



Town of Farmville

Town Council

October 1, 2025 at 6:00 PM
Council Chamber of the Town Hall
116 North Main Street, Farmville, VA

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Adoption of Agenda**
- 4. Declaration of Personal Interest**
- 5. Finance Report**
 - a. Report by Julie Moore, Deputy Town Manager/Finance Director
- 6. Presentation: Dominion Energy - LED Street Lights**
- 7. Presentation: Housing Development - iUnit by Brice Leconte**
 - a. Farmville Site Drawing
- 8. Update on Conditional Use Permit - ADU (Accessory Dwelling Unit) at 709 High Street**
 - a. Proposed Resolution No. 2025-10-04
- 9. Discussion: Sidewalk Ordinance**
- 10. Town Manager's Report**
- 11. Comments by Mayor and Town Council**



Town of Farmville

Agenda Item Summary

MEETING DATE: October 1, 2025

ITEM NUMBER: 5.a. – Report by Julie Moore, Deputy Town Manager/Finance Director

BACKGROUND:

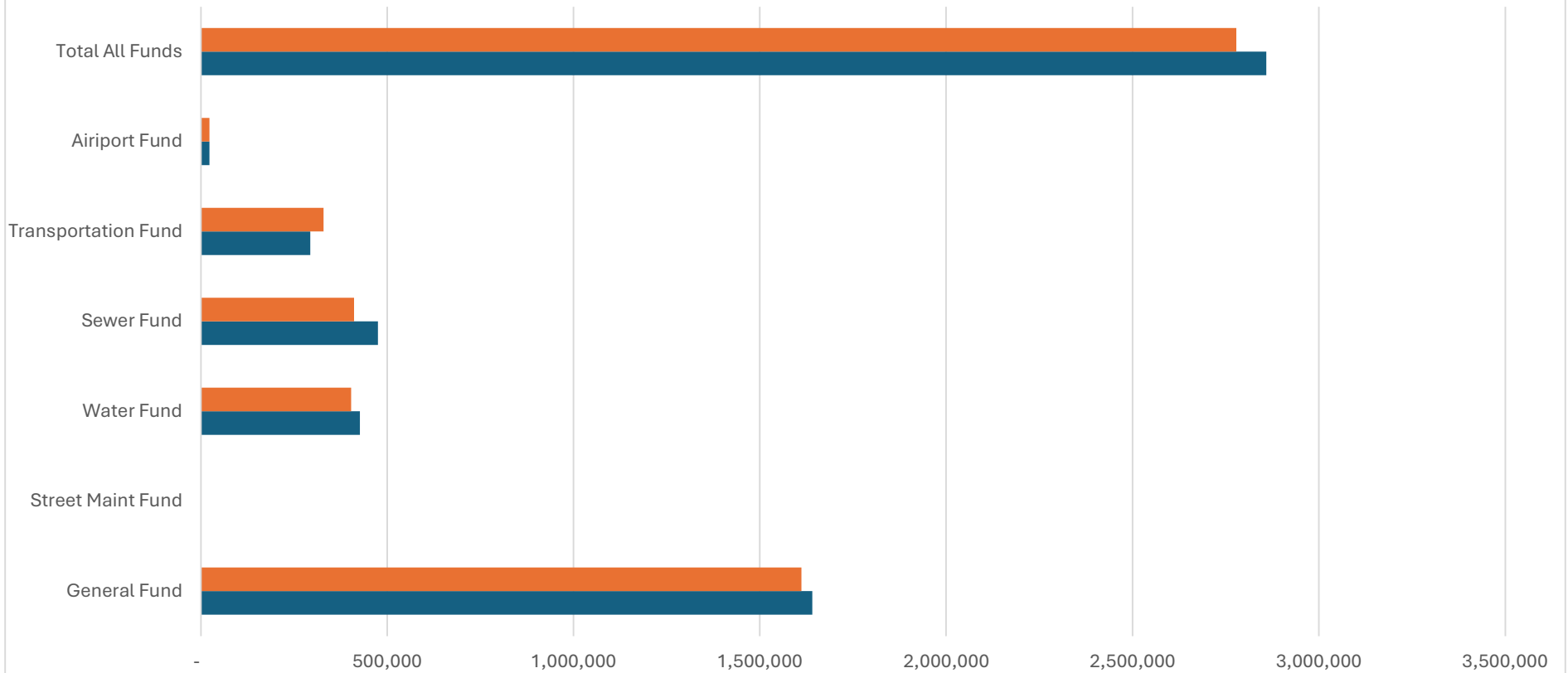
RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

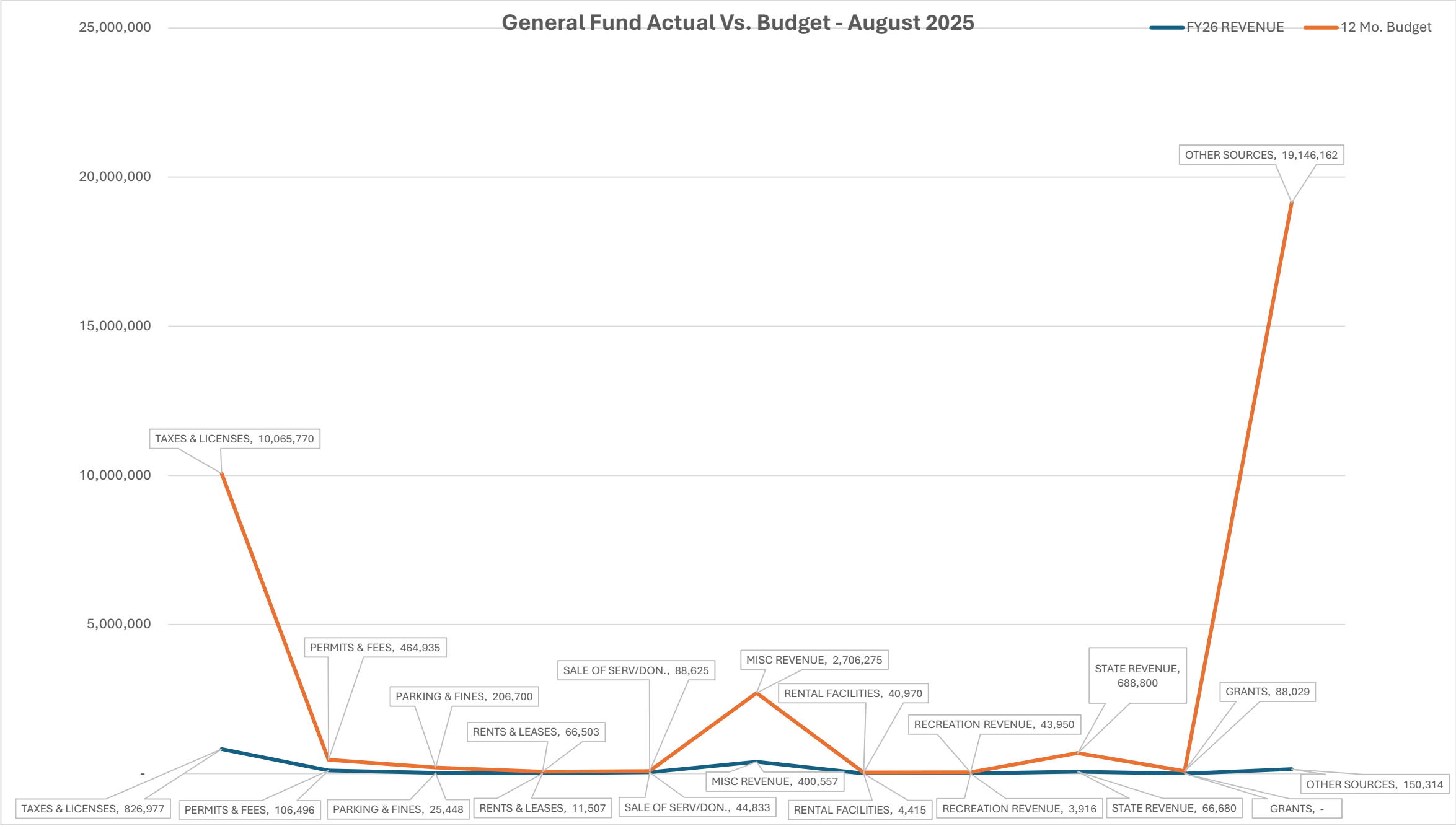
1. Revenue - All Funds CY Vs PY
2. Revenue - GF CY Vs Budget
3. Revenue - GF CY Vs PY
4. Revenue Report - August 2025
5. Salary Report - August 2025
6. Expense - All Funds CY Vs Budget
7. Expense - All Funds CY Vs PY
8. Expense - Dept CY Vs Budget
9. Expense - Dept CY Vs PY
10. Revenue - All Funds CY Vs Budget

CURRENT AUGUST 2025 COMPARED TO PRIOR AUGUST 2024 YTD REVENUE



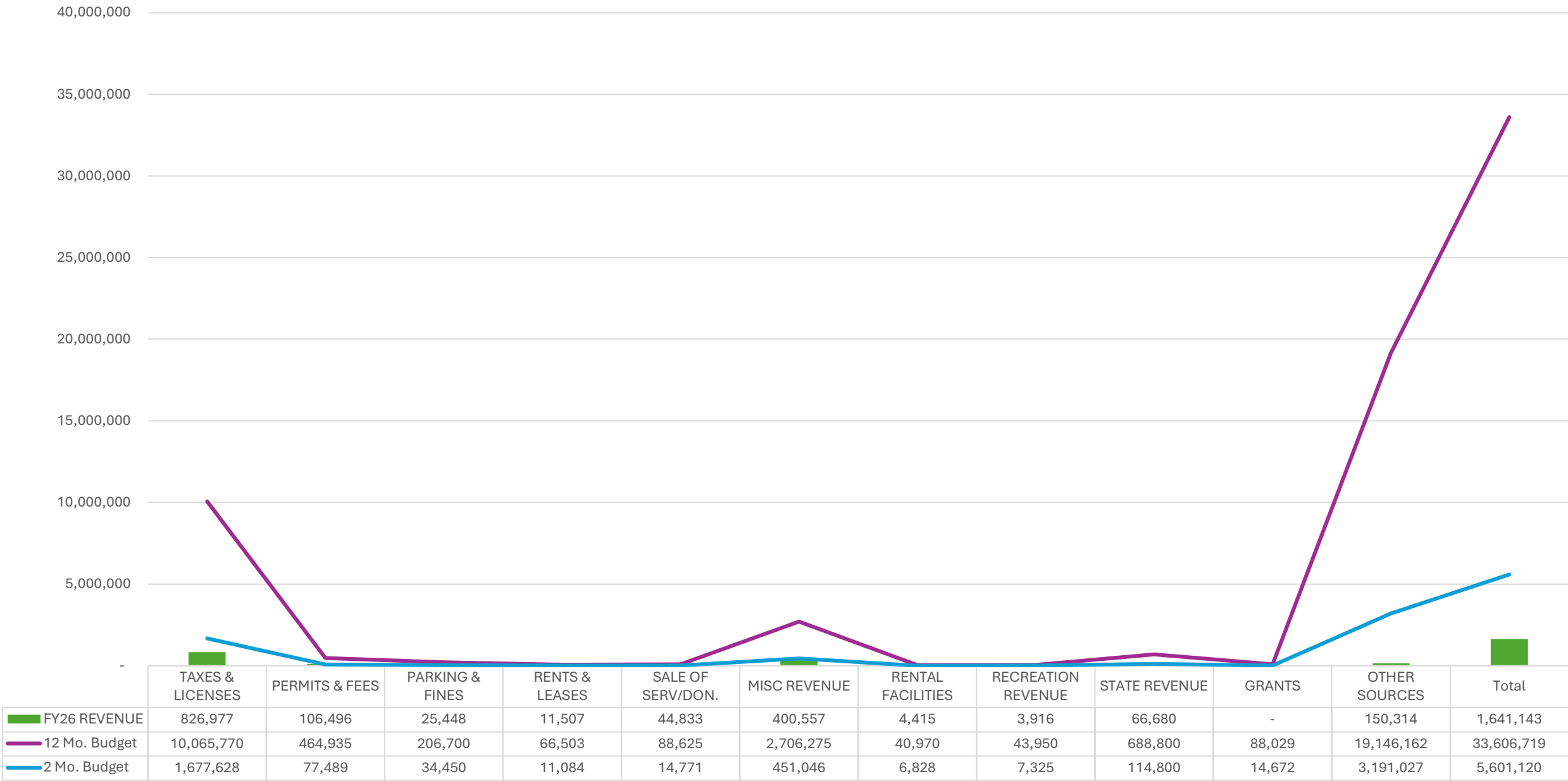
	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airport Fund	Total All Funds
■ PY YTD REVENUE	1,611,840	-	403,301	411,331	329,460	23,042	2,778,975
■ YTD REVENUE	1,641,143	-	426,949	474,957	293,459	22,690	2,859,198

■ PY YTD REVENUE ■ YTD REVENUE



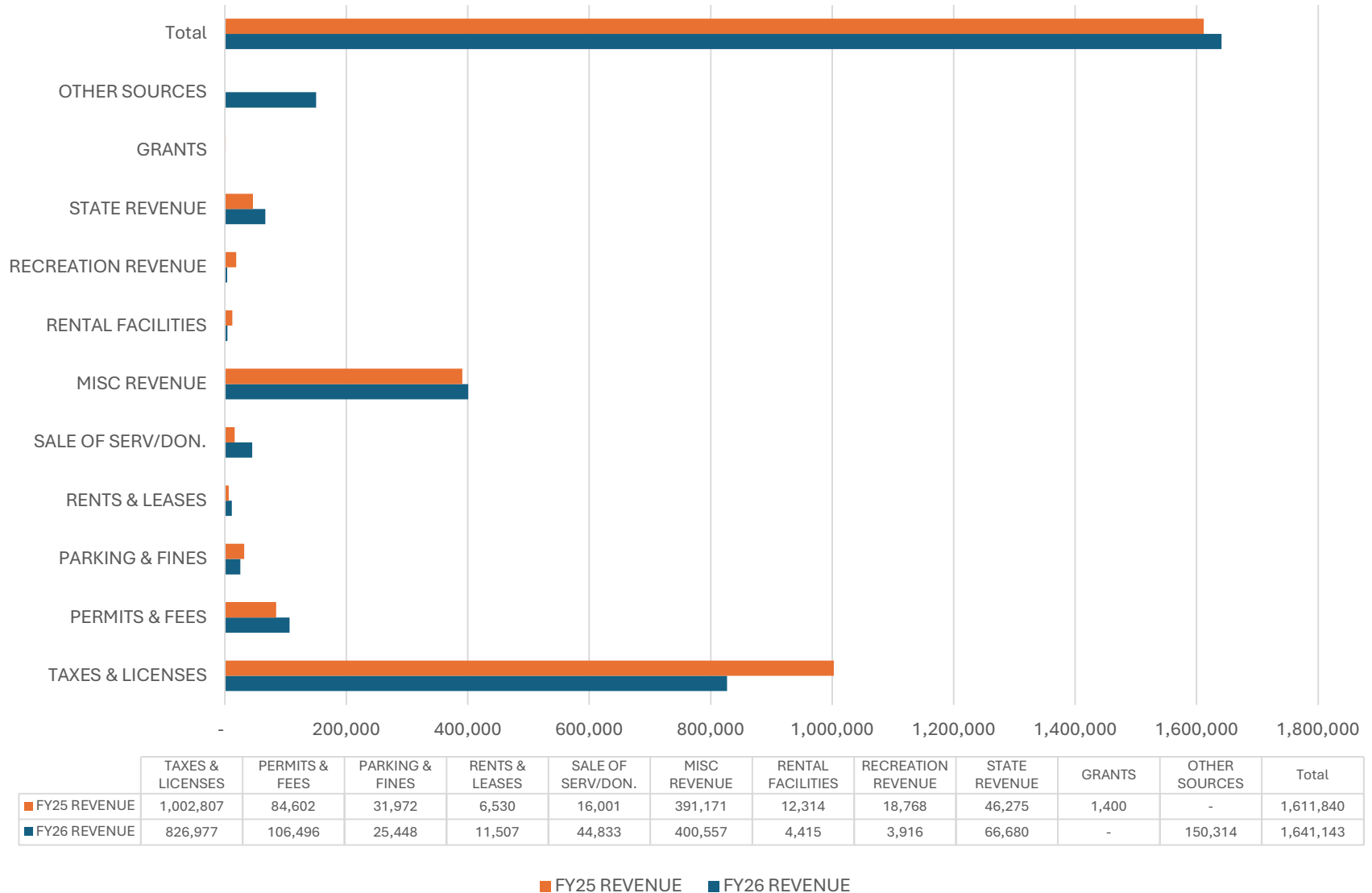
Note: Budget amounts are above the line, and actual amounts are below the line.

August 2025 General Fund - YTD Revenue Vs. Budget



FY26 REVENUE 12 Mo. Budget 2 Mo. Budget

August 2025 Actual vs. August 2024 Actual



Notes on comparisons:

Taxes and Licenses: The August 2025 total is lower because several tax payments, such as sales tax from Prince Edward County, communications tax, and car rental tax, have not yet been received and recorded. By contrast, in August 2024 these payments had already been collected and posted, which is why last year's figure appears higher.

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF AUGUST 31, 2025**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1101-0001	CURRENT REAL PROP TAXES	47	578	1,770,000	0.0300
10-1102-0001	CURRENT PUBLIC SERVICE CORP TA	-	-	62,590	0.0000
10-1103-0001	CURRENT PERSONAL PROPERTY TAX	50	50	273,030	0.0200
10-1106-0001	PENALTIES-TAXES	103	227	1,500	15.1300
10-1106-0002	INTEREST-TAXES	116	228	1,500	15.2000
10-1106-0003	PENALTY-PP TAX	5	5	500	1.0100
10-1106-0004	INTEREST-PP TAX	2	2	150	1.2400
10-1107-0001	DELIQUENT TAXES	1,156	2,653	5,000	53.0500
10-1200-0001	CONSUMPTION TAX	-	2,570	27,000	9.5200
10-1201-0001	SALES TAX	-	524	455,000	0.1200
10-1202-0001	UTILITY TAX	-	31,941	360,000	8.8700
10-1203-0001	BUSINESS LICENSE TAX	6,989	8,911	1,620,000	0.5500
10-1203-0099	PENALTY-BUSINESS LICENSES	39	39	5,000	0.7900
10-1204-0001	BANK FRANCHISE TAXES	-	-	235,000	0.0000
10-1204-0004	RIGHT OF WAY ACCESS FEE	-	3,507	16,000	21.9200
10-1205-0001	MOTOR VEHICLE LICENSES	-	1,047	87,000	1.2000
10-1206-0001	COMMUNICATION SALES & USE TAX	-	-	360,000	0.0000
10-1210-0001	LODGING TAX	76,568	154,098	800,000	19.2600
10-1211-0001	FOOD TAX	300,139	600,535	3,800,000	15.8000
10-1211-0099	PENALTY/INT-FOOD/LODGING TAX	274	988	2,000	49.4200
10-1220-0001	SANITATION FEE	35,526	67,676	390,000	17.3500
10-1301-0001	FERN BEAUTIFICATION PROJECT	-	-	2,900	0.0000
10-1302-0002	BRANCH OUT TREE PROGRAM	-	-	5,000	0.0000
10-1302-0003	VFIC GRANT	-	-	15,000	0.0000
10-1303-0005	VARIANCE FEE	-	-	250	0.0000
10-1303-0006	CONDITIONAL-USE-PERMITS	500	500	500	100.0000
10-1303-0007	ZONING & RE-ZONING FEES	500	500	1,000	50.0000
10-1303-0008	BUILDING PERMITS	26,220	31,140	32,000	97.3100
10-1303-0009	SURVEYOR-SITE INSPEC-E&S,RENTAL EQUIP	100	100	200	50.0000

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF AUGUST 31, 2025**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1303-0010	PARTY BIKE PERMIT	-	-	365	0.0000
10-1303-0020	STATE SURCHRG-BLDG PERMIT FEE	520	619	500	123.7600
10-1303-0031	FITNESS PROGRAM REVENUE	-	-	200	0.0000
10-1303-0032	KARATE PROGRAM REVENUE	270	360	1,000	36.0000
10-1303-0033	PICKLEBALL PROGRAM REVENUE	51	51	500	10.2000
10-1303-0071	FOOTBALL PROGRAM REVENUE	2,205	3,085	21,250	14.5200
10-1303-0072	SOFTBALL PROGRAM REVENUE	-	-	1,500	0.0000
10-1303-0073	SUMMER CAMP REVENUE	165	420	15,000	2.8000
10-1303-0077	SPONSORSHIP-JINGLE BELL RUN	-	-	500	0.0000
10-1303-0078	REGISTRATION FEE-JINGLE BELL R	-	-	1,000	0.0000
10-1303-0079	REVENUE-ADULT BASKETBALL LEAGU	-	-	1,000	0.0000
10-1303-0081	ADULT VOLLEYBALL REVENUE	-	-	1,000	0.0000
10-1303-0099	NEW REC PROGRAMS/GRANTS	-	-	1,000	0.0000
10-1305-0001	REINSPECTION-BLDG. PERMITS	-	30	-	0
10-1307-0001	PLAN REVIEW-BLDG INSPECTOR	-	393	500	78.6000
10-1307-0002	CERTIFICATE OF OCCUPANCY-BLDG	-	-	100	0.0000
10-1308-0001	FINGERPRINT FEE	-	-	20	0.0000
10-1309-0001	SURVEYOR-PLAN REVIEW	-	-	500	0.0000
10-1311-0001	BURN PERMIT	-	-	400	0.0000
10-1401-0001	COURT FINES & COSTS	-	9,387	90,000	10.4300
10-1401-0002	PARKING FINES	1,301	2,054	25,000	8.2100
10-1401-0003	Parking Fines-Payments	-	-	(9,000)	0.0000
10-1401-0004	LIENS ON REAL ESTATE	40	80	500	16.0000
10-1402-0003	E-CITATION	-	858	5,000	17.1500
10-1501-0001	INTEREST-REPO	6,062	11,666	110,000	10.6100
10-1501-0002	INT-BENCHMARK-ARPA-COVID-RESTRICTED	522	1,043	30,000	3.4800
10-1501-0003	INTEREST-MEDICAL COMPENSATION	58	116	3,000	3.8600
10-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	5	5	100	5.0000
10-1501-0006	INTEREST-MM-BENCHMARK-E911	6	23	50	45.4000

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF AUGUST 31, 2025**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1501-0013	INTEREST-SET ASIDE ACCOUNT	11,467	23,557	150,000	15.7000
10-1501-0015	INTEREST-E911 RESERVE	1,303	2,584	7,239	35.6900
10-1501-0016	INTEREST-GO BOND REINVESTED	-	-	375,000	0.0000
10-1501-0021	INT-CK ACCT-BENCHMARK-E-CITATION	4	9	40	21.9800
10-1501-0072	INT-CHECKING-BENCHMARK	15,601	35,134	100,000	35.1300
10-1502-0001	RENT-BURN BUILDING	-	-	500	0.0000
10-1502-0002	RENT-WILCK LAKE	600	600	2,500	24.0000
10-1502-0005	SALE OF FIXED ASSETS	13,875	36,150	19,500	185.3800
10-1502-0006	SALE OF MATERIAL	4,493	4,493	1,500	299.5300
10-1502-0008	SALE OF COPIES	65	130	500	26.0000
10-1502-0009	CEMETERY LOTS	-	800	17,000	4.7100
10-1502-0010	SALE OF POSTAGE	-	-	25	0.0000
10-1502-0011	SALE OF ROLL OUT CARTS	-	-	1,000	0.0000
10-1502-0012	RENT-TRAIN STATION	350	700	14,000	5.0000
10-1502-0013	RENT-PARKING-VENABLE ST	240	480	2,700	17.7800
10-1502-0014	RENT-TOWN PKG-NORTH ST	300	300	300	100.0000
10-1502-0018	LEASE-SOUTH ST CONF-FIRE PROG	2,559	2,559	15,353	16.6700
10-1502-0020	RENT-RIVERFRONT PARK	-	-	250	0.0000
10-1502-0021	FARMER'S MARKET REVENUE	855	1,815	7,720	23.5100
10-1502-0022	FARMER'S MARKET SPONSORSHIP	-	-	7,280	0.0000
10-1502-0024	RENT-SPORTS ARENA	1,300	1,300	15,500	8.3900
10-1502-0025	RENT-PROB/PAROLE BLDG	8,169	8,169	47,650	17.1400
10-1502-0026	RENT-BALL FIELD-SPORTS ARENA	-	-	1,000	0.0000
10-1607-0003	PARKING METERS REVENUE	8,812	11,879	50,000	23.7600
10-1610-0001	RENTAL PARKING SPACES	325	725	8,700	8.3300
10-1620-0001	RESIDENTAL PARKING	190	546	2,000	27.3000
10-1620-0002	LONGWOOD STREETS	-	-	35,000	0.0000
10-1620-0099	PENALTY-SANITATION FEE	721	1,231	5,100	24.1400
10-1630-0001	CIGARETTE TAX	22,500	22,500	200,000	11.2500

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF AUGUST 31, 2025**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1899-0002	SALE OF SERVICE-ADMIN	-	-	1,000	0.0000
10-1899-0004	MISC REVENUE	200	299	100	298.9700
10-1899-0005	SALE OF SERVICE-PUBLIC WORKS	-	-	5,000	0.0000
10-1899-0006	SALE OF SERVICE-GRAVE OPENINGS	2,400	3,800	22,000	17.2700
10-1899-0007	SALE OF SERVICE-DUMP TK	-	-	500	0.0000
10-1899-0010	SERVICE CHARGE-BAD CHECKS-A/R	-	-	100	0.0000
10-1899-0014	SALE OF SER-DISPATCH-HAMPDEN S	-	-	6,000	0.0000
10-1899-0017	SALE OF SER-FALSE BURG ALARM	115	260	2,000	13.0000
10-1899-0033	SALE OF SERVICE-POLICE	-	-	1,000	0.0000
10-1899-0035	SALE OF SERVICE-LIBRARY MAINTENANCE	-	-	600	0.0000
10-1899-0097	DONATIONS-FOURTH OF JULY CELEBRATION	-	-	20,000	0.0000
10-1901-0003	ADMINISTRATIVE SERV-FUND 15	-	-	10,000	0.0000
10-1901-0004	REIMB-FUND 10-ADMIN SERV	130,620	130,620	838,146	15.5800
10-1901-0005	RECOVERY-JURY DUTY FEES	159	259	501	51.6800
10-1901-0010	RECOVERY-VML INS-DAMAGE VEHICLES/PROP	-	13,642	50,000	27.2800
10-1902-0001	DAMAGE TO TOWN PROPERTY	-	1,602	5,000	32.0400
10-1903-0001	REFUNDS - CO-OPS	-	-	500	0.0000
10-2201-0003	ROLLING STOCK TAXES	117	117	100	117.3400
10-2201-0005	MOBILE HOME TITLING TAX	435	435	1,000	43.5000
10-2201-0006	CAR RENTAL TAX	-	-	75,000	0.0000
10-2201-0009	GRANT-RECREATION DEPT	-	-	12,000	0.0000
10-2401-0029	GRANT-DISPATCH-VDEM	-	-	4,000	0.0000
10-2401-0031	VDEM-GIS & DATA	-	-	13,000	0.0000
10-2401-0033	GRANT-NG911-ADDITIONAL FUNDING	-	-	150,000	0.0000
10-2401-0034	VDEM CONSOLIDATION GRANT-DISPATCH	-	-	100,000	0.0000
10-2402-0001	WIRELESS	-	10,393	117,000	8.8800
10-2404-0007	LITTER & RECYCLING GRANT	-	-	2,500	0.0000
10-2404-0010	AID TO LAW ENFORCEMENT	55,596	55,596	220,000	25.2700
10-2404-0032	GRANT-VML-SAFETY	-	-	4,200	0.0000

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF AUGUST 31, 2025**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-2405-0004	MARKETING/TOURISM LOCAL REVENU	-	139	2,000	6.9500
10-2501-0023	GRANT-WELLNESS-FIRST RESPONDERS	-	-	6,729	0.0000
10-2501-0024	GRANT-VDFP-BURN BLDG GRANT PROJECT	-	-	25,000	0.0000
10-2504-0019	GRANT-DMV-ALCOHOL-25	-	-	18,800	0.0000
10-2504-0020	GRANT-BULLETPROOF VEST-FED	-	-	3,700	0.0000
10-2504-0027	GRANT-DMV-SPEED-25	-	-	18,800	0.0000
10-4104-0008	FROM FIDA-BOND PYMT-2012 ISSUE	-	-	36,553	0.0000
10-4104-0015	FM LIBRARY-APPROP LEASE RENT	-	180,000	180,000	100.0000
10-4104-0016	FM CKING-MEDICAL COMPENSATION BENEFIT	-	-	98,000	0.0000
10-4104-0018	FM SETASIDE ACCT-BONDS	-	-	1,072,113	0.0000
10-4104-0022	LEASE PROCEEDS	48,557	150,314	956,000	15.7200
10-4104-0025	FM SETASIDE ACCT-CIP PROJECTS	-	-	575,000	0.0000
10-4104-0027	FM SETASIDE ACCT-ABM PROJECT - BOA	-	-	117,822	0.0000
10-4104-0029	GO BOND ISSUANCE	-	-	16,000,000	0.0000
10-4107-0004	FM-PE CO-INstant ALERT	-	-	2,000	0.0000
10-4107-0006	FM-LONGWOOD-DISPATCH SERV	-	-	350,000	0.0000
10-4107-0007	FM-PRINCE EDARD'S-DISPATCH SERV	-	-	404,266	0.0000
10-4113-0003	FROM-911 RESERVE	-	-	327,228	0.0000
10-4113-0004	FROM FARMVILLE FIRE DEPT-PAYME	-	-	35,000	0.0000
TOTAL GENERAL FUND (FUND 10)		791,468	1,641,143	33,606,719	4.88%
15-2404-0007	HIGHWAY FUNDS	-	-	2,285,000	0.0000
15-4100-0050	USE OF PY FUND BALANCE	-	-	336,672	0.0000
TOTAL HIGHWAY MAINTENANCE FUND (FUND 15)		-	-	2,621,672	0.00%
40-1501-0001	Interest - Unrestricted	3,143	7,358	40,000	18.4000
40-1501-0002	Interest - RESTRICTED	1,082	2,160	40,000	5.4000
40-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	47	102	2	5,078.0000
40-1502-0005	SALE OF FIXED ASSETS	-	100	-	0
40-1502-0007	LEASE-JACKSON HTS WATER TANK	2,323	4,646	27,848	16.6800
40-1502-0009	LEASE-ANDREWS DR WATER TANK	3,583	7,166	40,468	17.7100

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF AUGUST 31, 2025**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
40-1620-0001	WATER SERVICE	184,431	345,797	1,882,000	18.3700
40-1620-0002	WATER TAPS	16,000	32,331	30,000	107.7700
40-1620-0003	SURCHARGE-MULTIPLE METERS	7,766	15,516	93,000	16.6800
40-1620-0004	SALE OF WATER	468	759	10,000	7.5900
40-1620-0010	METER CREDIT ONE TIME	-	-	18,000	0.0000
40-1620-0099	PENALTY-WATER SERVICE	1,540	3,104	18,000	17.2400
40-1899-0010	SERVICE CHARGES	1,140	3,420	10,000	34.2000
40-1899-0011	SERVICE CRG-BAD CHECK	100	250	750	33.3300
40-1899-0012	SALE OF SERVICE-TESTING	2,320	4,240	10,000	42.4000
40-4100-0050	USE OF PY FUND BALANCE	-	-	400,140	0.0000
40-4102-0001	FM PE CO-APPOMATTOX RIVER-USGS	-	-	8,930	0.0000
40-4104-0025	FM SETASIDE ACCT - CIP AND DEBT	-	-	547,320	0.0000
TOTAL WATER FUND (FUND 40)		223,942	426,949	3,176,458	13.44%
42-1501-0001	Interest - Unrestricted	13,205	26,248	25,000	104.9900
42-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	67	118	-	0
42-1502-0005	SALE OF FIXED ASSETS	-	-	-	0
42-1502-0006	SALE OF MATERIAL	7,600	7,600	-	0
42-1620-0099	PENALTY-SEWER SERVICE	1,710	3,513	17,500	20.0700
42-1630-0001	SEWER SERVICE	214,106	399,270	2,258,400	17.6800
42-1630-0002	SEWER TAPS	20,000	20,000	28,800	69.4400
42-1899-0005	SALE OF SERVICE-PUBLIC WORKS	-	-	400	0.0000
42-1899-0012	SALE OF SERVICE-LEACHATE-CUMBERLAND	-	6,084	25,000	24.3400
42-1899-0013	SALE OF SERVICE-SEWER TREAT	1,800	3,000	10,000	30.0000
42-1901-0010	RECOVERY-VML INS	-	9,125	-	0
42-2404-0005	VML SAFETY GRANT	-	-	2,000	0.0000
42-4100-0050	USE OF PY FUND BALANCE	-	-	339,909	0.0000
TOTAL SEWER FUND (FUND 42)		258,488	474,957	2,707,009	17.55%
44-1520-0001	PASSENGER FARES	757	1,725	8,800	19.6000
44-1521-0002	CONTRIBUTION-LONGWOOD [1500]	-	89,400	178,800	50.0000

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF AUGUST 31, 2025**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
44-1521-0003	CONTRIBUTION-P E COUNTY	-	6,250	25,000	25.0000
44-1901-0010	RECOVERY-VML INS-VEHICLE DAMAGE	-	-	10,000	0.0000
44-2403-0001	MISC GRANTS	-	-	10,000	0.0000
44-2410-0003	STATE FORMULA GRANT	196,085	196,085	215,000	91.2000
44-2410-0006	STATE GRANT-BUSES/VANS	-	-	26,723	0.0000
44-2411-0007	STATE GRANT-3 BUS SHELTERS	-	-	124,164	0.0000
44-2510-0001	GRANT-STATE PASS THRU-FED	-	-	400,000	0.0000
44-2510-0006	FED GRANT-BUS/VANS	-	-	133,614	0.0000
44-4100-0050	USE OF PY FUND BALANCE	-	-	27,644	0.0000
TOTAL TRANSPORTATION FUND (FUND 44)		196,841	293,459	1,159,745	25.30%
45-1501-0001	INT-CK ACCT-BENCHMARK	44	86	400	21.5400
45-1502-0001	RENT-HANGER SPACE	-	-	6,660	0.0000
45-1502-0002	AIRPORT MAINTENANCE FEE	-	-	2,040	0.0000
45-1690-0001	SALE OF AV GAS	6,274	12,550	44,000	28.5200
45-1691-0001	SALE OF JET FUEL	340	3,762	51,000	7.3800
45-1899-0001	DONATIONS-PRINCE ED COUNTY	-	3,800	7,600	50.0000
45-2401-0008	STATE GRANT-AWOS MAINT	-	1,140	3,600	31.6700
45-2401-0013	STATE GRANT-MAINTENANCE	-	1,352	31,500	4.2900
45-2401-0014	STATE GRANT-WEED KILL	-	-	1,000	0.0000
45-2402-0001	GRANT-STATE-PAPI DESIGN PHASE	-	-	7,440	0.0000
45-2403-0001	MISC GRANTS	-	-	50,000	0.0000
45-2502-0001	GRANT-FED-PAPI DESIGN PHASE	-	-	176,700	0.0000
45-4100-0050	USE OF PY FUND BALANCE	-	-	183,625	0.0000
TOTAL AIRPORT FUND (FUND 45)		6,657	22,690	565,565	4.01%
70-1501-0001	INTEREST	2	4	-	0
70-2405-0001	STATE FORFEITURES UNDER \$500	-	97	-	0
TOTAL NARCOTICS FUND (FUND 70)		2	101	-	0
Final Totals		1,477,398	2,859,299	43,837,169	6.52%

August 2025 Salary Report

Below are the departments with explanations that are over their 2 Month Actual to Budget.

This percentage should be at 100% or below.

		<u>Actual/Budget</u>	<u>\$ Overage</u>	
10-312	Salaries-Overtime-Police	246.00%	18,434	Shift Coverage & Special Events Coverage.
10-710	Summer Camp	402.00%	11,339	Camp Counselors paid in July 2025
40-110	Salaries - Overtime	224.00%	1,623	Water Leaks & storm related issues

FY26 INFORMATION

Total All Funds

Expended YTD	1,201,703
2 Mo Budget Amt	<u>1,334,336</u>
	(132,633)

Expended through August for Salaries is **\$132,633 less** than our
2 Month Budget Amount.

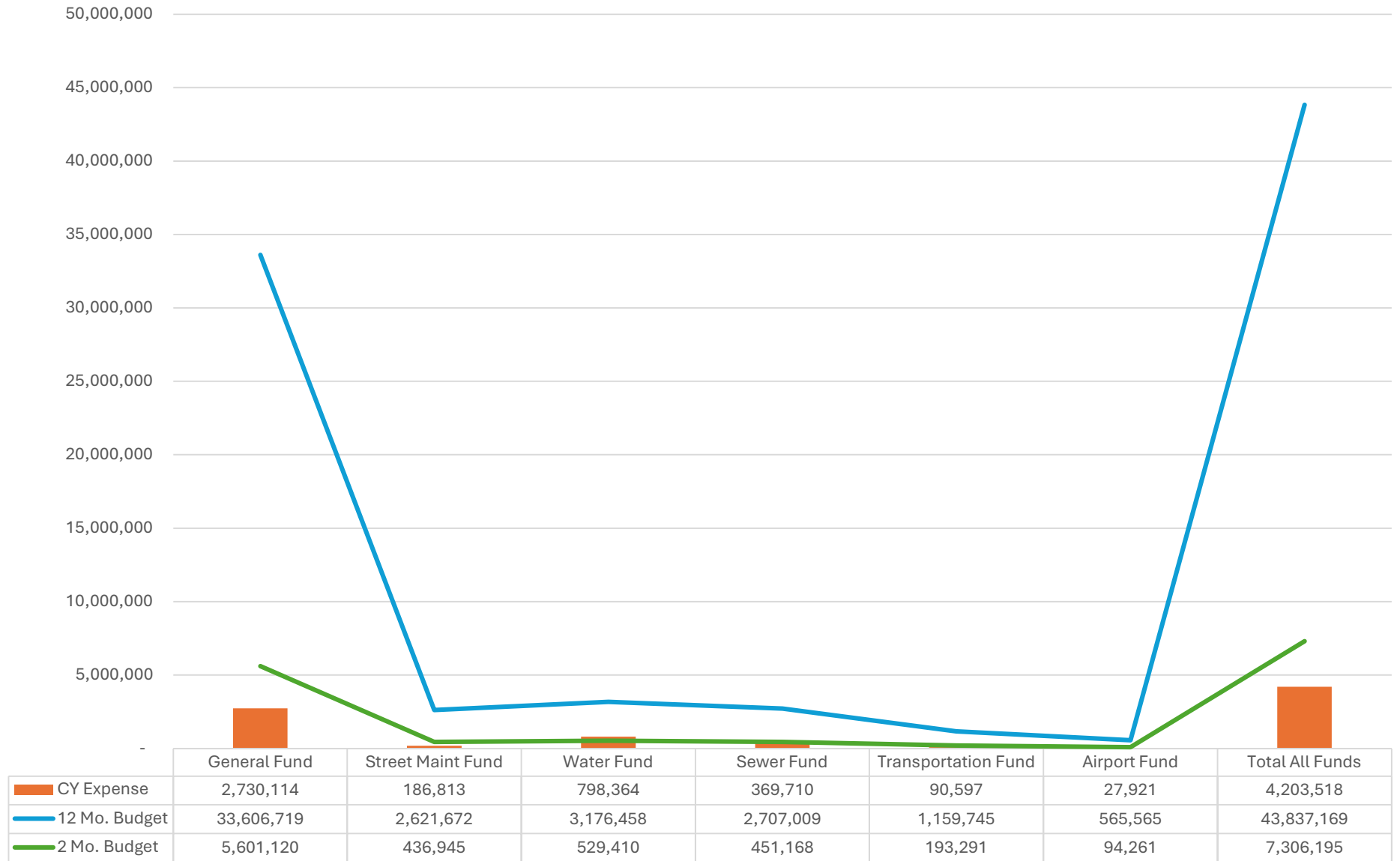
FY25 INFORMATION (PRIOR YEAR)

Total All Funds

Expended YTD	1,170,040
2 Mo Budget Amt	<u>1,268,912</u>
	(98,872)

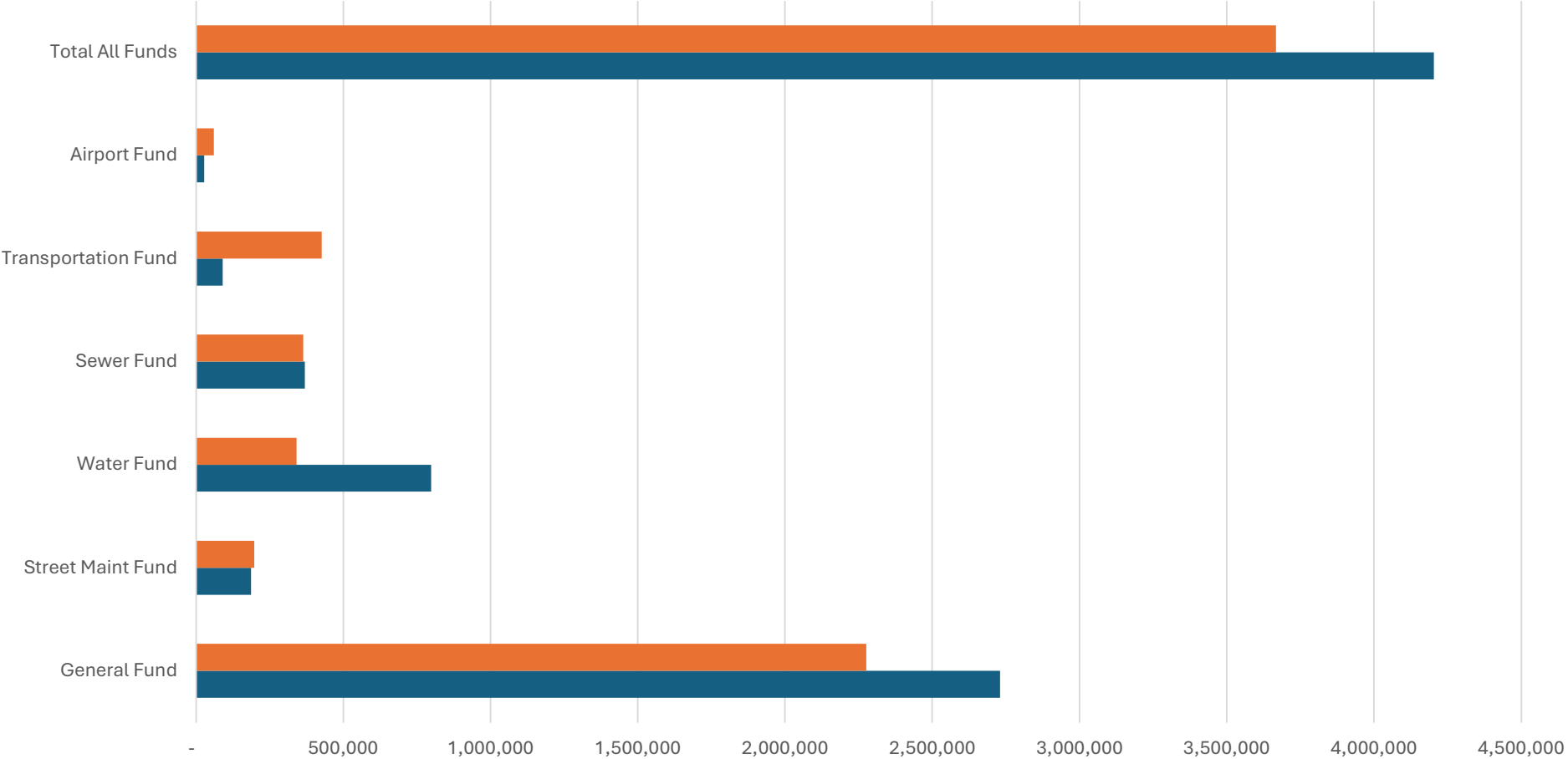
Expended through August for Salaries is **\$98,872 less** than our
2 Month Budget Amount.

August 2025 Actual Vs 2 Month Budget and 12 Month Budget



■ CY Expense
 — 12 Mo. Budget
 — 2 Mo. Budget

Fund Total Expenses Current Year Vs. Prior Year - August 2025



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airport Fund	Total All Funds
PY Expenses	2,276,228	197,997	341,700	364,042	426,448	61,001	3,667,415
CY Expense	2,730,114	186,813	798,364	369,710	90,597	27,921	4,203,518

PY Expenses CY Expense

Notes on comparisons:

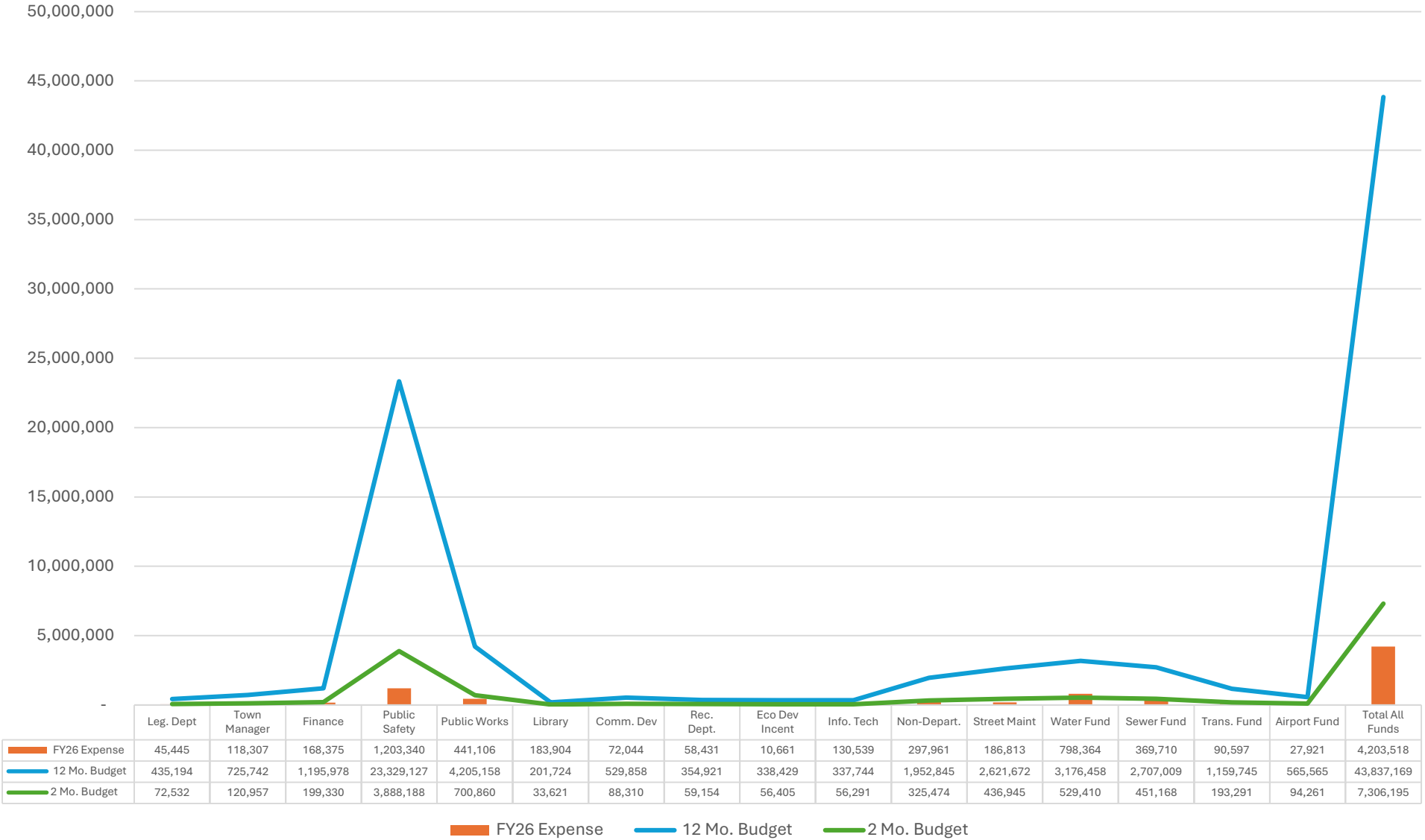
General Fund: Please see the Expense Department Breakdown chart for additional details on variances within the General Fund.

Water Fund: The increase in expenses in FY26 is primarily attributable to the one-time purchase of a capital asset, a front loader, for approximately \$300,000.

Transportation Fund: The higher expenses in July 2024 reflect the purchase of buses that were received and paid for during that period. No bus purchases have been made in FY 2026.

Airport Fund: In July 2024, a tractor was purchased for the Airport Fund. No comparable purchases were made in FY 2026.

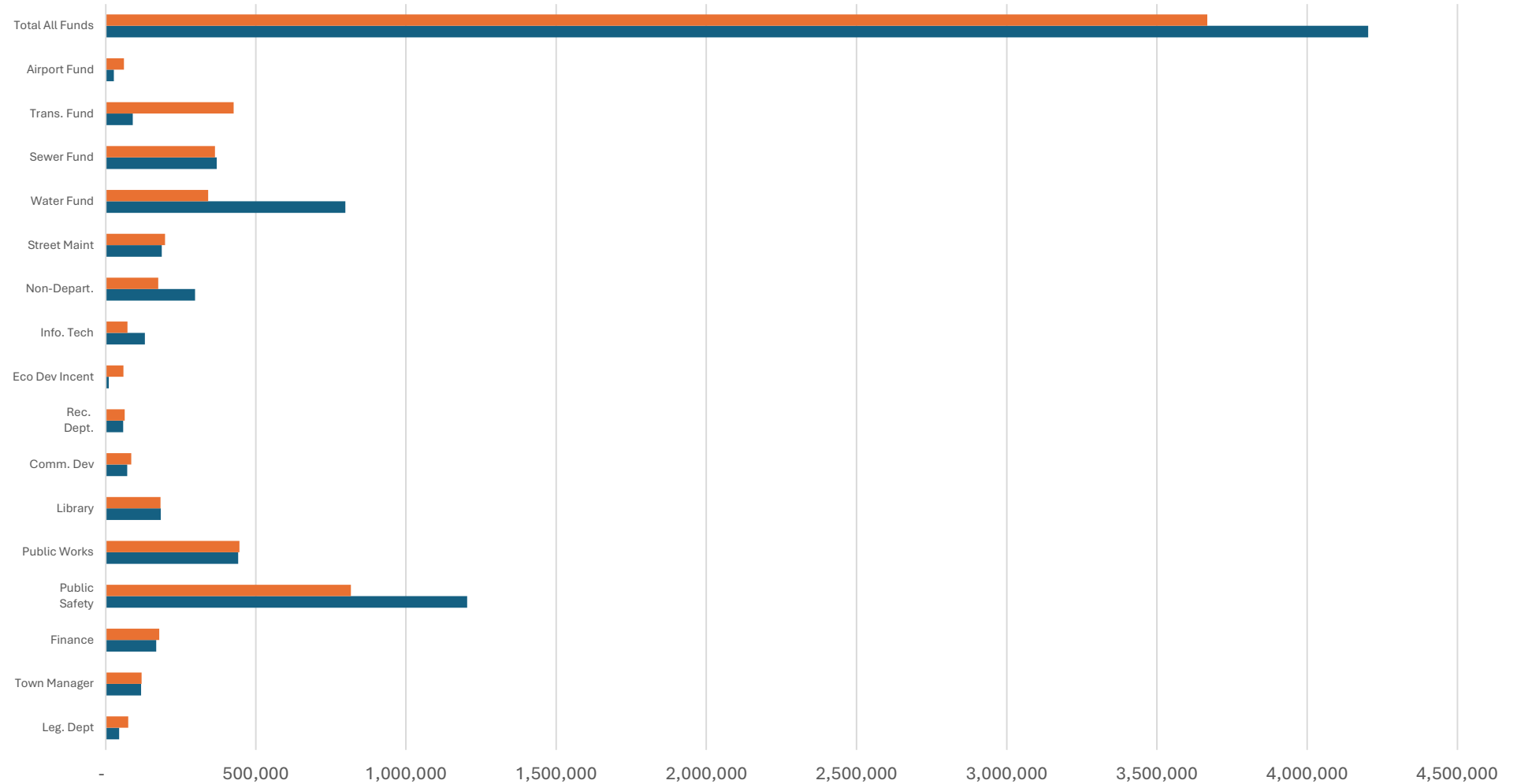
August 2025 - YTD Expenses Vs. 12 Month Budget and 2 Month Budget



Current Year Vs. Budget Notes:

Library: The Library appropriation was paid in July 2025; the budget assumes this is paid evenly each month.

Current Year Expenses Vs. Prior Year Expenses - August 2025



	Leg. Dept	Town Manager	Finance	Public Safety	Public Works	Library	Comm. Dev	Rec. Dept.	Eco Dev Incent	Info. Tech	Non-Depart.	Street Maint	Water Fund	Sewer Fund	Trans. Fund	Airport Fund	Total All Funds
FY25 Expense	75,629	120,228	178,710	816,515	445,575	182,904	85,097	63,408	59,851	73,037	175,272	197,997	341,700	364,042	426,448	61,001	3,667,414
FY26 Expense	45,445	118,307	168,375	1,203,340	441,106	183,904	72,044	58,431	10,661	130,539	297,961	186,813	798,364	369,710	90,597	27,921	4,203,518

■ FY25 Expense
 ■ FY26 Expense

Current Year Vs. Prior Year Notes:

Public Safety: FY26 includes significant one-time costs not present in July 2024: approximately \$110,000 in dispatch grant expenses, \$140,000 for new fire radios, and \$94,000 for two police vehicles.

Economic Development Incentives: In July 2024, half of the appropriation was paid for the Farmville Downtown Partnership (FDP). In FY26, this appropriation has not yet been made.

Nondepartmental: Expenses increased in FY26 primarily because of the addition of a new lease-financing payment.

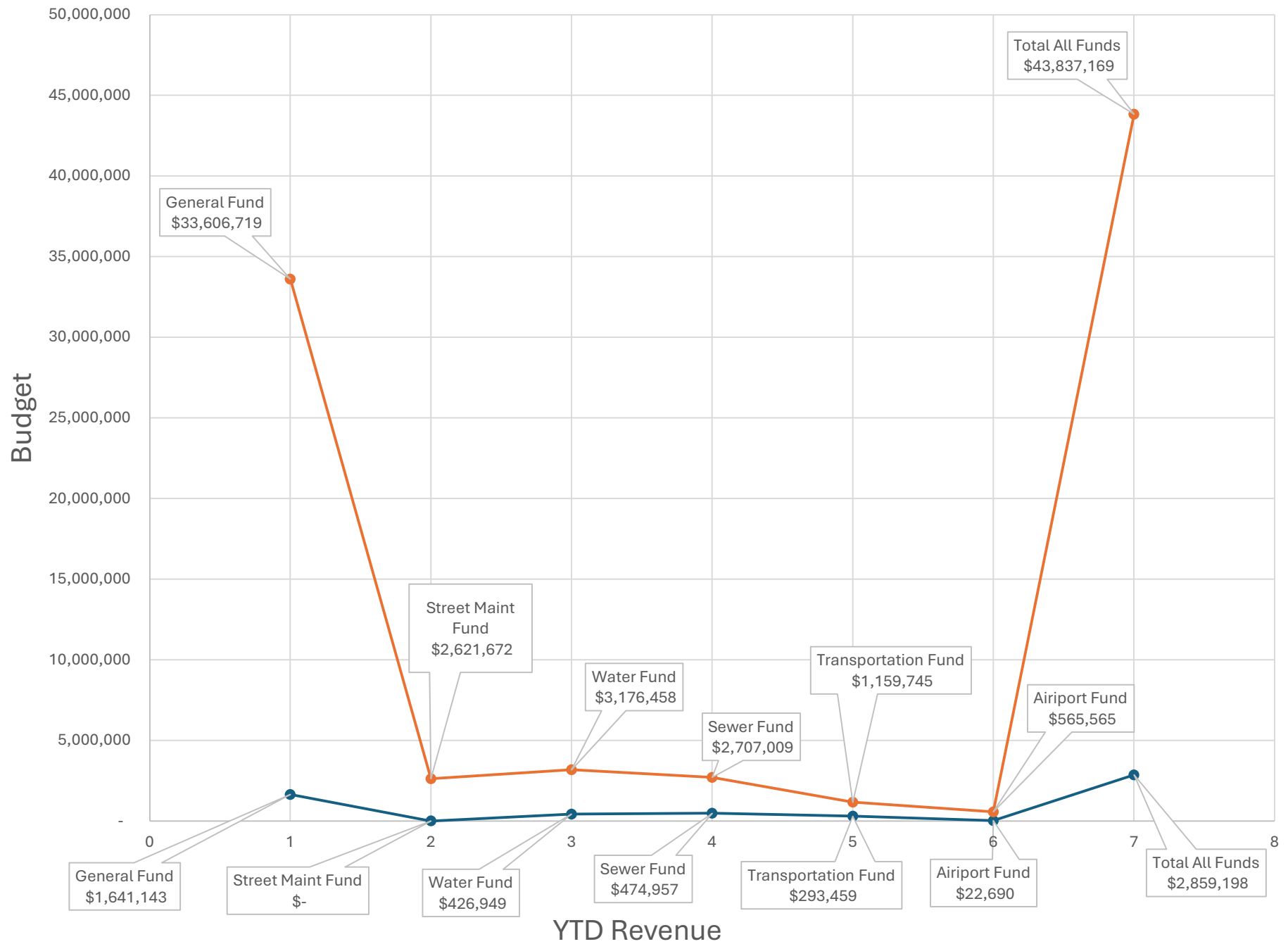
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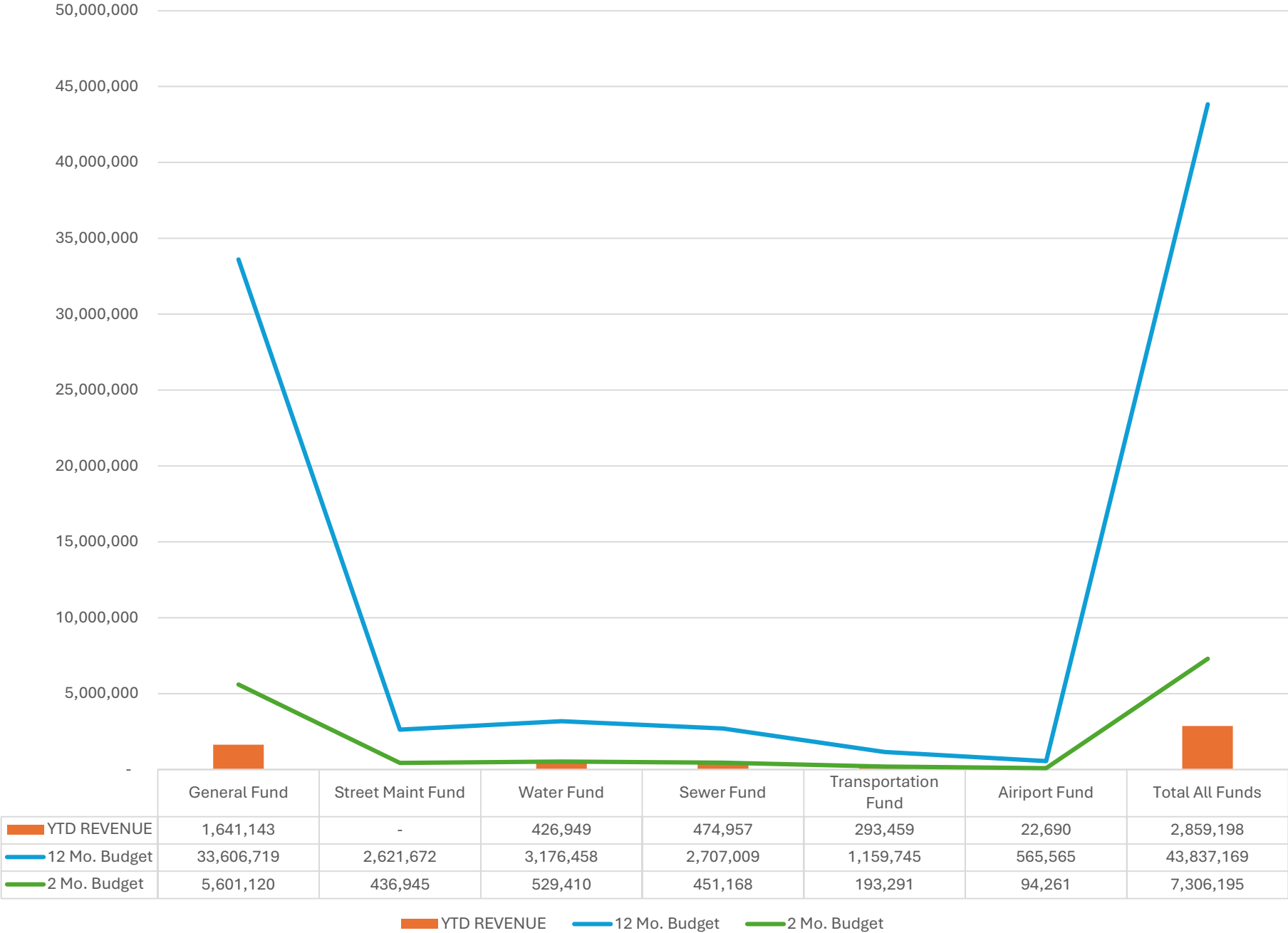
Airport Fund: In July 2024, a tractor was purchased for the Airport Fund. No comparable purchases were made in FY 2026.

Revenue All Funds - YTD- August 2025

YTD REVENUE 12 Mo. Budget



August 2025 Actual Vs. 12 Month Budget and 2 Month Budget





Town of Farmville

Agenda Item Summary

MEETING DATE: October 1, 2025

ITEM NUMBER: 7.a. – Farmville Site Drawing

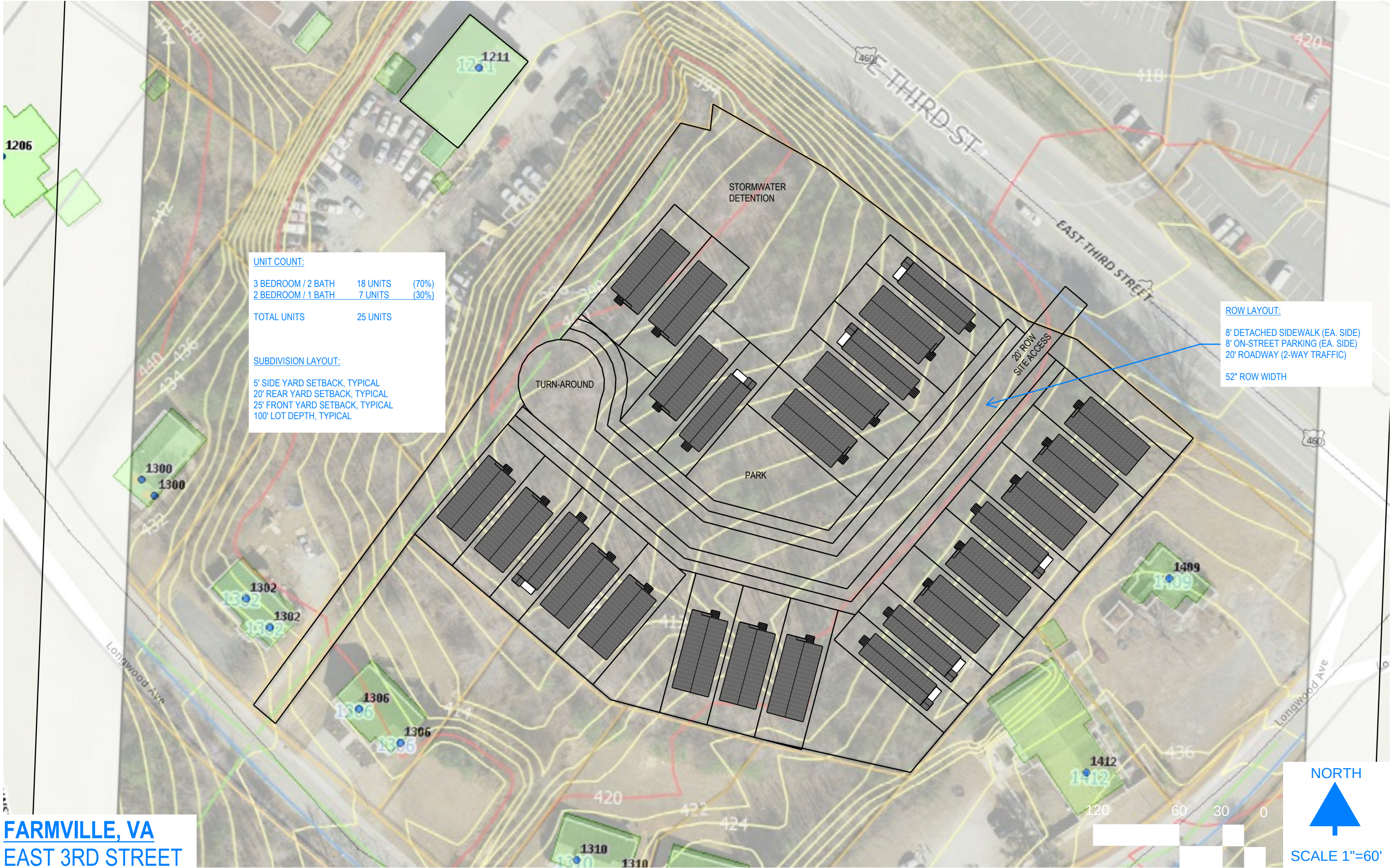
BACKGROUND: Mr. Brice Leconte, founder of iUnit, will present a concept for workforce housing on a lot on East Third Street for Town Council consideration and questions.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. Farmville-Site-V2





Town of Farmville

Agenda Item Summary

MEETING DATE: October 1, 2025

ITEM NUMBER: 8.a. – Proposed Resolution No. 2025-10-04

BACKGROUND: Verbal report by the Town Manager.

A Public Hearing on the proposed resolution is scheduled for October 8, 2025.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. Staff Report- CUP25-003 Accessory Dwelling Unit - 709 High Street
2. Proposed Resolution No. 2025-10-04



Identification and Location Information

Applicants	Adam Blincoe
Property Owner	Same
Location	709 High Street, Tax Map # 0023A03(11)01-002
Ward	C
Acreage	0.402 acre
Zoning	R1 Low Density Residential
Future Land Use Recommendation	Low Density Residential
Overlays	None
Adjacent Zoning	R1 Low Density Residential on all sides of the property.
Adjacent Uses	Single-family dwellings on all sides of the property.
Staff Contact	Robert Dvorak, Town Planner Phone: 434-392-8465 Email: rdvorak@farmvilleva.com

Background and Existing Conditions

Public hearing and consideration of an application by Adam Blincoe for a Conditional Use Permit (CUP) to construct a single story Accessory Dwelling Unit (ADU). The project is proposed at 709 High Street. The 0.402 -acre property is zoned R-1 low density residential and consists of a single-family dwelling with a shed. The shed has been removed.

Zoning Ordinance Considerations

Accessory Dwellings are permitted by **Conditional Use Permit** in the R1 Low Density Residential District pursuant to the zoning use matrix in Section 29-22.a (Table 1, Zoning Use Matrix).

An *Accessory Dwelling (or Accessory Dwelling Unit)* is defined in Section 29-81- Definitions as the following:

- *A dwelling that exists as part of a principal dwelling or on the same lot as the principal dwelling and is subordinate in size to the principal dwelling.*

The R1 District’s purpose and intent is as follows:

- *Low density residential district, R-1, encompasses low-density single-family residential areas, both existing and planned. This district should provide a suitable environment for families who desire quiet spacious homesites with the amenities of suburban living, without fear of encroachment of dissimilar uses.*

Comprehensive Plan Considerations

Land Use Goals and Strategies

Goal: Plan for a balance of compatible land uses meeting the community and economic needs of a growing town.



Strategy: Allow for a wider mix of residential types, *including accessory dwellings* and live/work units.

Utilities

The property has access to the Town's public water and sewer system.

Transportation/ Streets

No significant impact to public streets.

Environmental

The site is a standard residential lot and is not located in a floodplain or other protected area. There are no impacted watercourses, steep slopes, or other atypical environmental factors. Emissions (dust, heat, noise, light, vibrations, etc.) should be standard for a residential use.

Findings and Recommendations

Staff's Findings

- The application appears to meet the standards of review for Conditional Use Permits set forth in Section 29-13.c.1 of the Town Zoning Ordinance.
- The application appears to meet the Comprehensive Plan's land use goals and strategies.
- There are no significant impacts to the capacities of the utility or transportation systems.
- There are no significant environmental impacts to the site or adjacent properties.
- An approval in this single instance will not have a detrimental effect on the neighborhood fabric or neighboring properties because the accessory structure is residential in character and is immediately adjacent to its own primary structure and no others. Additionally, the zoning ordinance allows for one single accessory dwelling with proper review and approval.

Recommendations

The Staff recommends **approval** of the Conditional Use Permit for an accessory dwelling with the following conditions.

Conditions:

- The structure will be no larger than presented on the construction drawings.
- The structure shall comply with all setback requirements that apply to the primary structure.
- Only one (1) accessory dwelling shall be allowed on the lot or parcel of land.
- No recreational vehicle may be used as an accessory dwelling.
- Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.
- No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.
- The town may revoke the permit if the permit holder violates any provision of this section.



Planning Commission Actions

The Planning Commission held a public hearing on Wednesday, April 16, 2025, at 7:00 pm and a subsequent meeting was held Wednesday, September 17, 2025 at 7:00 pm with updated assets:

- The applicant, Adam Blincoe, was present to answer questions about the application.
- Commissioners discussed off-street parking at the site and the need for improved designs and plans at the April meeting.
- The concerns of the public and commissioners were addressed for the September meeting.
- Commissioners voted 6-0 to **recommend approval** of the Conditional Use Permit, CUP25-003, with the following conditions to Town Council
 1. The structure will be no larger than presented on the construction drawings.
 2. The structure shall comply with all setback requirements that apply to the primary structure.
 3. Only one (1) accessory dwelling shall be allowed on the lot or parcel of land.
 4. No recreational vehicle may be used as an accessory dwelling.
 5. Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.
 6. No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.
 7. The town may revoke the permit if the permit holder violates any provision of this section.

Attachments

1. Application
2. Adjacent Owner Notice
3. Vicinity and aerial maps
4. Site Photos
5. Design of ADU

Section 29-13.c- Standards for review (of a Conditional Use Permit)

1. Conditional use permits may be issued for any of the uses for which a conditional use permit is required by the provisions of this chapter, provided that the governing body, upon a recommendation by the planning commission, shall find that:
 - A. The proposed use will not affect adversely the health or safety of persons residing or working in the neighborhood of the proposed use.
 - B. The proposed use will not be detrimental to the public welfare or unduly injurious to property values or improvements in the neighborhood.



116 North Main Street
Farmville, Virginia 23901
434-392-8465
www.farmvilleva.com

Department of Community Development
**Staff Report: CUP25-003 Accessory Dwelling Unit –
709 High Street**
Staff Report for 10/8/2025 Town Council Meeting

- C. The proposed use will not be in conflict with the policies and principles of the town's adopted comprehensive plan.
 - D. Adequate public services, including streets and other trafficways, utilities, police and fire protection, are or reasonably will be available to support the proposed use.
2. In granting any conditional use permit, the governing body shall give due consideration to these relevant factors, as well as to any other reasonable land use and zoning considerations as may be required by the nature of the proposed use or as may be otherwise appropriate to effectuate the intent of this chapter, and the governing body shall designate such conditions as it deems necessary to carry out the intent of this chapter. The application for such conditional use permit shall be accompanied by such written and graphic material as may be necessary to enable the planning commission and the governing body to make the recommendation and findings set forth above.

TOWN OF FARMVILLE

APPLICATION FOR CONDITIONAL USE PERMIT

Please print or type

Approved: _____ Date _____
Town Manager

The undersigned owner of the following described property hereby applies for a Conditional Use Permit as provided in Chapter 29 of the Zoning Ordinance of the Town of Farmville, Virginia.

Applicant's Name: Adam Blincoe
 Applicant's Address: 709 High ST. Farmville VA. 23901
 Applicant's Telephone Number: (484) 557-9088

Present Land Use: (ex. Residential, commercial, etc.) Residential
 Zone: _____
 Legal Description of Property w/ Deed Book and Page No.: _____

Tax Map: _____ Lot: _____ Parcel: _____ Lot Size: _____
 Use for which Conditional Use Permit is Requested: guest House for family members

Will proposed use have any detrimental effects on adjoining property owners? If so, please describe (ex. Noise, dust, fumes, etc.) _____

Applicant's Statement (if application is not made by property owner):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Town of Farmville Zoning Ordinance, as written, and also with the description contained in the permit application.

Brian W. Kersen Date 3-20-05
 Signature of Applicant

Property Owner(s) Statement:

I hereby certify that I/we own the above described property, that the information given is complete and correct to the best of my knowledge, and that the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use Permit as set forth in the Town of Farmville Zoning Ordinance, as written.

Adam Blincoe Date 3/20/25
 Signature of Property Owner(s)

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED.

APPLICATION FEE: \$500

APPLICATION FEE RECEIVED

Linchey Smith
 Clerk

DATE 3/20/2025

CHECKS SHOULD BE MADE PAYABLE TO THE TOWN OF FARMVILLE.
 (Fees are nonrefundable, regardless of whether permit application is approved.)



COMMUNITY DEVELOPMENT DEPARTMENT

Ashley Atkins-Austin, CZA
Director of Community Development

John Ramsay, Building Official

Robert Dvorak, Town Planner

Michelle D. Watkins, CPT
Administrative Assistant II Permit Technician

Date: March 31, 2025

Re: Case # CUP25-003 Notice of Public Hearing for a Conditional Use Permit for an accessory dwelling unit

Dear Property Owner,

You are receiving this letter because you own property next to a site that has applied for a conditional use permit as described below.

The Farmville Planning Commission will hold a public hearing on **Wednesday, April 16, 2025, at 7:00 PM** in the Council Chamber, located on the second floor of the Town Hall, 116 North Main Street, Farmville Virginia to receive public comment on the following item:

- **Case CUP25-003:** Adam Blincoe's request for a conditional use permit to allow an accessory dwelling unit per Town Code Section 29-22.a. The 0.402 acre site is located at 709 High Street on Tax Map Number 0023A03(11)01-002. This property is zoned R-1 Low Density Residential.

The Farmville Planning Commission will consider the request following the public hearing. Any person(s) wishing to comment on the above matter should plan to attend this meeting or submit written comments. Please submit written comments to Michelle Watkins at mwatkins@farmvilleva.com or by mail to PO Drawer 368, Farmville, VA 23901, to arrive by 4:00 p.m. on Wednesday, April 16, 2025.

Note that the Town Council will hold a public hearing approximately 3 weeks later, and a separate notice will be sent to you.

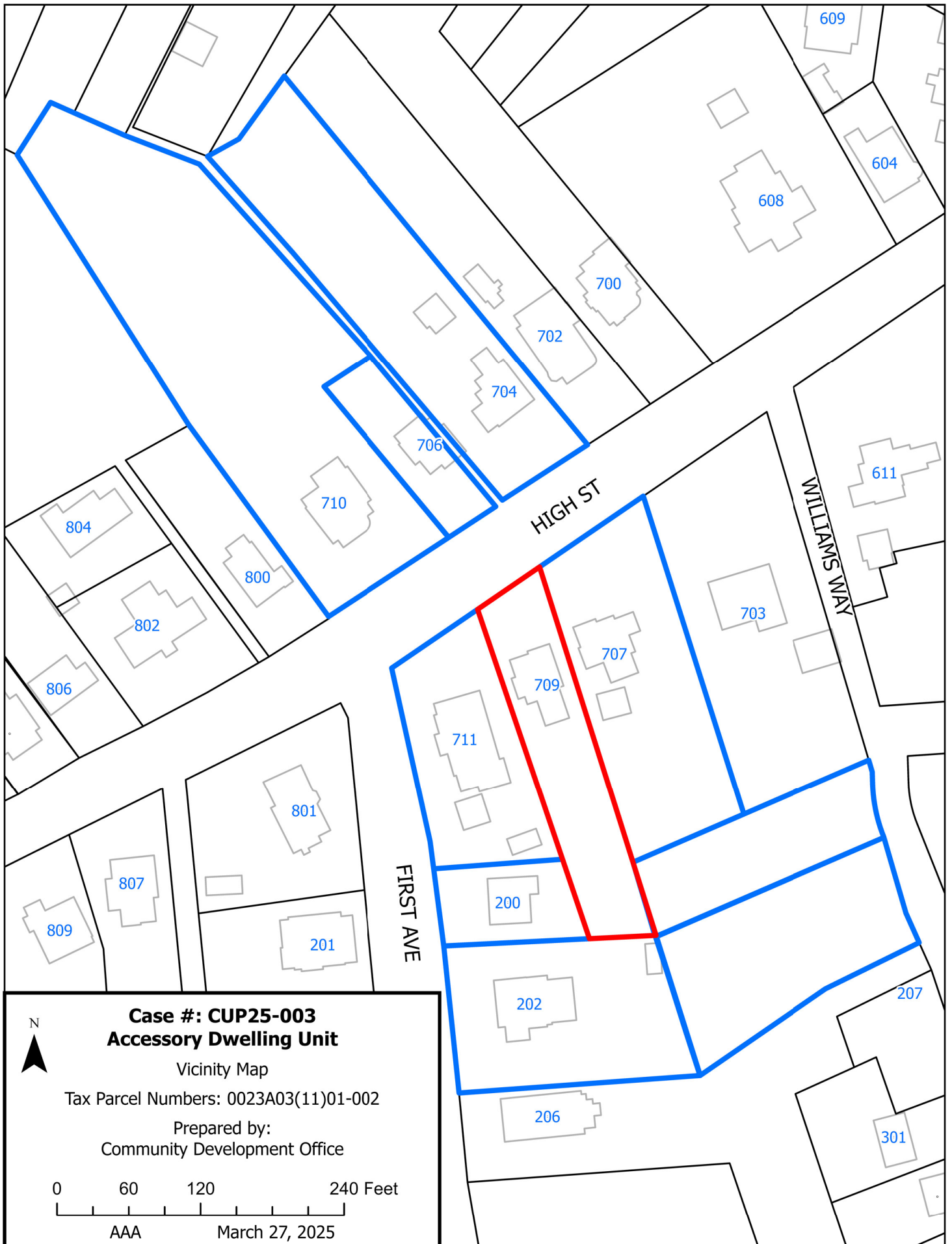
Questions and comments regarding cases may be directed to the Department of Community Development, 116 North Main Street, PO Drawer 368, Farmville, Virginia, 23901 or by calling (434) 392-8465, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

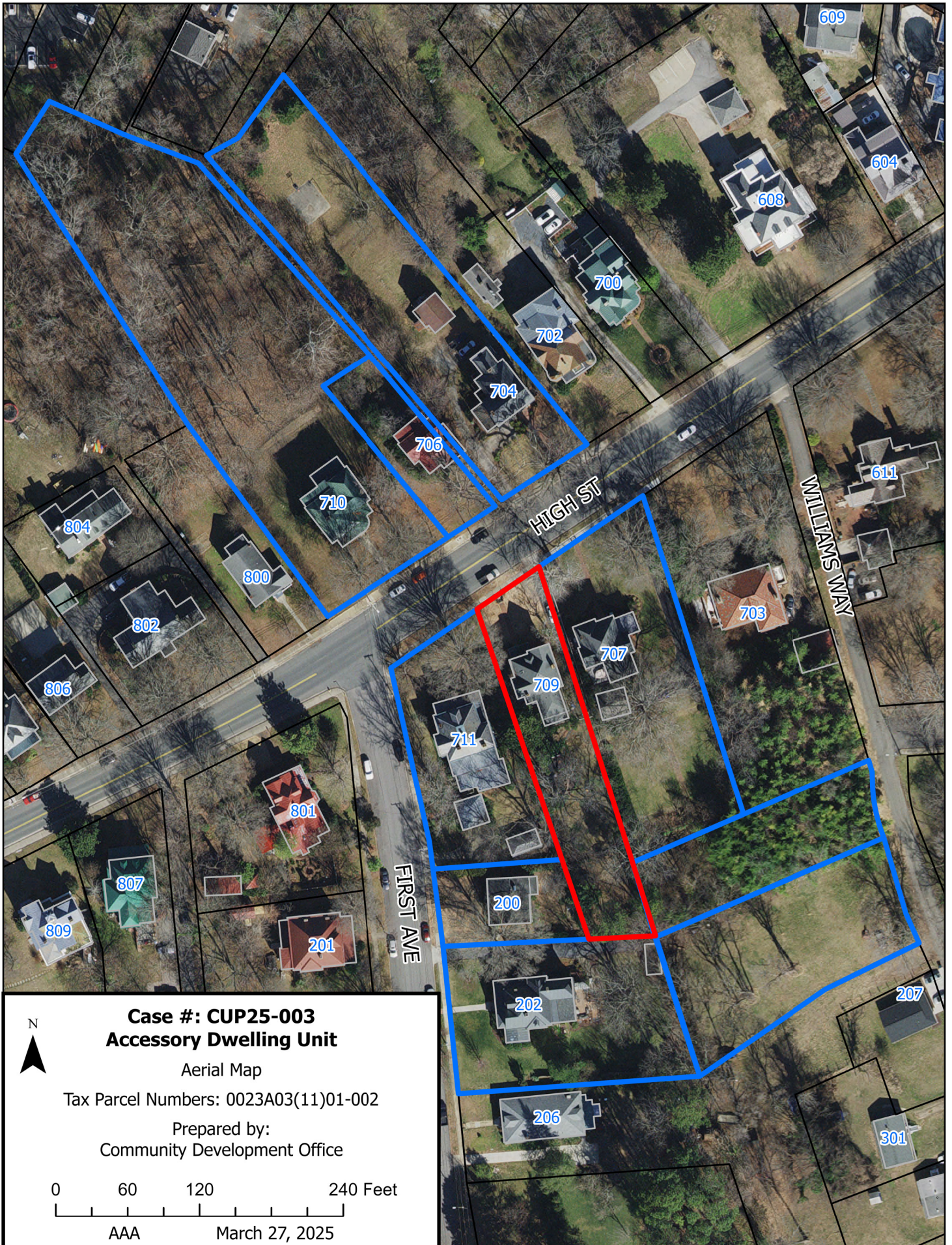
It is the intent of the Town to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact C. Scott Davis, LP.D., Town Manager, at (434) 392-5686, prior to the meeting.

Sincerely,

Ashley Atkins-Austin, CZA
Director of Community Development

Parcel Number	Owner	Mailing Address	City	State	Zip
0023A03(01)05-018	Katherine Hargrove Andrews	704 High Street	Farmville	VA	23901
0023A03(01)05-019	Travis & Zachary Mason	706 High Street	Farmville	VA	23901
0023A03(11)01-001	Pamela Williams Butler	711 High Street	Farmville	VA	23901
0023A03(11)01-003	John and Donna Vancleave	707 High Street	Farmville	VA	23901
0023A03(11)01-005	N. Garrison & Catherine Elder	703 High Street	Farmville	VA	23901
0023A03(11)01-020	Charles H. Dowdy III & Candace Dowdy	202 First Avenue	Farmville	VA	23901
0023A03(11)11-001A	Roland & Leeann Sherrod	10325 Althea Bend Court	Mechanicsvill	VA	23116
0023A03(20)02-014	Elizabeth Taylor Carter	1800 Cloister Court	Richmond	VA	23238







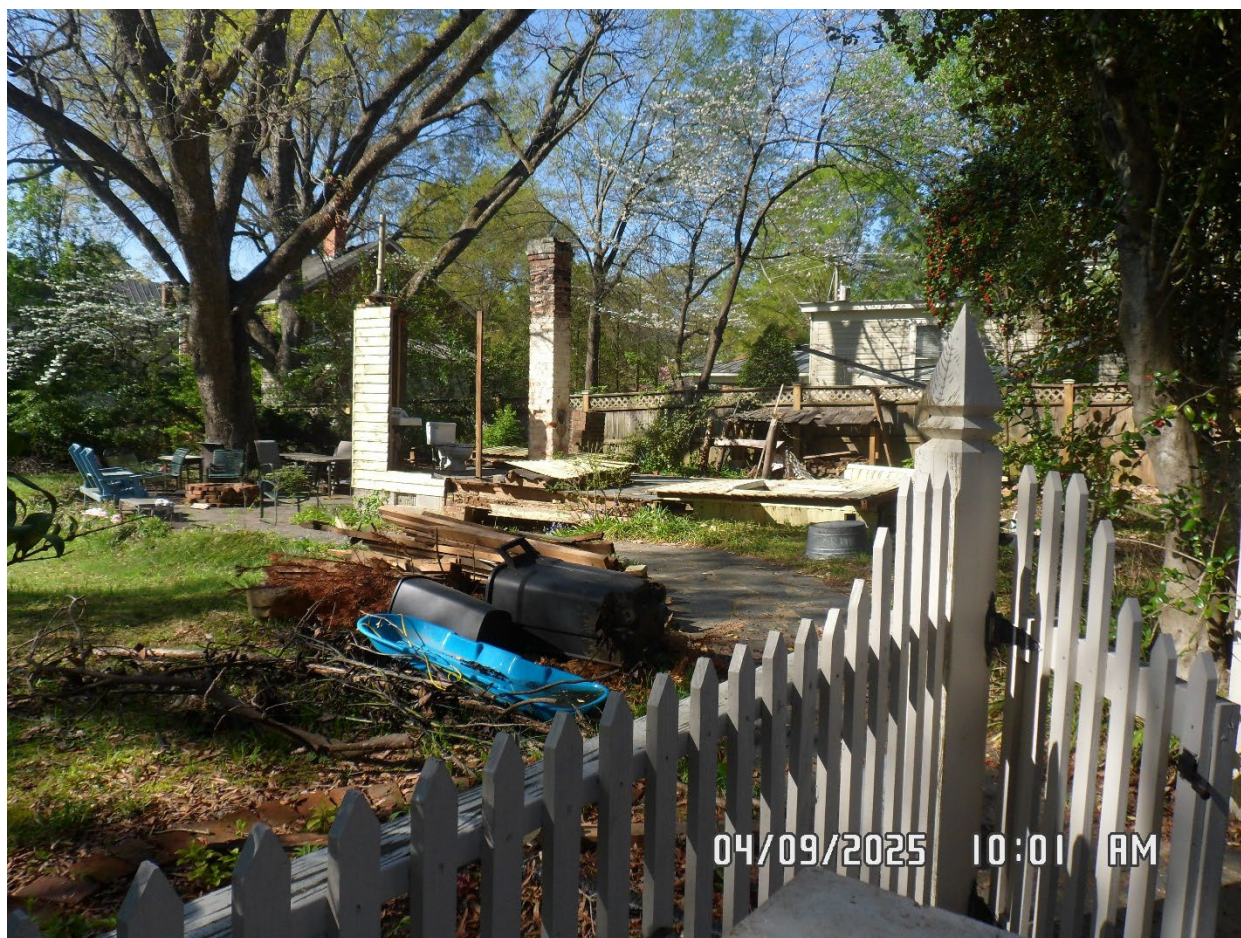














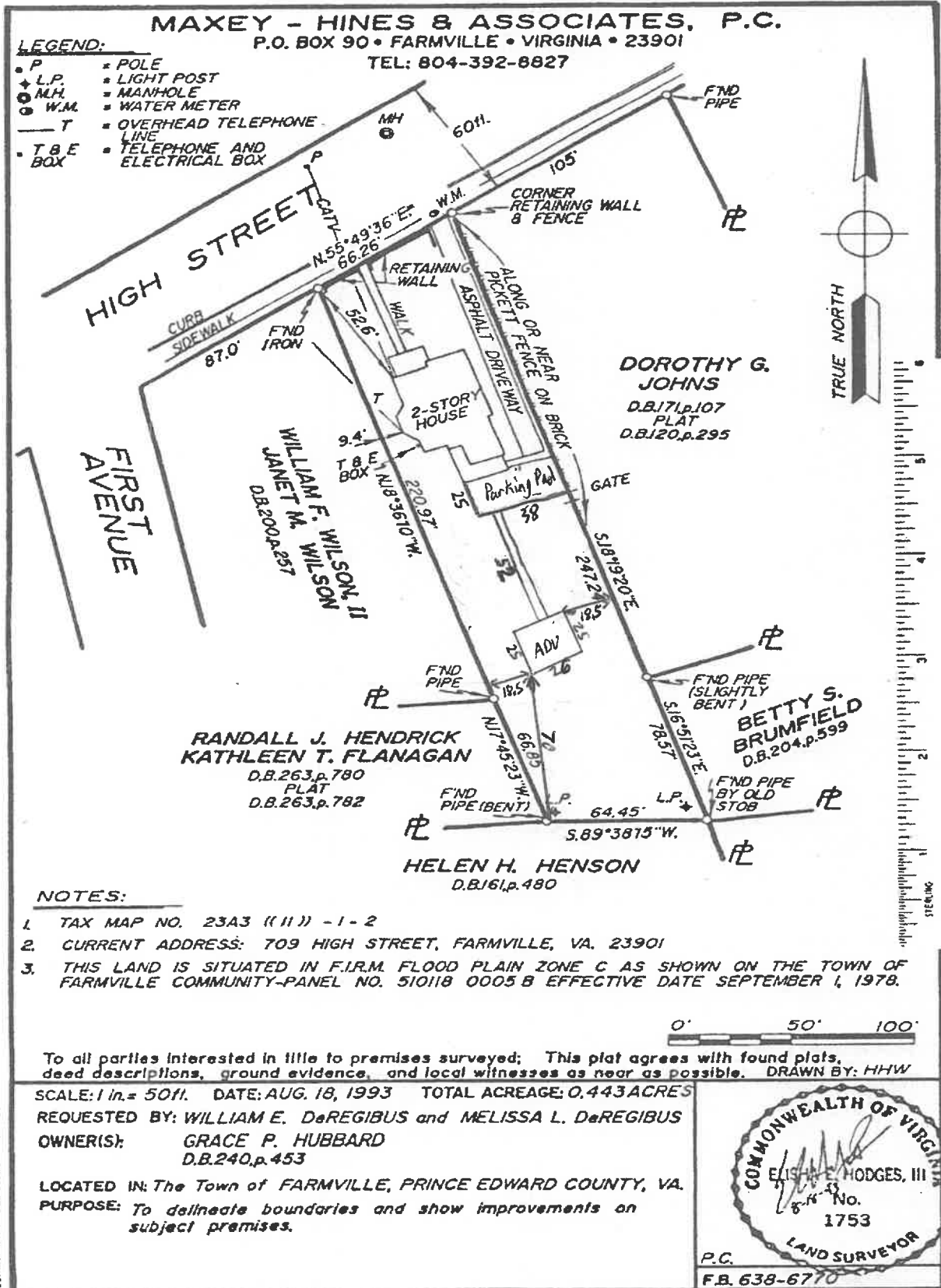
MAXEY - HINES & ASSOCIATES, P.C.

P.O. BOX 90 • FARMVILLE • VIRGINIA • 23901

TEL: 804-392-8827

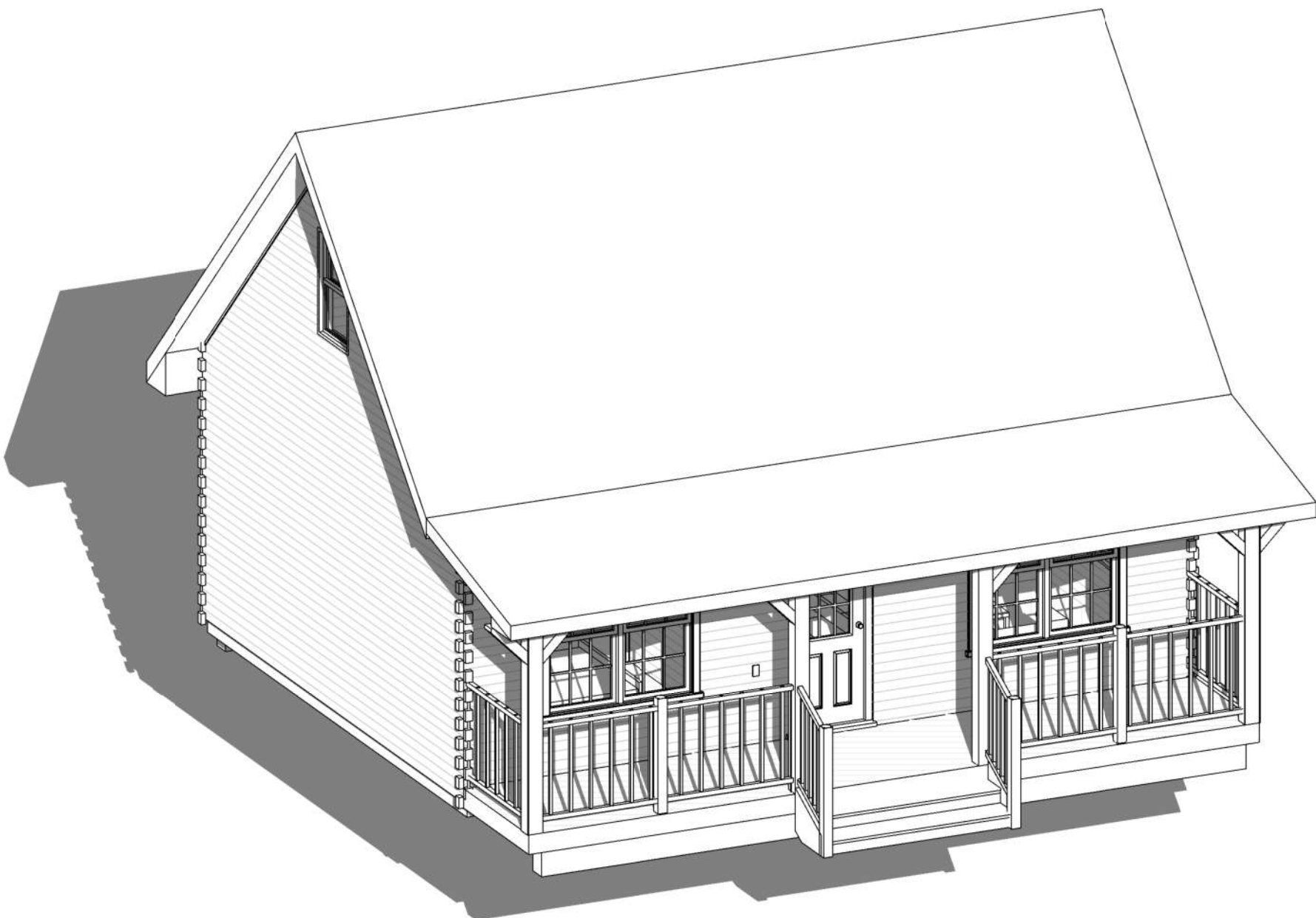
LEGEND:

- P • POLE
- L.P. • LIGHT POST
- M.H. • MANHOLE
- W.M. • WATER METER
- T — OVERHEAD TELEPHONE LINE
- T & E BOX • TELEPHONE AND ELECTRICAL BOX

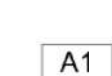


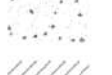
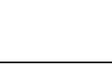


AXONOMETRIC VIEW



SYMBOLS LEGEND

-  SECTION MARKER
-  ELEVATION MARKER
-  INTERIOR ELEVATIONS
-  DETAIL CALLOUT
-  DATUM MARKER
-  SLOPE MARKER
-  COMPASS (TRUE NORTH)
-  WINDOW CALLOUT
-  DOOR CALLOUT

-  SOIL
-  CONCRETE
-  BRICK
-  CMU BLOCK
-  RIGID INSULATION
-  BATT INSULATION
-  DIMENSIONAL LUMBER
-  ELECTRIC OUTLET
-  SWITCH
-  CEILING LIGHT
-  RECESSED LIGHT
- WALL-MOUNTED LIGHT
- CEILING FAN

SHEET INDEX

- A-000 COVER PAGE
- A-001 FIRST FLOOR PLAN
- A-002 SECOND FLOOR PLAN
- A-003 ELEVATION I
- A-004 ELEVATION II
- B-101 FOUNDATION PLAN
- B-102 FIRST FLOOR PLAN
- B-103 SECOND FLOOR PLAN
- B-104 DETAILED ELEVATIONS I
- B-105 DETAILED ELEVATIONS II
- B-106 ELECTRICAL PLAN
- B-107 ROOF PLAN
- B-108 ROOF FRAMING PLAN
- B-109 SECTION DETAIL
- B-110 DETAILS I
- B-111 DETAILS II
- C-101 DOOR SCHEDULE
- C-102 WINDOW SCHEDULE

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No.	Description	Date

ADIRONDACK CABIN

COVER PAGE

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L
A-000	
Sheet Number	A-000
Scale	

NOTES

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No.	Description	Date

ADIRONDACK CABIN

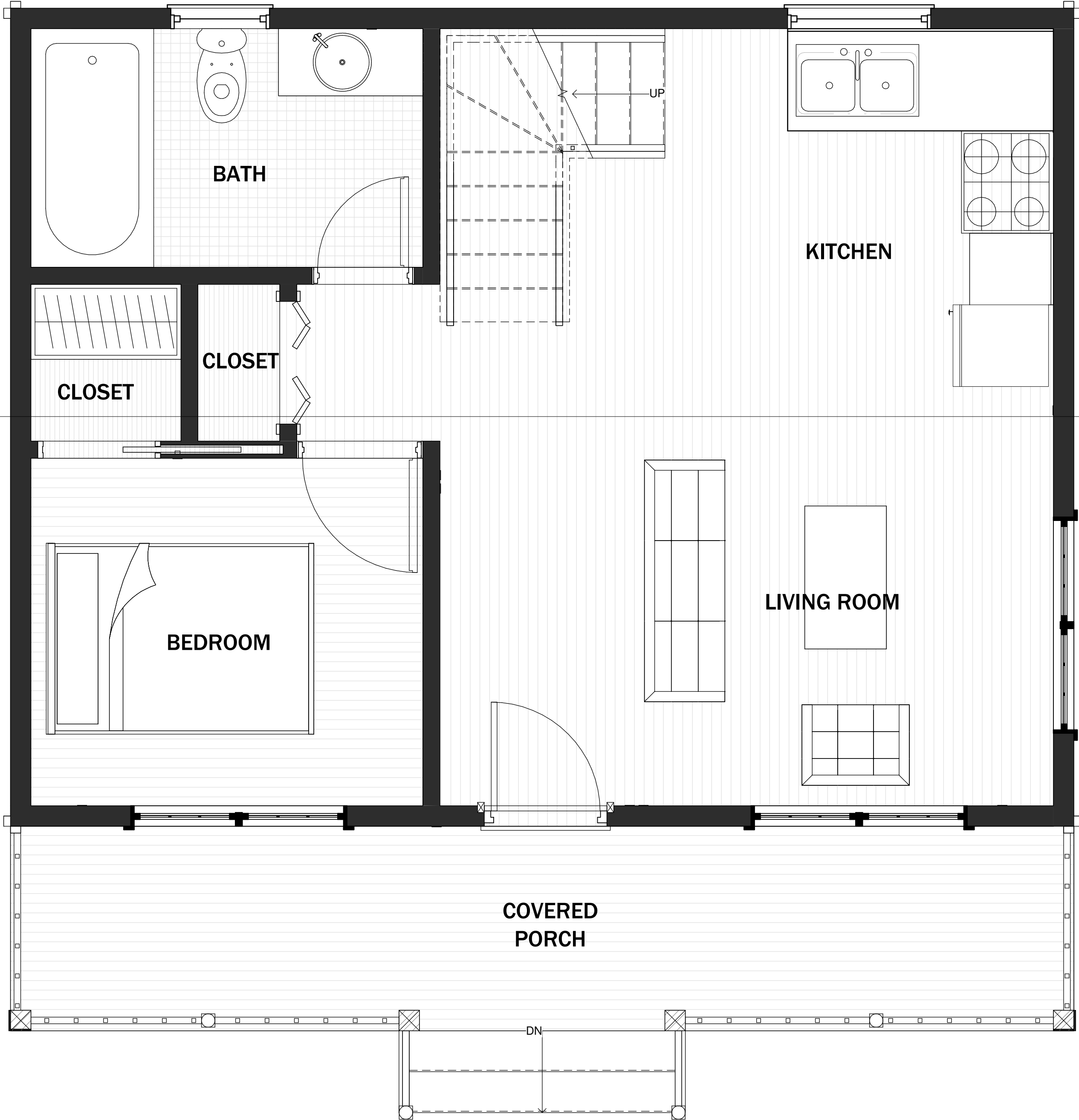
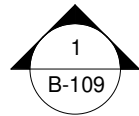
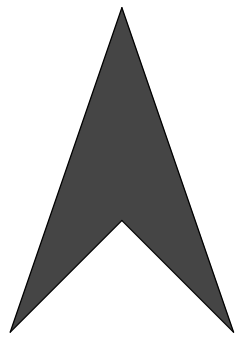
GROUND FLOOR PLAN

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

A-001

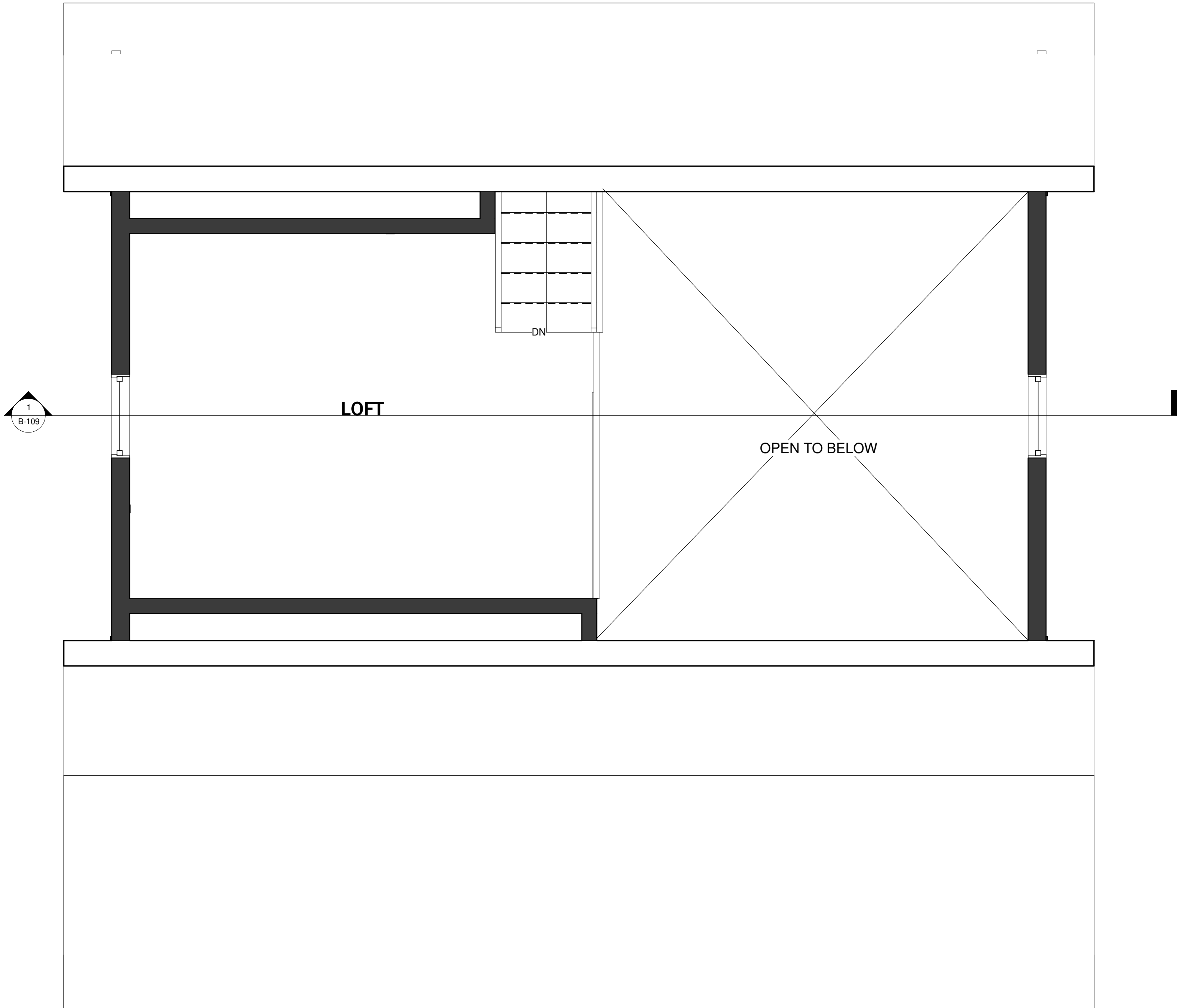
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GROUND FLOOR PLAN

- NOTES
1. DRAWINGS SHOULD BE PRINTED ON ANSI C SIZE PAPER TO ENSURE ACCURATE SCALE PRINTING 1/2" = 1'-0"
 2. CONSTRUCTION DETAILS ILLUSTRATED IN THIS SET ARE TYPICAL, CONSULT WITH YOUR BUILDER FOR DETAILS THAT MEETS YOUR LOCAL BUILDING CODE.
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GROUND FLOOR PLAN

ADIRONDACK CABIN

SECOND FLOOR PLAN

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

A-002

Sheet Number	A-002
Scale	1/2" = 1'-0"

NOTES

- DRAWINGS SHOULD BE PRINTED ON ANSI C SIZE PAPER TO ENSURE ACCURATE SCALE PRINTING 3/8" = 1'-0"
- CONSTRUCTION DETAILS ILLUSTRATED IN THIS SET ARE TYPICAL, CONSULT WITH YOUR BUILDER FOR DETAILS THAT MEETS YOUR LOCAL BUILDING CODE.
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Roof Plan
20' - 11 1/2"

Second Floor
10' - 6"
Ceiling Height
9' - 6"

First Floor Level
1' - 6"
Ground Floor
0' - 0"

SOUTH EXTERIOR ELEVATION

BASEMENT
-8' - 0"

Roof Plan
20' - 11 1/2"

Second Floor
10' - 6"
Ceiling Height
9' - 6"

First Floor Level
1' - 6"
Ground Floor
0' - 0"

NORTH EXTERIOR ELEVATION

No.	Description	Date

ADIRONDACK CABIN

ELEVATION I

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

A-003

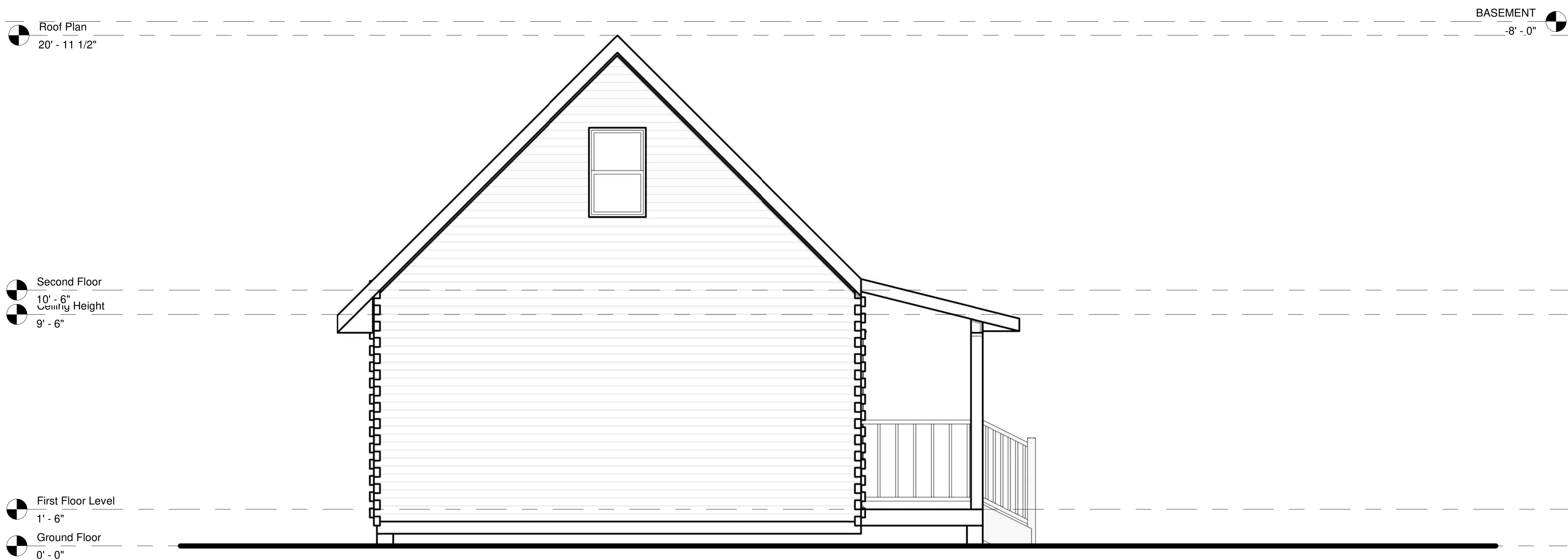
Sheet Number	A-003
Scale	3/8" = 1'-0"

NOTES

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EAST EXTERIOR ELEVATION



WEST EXTERIOR ELEVATION

ADIRONDACK CABIN

ELEVATIONS II

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

A-004

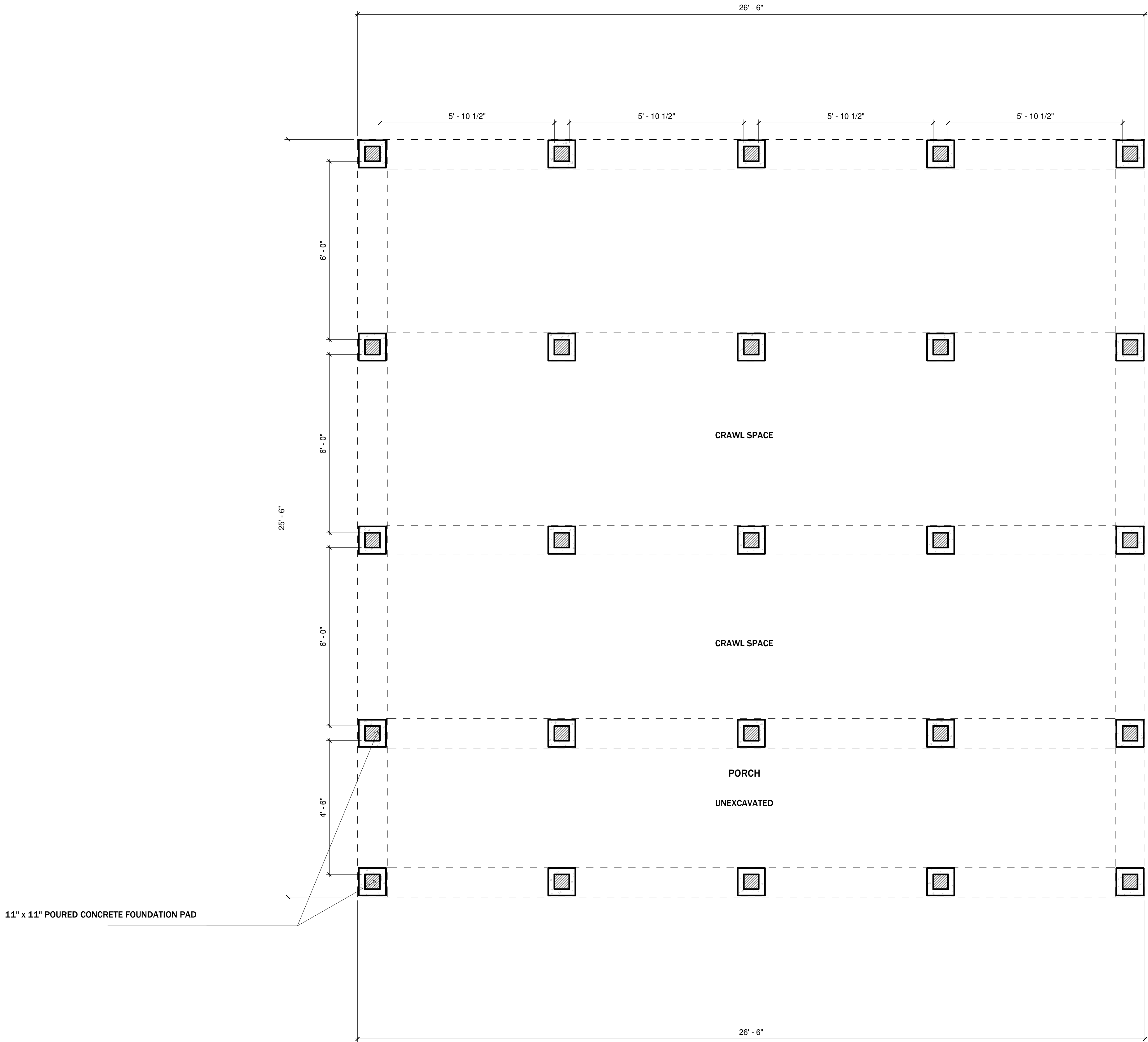
Sheet Number	A-004
Scale	3/8" = 1'-0"

ALL DIMENSIONS TO BE VERIFIED ON SITE

N

NOTES

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FOUNDATION PLAN

ADIRONDACK CABIN

FOUNDATION PLAN

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

B-101

Sheet Number	B-101
Scale	1/2" = 1'-0"

NOTES

1. DRAWINGS SHOULD BE PRINTED ON ANSI C SIZE PAPER TO ENSURE ACCURATE SCALE PRINTING 1/2" = 1'-0"
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No.	Description	Date

ADIRONDACK CABIN

SLAB FOUNDATION OPTION

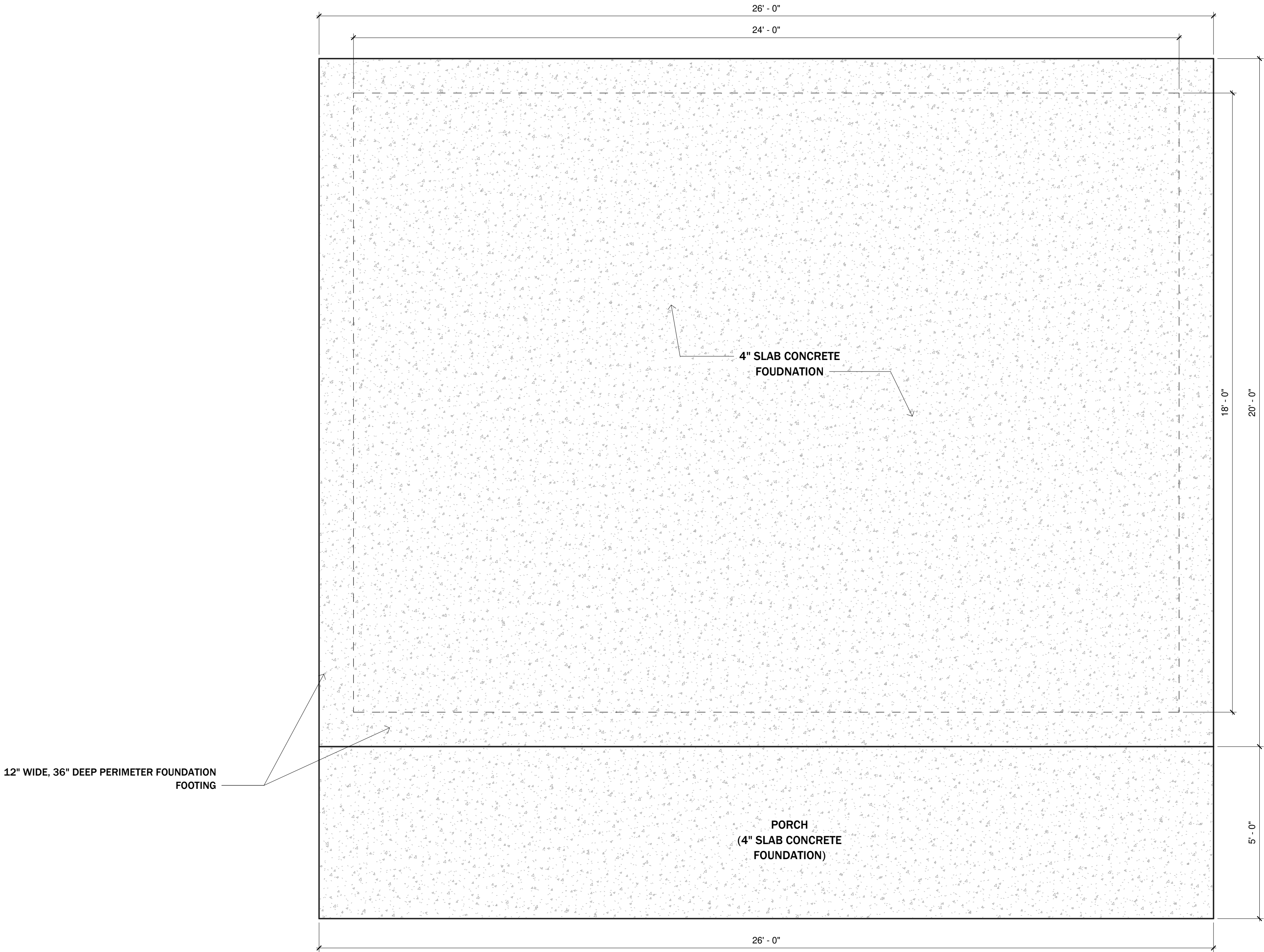
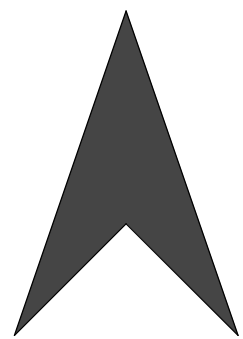
Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

B-101.5

Sheet Number	B-101.5
Scale	1/2" = 1'-0"

ALL DIMENSIONS TO BE VERIFIED ON SITE

N



NOTES

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No.	Description	Date

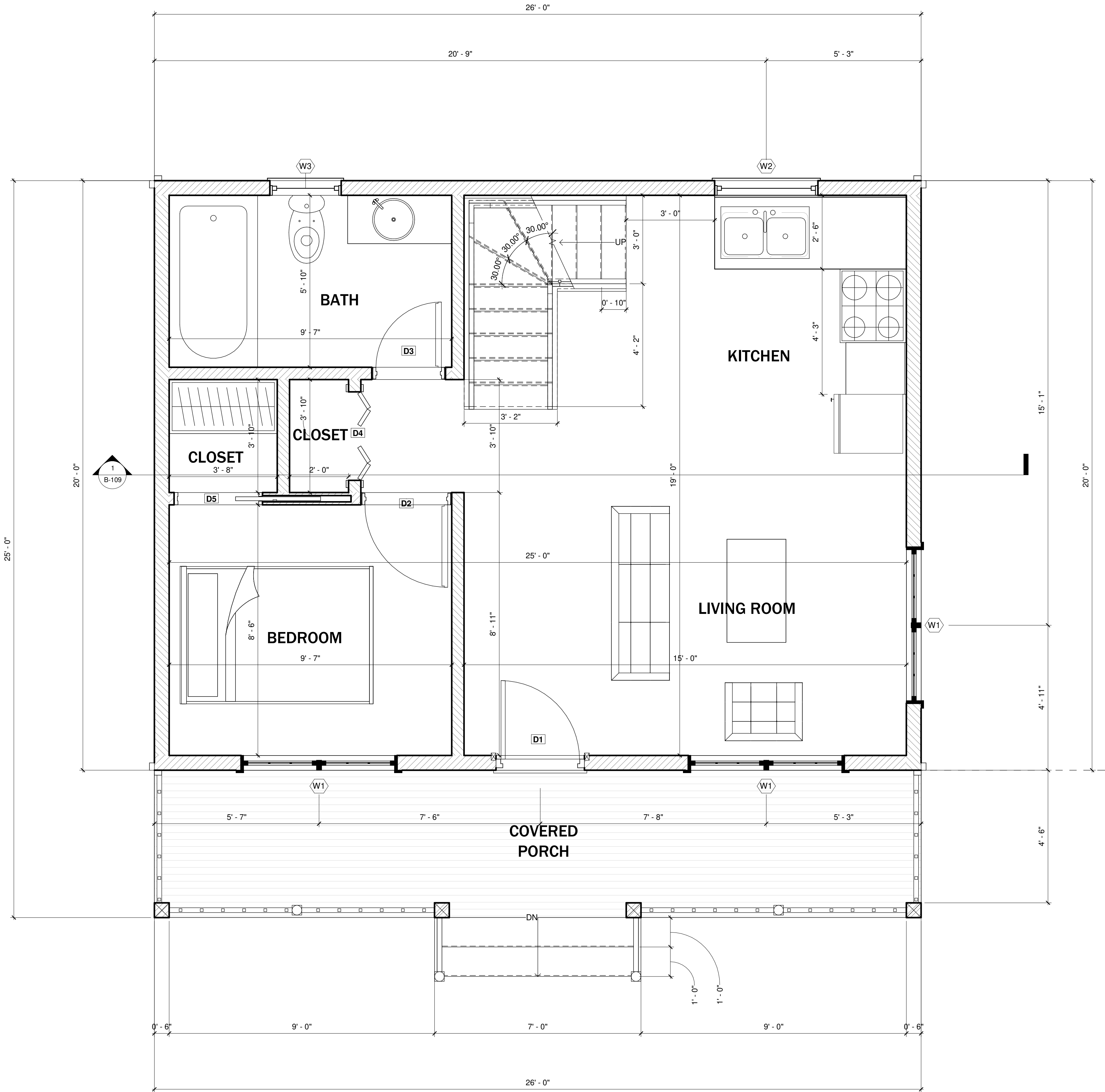
ADIRONDACK CABIN

GROUND FLOOR

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

B-102

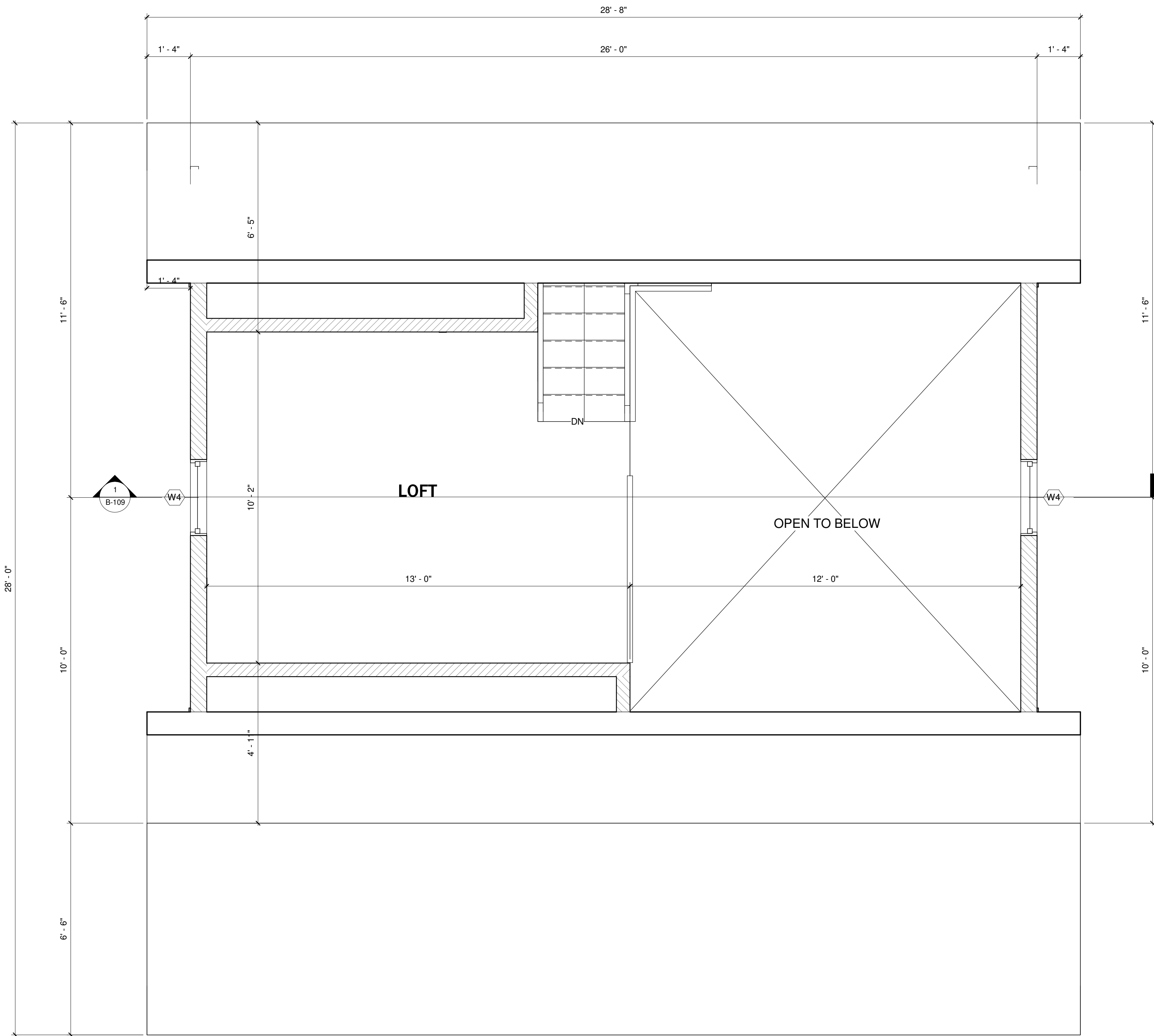
Sheet Number	B-102
Scale	1/2" = 1'-0"



GROUND FLOOR PLAN

NOTES

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GROUND FLOOR PLAN

No.	Description	Date

ADIRONDACK CABIN

SECOND FLOOR PLAN

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

B-103

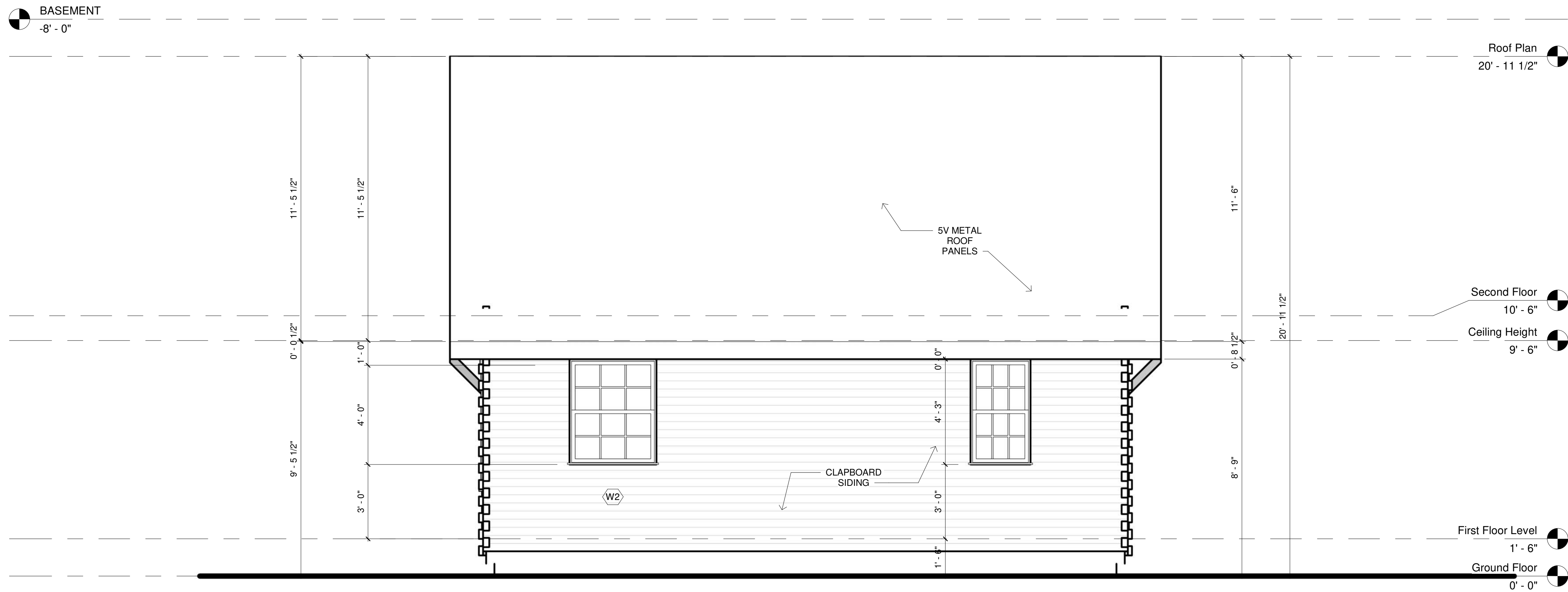
Sheet Number	B-103
Scale	1/2" = 1'-0"

NOTES

- DRAWINGS SHOULD BE PRINTED ON ANSI C SIZE PAPER TO ENSURE ACCURATE SCALE PRINTING 3/8" = 1'-0"
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SOUTH EXTERIOR ELEVATION



NORTH EXTERIOR ELEVATION

No.	Description	Date

ADIRONDACK CABIN

NORTH & SOUTH ELEVATION

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

B-104

Sheet Number	B-104
Scale	3/8" = 1'-0"

NOTES

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No.	Description	Date

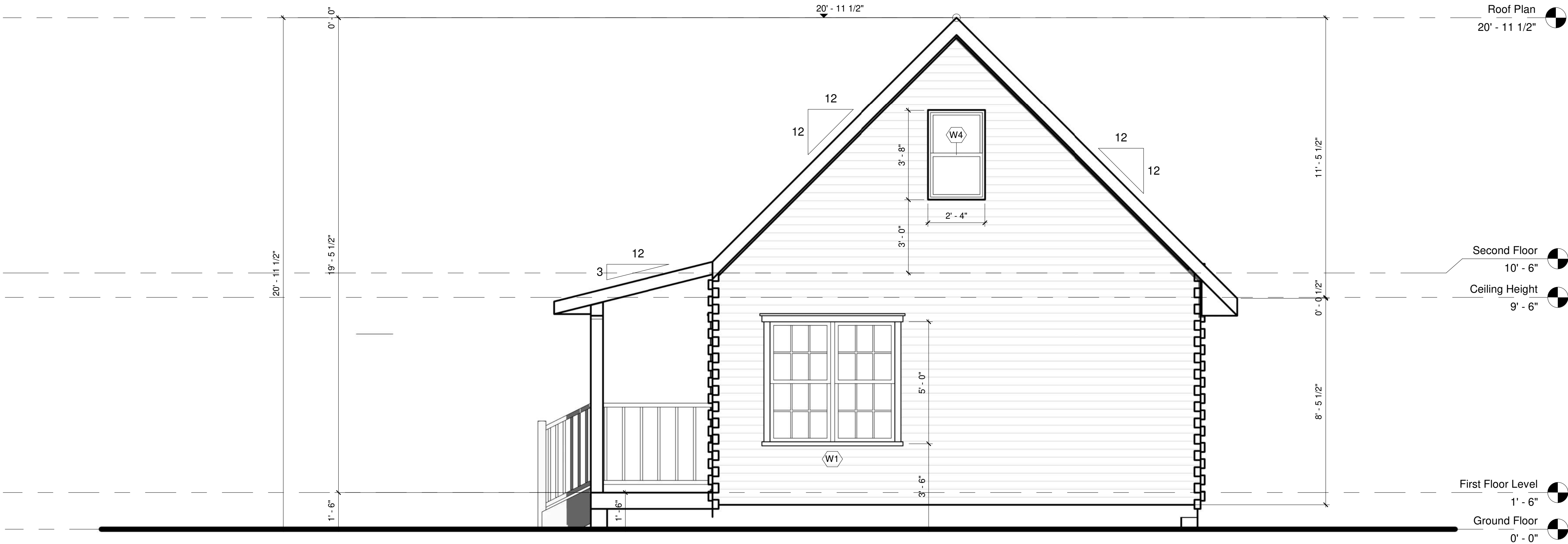
ADIRONDACK CABIN

EAST & WEST ELEVATION

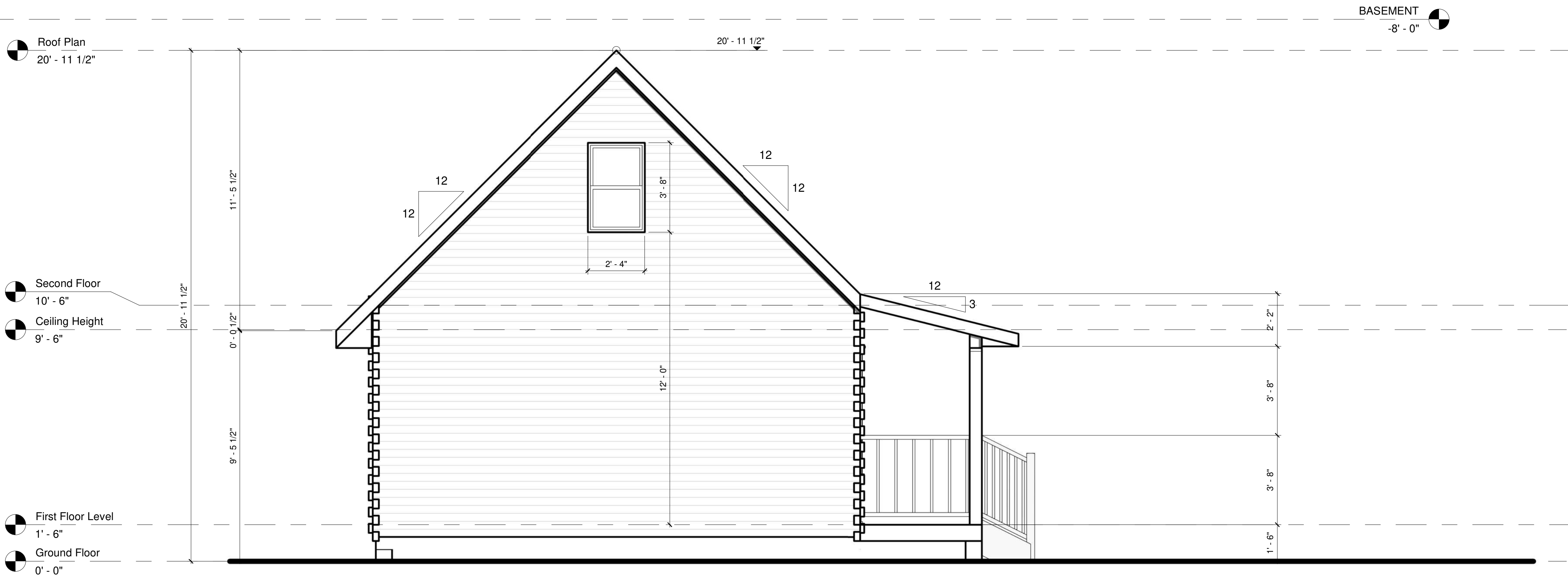
Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

B-105

Sheet Number	B-105
Scale	3/8" = 1'-0"



EAST EXTERIOR ELEVATION

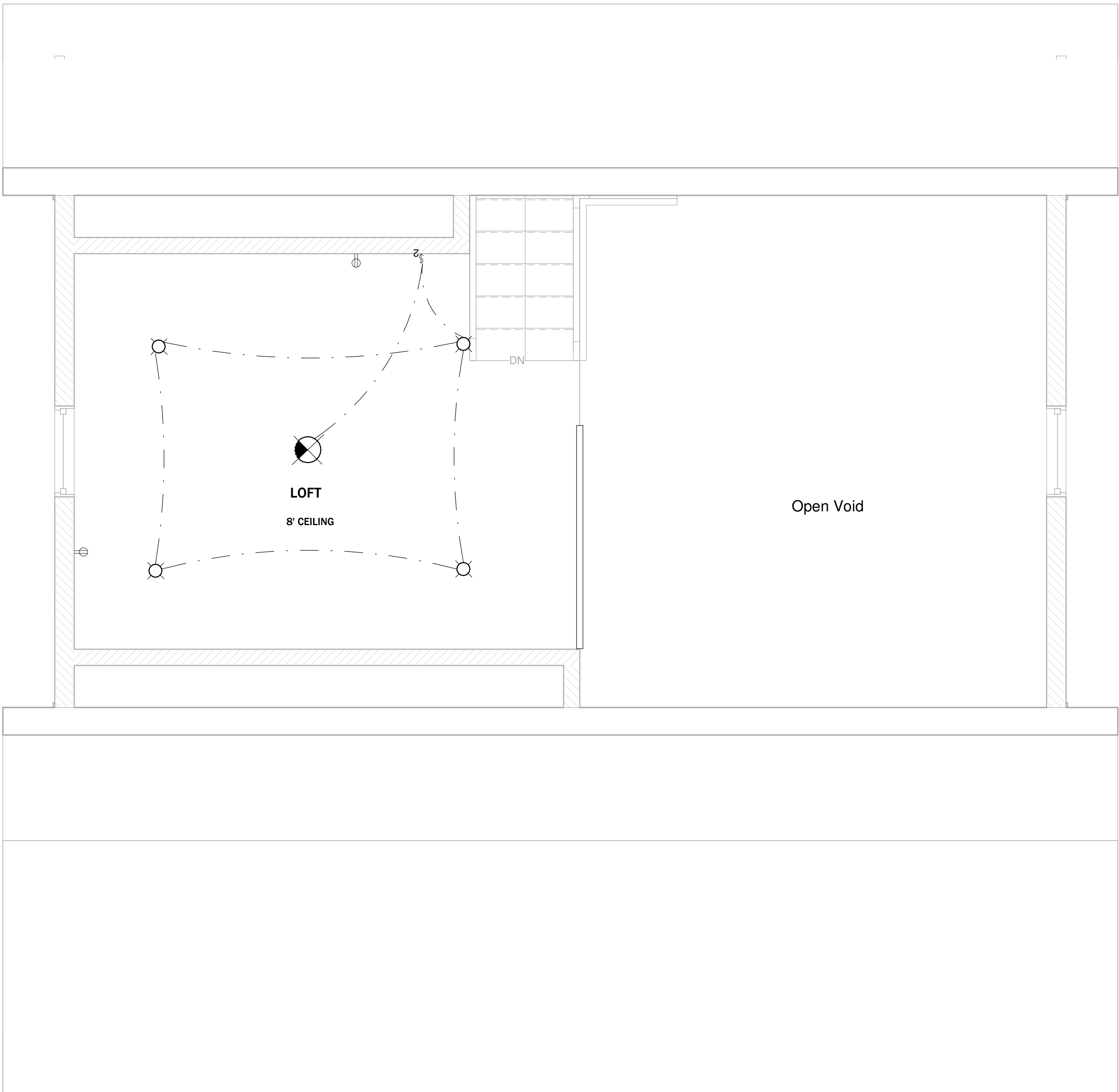
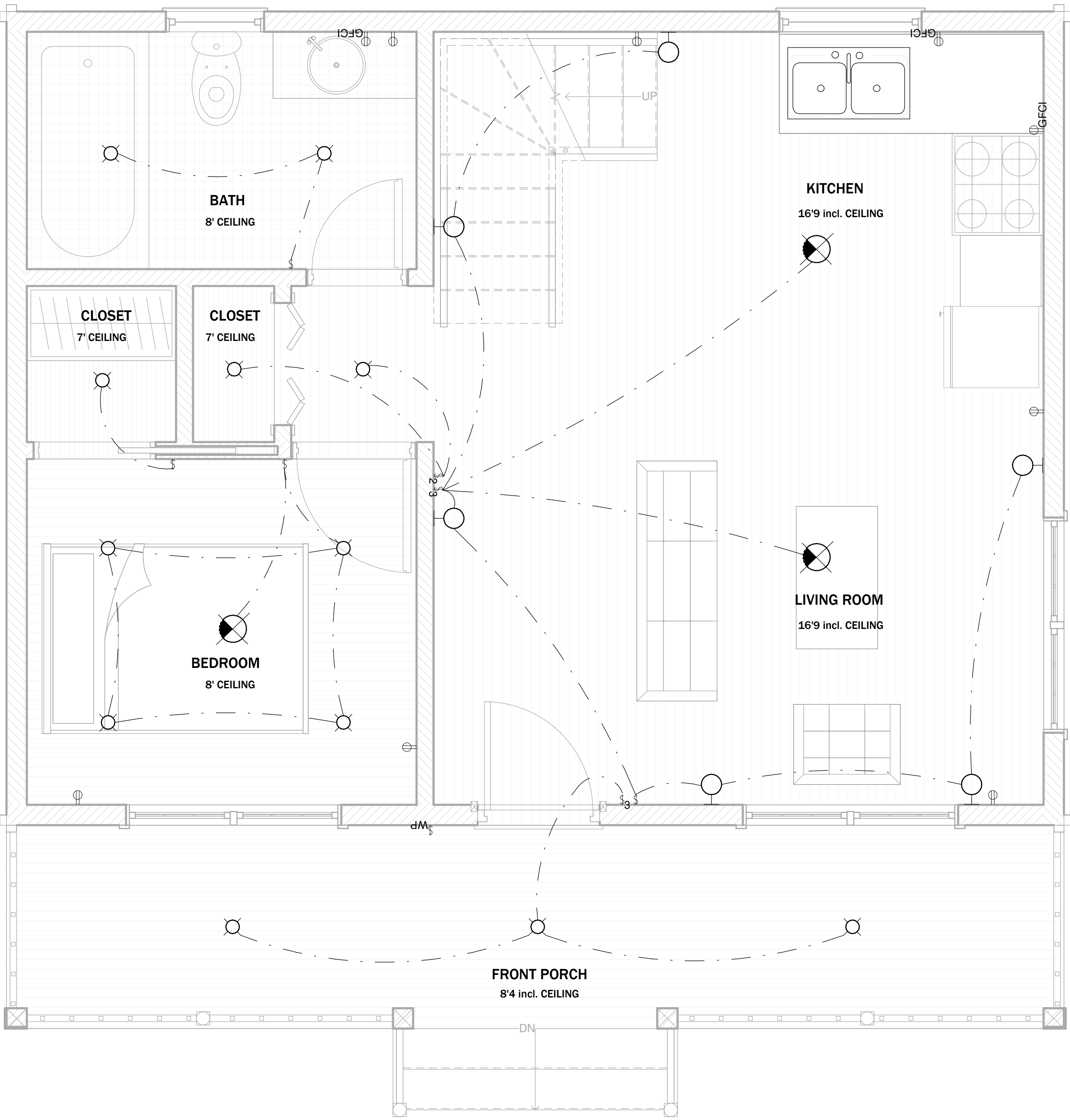


WEST EXTERIOR ELEVATION

BASEMENT
-8' - 0"

NOTES

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ELECTRICAL PLAN

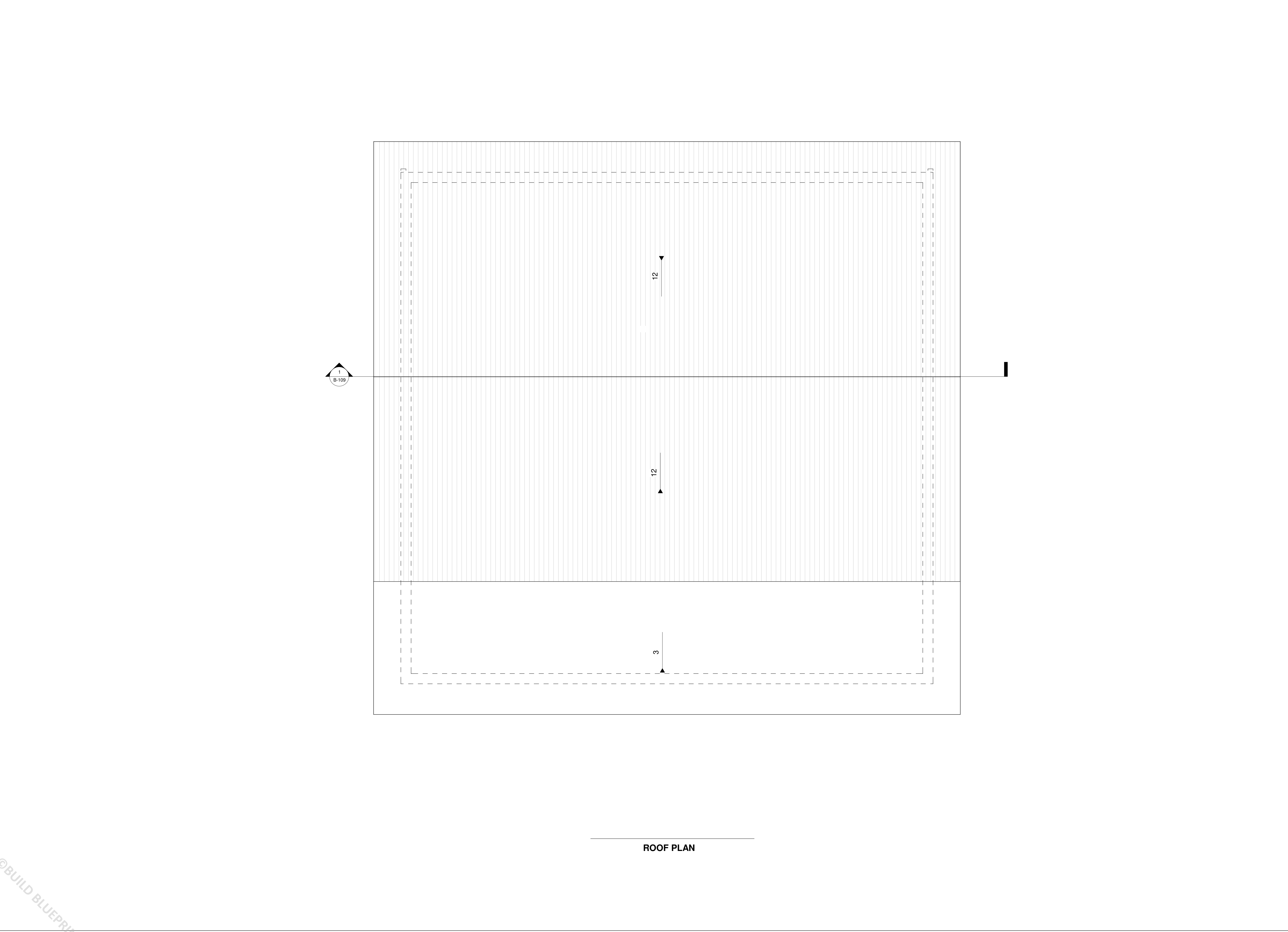
ADIRONDACK CABIN

ELECTRICAL PLAN

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

B-106

Sheet Number	B-106
Scale	1/2" = 1'-0"



ROOF PLAN

- NOTES
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No.	Description	Date

ADIRONDACK CABIN

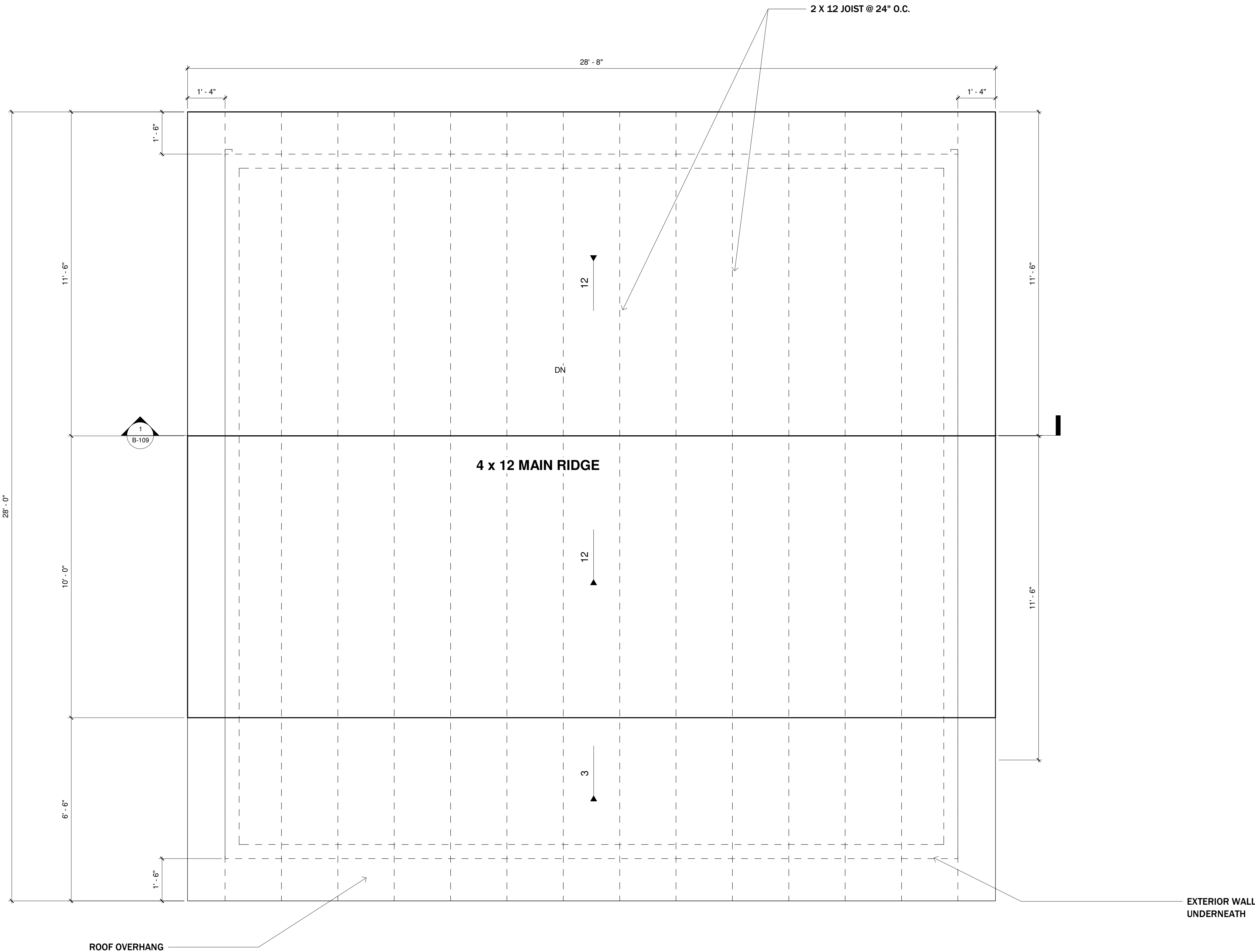
ROOF PLAN

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

B-107

Sheet Number	B-107
Scale	1/2" = 1'-0"

- NOTES
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No.	Description	Date

ADIRONDACK CABIN

ROOF FRAMING PLAN

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

B-108

Sheet Number	B-108
Scale	1/2" = 1'-0"

NOTES

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Roof Plan
20' - 11 1/2"

Second Floor
10' - 6"

Ceiling Height
9' - 6"

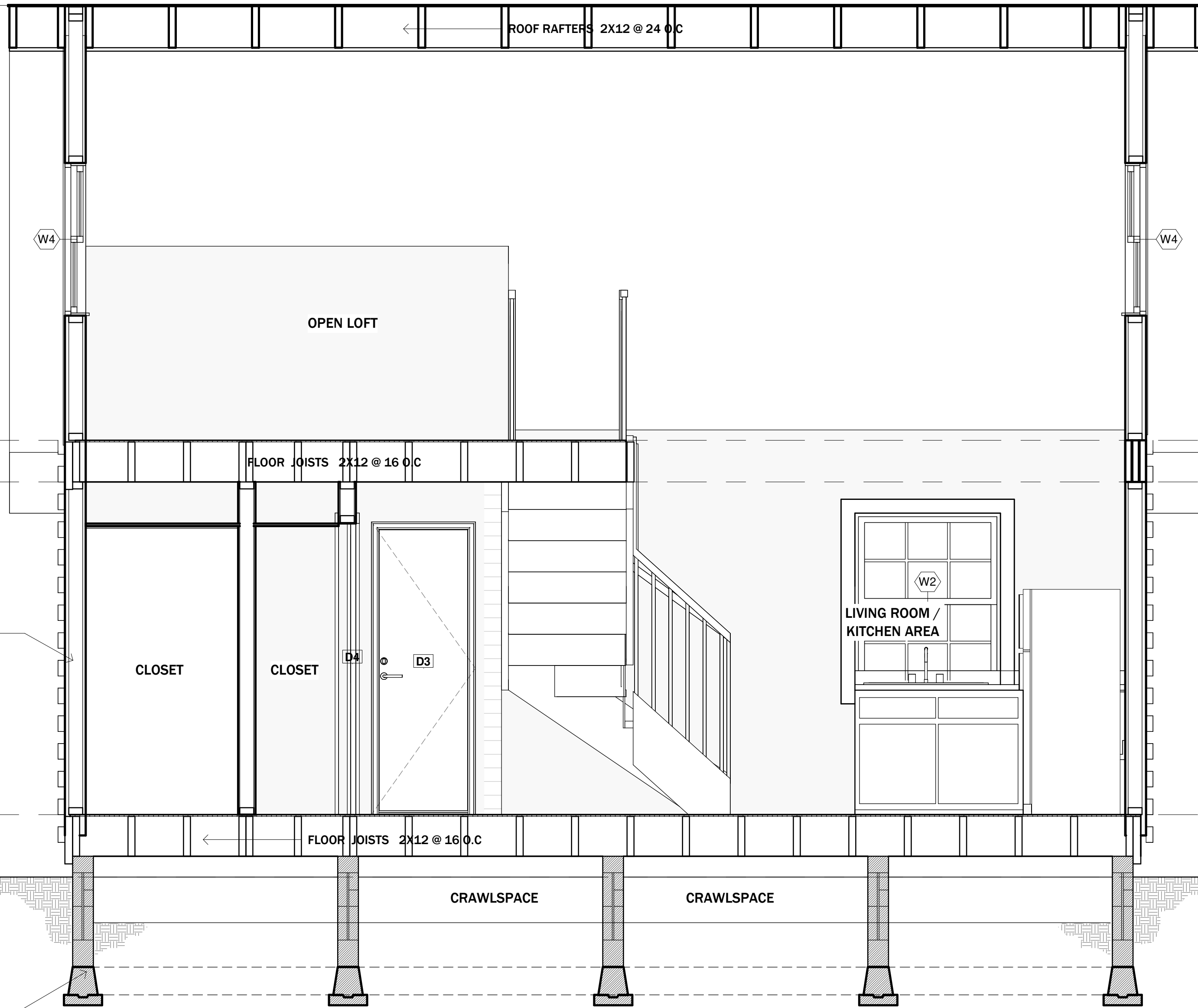
First Floor Level
1' - 6"

Ground Floor
0' - 0"

BASEMENT
-8' - 0"

WALL FRAME 2X6 @ 36" O.C

FOUNDATION FOOTING



SECTION DETAIL 1

No.	Description	Date

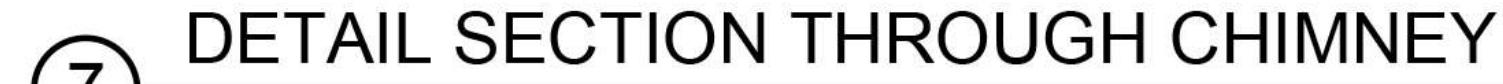
ADIRONDACK CABIN

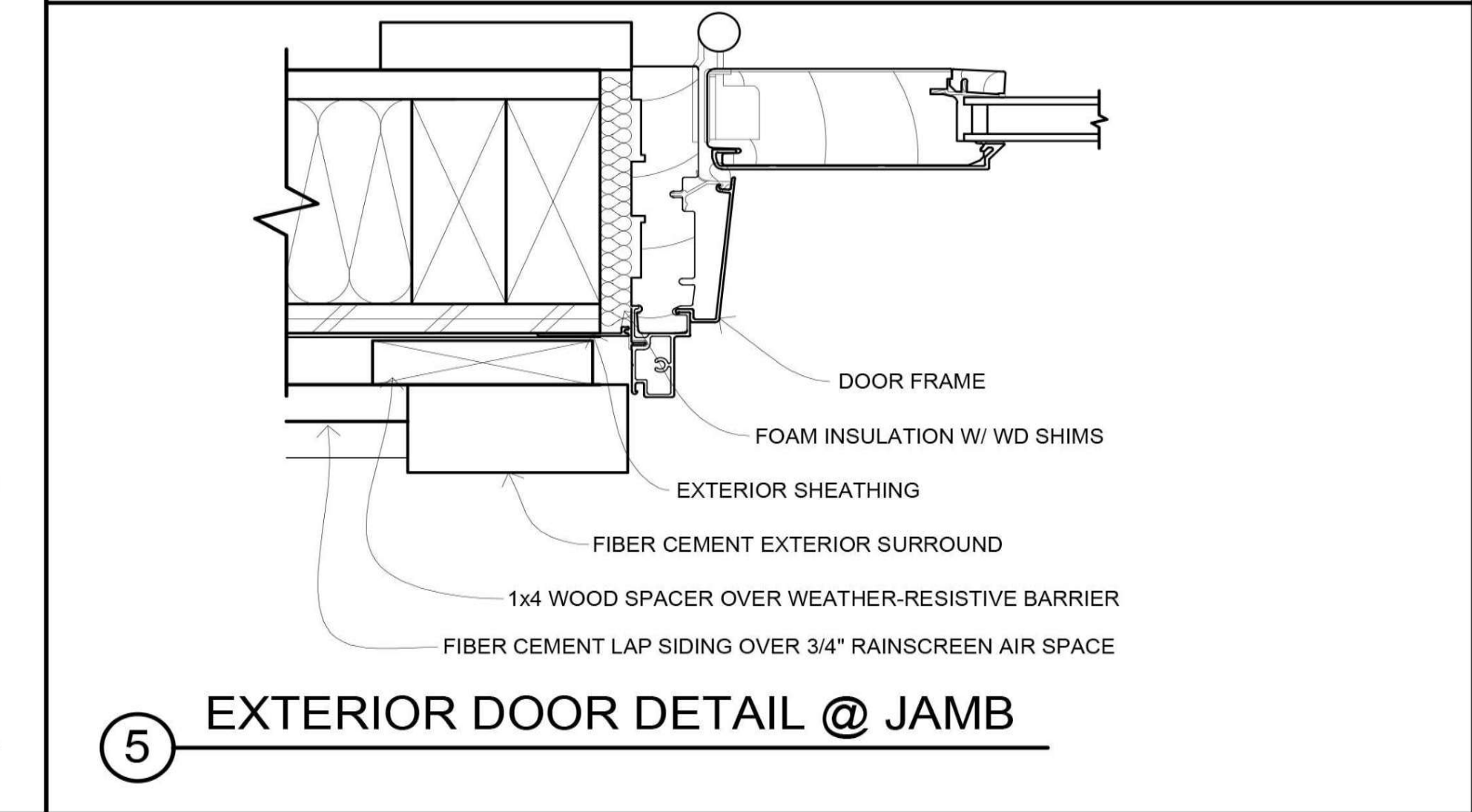
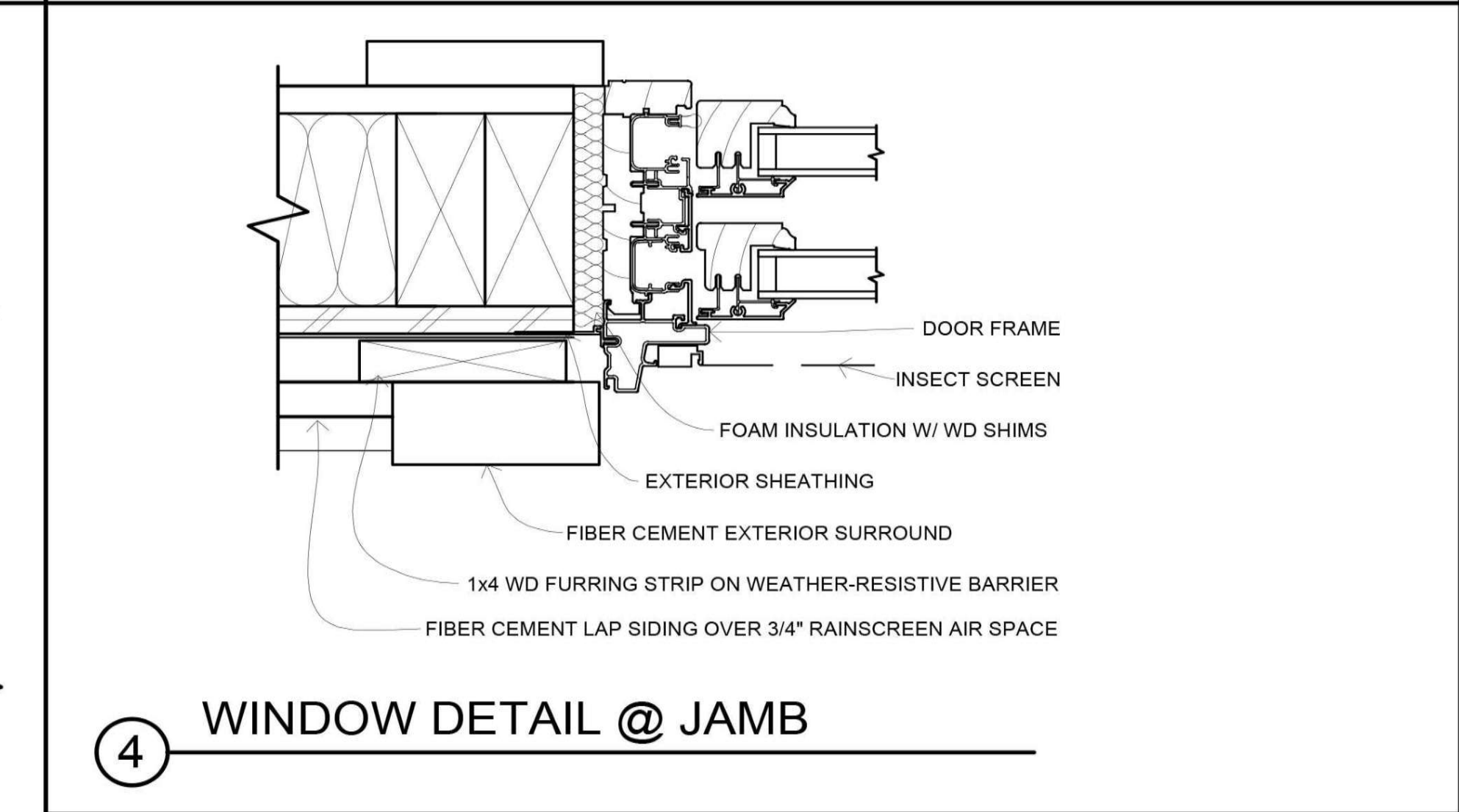
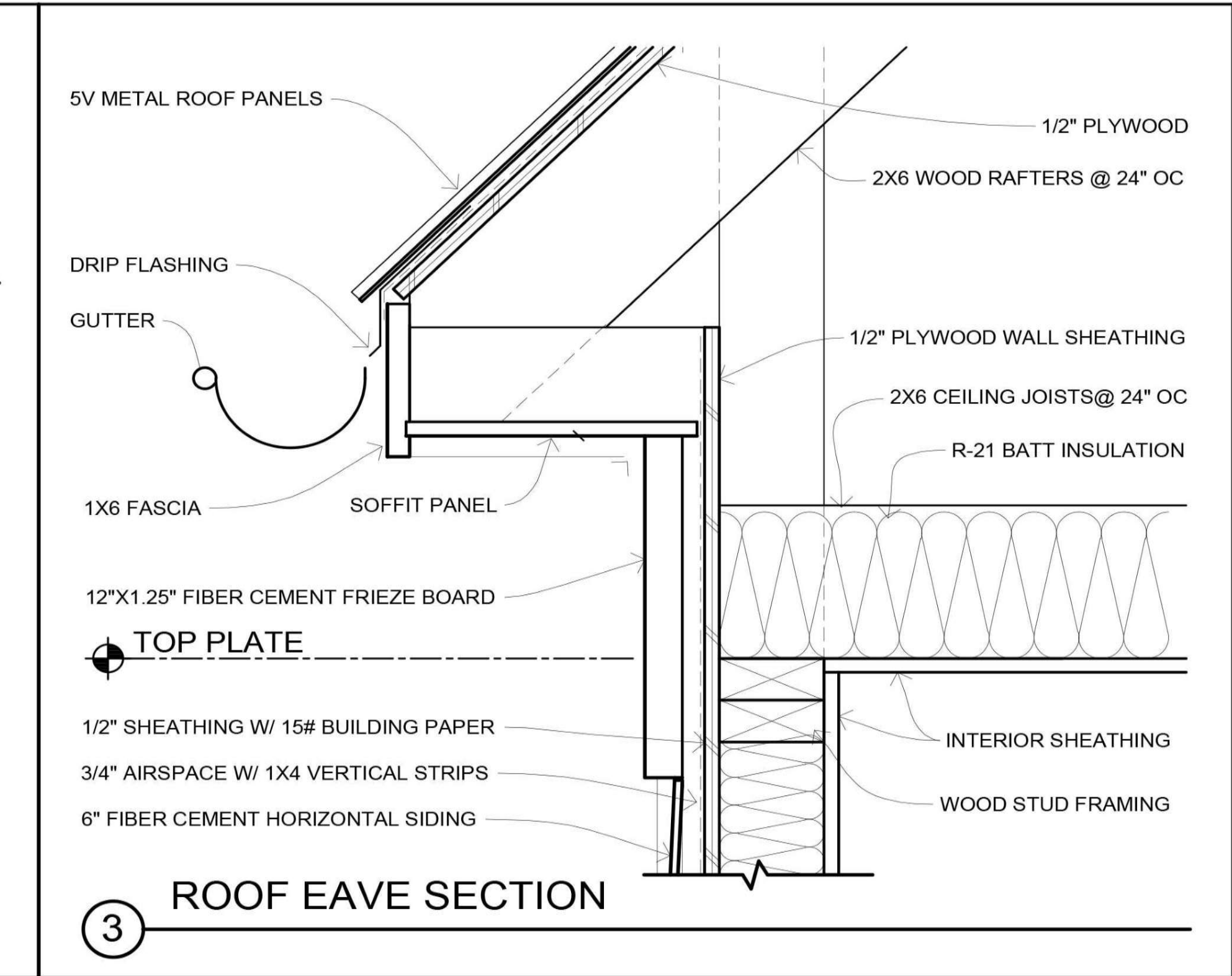
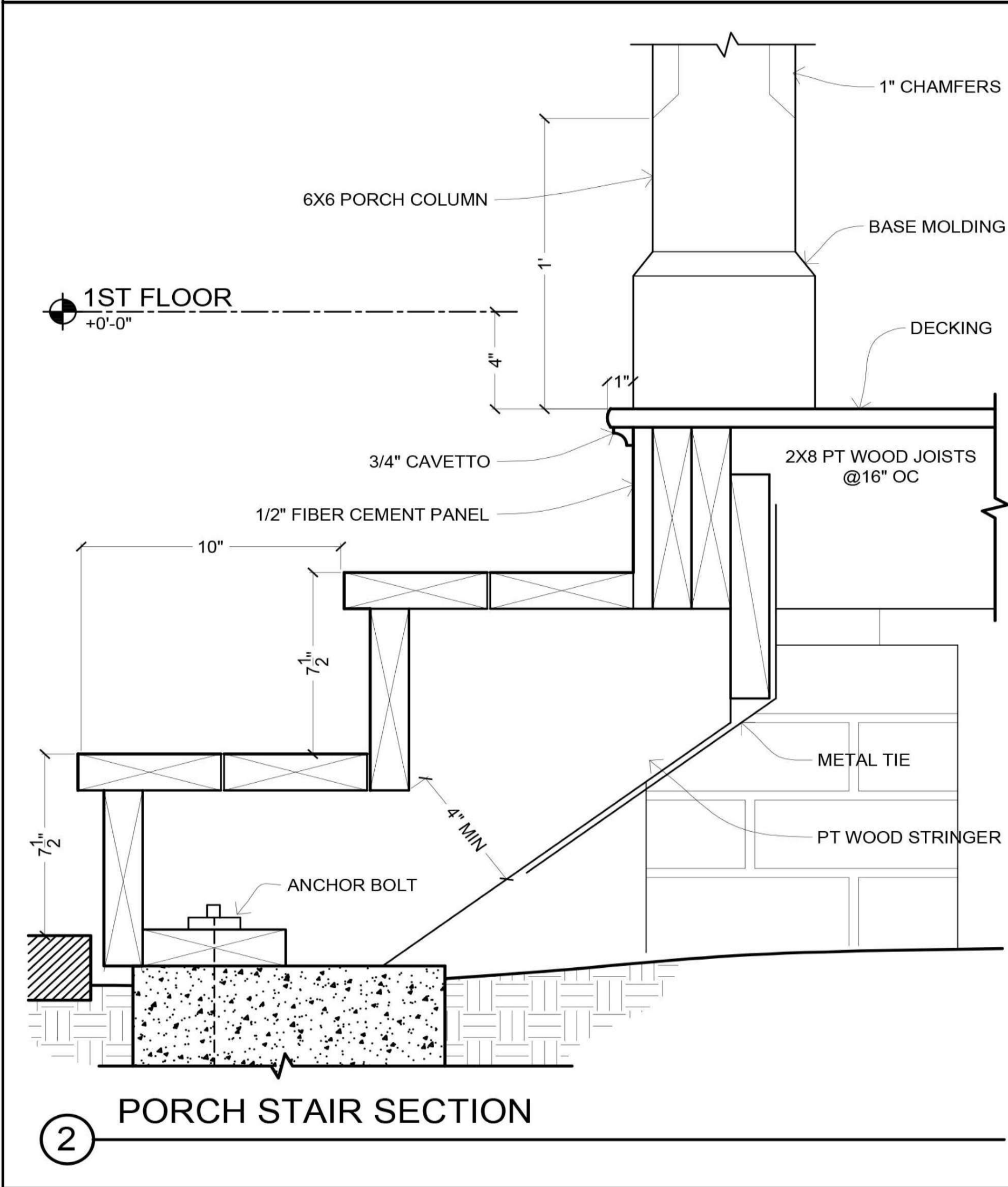
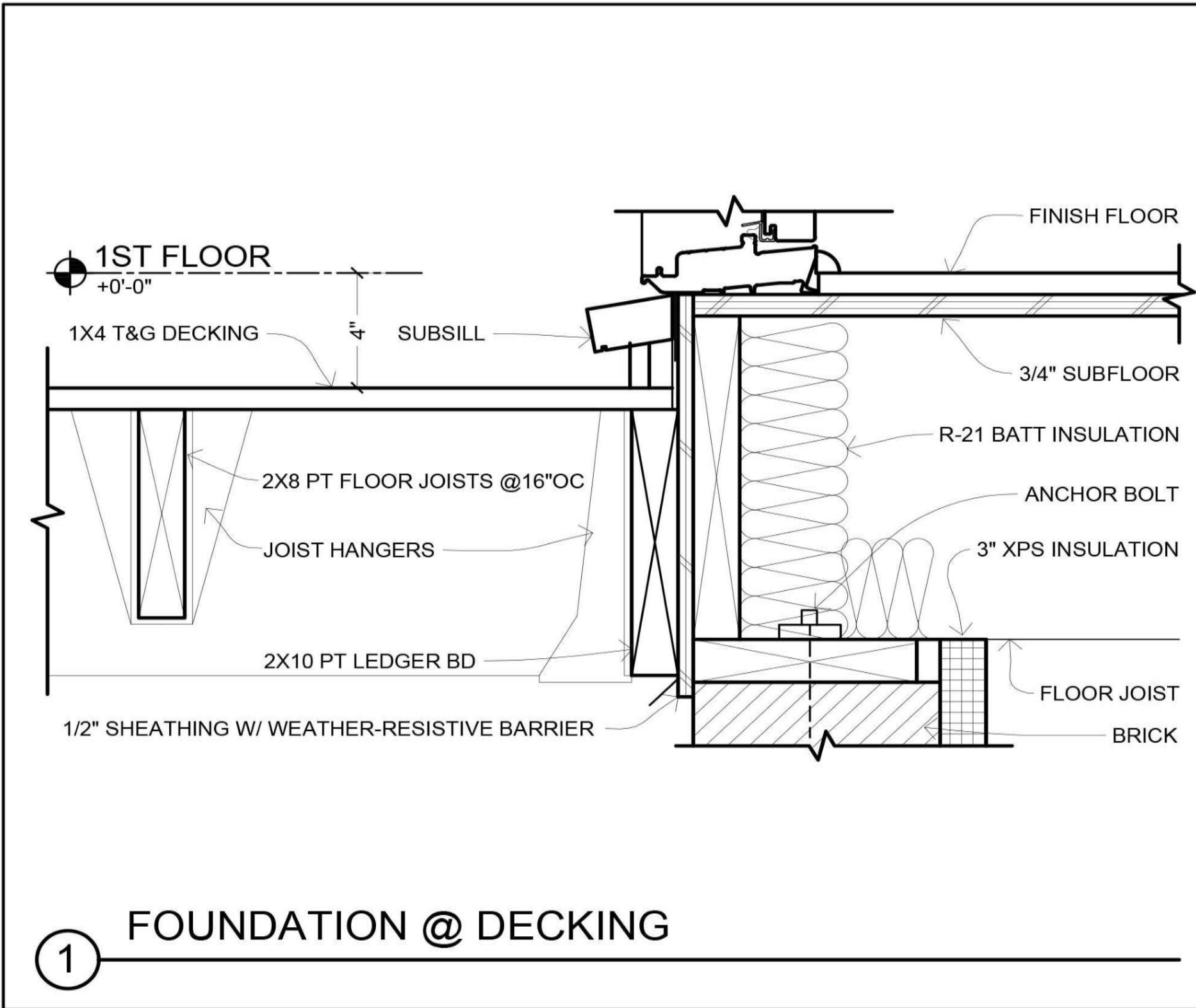
SECTION DETAIL

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

B-109

Sheet Number	B-109
Scale	1/2" = 1'-0"





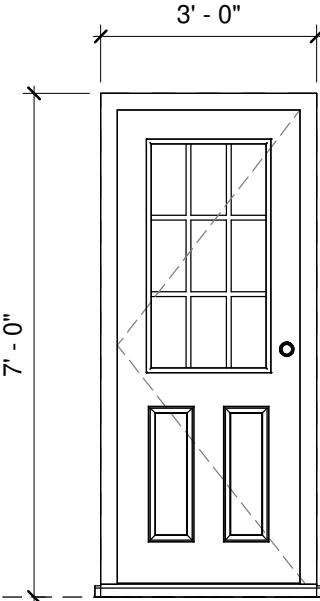
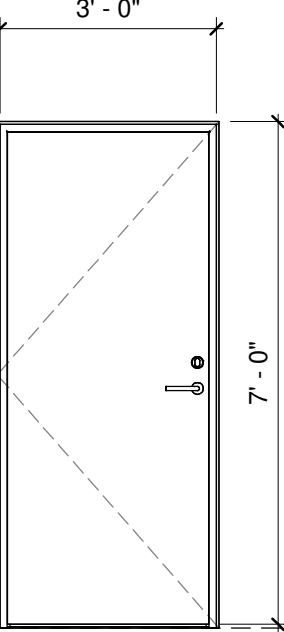
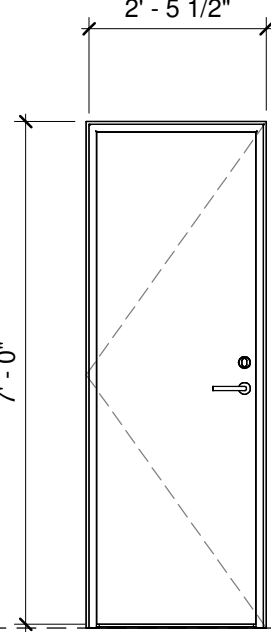
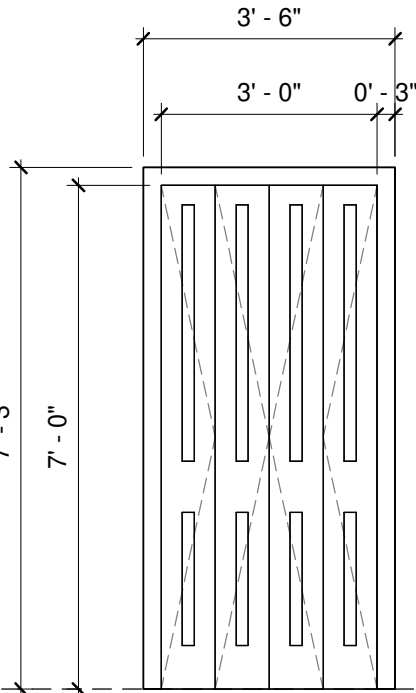
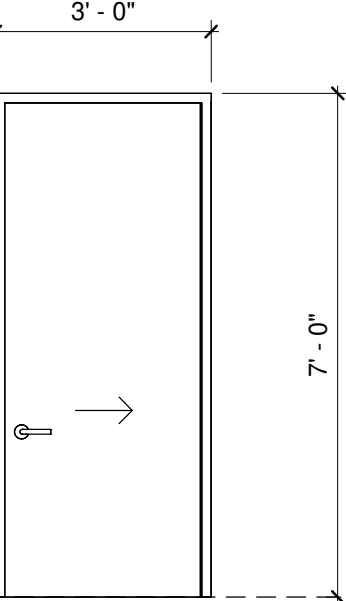
- NOTES
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No.	Description	Date

ADIRONDACK CABIN	
DETAILS	
Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L
B-111	
Sheet Number	B-111
Scale	

- NOTES
- DRAWINGS SHOULD BE PRINTED ON ANSI C SIZE PAPER TO ENSURE ACCURATE SCALE PRINTING 3/8" = 1'-0"
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DOOR SCHEDULE

FL						
Mark/Tag	D1	D2	D3	D4	D6	
Quantity	1	4	1	1	1	
Location	Front Entrance	Bedroom	Bath	Closets - Adjacent Living Area	Bedroom Closet	
Description	Timber Glazed panel door External Door Paint Finished	Timber Flush door Interior Door Plywood Sheath Finished	Timber Flush door Interior Door Plywood Sheath Finished	Single Panelled Bifold Door 2 x 2 Panels Wood frame	Single Sliding Pocket Door Plywood Sheated Interior door	

No.	Description	Date

ADIRONDACK CABIN

DOOR SCHEDULES

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

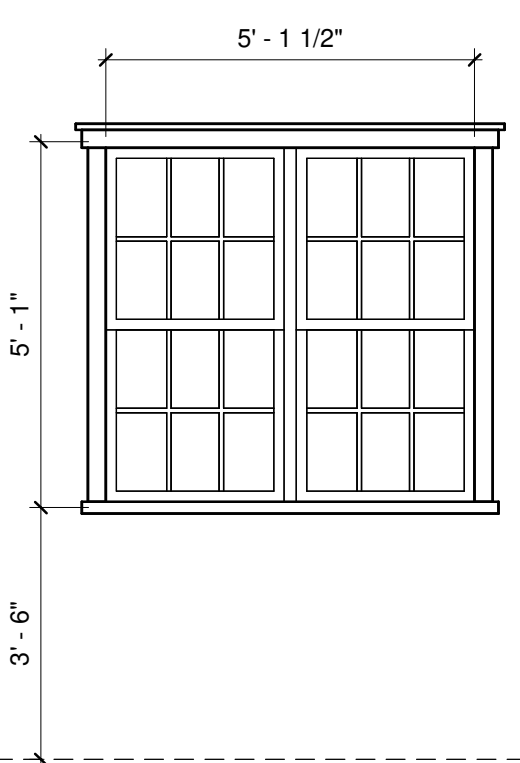
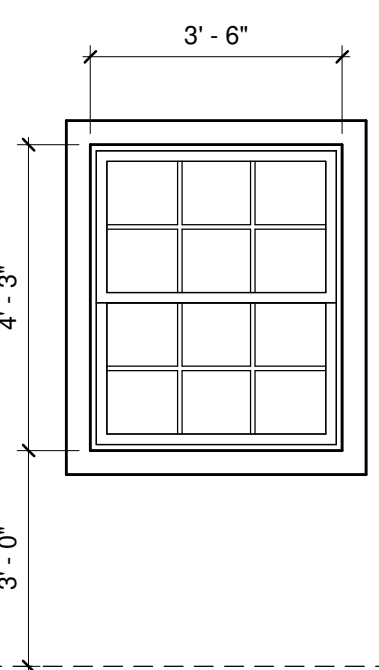
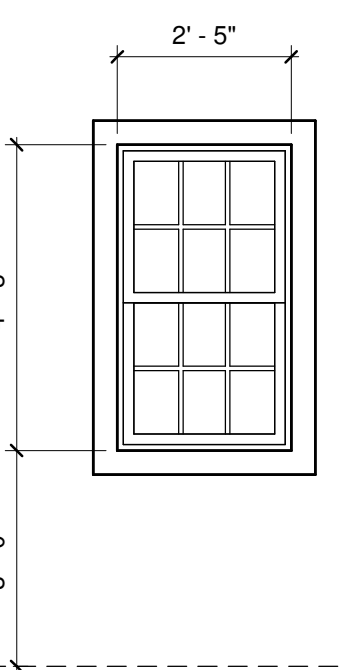
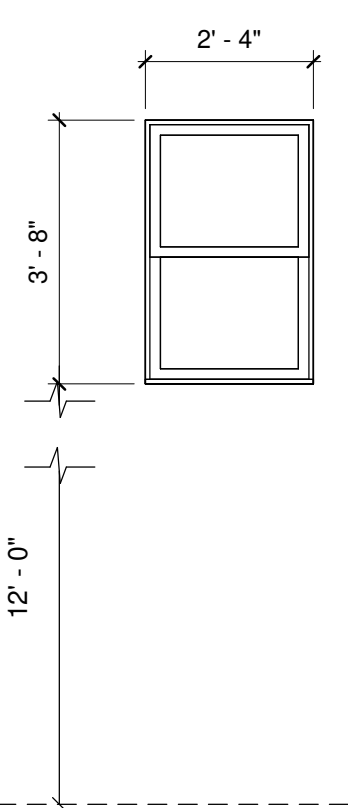
C-101

Sheet Number	C-101
Scale	3/8" = 1'-0"

NOTES

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WINDOWS SCHEDULE

						
FL						
Mark/Tag	W1	W2	W3	W4		
Quantity	3	1	1	2		
Location	Front Facade East Living Room Window	Kitchen/ Sink Window	Bath	Loft (east and west space)		
Description	Double Sash Window Double glazed Wood frame	Single Sash Window Double glazed Wood frame	Single Sash Window Double glazed Wood frame	Single Top hung Window Double glazed Wood frame		

No.	Description	Date

ADIRONDACK CABIN

WINDOW SCHEDULE

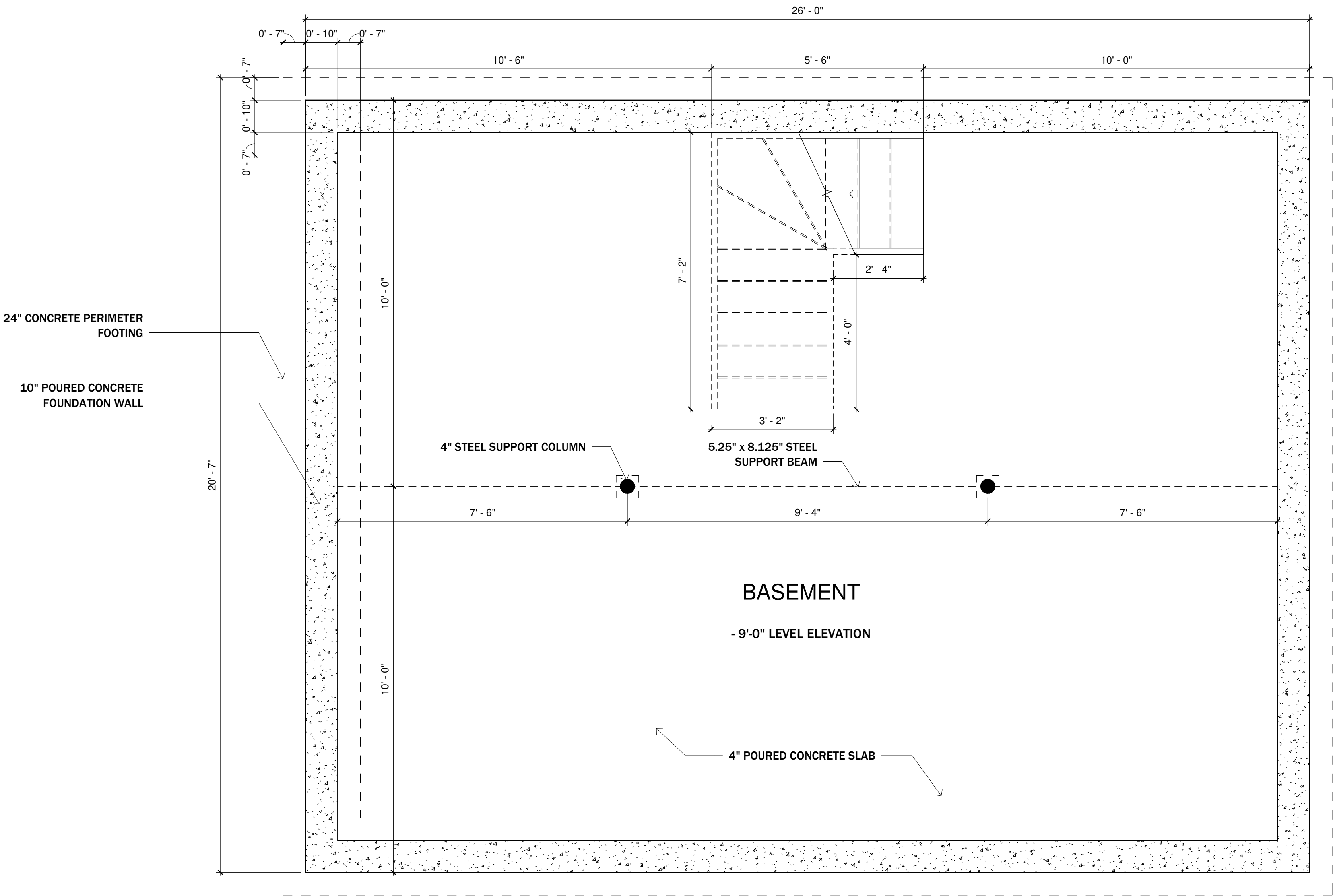
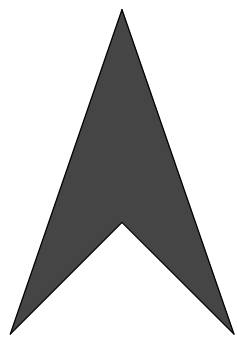
Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

C-102

Sheet Number	C-102
Scale	3/8" = 1'-0"

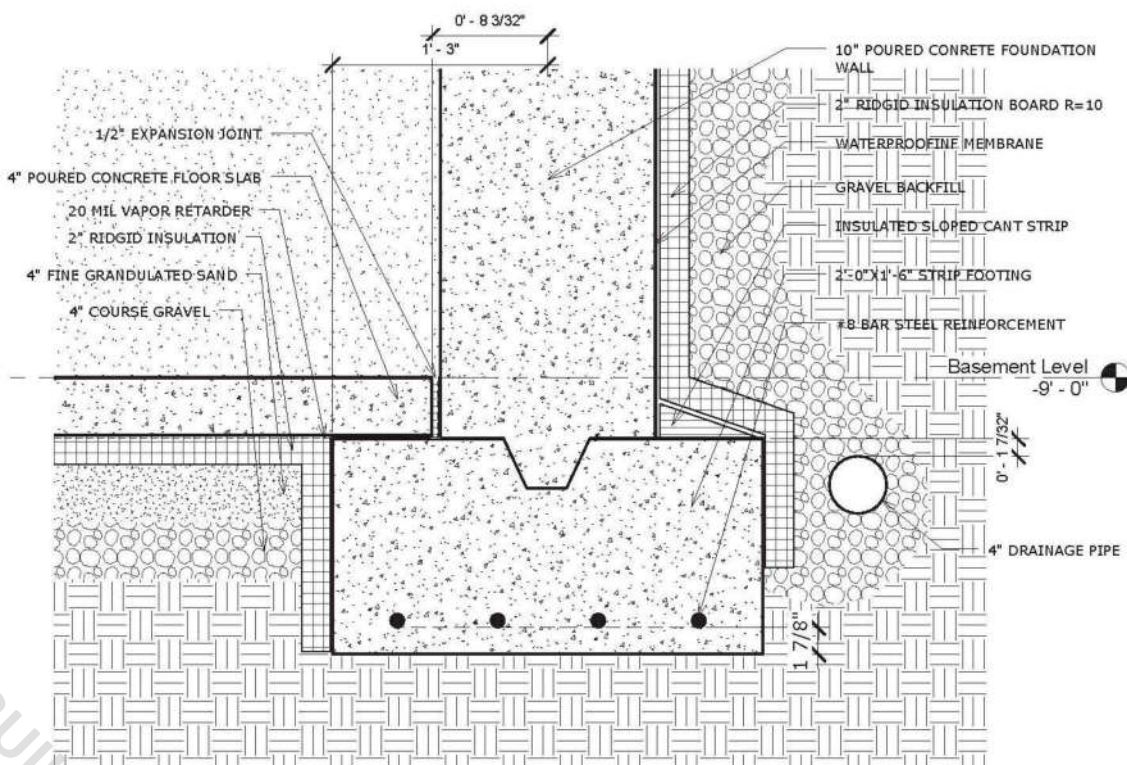
ALL DIMENSIONS TO BE VERIFIED ON SITE

N



BASEMENT LEVEL

SCALE: 1/2" = 1' - 0"



BASEMENT FOUNDATION DETAIL

SCALE: NTS

NOTES

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No.	Description	Date

ADIRONDACK CABIN

BASEMENT OPTION

Project number	BB-HP0014
Date	09/2021
Drawn by	B.B
Checked by	J.L

D-101

Sheet Number	D-101
Scale	1/2" = 1'-0"

20x26 ADIRONDACK CABIN				
FOUNDATION & FLOORING				
QTY	MATERIAL	SIZE	AREA	PURPOSE
19	2x12 Wood Joist @ 16" O.C	20'-0"		Main Floor Joist
2	2x12 Double Joist at Center of Main Floor	26'-0"		Support Double Joist at Mid of 10'-0" Floor Joists
15	3/4" Subfloor	4'x8'	475 SF	Main Floor
15	Hardwood Flooring(F-60)	4'x8'	475 SF	Main Floor
12	2x8 Sill Plate W/ Capillary Break	8'-0"		Foundation
EXTERIOR WALLS				
QTY	MATERIAL	SIZE	AREA	PURPOSE
6	2x6 Top and Bottom Plate	26'-0"		Exterior Wall Framing
6	2x6 Top and Bottom Plate	19'-1"		Exterior Wall Framing
69	2x6 Wall Studs @ 16"	9'-6"		Exterior Wall Framing
1	2x6 Wall Studs @ 16"	143'-0"		Exterior Wall above Loft Floor
1	2x10 Water Table Board	92'-0"		Exterior Facade
-	1/2" Exterior Sheathing	-	808 SF	Exterior Facade
64	Wood Furring	9'-6"		Exterior Facade
-	6" Clapboard Siding	-	808 SF	Exterior Facade
INTERIOR WALLS				
QTY	MATERIAL	SIZE	AREA	PURPOSE
33	2x4 Wall Stud @ 16"	9'-6"		Interior Wall Stud and Plates
LOFT FLOORING				
QTY	MATERIAL	SIZE	AREA	PURPOSE
8	2x12 Wood Joist @ 16" O.C	14'-0"		Loft Floor Joist
2	2x12 Wood Joist @ 16" O.C	10'-0"		Loft Floor Joist
5	3/4" Subfloor	4'x8'	159 SF	Loft Floor
5	Hardwood Flooring(F-60)	4'x8'	159 SF	Loft Floor
CEILING AND ROOFING				
QTY	MATERIAL	SIZE	AREA	PURPOSE
1	4x12 Lumber	28'-8"		Main Ridge
14	2x12 Roof Rafters @ 24" O.C	18'-0"		12/12 Pitched Roof
14	2x12 Roof Rafters @ 24" O.C	16'-0"		12/12 Pitched Roof
14	2x12 Roof Rafters @ 24" O.C	10'-0"		3/12 Pitched Roof over Porch
25	Plywood Sub-roofing Boards	4'x8'	803 SF	Sub-roofing Materials
-	Underlayment	-	803 SF	Waterproofing Roofing Layer
-	Metal Decking	-	803 SF	Roofing
1	Fascia Board	74'-3"		Roofing
PORCH				
QTY	MATERIAL	SIZE	AREA	PURPOSE
6	2x12 Wood Joist @ 16" O.C	46'-0"		Porch Floor Joist
19	2x12 Wood Joist @ 16" O.C	6'-0"		Deck Floor Joist
	1x4 T&G Decking		130 SF	Decking Material
1	2x10 PT Ledger Board	26'-0"		Decking
4	6x6 Porch Post	9'-6"		Porch Post under Porch
STAIRS				
QTY	MATERIAL	SIZE	AREA	PURPOSE
11	2'-6" W Stairs Riser	0'-9"		Main Floor Stairs
11	2'-6" W Stairs Tread	0'-10"		Main Floor Stairs
2	Stairs Flight	10'-0"		Main Floor Stairs
Disclaimer: The purpose of the material list provided here is for reference only, please consult your builder or GC for an official takeoff for the construction phase. Due to various building methods and builder preferences, some materials might differ than the list provided here. It is recommended you consult your local engineer or architect before starting the building process. Build Blueprint is not responsible for any issues or damages during any building projects. build blueprint Copyrighted @ BuildBlueprint				

Resolution No. 2025-10-04

To grant a conditional use permit to Adam Blincoe to allow for an accessory dwelling unit per Town Code Section 29-22 (a). Located on a 0.402 acre site at 709 High Street on Parcel 0023A03(11)01-002, which is zoned R-1 Low Density Residential.

WHEREAS, Mr. Blincoe filed an application for a conditional use permit to allow an accessory dwelling unit per Town Code Section 29.22.a. Located on a 0.402 acre site at 709 High Street on Parcel 0023A03(11)01-002, which is zoned R-1 Low Density Residential; and

WHEREAS, Mr. Blincoe has agreed to the attached conditions; and

WHEREAS, after a public hearing and due consideration, the Planning Commission recommends approval of this conditional use permit; and

WHEREAS, the Town Council finds that the conditional use permit application complies with Town Code Section 29-22 (a); and

WHEREAS, upon recommendation of the Planning Commission and after holding a public hearing on this Resolution, the Town Council finds that the public necessity, convenience, general welfare, and good planning and zoning practice allows for this conditional use permit be granted; NOW THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Town Council grants a conditional use permit to Adam Blincoe to allow for an accessory dwelling unit per Town Code Section 29-22 (a). Located on a 0.402 acre site at 709 High Street on Parcel 0023A03(11)01-002, which is zoned R-1 Low Density Residential with the attached conditions.
2. This resolution shall be in full force and effect upon passage.

Approved:

Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. “Chuckie” Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.

The Honorable John Hardy _____.

The Honorable Donald L. Hunter _____.

The Honorable Adam Yoelin _____.

Adam Blincoe's Conditions for Conditional Use Permit

List of conditions to be placed on Adam Blincoe's Conditional Use Permit for an accessory dwelling unit located at 709 High Street.

- The structure shall be no larger than presented on the construction drawings.
- The structure shall comply with all setback requirements that apply to the primary structure.
- Only one (1) accessory dwelling shall be allowed on the lot or parcel of land.
- No recreational vehicle may be used as an accessory dwelling.
- Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.
- No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.
- The Town may revoke the permit if the permit holder violates any provision of this section.