

REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL
HELD ON DECEMBER 3, 2025

At the regular work session of the Farmville Town Council held on Wednesday, December 3, 2025, at 6:00 PM, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Daniel Dwyer, Tommy Pairet, Adam Yoelin, Donald Hunter, and John Hardy.

Staff present were Town Manager Scott Davis, Town Attorney Gary Elder, Chief of Police Andy Ellington, Deputy Town Manager/Finance Director Julie Moore, Human Resources Manager Amanda Zirkle, Community Development Director Ashley Atkins-Austin, and Deputy Clerk and IT Support Jacqueline Vaughan.

Mayor Vincent called the meeting to order and welcomed all guests. A moment of silence was offered for Lloyd McKay, who passed away recently and was the Clerk’s father-in-law. Mr. McKay previously served on the Farmville Planning Commission and was a lifelong member of the Farmville Volunteer Fire Department.

The Deputy Clerk called the roll, noting all Council members were present.

ADOPTION OF AGENDA

Mr. Dwyer made a motion to adopt the agenda as presented, seconded by Mr. Pairet, and with all Council members stating “aye” in favor, the motion passed.

DECLARATION OF PERSONAL INTEREST

There were no declarations of personal interest made.

PRESENTATION BY BROWN EDWARDS & CO, LLP ON FY2024-2025 FINANCIAL AUDIT

Chris Murray, Director with Brown Edwards, thanked Julie Moore and her staff for the strong audit again this year. He provided a presentation of the FY2024-2025 Financial Audit highlighting four documents issued for the Town:

- Annual Comprehensive Financial Report
- Required Communication With Those Charged With Governance Letter
- Accounting and Other Matters
- Financial Analysis

Mr. Murray reported there was a clean, unmodified opinion of the financials. This year's report differs from the previous year in that no federal compliance information is provided. There was a delay in receiving the document from the federal government on what to test with regards to federal grants. A separate report with an opinion will be issued on the Town's federal compliance.

Brief comments were made by Mr. Murray after an inquiry from Mr. Pairet regarding whether the Town is trending in the right direction.

FINANCE REPORT

Deputy Town Manager/Finance Director Julie Moore provided a review of the October 2025 financial charts and reports for the fourth month of the FY2026 budget:

- Revenue to budget – As of the end of October, total revenues across all funds were about \$6.45 million or roughly 15% of the annual budget which is where the figures are expected to be at this point in the year. Many of the major revenues such as real estate taxes and business licenses will post later in the year so the General Fund naturally appears behind budget at this time. The General Fund currently has collected \$3.7 million or about 11% of the annual budget, which is consistent with the time taxes are billed and received.
- Revenue to prior year – Revenue is currently down approximately \$781,000 compared to prior year due to timing and one-time events, such as the Transportation Fund having a sale of a bus in FY2025, that did not recur this year. There also is some state and local revenue such as sales tax, communication tax, and car rental tax that has not been received yet to post for October, whereas last year it had already been posted. The Water and Sewer revenues are slightly above last year, which is considered positive.
- Expenses to budget -total Expenses through October are \$9.8 million or 22% of the annual budget, which is well below the four-month benchmark of 33%. Overall spending is on track and consistent with expectations which is always below what is budgeted.
- Expenses to prior year – Total expenses are down \$580,000 and that difference is tied to one-time items last year and were noted in the provided charts in the meeting packet.

Mr. Yoelin asked the Finance Director to provide additional information on the following:

Why hasn't the revenue been received from the taxes like last year?

When should the real estate tax revenue be received?

Clarification was requested on the raising of the real estate taxes earlier this year and will those rates be reflected in this year.

Mayor Vincent asked about the position of the Water and Sewer Enterprise Funds with the Venable Street repairs. Town Manager Davis reporting not knowing at this time as a Request for Proposals was given today to the Town's purchasing agent for a structural engineer to look at the failure.

**DISCUSSION: STORMWATER AND EROSION AND SEDIMENT CONTROL
ORDINANCE (VESMP)**

The Town Manager reported that the proposed ordinance is being brought forward again for discussion about whether the Town should take over stormwater management from Prince Edward and Cumberland counties, noting that the Town already handles its own erosion and sediment control. The discussion continued on whether taking over stormwater management would financially benefit or cost the Town, with the Public Works Director stating there would be no cost and would allow control of the process, the collection of permit fees, and would ensure infrastructure standards. Additional questions and discussion included the following:

- Whether the Town has the manpower to handle the process
- How much faster the turnaround time would be if handled in-house
- Having a plan in place to train additional staff and how long that training would take
- Would there be additional recordkeeping

Existing staff could be trained in four days, and a state exam is required to obtain certification through the Department of Environmental Quality. Certifications are renewed every three years. The Program Administrator, which would be the Public Works Director, would be responsible for maintaining the records.

Town Manager Davis asked if the Council is in agreement to move forward in requesting each County's approval of a resolution allowing the Town to operate its own program. Noted was the requirement of a public hearing before the ordinance could be adopted. There was agreement to move forward as long as there are qualified staff members available in the absence of the Public Works Director who is the staff member currently certified.

A review was made of fee comparisons for ENS (erosion and sediment control) and SWM (stormwater management programs) in other localities. As the Town's proposed fees were not included in the meeting packet, the discussion would continue at next week's regular meeting on

the fees. A mention was made of the proposed streamlined sheets that were included in the packet defining the minimum standards and what would be looked for in proposed plans.

DISCUSSION: E. THIRD ST. INTERSECTION IMPROVEMENT PROJECT AT PERSIMMON TREE FORK AND MILNWOOD ROADS

Town Manager Davis reported on the citizen input meeting held at the Moton Museum in October 2025, and the summary provided in the meeting packet. The project is based on the need to enhance the intersection long-term and in the near future when Prince Edward County develops the data center off of Persimmon Tree Fork Road. The designs were narrowed down to two options with community input having been received.

A review was made of the two options:

- 1) Conventional improvement (Short-term alternative) - Traveling from Milnwood Road, there would be new signage, No Turn on Red, down East Third Street to connect to where the Sunchase development currently has sidewalks.
- 2) Roundabout (Long-term alternative) - Would remove the potential of a head-on collision or the type of previous collisions that have occurred and would keep the flow of traffic moving.

Reference was made to the similar smart scale project for a roundabout on Oak Street, Griffin Boulevard, and High Street. The usage of a truck apron in option 2) was described and this plan having two lanes. The roundabout option was discussed as a better alternative in regard to a future 460 interchange project. A selection is needed of which concept the Council wants to move forward in the process. When the process is further along, a public hearing will be required like any other project.

E THIRD STREET INTERSECTION IMPROVEMENT PROJECT OPTION SELECTED

Mr. Pairt made a motion to adopt Alternative 2-Roundabout, seconded by Mr. Hunter, with Council members Amos, Reid, Dwyer, Pairt, Yoelin, Hunter, and Hardy voting “yes”, the motion passed. Mrs. Amos noted her dislike of a roundabout but acknowledged she is in favor if it helps achieve what is needed.

STREET LIGHTS

The Town Manager provided a slideshow presentation reviewing Farmville’s existing high-pressure sodium and LED streetlights, brightness (lumens), and color temperature (Kelvin). The Town has 662 lights, including a mix of Cobra, open vertical, acorn, and decorative fixtures. Examples of where various fixtures are installed around Town were shared so that Council

members could compare brightness and color. It was mentioned that there is no available front option to deflect the LED light spill into homes, only rear and side. Once feedback is received from the Council, an additional meeting can be scheduled with Dominion.

TOWN MANAGER'S REPORT

- A public hearing on Farmville Regional Airport tenant leases will take place at the December regular meeting. Staff have met with tenants who are mostly satisfied, but a key concern is insurance requirements as tenants prefer only aircraft insurance, which does not cover damage to hangars when aircraft are not in operation, potentially affecting neighboring hangars.
- Additional public hearings will be held on a solicited proposal for the expansion of the Farmville Fire Station submitted in accordance with the PPEA (Public-Private Education Facilities and Infrastructure Act), and
- The Planning Commission passed an amendment at their last meeting of a conditional use permit already approved on the proposed storage facility on Peery Drive.
- The annual employee Christmas luncheon will be held tomorrow at the Fireman's Sports Arena from 11:30 AM to 1:00 PM, and Council members were asked to join the staff.
- Holiday wishes were expressed to all.

COMMENTS BY MAYOR AND TOWN COUNCIL

Mr. Hardy offered congratulatory remarks to local resident and business owner, Anastasia Cifers, who took her United States Citizenship Oath of Allegiance this morning. Mrs. Cifers is married to State Senator Luther Ciphers.

Mr. Hunter asked for an update on the restrooms at the Splash Park. Town Manager Davis reported on two appointment cancellations and said staff are looking for another business.

Mr. Yoelin jokingly remarked on his idea that, since the area is in a flood zone, the restroom could be placed on a boat.

Mayor Vincent noted that we all are in the season with downtown beautifully illuminated, and that it is a good time to spread a little joy as the calendar year closes.

CLOSED SESSION 2.2-3711(A)(29)

On motion by Mr. Hardy, seconded by Mr. Hunter, and with Council members Hardy, Hunter, Yoelin, Pairet, Dwyer, Reid, and Amos voting "yes", Council went into closed session under the provisions of Paragraph A.29 of Section 2.2-3711, discussion of the award of a public

contract involving the expenditure of public funds including interviews of bidders or offerors and discussion of the terms or scope of such contract where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Seven ayes, No noes

MOTION: Hardy

SECOND: Hunter

AYES: Hardy, Hunter, Yoelin, Pairret, Dwyer, Reid, and Amos

NOES: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

Clerk of Council

Meeting ended at 7:28 PM.

APPROVED:

ATTEST:

Brian R. Vincent, Mayor

Mary H. McKay, Clerk of Council