

**Town of Farmville Planning Commission
Town Council Chamber of the Town Hall
116 North Main Street, Farmville, VA 23901
Wednesday, January 19, 2022**

Planning Commission Members Present: Chairperson Dr. John Miller, Abigail O'Connor, Sherry Honeycutt, Cameron Patterson, and Jayne Johnson

Planning Commission Members Absent: Patrick Crute, and Jerry Davenport

Staff Present: Director of Community Development Lee Pambid, Executive Assistant Jackie Vaughan and IT Support Ashley Atkins

Call Meeting to Order

Chairperson Dr. Miller called the Planning Commission meeting to order at 7:00 PM.

Roll Call

All members were present except Mr. Crute and Mr. Davenport

Approval of Agenda

On motion by Mr. Patterson, seconded by Ms. O'Connor and with all members voting "aye," the agenda was approved.

Election of Officers

On motion by Mr. Patterson, seconded by Ms. Honeycutt and with all members voting "aye," the nomination and election of Dr. John Miller as Chairperson, was approved.

On motion by Ms. Honeycutt, seconded by Ms. O'Connor and with all members voting "aye," the nomination and election of Mr. Cam Patterson as Vice-Chairperson, was approved.

On motion by Ms. Honeycutt, seconded by Mr. Patterson and with all members voting "aye," the nomination and election of Ms. Abigail O'Connor as Secretary, was approved.

Approval of Minutes

On motion by Mr. Patterson, seconded by Ms. O'Connor and with all members voting "aye," the minutes of the June 23, 2021 meeting was approved as presented with the mentioned correction.

Mr. Pambid noted the correct date of the minutes to be considered for approval is June 23, 2021. The date of September 16, 2020, on the agenda was incorrect.

Public Participation

Chairperson Miller opened the public participation portion of the meeting. With no public hearing scheduled and no one from the public to speak, the public participation period was closed.

Welcome New Director of Community Development

Dr. Miller welcomed the new Director of Community Development Lee Pambid to the Planning Commission and stated the Commission looks forward to working with him.

Mr. Pambid spoke of his anticipation to work with the Town Manager and the Planning Commission as the town continues to grow. He encouraged the Commission members to reach out to him with any questions, concerns, or request for support for the Planning Commission. He also spoke of his desire to meet with each member individually to have an informal chat to get to know them.

Old Business

There was no old business before the Commission.

New Business

Adoption of 2021 Annual Report and 2022 Goals

On motion by Mr. Patterson, seconded by Ms. O'Connor and with all members voting "aye," the motion was approved to adopt the 2021 Annual Report and 2022 Goals, as presented with necessary corrections, and to present the 2021 Annual Report and 2022 Goals to Farmville Town Council for approval.

Note: Ms. O'Connor corrected her mailing address on the annual report as follows: 818 Creekwood Trail, Farmville, VA 23901.

Dr. Miller mentioned that the Report is requesting Town Council budget funds for training and recommended Commissioners to attend training when available and if their schedules allow to become certified.

Mr. Pambid reiterated the importance of the training and being a certified.

Adoption of 2022 Meeting Dates

On motion by Mr. Patterson, seconded by Ms. Honeycutt and with all members voting "aye," the motion was approved to adopt the 2022 Meeting Dates, as presented.

The meeting dates will be published in the local newspaper.

On motion by Mr. Patterson, seconded by Ms. Johnson and with all members present voting "aye" the meeting adjourned at 7:30 PM.

Dr. John Miller, Chairperson

Abigail O'Connor, Secretary