



# Town of Farmville

## Town Council

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March 4, 2026 at 6:00 PM  
Council Chamber of the Town Hall  
116 North Main Street, Farmville, VA

### **AGENDA**

- 1. Call to Order**
- 2. Roll Call**
- 3. Adoption of Agenda**
- 4. Declaration of Personal Interest**
- 5. Finance Report**
  - a. Report by Deputy Town Manager/Finance Director
- 6. Discussion: Splashpad Bathrooms**
  - a. Stick-built or manufactured options
- 7. Discussion: Amended Airport Lease Agreement**
  - a. Farmville Regional Airport Land Lease Agreement
- 8. Discussion: Council/Mayor Salary Study**
  - a. Council or Board of Supervisors Pay Study
- 9. Discussion: Health Insurance**
  - a. Report by the Town Manager
- 10. Discussion: Economic Incentive Appropriations - New Requirements**
  - a. Proposed Resolution No. 2026-03-01
- 11. Town Manager's Report**
- 12. Comments by Mayor and Town Council**



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** March 4, 2026

**ITEM NUMBER:** 5.a. – Report by Deputy Town Manager/Finance Director

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**BACKGROUND:**

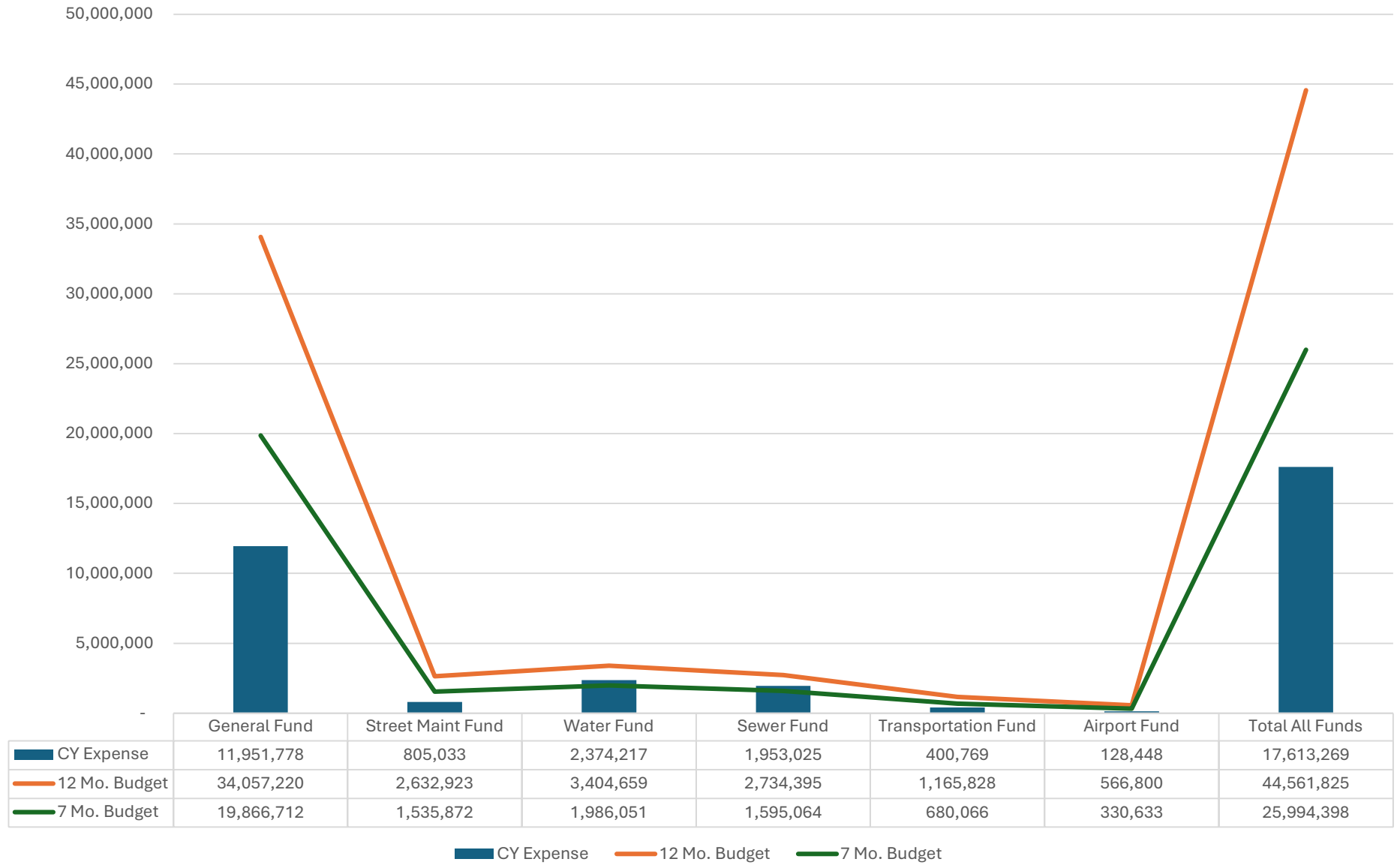
**RECOMMENDATION:**

**FISCAL IMPACT:**

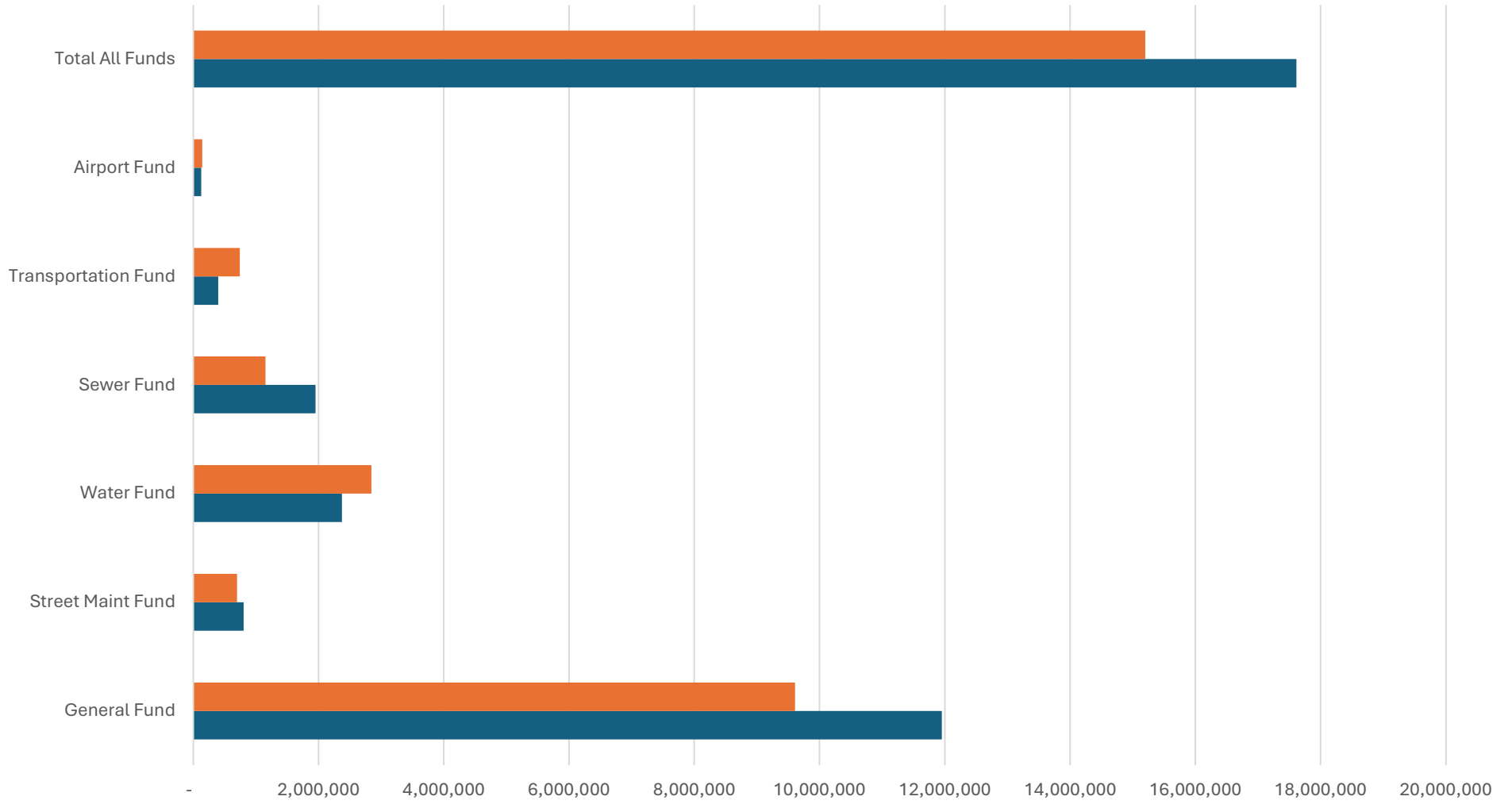
**ATTACHMENTS:**

1. Expense - All Funds Vs Budget - January 2026
2. Expense - All Funds Vs PY - January 2026
3. Expense - Dept Vs Budget - January 2026
4. Expense - Dept Vs PY - January 2026
5. Revenue - All Funds Vs Budget - January 2026
6. Revenue - All Funds Vs PY - January 2026
7. Revenue - GF Class Vs Budget - January 2026
8. Revenue - GF Class Vs PY - January 2026
9. Revenue Report - January 2026
10. Salary Report - January 2026

### January 2026 YTD Expenses Vs. Budgeted - by Fund



### Fund Total Expenses Current Year Vs. Prior Year - January 2026



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airport Fund	Total All Funds
■ PY Expenses	9,611,013	699,698	2,845,913	1,153,014	745,445	146,622	15,201,705
■ CY Expense	11,951,778	805,033	2,374,217	1,953,025	400,769	128,448	17,613,269

■ PY Expenses ■ CY Expense

**Notes on comparisons:**

**General Fund:** Please see the Expense Department Breakdown chart for additional details on variances within the General Fund.

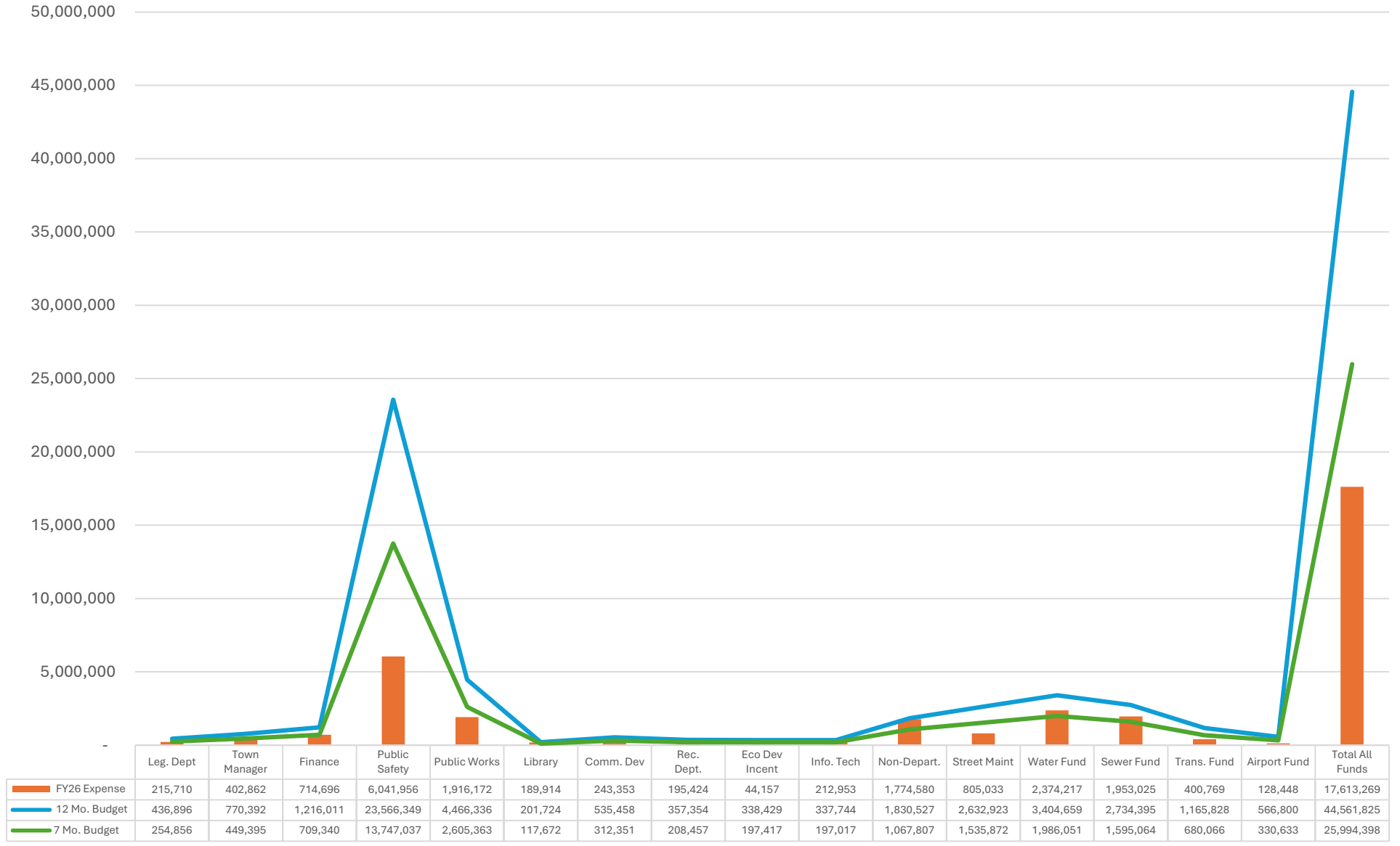
**Street Maintenance Fund:** FY26 reflects the Town's portion of the 3rd Street paving project.

**Sewer Fund:** The FY26 increase is primarily due to the one-time purchase of UV treatment equipment.

**Transportation Fund:** Higher expenses in July 2024 reflect bus purchases received and paid during that period. No bus purchases have occurred in FY26.

**Airport Fund:** A tractor was purchased in July 2024. No comparable purchases were made in FY26.

### January 2026 - YTD Expenses Vs. 12 Month Budget and 7 Month Budget



■ FY26 Expense    
 — 12 Mo. Budget    
 — 7 Mo. Budget

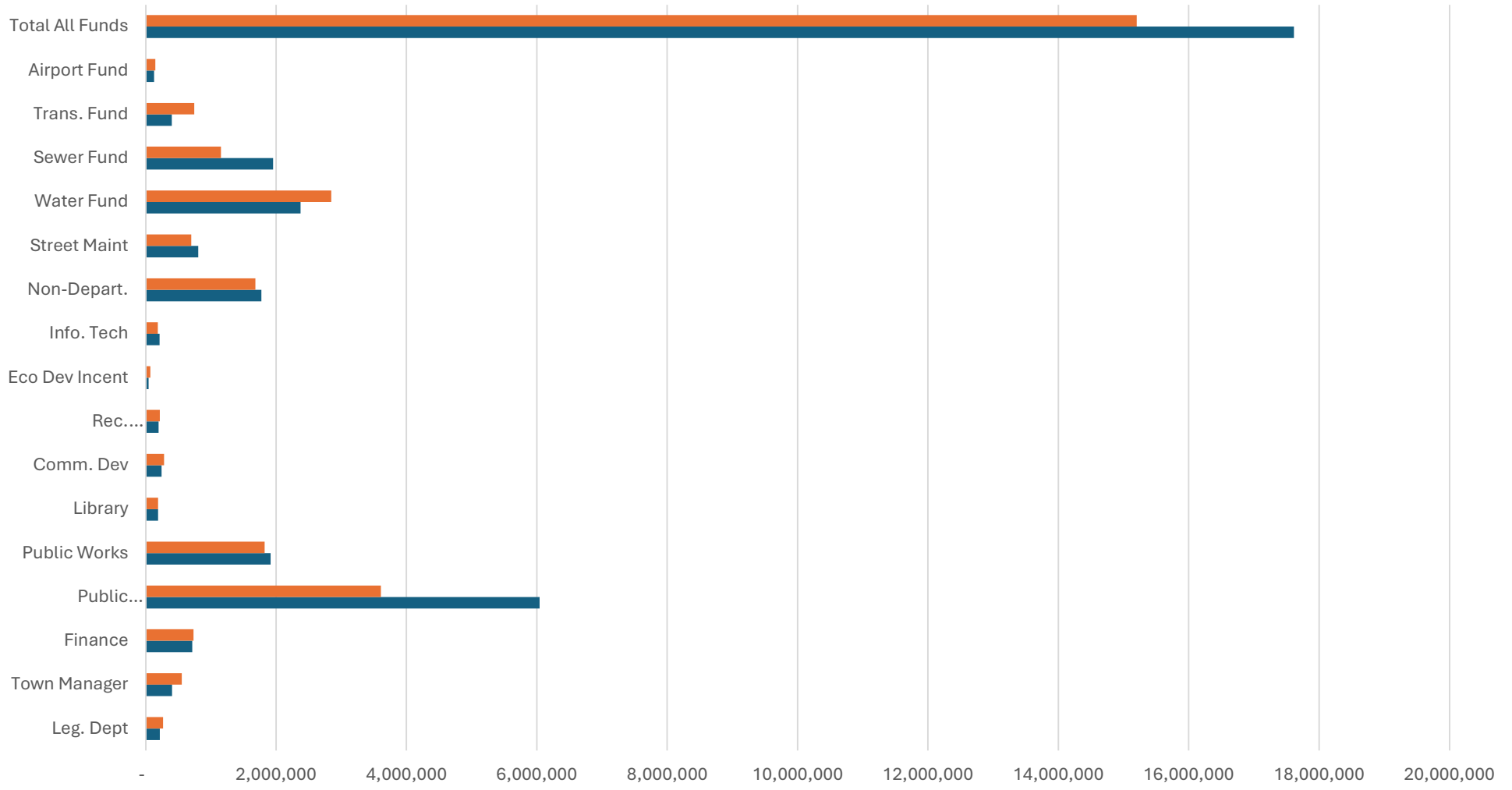
**Current Year Vs. Budget Notes:**

**Public Safety:** Construction of the new firehouse has not yet started; however, the budget assumes project-related expenditures will begin and are spread monthly for planning purposes.

**Library:** The Library appropriation was paid in July 2025; the budget assumes this is paid evenly each month.

**Non-Departmental:** The October bond payment was made in September 2025; the budget assumes this is paid evenly each month.

## Current Year Expenses Vs. Prior Year Expenses - January 2026



	Leg. Dept	Town Manager	Finance	Public Safety	Public Works	Library	Comm. Dev	Rec. Dept.	Eco Dev Incent	Info. Tech	Non-Depart.	Street Maint	Water Fund	Sewer Fund	Trans. Fund	Airport Fund	Total All Funds
FY25 Expense	266,876	552,880	732,049	3,607,416	1,823,224	190,271	282,515	217,905	71,409	185,273	1,681,195	699,698	2,845,913	1,153,014	745,445	146,622	15,201,705
FY26 Expense	215,710	402,862	714,696	6,041,956	1,916,172	189,914	243,353	195,424	44,157	212,953	1,774,580	805,033	2,374,217	1,953,025	400,769	128,448	17,613,269

■ FY25 Expense   
 ■ FY26 Expense

**Current Year Vs. Prior Year Notes:**

**Legislation:** FY26 retirement payouts are lower than FY25 at this point in the year.

**Town Manager:** FY25 expenses include a one-time consultant cost for a Town-wide manhole evaluation.

**Public Safety:** FY26 reflects the purchase of a new ladder truck paid in December 2025.

**Street Maintenance:** FY26 reflects the Town's portion of the 3rd Street paving project.

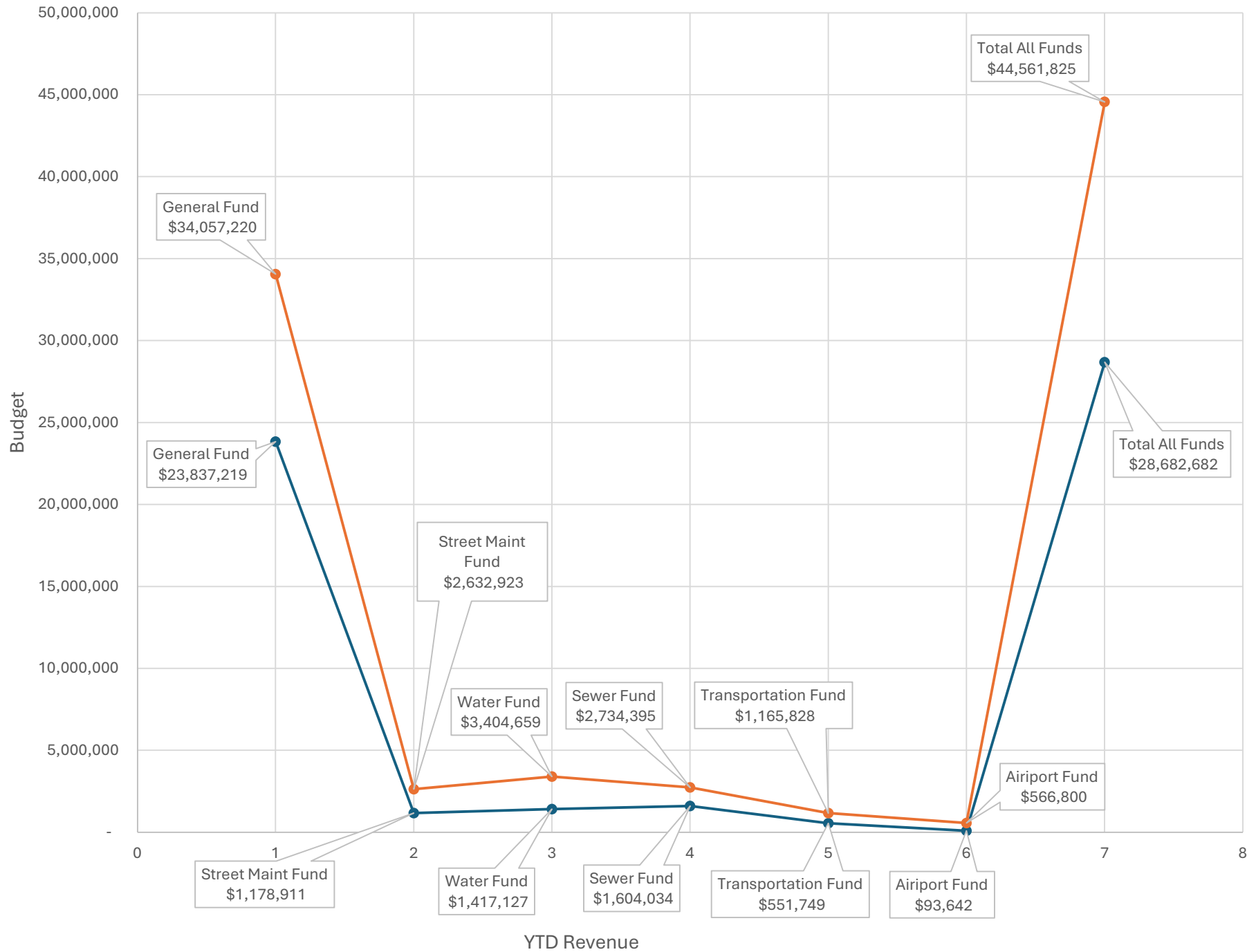
**Sewer Fund:** The FY26 increase is primarily due to the one-time purchase of UV treatment equipment.

**Transportation Fund:** Higher expenses in July 2024 reflect bus purchases received and paid during that period. No bus purchases have occurred in FY26.

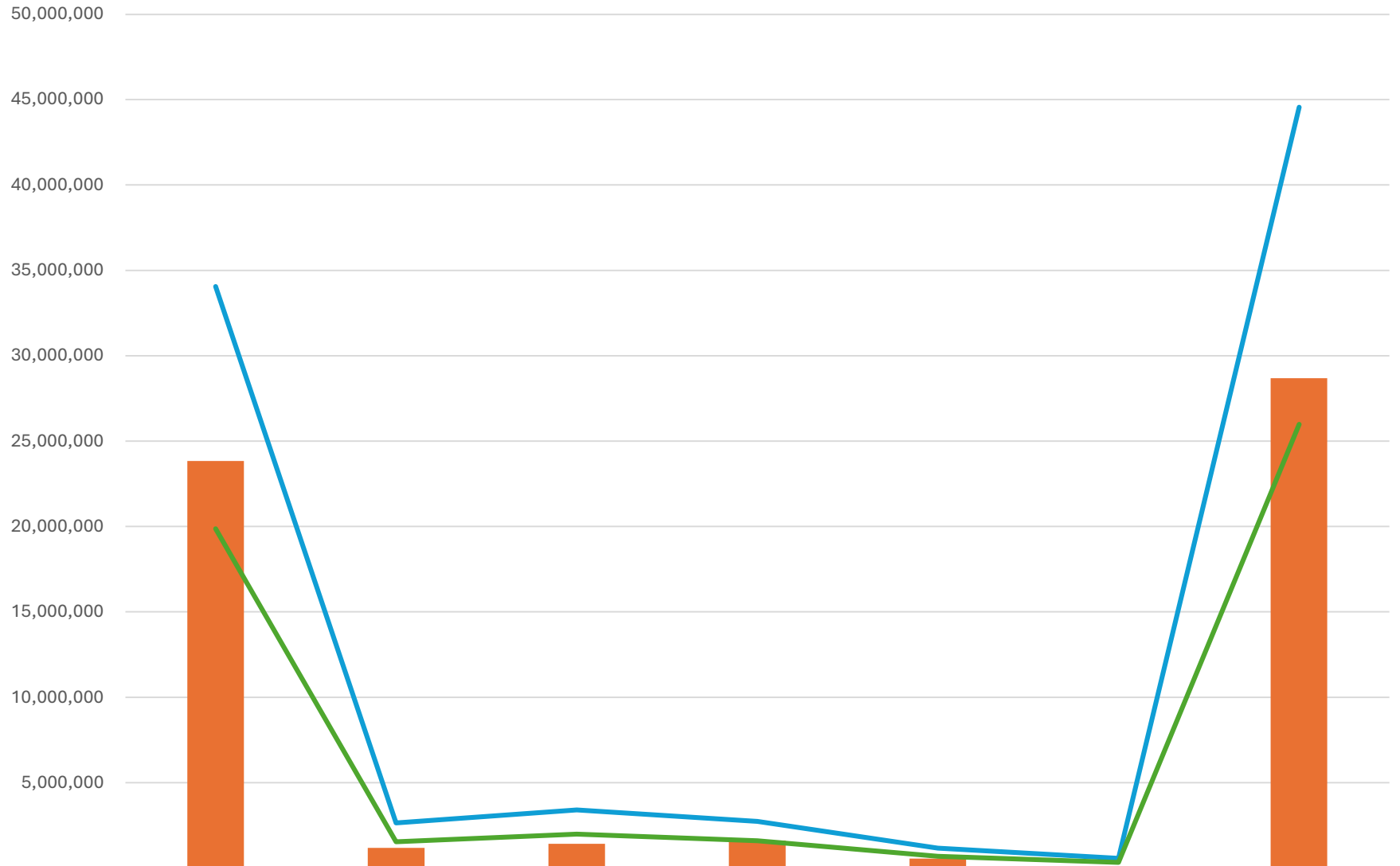
**Airport Fund:** A tractor was purchased in July 2024. No comparable purchases were made in FY26.

# Revenue All Funds - YTD- January 2026

YTD REVENUE  
12 Mo. Budget



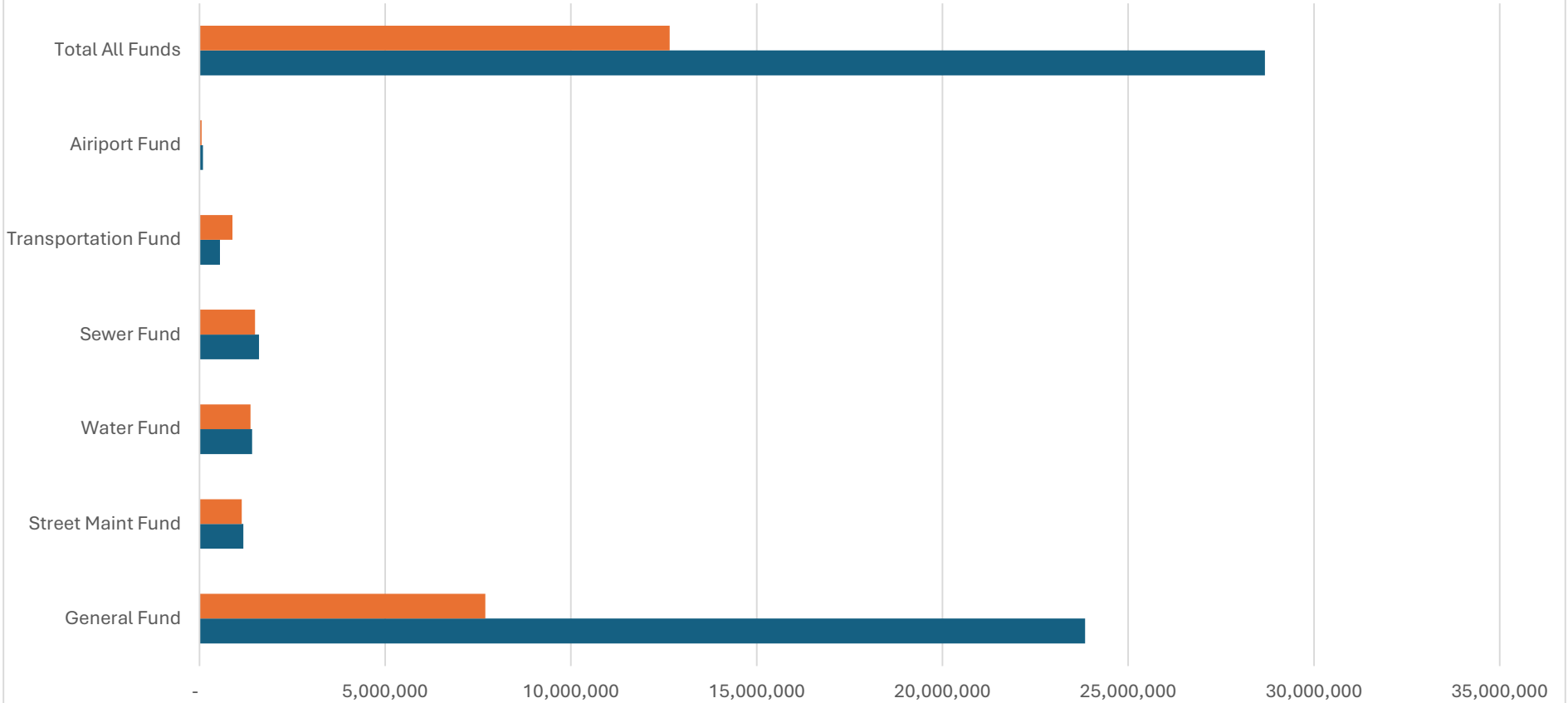
### January 2026 Actual Vs. 12 Month Budget and 7 Month Budget



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airiporrt Fund	Total All Funds
YTD REVENUE	23,837,219	1,178,911	1,417,127	1,604,034	551,749	93,642	28,682,682
12 Mo. Budget	34,057,220	2,632,923	3,404,659	2,734,395	1,165,828	566,800	44,561,825
7 Mo. Budget	19,866,712	1,535,872	1,986,051	1,595,064	680,066	330,633	25,994,398

■ YTD REVENUE    
 — 12 Mo. Budget    
 — 7 Mo. Budget

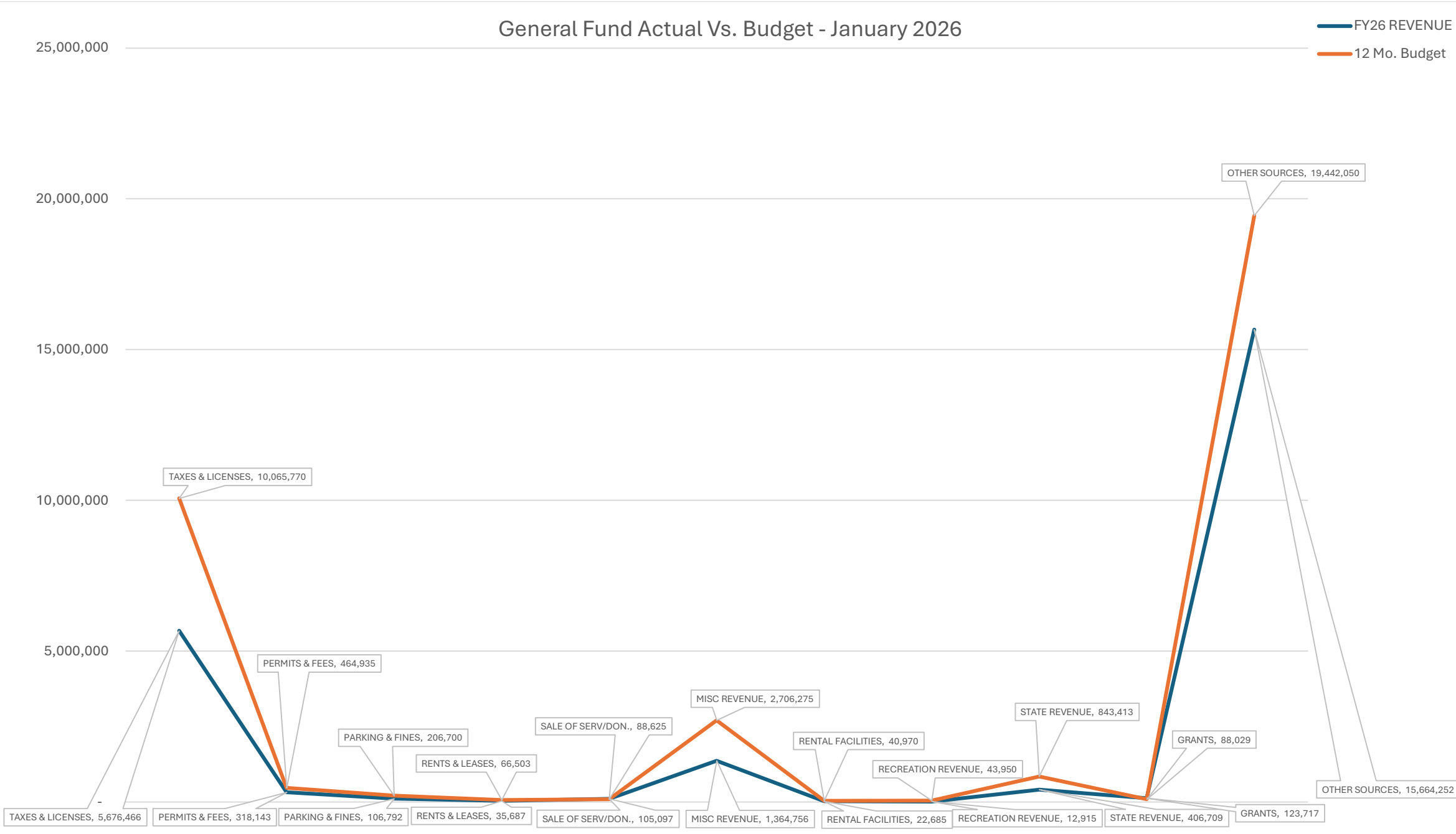
## CURRENT JANUARY 2026 COMPARED TO PRIOR JANUARY 2025 YTD REVENUE



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airipport Fund	Total All Funds
<span style="color: orange;">■</span> PY YTD REVENUE	7,695,993	1,142,231	1,372,525	1,499,711	888,464	57,622	12,656,547
<span style="color: darkblue;">■</span> YTD REVENUE	23,837,219	1,178,911	1,417,127	1,604,034	551,749	93,642	28,682,682

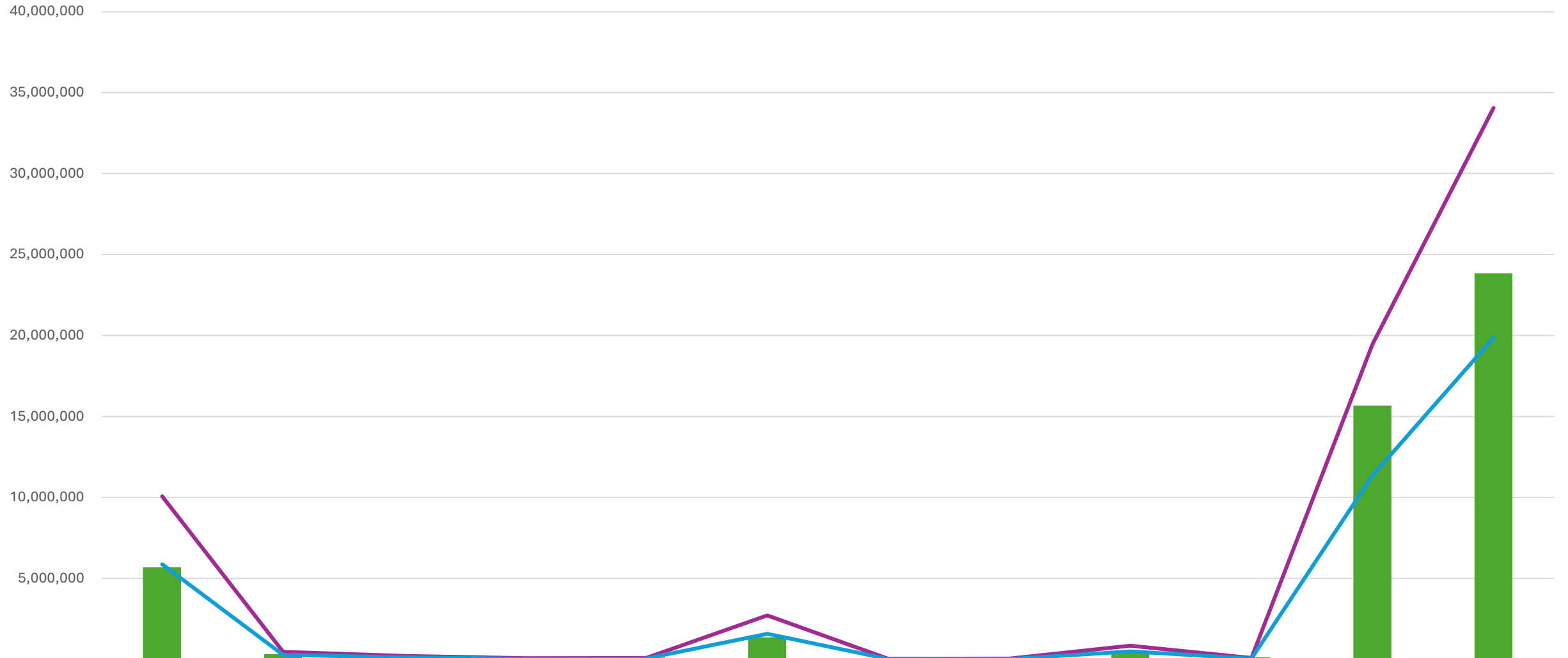
■ PY YTD REVENUE    ■ YTD REVENUE

### General Fund Actual Vs. Budget - January 2026



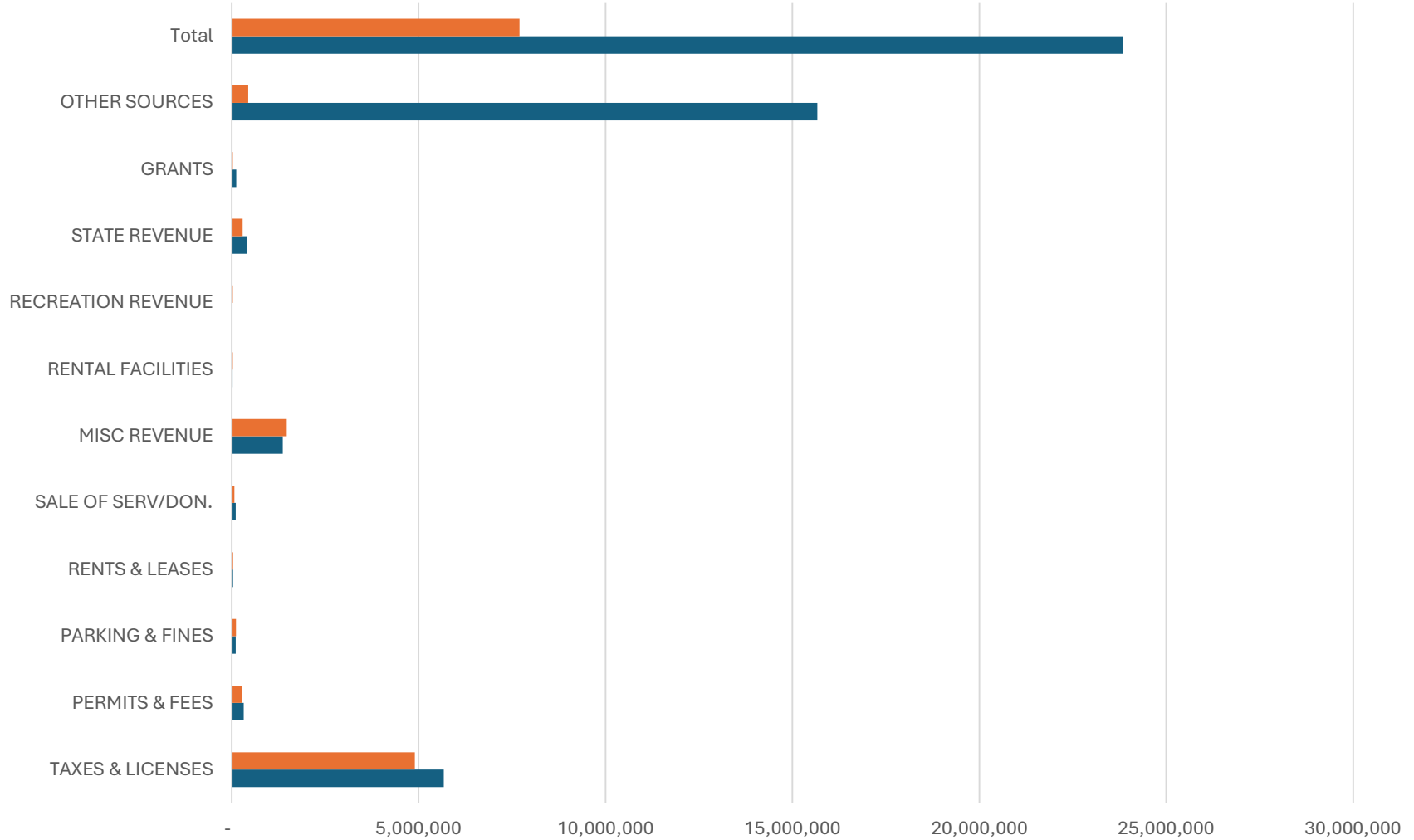
Note: Budget amounts are above the line, and actual amounts are below the line.

### January 2026 General Fund - YTD Revenue Vs. Budget



■ FY26 REVENUE    
 — 12 Mo. Budget    
 — 7 Mo. Budget

January 2026 Actual vs. January 2025 Actual



	TAXES & LICENSES	PERMITS & FEES	PARKING & FINES	RENTS & LEASES	SALE OF SERV/DON.	MISC REVENUE	RENTAL FACILITIES	RECREATION REVENUE	STATE REVENUE	GRANTS	OTHER SOURCES	Total
FY25 REVENUE	4,901,553	280,076	117,165	39,610	68,757	1,472,102	29,645	30,047	289,025	29,379	438,634	7,695,993
FY26 REVENUE	5,676,466	318,143	106,792	35,687	105,097	1,364,756	22,685	12,915	406,709	123,717	15,664,252	23,837,219

FY25 REVENUE FY26 REVENUE

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF JANUARY 31, 2026**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1101-0001	CURRENT REAL PROP TAXES	22,992	1,690,137	1,770,000	95.4900
10-1102-0001	CURRENT PUBLIC SERVICE CORP TA	3,762	115,301	62,590	184.2200
10-1103-0001	CURRENT PERSONAL PROPERTY TAX	33,698	254,350	273,030	93.1600
10-1106-0001	PENALTIES-TAXES	2,559	6,969	1,500	464.5800
10-1106-0002	INTEREST-TAXES	82	540	1,500	36.0000
10-1106-0003	PENALTY-PP TAX	3,380	3,816	500	763.1700
10-1106-0004	INTEREST-PP TAX	-	420	150	280.2600
10-1107-0001	DELIQUENT TAXES	1,356	6,553	5,000	131.0600
10-1200-0001	CONSUMPTION TAX	-	14,339	27,000	53.1100
10-1201-0001	SALES TAX	-	216,617	455,000	47.6100
10-1202-0001	UTILITY TAX	-	185,208	360,000	51.4500
10-1203-0001	BUSINESS LICENSE TAX	117,710	144,262	1,620,000	8.9100
10-1203-0099	PENALTY-BUSINESS LICENSES	-	631	5,000	12.6200
10-1204-0001	BANK FRANCHISE TAXES	-	-	235,000	0.0000
10-1204-0004	RIGHT OF WAY ACCESS FEE	-	8,507	16,000	53.1700
10-1205-0001	MOTOR VEHICLE LICENSES	3,690	2,495	87,000	2.8700
10-1206-0001	COMMUNICATION SALES & USE TAX	-	139,724	360,000	38.8100
10-1210-0001	LODGING TAX	49,360	562,788	800,000	70.3500
10-1211-0001	FOOD TAX	267,324	2,252,693	3,800,000	59.2800
10-1211-0099	PENALTY/INT-FOOD/LODGING TAX	240	4,378	2,000	218.8800
10-1220-0001	SANITATION FEE	31,923	231,935	390,000	59.4700
10-1301-0001	FERN BEAUTIFICATION PROJECT	-	2,000	2,900	68.9700
10-1302-0002	BRANCH OUT TREE PROGRAM	-	1,350	5,000	27.0000
10-1302-0003	VFIC GRANT	-	-	15,000	0.0000
10-1303-0005	VARIANCE FEE	-	-	250	0.0000
10-1303-0006	CONDITIONAL-USE-PERMITS	-	500	500	100.0000
10-1303-0007	ZONING & RE-ZONING FEES	500	2,150	1,000	215.0000
10-1303-0008	BUILDING PERMITS	4,196	63,484	32,000	198.3900
10-1303-0009	SURVEYOR-SITE INSPEC-E&S,RENTAL EQUIP	-	100	200	50.0000

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF JANUARY 31, 2026**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1303-0010	PARTY BIKE PERMIT	-	-	365	0.0000
10-1303-0020	STATE SURCHRG-BLDG PERMIT FEE	84	1,274	500	254.8700
10-1303-0031	FITNESS PROGRAM REVENUE	-	-	200	0.0000
10-1303-0032	KARATE PROGRAM REVENUE	-	840	1,000	84.0000
10-1303-0033	PICKLEBALL PROGRAM REVENUE	-	254	500	50.8000
10-1303-0071	FOOTBALL PROGRAM REVENUE	-	10,471	21,250	49.2800
10-1303-0072	SOFTBALL PROGRAM REVENUE	-	-	1,500	0.0000
10-1303-0073	SUMMER CAMP REVENUE	-	420	15,000	2.8000
10-1303-0077	SPONSORSHIP-JINGLE BELL RUN	-	-	500	0.0000
10-1303-0078	REGISTRATION FEE-JINGLE BELL R	1,095	1,095	1,000	109.5000
10-1303-0079	REVENUE-ADULT BASKETBALL LEAGU	-	-	1,000	0.0000
10-1303-0081	ADULT VOLLEYBALL REVENUE	(165)	(165)	1,000	-16.5000
10-1303-0099	NEW REC PROGRAMS/GRANTS	-	-	1,000	0.0000
10-1305-0001	REINSPECTION-BLDG. PERMITS	-	60	-	0
10-1307-0001	PLAN REVIEW-BLDG INSPECTOR	-	793	500	158.6000
10-1307-0002	CERTIFICATE OF OCCUPANCY-BLDG	-	-	100	0.0000
10-1308-0001	FINGERPRINT FEE	-	-	20	0.0000
10-1309-0001	SURVEYOR-PLAN REVIEW	-	-	500	0.0000
10-1311-0001	BURN PERMIT	-	-	400	0.0000
10-1401-0001	COURT FINES & COSTS	-	50,321	90,000	55.9100
10-1401-0002	PARKING FINES	1,444	10,107	25,000	40.4300
10-1401-0003	Parking Fines-Payments	-	(1,490)	(9,000)	16.5600
10-1401-0004	LIENS ON REAL ESTATE	40	219	500	43.7300
10-1402-0003	E-CITATION	-	4,337	5,000	86.7400
10-1501-0001	INTEREST-REPO	6,542	40,549	110,000	36.8600
10-1501-0002	INT-BENCHMARK-ARPA-COVID-RESTRICTED	-	1,893	30,000	6.3100
10-1501-0003	INTEREST-MEDICAL COMPENSATION	20	296	3,000	9.8800
10-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	-	47	100	47.2600
10-1501-0006	INTEREST-MM-BENCHMARK-E911	13	74	50	147.9600

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF JANUARY 31, 2026**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1501-0013	INTEREST-SET ASIDE ACCOUNT	7,327	67,618	150,000	45.0800
10-1501-0015	INTEREST-E911 RESERVE	1,140	8,539	7,239	117.9600
10-1501-0016	INTEREST-GO BOND REINVESTED	76,809	76,809	375,000	20.4800
10-1501-0021	INT-CK ACCT-BENCHMARK-E-CITATION	4	29	40	73.3500
10-1501-0072	INT-CHECKING-BENCHMARK	16,668	104,348	100,000	104.3500
10-1502-0001	RENT-BURN BUILDING	-	-	500	0.0000
10-1502-0002	RENT-WILCK LAKE	200	1,600	2,500	64.0000
10-1502-0005	SALE OF FIXED ASSETS	19,508	76,777	19,500	393.7300
10-1502-0006	SALE OF MATERIAL	902	8,356	1,500	557.0700
10-1502-0008	SALE OF COPIES	97	435	500	87.0000
10-1502-0009	CEMETERY LOTS	800	5,600	17,000	32.9400
10-1502-0010	SALE OF POSTAGE	2	11	25	43.5200
10-1502-0011	SALE OF ROLL OUT CARTS	200	500	1,000	50.0000
10-1502-0012	RENT-TRAIN STATION	1,750	8,300	14,000	59.2900
10-1502-0013	RENT-PARKING-VENABLE ST	240	1,680	2,700	62.2200
10-1502-0014	RENT-TOWN PKG-NORTH ST	-	300	300	100.0000
10-1502-0018	LEASE-SOUTH ST CONF-FIRE PROG	-	5,118	15,353	33.3300
10-1502-0020	RENT-RIVERFRONT PARK	-	-	250	0.0000
10-1502-0021	FARMER'S MARKET REVENUE	785	4,485	7,720	58.1000
10-1502-0022	FARMER'S MARKET SPONSORSHIP	-	-	7,280	0.0000
10-1502-0024	RENT-SPORTS ARENA	500	8,300	15,500	53.5500
10-1502-0025	RENT-PROB/PAROLE BLDG	4,084	28,590	47,650	60.0000
10-1502-0026	RENT-BALL FIELD-SPORTS ARENA	-	-	1,000	0.0000
10-1503-0001	EXCESS SALE-TACS	-	1,730	-	0
10-1607-0003	PARKING METERS REVENUE	3,565	39,636	50,000	79.2700
10-1610-0001	RENTAL PARKING SPACES	325	3,175	8,700	36.4900
10-1620-0001	RESIDENTAL PARKING	26	707	2,000	35.3500
10-1620-0002	LONGWOOD STREETS	-	-	35,000	0.0000
10-1620-0099	PENALTY-SANITATION FEE	365	3,426	5,100	67.1800

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF JANUARY 31, 2026**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1630-0001	CIGARETTE TAX	11,275	75,025	200,000	37.5100
10-1899-0002	SALE OF SERVICE-ADMIN	-	-	1,000	0.0000
10-1899-0004	MISC REVENUE	-	299	100	298.9700
10-1899-0005	SALE OF SERVICE-PUBLIC WORKS	-	2,424	5,000	48.4800
10-1899-0006	SALE OF SERVICE-GRAVE OPENINGS	1,400	9,700	22,000	44.0900
10-1899-0007	SALE OF SERVICE-DUMP TK	-	-	500	0.0000
10-1899-0010	SERVICE CHARGE-BAD CHECKS-A/R	-	-	100	0.0000
10-1899-0014	SALE OF SER-DISPATCH-HAMPDEN S	-	-	6,000	0.0000
10-1899-0015	SALE OF SERVICE-BAD CHECKS-TAXES	-	224	-	0
10-1899-0017	SALE OF SER-FALSE BURG ALARM	70	1,340	2,000	67.0000
10-1899-0033	SALE OF SERVICE-POLICE	-	-	1,000	0.0000
10-1899-0035	SALE OF SERVICE-LIBRARY MAINTEN	-	-	600	0.0000
10-1899-0097	DONATIONS-FOURTH OF JULY CELEBRATION	250	250	20,000	1.2500
10-1901-0003	AMINISTRATIVE SERV-FUND 15	-	-	10,000	0.0000
10-1901-0004	REIMB-FUND 10-ADMIN SERV	65,310	457,170	838,146	54.5500
10-1901-0005	RECOVERY-JURY DUTY FEES	-	666	501	133.1000
10-1901-0010	RECOVERY-VML INS-DAMAGE VEHICLES/PROP	-	34,353	50,000	68.7100
10-1902-0001	DAMAGE TO TOWN PROPERTY	-	1,602	5,000	32.0400
10-1903-0001	REFUNDS - CO-OPS	-	313	500	62.6900
10-2201-0003	ROLLING STOCK TAXES	-	117	100	117.3400
10-2201-0005	MOBILE HOME TITLING TAX	-	885	1,000	88.5000
10-2201-0006	CAR RENTAL TAX	-	31,994	75,000	42.6600
10-2201-0009	GRANT-RECREATION DEPT	-	-	12,000	0.0000
10-2401-0022	GRANT-BURN BLDG-VFP	-	-	25,000	0.0000
10-2401-0029	GRANT-DISPATCH-VDEM	-	733	4,000	18.3400
10-2401-0030	GRANT-VA911-HANDLING EQ	-	83,683	83,683	100.0000
10-2401-0031	VDEM-GIS & DATA	-	3,720	13,000	28.6200
10-2401-0033	GRANT-NG911-ADDITIONAL FUNDING	-	11,816	150,000	7.8800
10-2401-0034	VDEM CONSOLIDATION GRANT-DISPATCH	-	49,616	100,000	49.6200

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF JANUARY 31, 2026**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-2401-0035	VDEM-GIS & DATA-REIMB PE CO PORTION	-	(720)	-	0
10-2402-0001	WIRELESS	-	65,608	117,000	56.0800
10-2404-0007	LITTER & RECYCLING GRANT	-	5,400	2,500	215.9900
10-2404-0010	AID TO LAW ENFORCEMENT	-	111,192	220,000	50.5400
10-2404-0011	FIRE ALLOCATION	-	41,826	-	0
10-2404-0012	GRANT-VFIRS HARDWARE GRANT-VA DEPT FIRE	-	700	700	100.0000
10-2404-0027	GRANT-VD FP-PPE GRANT-FIRE	-	-	45,231	0.0000
10-2404-0032	GRANT-VML-SAFETY	-	-	4,200	0.0000
10-2404-0062	VIRGINIA STATE POLICE - HEAT GRANT	-	-	10,000	0.0000
10-2405-0004	MARKETING/TOURISM LOCAL REVENU	-	139	2,000	6.9500
10-2501-0022	GRANT-VDEM-SHSP-SURVEILLANCE EQUIP	-	109,381	-	0
10-2501-0023	GRANT-WELLNESS-FIRST RESPONDERS	-	6,598	6,729	98.0500
10-2504-0019	GRANT-DMV-ALCOHOL-25	-	1,133	18,800	6.0300
10-2504-0020	GRANT-BULLETPROOF VEST-FED	-	6,605	3,700	178.5100
10-2504-0027	GRANT-DMV-SPEED-25	-	-	18,800	0.0000
10-2511-0001	GRANT-OPERATION CEASE FIRE (POLICE)	-	-	15,000	0.0000
10-4100-0089	CARRYOVER FUNDS TO FY25-26	-	-	111,570	0.0000
10-4104-0008	FROM FIDA-BOND PYMT-2012 ISSUE	-	2,224	36,553	6.0800
10-4104-0015	FM LIBRARY-APPROP LEASE RENT	-	180,000	180,000	100.0000
10-4104-0016	FM CKING-MEDICAL COMPENSATION BENEFIT	-	-	98,000	0.0000
10-4104-0018	FM SETASIDE ACCT-BONDS	-	-	1,072,113	0.0000
10-4104-0022	LEASE PROCEEDS	-	303,550	1,140,317	26.6200
10-4104-0025	FM SETASIDE ACCT-CIP PROJECTS	-	-	575,000	0.0000
10-4104-0027	FM SETASIDE ACCT-ABM PROJECT - BOA	-	-	117,822	0.0000
10-4104-0029	GO BOND ISSUANCE	14,675,000	14,675,000	16,000,000	91.7200
10-4104-0031	PREMIUM GO BOND 25	685,701	685,701	-	0
10-4107-0004	FM-PE CO-INSTANT ALERT	-	3,240	2,000	162.0000
10-4107-0006	FM-LONGWOOD-DISPATCH SERV	-	350,000	350,000	100.0000
10-4107-0007	FM-PRINCE EDARD'S-DISPATCH SERV	-	-	404,266	0.0000

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF JANUARY 31, 2026**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-4113-0003	FROM-911 RESERVE	-	-	327,228	0.0000
10-4113-0004	FROM FARMVILLE FIRE DEPT-PAYME	-	35,000	35,000	100.0000
<b>TOTAL GENERAL FUND (FUND 10)</b>		<b>16,126,147</b>	<b>23,837,219</b>	<b>34,057,220</b>	<b>69.99%</b>
15-2404-0007	HIGHWAY FUNDS	-	1,178,911	2,285,000	51.5900
15-4100-0050	USE OF PY FUND BALANCE	-	-	347,923	0.0000
<b>TOTAL HIGHWAY MAINTENANCE FUND (FUND 15)</b>		<b>-</b>	<b>1,178,911</b>	<b>2,632,923</b>	<b>44.78%</b>
40-1501-0001	Interest - Unrestricted	2,745	21,708	40,000	54.2700
40-1501-0002	Interest - RESTRICTED	-	3,907	40,000	9.7700
40-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	47	292	2	14,615.5000
40-1502-0005	SALE OF FIXED ASSETS	-	100	-	0
40-1502-0006	SALE OF MATERIAL	-	1,175	-	0
40-1502-0007	LEASE-JACKSON HTS WATER TANK	2,556	17,889	27,848	64.2400
40-1502-0009	LEASE-ANDREWS DR WATER TANK	3,610	23,782	40,468	58.7700
40-1620-0001	WATER SERVICE	140,395	1,189,091	1,882,000	63.1800
40-1620-0002	WATER TAPS	7,779	67,852	30,000	226.1700
40-1620-0003	SURCHARGE-MULTIPLE METERS	7,762	54,310	93,000	58.4000
40-1620-0004	SALE OF WATER	506	8,516	10,000	85.1600
40-1620-0005	LEAD/COPPER SURVEY CREDIT	(40)	(1,800)	-	0
40-1620-0010	METER CREDIT ONE TIME	-	-	18,000	0.0000
40-1620-0099	PENALTY-WATER SERVICE	1,091	9,368	18,000	52.0400
40-1899-0005	SALE OF SERVICE-PUBLIC WORKS	696	696	-	0
40-1899-0010	SERVICE CHARGES	-	8,020	10,000	80.2000
40-1899-0011	SERVICE CRG-BAD CHECK	50	700	750	93.3300
40-1899-0012	SALE OF SERVICE-TESTING	1,520	11,520	10,000	115.2000
40-4100-0050	USE OF PY FUND BALANCE	-	-	409,022	0.0000
40-4100-0089	CARRYOVER FUNDS TO FY25-26	-	-	219,319	0.0000
40-4102-0001	FM PE CO-APPOMATTOX RIVER-USGS	-	-	8,930	0.0000
40-4104-0025	FM SETASIDE ACCT - CIP AND DEBT	-	-	547,320	0.0000
<b>TOTAL WATER FUND (FUND 40)</b>		<b>168,715</b>	<b>1,417,127</b>	<b>3,404,659</b>	<b>41.62%</b>

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF JANUARY 31, 2026**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
42-1501-0001	Interest - Unrestricted	8,988	81,133	25,000	324.5300
42-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	45	302	-	0
42-1502-0005	SALE OF FIXED ASSETS	-	-	-	0
42-1502-0006	SALE OF MATERIAL	-	7,600	-	0
42-1620-0099	PENALTY-SEWER SERVICE	1,305	10,810	17,500	61.7700
42-1630-0001	SEWER SERVICE	186,380	1,424,334	2,258,400	63.0700
42-1630-0002	SEWER TAPS	11,779	43,779	28,800	152.0100
42-1899-0005	SALE OF SERVICE-PUBLIC WORKS	-	170	400	42.5600
42-1899-0012	SALE OF SERVICE-LEACHATE-CUMBERLAND	-	13,806	25,000	55.2200
42-1899-0013	SALE OF SERVICE-SEWER TREAT	1,800	9,600	10,000	96.0000
42-1901-0010	RECOVERY-VML INS	-	12,500	-	0
42-2404-0005	VML SAFETY GRANT	-	-	2,000	0.0000
42-4100-0050	USE OF PY FUND BALANCE	-	-	349,427	0.0000
42-4100-0089	CARRYOVER FUNDS TO FY25-26	-	-	17,868	0.0000
<b>TOTAL SEWER FUND (FUND 42)</b>		<b>210,296</b>	<b>1,604,034</b>	<b>2,734,395</b>	<b>58.66%</b>
44-1520-0001	PASSENGER FARES	636	5,665	8,800	64.3800
44-1521-0002	CONTRIBUTION-LONGWOOD [1500]	-	178,800	178,800	100.0000
44-1521-0003	CONTRIBUTION-P E COUNTY	6,250	18,750	25,000	75.0000
44-1901-0010	RECOVERY-VML INS-VEHICLE DAMAGE	-	-	10,000	0.0000
44-1902-0001	DAMAGE TO TOWN PROPERTY	-	850	-	0
44-2403-0001	MISC GRANTS	-	-	10,000	0.0000
44-2410-0003	STATE FORMULA GRANT	-	196,085	215,000	91.2000
44-2410-0006	STATE GRANT-BUSES/VANS	-	-	26,723	0.0000
44-2411-0007	STATE GRANT-3 BUS SHELTERS	-	-	124,164	0.0000
44-2510-0001	GRANT-STATE PASS THRU-FED	150,688	151,204	400,000	37.8000
44-2510-0006	FED GRANT-BUS/VANS	-	-	133,614	0.0000
44-2512-0001	RTAP REVENUE	-	396	-	0
44-4100-0050	USE OF PY FUND BALANCE	-	-	33,727	0.0000
<b>TOTAL TRANSPORTATION FUND (FUND 44)</b>		<b>157,574</b>	<b>551,749</b>	<b>1,165,828</b>	<b>47.33%</b>

**TOWN OF FARMVILLE  
REVENUE REPORT  
AS OF JANUARY 31, 2026**

<b>Account Id</b>	<b>Description</b>	<b>Current Revenue</b>	<b>YTD Revenue</b>	<b>Anticipated</b>	<b>% Realized</b>
45-1501-0001	INT-CK ACCT-BENCHMARK	44	300	400	75.0400
45-1502-0001	RENT-HANGER SPACE	1,712	1,712	6,660	25.7100
45-1502-0002	AIRPORT MAINTENANCE FEE	1,000	1,000	2,040	49.0200
45-1690-0001	SALE OF AV GAS	1,857	36,770	44,000	83.5700
45-1691-0001	SALE OF JET FUEL	1,291	29,810	51,000	58.4500
45-1899-0001	DONATIONS-PRINCE ED COUNTY	3,800	7,600	7,600	100.0000
45-2401-0008	STATE GRANT-AWOS MAINT	-	2,280	3,600	63.3300
45-2401-0013	STATE GRANT-MAINTENANCE	602	1,954	31,500	6.2000
45-2401-0014	STATE GRANT-WEED KILL	-	-	1,000	0.0000
45-2402-0001	GRANT-STATE-PAPI DESIGN PHASE	-	-	7,440	0.0000
45-2403-0001	MISC GRANTS	-	-	50,000	0.0000
45-2502-0001	GRANT-FED-PAPI DESIGN PHASE	-	12,215	176,700	6.9100
45-4100-0050	USE OF PY FUND BALANCE	-	-	184,860	0.0000
<b>TOTAL AIRPORT FUND (FUND 45)</b>		<b>10,306</b>	<b>93,642</b>	<b>566,800</b>	<b>16.52%</b>
70-1501-0001	INTEREST	2	13	-	0
70-2405-0001	STATE FORFEITURES UNDER \$500	-	276	-	0
<b>TOTAL NARCOTICS FUND (FUND 70)</b>		<b>2</b>	<b>289</b>	<b>-</b>	<b>0</b>
<b>Final Totals</b>		<b>16,673,040</b>	<b>28,682,970</b>	<b>44,561,825</b>	<b>64.37%</b>

## January 2026 Salary Report

Below are the departments with explanations that are over their 7 Month Actual to Budget.

This percentage should be at 100% or below.

		<u>Actual/Budget</u>	<u>\$ Overage</u>	
10-312	Salaries-Overtime-Police	213.00%	53,445	Shift Coverage & Special Events Coverage.
10-710	Summer Camp	107.00%	1,033	Camp Counselors paid in July 2025

<b>FY26 INFORMATION</b>	<u>Total All Funds</u>	
	Expended YTD	4,617,137
	7 Mo Budget Amt	5,071,259
		(454,122)
Expended through January for Salaries is <b>\$454,122 less</b> than our 7 Month Budget Amount.		

<b>FY25 INFORMATION (PRIOR YEAR)</b>	<u>Total All Funds</u>	
	Expended YTD	4,409,484
	7 Mo Budget Amt	4,758,421
		(348,937)
Expended through January for Salaries is <b>\$348,937 less</b> than our 7 Month Budget Amount.		



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** March 4, 2026

**ITEM NUMBER:** 6.a. – Stick-built or manufactured options

---

**BACKGROUND:** Verbal report by the Town Manager.

At the October 1, 2025, Work Session, Deputy Town Manager Julie Moore provided an update on the prefab and stick-built splashpad restroom options.

Two prefab options were provided with estimated costs: one with four unisex bathrooms with an estimated cost between \$263,000 and \$400,000, and another prefab option estimated at \$268,000.

Three scenarios for the stick-built option, for which plans already exist, were mentioned, with costs ranging from \$300,000 to \$581,000 depending on various listed factors.

Staff also contacted the prefab companies to inquire about the expected lifespan of their structures. While neither company provided a written response, both verbally stated that a prefab design would last approximately 20 years. In comparison, the stick-built option is estimated to have a lifespan of about 40 years.

Council approved a resolution in October 2024, (Resolution No. 2024-10-04) allocating an additional \$182,736 set-aside funds for the Splashpad Bathroom Construction and a total project cost of \$332,736.

**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Pre-Fab Restroom
2. Pre-Cast Restroom
3. Construction of 900 SF Splashpad Restroom

## Pre-Fab Restroom

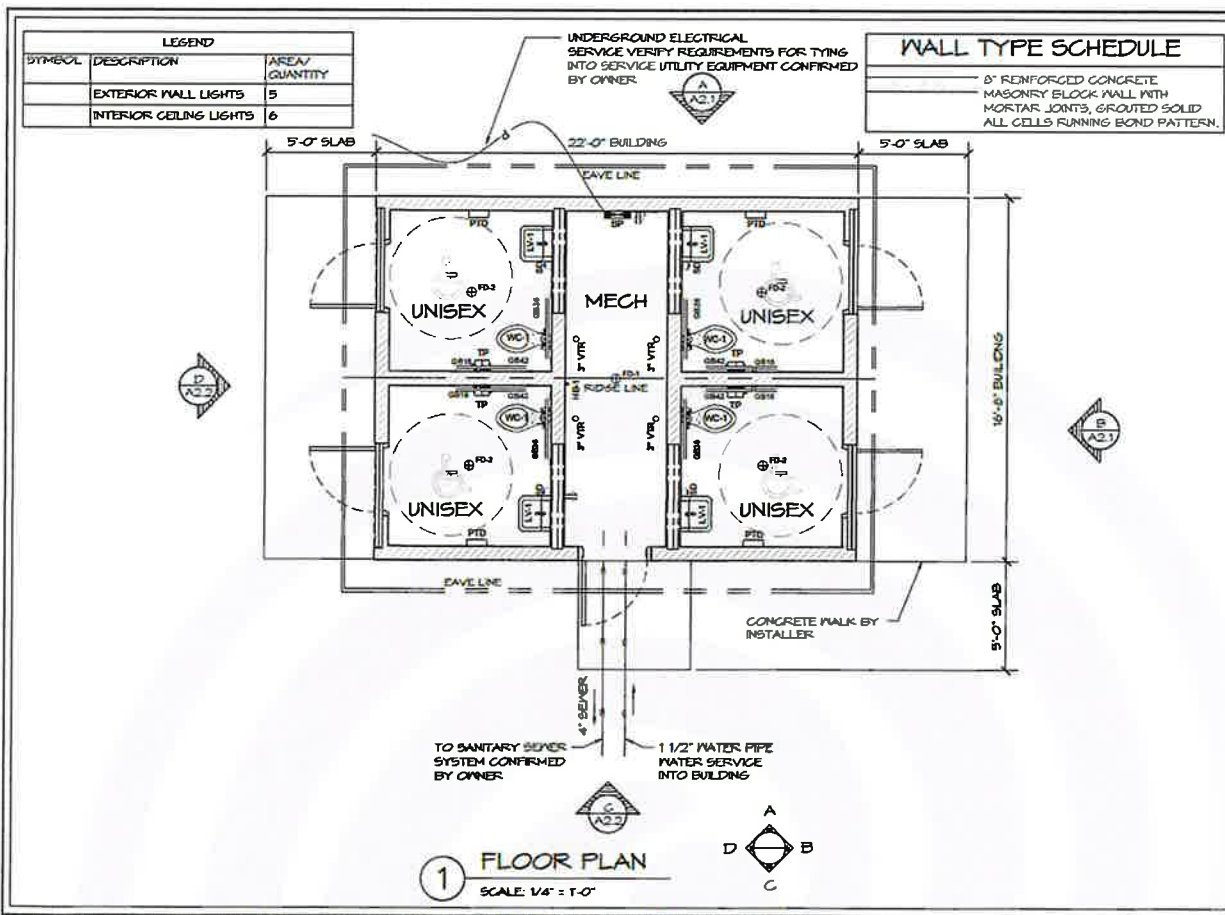
Base price: \$165,000-\$265,000

PLUS:

- Site work (excavation, etc., roughly 15%) \$24,750-39,750
- Wet-floodproofing add: **\$35 / SF** → \$31,500
- Soft costs (15%) = **\$24,750-39,750**
- Contingency (10%) = **\$16,500-26,500**

**TOTAL COST : \$262,500-402,500 +/-**

Pre-engineered packaged kits that meet all state and local codes for permanent structures built on-site. We offer a "Design & Supply" package, where the buildings are delivered to your location and installed by others.





## Pre-Cast Restroom

Base price: \$120,000-130,000

PLUS:

- Site work (excavation, etc., roughly 15%) \$19,500
- Wet-floodproofing add: **\$35 / SF** → \$31,500
- Soft costs (15%) = **\$48,600**
- Contingency (10%) = **\$37,860**

**TOTAL COST: \$267,500 +/-**



## Construction of 900 SF Splashpad Restroom

Estimated cost per square foot to build public restroom with floodproofing:

- **Low / economical:  $\approx$  \$340 / SF**
  - **Typical / most likely:  $\approx$  \$455 / SF**
  - **High / premium / complex site:  $\approx$  \$645 / SF**
1. “Wet floodproofing” in FEMA Flood Zone AE means: allow water entry, use flood-resistant materials below design flood elevation, provide drainage/vents, elevate or protect mechanicals/electrical, and provide anchorage for buoyancy. This is typically less expensive than elevating the whole building but still adds cost.
  2. Regional unit costs for Central Virginia (public restroom, masonry/wood framed small building, plumbing and accessible fixtures, roof, finishes, sitework) — three scenarios (low / typical / high) to reflect quality, fixture selection, site difficulty, and contractor market.
  3. Soft costs (design, permits, FP coordination, testing)  $\sim$ 15% of construction, contingency 10%. Contractor markup included inside the base construction rates.
- 

### **Economical scenario (low cost)**

- Base construction (shell, finishes, MEP, fixtures):  **$\$250 / \text{SF} \rightarrow \$250 \times 900 = \$225,000$**
- Wet-floodproofing add (flood vents, FRP finishes, sacrificial fixtures, raised electrical/mech, anchorage):  **$\$20 / \text{SF} \rightarrow \$18,000$**
- Subtotal construction =  **$\$243,000$**
- Soft costs (15%) =  **$\$36,450$**
- Contingency (10%) =  **$\$25,945$**
- **Total =  $\$305,395 \rightarrow$  Per SF =  $\$305,395 / 900 \approx \$339 / \text{SF}$  (rounded  $\$340/\text{SF}$ )**

### **Typical scenario (most likely)**

- Base construction:  **$\$325 / \text{SF} \rightarrow \$292,500$**
- Wet-floodproofing add:  **$\$35 / \text{SF} \rightarrow \$31,500$**
- Subtotal construction =  **$\$324,000$**

- Soft costs (15%) = **\$48,600**
- Contingency (10%) = **\$37,860**
- **Total = \$410,460 → Per SF ≈ \$456 / SF (rounded \$455/SF)**

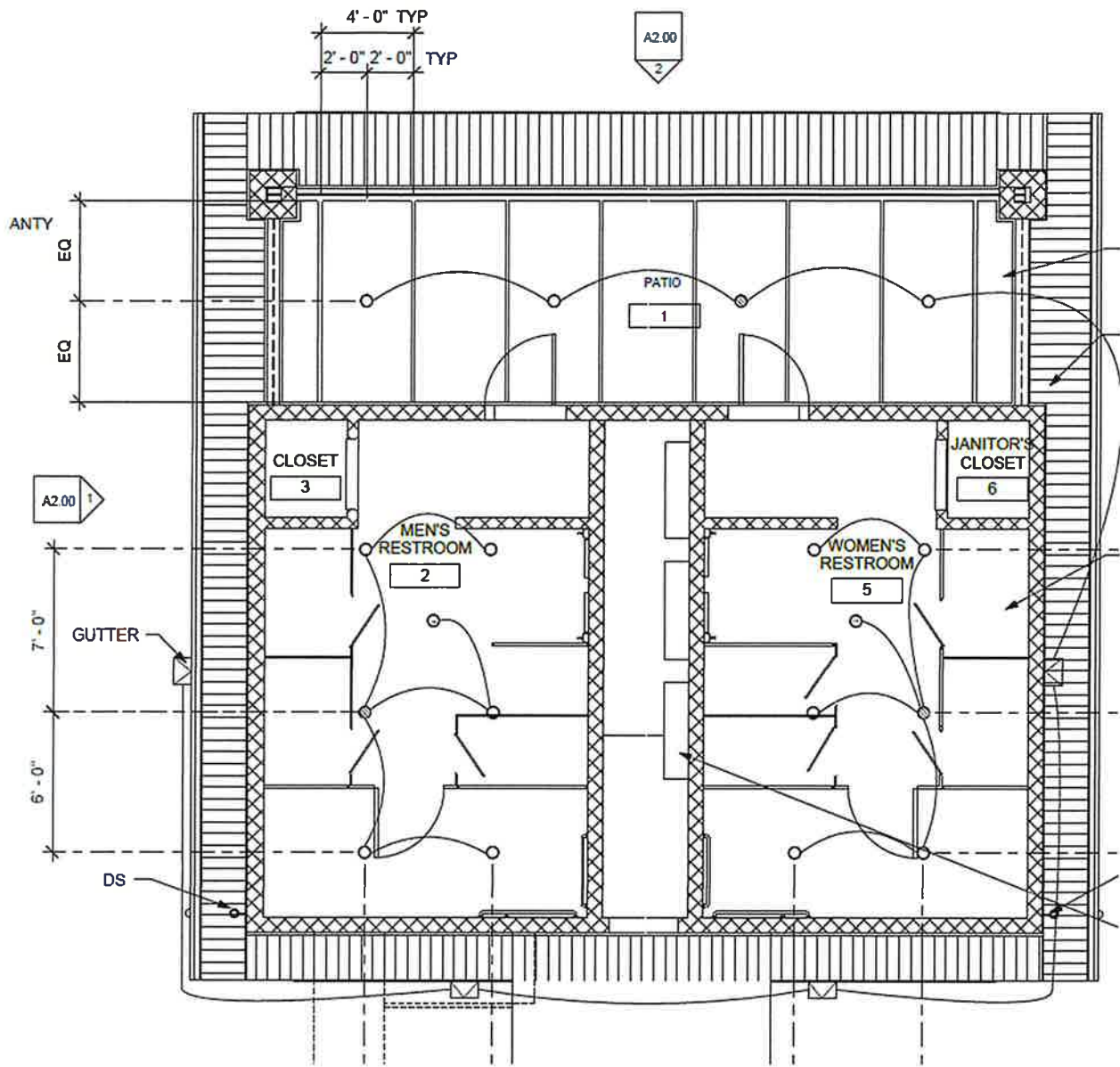
#### **High / complex site / premium finishes**

- Base construction: **\$450 / SF** → \$405,000
- Wet-floodproofing add: **\$60 / SF** → \$54,000
- Subtotal construction = **\$459,000**
- Soft costs (15%) = **\$68,850**
- Contingency (10%) = **\$52,785**
- **Total = \$580,635 → Per SF ≈ \$645 / SF**

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#### **What the wet-floodproofing costs typically cover (examples)**

- Engineered flood vents / openings: \$2k–8k depending on number & sizes.
  - Flood-resistant finishes below flood elevation (cement board, tile, stainless): \$3k–30k depending on extent.
  - Raise or relocate mechanicals/electrical above flood level or provide floodproof enclosures: \$5k–40k.
  - Anchoring foundations, bolting and tie-downs to resist buoyancy: \$3k–15k.
  - Demountable barriers or sacrificial fixtures and floodable storage details: \$1k–10k.  
(These are part of the per-SF floodproofing allowance shown above.)
-





# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** March 4, 2026

**ITEM NUMBER:** 7.a. – Farmville Regional Airport Land Lease Agreement

---

**BACKGROUND:** Verbal report by the Town Manager.

At the February 11, 2026, Regular Meeting, there was consensus from the Council to bring back a revised lease.

The following revisions are highlighted:

At the expiration or termination of this Lease, the Town and Lessee shall have thirty (30) days to re-negotiate the terms of an extension to this Lease.

Lessee shall maintain liability insurance covering the improvements to the Parcel and shall name the Town as additional insured.

**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Airport Lease Revision 2-17-26

**FARMVILLE REGIONAL AIRPORT LAND LEASE AGREEMENT**

This agreement made and entered into as of the \_\_\_\_\_ of \_\_\_\_\_, 2025 (the “Effective Date”) by and between the TOWN OF FARMVILLE, VIRGINIA, a municipal corporation of the Commonwealth of Virginia , hereinafter called the "Lessor," or "Town," and \_\_\_\_\_, hereinafter called the "Lessee;

WHEREAS, Lessor now owns, controls, and operates the Airport known as Farmville Regional Airport (the "Airport") in Cumberland County, Virginia; and

WHEREAS, Lessee desires to lease a certain parcel of land (the "Premises") in the Randolph District of Cumberland County, Virginia, located at the Farmville Regional Airport and identified more specifically as \_\_\_\_\_ for the purpose of constructing and/or maintaining a hangar for its aircraft; and

WHEREAS, the Lessor desires to lease said Premises to Lessee for said purposes; NOW, THEREFORE, in consideration of the promises and the mutual covenants herein contained, and subject to those terms and conditions set forth below, the parties hereby agree as follows:

**ARTICLE  
I TERM**

The initial term of this Lease shall be for a period of five (5) years (the “Initial Term”), commencing the Effective Date and continuing through and expiring on the date that is five (5) years after the Effective Date (the “Initial Term Expiration Date”). Provided Lessee is not then in default under this Lease Agreement beyond any applicable notice and cure period, unless either party provides not less than one hundred and twenty days’ (120) written notice, the Initial Term shall automatically renew for an additional five (5) year period, and said process shall continue for two (2) additional five-year option periods thereafter (three (3) in total) (each an “Option Term” and collectively with the Initial Term, the “Term”). Absent a writing signed by both parties modifying the lease term, in no event shall this Lease extend for a period greater than twenty (20)

years.

Commencing on the first day of each of the respective Option Terms, the Base Rent (as hereinafter defined) shall escalate by 10% over the prior term's, be it Initial Term or Option Term, as the case may be. All other terms and conditions of the Lease shall remain the same during each Option Term. Should the Lessee elect not to enter into a new agreement, then the following will apply:

**At the expiration or termination of this Lease, the Town and Lessee shall have thirty (30) days to re-negotiate the terms of an extension to this Lease.** If unsuccessful, or if renegotiation is not desired by either party, the parties shall move toward negotiations for purchase by the Town of any or all buildings and other permanent improvements to the Parcel that have been made by the Lessee. In the event that the Town and Lessee are unable to agree upon a purchase price within sixty (60) days of the end of the lease term, the Lessee shall have an additional sixty (60) days to negotiate a sale of the buildings and other permanent improvements to a third-party. The sale by Lessee to any third party shall be subject to approval by the Town, which shall not be unreasonably withheld. In the event that the Lessee has not negotiated a sale of the buildings and other permanent improvements to either the Town or a third party within one hundred twenty days after the expiration of the lease, the Lessee agrees that it shall remove any or all buildings and other improvements from the property within sixty days. All buildings or other improvements remaining on the property after that time shall be considered abandoned and shall become the property of the Town, at which time all improvements shall, without compensation to or by Town, become Town's property free and clear of all liability and expenses. Lessee shall thereafter be released from any and all liability, cost or expense associated with the Parcel, including the improvements thereon, or associated with termination of this Lease. In no way shall this Lease be construed to be binding upon the Town to purchase any or all improvements made by the Lessee.

**ARTICLE II  
RENT**

Lessee shall pay to the Town for said leased premises ground rent on the first day of September of each year. The ground rent is \$0.20 per square foot of the hangar pad occupied by the lessee (the "Base Rent"). The lessee, \_\_\_\_\_, occupies hangar number \_\_\_\_\_ which is \_\_\_\_\_ square feet constituting a ground rent of \_\_\_\_\_. The maintenance fee is Two Hundred and Fifty Dollars (\$250).

Any ground rent and/or maintenance fee payable by Lessee hereunder which is not paid within five days after notice of nonpayment shall bear interest of three percent (3%) for each month thereafter. Any nonpayment after six (6) months shall be deemed a termination of this agreement.

Lessee shall pay, in addition to ground rental and maintenance fee above specified, all utility charges, permit and license fees, and taxes and assessments, general and special, if any, levied or assessed upon the leased premises, or any part thereof: or upon any buildings or improvements at any time situated thereof, or lawfully levied or assessed upon the leasehold interest created thereby during the initial term of this agreement or any renewal term, or lawfully assessed upon personal property, machinery and tools.

**ARTICLE III  
ASSIGNMENT**

This Agreement, or any part thereof, may not be assigned, transferred or subleased by Lessee, by process or operation of law or in any other manner whatsoever, without the prior written consent of Lessor.

**ARTICLE IV  
MISCELLANEOUS  
PROVISIONS**

**Non-Exclusive Rights Granted.** The Lessee shall have the right to the non-exclusive use, in common with others, of the airport parking areas, and improvements; the right to install, operate, maintain and store subject to the approval of the Lessor in the interests of safety and convenience of all concerned, all equipment necessary for the safe storage of the Lessee' s aircraft should the Lessee construct a hangar; the right of ingress to and egress from the

premises, and guests; the right, in common with others authorized to do so, to use common areas of the airport, including runways, taxiways, aprons, roadways, and other conveniences for the take-off, flying and landing of aircraft.

**Default and Termination.** If the Lessee is in violation of any of the terms, conditions or covenants of this Lease, or the Lessee fails to pay, on time, any fees or charges due, the condition shall be considered a default of the Lease.

The Town shall provide the Lessee with written notices of any determination of default. The Lessee shall then have thirty (30) days to cure, or remedy said default or otherwise comply with any demand contained within such written notice which cures or remedies the default.

All provisions of this Lease remain binding upon the Lessee while the Lessee is in default, and if this Lease is terminated due to default.

**Relinquishment and Termination.** At any time, upon sixty (60) days prior written notice, provided all fees and assessments then due and owing have been fully paid and Lessee is not in default under this Lease, Lessee may relinquish this lease to the Town whereupon the Lease shall be terminated. Lessee shall not be entitled to a refund of any fees of any kind paid.

**Hold Harmless.** The Lessee agrees to hold the Lessor free and harmless from loss from each and every claim and demand of whatever nature made upon the behalf of or by any person or persons for any wrongful act or omission on the part of the Lessee, their agents or employees, and from all loss or damages by reason of such acts or omissions.

**Insurance Requirements.** Lessee shall maintain a policy of aircraft liability insurance insuring against such claims. Such insurance shall name the Town as an additional insured. The aircraft liability insurance shall have a single limit coverage in the amount of two hundred fifty thousand dollars (\$250,000.00), or as required to meet the mandatory requirements of the Commonwealth of Virginia. Lessee shall maintain liability insurance covering the improvements to the Parcel and shall name the Town as additional insured. Lessee shall furnish annually to the Town on the rent payment due date of this Lease, a certificate of the above- required insurance.

**Additional Uses Require Permission.** Lessee shall not use or permit the use of the Parcel, or improvements thereto, for any purpose or use other than those expressly and specifically authorized by this Lease. Additional uses may be hereafter authorized in writing by the Town, but only upon such terms and conditions as may be set out in such authorization.

**Commercial Use of Parcel and Future Improvements.** Lessee agrees to obtain permission from the Town prior to commencing or permitting any commercial use of the Parcel, or additional improvements thereto. In the event that this Parcel, or improvements thereto is used for business purposes, the Lessee shall at all times maintain and pay any required permits, licenses, insurance and taxes as required by law.

**Governmental Standards.** Lessee must meet all governmental standards as specified by the Lessor, Cumberland County, and/or FAA for all design, planning, and construction activities, including development or extension of infrastructure.

**Additional Improvements Constructed During the Initial Lease Term or Extended Signs.** Lessee must obtain Town consent to paint or construct any exterior signs.

**Lessee Shall Maintain.** Lessee shall maintain at its own expense the Parcel and any improvements, fixtures or equipment on the Parcel in a safe, sanitary, and orderly manner in accordance with all applicable codes and regulations. Lessee shall also maintain the cleanliness of the Parcel.

In the event of fire or any other casualty to structures owned by the Lessee, the Lessee shall either repair or replace the building or remove the damaged building and restore the leased area to its original condition within 180 days of the date the damage occurred. Upon petition by the Lessee, the Lessor may grant an extension of time if it appears such extension is warranted. In the event the Parcel, or improvements thereto is completely destroyed or so badly damaged that repairs cannot be commenced within 6 months and completed within 6 months thereafter, then this lease may be terminated.

**Right to Inspect.** The Lessor reserves the right to enter upon the premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this agreement.

**Hazardous Waste.** No toxic materials or hazardous waste subject to regulation by the EPA or Department of Environmental Quality shall be stored or disposed of on the Airport without the written permission of the Town.

**Town's Right to Correct Deficiencies.** The Town has the right to require reasonable maintenance and repairs to the Parcel or the improvements thereon by Lessee as required by this lease. Should Lessee fail to make the required corrections, the Town shall have the right to enter the Parcel, or improvements, thereto, correct the deficiency and recover the cost of activities from Lessee.

**Airport Development.** The Town reserves the right to further develop the Airport as it sees fit, without unreasonable interference or hindrance from Lessee.

**Reasonable Substitute to be Provided.** In the event such development interferes with the Lessee's customary use of the Airport for business purposes, the Town shall make available a reasonable process.

**Eminent Domain Rights.** If the physical development of the Airport requires the relocation, removal or alteration of Lessee's area from the Airport, the Town has the right to condemn the area wholly under the Town's eminent domain rights.

## **ARTICLE V DESIGN STANDARDS**

**Hangar Dimensions.** The dimensions of hangar(s) shall be agreed upon by the Town and must meet the building requirements of the Virginia Uniform Statewide Building Code.

**Landscaping.** All landscaping shall be designed to discourage the nesting and aggregation of birds and animals.

**Exterior Lighting.** Obstruction lighting shall be installed when required to meet FAA safety standards, when applicable. Exterior illumination, including that in illuminated signs, shall never be angled above the horizontal, nor extend into flight patterns or other aircraft operating surfaces.

**Height of Building.** The parcel shall not maintain a building that exceeds a height, which penetrates the FAR Part 77 planar surfaces.

**Wind Resistance.** The building shall be designed to withstand winds of seventy (70) miles per hour.

## **ARTICLE VI COMPLIANCE WITH LAWS AND REGULATIONS**

Lessee agrees to comply with all applicable current and future federal, state, and local laws, ordinances and regulations, whether or not specifically referred to in this Agreement.

**Assignment.** This Lease cannot be assigned to any third party without the expressed written consent of Lessor.

**Amendments.** This Lease may be modified or amended by written agreement executed

by both parties.

**Severability.** The parts and provisions of this Lease are severable. If any part or provision shall be held invalid by a court of competent jurisdiction, the remainder of this Lease shall remain in full force and effect.

**Successors in Title.** It is agreed that the terms and conditions hereof shall be binding upon the parties hereto, and in addition, upon successors or subtenants to the parties hereto.

**Choice of Law.** The parties acknowledge that this Agreement shall be governed by the laws of the Commonwealth of Virginia.

**Entire Agreement.** The parties acknowledge that this Lease supersedes any prior agreements and incorporates all terms and conditions agreed to between them, and further agree that there shall be no oral modification hereof, and that any written modification shall be effective only if duly signed on behalf of the parties hereto.

**IN WITNESS WHEREOF,** the parties have executed this Lease as of the day and year first above written.

TOWN OF FARMVILLE, VIRGINIA

[LESSEE]

By: \_\_\_\_\_  
C. Scott Davis, LP.D., ICMA-CM  
Town Manager

By: \_\_\_\_\_  
[Individual name]

(SEAL)

ATTEST:

\_\_\_\_\_  
Clerk of Council



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** March 4, 2026

**ITEM NUMBER:** 8.a. – Council or Board of Supervisors Pay Study

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**BACKGROUND:** Verbal report by the Town Manager.

A request was made by Mr. Hunter at the February 11, 2026, meeting to have the salaries provided of Council members and Board of Supervisors with similar populations.

**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Council or BOS Pay Study-FINAL 2.25.26

Locality	Council or BOS Member Pay	Vice Mayor or Vice Chair Pay	Mayor or Chairperson Pay	Notes
Town of Farmville Council	6,000 annually	7,200 annually	9,000 annually	
Nottoway County BOS	5,000 annually		6,000 annually	
Charlotte County BOS	6,000 annually		6,600 annually	
Buckingham County BOS	12,000 annually		15,000 annually	
Cumberland County BOS	7,226 annually		8,672 annually	
Amelia County BOS	12,000 annually		12,500 annually	
Prince Edward County BOS	10,953 annually		12,411 annually	
Appomattox County	7,300 annually	7,300 annually	8,500 annually	
Pulaski County BOS	9,240 annually		11,550 annually	
Town of Ashland Council	9,317 annually	9,317 annually	11,268 annually	3 council members, vice mayor, & mayor; likely to receive increase 7/1/26
Town of Bedford Council	4,162 annually	4,162 annually	5,202 annually	
Town of Front Royal	7,927 annually		9,324 annually	
Town of South Hill	4,800 annually		10,800 annually	
Town of Blackstone	3,500 annually		4,000 annually	
Town of Colonial Beach	3,900 annually		4,550 annually	Paid bi-weekly
Town of Orange	6,000 annually	7,200 annually	8,400 annually	
Town of South Boston	9,600 annually		10,800 annually	
Town of Christiansburg	8,500 annually	9,500 annually	10,500 annually	
Town of Pulaski	4,800 annually		6,000 annually	
City of Lexington	3,600 annually		4,800 annually	



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** March 4, 2026

**ITEM NUMBER:** 9.a. – Report by the Town Manager

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**BACKGROUND:** A meeting is scheduled for Tuesday, March 3, 2026, and information from that meeting will be provided and discussed at the Work Session.

**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:** None



# Town of Farmville

## Agenda Item Summary

**MEETING DATE:** March 4, 2026

**ITEM NUMBER:** 10.a. – Proposed Resolution No. 2026-03-01

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### **BACKGROUND: Report by the Town Manager**

The Town of Farmville periodically receives funding requests from nonprofit organizations seeking appropriations from the Town. As the steward of public funds, the Town has a responsibility to ensure that taxpayer dollars are distributed in a fiscally responsible manner and that recipient organizations demonstrate sound financial management practices and appropriate internal controls. Currently, the Town does not have a formal policy establishing uniform financial documentation requirements for nonprofit organizations requesting funding.

To evaluate best practices, staff contacted members of the Virginia Governmental Finance Officers Association (VGFOA) through a professional listserv to determine what documentation other Virginia localities require. While responses were limited due to the timing of the inquiry, two localities reported the following practices:

- One locality requires an independent audit for organizations requesting \$25,000 or more.
- Another locality requires an independent audit for organizations requesting \$30,000 or more.
- Organizations requesting amounts below those thresholds are required to submit a financial review and/or IRS Form 990 from the previous fiscal year.

Based on this feedback and in keeping with the Town's fiduciary responsibilities, staff recommends establishing a formal policy with defined financial reporting thresholds.

Proposed Policy Requirements:

- Nonprofit organizations requesting \$25,000 or more in Town funding must submit a copy of their most recent independent financial audit.
- Nonprofit organizations requesting less than \$25,000 must submit their most recent financial review (if available) and/or IRS Form 990.
- Submitted financial documents must reflect the organization's most recently completed fiscal year.
- Funding requests will not be considered complete until required documentation is received.

This policy will promote transparency, accountability, and responsible stewardship of public funds while maintaining reasonable requirements based on the size of the request.

**RECOMMENDATION:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Resolution No 03-2026 - Nonprofit Funding

**Resolution No. 2026-03-01**

**Establishing Financial Reporting Requirements for Nonprofit Organizations Requesting Appropriations from the Town of Farmville**

**BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE:**

In order to ensure responsible stewardship of public funds and promote financial transparency and accountability, the Town Council hereby establishes financial reporting requirements for nonprofit organizations requesting appropriations from the Town.

Nonprofit organizations requesting an appropriation of \$25,000 or more from the Town of Farmville shall submit a copy of their most recent independent financial audit as part of their funding request.

Nonprofit organizations requesting less than \$25,000 shall submit a copy of their most recent financial review, if available, and/or their most recent IRS Form 990.

All required documentation shall reflect the organization’s most recently completed fiscal year and must be submitted prior to consideration of the funding request by the Town Council.

The Town Manager and Finance Director are authorized to implement and administer these requirements in connection with all nonprofit funding requests.

This resolution shall be in full force and effect upon its approval.

**Approved:**

\_\_\_\_\_  
Mayor

**Attest:** \_\_\_\_\_  
Clerk of Council

**I certify that the above resolution was:**

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

- The Honorable A.D. “Chuckie” Reid: \_\_\_\_\_.

- The Honorable Sallie O. Amos: \_\_\_\_\_.
- The Honorable Daniel E. Dwyer: \_\_\_\_\_.
- The Honorable Tommy Pairet: \_\_\_\_\_.
- The Honorable John F. Hardy: \_\_\_\_\_.
- The Honorable Donald L. Hunter: \_\_\_\_\_.
- The Honorable Adam Yoelin: \_\_\_\_\_.