



Town of Farmville

Planning Commission

January 21, 2026 at 7:00 PM
Council Chamber of the Town Hall
116 North Main Street, Farmville, VA

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Agenda Approval**
- 4. Annual Election of Officers**
 - a. Nomination and Election of Chairperson
 - b. Nomination and Election of Vice-Chairperson
 - c. Nomination and Election of Secretary
- 5. Public Comment Period - Please Limit Comments to Three Minutes**
- 6. Old Business**
 - a. **Discussion:** Sidewalk Ordinance
- 7. New Business**
 - a. Consideration and Adoption of 2025 Annual Report and 2026 goals
 - b. Consideration and Adoption of 2026 Meeting Dates
 - c. Staff and Department Updates
 - d. Commission Items
- 8. Adjournment**



Town of Farmville

Agenda Item Summary

MEETING DATE: January 21, 2026

ITEM NUMBER: 4.a. – Nomination and Election of Chairperson

BACKGROUND:

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS: None



Town of Farmville

Agenda Item Summary

MEETING DATE: January 21, 2026

ITEM NUMBER: 4.b. – Nomination and Election of Vice-Chairperson

BACKGROUND:

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS: None



Town of Farmville

Agenda Item Summary

MEETING DATE: January 21, 2026

ITEM NUMBER: 4.c. – Nomination and Election of Secretary

BACKGROUND:

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS: None



Town of Farmville

Agenda Item Summary

MEETING DATE: January 21, 2026

ITEM NUMBER: 6.a. – **Discussion:** Sidewalk Ordinance

BACKGROUND:

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. Updated Sidewalk Ordinance (1_26) (1)

Sec. _____ . Sidewalks Required.

1. The Town requires that one, five (5) foot sidewalk be installed, constructed, and dedicated to the Town on all property subdivided in the B-1, B-2, B-3, R-1, R-2, and R-3 zoning districts when one of the following conditions are met:

- A. *When any of the following density measures are met:*
 - (i) *When the proposed subdivision is within a commercial district;*
 - (ii) *In R-1, Low Density Residential subdivisions, with _____ dwelling units, per acre;*
 - (iii) *In R-2, Medium Density Residential subdivisions, with _____ dwelling units per acre; or*
 - (iv) *In R-3, High Density Residential subdivisions, with _____ dwelling units per acre.*
- B. The subdivision requires the installation of new infrastructure, as defined in this Chapter;
- C. The parcel being subdivided is within eighty (80) feet of an existing public sidewalk; or
- D. The Comprehensive Plan has identified the property to be subdivided as a priority for future pedestrian infrastructure.

Except as otherwise provided by the Zoning Ordinance, sidewalks shall be constructed of concrete, shall be a minimum of five (5) feet in width, and shall be parallel to the street.

Nothing in this Section shall alter VDOT's authority to require the construction and maintenance of sidewalks.

- 2. Sidewalks shall be provided on both sides of all streets in the following conditions:
 - A. Where residential lots are located on both sides of the street;
 - B. There is an existing sidewalk adjacent to the subdivision;
 - C. Within all commercial districts;
 - D. *[Insert other density requirements? (this was unclear in meeting); or*
 - E. The Comprehensive Plan has identified the property to be subdivided as a priority for future pedestrian infrastructure.



Town of Farmville

Agenda Item Summary

MEETING DATE: January 21, 2026

ITEM NUMBER: 7.a. – Consideration and Adoption of 2025 Annual Report and 2026 goals

BACKGROUND:

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. DRAFT Planning Commission 2025 Annual Report



Planning Commission

2025 ANNUAL REPORT TO THE TOWN COUNCIL

Section 15.2-2221 of the Code of Virginia states:

A planning commission shall make recommendations and an annual report to the governing body concerning the operation of the commission and the status of planning within its jurisdiction.

Members

Jennifer Fraley, CPC
103 Jay's Road
Farmville, VA 23901
Term Expires: 6/30/2026
Ward A

Jerry Davenport
803 Bizarre Street
Farmville, VA 23901
Term Expires: 6/30/2025
Ward E

Rhett L. Weiss, CPC
809 Fourth Avenue
Farmville, VA 23901
Term Expires: 6/30/2026
Ward B

Sydney French
304 East 1st Street, Unit E
Farmville, VA 23901
Term Expires: 6/30/2029
Ward E

Cameron Patterson, CPC
420 Griffin Boulevard
Farmville, VA 23901
Term Expires: 6/30/2029
Ward C

Abigail O'Connor, CPC
818 Creekwood Trail
Farmville, VA 23901
Term Expires: 6/30/2029
At-Large

Patrick Crute, CPC
1402 Spottswood Drive
Farmville, VA 23901
Term Expires: 6/30/2029
Ward D

John D. Miller, CPC
309 Second Avenue
Farmville, VA 23901
Term Expires: 6/30/2026
At-Large

Appointments

John Miller – Chairperson
Jerry Davenport (through June), Patrick Crute – Vice Chairperson
Abigail O'Connor – Secretary

Meetings

The Planning Commission held seven meetings in calendar year 2025, including one joint meeting with Council.

2025 Work Items

The Planning Commission's workload in 2025 can be grouped into two categories of tasks: actionable items and individual commissioners' scheduled review of the town's Comprehensive Plan. The following actionable items include the planning commission's site plan approvals, recommendations to Council, and public hearings not (yet) associated with the latter:

- Reviewed and recommended Council approval of a conditional use permit to allow for a single-family residence in a B-2 Transitional Commercial Zoning District at 709 East Third Street (January)
- Reviewed and recommended Council approval of a request for amendment to the Official Zoning Map to rezone approximately 1.297-acres from R-1 to B-3 at 190 Milnwood Road (January)
- Reviewed and recommended Council approval of a conditional use permit to allow a public maintenance and service facility to support a public utility at 190 Milnwood Road (January)
- Reviewed and approved a site plan for Dominion Energy's office expansion at 1609 East Third Street and construction of fleet garage, transmission building, and covered vehicle storage (April)
- Reviewed and recommended Council approval to amend the conditional use permit issued on June 13, 2007, to Immigration Centers of America-Farmville, LLC (June)
- Reviewed and approved a site plan to demolish the existing Sheetz building, canopy, and car wash, and to construct a new 6,139-square-foot building with drive-thru and a new canopy (June)
- Held a public hearing on repealing Sec. 29-62 (d) (9) d-Sidewalks and adding Sec. 29-62 (e) to require the installation, construction, and dedication of sidewalks for property being developed or subdivided in the B-1, B-2, B-3, R-1, R-2, and R-3 zoning districts (August)
- Reviewed and approved a site plan to expand the existing two-story structure at 208 South Street from 3,256 square feet by adding a one-story, 1,084 square foot addition, and a 301-square-foot steel frame structure to house new steps (September)
- Reviewed and approved a site plan to relocate the helipad at Centra Southside Hospital to a new location within the site outside the Special Flood Hazard Area (September)
- Reviewed and recommended Council approval of a conditional use permit to allow an accessory dwelling unit per Town Code Section 29-22 at 709 High Street (September)

- Reviewed and recommended Council approval to amend the conditional use permit approved by Council in January 2025 to allow for an additional two self-storage buildings and the removal of the 1-acre outdoor parking storage area on Peery Drive (November)

The Planning Commission deferred action on ZTA25-001–Sidewalks pending a new draft of an ordinance from the town attorney based on commissioners’ deliberations at the August and November meetings.

Commissioners individually submitted their recommendations respecting the review of the Comprehensive Plan to staff in July.

2026 Proposed Actions by Planning Commission and Requests to Town Council

The Commission aspires to and requests the following:

- Review zoning amendment, rezoning, conditional use permit requests and/or other issues that may be referred to the Planning Commission by Town Council.
- Review draft documents and final documents relating to the Comprehensive Plan, Zoning Ordinance, and Subdivision Ordinance, hear public comments on these documents, and make recommendations to Town Council.
- Request that Town Council continue to budget funds for a Planning Commissioner to attend the Certified Planning Commissioner Program that is conducted through the Land Use Education Program (LUEP) at Virginia Commonwealth University. All other commissioners have completed the training.
- Prepare and submit the 2026 annual report to Town Council.

On behalf of the Farmville Planning Commission, I am pleased to provide the Commission’s annual report for calendar year 2025. We would like to thank the Town Council for allowing us the opportunity to serve as an advisor to Council in planning for the Town’s future.

Respectfully submitted,

John D. Miller
Chairperson



Town of Farmville

Agenda Item Summary

MEETING DATE: January 21, 2026

ITEM NUMBER: 7.b. – Consideration and Adoption of 2026 Meeting Dates

BACKGROUND:

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. 2026 Meeting Schedule



Farmville Planning Commission 2026 Meeting Schedule

Farmville Planning Commission will hold their regular monthly meetings for 2026 on the following dates:

Wednesday, January 21, 2026 - **Organizational Meeting**

Wednesday, February 18, 2026

Wednesday, March 18, 2026

Wednesday, April 15, 2026

Wednesday, May 20, 2026

Wednesday, June 17, 2026

Wednesday, July 15, 2026

Wednesday, August 19, 2026

Wednesday, September 16, 2026

Wednesday, October 21, 2026

Wednesday, November 18, 2026

Wednesday, December 16, 2026

Farmville Planning Commission meetings are held in the Council Chamber on the second floor of the Town Hall, at 116 North Main Street, Farmville Virginia, at 7:00 p.m., unless otherwise scheduled.

This list does not include any special meetings which may be called from time to time.



Town of Farmville

Agenda Item Summary

MEETING DATE: January 21, 2026

ITEM NUMBER: 7.c. – Staff and Department Updates

BACKGROUND:

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS: None



Town of Farmville

Agenda Item Summary

MEETING DATE: January 21, 2026

ITEM NUMBER: 7.d. – Commission Items

BACKGROUND:

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS: None