on time, as allowed under the June 2000 town ordinance and permitted but not required by state code 58.1-3840. The discount serves as compensation for businesses' compliance and timely remittance. If all projected \$3.8 million in meals tax revenue qualified for the discount, the town would forgo up to \$114,000, though the actual amount is likely lower since not all payments are made on time. Town Attorney Elder had shared with Ms. Moore that the discount also helps the town avoid costly and complex enforcement actions for delinquent taxes. Mr. Hardy expressed appreciation for the information provided.

**COMMENTS BY MAYOR AND TOWN COUNCIL**

Mr. Hardy shared that several County Board of Supervisors members contacted him about the proposed 4-day work week. Their concerns were mainly about losing a weekday of public services, especially given recent tax increases. He emphasized his proactive approach to community engagement, regularly reaching out to residents and local business owners for input rather than waiting for them to attend meetings. Mr. Hardy also advocated for allowing remote participation in meetings, noting that Planning Commissioner Weiss has been able to attend the county planning meetings remotely but misses town planning meetings without that option. He believes offering virtual access would modernize operations and increase participation. He concluded his comments by stressing the importance of strengthening the town's emergency reserves, as there have been infrastructure issues like frequent water main breaks. He suggested reducing spending in coming years to build savings, earn interest, and limit the need for borrowing.

The Town Manager explained that virtual participation in meetings requires passing an ordinance and since no such ordinance exists, only those attending in person can participate. Attorney Catherine Douglass spoke confirming this and noted that most localities have adopted ordinances and updated policies outlining procedures for virtual participation. She offered to research the requirements and provide guidance if the Council is interested.

Mr. Yoelin expressed appreciation for the care he received recently from an unexpected medical event. He commented on everyone's support and thanked all for their efforts.

Mr. Dwyer shared an idea he heard from a resident and friend who is from Pennsylvania. The concept is that when significant snow is expected, residents park on one designated side of the street or in their driveways so that public works crews can fully clear the other side. After that side is cleared, cars can return to normal parking. He suggested this as a practical approach to improve snow removal and reduce leftover ice and snow buildup in neighborhoods.

Mrs. Amos thanked the Town's public works staff for their excellent snow removal efforts and their work with the numerous water main breaks recently.

Mr. Dwyer suggested using the Town's alert system to notify residents to move their vehicles to a designated side of the street on certain nights, possibly alternating sides each year for fairness. Council members were amenable to the Town Manager and Public Works staff exploring the idea further. The Town Manager asked whether the practice would be enforced by ordinance or simply requested with Mr. Dwyer responding that the legal specifics were not known.

Mayor Vincent expressed appreciation for the public works department, sharing that comments were received from two snow removal contractors from other counties, praising the town's snow removal efforts. He reiterated the rescinding of the four-day work week incentive and stated it is disappointing when policy discussions turn into personal attacks which are becoming more evident in local politics. The Mayor concluded his comments with the idea that we should focus not on chaos but on community which has always been his mission.

With no other business and on a motion by Mr. Reid, seconded by Mr. Pairet, with all stating "aye" in favor, the meeting adjourned at 7:30 PM.

APPROVED:

ATTEST:

---

Brian R. Vincent, Mayor

---

Mary H. McKay, Clerk of Council

DRAFT

**REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL**  
**HELD ON FEBRUARY 11, 2026**

At the regular meeting of the Farmville Town Council held on Wednesday, February 11, 2026, at 6:00 PM in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Daniel Dwyer, Thomas Pairet, Adam Yoelin, Donald Hunter, and John Hardy.

Staff present were Town Manager C. Scott Davis, Town Attorney Gary Elder, Deputy Town Manager/Finance Director Julie Moore, Police Chief Andy Ellington, Emergency Communications Director Crystal Barton, Captain William Hogan, Fire Chief Daniel Clark, Community Development Director Ashley Atkins-Austin, Human Resources Manager Amanda Zirkle, Public Works Director Stephen Edwards, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the meeting to order, and all guests were welcomed, including Professor Eric Hodges’ political science class.

The Clerk called the roll, noting all Council members were present.

An invocation was led by Mayor Vincent for anyone wishing to join in prayer. Vice-Mayor Reid led the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Mrs. Amos made a motion to adopt the agenda as presented, seconded by Mr. Hunter, and with all stating “aye” in favor, the motion passed.

**DECLARATION OF PERSONAL INTEREST**

There were no declarations of personal interest made.

**INTRODUCTION OF FARMVILLE POLICE DEPARTMENT NEW OFFICERS**

Chief of Police Andy Ellington provided an introduction of the department’s newest officers, Officer Corey Taylor and Sergeant Matthew McMillian. Sergeant Dalton Foley also was recognized as the 2025 Police Officer of the Year. Mayor Vincent offered well done comments to Sergeant Foley and a welcome to Officers Taylor and McMillian.

**PRESENTATION ON FY2026-2027 PROJECTED REVENUES**

Council members were provided with a FY27 Revenue Projection sheet for review which included prior year actuals and current full year estimates. Town Manager Davis reviewed the FY27 projections which were developed using a multi-year analysis of actual revenues. It was reported that the projections are based on a conservative approach that emphasizes recurring revenues, minimizes reliance on fund balance, and supports financial stability.

Mr. Pairet followed up confirming the FY27 projections are more realistic, when comparing the prior actual budgets.

**PUBLIC COMMENT**

Morgan Dunnivant – Airport Hangar D-2, addressed the Council representing most airport hangar owners. He reported that there are still a few unresolved issues in the proposed ground lease. Although the issues were previously addressed and clarified, the changes to reflect the liability-only insurance and the ability to renew or renegotiate after the 20-year term were not included in the copies mailed to hangar tenants. Mr. Dunnivant provided copies of the red-lined version to the clerk showing the needed edits. Aside from the four words to be added and the 12 words to be removed in the proposed lease, and having the pages numbered, there were no other objections to the lease in how it was written.

Jacob Romaine addressed the Council as a local property owner and investor and reported that transfers from the water and sewer funds continue under a new “reimbursement fund” line item, even though FY2025 budget documents reflect being the first budget without any transfers from the water and sewer funds to support the general fund. He raised concerns about multiple recent water and sewer emergencies, aging infrastructure, and a lack of funding for pipe and sewer line replacement, noting that capital spending focuses on equipment rather than system upgrades. He spoke on the proposal to close town offices on Fridays, noting that attracting better employees requires higher pay, not reduced work hours. With real estate taxes being increased, he emphasized having a growth mindset with an investment in infrastructure and personnel.

Magnus Weiman, 201 Nighthawk Bl, Lynchburg, addressed the Council and reported being an FAA certified flight instructor providing flight instruction at the Farmville Airport and an owner of one of the airport hangars. Mr. Weiman voiced having the same objections as Mr. Dunnivant and hoped that the Council would take that into consideration and provide a new lease with the minor adjustments mentioned.

With no one else signed up or wishing to provide comments, Mayor Vincent closed the Public Comment period.

**CONSENT AGENDA**

Mr. Reid made a motion to accept the Consent Agenda as presented, seconded by Mr. Dwyer, and with all stating “aye” in favor, the motion passed. The Consent Agenda included the draft minutes of the January 7, 2026, Work Session, January 14, 2026, Regular Meeting, and the January 21, 2026, Special Meeting.

**FINANCE REPORT**

Mr. Hunter made a motion to accept the Finance Report as presented, seconded by Mrs. Amos, and with all stating “aye” in favor, the motion passed.

**BACKGROUND:** Finance Director Julie Moore reported on the January 2026 Finance Report and reviewed the amounts of earned income:

- Virginia Investment Pool (VIP) – \$12,473;
- Benchmark Community Bank sweep accounts \$4,625;
- Local Government Investment Pool (LGIP) – \$26,292;
- SNAP accounts (\$15.1 million bond) - \$33,828 in December 2025, and \$42,981 in January 2026, totaling \$76,809;
- Total earned including December SNAP accounts - \$120,199.

**DISCUSSION: PROPOSED PAY PLAN**

Town Manager Davis reported that the proposed pay plan topic which began at the February Work Session was placed back on the agenda to see if there were questions or comments and to find out how the Council wanted him to proceed in building the FY27 budget. Additional discussion was held on why the study accounted only for pay comparison with the other municipalities and did not include benefits. Some additional review was needed of the proposed pay plan. So as not to delay the budget process, Council members were amenable for the Town Manager to build the budget with the proposed pay plan and if issues arise, changes could be made but would allow the budget process to continue forward.

**REQUEST ADOPTION OF RESOLUTION NO. 2026-02-02 AUTHORIZING THE TRANSFER OF FUNDS FROM THE WASTEWATER TREATMENT PLANT**

**CONTINGENCY FUND TO COVER THE COST OF THE HIGH STREET SEWER PUMP STATION ENGINEERING STUDY IN AN AMOUNT OF \$81,261**

Mr. Pairet made a motion to adopt Resolution No. 2026-02-02 authorizing the transfer of funds from the wastewater treatment plant contingency fund to cover the cost of the High Street sewer pump station engineering study in an amount of \$81,261, seconded by Mr. Hunter, and with a recorded vote of Council members Amos, Reid, Dwyer, Pairet, Yoelin, Hunter, and Hardy voting “yes”, the motion passed.

**BACKGROUND:** The Town engaged TRC to conduct an Engineering Study of the High Street Sewer Pump Station. The study includes evaluation of the existing pump station, assessment of operational and maintenance challenges, inspection of upstream sewer infrastructure, and development of recommendations for potential improvements along with an opinion of probable project costs. The total cost of the Engineering Study is \$81,261, which includes a lump-sum fee for the pump station evaluation and time-and-materials services for CCTV inspection of upstream sewer lines. Authorization for the agreement associated with this study was approved by Council at the January 14, 2026, regular meeting. A request for approval by Council was brought forward to transfer the necessary funds to cover the cost of the study.

**Resolution No. 2026-02-02**

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE WASTEWATER TREATMENT PLANT CONTINGENCY FUND TO COVER THE COST OF THE HIGH STREET SEWER PUMP STATION ENGINEERING STUDY**

WHEREAS, the Town of Farmville operates and maintains the High Street Sewer Pump Station as part of its wastewater collection system; and

WHEREAS, the High Street Sewer Pump Station has experienced operational challenges, corrosion, and buildup of fats, oils, and grease, necessitating a comprehensive engineering evaluation; and

WHEREAS, the Town has engaged TRC to perform an Engineering Study of the High Street Sewer Pump Station, including inspection of pumping systems and upstream sewer infrastructure, and the development of recommendations for future improvements; and

WHEREAS, the total cost of the High Street Sewer Pump Station Engineering Study is \$81,261; and

WHEREAS, sufficient funds are available in the Wastewater Treatment Plant Contingency Fund to cover the cost of the study.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE,  
VIRGINIA:

1. That the transfer of funds in the amount of \$81,261 from the Wastewater Treatment Plant Contingency Fund to the appropriate expenditure line for the High Street Sewer Pump Station Engineering Study is hereby authorized; and
2. That this resolution shall be in full force and effect upon its adoption.

Approved:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Town Clerk

\*\*\*\*\*

I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable Sallie O. Amos: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable Adam B Yoelin \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable John F. Hardy \_\_\_\_\_.

**REQUEST ADOPTION OF RESOLUTION APPROVING THE FIDA'S ISSUANCE OF ITS EDUCATIONAL FACILITIES REVENUE BONDS, NTE \$29,500,000, TO ASSIST THE**

**LONGWOOD REAL ESTATE FOUNDATION OR ONE OR MORE WHOLLY-OWNED AFFILIATED ENTITIES**

Mr. Hardy made a motion to adopt the resolution approving the FIDA's issuance of its educational facilities revenue bonds, not to exceed \$29,500,000 to assist the Longwood Real Estate Foundation or one or more wholly-owned affiliated entities, seconded by Mr. Dwyer, and with a recorded vote of Council members Reid, Dwyer, Pairet, Yoelin, Hunter, Hardy, and Amos voting "yes", the motion passed.

**BACKGROUND:** Town Manager Davis reported the attendance of Longwood University Real Estate Foundation representatives and their bond lawyer, Richard Hurlebert. Mr. Hurlebert provided an overview of the process of issuing bonds through the Industrial Development Authority.

The Farmville Industrial Development Authority held a meeting and public hearing on January 22, 2026. Authority members voted unanimously in favor of adoption of the Inducement Resolution. A resolution approving the issuance of the bonds by the IDA was presented for consideration by the Council.

## **Resolution**

A RESOLUTION APPROVING THE EXERCISE BY THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE TOWN OF FARMVILLE, VIRGINIA, OF POWERS CONFERRED BY THE INDUSTRIAL DEVELOPMENT AND REVENUE BOND ACT, CHAPTER 49, TITLE 15.2 OF THE CODE OF VIRGINIA OF 1950, AS AMENDED, IN CONJUNCTION WITH THE ISSUANCE FOR LONGWOOD UNIVERSITY REAL ESTATE FOUNDATION OR ONE OR MORE WHOLLY-OWNED AFFILIATED ENTITIES OF NOT TO EXCEED \$29,500,000 OF ITS EDUCATIONAL FACILITIES REVENUE BONDS

**WHEREAS**, the Industrial Development and Revenue Bond Act, Chapter 49, Title 15.2 of the Code of Virginia of 1950, as amended (the "Act"), authorizes the creation of the Industrial Development Authority of the Town of Farmville, Virginia (the "Authority"), and the Act empowers the Authority to assist Longwood University Real Estate Foundation, a Virginia nonstock, nonprofit corporation (the "Borrower"), or Longwood Housing Foundation, LLC, a wholly-owned affiliate of the Borrower, or another wholly-owned affiliate of the Borrower (each, an "Affiliate"), whose principal place of business is located at 315 West Third Street, Farmville, Virginia 23901, for the issuance by the Authority of its educational facilities revenue bonds (the "Series 2026 Bonds") in an amount not to exceed \$29,500,000 to assist the Borrower or an Affiliate in (1) financing the costs of acquisition and installation of certain energy efficiency upgrades and

infrastructure improvements associated with heating, lighting, building envelope, system controls, plumbing, ventilation, air conditioning and related utilities equipment, including without limitation chillers and associated equipment, roofs, lighting fixtures, plumbing fixtures, filtration systems, variable refrigerant flow system, actuators, system controls, steam traps and insulation technologies (collectively, the “Equipment”), and the installation of such Equipment at, in, or upon ten existing student housing facilities (collectively, the “Student Housing Facilities”), all of which are owned or leased by the Borrower or an Affiliate, and located on the campus of Longwood University (the “University”) in the Town of Farmville, Virginia. The Student Housing Facilities are more particularly described as follows: “*Lancer Park*,” located at 1000 Clubhouse Circle, Farmville, Virginia; “*Lancer Park North Campus*” (formerly known as “*North Campus Residential Village*”), located at or near 1100 Cormier Street, Farmville, Virginia; “*Longwood Landings*” (formerly known as “*Longwood Landings at Mid-Town*”), located at 120 Midtown Avenue, 121 Midtown Avenue, 120 South Street and 150 South Street in Farmville, Virginia; “*Sharp Hall*,” located at 507 Redford Street; “*Register Hall*,” located at Race Street; “*Moss Hall*” (formerly known as “*Curry Hall*”), located at 315 South Main Street; “*Johns Hall*” (formerly known as and “*Frazer Hall*”), located at 401 South Main Street; “*Cox Hall*,” located at 200-298 Griffin Boulevard; “*Wheeler Hall*,” located at 114 Griffin Boulevard; and “*Stubbs Hall*,” located at 300-398 Griffin Boulevard, all in furtherance of the charitable purposes of the Borrower or an Affiliate, including, as appropriate, the planning, design, permitting, pre-construction, development, redevelopment, rehabilitation, renovation and other activities associated with the equipping of the Student Housing Facilities with the Equipment, all of which shall be owned by the Borrower or an Affiliate (collectively, the “2026 Project”); (2) funding any required reserve funds for debt service on the Bonds; (3) funding capitalized interest on a portion of the Bonds during construction of the 2026 Project and for a period not to exceed one year after the date on which construction of the 2026 Project is completed; and (4) financing all or a portion of the costs of issuance of the Bonds (collectively, the items referred to in clauses (1) through (4) above are hereinafter referred to as the “Plan of Finance”); and

**WHEREAS**, the assets to be financed through the financing of the Plan of Finance with the Series 2026 Bonds will be owned by the Borrower of one or more of its Affiliates or affiliated entities, and are located in the Town; and

**WHEREAS**, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), requires approval by this Town Council (the “Council”) of the issuance of any private activity bonds by the Authority for facilities located in the Town, after the Authority has held a public hearing to consider the issuance of such bonds, as one of the acts required in order for the interest on such bonds to qualify for exemption from federal income taxation; and

**WHEREAS**, the Authority held a public hearing on January 22, 2026 in compliance with the requirements of the Code and Section 15.2-4906 of the Code of Virginia of 1950, as amended (the “Virginia Code”), and after such public hearing it adopted a resolution (a) agreeing to undertake the issuance of the Series 2026 Bonds and (b) recommending and requesting that this Council approve the financing of the 2026 Project with proceeds of the Series 2026 Bonds for the benefit of the Borrower and/or its affiliate(s), to the extent required by Section 147(f) of the Code and Section 15.2-4906 of the Virginia Code; and

**WHEREAS**, the Series 2026 Bonds, as qualified 501(c)(3) bonds, will be exempt, under Section 146(g)(2) of the Code, from the limitation on the annual volume of obligations the interest on which is exempt from the imposition of federal income tax; and

**WHEREAS**, a copy of the Authority's inducement with respect to the issuance of the Series 2026 Bonds, and a summary of public hearing statements with respect to the Series 2026 Bonds, as required by Section 15.2-4906 of the Virginia Code, have been filed with the Council;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Town of Farmville:

1. That, relying upon the representations of the Authority by its counsel, the recitals in the preambles hereto are found to be true and correct in all respects and are adopted as findings of this Council as if fully rewritten herein.

2. That the Plan of Finance proposed to be financed by the issuance of the Series 2026 Bonds by the Authority is deemed appropriate for such financing and, accordingly, this Council approves the issuance by the Authority of the Series 2026 Bonds.

3. That the approval of the issuance of the Series 2026 Bonds, as required by Section 147(f) of the Code, does not constitute an endorsement to a prospective purchaser of the Series 2026 Bonds, the proposed use of the Series 2026 Bonds, or the creditworthiness of the Borrower or its affiliates, and, as required by the Act, the Series 2026 Bonds shall provide that neither the Commonwealth of Virginia nor any political subdivision thereof, including the Town and the Authority, shall be obligated to pay the principal of, premium, if any, or interest on the Series 2026 Bonds, or other costs incident thereto, except from the revenues and monies pledged therefor, and neither the faith and credit nor the taxing power of the Commonwealth of Virginia or any political subdivision thereof, including the Town and the Authority, shall be pledged thereto.

4. That the Town, including the members of Council, its officers, employees and agents, shall not be liable and hereby disclaim all liability for any damage to the Borrower or their affiliates, direct or consequential, resulting from the Authority's failure to issue the Series 2026 Bonds for any reason.

5. This Resolution shall be in effect from and after its adoption.

Adopted: February 11, 2026

TRUE COPY  
TESTE:

---

Town Clerk

**REQUEST ADOPTION OF RESOLUTION NO. 2026-02-01 AUTHORIZING THE TRANSFER OF FUNDS FROM THE WATER CONTINGENCY FUND IN AN AMOUNT NTE \$60,000, FOR THE PURCHASE OF A BACKWASH PUMP AND AUTHORIZING THE TOWN MANAGER TO EXECUTE THE ASSOCIATED QUOTE**

Mr. Pairet made a motion to adopt Resolution No. 2026-02-01 authorizing the transfer of funds from the water contingency fund in an amount not to exceed \$60,000 for the purchase of a backwash pump and authorizing the Town Manager to execute the associated quote, seconded by Mr. Reid, and with a recorded vote of Council members Dwyer, Pairet, Yoelin, Hunter, Hardy, Amos, and Reid voting “yes”, the motion passed.

**BACKGROUND:** The backwash pump at the Water Treatment Plant is a critical component of the water treatment process. The drive that operates the backwash pump has failed and is currently operating under a temporary configuration to maintain limited functionality. This temporary arrangement is not sustainable and poses a risk to continued plant operations. Replacement of the failed backwash pump drive allows for a permanent solution that includes system redundancy, reducing the risk of operational failure and service interruption.

**Resolution No. 2026-02-01**

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE WATER CONTINGENCY FUND, IN AN AMOUNT NOT TO EXCEED \$60,000, FOR THE PURCHASE OF A BACKWASH PUMP AND AUTHORIZING THE TOWN MANAGER TO EXECUTE THE ASSOCIATED QUOTE**

WHEREAS, the Town of Farmville operates a Water Treatment Plant that is essential to providing safe and reliable drinking water to the community; and

WHEREAS, the drive that operates the backwash pump at the Water Treatment Plant has failed and is currently operating under a temporary, non-sustainable configuration; and

WHEREAS, the backwash pump must be fully operational in order for the Water Treatment Plant to properly backwash filters, without which the plant cannot operate as required; and

WHEREAS, staff has identified a replacement backwash pump that includes built-in redundancy, allowing the system to automatically switch to a secondary pump if one pump fails, thereby reducing operational risk and potential service disruptions; and

WHEREAS, the estimated procurement timeline for the replacement pump is approximately three to four weeks, making timely approval necessary; and

WHEREAS, sufficient funds are available in the Water Contingency Fund to cover the cost of the replacement backwash pump, in an amount not to exceed \$60,000.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE, VIRGINIA:

1. That the transfer of funds in an amount not to exceed \$60,000 from the Water Contingency Fund to a designated expenditure line for the purchase of a backwash pump is hereby authorized; and
2. That the Town Manager is hereby authorized to execute the quote and take all necessary actions related to the purchase of the backwash pump in an amount not to exceed \$60,000; and
3. That this resolution shall be in full force and effect upon its adoption.

Approved:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Town Clerk

\*\*\*\*\*

I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable Sallie O. Amos: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable Adam B Yoelin \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable John F. Hardy \_\_\_\_\_.

**REQUEST ADOPTION OF RESOLUTION NO. 2026-02-03 AUTHORIZING THE TRANSFER OF FUNDS FROM THE WASTEWATER TREATMENT PLANT CONTINGENCY FUND TO COVER THE COST OF A CULVERT ENGINEERING STUDY FOR VENABLE STREET AND 4<sup>TH</sup> STREET, AND AUTHORIZING THE TOWN MANAGER TO EXECUTE THE ASSOCIATED PROPOSAL**

Mr. Dwyer made a motion to adopt Resolution No. 2026-02-03, seconded by Mrs. Amos, and with a recorded vote of Council members Pairet, Yoelin, Hunter, Hardy, Amos, Reid, and Dwyer voting “yes, the motion passed.

**BACKGROUND:** The resolution would authorize the funding for a comprehensive engineering evaluation of culvert infrastructure associated with the wastewater collection system at Venable Street and 4th Street in order to assess structural conditions, identify necessary repairs, and support informed decision-making related to public safety and long-term investment of infrastructure.

**Resolution No. 2026-02-03**

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE WASTEWATER TREATMENT PLANT CONTINGENCY FUND FOR A CULVERT ENGINEERING STUDY AND AUTHORIZING THE TOWN MANAGER TO EXECUTE THE ASSOCIATED PROPOSAL**

WHEREAS, the Town of Farmville owns and maintains wastewater collection system infrastructure that is critical to public health and safety; and

WHEREAS, structural concerns have been identified at culvert structures associated with the wastewater collection system on Venable Street and 4th Street, including collapse, settlement, and deterioration; and

WHEREAS, the Town has received a proposal from TRC to perform a Culvert Engineering Study to evaluate existing conditions, identify necessary repairs, and provide recommendations and cost estimates for rehabilitation; and

WHEREAS, the total cost of the proposed engineering services is \$44,500; and

WHEREAS, sufficient funds are available in the Wastewater Treatment Plant Contingency Fund to cover the cost of the study.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE, VIRGINIA:

1. That the transfer of funds in an amount not to exceed \$44,500 from the Wastewater Treatment Plant Contingency Fund to the appropriate expenditure line for the Culvert Engineering Study is hereby authorized; and
2. That the Town Manager is hereby authorized to execute the proposal for engineering services related to the Culvert Engineering Study; and
3. That this resolution shall be in full force and effect upon its adoption.

Approved:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Town Clerk

\*\*\*\*\*

I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable Sallie O. Amos: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable Adam B Yoelin \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable John F. Hardy \_\_\_\_\_.

**TOWN MANAGER'S REPORT**

- An email was sent to the Dominion Energy contacts regarding the Council's streetlight request. No response has been received as of yet.
- A solicitation was issued for fixed-based operator services at the airport (closes on March 25<sup>th</sup>)
- A solicitation was issued for the planned street paving from the CIP for this fiscal year (closes on March 18<sup>th</sup>).
- Splashpad Restroom topic will be added back to the March work session agenda for further discussion in how to move forward with bathrooms at that location. It was mentioned that from a previous meeting it was not feasible to use the building out at the Wilck's Lake area as a restroom.

**COMMENTS BY MAYOR AND TOWN COUNCIL**

Mr. Hardy asked if the requested changes could be made to the airport lease. The Town Manager explained that staff cannot modify a lease once Council has approved it and noted that six of the 19 tenants have already signed. Mr. Elder stated that he drafts the lease based on the Council's direction, recommended keeping options open and not bind the Town to having to renegotiate a lease. Mr. Hardy provided comments about the liability only insurance and removing the wording on contents and improvements on a replacement cost basis. Mr. Elder noted that if liability insurance addresses the Council's concerns, the lease could be drafted that way. There was additional discussion about whether the Council wants staff to bring forward another revised lease to vote on, if an additional public hearing is needed, and the impact on the six leases already signed. Mr. Elder believed another public hearing would not be required, and the Town Manager said the six tenants could be contacted to see if they agree to the revisions. Mr. Hunter reported his main concern is whether the liability insurance will provide the needed coverage. Mr. Elder reported from the previous conversation the primary concern was that the insurance would cover other structures that might be damaged by a fire or similar damage. Mr. Hardy stated that is where liability insurance would apply. Mayor Vincent indicated there was a consensus to bring back a revised lease.

Mr. Hunter thanked Professor Hodges' class for their attendance, the new officers and for the promotion for the police department.

Mr. Yoelin remarked that it was nice to see the seats filled and thanked all for their attendance.

Mayor Vincent reported on misconstrued comments at the work session by *The Farmville Herald* that labeled Council members criticizing some public works staff and that he didn't recall any such criticism and asked for a review and possible correction if appropriate. He thanked the staff in the public works department for the work they do for the town, for clearing our streets, and for public safety's work in keeping us safe and on time and taking care of business. Appreciation was expressed for all the staff and for their teamwork. Comments were made also on the recent "snowcrete" after talking to mayors from across Virginia last week in Richmond, having similar daunting tasks to deal with.

**CLOSED SESSION 2.2-3711 A.1, 2-3711 A.3, AND 2.2-3711 A.29**

On motion by Mr. Dwyer, seconded by Mr. Hunter, and with Council members Yoelin, Hunter, Hardy, Amos, Reid, Dwyer, and Pairet voting "yes", Council went into closed session under the provisions of Paragraph A.1 of Section 2.2-3711, discussion of salaries for the upcoming budget for the town manager and clerk of council as appointees, the performance of the town manager, and discussion and consideration of prospective candidates for appointments to the board of zoning appeals and Farmville Industrial Development Authority, and

Paragraph A.3 discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and

Paragraph A. 29 discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

**CERTIFICATION OF CLOSED MEETING**



and with a recorded vote of Council members Reid, Dwyer, Pairet, Yoelin, Hunter, Hardy, and Amos voting “yes”, the motion passed.

**BACKGROUND:** John Miller’s term is set to expire on February 28, 2026, and he seeks reappointment to the Board of Zoning Appeals.

**FARMVILLE INDUSTRIAL DEVELOPMENT AUTHORITY APPOINTMENTS**

Mr. Hardy made a motion to recommend to the Circuit Court appointment of Thomas Grego to the Farmville Industrial Development Authority with a term expiring February 28, 2030. As an IDA appointment does not have to go to the Circuit Court, Mr. Hardy withdrew his previous motion.

Mr. Hardy made a motion to recommend appointment of Thomas Grego to the Farmville Industrial Development Authority with a term expiring February 28, 2030, seconded by Mr. Dwyer, and with a recorded vote of Council members Dwyer, Pairet, Yoelin, Hunter, Hardy, Amos, and Reid voting “yes”, the motion passed.

**BACKGROUND:** Leigh Lunsford resigned from the Farmville Industrial Development Authority effective January 7, 2026, with an unexpired term ending on February 28, 2026.

Mr. Hardy made a motion to recommend appointment of Hunter Harris to the Farmville Industrial Development Authority to fill Jason Matyus’ unexpired term of February 28, 2028, seconded by Mr. Dwyer, and with a recorded vote of Council members Pairet, Yoelin, Hunter, Hardy, Amos, Reid, and Dwyer voting “yes”, the motion passed.

**BACKGROUND:** Jason Matyus resigned from the Farmville Industrial Development Authority effective January 27, 2026, with an unexpired term of February 28, 2028.

Mr. Hardy made a motion to recommend reappointment of Jason Hatfield, Teresa Stewart, and Paula Ellison to the Farmville Industrial Development Authority with terms ending February 28, 2030, seconded by Mr. Hunter, and with a recorded vote of Council members Yoelin, Hunter, Hardy, Amos, Reid, Dwyer, and Pairet voting “yes”, the motion passed.

**BACKGROUND:** Jason Hatfield, Teresa Stewart, and Paula Ellison’s terms are set to expire on February 28, 2026, and they all seek reappointment.

A request was made by Mr. Hunter to have the salaries provided for Council members and Board of Supervisors with similar populations at the next meeting. Town Manager Davis reported that he could provide that information at the next work session.

There being no other business and on a motion by Mr. Hunter, seconded by Mr. Dwyer, with all stating “aye” in favor, the meeting adjourned at 8:34 PM.

APPROVED:

ATTEST:

\_\_\_\_\_  
Brian R. Vincent, Mayor

\_\_\_\_\_  
Mary H. McKay, Clerk of Council

DRAFT



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** March 11, 2026

**ITEM NUMBER:** 9.a. – February 2026 Finance Report

---

**BACKGROUND:** Verbal report by Deputy Town Manager/Finance Director Julie Moore.

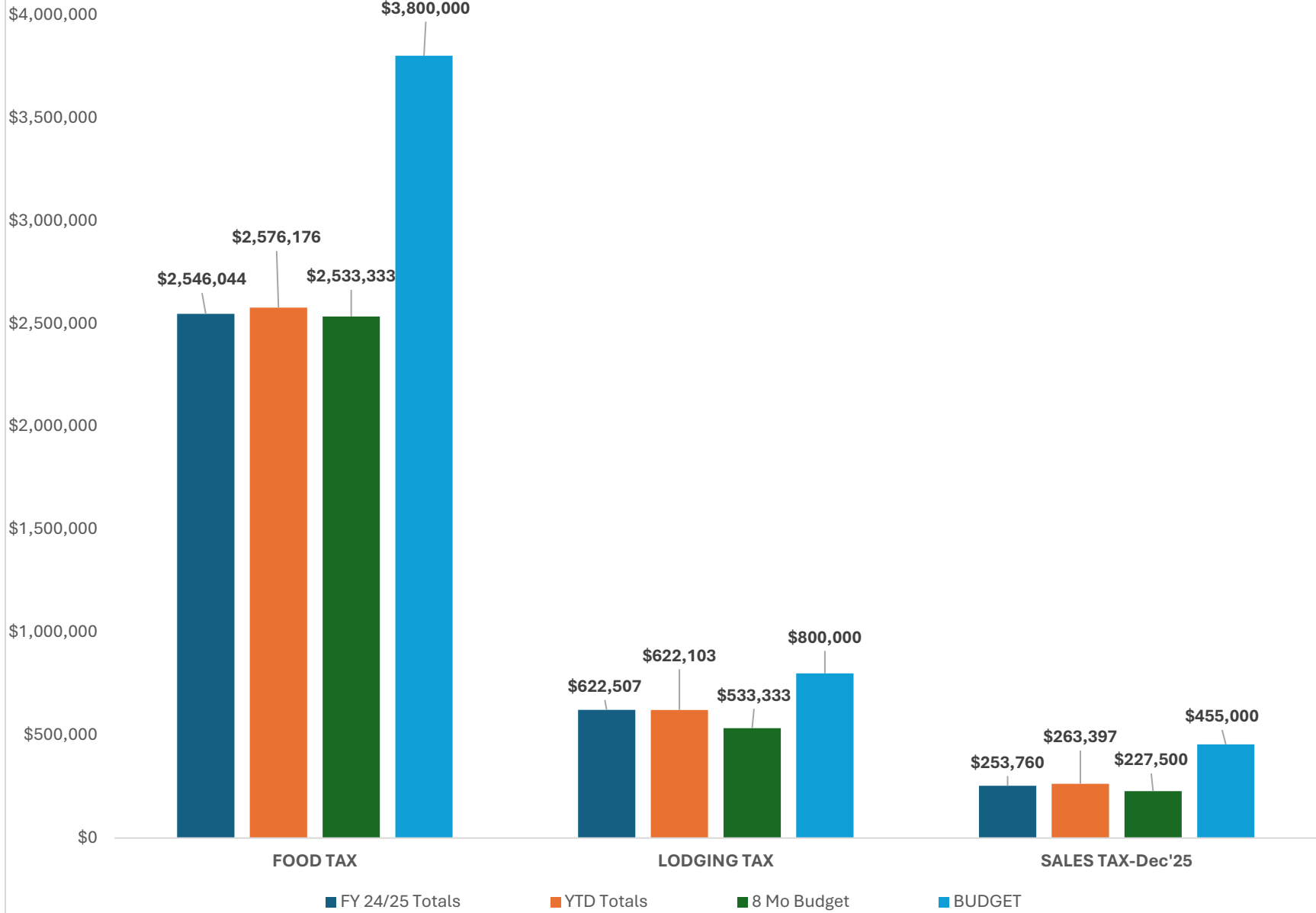
**RECOMMENDATION:** Approve the February 2026 Finance Report as presented.

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Var Rev-Charts-Feb'26
2. Rescue Squad Monthly Expenses Thru Feb'26
3. Rescue Squad FY 2025-2026 Thru Feb'26
4. Finance Report - February 2026

### VARIABLE REVENUE - February 2026



**FEBRUARY MONTHLY COST-RESCUE SQUAD**

2026

<u>DATE</u>	<u>VEHICLE</u>	<u>DESCRIPTION OF SERVICE</u>	<u>Man</u>	<u>LABOR</u>	<u>MATERIAL</u>	<u>EQUIPMENT</u>	<u>FUEL</u>
			<u>Hours</u>	<u>COST</u>	<u>COST</u>	<u>COST</u>	<u>COST</u>
24-Feb	Rescue 14	State Inspection	4	\$94.79	\$20.00		
24-Feb	Rescue 14	Replaced Hub Assembly	8	\$199.38	\$509.18		
27-Feb	Rescue 10	Rear Marker light	3	\$73.09	\$10.56		
27-Feb	Rescue 12	Repair rear door handle	2	\$70.15			
28-Feb	Rescue 14	Replaced leaking valve and wipers	6	\$149.54	\$93.31		
3-Feb	Trash Crew	Weekly garbage pickup	3	\$69.05			
10-Feb	Trash Crew	Weekly garbage pickup	3	\$69.05			
17-Feb	Trash Crew	Weekly garbage pickup	3	\$69.05			
24-Feb	Trash Crew	Weekly garbage pickup	3	\$69.05			
		Cut Grass					
		Fuel Cost					\$766.33

<b>Total Labor Cost</b>	\$863.15
<b>Total Material Cost</b>	\$633.05
<b>Total Equipment Cost</b>	\$0.00
<b>Total Fuel Cost</b>	\$766.33
<b>Total February</b>	\$2,262.53

<b>YTD Total</b>	\$28,860.99
------------------	-------------

**Year-to-Date Costs - Rescue Squad  
July 2025 - June 2026**

	<u>July</u>	<u>August</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>
<b>Labor</b>	835.63	1,313.50	1,003.00	843.52	456.45	860.29	624.70	863.15	0.00	0.00	0.00	0.00	<b>\$6,800.24</b>
<b>Materials</b>	2,785.55	3,872.07	1,920.68	216.56	20.00	406.79	3,314.45	633.05	0.00	0.00	0.00	0.00	<b>\$13,169.15</b>
<b>Equipment</b>	310.00	310.00	310.00	310.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>\$1,240.00</b>
<b>Fuel</b>	<u>955.34</u>	<u>1,013.90</u>	<u>841.44</u>	<u>1,760.79</u>	<u>670.38</u>	<u>1,069.96</u>	<u>573.46</u>	<u>766.33</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<b><u>\$7,651.60</u></b>
	\$4,886.52	\$6,509.47	\$4,075.12	\$3,130.87	\$1,146.83	\$2,337.04	\$4,512.61	\$2,262.53	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$28,860.99</b>

TOWN OF FARMVILLE  
 FINANCE REPORT OF CASH RECEIPTS AND DISBURSEMENTS  
 FOR THE MONTH OF FEBRUARY 2026

FUND NUMBER	FUND TITLE	BALANCE 02/01/2026	NET CHANGE	BALANCE 02/28/2026
<u>UNRESTRICTED FUNDS</u>				
10	GENERAL FUND	\$ 4,219,429	\$ 82,316	\$ 4,301,745
15	ST MAINT FUND	772,110	(103,020)	669,090
40	WATER FUND	2,011,048	(143,361)	1,867,687
42	SEWER FUND	1,546,389	(433,118)	1,113,271
44	TRANSPORTATION FUND	1,190,309	52,074	1,242,383
45	AIRPORT FUND	<u>(93,716)</u>	<u>48,364</u>	<u>(45,352)</u>
TOTAL	UNRESTRICTED FUNDS	\$ 9,645,569	\$ (496,745)	\$ 9,148,824

RESTRICTED FUNDS

10	ARPA-COVID FUNDS	\$ -	\$ -	\$ -
10	ENHANCED 911-WIRELESS	458,968	11,827	470,795
10	E911-RESERVE	133,517	15	133,532
10	SET ASIDE ACCOUNT	2,748,624	306,817	3,055,441
10	E-CITATION	28,440	471	28,911
10	MEDICAL COMPENSATION	50,151	6	50,157
10	SNAP GO BOND	13,083,937	38,634	13,122,571
42	COUNCIL RESTRICTED	2,622,169	8,092	2,630,261
70	NARCOTICS FUND	14,454	2	14,456
70	TASK FORCE	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL	RESTRICTED FUNDS	\$ 6,056,323	\$ 365,864	\$ 19,506,124
TOTAL ALL FUNDS		\$ 15,701,892	\$ (130,881)	\$ 28,654,948

UNRESTRICTED FUNDS - ACCOUNTED FOR AS FOLLOWS:

PETTY CASH	\$ 2,500
VIP ACCT - GOLF SALE PROCEEDS	1,051,152
VIP ACCTS - UNRESTRICTED	844,966
LGIP ACCT - UNRESTRICTED	5,428,672
CHECKING ACCT-BENCHMARK-AIRPORT	351,554
CHECKING ACCOUNT-BENCHMARK-UNRESTRICTED	<u>1,469,980</u>
TOTAL UNRESTRICTED FUNDS	\$ 9,148,824

RESTRICTED FUNDS - ACCOUNTED FOR AS FOLLOWS:

LGIP ACCT - ARPA - COVID FUNDS	\$	-
MONEY MARKET - BENCHMARK - 911 WIRELESS		125,084
VIP ACCT - WIRELESS		345,711
INTEREST CHECKING-BENCHMARK-E911 RESERVE		133,532
INTEREST CHECKING-BENCHMARK-SET ASIDE ACCOUNT		1,346,101
LGIP ACCT - SET ASIDE ACCOUNT		1,234,243
VIP ACCT - SET ASIDE ACCOUNT		475,097
INTEREST CHECKING-FARMERS BANK-E-CITATION ACCOUNT		28,911
INTEREST CHECKING-BENCHARK-MEDICAL COMPENSATION		50,157
SNAP GO BOND ACCOUNT		13,122,571
VIP ACCT - FUND 42 - COUNCIL RESTRICTED		1,152,369
LGIP ACCT - FUND 42 - COUNCIL RESTRICTED		1,477,892
INTEREST CHECKING-BENCHMARK - NARCOTICS FUND-STATE		14,456
INTEREST CHECKING-BENCHMARK-TASK FORCE		-
TOTAL RESTRICTED FUNDS	\$	19,506,124

RESPECTFULLY SUBMITTED:



Julie A. Moore, CPA, CFE, CGFM



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** March 11, 2026

**ITEM NUMBER:** 10.a. – Request Approval of Resolution No. 2026-03-02 - Amending Approved Farmville Regional Airport Land Lease Agreement

---

**BACKGROUND:** After input was received during the public comment period at the February 11, 2026, regular meeting, discussion was held about changes being made to the approved lease. There was a consensus from the Council to bring back an amended lease for consideration.

Proposed revisions were reviewed at the March 4, 2026, work session:

At the expiration or termination of this Lease, the Town and Lessee shall have thirty (30) days to re-negotiate the terms of an extension to this Lease.

Lessee shall maintain liability insurance covering the improvements to the Parcel and shall name the Town as additional insured.

Page numbers were added.

**RECOMMENDATION:** Approve Resolution No. 2026-03-02 - Amending Approved Farmville Regional Airport Land Lease Agreement

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Resolution No. 2026-03-02
2. Airport Lease Revision 2-17-26

**Resolution # 2026-03-02**

**Amending Approved Farmville Regional Airport Land Lease Agreement**

WHEREAS, the Town Council held the required public hearing on the Farmville Regional Airport Land Lease Agreement and approved said agreement on December 10, 2025; and

WHEREAS, the Town Council heard from tenants after the approved lease that there needed to be additional changes in favor of the tenant; and

WHEREAS, the Town Council has incorporated requested changes into the lease agreement to amend the lease approved on December 10, 2025, and this agreement being heard is the final version of the Farmville Airport Land Lease Agreement with said agreement being attached to this Resolution; and

WHEREAS, the Town Council has thoroughly reviewed and discussed such Lease;

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Farmville Regional Airport Land Lease is hereby approved and adopted.
2. This resolution shall be in full force and effect on March 11, 2026.

Approved:

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

\*\*\*\*\*

I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable John Hardy \_\_\_\_\_.

**FARMVILLE REGIONAL AIRPORT LAND LEASE AGREEMENT**

This agreement made and entered into as of the \_\_\_\_\_ of \_\_\_\_\_, 2025 (the “Effective Date”) by and between the TOWN OF FARMVILLE, VIRGINIA, a municipal corporation of the Commonwealth of Virginia , hereinafter called the "Lessor," or "Town," and \_\_\_\_\_, hereinafter called the "Lessee;

WHEREAS, Lessor now owns, controls, and operates the Airport known as Farmville Regional Airport (the "Airport") in Cumberland County, Virginia; and

WHEREAS, Lessee desires to lease a certain parcel of land (the "Premises") in the Randolph District of Cumberland County, Virginia, located at the Farmville Regional Airport and identified more specifically as \_\_\_\_\_ for the purpose of constructing and/or maintaining a hangar for its aircraft; and

WHEREAS, the Lessor desires to lease said Premises to Lessee for said purposes; NOW, THEREFORE, in consideration of the promises and the mutual covenants herein contained, and subject to those terms and conditions set forth below, the parties hereby agree as follows:

**ARTICLE  
I TERM**

The initial term of this Lease shall be for a period of five (5) years (the “Initial Term”), commencing the Effective Date and continuing through and expiring on the date that is five (5) years after the Effective Date (the “Initial Term Expiration Date”). Provided Lessee is not then in default under this Lease Agreement beyond any applicable notice and cure period, unless either party provides not less than one hundred and twenty days’ (120) written notice, the Initial Term shall automatically renew for an additional five (5) year period, and said process shall continue for two (2) additional five-year option periods thereafter (three (3) in total) (each an “Option Term” and collectively with the Initial Term, the “Term”). Absent a writing signed by both parties modifying the lease term, in no event shall this Lease extend for a period greater than twenty (20)

years.

Commencing on the first day of each of the respective Option Terms, the Base Rent (as hereinafter defined) shall escalate by 10% over the prior term's, be it Initial Term or Option Term, as the case may be. All other terms and conditions of the Lease shall remain the same during each Option Term. Should the Lessee elect not to enter into a new agreement, then the following will apply:

**At the expiration or termination of this Lease, the Town and Lessee shall have thirty (30) days to re-negotiate the terms of an extension to this Lease.** If unsuccessful, or if renegotiation is not desired by either party, the parties shall move toward negotiations for purchase by the Town of any or all buildings and other permanent improvements to the Parcel that have been made by the Lessee. In the event that the Town and Lessee are unable to agree upon a purchase price within sixty (60) days of the end of the lease term, the Lessee shall have an additional sixty (60) days to negotiate a sale of the buildings and other permanent improvements to a third-party. The sale by Lessee to any third party shall be subject to approval by the Town, which shall not be unreasonably withheld. In the event that the Lessee has not negotiated a sale of the buildings and other permanent improvements to either the Town or a third party within one hundred twenty days after the expiration of the lease, the Lessee agrees that it shall remove any or all buildings and other improvements from the property within sixty days. All buildings or other improvements remaining on the property after that time shall be considered abandoned and shall become the property of the Town, at which time all improvements shall, without compensation to or by Town, become Town's property free and clear of all liability and expenses. Lessee shall thereafter be released from any and all liability, cost or expense associated with the Parcel, including the improvements thereon, or associated with termination of this Lease. In no way shall this Lease be construed to be binding upon the Town to purchase any or all improvements made by the Lessee.

**ARTICLE II  
RENT**

Lessee shall pay to the Town for said leased premises ground rent on the first day of September of each year. The ground rent is \$0.20 per square foot of the hangar pad occupied by the lessee (the "Base Rent"). The lessee, \_\_\_\_\_, occupies hangar number \_\_\_\_\_ which is \_\_\_\_\_ square feet constituting a ground rent of \_\_\_\_\_. The maintenance fee is Two Hundred and Fifty Dollars (\$250).

Any ground rent and/or maintenance fee payable by Lessee hereunder which is not paid within five days after notice of nonpayment shall bear interest of three percent (3%) for each month thereafter. Any nonpayment after six (6) months shall be deemed a termination of this agreement.

Lessee shall pay, in addition to ground rental and maintenance fee above specified, all utility charges, permit and license fees, and taxes and assessments, general and special, if any, levied or assessed upon the leased premises, or any part thereof: or upon any buildings or improvements at any time situated thereof, or lawfully levied or assessed upon the leasehold interest created thereby during the initial term of this agreement or any renewal term, or lawfully assessed upon personal property, machinery and tools.

**ARTICLE III  
ASSIGNMENT**

This Agreement, or any part thereof, may not be assigned, transferred or subleased by Lessee, by process or operation of law or in any other manner whatsoever, without the prior written consent of Lessor.

**ARTICLE IV  
MISCELLANEOUS  
PROVISIONS**

**Non-Exclusive Rights Granted.** The Lessee shall have the right to the non-exclusive use, in common with others, of the airport parking areas, and improvements; the right to install, operate, maintain and store subject to the approval of the Lessor in the interests of safety and convenience of all concerned, all equipment necessary for the safe storage of the Lessee' s aircraft should the Lessee construct a hangar; the right of ingress to and egress from the

premises, and guests; the right, in common with others authorized to do so, to use common areas of the airport, including runways, taxiways, aprons, roadways, and other conveniences for the take-off, flying and landing of aircraft.

**Default and Termination.** If the Lessee is in violation of any of the terms, conditions or covenants of this Lease, or the Lessee fails to pay, on time, any fees or charges due, the condition shall be considered a default of the Lease.

The Town shall provide the Lessee with written notices of any determination of default. The Lessee shall then have thirty (30) days to cure, or remedy said default or otherwise comply with any demand contained within such written notice which cures or remedies the default.

All provisions of this Lease remain binding upon the Lessee while the Lessee is in default, and if this Lease is terminated due to default.

**Relinquishment and Termination.** At any time, upon sixty (60) days prior written notice, provided all fees and assessments then due and owing have been fully paid and Lessee is not in default under this Lease, Lessee may relinquish this lease to the Town whereupon the Lease shall be terminated. Lessee shall not be entitled to a refund of any fees of any kind paid.

**Hold Harmless.** The Lessee agrees to hold the Lessor free and harmless from loss from each and every claim and demand of whatever nature made upon the behalf of or by any person or persons for any wrongful act or omission on the part of the Lessee, their agents or employees, and from all loss or damages by reason of such acts or omissions.

**Insurance Requirements.** Lessee shall maintain a policy of aircraft liability insurance insuring against such claims. Such insurance shall name the Town as an additional insured. The aircraft liability insurance shall have a single limit coverage in the amount of two hundred fifty thousand dollars (\$250,000.00), or as required to meet the mandatory requirements of the Commonwealth of Virginia. **Lessee shall maintain liability insurance covering the improvements to the Parcel and shall name the Town as additional insured.** Lessee shall furnish annually to the Town on the rent payment due date of this Lease, a certificate of the above- required insurance.

**Additional Uses Require Permission.** Lessee shall not use or permit the use of the Parcel, or improvements thereto, for any purpose or use other than those expressly and specifically authorized by this Lease. Additional uses may be hereafter authorized in writing by the Town, but only upon such terms and conditions as may be set out in such authorization.

**Commercial Use of Parcel and Future Improvements.** Lessee agrees to obtain permission from the Town prior to commencing or permitting any commercial use of the Parcel, or additional improvements thereto. In the event that this Parcel, or improvements thereto is used for business purposes, the Lessee shall at all times maintain and pay any required permits, licenses, insurance and taxes as required by law.

**Governmental Standards.** Lessee must meet all governmental standards as specified by the Lessor, Cumberland County, and/or FAA for all design, planning, and construction activities, including development or extension of infrastructure.

**Additional Improvements Constructed During the Initial Lease Term or Extended Signs.** Lessee must obtain Town consent to paint or construct any exterior signs.

**Lessee Shall Maintain.** Lessee shall maintain at its own expense the Parcel and any improvements, fixtures or equipment on the Parcel in a safe, sanitary, and orderly manner in accordance with all applicable codes and regulations. Lessee shall also maintain the cleanliness of the Parcel.

In the event of fire or any other casualty to structures owned by the Lessee, the Lessee shall either repair or replace the building or remove the damaged building and restore the leased area to its original condition within 180 days of the date the damage occurred. Upon petition by the Lessee, the Lessor may grant an extension of time if it appears such extension is warranted. In the event the Parcel, or improvements thereto is completely destroyed or so badly damaged that repairs cannot be commenced within 6 months and completed within 6 months thereafter, then this lease may be terminated.

**Right to Inspect.** The Lessor reserves the right to enter upon the premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this agreement.

**Hazardous Waste.** No toxic materials or hazardous waste subject to regulation by the EPA or Department of Environmental Quality shall be stored or disposed of on the Airport without the written permission of the Town.

**Town's Right to Correct Deficiencies.** The Town has the right to require reasonable maintenance and repairs to the Parcel or the improvements thereon by Lessee as required by this lease. Should Lessee fail to make the required corrections, the Town shall have the right to enter the Parcel, or improvements, thereto, correct the deficiency and recover the cost of activities from Lessee.

**Airport Development.** The Town reserves the right to further develop the Airport as it sees fit, without unreasonable interference or hindrance from Lessee.

**Reasonable Substitute to be Provided.** In the event such development interferes with the Lessee's customary use of the Airport for business purposes, the Town shall make available a reasonable process.

**Eminent Domain Rights.** If the physical development of the Airport requires the relocation, removal or alteration of Lessee's area from the Airport, the Town has the right to condemn the area wholly under the Town's eminent domain rights.

**ARTICLE V  
DESIGN  
STANDARDS**

**Hangar Dimensions.** The dimensions of hangar(s) shall be agreed upon by the Town and must meet the building requirements of the Virginia Uniform Statewide Building Code.

**Landscaping.** All landscaping shall be designed to discourage the nesting and aggregation of birds and animals.

**Exterior Lighting.** Obstruction lighting shall be installed when required to meet FAA safety standards, when applicable. Exterior illumination, including that in illuminated signs, shall never be angled above the horizontal, nor extend into flight patterns or other aircraft operating surfaces.

**Height of Building.** The parcel shall not maintain a building that exceeds a height, which penetrates the FAR Part 77 planar surfaces.

**Wind Resistance.** The building shall be designed to withstand winds of seventy (70) miles per hour.

**ARTICLE VI  
COMPLIANCE WITH LAWS AND  
REGULATIONS**

Lessee agrees to comply with all applicable current and future federal, state, and local laws, ordinances and regulations, whether or not specifically referred to in this Agreement.

**Assignment.** This Lease cannot be assigned to any third party without the expressed written consent of Lessor.

**Amendments.** This Lease may be modified or amended by written agreement executed

by both parties.

**Severability.** The parts and provisions of this Lease are severable. If any part or provision shall be held invalid by a court of competent jurisdiction, the remainder of this Lease shall remain in full force and effect.

**Successors in Title.** It is agreed that the terms and conditions hereof shall be binding upon the parties hereto, and in addition, upon successors or subtenants to the parties hereto.

**Choice of Law.** The parties acknowledge that this Agreement shall be governed by the laws of the Commonwealth of Virginia.

**Entire Agreement.** The parties acknowledge that this Lease supersedes any prior agreements and incorporates all terms and conditions agreed to between them, and further agree that there shall be no oral modification hereof, and that any written modification shall be effective only if duly signed on behalf of the parties hereto.

**IN WITNESS WHEREOF,** the parties have executed this Lease as of the day and year first above written.

TOWN OF FARMVILLE, VIRGINIA

[LESSEE]

By: \_\_\_\_\_  
C. Scott Davis, LP.D., ICMA-CM  
Town Manager

By: \_\_\_\_\_  
[Individual name]

(SEAL)

ATTEST:

\_\_\_\_\_  
Clerk of Council



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** March 11, 2026

**ITEM NUMBER:** 11.a. – Discussion: Council/Mayor Salary Study

---

**BACKGROUND:** Verbal report by the Town Manager.

A request was made by Mr. Hunter at the February 11, 2026, regular meeting to have the salaries provided for Council members and Board of Supervisors with similar populations.

Council members were provided with a listing of localities and annual salaries for review at the March 4, 2026, work session. Discussion was held. As not all Council members were in attendance at the work session, it was suggested the topic be placed back on the agenda for all Council members to review and discuss.

**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Council or BOS Pay Study-FINAL 2.25.26

Locality	Council or BOS Member Pay	Vice Mayor or Vice Chair Pay	Mayor or Chairperson Pay	Notes
Town of Farmville Council	6,000 annually	7,200 annually	9,000 annually	
Nottoway County BOS	5,000 annually		6,000 annually	
Charlotte County BOS	6,000 annually		6,600 annually	
Buckingham County BOS	12,000 annually		15,000 annually	
Cumberland County BOS	7,226 annually		8,672 annually	
Amelia County BOS	12,000 annually		12,500 annually	
Prince Edward County BOS	10,953 annually		12,411 annually	
Appomattox County	7,300 annually	7,300 annually	8,500 annually	
Pulaski County BOS	9,240 annually		11,550 annually	
Town of Ashland Council	9,317 annually	9,317 annually	11,268 annually	3 council members, vice mayor, & mayor; likely to receive increase 7/1/26
Town of Bedford Council	4,162 annually	4,162 annually	5,202 annually	
Town of Front Royal	7,927 annually		9,324 annually	
Town of South Hill	4,800 annually		10,800 annually	
Town of Blackstone	3,500 annually		4,000 annually	
Town of Colonial Beach	3,900 annually		4,550 annually	Paid bi-weekly
Town of Orange	6,000 annually	7,200 annually	8,400 annually	
Town of South Boston	9,600 annually		10,800 annually	
Town of Christiansburg	8,500 annually	9,500 annually	10,500 annually	
Town of Pulaski	4,800 annually		6,000 annually	
City of Lexington	3,600 annually		4,800 annually	



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** March 11, 2026

**ITEM NUMBER:** 11.b. – Discussion: Health Insurance

---

**BACKGROUND:** Verbal report by the Town Manager.

Council members were provided with information on the upcoming health insurance rates at the March work session.

To allow for a review of the information provided, the topic would be placed back on the agenda for additional discussion.

**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:** None



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** March 11, 2026

**ITEM NUMBER:** 11.c. – Request Approval of Resolution No. 2026-03-01 - Establishing Financial Reporting Requirements for Nonprofit Organizations Requesting Appropriations from the Town

---

**BACKGROUND:** Deputy Town Manager/Finance Director Julie Moore provided a review of the proposed reporting requirements at the March work session.

The Town of Farmville periodically receives funding requests from nonprofit organizations seeking appropriations from the Town. As the steward of public funds, the Town has a responsibility to ensure that taxpayer dollars are distributed in a fiscally responsible manner and that recipient organizations demonstrate sound financial management practices and appropriate internal controls.

Currently, the Town does not have a formal policy establishing uniform financial documentation requirements for nonprofit organizations requesting funding.

To evaluate best practices, staff contacted members of the Virginia Governmental Finance Officers Association (VGFOA) through a professional listserv to determine what documentation other Virginia localities require. While responses were limited due to the timing of the inquiry, two localities reported the following practices:

- One locality requires an independent audit for organizations requesting \$25,000 or more.
- Another locality requires an independent audit for organizations requesting \$30,000 or more.
- Organizations requesting amounts below those thresholds are required to submit a financial review and/or IRS Form 990 from the previous fiscal year.

Based on this feedback and in keeping with the Town's fiduciary responsibilities, staff recommends establishing a formal policy with defined financial reporting thresholds.

Proposed Policy Requirements:

- Nonprofit organizations requesting \$25,000 or more in Town funding must submit a copy of their most recent independent financial audit.
- Nonprofit organizations requesting less than \$25,000 must submit their most recent financial review (if available) and/or IRS Form 990.
- Submitted financial documents must reflect the organization's most recently completed fiscal year.
- Funding requests will not be considered complete until required documentation is received.

This policy will promote transparency, accountability, and responsible stewardship of public funds while maintaining reasonable requirements based on the size of the request.

**RECOMMENDATION:** Approve Resolution No. 2026-03-01 Establishing financial reporting requirements for nonprofit organizations requesting appropriations from the Town

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Resolution No 03-2026 - Nonprofit Funding

**Resolution No. 2026-03-01**

**Establishing Financial Reporting Requirements for Nonprofit Organizations Requesting Appropriations from the Town of Farmville**

**BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE:**

In order to ensure responsible stewardship of public funds and promote financial transparency and accountability, the Town Council hereby establishes financial reporting requirements for nonprofit organizations requesting appropriations from the Town.

Nonprofit organizations requesting an appropriation of \$25,000 or more from the Town of Farmville shall submit a copy of their most recent independent financial audit as part of their funding request.

Nonprofit organizations requesting less than \$25,000 shall submit a copy of their most recent financial review, if available, and/or their most recent IRS Form 990.

All required documentation shall reflect the organization’s most recently completed fiscal year and must be submitted prior to consideration of the funding request by the Town Council.

The Town Manager and Finance Director are authorized to implement and administer these requirements in connection with all nonprofit funding requests.

This resolution shall be in full force and effect upon its approval.

**Approved:**

\_\_\_\_\_  
Mayor

**Attest:** \_\_\_\_\_  
Clerk of Council

**I certify that the above resolution was:**

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

- The Honorable A.D. “Chuckie” Reid: \_\_\_\_\_.

- The Honorable Sallie O. Amos: \_\_\_\_\_.
- The Honorable Daniel E. Dwyer: \_\_\_\_\_.
- The Honorable Tommy Pairet: \_\_\_\_\_.
- The Honorable John F. Hardy: \_\_\_\_\_.
- The Honorable Donald L. Hunter: \_\_\_\_\_.
- The Honorable Adam Yoelin: \_\_\_\_\_.



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** March 11, 2026

**ITEM NUMBER:** 11.d. – Request Approval of Resolution No. 2026-03-03 - Renewal of Cable Franchise Agreement with Shentel

---

**BACKGROUND:** Verbal report by the Town Manager.

**RECOMMENDATION:** Approve Resolution No. 2026-03-03 Renewal of Cable Franchise Agreement with Shentel

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Resolution No. 2026-03-03
2. Shentel

**RESOLUTION NO. 2026-03-03**

**Resolution of the Town of Farmville, VA  
Approving the Renewal and Amendment of the Cable Television Franchise**

**WHEREAS**, Shenandoah Cable Television, LLC (“Franchisee”) owns, operates and maintains a cable television system (“System”) serving the Town of Farmville, VA, pursuant to a franchise agreement which expired January 9, 2026 (the “Franchise”) issued by the Town of Farmville, VA (the “Franchise Authority”), and Franchisee is the duly authorized holder of the Franchise; and

**WHEREAS**, Franchisee and Franchise Authority have continued to follow and be bound by the Franchise; and

**WHEREAS**, Franchisee has requested the consent of the Franchise Authority for the renewal of the Franchise in accordance with the requirements of the Franchise and applicable law; and

**WHEREAS**, Franchisee has represented that it will comply with the terms and conditions of the Franchise; and

**WHEREAS**, the Franchise Authority believes that it is in the best interest of the community to approve the renewal and amendment of the Franchise granted to Franchisee.

**NOW, THEREFORE, BE IT RESOLVED BY THE FRANCHISE AUTHORITY AS FOLLOWS:**

1. The Franchise Authority hereby approves and consents to the renewal for a term of fifteen (15) years of the Franchise, all in accordance with the terms of the Franchise and applicable law and Franchisee shall comply with the terms and conditions of the Franchise.

2. The Franchise Authority confirms that the renewal term of the Franchise shall be for a term of fifteen (15) years deemed to commence upon January 10, 2026, and ending on January 10, 2041.

3. The Franchise Authority agrees that the pledge of, or grant of a security interest in, the Franchise to any lender(s) of Shenandoah Cable Television, LLC or its affiliates, for the purpose of securing indebtedness, shall not require the consent of the Franchise Authority and is hereby authorized.

4. This Resolution shall have the force of a continuing agreement with Franchisee, and Franchising Authority shall not revoke, amend or otherwise alter this Resolution without the consent of Franchisee.

Approved: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

\*\*\*\*\*

I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable John F. Hardy \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

RESOLUTION NO. 2011.1.5

**RESOLUTION OF TOWN OF FARMVILLE, VIRGINIA  
APPROVING THE RENEWAL OF THE CABLE TELEVISION FRANCHISE**

**WHEREAS**, Shentel Cable Company (“Franchisee”) owns, operates and maintains a cable television system (“System”) serving the Town of Farmville, Virginia pursuant to a franchise agreement which expires on January 9, 2011 (the “Franchise”) issued by the Town of Farmville, Virginia (the “Franchise Authority”), and Franchisee is the duly authorized holder of the Franchise; and

**WHEREAS**, Franchisee has requested the consent of the Franchise Authority for the renewal of the Franchise in accordance with the requirements of the Franchise and applicable law; and

**WHEREAS**, Franchisee has represented that it will comply with the terms and conditions of the Franchise; and

**WHEREAS**, the Franchise Authority believes that it is in the best interest of the community to approve the renewal of the Franchise granted to Franchisee.

**NOW, THEREFORE, BE IT RESOLVED BY THE FRANCHISE AUTHORITY  
AS FOLLOWS:**

**SECTION 1.** The Franchise Authority hereby approves and consents to the renewal for a term of fifteen years of the Franchise, all in accordance with the terms of the Franchise and applicable law and Franchisee shall comply with the terms and conditions of the Franchise.

**SECTION 2.** The Franchise Authority confirms that the renewal term of the Franchise shall be for a term of fifteen (15) years deemed to commence on January 10, 2011 and ending on January 9, 2026.

**SECTION 3.** The Franchise Authority agrees that the pledge of, or grant of a security interest in, the Franchise to any lender(s) of Shentel Cable Company or its affiliates, for the purpose of securing indebtedness, shall not require the consent of the Franchise Authority and is hereby authorized.

**SECTION 4.** This Resolution shall have the force of a continuing agreement with Franchisee, and Franchising Authority shall not revoke, amend or otherwise alter this

Resolution without the consent of Franchisee.

PASSED, ADOPTED AND APPROVED this 5<sup>TH</sup> day of JAN, ~~2010~~ 2011

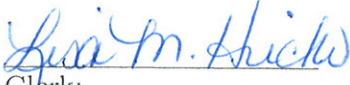
TOWN OF FARMVILLE, VIRGINIA

By:  \_\_\_\_\_

Name: GERALD T. SPATES

Title: TOWN MANAGER

ATTEST:

  
Clerk:

I, the undersigned, being the duly appointed, qualified and acting Clerk of the Town of Farmville hereby certify that the foregoing resolution No. 2011.1.5 is a true, correct, and accurate copy as duly and lawfully passed and adopted by the Farmville Town Council on the 5 day of January, 2011. 