Town of Farmville

Town Council

July 2, 2025 at 6:00 PM
Council Chamber of the Town Hall
116 North Main Street, Farmville, VA

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Adoption of Agenda**
4. **Declaration of Personal Interest**
5. **Finance Report**
    a. Report by Finance Director
6. **ABM Status Report**
7. **Discussion: Airport Lease**
8. **Comprehensive Plan Review**
9. **Town Manager's Report**
10. **Comments by Mayor and Town Council**
11. **Closed Session**
    a. 2.2-3711 (A)(1) Discussion of performance of the Town Manager and Clerk of Council

Town of Farmville

Agenda Item Summary

MEETING DATE: July 2, 2025

ITEM NUMBER: 5.a. – Report by Finance Director

BACKGROUND:

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:
1. Reclassification Memo Explanation
2. Revenue Report - May 2025
3. Salary Report - May 2025
4. Expense - Dept CY Vs PY - May 2025
5. Revenue - All CY Vs Budget - May 2025
6. Revenue - All CY Vs PY - May 2025
7. Revenue - GF CY Vs Budget - May 2025
8. Revenue - GF CY Vs PY - May 2025
9. Expense - All CY Vs Budget - May 2025
10. Expense - All CY Vs PY - May 2025
11. Expense - Dept CY Vs Budget - May 2025

TO: Town Council
FROM: Julie A. Moore, Finance Director
DATE: June 25, 2025
SUBJECT: Reclassification of Certain Revenues to “Other Sources” Category

Purpose of the Memo:
This memo outlines a change in how we categorize and present certain revenues in the FY25 budget. Specifically, we have created a new category called “Other Sources” to more clearly identify funds that are not tied to recurring revenue streams like taxes, fees, or intergovernmental aid.

What Changed and Why:
In prior budgets, some of these revenues were reported under “Miscellaneous Revenue” and others under “Rents and Leases.” These included:

- Funds carried forward from prior fiscal years (e.g., monthly set-asides for bond payments)
- Lease proceeds from financing arrangements for capital equipment
- Other one-time or special-purpose funds

These items have now been moved to the “Other Sources” category to better reflect their non-recurring nature and to provide clearer budget insight.

Why This Matters:

- Improved Transparency: This reclassification helps distinguish ongoing operational revenues from pre-saved or financing-related funds.
- More Accurate Tracking: It provides a clearer picture of how much revenue we are actually bringing in during the current year.
- Alignment with Best Practices: This change aligns with Government Finance Officers Association (GFOA) guidance and practices used by many other local governments.

Illustrative Example:
As of the end of May 2025, when we look at total General Fund revenue (including Other Sources), we were at 76.3% of our 11-month revenue budget. However, when “Other Sources” are excluded, we were actually at 102.2% of the 11-month budget for recurring operational revenues.

This demonstrates why reclassification is important—it provides the Council with a more accurate reflection of our revenue performance.

Important Note:
This is a presentation-only change. It does not affect total budget authority or the way funds are used. It simply enhances clarity in how we track and report our revenues.

TOWN OF FARMVILLE
REVENUE REPORT
AS OF MAY 31, 2025

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1101-0001	CURRENT REAL PROP TAXES	1,778	799,349	810,000	98.6900
10-1102-0001	CURRENT PUBLIC SERVICE CORP TA	-	62,733	62,590	100.2300
10-1103-0001	CURRENT PERSONAL PROPERTY TAX	11	267,903	273,030	98.1200
10-1106-0001	PENALTIES-TAXES	257	4,373	1,500	291.5400
10-1106-0002	INTEREST-TAXES	532	1,866	1,500	124.4100
10-1106-0003	PENALTY-PP TAX	1	3,666	500	733.2600
10-1106-0004	INTEREST-PP TAX	0	273	150	182.2500
10-1107-0001	DELIQUENT TAXES	1,964	10,140	5,000	202.8000
10-1200-0001	CONSUMPTION TAX	-	25,988	27,000	96.2500
10-1201-0001	SALES TAX	-	372,632	450,000	82.8100
10-1202-0001	UTILITY TAX	-	322,870	360,000	89.6900
10-1203-0001	BUSINESS LICENSE TAX	9,335	1,718,562	1,620,000	106.0800
10-1203-0099	PENALTY-BUSINESS LICENSES	532	9,029	5,000	180.5900
10-1204-0001	BANK FRANCHISE TAXES	127,299	127,299	235,000	54.1700
10-1204-0004	RIGHT OF WAY ACCESS FEE	-	18,053	16,000	112.8300
10-1205-0001	MOTOR VEHICLE LICENSES	-	5,878	87,000	6.7600
10-1206-0001	COMMUNICATION SALES & USE TAX	-	256,357	360,000	71.2100
10-1210-0001	LODGING TAX	72,705	828,177	800,000	103.5200
10-1211-0001	FOOD TAX	371,823	3,580,148	3,800,000	94.2100
10-1211-0099	PENALTY/INT-FOOD/LODGING TAX	517	3,671	2,000	183.5300
10-1220-0001	SANITATION FEE	32,587	358,446	390,000	91.9100
10-1301-0001	FERN BEAUTIFICATION PROJECT	-	2,000	2,900	68.9700
10-1302-0002	BRANCH OUT TREE PROGRAM	-	125	5,000	2.5000
10-1302-0003	VFIC GRANT	-	9,421	15,000	62.8100
10-1303-0005	VARIANCE FEE	-	-	250	0.0000
10-1303-0006	CONDITIONAL-USE-PERMITS	500	1,000	500	200.0000
10-1303-0007	ZONING & RE-ZONING FEES	-	6,450	1,000	645.0000
10-1303-0008	BUILDING PERMITS	3,515	37,110	32,000	115.9700
10-1303-0009	SURVEYOR-SITE INSPEC-E&S,RENTAL EQUIP	-	300	200	150.0000

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1303-0010	PARTY BIKE PERMIT	-	365	365	100.0000
10-1303-0020	STATE SURCHRG-BLDG PERMIT FEE	54	717	500	143.3100
10-1303-0032	KARATE PROGRAM REVENUE	100	1,215	1,000	121.5000
10-1303-0033	PICKLEBALL PROGRAM REVENUE	-	225	500	45.0000
10-1303-0071	FOOTBALL PROGRAM REVENUE	555	20,154	21,250	94.8400
10-1303-0072	SOFTBALL PROGRAM REVENUE	-	-	1,500	0.0000
10-1303-0073	SUMMER CAMP REVENUE	3,390	27,213	18,250	149.1100
10-1303-0077	SPONSORSHIP-JINGLE BELL RUN	-	1,000	500	200.0000
10-1303-0078	REGISTRATION FEE-JINGLE BELL R	-	1,490	2,000	74.5000
10-1303-0079	REVENUE-ADULT BASKETBALL LEAGU	63	4,148	2,000	207.4000
10-1303-0084	ADULT SOFTBALL-REVENUE	-	-	50	0.0000
10-1307-0001	PLAN REVIEW-BLDG INSPECTOR	300	700	500	140.0000
10-1307-0002	CERTIFICATE OF OCCUPANCY-BLDG	-	-	100	0.0000
10-1308-0001	FINGERPRINT FEE	20	110	20	550.0000
10-1309-0001	SURVEYOR-PLAN REVIEW	-	-	500	0.0000
10-1311-0001	BURN PERMIT	400	800	400	200.0000
10-1401-0001	COURT FINES & COSTS	-	95,081	85,000	111.8600
10-1401-0002	PARKING FINES	2,659	20,372	25,000	81.4900
10-1401-0003	Parking Fines-Payments	-	(4,147)	-	0
10-1401-0004	LIENS ON REAL ESTATE	40	1,349	500	269.7600
10-1402-0003	E-CITATION	-	7,777	8,000	97.2100
10-1501-0001	INTEREST-REPO	7,084	103,929	155,087	67.0100
10-1501-0002	INT-BENCHMARK-ARPA-COVID-RESTRICTED	1,144	39,932	-	0
10-1501-0003	INTEREST-MEDICAL COMPENSATION	60	2,723	7,000	38.9000
10-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	-	34	100	33.7200
10-1501-0006	INTEREST-MM-BENCHMARK-E911	20	232	50	463.2200
10-1501-0013	INTEREST-SET ASIDE ACCOUNT	17,681	192,350	150,000	128.2300
10-1501-0015	INTEREST-E911 RESERVE	1,273	14,600	15,000	97.3300
10-1501-0021	INT-CK ACCT-BENCHMARK-E-CITATION	5	53	30	175.0700
10-1501-0072	INT-CHECKING-BENCHMARK	16,551	198,379	230,000	86.2500
10-1502-0001	RENT-BURN BUILDING	-	-	500	0.0000
10-1502-0002	RENT-WILCK LAKE	400	2,600	2,500	104.0000
10-1502-0005	SALE OF FIXED ASSETS	7,700	36,944	15,000	246.2900

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1502-0006	SALE OF MATERIAL	206	989	1,500	65.9600
10-1502-0008	SALE OF COPIES	45	718	500	143.6000
10-1502-0009	CEMETERY LOTS	800	8,800	17,000	51.7600
10-1502-0010	SALE OF POSTAGE	8	35	25	141.2000
10-1502-0011	SALE OF ROLL OUT CARTS	-	1,100	1,000	110.0000
10-1502-0012	RENT-TRAIN STATION	800	12,525	14,000	89.4600
10-1502-0013	RENT-PARKING-VENABLE ST	225	2,475	2,700	91.6700
10-1502-0014	RENT-TOWN PKG-NORTH ST	-	300	300	100.0000
10-1502-0018	LEASE-SOUTH ST CONF-FIRE PROG	1,279	14,074	15,353	91.6700
10-1502-0020	RENT-RIVERFRONT PARK	-	-	250	0.0000
10-1502-0021	FARMER'S MARKET REVENUE	1,015	15,720	5,000	314.4000
10-1502-0024	RENT-SPORTS ARENA	-	16,900	12,500	135.2000
10-1502-0025	RENT-PROB/PAROLE BLDG	4,046	44,965	47,649	94.3700
10-1502-0026	RENT-BALL FIELD-SPORTS ARENA	-	1,500	1,000	150.0000
10-1503-0001	EXCESS SALE-TACS	-	11,021	-	0
10-1607-0003	PARKING METERS REVENUE	6,620	59,279	44,000	134.7300
10-1610-0001	RENTAL PARKING SPACES	325	5,150	8,700	59.2000
10-1620-0001	RESIDENTAL PARKING	80	830	2,000	41.5000
10-1620-0002	LONGWOOD STREETS	-	-	-	0
10-1620-0099	PENALTY-SANITATION FEE	402	4,332	5,100	84.9500
10-1630-0001	CIGARETTE TAX	7,500	138,703	200,000	69.3500
10-1899-0002	SALE OF SERVICE-ADMIN	-	-	1,200	0.0000
10-1899-0004	MISC REVENUE	-	4,982	100	4,982.3100
10-1899-0005	SALE OF SERVICE-PUBLIC WORKS	-	2,674	5,000	53.4900
10-1899-0006	SALE OF SERVICE-GRAVE OPENINGS	600	11,700	22,000	53.1800
10-1899-0007	SALE OF SERVICE-DUMP TK	100	200	500	40.0000
10-1899-0010	SERVICE CHARGE-BAD CHECKS-A/R	-	50	100	50.0000
10-1899-0014	SALE OF SER-DISPATCH-HAMPDEN S	6,000	6,000	6,000	100.0000
10-1899-0015	SALE OF SERVICE-BAD CHECKS-TAXES	-	50	-	0
10-1899-0017	SALE OF SER-FALSE BURG ALARM	35	1,720	2,000	86.0000
10-1899-0019	SALE OF SERVICE-BAD CHECKS-MISC	-	50	-	0
10-1899-0033	SALE OF SERVICE-POLICE	-	1,111	1,100	101.0000
10-1899-0035	SALE OF SERVICE-LIBRARY MAINTE	-	15,503	600	2,583.8800

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1899-0093	DONATION-REC DEPT-FM FIRE DEPT-WALMART	-	1,000	1,000	100.0000
10-1899-0097	DONATIONS-FOURTH OF JULY CELEBRATION	900	5,650	17,000	33.2400
10-1901-0003	AMINISTRATIVE SERV-FUND 15	-	44,946	250,000	17.9800
10-1901-0004	REIMB-FUND 10-ADMIN SERV	-	523,841	250,000	209.5400
10-1901-0005	RECOVERY-JURY DUTY FEES	60	1,154	500	230.8300
10-1901-0010	RECOVERY-VML INS-DAMAGE VEHICLES/PROP	-	34,133	50,000	68.2700
10-1902-0001	DAMAGE TO TOWN PROPERTY	-	-	5,000	0.0000
10-1903-0001	REFUNDS - CO-OPS	-	-	500	0.0000
10-2201-0003	ROLLING STOCK TAXES	-	82	100	82.1200
10-2201-0005	MOBILE HOME TITLING TAX	1,431	1,431	1,000	143.1000
10-2201-0006	CAR RENTAL TAX	-	64,798	75,000	86.4000
10-2201-0007	DMV-ANIMAL FRIENDLY LIC PLATE	-	16	-	0
10-2401-0029	GRANT-DISPATCH-VDEM	-	5,210	4,000	130.2500
10-2401-0030	GRANT-VA911-HANDLING EQ	-	-	200,000	0.0000
10-2402-0001	WIRELESS	-	99,738	117,000	85.2500
10-2402-0007	GRANT-VDEM-PSAP-GIS SYSTEM	-	3,000	-	0
10-2404-0007	LITTER & RECYCLING GRANT	-	5,985	2,500	239.4000
10-2404-0008	VRSA-EDUCATION GRANT	-	3,017	-	0
10-2404-0010	AID TO LAW ENFORCEMENT	55,595	222,380	215,000	103.4300
10-2404-0011	FIRE ALLOCATION	-	38,299	-	0
10-2404-0032	GRANT-VML-SAFETY	-	4,000	4,200	95.2400
10-2404-0063	GRANT-TDO-ECO	-	9,373	-	0
10-2405-0004	MARKETING/TOURISM LOCAL REVENU	-	-	2,000	0.0000
10-2501-0020	GRANT-VA DEPT FORESTRY - FIRA	-	3,910	62,000	6.3100
10-2502-0019	ALCOHOL GRANT-2024	-	3,384	-	0
10-2502-0020	SPEED GRANT-2024	-	4,074	-	0
10-2502-0021	GRANT-BYRNE-2025	-	3,200	-	0
10-2504-0002	GRANT-EMERGENCY MGNT-FED	1,290	1,290	-	0
10-2504-0019	GRANT-DMV-ALCOHOL-25	4,224	4,224	26,335	16.0400
10-2504-0020	GRANT-BULLETPROOF VEST-FED	-	-	3,700	0.0000
10-2504-0027	GRANT-DMV-SPEED-25	3,324	3,324	24,500	13.5700
10-4100-0099	CARRY OVER FUNDS FY 24	-	-	316,216	0.0000
10-4104-0004	INSURANCE RECOVERIES-RETIREMEN	-	2,051	-	0

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-4104-0008	FROM FIDA-BOND PYMT-2012 ISSUE	-	5,246	36,431	14.4000
10-4104-0015	FM LIBRARY-APPROP LEASE RENT	-	180,000	180,000	100.0000
10-4104-0016	FM CKING-MEDICAL COMPENSATION BENEFIT	-	-	250,000	0.0000
10-4104-0018	FM SETASIDE ACCT-BONDS	-	-	934,538	0.0000
10-4104-0022	LEASE PROCEEDS	-	438,634	769,445	57.0100
10-4104-0023	FM-E-CITATION	-	-	10,241	0.0000
10-4104-0025	FM SETASIDE ACCT-CIP PROJECTS	-	-	1,213,870	0.0000
10-4104-0026	Lease Purchase Revenue - BOA	-	-	1,185,577	0.0000
10-4104-0027	FM SETASIDE ACCT-ABM PROJECT - BOA	-	-	75,675	0.0000
10-4104-0028	FM-E911 RESERVE	-	-	93,494	0.0000
10-4107-0004	FM-PE CO-INSTANT ALERT	-	6,480	2,000	324.0000
10-4107-0006	FM-LONGWOOD-DISPATCH SERV	-	350,000	350,000	100.0000
10-4113-0004	FROM FARMVILLE FIRE DEPT-PAYME	-	35,000	35,000	100.0000
	TOTAL FUND 10 (GENERAL FUND)	**779,765**	**12,096,490**	**17,287,322**	**69.97%**
15-2404-0007	HIGHWAY FUNDS	-	1,713,347	2,224,346	77.0300
15-4100-0004	CARRYOVER FUNDS VDOT FY24	-	-	10,960	0.0000
15-4100-0050	USE OF PY FUND BALANCE	-	-	128,167	0.0000
	TOTAL FUND 15 (STREET MAINTENANCE FUND)	**-**	**1,713,347**	**2,363,472**	**72.49%**
40-1501-0001	Interest - Unrestricted	4,189	48,081	25,000	192.3300
40-1501-0002	Interest - RESTRICTED	2,370	82,712	-	0
40-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	4	99	2	4,955.5000
40-1502-0006	SALE OF MATERIAL	-	129	-	0
40-1502-0007	LEASE-JACKSON HTS WATER TANK	-	25,555	27,878	91.6700
40-1502-0009	LEASE-ANDREWS DR WATER TANK	3,556	39,013	40,468	96.4000
40-1620-0001	WATER SERVICE	170,082	1,775,923	1,882,000	94.3600
40-1620-0002	WATER TAPS	-	40,785	30,000	135.9500
40-1620-0003	SURCHARGE-MULTIPLE METERS	7,750	85,282	93,000	91.7000
40-1620-0004	SALE OF WATER	755	9,459	10,000	94.5900
40-1620-0005	LEAD/COPPER SURVEY CREDIT	-	(2,840)	-	0
40-1620-0010	METER CREDIT ONE TIME	-	(22,184)	-	0
40-1620-0099	PENALTY-WATER SERVICE	1,153	11,794	18,000	65.5200
40-1899-0010	SERVICE CHARGES	1,300	9,757	10,000	97.5700
40-1899-0011	SERVICE CRG-BAD CHECK	100	1,150	750	153.3300

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
40-1899-0012	SALE OF SERVICE-TESTING	1,640	16,440	10,000	164.4000
40-2510-0007	ARPA REVENUE RECOGNIZED	-	-	1,311,738	0.0000
40-4100-0050	USE OF PY FUND BALANCE	-	-	276,943	0.0000
40-4100-0098	CARRY OVER FUNDS FY 24	-	-	295,650	0.0000
40-4102-0001	FM PE CO-APPOMATTOX RIVER-USGS	-	8,930	8,930	100.0000
40-4104-0025	FM SETASIDE ACCT - CIP AND DEBT	-	-	887,528	0.0000
	TOTAL FUND 40 (WATER FUND)	**192,899**	**2,130,084**	**4,927,888**	**43.23%**
42-1501-0001	Interest - Unrestricted	12,333	109,821	25,000	439.2800
42-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	-	-	2	0.0000
42-1502-0005	SALE OF FIXED ASSETS	-	28	-	0
42-1620-0099	PENALTY-SEWER SERVICE	1,368	14,385	17,500	82.2000
42-1630-0001	SEWER SERVICE	205,193	2,172,014	2,258,000	96.1900
42-1630-0002	SEWER TAPS	-	21,500	28,800	74.6500
42-1899-0005	SALE OF SERVICE-PUBLIC WORKS	-	-	400	0.0000
42-1899-0012	SALE OF SERVICE-LEACHATE-CUMBERLAND	-	18,954	25,000	75.8200
42-1899-0013	SALE OF SERVICE-SEWER TREAT	1,200	22,800	10,000	228.0000
42-2404-0005	VML SAFETY GRANT	-	-	2,000	0.0000
42-2510-0007	ARPA REVENUE RECOGNIZED	-	-	3,629,296	0.0000
42-4100-0050	USE OF PY FUND BALANCE	-	-	171,512	0.0000
42-4100-0087	CARRYOVER FUNDS FY24	-	-	235,836	0.0000
42-4104-0025	FM SETASIDE ACCT - CIP PROJECTS	-	-	184,429	0.0000
	TOTAL FUND 42 (SEWER FUND)	**220,094**	**2,359,502**	**6,587,775**	**35.82%**
44-1502-0005	SALE OF FIXED ASSETS	-	25,100	-	0
44-1520-0001	PASSENGER FARES	1,645	8,394	8,800	95.3900
44-1521-0002	CONTRIBUTION-LONGWOOD [1500]	-	178,800	178,800	100.0000
44-1521-0003	CONTRIBUTION-P E COUNTY	-	25,000	25,000	100.0000
44-1901-0010	RECOVERY-VML INS-VEHICLE DAMAGE	-	-	10,000	0.0000
44-2403-0001	MISC GRANTS	-	-	10,000	0.0000
44-2410-0003	STATE FORMULA GRANT	-	210,911	185,000	114.0100
44-2414-0001	STATE GRANT-2 BUSES	-	49,834	-	0
44-2510-0001	GRANT-STATE PASS THRU-FED	-	261,144	350,000	74.6100
44-2512-0001	RTAP REVENUE	-	182	-	0
44-2514-0001	FEDERAL GRANT-3 BUSES	-	249,169	-	0

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
44-4100-0050	USE OF PY FUND BALANCE	-	-	158,270	0.0000
44-4100-0098	CARRY OVER FUNDS FY 24	-	-	311,460	0.0000
	TOTAL FUND 44 (TRANSPORTATION FUND)	**1,645**	**1,008,534**	**1,237,330**	**81.51%**
45-1501-0001	INT-CK ACCT-BENCHMARK	41	425	400	106.2800
45-1502-0001	RENT-HANGER SPACE	-	-	6,660	0.0000
45-1502-0002	AIRPORT MAINTENANCE FEE	-	-	2,040	0.0000
45-1690-0001	SALE OF AV GAS	3,020	32,151	65,000	49.4600
45-1691-0001	SALE OF JET FUEL	822	35,332	70,000	50.4700
45-1899-0001	DONATIONS-PRINCE ED COUNTY	-	7,600	7,600	100.0000
45-2401-0008	STATE GRANT-AWOS MAINT	4,929	6,069	3,600	168.5700
45-2401-0013	STATE GRANT-MAINTENANCE	-	2,565	31,500	8.1400
45-2401-0014	STATE GRANT-WEED KILL	-	-	1,000	0.0000
45-2401-0056	GRANT-STATE-DBE Plan Update FY26-28	-	-	1,200	0.0000
45-2401-0057	GRANT-STATE-Envir Assess Fuel Farm	-	-	16,000	0.0000
45-2401-0058	GRANT-STATE-TRACTOR-DOAV	-	-	18,500	0.0000
45-2403-0001	MISC GRANTS	-	-	50,000	0.0000
45-2501-0051	GRAND-FED-RUNWAY SAFETY AREA GRADING	3,512	3,512	-	0
45-2501-0056	GRANT-FED-DBE Plan Update FY26-28	-	-	13,500	0.0000
45-2501-0057	GRANT-FED-Envir Assess Fuel Farm	-	-	180,000	0.0000
45-2501-0058	GRANT-FED FAA PROJECTS	-	-	437,400	0.0000
45-4100-0050	USE OF PY FUND BALANCE	-	-	209,827	0.0000
45-4100-0087	CARRYOVER FUNDS FY24	-	-	6,860	0.0000
45-4101-0001	FM-SOUTHSIDE ELECTRIC-CAPITAL CREDITS	-	534	-	0
	TOTAL FUND 45 (AIRPORT FUND)	**12,323**	**88,188**	**1,121,087**	**7.87%**
70-1501-0001	INTEREST	2	18	-	0
70-1501-0003	INT-PRNG TASK FORCE	-	3	-	0
70-2404-0001	ASSET FORFEITURE-STATE	208	2,351	-	0
	TOTAL FUND 70 (NARCOTICS FUND)	**210**	**2,372**	**-**	**0%**
	Final Totals	***1,206,935***	***19,398,518***	***33,524,874***	***57.86%***

May 2025 - Salaries

Below are the departments with explanations that are over their 11 Month Actual to Budget.
This percentage should be at 100% or below.

		Actual/Budget	
10-312	Salaries-Overtime-Police	128.00%	Shift Coverage and Special Events Coverage.

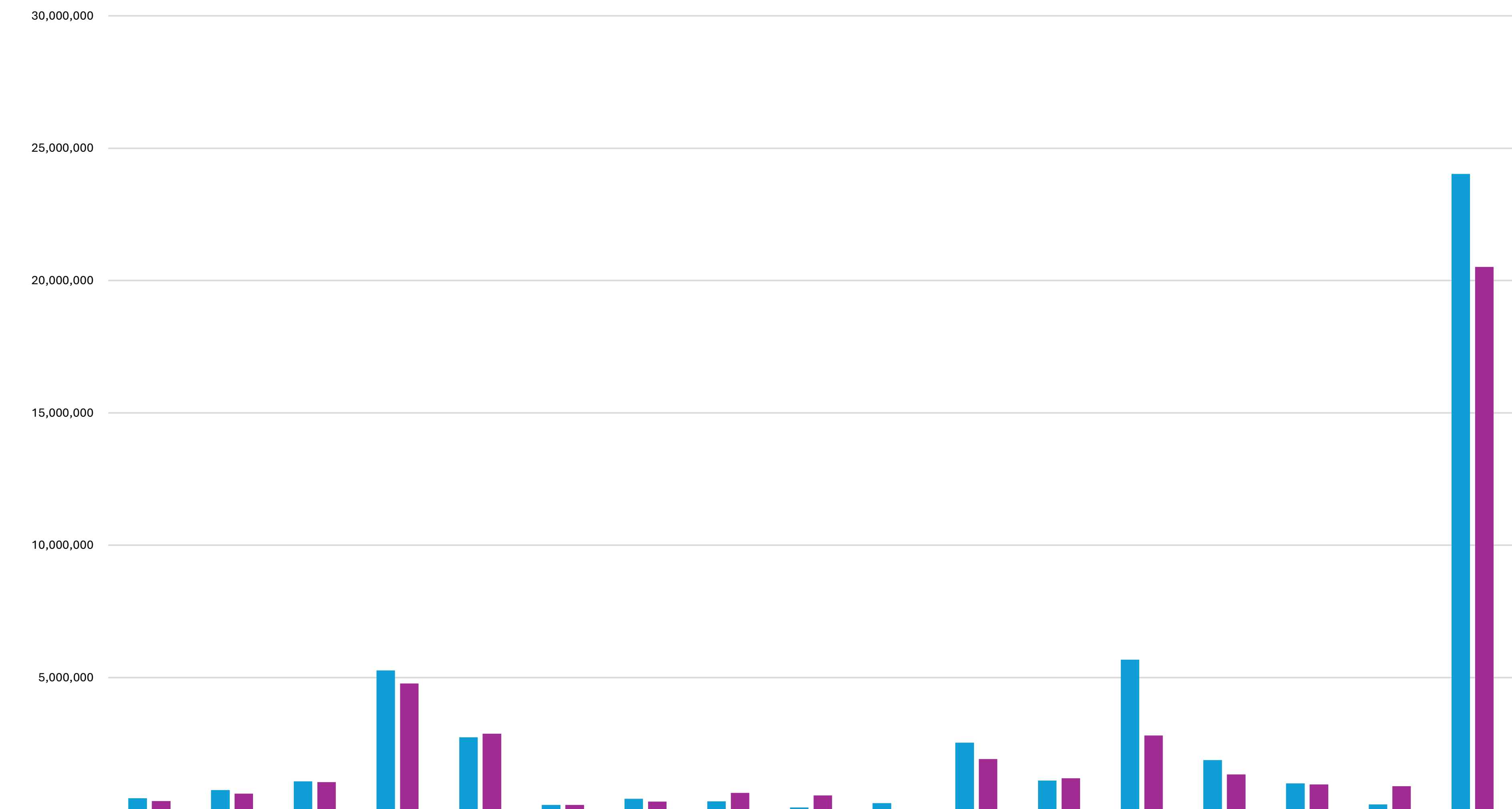
FY25 INFORMATION	Total All Funds	
	Expended YTD	7,042,762
	11 Mo Budget Amt	7,623,599
		(580,837)

Expended through May for Salaries is **$580,837 less** than our
11 Month Budget Amount.

FY24 INFORMATION (PRIOR YEAR)	Total All Funds	
	Expended YTD	6,608,503
	11 Mo Budget Amt	7,042,480
		(433,977)

Expended through May for Salaries is **$434,977 less** than our
11 Month Budget Amount.

Current May 2025 Vs. Prior May 2024



	Leg. Dept	Town Manager	Finance	Public Safety	Public Works	Library	Comm. Dev	Rec. Dept.	Eco Dev Incent	Info. Tech	Non-Depart.	Street Maint	Water Fund	Sewer Fund	Trans. Fund	Airport Fund	Total All Funds
FY25 Expense	443,551	756,962	1,086,075	5,268,382	2,750,629	194,371	427,819	324,914	94,534	254,420	2,538,643	1,106,327	5,678,715	1,882,649	1,007,283	212,433	24,027,707
FY24 Expense	339,958	620,882	1,056,266	4,780,408	2,879,872	190,587	321,197	641,542	544,489	-	1,923,149	1,200,545	2,816,199	1,342,358	964,716	897,085	20,519,253

FY25 Expense FY24 Expense

Current Year Vs. Prior Year Notes:

Legislation: More medical compensation payout in FY25 than in FY24.

Town Manager: Engineering fees for Hurt & Proffitt for the manhole study occurred in FY25.

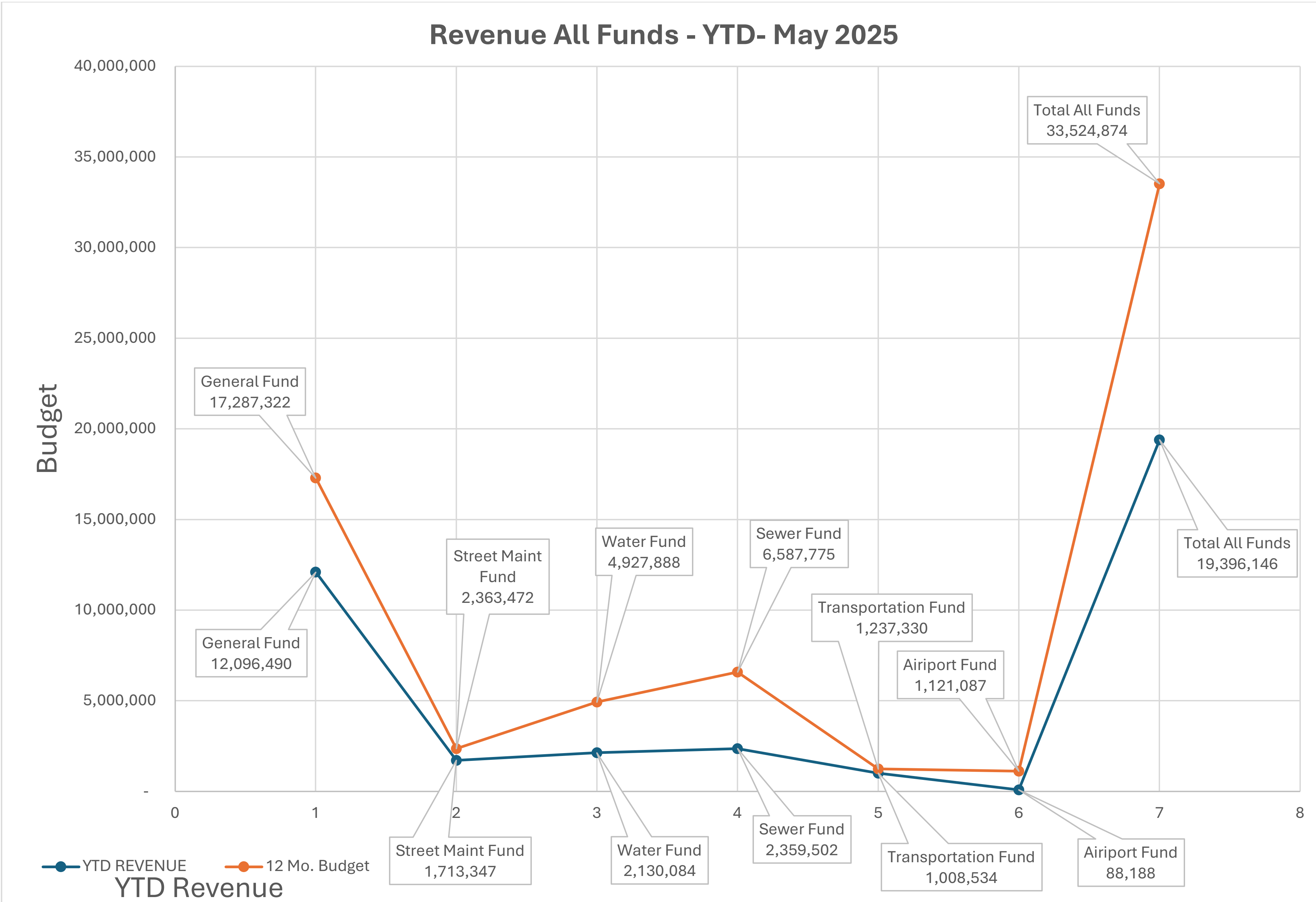
Police: A firefighter vehicle was purchased in FY25, whereas none were purchased in FY24. The Town also has made payments on the new fire radios in FY25. The Town also bought a new generator for the dispatch department in FY25.

Community Development: In FY25, paid retail strategies earlier, along with the purchase of a vehicle.

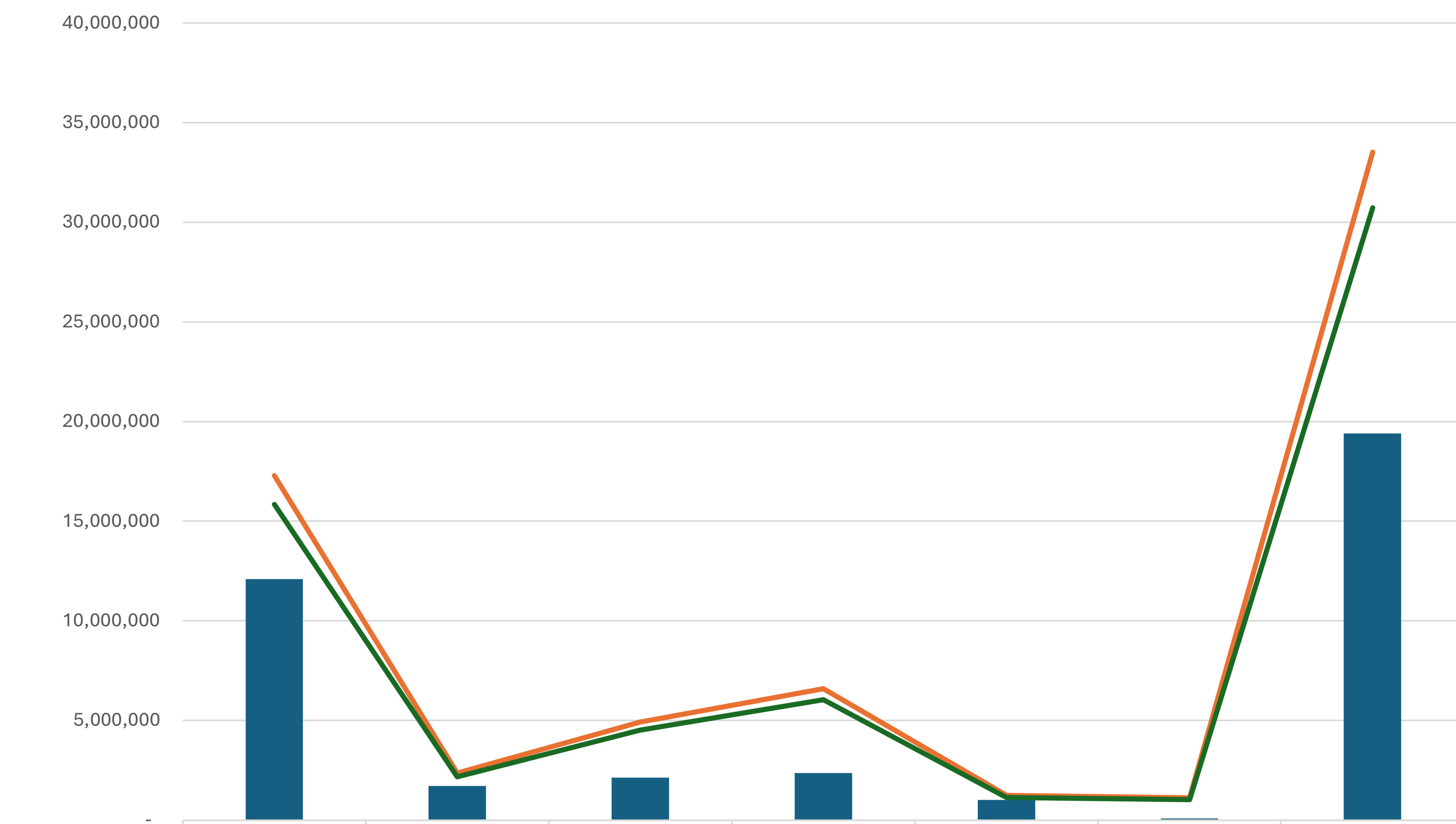
Water Fund: The ABM interest payment made in July 2024 increased the Water fund expenses along with the ARPA Oxidation tank project.

Sewer Fund: Increase due to the service truck with a crane and chemicals ordered in July 2024.

Airport Fund: In the prior year, a project, Taxiway Pavement Construction, was ongoing; no such project is currently underway in FY25.


Revenue All Funds - YTD- May 2025
Budget
YTD Revenue
40,000,000
35,000,000
30,000,000
25,000,000
20,000,000
15,000,000
10,000,000
5,000,000
-
0
1
2
3
4
5
6
7
8
General Fund 17,287,322
General Fund 12,096,490
Street Maint Fund 2,363,472
Street Maint Fund 1,713,347
Water Fund 4,927,888
Water Fund 2,130,084
Sewer Fund 6,587,775
Sewer Fund 2,359,502
Transportation Fund 1,237,330
Transportation Fund 1,008,534
Airiport Fund 1,121,087
Airiport Fund 88,188
Total All Funds 33,524,874
Total All Funds 19,396,146
YTD REVENUE
12 Mo. Budget

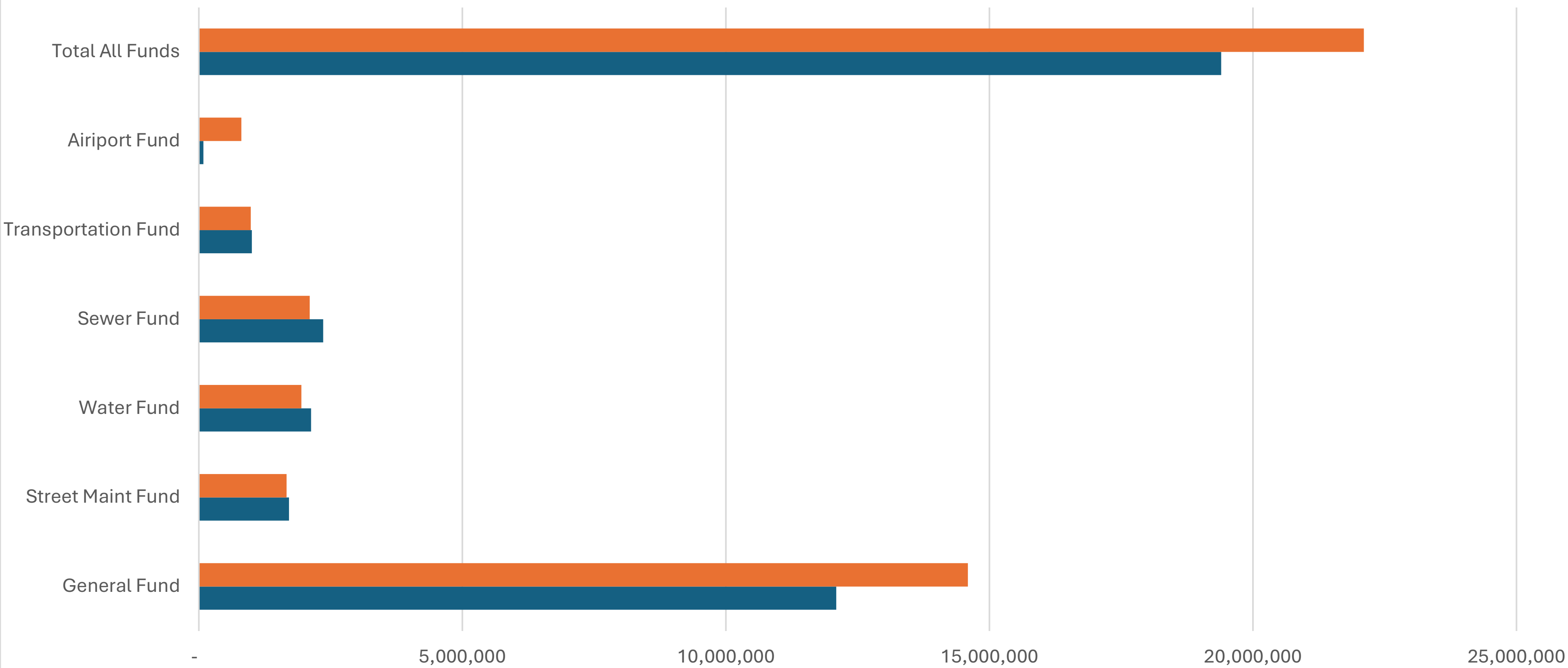
May 2025 Actual Vs. Budget



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airiport Fund	Total All Funds
YTD REVENUE	12,096,490	1,713,347	2,130,084	2,359,502	1,008,534	88,188	19,396,146
12 Mo. Budget	17,287,322	2,363,472	4,927,888	6,587,775	1,237,330	1,121,087	33,524,874
11 Mo. Budget	15,846,712	2,166,516	4,517,230	6,038,794	1,134,219	1,027,663	30,731,135

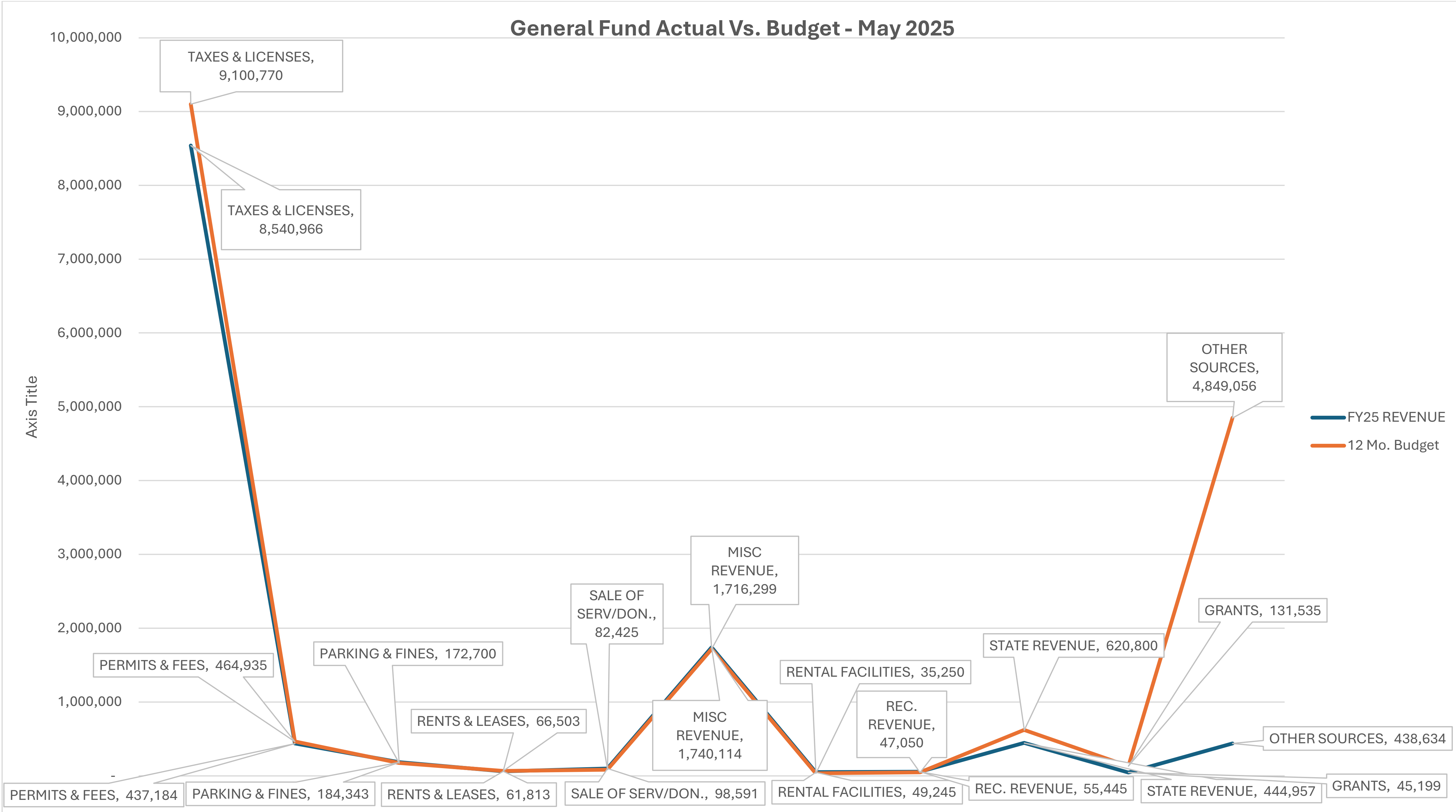
YTD REVENUE 12 Mo. Budget 11 Mo. Budget

CURRENT MAY 2025 COMPARED TO PRIOR MAY 2024 YTD REVENUE



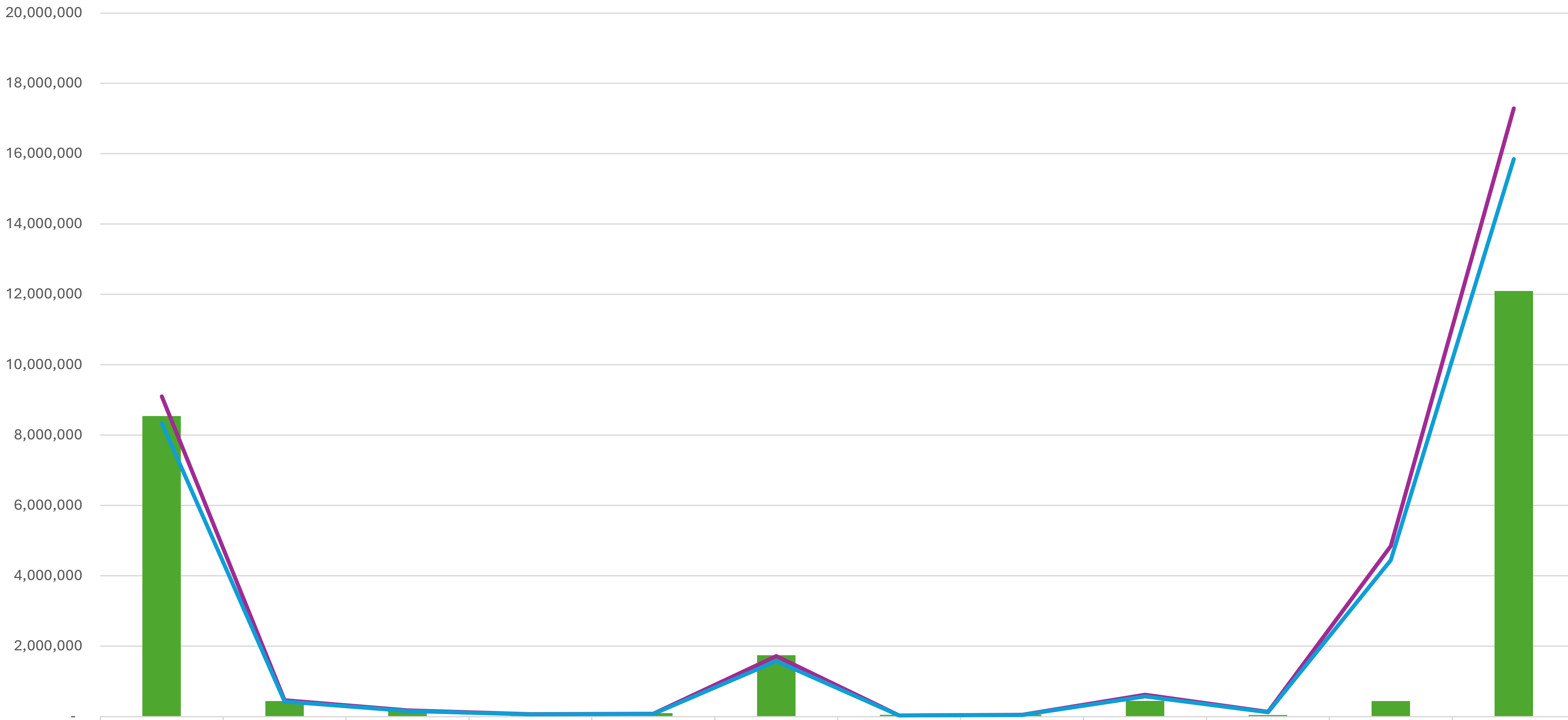
	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airiport Fund	Total All Funds
PY YTD REVENUE	14,589,783	1,668,259	1,946,144	2,103,803	986,460	807,850	22,102,300
YTD REVENUE	12,096,490	1,713,347	2,130,084	2,359,502	1,008,534	88,188	19,396,146

PY YTD REVENUE YTD REVENUE



Note: Budget amounts are above the line, and actual amounts are below the line.

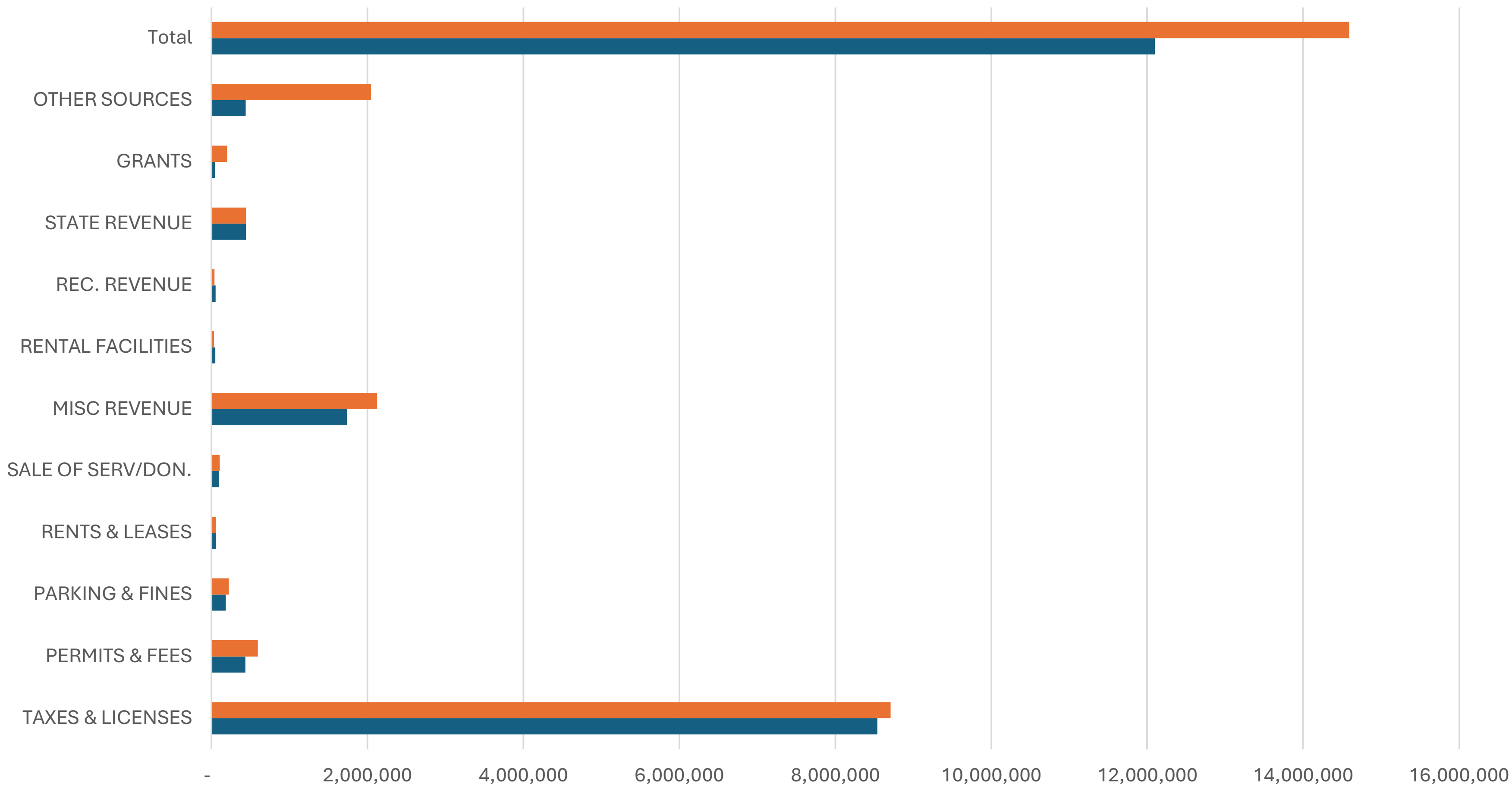
May 2025 General Fund - YTD Revenue Vs. Budget



	TAXES & LICENSES	PERMITS & FEES	PARKING & FINES	RENTS & LEASES	SALE OF SERV/DON.	MISC REVENUE	RENTAL FACILITIES	REC. REVENUE	STATE REVENUE	GRANTS	OTHER SOURCES	Total
FY25 REVENUE	8,540,966	437,184	184,343	61,813	98,591	1,740,114	49,245	55,445	444,957	45,199	438,634	12,096,491
12 Mo. Budget	9,100,770	464,935	172,700	66,503	82,425	1,716,299	35,250	47,050	620,800	131,535	4,849,056	17,287,323
11 Mo. Budget	8,342,373	426,190	158,308	60,961	75,556	1,573,274	32,313	43,129	569,067	120,574	4,444,968	15,846,713

FY25 REVENUE   12 Mo. Budget   11 Mo. Budget

May 2025 Actual vs. May 2024 Actual



	TAXES & LICENSES	PERMITS & FEES	PARKING & FINES	RENTS & LEASES	SALE OF SERV/DON.	MISC REVENUE	RENTAL FACILITIES	REC. REVENUE	STATE REVENUE	GRANTS	OTHER SOURCES	Total
FY24 REVENUE	8,708,307	595,125	223,893	60,527	107,034	2,124,967	31,564	41,509	443,757	204,398	2,048,702	14,589,783
FY25 REVENUE	8,540,966	437,184	184,343	61,813	98,591	1,740,114	49,245	55,445	444,957	45,199	438,634	12,096,491

FY24 REVENUE FY25 REVENUE

Notes on comparisons:

Taxes and Licenses: Some taxes are collected on a two-month delay. For the current fiscal year, May tax collections will not be recorded until the amounts are known, typically in July. Once the actual amounts are received, they are accrued back to the correct period (May). In the prior fiscal year, since the collections for May had already been received by the time of reporting, they were recorded in the May period as part of the accrual process.

Permits and Fees: No ICA per diem in FY25.

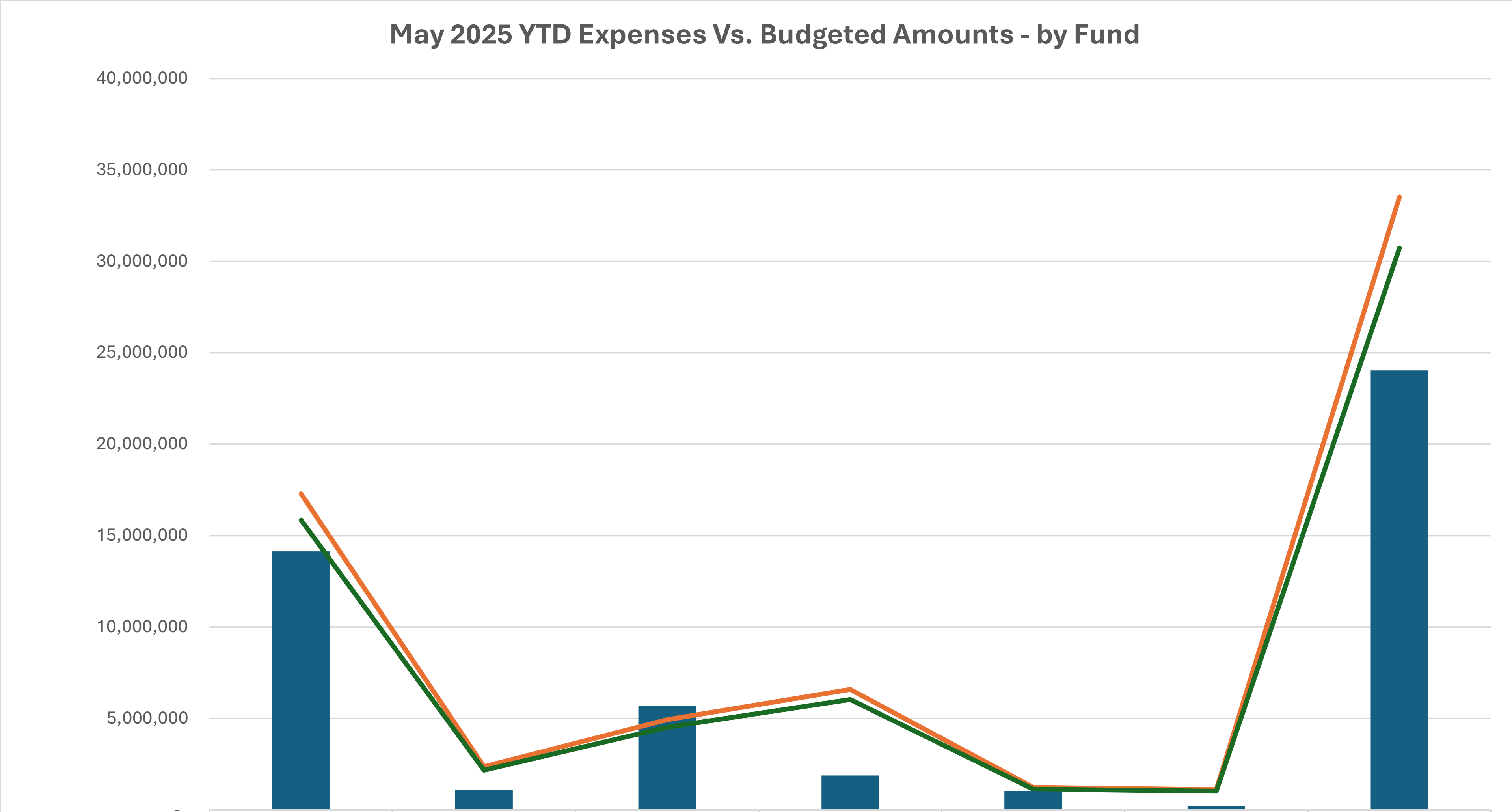
Parking and Fines: Fewer court fines were received in FY25.

Miscellaneous Revenue: Received insurance proceeds from stop light damage in FY24, and we received Prince Edward's final payment in FY24 on their portion of our bond.

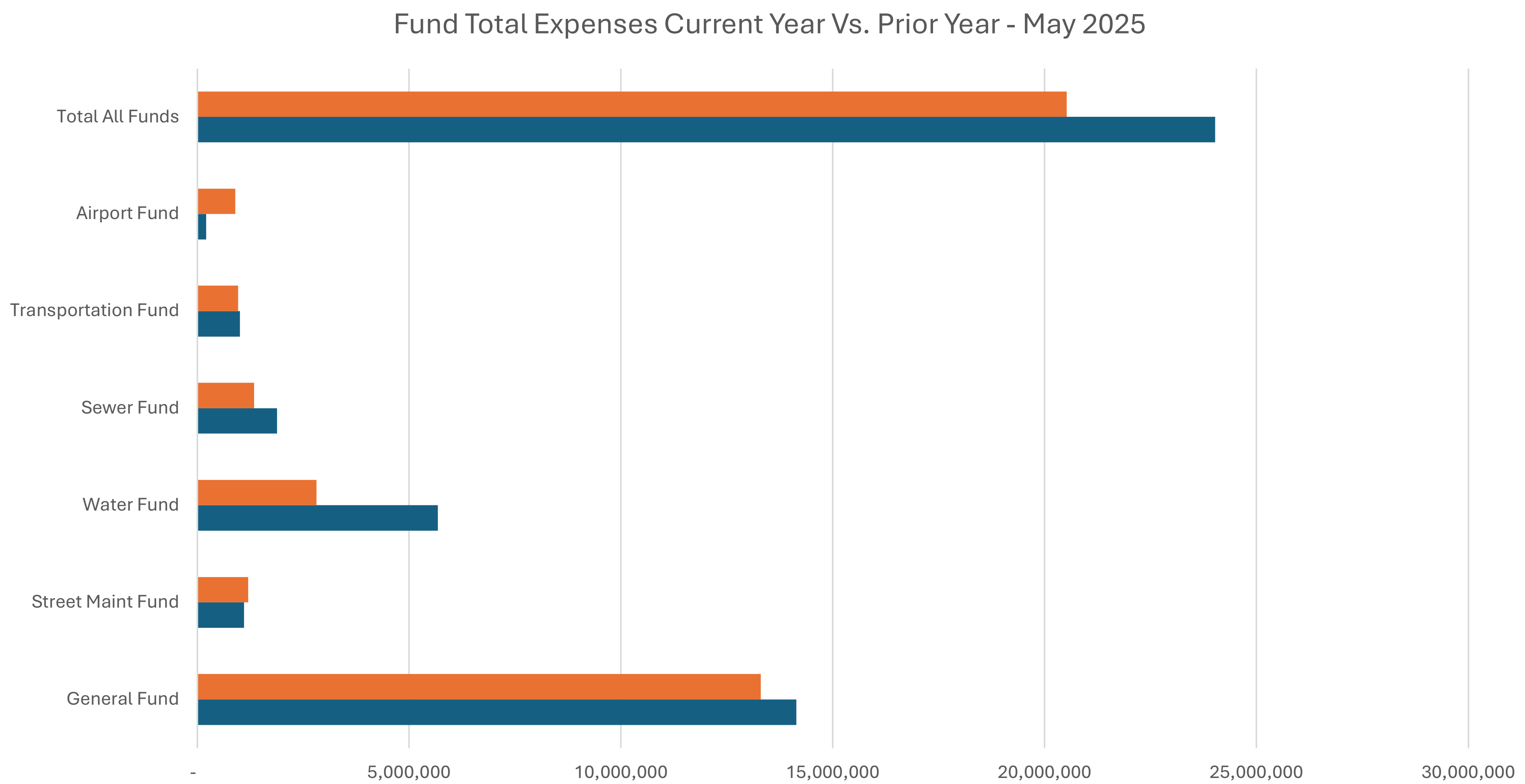
Recreation Revenue: There was an increase in football registration and camp revenue compared to the prior year.

Grants: A grant for ARPA law enforcement was received in the prior year; no such grant was noted in FY25.

Other Sources: In FY24, the Town recorded the money received for the ABM project; no such amounts occurred in FY25.



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airport Fund	Total All Funds
CY Expense	14,140,300	1,106,327	5,678,715	1,882,649	1,007,283	212,433	24,027,707
12 Mo. Budget	17,287,322	2,363,472	4,927,888	6,587,775	1,237,330	1,121,087	33,524,874
11 Mo. Budget	15,846,712	2,166,516	4,517,230	6,038,794	1,134,219	1,027,663	30,731,135



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airport Fund	Total All Funds
PY Expenses	13,298,350	1,200,545	2,816,199	1,342,358	964,716	897,085	20,519,253
CY Expense	14,140,300	1,106,327	5,678,715	1,882,649	1,007,283	212,433	24,027,707

PY Expenses CY Expense

Notes on comparisons:

Water Fund: The ABM payments made during the year increased the Water fund expenses, along with the ARPA Oxidation tank project.

Sewer Fund: Increase due to the service truck with a crane and chemicals ordered in July 2024.

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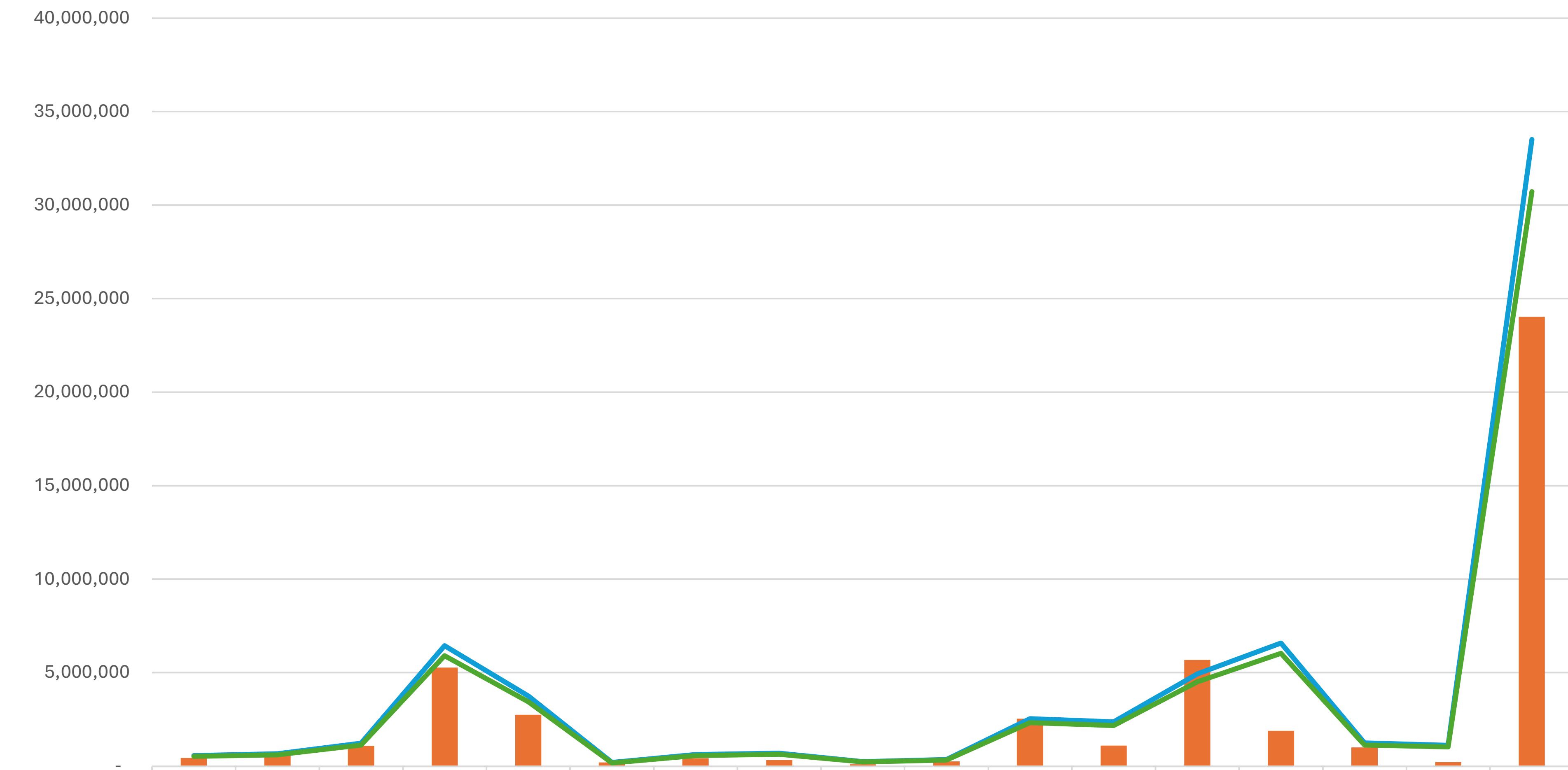
May 2025 - YTD Expenses Vs. 12 Month Budget and 11 Month Budget



	Leg. Dept	Town Manager	Finance	Public Safety	Public Works	Library	Comm. Dev	Rec. Dept.	Eco Dev Incent	Info. Tech	Non-Depart.	Street Maint	Water Fund	Sewer Fund	Trans. Fund	Airport Fund	Total All Funds
FY25 Expense	443,551	756,962	1,086,075	5,268,382	2,750,629	194,371	427,819	324,914	94,534	254,420	2,538,643	1,106,327	5,678,715	1,882,649	1,007,283	212,433	24,027,707
12 Mo. Budget	567,548	662,783	1,227,703	6,446,163	3,746,400	199,503	617,069	691,183	239,429	347,090	2,542,451	2,363,472	4,927,888	6,587,775	1,237,330	1,121,087	33,524,874
11 Mo. Budget	520,252	607,551	1,125,394	5,908,983	3,434,200	182,878	565,647	633,584	219,477	318,166	2,330,580	2,166,516	4,517,231	6,038,794	1,134,219	1,027,663	30,731,135

Current Year Vs. Budget Notes:

Town Manager: Engineering fees for Hurt & Proffitt for the manhole study that was not budgeted.

Library: The appropriation to the library was paid at the end of July 2024.

Non-Departmental: The bond payment was made in September 2024.

Town of Farmville

Agenda Item Summary

MEETING DATE: July 2, 2025

ITEM NUMBER: 11.a. – 2.2-3711 (A)(1) Discussion of performance of the Town Manager and Clerk of Council

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BACKGROUND: Mr. Mayor,
I move that the Farmville Town Council convene in closed meeting pursuant to the Code of Virginia, in accordance with the provisions of paragraph A.1.of Section 2.2-3711, for the discussion of performance of the Town Manager and Clerk of Council.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS: None