

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON JULY 9, 2025

At the regular meeting of the Farmville Town Council held on Wednesday, July 9, 2025, at 6:00 PM, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members A.D. “Chuckie” Reid, Daniel Dwyer, Tommy Pairet, Adam Yoelin, Donald Hunter, and John Hardy.

Staff present were Town Manager Scott Davis, Fire Chief Daniel Clark, Chief of Police Andy Ellington, Deputy Town Manager/Finance Director Julie Moore, Community Development Director Ashley Atkins-Austin, Attorney Catherine Douglass, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the meeting to order, and all guests were welcomed.

The Clerk called the roll, noting Council member Sallie Amos was absent.

An invocation was recited for anyone wishing to join in prayer. Vice-Mayor Reid led the Pledge of Allegiance.

ADOPTION OF AGENDA

Mr. Hunter made a motion to adopt the agenda as presented, seconded by Mr. Dwyer, and with all Council members stating “aye”, the motion passed.

DECLARATION OF PERSONAL INTEREST

There were no declarations of personal interest made.

PUBLIC COMMENT PERIOD

With no one signed up to provide comments, Mayor Vincent closed the Public Comment period.

CONSENT AGENDA

Mr. Reid made a motion to approve the Consent Agenda as presented, seconded by Mr. Pairet, and with all Council members stating “aye”, the motion passed. The Consent Agenda included the draft minutes of the June 4, 2025, Joint Meeting of the Council and Planning Commission and the June 11, 2025, Regular Council Meeting.

FINANCE REPORT

Mr. Reid made a motion to accept the Finance Report as presented, seconded by Mr. Dwyer, and with all Council members stating “aye”, the motion passed.

BACKGROUND: Deputy Town Manager/Finance Director Julie Moore provided a review of the June 2025 Finance Report:

- ABM project - \$1,536. earned which will go towards a payment on the project. The remaining amount will be held until the completion of the outstanding items that were mentioned by the Town Manager at the July Work Session.
- Virginia Investment Pool (VIP) - \$14,297. earned income;
- Benchmark Community Bank sweep accounts - \$ 5,216. earned income;
- Local Government Investment Pool (LGIP) - \$37,289. earned income;
- The total income earned for June 2025 was \$56,802.

DISCUSSION OF SIDEWALK ASSET MANAGEMENT PLAN

Town Manager Davis reported on an estimate received from Hurt & Proffitt which could be used without a request for proposal, having previously gone out to bid through the Commonwealth Regional Council (CRC) as engineering services. He continued by reporting that a resolution to move money from the contingency fund could be brought back for consideration if the Council wants to move forward and initiate the agreement. A brief discussion was held on the amount in the discretionary fund from an inquiry made by Mr. Pairet.

Mr. Yoelin asked for an overview and cost in addition to posing questions for clarification of the proposed sidewalk study. The Town Manager reported that a topographical survey would be conducted, and sidewalk data collected as the condition of the existing sidewalks is examined. He reported an \$87,400 estimate for the plan and that there are assumptions and a possible increase in cost.

Mr. Hunter asked if the proposed plan could include future areas needing sidewalks and provided Milnwood Road as an example. The Town Manager added the estimate provided is for the existing sidewalks but that he could ask Hurt & Proffitt staff that question. A brief discussion was held on previously having plans for a project on Milnwood Road that was not completed.

Mr. Pairet asked about any available funding to offset some of the cost of doing the survey work for the sidewalk asset management plan.

Mr. Hardy noted his concern in the area from Griffin Boulevard to Main Street, having to cross the street there and having no sidewalks.

Town Manager Davis advised that the initial conversation with the Council was to have an asset management plan for existing sidewalks with Mr. Yoelin confirming that the study was to be

the assessment of the existing sidewalk infrastructure and having a template for the Public Works Department to work with.

Mr. Dwyer asked about the funding placed in the budget for the study and mentioned the increasing costs due to inflation.

Mr. Hunter reiterated his request of wanting the question asked if the plan could include other areas, such as Milnwood Road or Griffin Boulevard.

Mayor Vincent confirmed a consensus with the Council to move forward with the sidewalk asset management plan.

Town Manager Davis reported that he would ask what the additional cost would be for non-existing sidewalks and look into any available grant funding for the proposed project.

DISCUSSION AND APPROVAL OF FIRE DEPARTMENT LADDER TRUCK CONTRACT

Mr. Dwyer made a motion to authorize the Town Manager to sign Atlantic Emergency Solutions Contract (bid #1389), seconded by Mr. Hunter, and with a recorded vote of Council members Reid, Dwyer, Pairet, Yoelin, Hunter, and Hardy voting “yes”, the motion passed.

BACKGROUND: Town Manager Davis asked Fire Chief Daniel Clark to provide the Council with a review of the process of building and buying a fire truck. Chief Clark reported that it was known a ladder truck is needed and therefore reached out to different vendors and manufacturers to determine what would meet the needs and best serve the Town of Farmville. Council members were provided with an estimate of a Pierce mid-mount truck with 100 ft. ladder for review. He continued by explaining the usage of a basket on the ladder with this set-up being safer during rescues. It was noted that there is a 48-month build time for the truck and that a local service center is located in Chesterfield. The Town of Blackstone has a similar ladder truck and staff were able to drive their truck through Farmville, setting up at different buildings throughout town to ensure this model would suit the Town’s needs. The Town Manager advised this truck would also fit under the bridge on River Road. Discussion was held as Council members asked questions on the proposed fire truck estimate. As the existing truck is still marketable, it would go up for sale. It was mentioned that the life of a truck typically is 20 years for the engine and that the current 2005 truck has a rebuilt engine costing approximately \$35,000. The estimate provided is for a truck with extension ladders but does not include hoses and fittings as equipment would be transferred from the existing ladder truck. Town Manager Davis reported \$3 million is set aside for a truck and \$13 million set aside for renovation and expansion of the firehouse and are high-

end figures for the general obligation bond. No assistance is being provided at this time from Longwood University for the truck purchase. An estimate of \$2,487,985 was stated with a savings of \$365,569 if prepayment is made. Mr. Pairet noted the possible increased costs that were explained in detail in the contract.

REQUEST APPROVAL OF RESOLUTION NO. 2025-07-01–FINANCING OF EQUIPMENT

Mr. Dwyer made a motion to approve Resolution No. 2025-07-01 Financing of Equipment, seconded by Mr. Hunter, and with a recorded vote of Council members Dwyer, Pairet, Yoelin, Hunter, Hardy, and Reid voting “yes”, the motion passed.

BACKGROUND: Town Manager Davis reported that the vehicles and equipment being financed with this agreement are listed in the FY2025-2026 Capital Improvement Plan.

**CERTIFICATE OF THE CLERK
OF THE TOWN COUNCIL OF THE
TOWN OF FARMVILLE, VIRGINIA**

The undersigned Clerk to the Town Council of the Town of Farmville, Virginia (the “Council”), hereby certifies that:

1. A meeting of the Council was duly called and held on July 9th, 2025 (the "Meeting").

2 Attached hereto is a true, correct and complete copy of a resolution (the "Resolution") of the Council entitled "Resolution of the Town Council of the Town of Farmville, Virginia, Approving the Financing of Equipment and the Execution and Delivery of Certain Documents Prepared in Connection Therewith," as recorded in full in the minutes of the Meeting and duly adopted by a majority of the members of the Council present and voting during the Meeting.

3. A summary of the members of the Council present or absent at the Meeting, and the recorded vote with respect to the Resolution, is set forth below:

Member Name	Voting				
	Present	Absent	Yes	No	Abstaining
Brian Vincent, Mayor	_____	_____	_____	_____	_____
A.D. “Chuckie” Reid, Vice Mayor	_____	_____	_____	_____	_____
John Hardy	_____	_____	_____	_____	_____
Adam Yoelin	_____	_____	_____	_____	_____
Donald Hunter	_____	_____	_____	_____	_____

Sallie O. Amos
Daniel E. Dwyer
Thomas Pairet

4. The Resolution has not been repealed, revoked, rescinded or amended, and is in full force and effect on the date hereof.

WITNESS my signature and the seal of the Town of Farmville, Virginia, dated July 9th, 2025.

Clerk to the Town Council
Town of Farmville, Virginia

(SEAL)

RESOLUTION NO. 2025-07-01

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FARMVILLE, VIRGINIA, APPROVING THE FINANCING OF EQUIPMENT AND THE EXECUTION AND DELIVERY OF CERTAIN DOCUMENTS PREPARED IN CONNECTION THEREWITH

The Town Council of the Town of Farmville, Virginia (the "Council") has determined it is in the best interest of the Town of Farmville, a body politic of the Commonwealth of Virginia (the "Town") to undertake the financing of the purchase of five police vehicles, one fire vehicle, one public works vehicle, one tractor, one dump truck, and one utility vehicle (the "Project"), and the Town Manager has now presented a proposal for the financing of such Project.

Benchmark Community Bank has indicated its willingness to provide financing for the Project in accordance with its proposal dated July 15th, 2025. The amount financed shall not exceed \$963,500.00. The annual interest rate (in the absence of default or change in tax status) shall not exceed 4.25%, and the financing term shall not exceed 5 years from closing.

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF FARMVILLE, VIRGINIA:

1. The recitals above are found and determined to be a part of this resolution.
2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the Town are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider

necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Town Manager is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Town Manager is authorized to approve changes to any Financing Documents previously signed by Town officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Town Manager shall approve, with the Town Manager's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The Town shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations.

5. To the extent necessary, the Town intends that the adoption of this resolution will be a declaration of the Town's official intent under Treas. Reg. §1.150-2 (the "Reimbursement Regulations") promulgated under the Internal Revenue Code of 1986, as amended, to reimburse expenditures for the project. The Town intends that funds that have been advanced, or that may be advanced, from the Town's general fund, or any other Town fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of Town officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict.

7. This resolution shall take effect immediately.

Adopted: July 9th, 2025.

Mayor
Town of Farmville, Virginia

ATTEST:

Clerk to the Town Council
Town of Farmville, Virginia

TOWN MANAGER'S REPORT

Several updates were provided by Town Manager Davis:

- The sewer plant conversion began on July 2, 2025.
- Construction of the splashpad bathrooms has been delayed due to the architectural firm not factoring into the drawings that the area is in a flood plain.
- A thank you was provided to all the active employees and volunteers for their hard work on the July 3rd Fireworks After Dark event.

COMMENTS BY MAYOR AND TOWN COUNCIL

In addition to stating that the fireworks were awesome, Council member Hardy commented on the fantastic planning for the Fireworks After Dark event, for the employees who were in attendance, and the extremely helpful officers.

Mr. Yoelin remarked on the really good job done with the fireworks this year as he heard nothing but great commendations throughout Town.

Mr. Pairet followed his fellow Council members in that he thought the event was very recognized and fantastic, noting the Public Works and Police departments, Town employees, and to Jackie Vaughan for helping to implement the event for the last four years.

Mayor Vincent echoed all the sentiments offered, mentioned the great opportunity to have everyone downtown, and expressed appreciation for the efforts of Ms. Vaughan, Public Safety and Public Works staff.

Town Manager Davis added that the interior of the train station had been repainted.

CLOSED SESSION 2.2-3711 A.1.

On motion by Mr. Hardy, seconded by Mr. Hunter, and with Council members Pairet, Yoelin, Hunter, Hardy, Reid, and Dwyer voting “yes”, Council went into closed session under the provisions of Paragraph A.1 of Section 2.2-3711, for the discussion of performance of the Town Manager and Clerk of Council.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Six ayes, No noes

MOTION: Hardy

SECOND: Hunter

AYES: Yoelin, Hunter, Hardy, Reid, Dwyer, and Pairet

NOES: None

ABSENT DURING VOTE: Amos

ABSENT DURING MEETING: Amos

Clerk of Council

ADDENDUM TO TOWN MANAGER'S CURRENT CONTRACT

Mr. Pairet made a motion that an addendum be made to the Town Manager's current contract to extend his severance from six months to one year for unjust cause of dismissal with the Mayor signing the addendum, seconded by Mr. Reid, and with a recorded vote of Council members Hunter, Hardy, Reid, Dwyer, Pairet, and Yoelin voting "yes", the motion passed.

There being no other business and on a motion by Mr. Reid, seconded by Mr. Hunter, and with all Council members voting "aye", the meeting adjourned at 7:27 PM.

APPROVED:

ATTEST:

Brian R. Vincent, Mayor

Mary H. McKay, Clerk of Council