

**REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL**  
**HELD ON AUGUST 13, 2025**

At the regular meeting of the Farmville Town Council held on Wednesday, August 13, 2025, at 6:00 PM, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Daniel Dwyer, Tommy Pairet, Adam Yoelin, Donald Hunter, and John Hardy.

Staff present were Town Manager Scott Davis, Fire Chief Daniel Clark, Chief of Police Andy Ellington, Deputy Town Manager/Finance Director Julie Moore, Community Development Director Ashley Atkins-Austin, Town Attorney Gary Elder, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the meeting to order, and all guests were welcomed.

The Clerk called the roll, noting all Council members were present.

An invocation was recited for anyone wishing to join in prayer. Vice-Mayor Reid led the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Mr. Hunter made a motion to adopt the agenda as presented, seconded by Mr. Reid, and with all Council members stating “aye”, the motion was passed.

**DECLARATION OF PERSONAL INTEREST**

There were no declarations of personal interest made.

**PRESENTATION BY PRINCE EDWARD COUNTY SUPERINTENDENT DR. CHIP JONES**

Dr. Jones provided updates on the Prince Edward County public schools since July, highlighting increasing enrollment and various community engagement efforts. He mentioned the Reading Eagle bus initiative aimed at boosting literacy and spoke of an administration retreat held which produced a new division branding, *Legacy Fuels Us, Pride Drives Us, and Excellence Defines Us*. Construction updates were shared, and the implementation of a new cell phone policy was mentioned. Picture day was changed to media day which offered excitement around campus. Prince Edward County public schools also became the first school division to commit to a star-based program for fifth-grade students which promotes careers in science, technology, arts, and math. The school nutrition team received the USDA Trailblazer Award, and the Eagle Connect community survey was launched to gather input. Dr. Jones concluded his comments by

emphasizing the importance of staff recruitment and retention, and academic improvement, and addressed the challenges of implementing metal detectors due to cost and staffing concerns.

**PRESENTATION BY DAVENPORT & CO. – GENERAL OBLIGATION BOND ISSUANCE  
PROCESS**

Ted Cole provided an informational update on the Town's bond issuance process for the financing of the fire station renovation project and the purchase of a ladder truck. A previous presentation was provided by Mr. Cole about the Town's financial trends and credit profile. A memo detailing the process was distributed to Council members, and key highlights were mentioned.

The Town of Farmville is in a strong financial position to issue debt, with low current debt levels, strong fund balances, and financial policies in place. Funding is needed for an estimated \$13 million for the fire station and \$2.1 million for the ladder truck. Three key steps to be planned before year-end were noted:

1. A public hearing to establish a "not to exceed" debt limit.
2. Securing credit ratings for the Town.
3. Preparing and approving an official offering document.

The "not to exceed" loan amount will include a cushion for market fluctuations but only the necessary amount of debt will be issued. The financing schedule was reviewed, including bond terms of 20–30 years and fixed rate ranges. A mid-November bond sale date was proposed.

After the presentation, a few questions were asked by the Council concerning the information provided and some discussion was held.

**Town of Farmville  
Town Council  
PUBLIC HEARING NOTICE**

The Farmville Town Council will hold public hearings on Wednesday, August 13, 2025, at 6:00 PM in the Council Chamber, located on the second floor of the Town Hall, 116 North Main Street, Farmville, Virginia, to receive public comment on the following items:

**Ordinance No. 240 – Establishing a PPEA Policy Ordinance**

This ordinance establishes procedures and guidelines for the Town to receive and evaluate public-private partnership proposals under the Virginia Public-Private Education Facilities and Infrastructure Act of 2002 (PPEA), Code of Virginia § 56-575.1 et seq.

Key provisions of the proposed ordinance include:

1. Allowing the Town to accept both solicited and unsolicited proposals from private entities for qualifying public projects;
2. Requiring public notice and hearings for projects exceeding \$50,000 in value;
3. Establishing clear submission, review, and approval procedures for PPEA proposals;
4. Providing protections for confidential or proprietary information under the Virginia Freedom of Information Act (FOIA);
5. Outlining the process for entering into Interim and Comprehensive Agreements with private partners.

**Resolution No. 2025-08-02– to amend land lease for tenants of the Farmville Regional Airport**

The full texts of the proposed ordinance and amendment are available online at [www.farmvilleva.com](http://www.farmvilleva.com) or by contacting the Clerk of Council at (434) 392-9465.

The Farmville Town Council will consider the requests following the public hearings. Any person(s) wishing to comment on the above matters should plan to attend this meeting or submit written comments. Please email Mary McKay at [mmckay@farmvilleva.com](mailto:mmckay@farmvilleva.com) or mail written comments to PO Drawer 368, Farmville, VA 23901 to arrive by 4:00 PM on Wednesday, August 13, 2025.

Questions and comments related to the public hearings may be directed to the Town Manager's Office, 116 North Main Street, PO Drawer 368, Farmville, Virginia, 23901 or by calling (434) 392-5686, between the hours of 8:00 AM and 5:00 PM, Monday through Friday.

It is the intent of the Town to comply with the Americans with Disabilities Act. Should you need special accommodation, please contact C. Scott Davis, LP.D., Town Manager, at (434) 392-5686, prior to the meeting.

**PUBLIC HEARING – ORDINANCE NO. 240 – ESTABLISHING A PPEA ORDINANCE**

Mayor Vincent opened the Public Hearing for Ordinance No. 240 - Establishing a PPEA Ordinance. With no one signed up to provide comments, the Public Hearing for Ordinance No. 240 was closed.

**PUBLIC HEARING – RESOLUTION NO. 2025-08-02 – TO AMEND LAND LEASE FOR TENANTS OF THE FARMVILLE REGIONAL AIRPORT**

Mayor Vincent advised there would not be a vote on the lease at this time. From input received, the topic was tabled. Staff plan to go back for further review and to work more closely with hangar tenants on a lease that works for everyone. The Mayor opened the Public Hearing for Resolution No. 2025-08-02 – to Amend Land Lease for Tenants of the Farmville Regional Airport.

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Mike Lewis was present to address the Council. He reported that his hangar at Farmville Airport was built in the late 1980s and mentioned the only major improvements in quite some time have been the runway extension, ramp updates, and fencing for security upgrades. He mentioned the longstanding agreement with the Town that allowed for fair compensation if the Town ever needed the property and stated the new proposed agreement is not legal. He, along with other hangar and aircraft owners, disagree with what is being proposed, and it significantly differs from the previous arrangement which included a \$480 annual fee to support basic maintenance.

Jeffrey Kornblum, Goode, VA, addressed the Council as a hangar owner at Farmville Airport and reported having three concerns:

- The importance of fair compensation if the Town needs to take his hangar;
- Condemnation of a hangar should only occur for safety issues, not for redevelopment purposes like adding an avionic or mechanic shop, even though it would be good for the airport;
- Flexibility of the 180-day repair timeline, with extensions allowed if the hangar owner is making a good-faith effort to make repairs especially with contractor shortages.

Mr. Kornblum mentioned being glad there is a delay in voting on the topic and looks forward to seeing revisions made.

Denzil Tice, 223 Hampden Lane, Farmville, addressed the Council to express his support for increasing airport land lease fees and addressing longstanding hangar issues but also expressed his concern with the change in tone and language in the new lease. Instead of an amendment to the current lease, there has been a rewrite without explanation for the changes made. He believes the new lease appears geared toward new construction rather than existing tenants and asked that the current agreement be amended to include a rental rate of 20 cents per square foot and a five-year term. He stated the other issues can be handled by enforcing existing regulations and updating airport rules. Mr. Tice urged the Town to reject the new lease and pursue a simple amendment to the existing agreement.

Magnus Weiman, FAA Certified Flight Instructor, provided emailed comments for the Public Hearing:

I own hangar F2 at the Farmville Regional Airport and I want to ask you to put my name on the sign up sheet for public comments.

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My question is if it is true that the only three situations when the town can take ownership of an hangar without compensation are:

- 1) If the lessee elect to not enter into a new lease agreement at the conclusion of the 20 year lease term.
- 2) If the lessee default on the lease agreement
- 3) If the lessee relinquish the lease

Thanks,

Shelly Perutelli Griles, Golden Leaf Tobacco Co., Inc., provided emailed comments for the Public Hearing:

Golden Leaf Tobacco Company/Malcolm Bailey owns a hangar at the Farmville airport. My understanding after speaking with Farmville's Town Manager, Scott Davis, is that no vote will be taken tonight regarding the airport land lease agreement and a revision will be made to the proposed lease agreement.

I would like for the hanger owners to be sent a copy of the new proposed lease and for a public hearing to be held regarding these changes prior to a vote.

Thank you,

Scott Kaley, 2320 Interlink Road, Lynchburg, VA, addressed the Council as an experienced aviation professional, and reported being interested in basing a personal aircraft and starting aviation-related businesses (like aircraft refurbishment and avionics) at the Farmville Airport, potentially employing four to six people. However, he advised that the proposed lease terms are a deal breaker due to provisions that seem unfriendly to business. He appreciates that the lease matter has been tabled and urges the inclusion of stakeholders in future discussions. He also offered to participate in revising the lease to create a more business-friendly environment that could benefit the town and its aviation community.

Morgan Dunnavant, 232 Jericho Road, Buckingham, VA, addressed the Council and reported owning hanger D2 at the Farmville Airport. Mr. Dunnavant advised he would skip some items in his comments after learning earlier in the day that the lease proposal wouldn't be voted on yet and that some airport tenants will be involved in the development process of the new lease proposal. He expressed concern over the proposed \$1 million liability insurance requirement, calling it excessive compared to state standards. He questioned whether the Town wants the airport to thrive or decline, criticizing the proposed lease as unfriendly to general aviation. Mr. Dunnavant mentioned a few minor changes to the current lease, along with collaboration with the local

aviation community, would make the Farmville Airport a more vibrant and thriving airport. He concluded by stating he looks forward to seeing a more tenant-friendly lease coming out shortly.

Darian Lipscomb, Prospect, VA, addressed the Council and reported being a current student pilot working with Magnus Weiman. Mr. Lipscomb spoke on the airport's role in bringing visitors to the community and their contribution to the local economy. He reported on the concern for idle hangars and the lack of a maintenance hangar, which forces aircraft owners to travel elsewhere for repairs. He spoke on his efforts to engage youth in aviation which could lead to future careers, and a Young Eagles event planned in October 2025. Mr. Lipscomb added that the Farmville Airport supports military flights and visitors to the area, such as a recent Hampden-Sydney College commencement speaker from another state. The previous fireworks events held at Farmville Airport were mentioned which brought in some revenue as well.

With no one else signed up to provide comments, Mayor Vincent closed the Public Hearing on Resolution No. 2025-08-02.

#### **PUBLIC COMMENT PERIOD**

Faye Green, 207 First Avenue, Farmville, VA, was present to publicly thank Town Horticulturist Jay Wilkerson, for his outstanding work beautifying the Town. She mentioned the window boxes around the Courthouse and at the High Bridge Trail crossover, noting that each is a work of art. She also mentioned the beautiful work at the Welcome to Farmville signs. Ms. Green encouraged Council members to thank Jay as well and expressed appreciation for hiring such a talented individual.

With no one else signed up to speak, Mayor Vincent closed the Public Comment period and returned to the regular order of business.

#### **CONSENT AGENDA**

Mr. Reid made a motion to accept the Consent Agenda as presented, seconded by Mr. Dwyer, and with all Council members stating "aye", the motion passed. The Consent Agenda included the draft minutes of the July 2, 2025, Work Session and the July 9, 2025, Regular Meeting.

#### **FINANCE REPORT**

Mr. Pairet made a motion to accept the July 2025 Finance Report as presented, seconded by Mr. Hunter, and with all Council members stating "aye", the motion passed.

**BACKGROUND:** Deputy Town Manager and Finance Director Julie Moore provided a report on the July 2025 Finance Report:

- ABM project - \$1,599. earned;
- Virginia Investment Pool (VIP) - \$14,822. earned income;
- Benchmark Community Bank sweep accounts - \$ 5,227. earned income;
- Local Government Investment Pool (LGIP) - \$35,738. earned income;
- The total income earned for July 2025 was \$55,786.

**REQUEST TO ADOPT RESOLUTION NO. 2025-08-01 – AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER FUNDS FROM THE GENERAL FUND CONTINGENCY ACCOUNT TO THE TOWN MANAGER’S DEPARTMENT FOR ENGINEERING AND CONSULTING SERVICES RELATED TO THE SIDEWALK ASSET MANAGEMENT PLAN**

Mr. Pairet made a motion to adopt Resolution No. 2025-08-01, seconded by Mr. Yoelin, and with a recorded vote of Council members Amos, Reid, Dwyer, Pairet, Yoelin, Hunter, and Hardy voting “yes”, the motion passed.

**BACKGROUND:** The purpose of the transfer is to provide funding for professional services necessary to complete the Town’s Sidewalk Asset Management Plan, which is a critical component in supporting safe, accessible, and well-maintained pedestrian infrastructure throughout Farmville.

**Resolution No. 2025-08-01**

**A RESOLUTION TO TRANSFER FUNDS WITHIN THE GENERAL FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2025, AND ENDING JUNE 30, 2026**

WHEREAS, it is necessary to transfer funds within the General Fund to provide adequate resources for the development of the Town of Farmville’s Sidewalk Asset Management Plan; and

WHEREAS, the project requires professional engineering and consulting services, and sufficient funds are not currently budgeted in the Town Manager’s Department to support this effort; and

WHEREAS, the General Fund contains contingency funds in Department 9300 – Transfers and Contingency, which may be allocated to cover these expenses;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Farmville that:

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- Funds in the amount of \$87,400 be transferred from Department 9300 – Transfers and Contingency, Account 10-9300-5999 (Contingency) to Department 1200 – Town Manager, Account 10-1200-3000 (Engineering/Consulting Fees) for the purpose of a Sidewalk Asset Management Plan.
- The Finance Director is hereby authorized to make all necessary adjustments to the General Fund accounts to effectuate this transfer.

Approved:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Town Clerk

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I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable Sallie O. Amos: \_\_\_\_\_.

The Honorable A.D. “Chuckie” Reid: \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable Adam B Yoelin \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable John F. Hardy \_\_\_\_\_.

**REQUEST TO ADOPT ORDINANCE NO. 240 – ESTABLISHING A PPEA ORDINANCE**

Mr. Pairet made a motion to adopt Ordinance No. 240, seconded by Mr. Hunter, and with a recorded vote of Council members Reid, Dwyer, Pairet, Yoelin, Hunter, Hardy, and Amos voting “yes”, the motion passed.

**BACKGROUND:** The ordinance establishes an available procurement method, as outlined in Code of Virginia 56.575.1 – 56.575.157, and allows for qualifying public-private partnership proposals for the development of public infrastructure and facilities in the Town of Farmville.

A Public Hearing was held on August 13, 2025, with no input being received.

### **ORDINANCE NO. 240**

## **Amending Farmville Town Code By Adding Chapter 31 – PUBLIC-PRIVATE EDUCATION FACILITIES AND INFRASTRUCTURE ORDINANCE**

THE TOWN OF FARMVILLE HEREBY ORDAINS:

1. Chapter 31 – Public Private Education Facilities and Infrastructure Ordinance is to be added by amending the Town of Farmville Town Code as follows:

### ***Chapter 31 - PUBLIC-PRIVATE EDUCATION FACILITIES AND INFRASTRUCTURE ORDINANCE***

#### ***ARTICLE I. PURPOSE AND TOWN***

*This ordinance is adopted pursuant to the Virginia Public-Private Education Facilities and Infrastructure Act of 2002 (Va. Code § 56-575.1 et seq.) (the “Act” or “PPEA”) to establish a uniform process for the receipt, evaluation, and implementation of qualifying public-private partnership proposals for the development of public infrastructure and facilities. This Ordinance is developed pursuant to the requirements of Sections 56-575.1 through 56-575.157 of the Code of Virginia.*

#### ***ARTICLE II. APPLICABILITY***

*For a project to come under the Act, it must meet the definition of a “qualifying project.” This ordinance applies to qualifying projects including, but not limited to:*

- 1) Public safety facilities;*
- 2) A building or facility that meets a public purpose and is operated by or for any public entity;*
- 3) Public works infrastructure (as defined in the Act);*

- 4) *Improvements, together with equipment, necessary to enhance public safety and security of buildings to be principally used by a public entity;*
- 5) *Utility and telecommunications and other communications infrastructure;*
- 6) *A recreational facility;*
- 7) *Technology infrastructure; or*
- 8) *Other buildings or infrastructure in which the Town has a proprietary or operational interest.*

### **ARTICLE III. GUIDELINES FOR PROPOSAL SUBMISSION**

*PPEA proposals may either be solicited (i.e., initiated by issuance of a solicitation by the Town) or unsolicited (i.e., initiated by a potential private partner in response to a need expressed by the Town). Proposals shall be prepared simply and economically, providing a concise description of the proposer's capabilities to complete the proposed qualifying project. Proposals shall include a scope of work and a financial plan for the project.*

#### **Sec. 31-1 Proposal Review Fee**

*The Town will charge a fee to the private entity to cover the costs of processing, reviewing, and evaluating any unsolicited proposal or competing unsolicited proposal submitted under the PPEA, including a fee to cover the costs of outside attorneys, consultants, and financial advisors.*

*For unsolicited and competing proposals, the Town shall charge a minimum fee of either Five Thousand Dollars (\$5,000.00) or One Percent (1%) of the proposed project cost, whichever is greater. Such sums shall be paid with certified funds and shall be deposited with the Town Finance Department in an account known as the PPEA fees. This is a nonrefundable fee. If, during the initial review, the Town decides not to proceed to the conceptual-stage review of an unsolicited proposal, the proposal fee, less any direct costs of the initial review may be refunded to the private entity.*

#### **Sec. 31-2 Freedom of Information Act**

*Proposal documents submitted by private entities are generally subject to the Virginia Freedom of Information Act ("FOIA"), exception that Section 2.2-3705.6(11) exempts certain documents from public disclosure. FOIA exemptions, however, are discretionary, and the Town may elect to release some or all documents, except to the extent that the documents are:*

- 1) *Trade Secrets of the private entity as defined in the Uniform Trade Secrets Act (§ 59.1-336 et seq.);*
- 2) *financial records of the private entity that are not generally available to the public through regulatory disclosure or otherwise, including but not limited to, balance sheets and financial statements; or*

- 3) *other information submitted by a private entity, where if the record or document were made public prior to the execution of an interim or comprehensive agreement, the financial interest or bargaining position of the Town or private entity would be adversely affected.*

*Subsection 56-575.4(G) of the PPEA imposes an obligation on the Town and any affected local jurisdiction to protect confidential proprietary information submitted by a private entity or operator. When the private entity requests that the Town not disclose information, the private entity must (i) invoke the exclusion when the data or materials are submitted to the Town or before such submission, (ii) identify the data and material for which protection from disclosure is sought, and (iii) state why the exclusion from disclosure is necessary. A private entity may request and receive a determination from the Town as to the anticipated scope of protection prior to submitting the proposal. The Town is authorized and obligated to protect only confidential proprietary information and, thus, will not protect any portion of a proposal from disclosure if the entire proposal has been designated confidential by the proposer without reasonably differentiating between the proprietary and non-proprietary information contained therein.*

*Upon receipt of a request that a designated portion of a proposal be protected as confidential, the Town shall determine whether such protection is appropriate under the applicable law. If the Town chooses to accord less protection than requested by the proposer, the proposer should be accorded with an opportunity to withdraw its proposal.*

*Once a comprehensive agreement has been entered into, and the process of bargaining of all phases or aspects of the comprehensive agreement is complete, the Town shall make available upon request, procurement records in accordance with the applicable provisions of FOIA.*

### ***Sec. 31-3. Individual Responsible to Receive Proposals and Respond to Inquiries***

*The individual assigned to the responsibility of receiving proposals under the PPEA and also to respond to inquiries as well as to hold information meetings and to ensure the fair treatment of all who submit proposals shall be the Town Manager or his designee.*

***Secs. 31-4 – 31-10. Reserved.***

## ***ARTICLE III. SOLICITED PROPOSALS***

*The Town may issue Requests for Proposals (RFPs) or Invitations for Bids (IFBs), inviting proposals from private entities to develop or operate qualifying projects. The RFP should specify, but not necessarily be limited to, information and documents that must accompany each proposal and the factors that will be used in evaluation the submitted proposals. The RFP should be posted in such public areas as are normally used for posting of the Town's notices, including the Town's website. Notices should also be published in a newspaper or other publications of general circulation and posted in the Virginia Business Opportunities publication and on the Commonwealth's electronic procurement website. The RFP will contain and incorporate by*

*reference other applicable terms and conditions, including any unique capabilities or qualifications that will be required of the private entities submitting proposals. Pre-proposal conferences will be held as deemed appropriate by the Town.*

#### **ARTICLE IV. UNSOLICITED PROPOSALS**

*The PPEA permits the Town to receive and evaluate unsolicited proposals from private entities to acquire, design, construct, improve, renovate, expand, equip, maintain, finance, or operate a qualifying project. The Town may publicize their needs and encourage interested parties to submit unsolicited proposals subject to the terms and conditions of the PPEA. When such proposals are received without issuance of an RFP, the proposal shall be treated as an unsolicited proposal under the Act. Unsolicited proposals must be submitted to the Town Manager.*

##### **Sec. 31-11. Decision to Accept and Consider Unsolicited Proposal; Notice**

*The Town reserves the right to reject any and all proposals at any time. Upon receipt of any unsolicited proposal, a group of proposals, and payment of the required fee, the Town should determine whether to accept the unsolicited proposal for publication and conceptual stage consideration. Upon receipt of an unsolicited proposal, the Town Manager, or another designee, shall perform an initial screening to determine: (i) whether the project meets a public need; (ii) if it is compatible with the Town's Comprehensive Plan and Capital Improvement Plan; and (iii) Whether sufficient detail has been provided to proceed with review.*

*If the Town chooses to accept an unsolicited proposal for publication and conceptual-phase consideration, it shall post a notice in a public area regularly used by the Town for posting public notices for a period of not less than forty-five (45) days. The Town shall also publish the same notice for a period of not less than forty-five (45) days in one or more newspapers or periodicals of general circulation in the jurisdiction to notify any parties that may be interested in submitting competing unsolicited proposals. In addition, the notice will also be advertised on the Commonwealth's electronic procurement website. The notice shall state that the Town (i) has received and accepted an unsolicited proposal under the PPEA, (ii) intends to evaluate the proposal, (iii) may negotiate an interim or comprehensive agreement with the proposer, and (iv) will accept and consider any competing proposals that comply with the procedures adopted by the Town and the PPEA. The notice shall also summarize the proposed qualifying project(s) and identify their proposed locations. Copies of unsolicited proposals shall be available upon request, subject to the provisions of FOIA and § 56-575.4 (G) of the PPEA. The Town's PPEA office is encouraged to answer questions from private entities that are contemplating submission of a competing unsolicited proposal.*

##### **Sec. 31-12. Initial Review by the Town at the Conceptual Stage**

*Only proposals complying with the requirements of the PPEA that contain sufficient information for a meaningful evaluation will be considered by the Town for further review at the conceptual stage. The Town will determine at this initial stage of review whether it will proceed using the following:*

- 1) The standard procurement procedures consisted with the Virginia Public Procurement Act (“VPPA”);*
- 2) Guidelines developed by the Town that are consistent with “competitive negotiation” as defined by § 2.2-4301 of the Code of Virginia. The Town may proceed using such Guidelines only if it makes a written determination that doing so is likely to be advantageous to the Town and the public based upon (i) the probable scope, complexity, or priority of need; (ii) the risk sharing including guaranteed cost or completion guarantees, added value or debt or equity investments proposed by the private entity; or (iii) increase in funding, dedicated revenue or other economic benefit that would otherwise not be available.*

*After reviewing the original proposal and any competing proposals submitted during the notice period, the Town may determine (i) not to proceed with any proposal; (ii) to proceed to the detailed phase of review with the original proposal (iii) to proceed to the detailed phase with a competing proposal; or (iv) to proceed to the detailed phase with the multiple proposals.*

*In the event that more than one proposal will be considered in the detailed phase of review, the Town will consider whether the unsuccessful proposer should be reimbursed for costs incurred in the detailed phase of review, and such reasonable costs may be assessed to the successful proposer in the comprehensive agreement.*

*Discussion between the Town and private entities about the need for infrastructure improvements shall not limit the ability of the Town to later determine to use standard procurement procedures to meet its infrastructure needs. The Town retains the right to reject any proposal at any time prior to the execution of an interim or comprehensive agreement.*

***Secs. 31-13 – 31-15. Reserved.***

## ***ARTICLE V. REVIEW AND EVALUATION PROCESS***

### ***Sec. 31-16 Proposal Preparation and Submission***

*The Town requires that proposals at the conceptual stage contain information in the following areas: (i) qualification and experience, (ii) project characteristics, (iii) project financing, (iv) anticipated public support or opposition, or both, (v) project benefit compatibility, and (vi) any additional information as the Town may reasonably request to comply with the requirements of the PPEA.*

*If the Town decides to proceed to the detailed phase of review with one or more proposals, the following information should be provided by the private entity unless waived by the Town:*

- 1) *A topographical map (1:2,000 or other appropriate scale) depicting the location of the proposed project;*
  - 2) *A list of public utility facilities, if any, that will be crossed by the qualifying project and a statement of the plans of the proposer to accommodate such crossings;*
  - 3) *A statement and strategy setting out the plans for securing all necessary property;*
  - 4) *A detailed listing of all firms that will provide specific design, construction, and completion guarantees and warranties and a brief description of such guarantees and warranties;*
  - 5) *A total life-cycle cost specifying methodology and assumptions of the project or projects and the proposed project start date. Include anticipated commitment of all parties; equity, debt, and other financing mechanisms; and a schedule of project revenues and project costs. The life-cycle cost analysis should include, but not be limited to, a detailed analysis of the projected return, rate of return, or both, expected useful life of facility and estimated annual operating expenses.*
  - 6) *A detailed discussion of assumptions about user fees or rates, and usage of the projects.*
  - 7) *Identification of any known government support or opposition, or general public support or opposition for the project. Government or public support should be demonstrated through resolution of official bodies, minutes of meetings, letter, or other official communications.*
  - 8) *Demonstration of consistency with appropriate local comprehensive or infrastructure development plans or indication of the steps required for acceptance into such plans.*
  - 9) *Explanation of how the proposed project would impact local development plans of each affected local jurisdiction.*
  - 10) *Identification of any known conflicts of interest or other disabilities that may impact the Town's consideration of the proposal, including the identification of any persons known to the proposer who would be obligated to disqualify themselves from participation in any transaction arising from or in connection to the project pursuant to the Virginia State and Local Government Conflict of Interest Act, Chapter 31 (§2.2-3100 et seq.) of Title 2.2.*
  - 11) *Additional material and information as the Town may reasonably request.*
- If accepted for further review, the Town Manager, or other designees, shall:*

- 1) *Evaluate the project's public benefit, cost, financing structure, risk transfer, and qualifications of the proposer; and*
- 2) *Recommend whether to enter into an Interim or Comprehensive Agreement.*

***Sec. 31-17. Public Comment Period.***

*A thirty (30) day public notice and comment period shall be provided before final approval of a conceptual-proposal, which is held consistent with § 56-575.17(C) of the Code of Virginia. A public hearing shall be conducted for projects exceeding Fifty Thousand Dollars (\$50,000.00) in value.*

***Secs. 31-18 – 31-20. Reserved.***

## **ARTICLE VI: PROPOSAL EVALUATION CRITERIA**

*The Town will consider the following factors in evaluating and selecting a PPEA proposal:*

- 1) ***Qualification and Experience.*** *Factors to be considered in either phase of the responsible public entity's review to determine whether proposer possesses the requisite qualifications and experience include:*
  - a) *Experience with similar projects;*
  - b) *Demonstration of ability to perform work;*
  - c) *Leadership structure;*
  - d) *Project manager's experience;*
  - e) *Management approach;*
  - f) *Financial condition; and*
  - g) *Project ownership.*
- 2) ***Project Characteristics.*** *Factors to be considered in determining the project characteristics include:*
  - a) *Project definition;*
  - b) *Proposed project schedule;*
  - c) *Operation of the project;*
  - d) *Technology and technical feasibility;*
  - e) *Conformity to laws, regulations, and standards;*
  - f) *Environmental impacts;*
  - g) *Condemnation impacts;*
  - h) *State and local permits; and*
  - i) *Maintenance of the project.*
- 3) ***Project Financing.*** *Factors to be considered in determining whether the proposed financing allows adequate access to the necessary capital to finance the project include:*
  - a) *Cost and cost benefit to the Town;*
  - b) *Financing and the impact on the debt burden of the Town;*
  - c) *Financial plan, including the degree to which the proposed has conducted due diligence investigation and analysis of the proposed financial plan and the results of any such inquiries or studies;*
  - d) *Opportunity cost assessment;*
  - e) *Estimated cost;*
  - f) *Life-cycle cost analysis;*
  - g) *The identity, credit history, past performance of any third party that will provide financing for the project and the nature and timing of its commitment, as applicable; and*
  - h) *Such other items as the Town deems appropriate.*

- i) *In the event the project is financed through the issuance of obligations that are deemed to be tax-supported by any locality, or if financing such a project may impact the Town's debt rating or financial position, the Town may select its own finance team, source, and financing vehicle.*
- 4) **Project Benefit and Compatibility.** *Factors to be considered in determining the proposed project's compatibility with the appropriate local or regional comprehensive or development plans include:*
  - a) *Community benefits;*
  - b) *Community support or opposition, or both;*
  - c) *Public involvement strategy;*
  - d) *Compatibility with existing and planned facilities; and*
  - e) *Compatibility with local, regional, and state economic development efforts.*
- 5) **Other Factors.** *Other factors that may be considered in the evaluation and selection of PPEA proposals include:*
  - a) *The proposed cost of the qualifying project;*
  - b) *The general reputation, industry experience, and financial capacity of the private entity;*
  - c) *The proposed design of the qualifying project;*
  - d) *The eligibility of the project for accelerated documentation, review, and selection;*
  - e) *Local citizen and government comments;*
  - f) *Benefits to the public, including financial and nonfinancial;*
  - g) *The private entity's compliance with a minority business enterprise participation plan or good faith effort to comply with the goals of such plan;*
  - h) *The private entity's plans to employ local contractors and residents;*
  - i) *The recommendation of a committee of representatives of member of the Town and/or its appropriating body which may be established to provide advisory oversight for the project; and*
  - j) *Compliance with applicable law and Town policies*

#### **ARTICLE VI. INTERIM AND COMPREHENSIVE AGREEMENTS**

*Prior to developing the qualifying project, the selected private entity shall enter into a comprehensive agreement with the Town. Prior to entering into a comprehensive agreement, an interim agreement may be entered into that permits a private entity to perform compensable activities related to the project. The Town may designate a working group to be responsible for negotiating any interim or comprehensive agreement. Any interim or comprehensive agreement shall define the rights and obligations of the responsible public entity and the selected proposer with regard to the project.*

- 1) **Interim Agreement Terms:** *The scope of an interim agreement may include, but is not limited to, the following:*

- a) *Project planning and development;*
  - b) *Design and engineering;*
  - c) *Environmental analysis and mitigation;*
  - d) *Survey;*
  - e) *Ascertaining the availability of financing for the proposed facility through financial and revenue analysis;*
  - f) *Establish a process of timing of the negotiation of the comprehensive agreement; and*
  - g) *Any other provisions related to any aspect of the development or operation of a qualifying project that the parties may deem appropriate prior to the execution of a comprehensive agreement.*
- 2) ***Comprehensive Agreement Terms.*** *The scope of the comprehensive agreement shall include, but not be limited to:*
- a) *The delivery of maintenance, performance, and payment bonds or letter of credit in connection with any acquisition, design, construction, improvement, renovation, expansion, equipping, maintenance, or operation of the qualifying project;*
  - b) *The review of plans and specifications for the qualifying project by the responsible public entity;*
  - c) *The rights of the responsible public entity to inspect the qualifying project to ensure compliance with the comprehensive agreement;*
  - d) *The maintenance of a policy or policies of liability insurance or self-insurance reasonably sufficient to insure coverage of the project and the tort liability to the public and employees and to enable the continued operation of the qualifying project;*
  - e) *The monitoring of the practices of the private entity by the responsible public entity to ensure proper maintenance;*
  - f) *The terms under which the private entity will reimburse the Town for services provided;*
  - g) *The policy and procedures that will govern the rights and responsibilities of the Town and the private entity in the event that the comprehensive agreement is terminated or there is a material default by the private entity;*
  - h) *The terms under which the private entity will file appropriate financial statements on a periodic basis;*
  - i) *The mechanism by which use fees, lease payments, or service payments, if any, may be established from time to time upon agreement of the parties. Any payments or fees shall be set at a level that is the same for persons using the facility under like conditions and that will not materially discourage use for the qualifying project.*
    - i) *A copy of any service contract shall be filed with the Town.*
    - ii) *A schedule of the current use fees or lease payments shall be made available by the Contractor to any member of the public upon request.*
    - iii) *Classifications according to reasonable categories for assessment of user fees may be made.*

- j) The terms and conditions under which the Town may be required to contribute financial resources, if any;*
- k) The terms and conditions under which existing site conditions will be addressed, including identification of the party responsible for conducting assessment and taking necessary remedial action; and*
- l) A periodic reporting procedure that incorporates a description of the impact of the project on the Town.*

*No project shall proceed without an executed Interim or Comprehensive Agreement specifying:*

- 1) Project scope and deliverables;*
- 2) Performance guarantees and warranties;*
- 3) Risk allocation;*
- 4) Cost and payment terms; and*
- 5) Inspection, reporting, and dispute resolution mechanisms.*

#### **ARTICLE VIII. NOTICE AND POSTING REQUIREMENTS**

*Thirty (30) days prior to entering into an interim or comprehensive agreement, the Town shall provide an opportunity for public comment on the proposals. A public hearing will be held for projects exceeding Fifty Thousand Dollars (\$50,000.00) in value. After the end of the public comment period, no additional posting shall be required based on any public comment received.*

*Once the negotiation phase for the development of an interim or comprehensive agreement is complete and a decision to award has been made by the Town, the Town shall post the proposed agreement in the following manner:*

- 1) Posting shall be on the Town's website or by publication, in a newspaper of general circulation in the area in which the contract work is to be performed, of a summary of the proposals and the location where copies of the proposals are available for public inspection.*
- 2) In addition to the posting requirements, at least one copy of the proposals shall be made available for public inspection. Trade secrets, financial records, or other records of the private entity excluded from disclosure under the provisions of subdivision 11 of §2.2-3705.6 of the Code of Virginia shall not be required to be posted, except as otherwise agreed to by the Town and private entity.*
- 3) Any studies and analyses considered by the responsible Town in its review of a proposal shall be disclosed to the Town Council at some point prior to the execution of an interim or comprehensive agreement.*

*Once an interim agreement or a comprehensive agreement has been executed, the Town shall make procurement records available for public inspection, upon request.*

- 1) *Such procurement records shall include documents initially protected from disclosure on the basis that the release of such documents would adversely affect the financial interest or bargaining position of the Town or private entity.*
- 2) *Such procurement records shall not include (i) trade secrets of the private entity as defined in the Uniform Trade Secrets Act (§59.1-336 et seq.) or (ii) financial records, including balance sheets or financial statements of the private entity that are not generally available to the public through regulatory disclosure and otherwise.*

#### **ARTICLE IX. ADMINISTRATIVE PROCEDURES**

- 1) *The Town Manager, in consultation with the Town Attorney, may establish further guidelines and templates consistent with the Act.*
- 2) *All PPEA proposals and agreements shall be consistent with the Town's procurement policy and Virginia law.*

#### **ARTICLE X. DEFINITIONS**

*For the purposes of this ordinance, the following definitions shall apply:*

- **Act:** *The Virginia Public-Private Education Facilities and Infrastructure Act of 2002 (Va. Code § 56-575.1 et seq.), as amended.*
- **Comprehensive Agreement:** *A binding agreement between the Town and a private entity outlining the terms and conditions for the design, construction, financing, maintenance, or operation of a qualifying project.*
- **Conceptual Proposal:** *The initial submission by a proposer outlining the basic scope, objectives, financial approach, and qualifications related to a potential PPEA project.*
- **Conceptual Stage:** *The initial phase of project evaluation when the public entity makes a determination whether the proposed project serves a public purpose, meets the criteria for a qualifying project, assess the qualifications and experience of private entity proposer, reviews the project for financial feasibility, and warrants further pursuit.*
- **Detailed Proposal:** *A follow-up submission that includes in-depth technical, financial, legal, and operational details required for full evaluation of the proposed project.*
- **Interim Agreement:** *An agreement that authorizes preliminary activities such as design, environmental analysis, or permitting prior to execution of a Comprehensive Agreement.*
- **Material Default:** *Default by the private entity in the performance of its duties that jeopardizes adequate service to the public from a qualifying project.*
- **Private Entity:** *Any individual, corporation, partnership, limited liability company, joint venture, or other business entity submitting a proposal to the Town under the PPEA.*

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- **Proposal:** *A submission by a private entity that outlines plans for a qualifying project, including its scope, financial structure, and implementation plan.*
- **Qualifying Project:** *Any facility or infrastructure project that meets the criteria set forth in the Act and is intended for public use, including public buildings, utilities, transportation infrastructure, and safety facilities.*
- **Responsible Public Entity (RPE):** *The Town of Farmville, acting as the public authority empowered to receive, review, and enter into agreements under the PPEA.*
- **Solicited Proposal:** *A proposal submitted in response to a Request for Proposals (RFP) issued by the Town under the PPEA.*
- **Unsolicited Proposal:** *A proposal submitted by a private entity without a prior RFP, offered voluntarily for the Town's consideration under the PPEA.*

2. This ordinance shall be in full force and effect upon passage.

Approved: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

\*\*\*\*\*

I certify that the above ordinance was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable Sallie O. Amos \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable Adam Yoelin \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable John Hardy \_\_\_\_\_.

**REQUEST TO ADOPT RESOLUTION NO. 2025-08-02 – TO AMEND LAND LEASE FOR  
TENANTS OF THE FARMVILLE REGIONAL AIRPORT**

No vote was taken on the request.

**REQUEST TO ADOPT RESOLUTION NO. 2025-08-03 – MOU-JOINT EMERGENCY  
COMMUNICATIONS CENTER**

Mr. Hunter made a motion to adopt Resolution No. 2025-08-03 – MOU-Joint Emergency Communications Center, seconded by Mr. Hardy, and with a recorded vote of Council members Dwyer, Pairet, Yoelin, Hunter, Hardy, Amos, and Reid voting “yes”, the motion passed.

**Resolution No. 2025-08-03**

**A RESOLUTION TO AUTHORIZE THE TOWN OF FARMVILLE TO ENTER INTO A JOINT  
AGREEMENT WITH PRINCE EDWARD COUNTY TO ESTABLISH AND OPERATE A  
CONSOLIDATED EMERGENCY COMMUNICATIONS CENTER**

**WHEREAS**, the Town of Farmville currently operates the Farmville Emergency Communications Center, which serves as the Primary Public Safety Answering Point (PSAP) for Prince Edward County and its public safety partners; and

**WHEREAS**, the Town and Prince Edward County recognize the value and efficiency of continuing a unified and cooperative approach to emergency communications services; and

**WHEREAS**, the Parties have negotiated and mutually agreed upon a Joint Emergency Communications Center Agreement, pursuant to the authority granted by Section 15.2-1300 of the Code of Virginia, to formalize the structure, governance, cost-sharing, and operations of a consolidated center, hereafter known as the Farmville/Prince Edward Emergency Communications Center; and

**WHEREAS**, this agreement affirms the Town’s role as fiscal agent, outlines the creation of an Administrative Board and an Advisory Board to oversee operations, and establishes a cost-sharing model based on call volume and existing contractual relationships;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE:**

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That the Town Council hereby authorizes the Mayor to execute the Joint Emergency Communications Center Agreement between the Town of Farmville and Prince Edward County, effective October 1, 2025, as presented.

This resolution shall take effect immediately upon adoption.

Approved:

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

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I certify that the above resolution was:  
Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable Sallie O. Amos: \_\_\_\_\_  
The Honorable A.D. “Chuckie” Reid: \_\_\_\_\_  
The Honorable Daniel E. Dwyer: \_\_\_\_\_  
The Honorable Tommy Pairet: \_\_\_\_\_  
The Honorable Adam B. Yoelin: \_\_\_\_\_  
The Honorable Donald L. Hunter: \_\_\_\_\_  
The Honorable John F. Hardy: \_\_\_\_\_

**REQUEST TO ADOPT RESOLUTION NO. 2025-08-04 – AUTHORIZING THE USE OF  
FY26 NG911 ADDITIONAL FUNDING GRANT TO SUPPORT ENHANCEMENTS TO E911  
OPERATIONS**

Mr. Dwyer made a motion to adopt Resolution No. 2025-08-04, seconded by Mr. Reid, and with a recorded vote of Council members Pairet, Yoelin, Hunter, Hardy, Amos, Reid, and Dwyer voting “yes”, the motion passed.

**BACKGROUND:** Town of Farmville was awarded \$150,000 through the FY26 NG911 Additional Funding grant from the Virginia 9-1-1 Services Board. The funds will be used for allowable, supplemental enhancements to the Town’s E-911 operations and communications systems.

**Resolution No. 2025-08-04**

**A RESOLUTION TO AUTHORIZE THE USE OF FY26 NG911 ADDITIONAL FUNDING GRANT FOR ENHANCEMENTS TO E-911 OPERATIONS**

WHEREAS, the Town of Farmville has been awarded \$150,000 in FY26 NG911 Additional Funding by the Virginia 9-1-1 Services Board; and

WHEREAS, the grant funds are to be used for eligible and allowable costs as outlined in the FY26 PSAP Grant Guidelines, and are intended to enhance existing E-911 services and technology; and

WHEREAS, the Town affirms that these funds will supplement and support, rather than supplant, existing public safety budgets and commitments; and

WHEREAS, the E-911 Dispatch Manager has identified key enhancement projects and retention efforts to strengthen the continuity and effectiveness of emergency communication operations;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE:

That the E-911 Dispatch Manager is hereby authorized to expend the \$150,000 awarded through the FY26 NG911 Additional Funding grant for the following eligible purposes:

- ESINET FY25 Charges – \$61,881
- Total Response Service Replacement (EMD) – \$22,016
- IT System Upgrades – \$11,933
- Relocate Recorder to Equipment Room – \$1,500
- Retention Bonuses (18 full-time at \$2,500 and 4 part-time at \$1,250) – \$50,000
- First Net/Star Link Redundancy – \$2,670

The Finance Director is authorized to make the appropriate budget entries to reflect this grant award and ensure all reporting, reimbursement, and audit requirements are met in accordance with VDEM and the Virginia 9-1-1 Services Board guidelines.

This resolution shall be effective upon adoption.

Approved:

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

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I certify that the above resolution was:

Adopted on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable Sallie O. Amos: \_\_\_\_\_

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_

The Honorable Daniel E. Dwyer: \_\_\_\_\_

The Honorable Tommy Pairet: \_\_\_\_\_

The Honorable Adam B. Yoelin: \_\_\_\_\_

The Honorable Donald L. Hunter: \_\_\_\_\_

The Honorable John F. Hardy: \_\_\_\_\_

### **TOWN MANAGER'S REPORT**

Town Manager Davis provided updates on several items:

#### **Storm Damage & Infrastructure**

- A major storm caused three drainage infrastructure failures.
- Two (Hurd and Winston Streets) have been repaired.
- Blanton Street, with an arch-type pipe, is awaiting materials expected in ~3 weeks.
- No state emergency declaration was made but a VDEM grant-type application process is being pursued.
- Low point estimated costs exceed \$29,000.

#### **Parking Issue on Buffalo Street**

- Concern raised about emergency vehicle access on Buffalo due to narrow streets and both side parking.
- Solution provided as no parking on the south side of Buffalo between St. George and Appomattox Streets.

#### **Fire Department**

- Starting 24-hour shifts on August 31<sup>st</sup>.
- Hired one full-time firefighter and two firefighters from other localities are paid to fill in part-time but are not in designated positions.

Personnel Updates

- Public Works: 3 hires (Laborer 1 & 2, Equipment Operator).
- Police: 1 in recruit school; 3 officer vacancies (more possible).
- Farmville Area Bus: 1 bus driver moved from part- to full-time; 1 part-time hired; still hiring.
- Water Treatment: 1 operator position open but going through the hiring process.
- Dispatch: Supervisor position filled.

Hiring Expo

- Held at the train station; HR conducted on-site interviews.
- 13 scheduled interviews (3 no-shows), 8 walk-ins interviewed, ~40 applications handed out.
- Applicants showed interest in future positions (e.g. information technology, water plant, police).

Health Insurance Update

- 101 employees are currently enrolled; 4 more may join soon.
- 2 were previously on the reimbursement plan; no employees have left because of the change in the reimbursement.
- Final count for eligibility locks in by September or October.
- Younger hires often don't opt in due to existing coverage under parents' insurance.

Splashpad Project (Deputy Town Manager Julie Moore provided an update.)

- Initial construction bid was canceled after discovering the site is in a floodplain.
- Elevation certificate is now being obtained.
- Final drawings are expected on Friday; plan to re-bid next week.

Discussion was held with questions asked by the Council:

- Anticipated cost of construction
- Comparison of costs from the original prefab concept and possible cost savings
- Need for changing area questioned and the use of a standardized building plan
- Cost requested for both options

Ms. Moore provided an update on the lead and copper pipe survey. Two meter technicians are visiting homes, knocking on doors, and leaving door hangers. This is a legitimate effort, not a scam. Technicians wear identifiable Town shirts. Residents may call the Finance office to confirm the technicians' presence in their area. If residents prefer, they can check under their own homes, send a photo, and receive a \$20 utility bill credit. There are approximately 2,000 accounts still needing to respond. The survey is ongoing, with a roughly three-year window before any unknowns must be addressed through replacements.

**COMMENTS BY MAYOR AND TOWN COUNCIL**

Mr. Hardy thanked everyone who attended and for their willingness to help by providing input.

Mr. Hunter reminded everyone to consider the challenges the Farmville Police Department is facing, particularly the loss of officers due to other areas offering significantly higher starting salaries.

Mr. Yoelin thanked Darian Lipscomb for his attendance and input concerning the airport. He also sent out a reminder to all about Farmville Police Department's Blue Christmas fundraiser being held at The Fishin' Pig Restaurant all day on August 14, 2025.

Mrs. Amos emphasized the need for earlier and more proactive community engagement beyond formal public hearings. She suggested using town halls or workshops to gather input sooner, which could prevent wasted time and allow for necessary adjustments. She stressed the importance of listening to community members, especially since many don't attend the regular meetings, and involving stakeholders in decisions that affect them.

Mayor Vincent concluded the comments by reflecting on the relatively quiet period since the last meeting. He expressed appreciation for public participation, emphasizing its importance and thanking attendees. The airport's role and value to the Town of Farmville was mentioned, particularly concerning how it's partially funded by taxpayer money and whether it directly benefits its residents. He acknowledged local government challenges with proactive engagement, attributing partly to the part-time nature of public service, but stressed the need to be more engaging in the process with the stakeholders.

**CLOSED SESSION – 2.2-3711 A.1. DISCUSSION OF APPOINTMENTS TO THE FARMVILLE PLANNING COMMISSION AND BOARD OF ZONING APPEALS**

On motion by Mr. Yoelin, seconded by Mr. Hunter, and with Council members Yoelin, Hunter, Hardy, Amos, Reid, Dwyer, and Pairet voting "yes", Council went into closed session under the provisions of Paragraph A.1 of Section 2.2-3711, for the discussion of appointments to the Farmville Planning Commission and Board of Zoning Appeals.

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Farmville Town Council has convened a closed session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Seven ayes, No noes

MOTION: Yoelin

SECOND: Hunter

AYES: Hunter, Hardy, Amos, Reid, Dwyer, Pairet, and Yoelin

NOES: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

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Clerk of Council

**APPOINTMENT TO THE FARMVILLE PLANNING COMMISSION**

Mr. Pairet made a motion to appoint Sydney French to the Farmville Planning Commission for Ward E with a term ending June 30, 2029, seconded by Mr. Hunter, and with a recorded vote of Council members Hardy, Amos, Reid, Dwyer, Pairet, Yoelin, and Hunter voting "yes", the motion passed.

**BACKGROUND:** Jerry Davenport's term expired on June 30, 2025, and he did not seek reappointment. Mr. Davenport was the Planning Commission representative from Ward E.

**RECOMMENDATION TO THE CIRCUIT COURT APPOINTMENT TO THE BOARD OF ZONING APPEALS**

Mr. Pairet made a motion to recommend to the Circuit Court appointment of Shaunna Hunter-McKinney to the Board of Zoning Appeals to fill Zachary Preston's unexpired term of February 28, 2027, seconded by Mr. Hardy, and with a recorded vote of Council members Amos, Reid, Dwyer, Pairet, Yoelin, Hunter, and Hardy voting "yes", the motion passed.

**BACKGROUND:** Zachary Preston resigned from the Board of Zoning Appeals on June 10, 2025.

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There being no other business and on a motion by Mr. Hunter, seconded by Mr. Dwyer, and with all Council members voting “aye”, the meeting was adjourned at 7:54 PM.

APPROVED:

ATTEST:

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Brian R. Vincent, Mayor

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Mary H. McKay, Clerk of Council