

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON FEBRUARY 12, 2025

At the regular meeting of the Farmville Town Council held on Wednesday, February 12, 2025, at 6:00 PM in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Dan Dwyer, Tommy Pairet, Adam Yoelin, Donald Hunter, and John Hardy.

Staff present were Town Manager C. Scott Davis, Town Attorney Gary Elder, Finance Director Julie Moore, Chief of Police Andy Ellington, Captain William Hogan, Fire Chief Daniel Clark, Community Development Director and IT Support Ashley Atkins-Austin, Deputy Clerk Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the meeting to order, and all guests were welcomed.

A moment of silence was offered in recognition of Rev. Samuel J. Williams, Jr., who passed away recently. Rev. Williams is remembered as a civil rights icon in the community.

Mayor Vincent reported on the number of calls received by Farmville Dispatch with the recent winter storms. A thank you was expressed to dispatch employees, and all the public service staff for their efforts.

The Clerk called the roll, noting all Council members were present.

An invocation was led by Mayor Vincent for anyone wishing to join in prayer. Vice-Mayor Reid led the Pledge of Allegiance.

ADOPTION OF AGENDA

Mrs. Amos made a motion to adopt the agenda as presented, seconded by Mr. Dwyer, and with all in favor stating “aye”, the motion passed.

DECLARATION OF PERSONAL INTEREST

There were no declarations of personal interest made.

PRESENTATION IN RECOGNITION OF FARMVILLE POLICE OFFICER ZACHARY BRIGHT AND SERGEANT DALTON FOLEY

Chief of Police Andy Ellington reported on the honor to provide remarks in recognition of officers Dalton Foley and Zachary Bright and the life-saving award being made. Mayor Vincent read the proclamation aloud and presented each officer with a copy. Chief Ellington also offered thanks to the 911 operators for the job well done.

**PROCLAMATION IN RECOGNITION
OF THE LIFESAVING ACTIONS OF
FARMVILLE POLICE OFFICER ZACHARY BRIGHT AND
SERGEANT DALTON FOLEY**

WHEREAS, in the early morning hours of Sunday, January 12, 2025, Farmville Police Officer Zachary Bright and Sergeant Dalton Foley responded to a 911 call dispatched by Farmville Emergency Communications for a report of an unconscious male; and

WHEREAS, Officer Zachary Bright was the first officer to arrive on the scene; and

WHEREAS, upon arrival and entrance of the residence, Officer Bright encountered an unconscious male lying on the floor; and

WHEREAS, he tried without success to get the patient to respond, he then began to administer cardiopulmonary resuscitation (CPR); and

WHEREAS, moments later, Sergeant Foley arrived on scene to assist, and immediately utilized the Automated External Defibrillator (AED) on the male subject; and

WHEREAS, both Officer Bright and Sergeant Foley alternately continued CPR, also administered NARCAN to the subject; and

WHEREAS, because of the quick actions of both Bright and Foley, a strong pulse returned to the subject, and he was then transported by EMS to the hospital for care and has since returned home.

NOW, THEREFORE BE IT RESOLVED, the swift lifesaving actions by Officer Bright and Sergeant Foley speaks to their extensive training and commitment to their public safety profession and this community.

BE IT FURTHER RESOLVED, that the Farmville Town Council expresses its sincere gratitude to both Officer Bright and Sergeant Foley, for their dedication and diligent service to the Farmville community.

Adopted this 12th day of February, 2025.

Brian R. Vincent, Mayor

A.D. "Chuckie" Reid, Vice-Mayor

Daniel E. Dwyer, Council Member

John Hardy, Council Member

Sallie O. Amos, Council Member

Donald L. Hunter, Council Member

Thomas M. Pairet, Council Member

Adam Yoelin, Council Member

**INTRODUCTION OF FARMVILLE POLICE DEPARTMENT NEW OFFICER AND
OFFICER OF THE YEAR**

Chief Ellington introduced and congratulated Sergeant B.H. Paulette as the Farmville Police Department Officer of the Year. Officer Henry Nase was introduced as the Department's newest officer. It was noted that Officer Nase is the grandson of the late Dr. Harold Nase and Ann

Nase, former Town Council member. Mayor Vincent offered thanks and a welcome to those staff members.

INTRODUCTION OF FARMVILLE FIRE DEPARTMENT NEW FIREFIGHTER

Fire Chief Daniel Clark was present to provide an introduction of the Farmville Fire Department's new Firefighter, Kenneth Sapp. Mayor Vincent thanked Chief Clark and offered a welcome to Mr. Sapp.

Mayor Vincent opened the Public Hearing period:

PUBLIC HEARING - ORDINANCE NO. 238 – TO AMEND THE OFFICIAL ZONING MAP TO REZONE APPROXIMATELY 1.924-ACRES FROM R-1 TO B-3. THE REQUEST CONSISTS OF THREE PARCELS, IDENTIFIED AS TAX MAP PARCEL NUMBERS 0023A09(15)00-000A, 0023A09(15)00-000B AND 0023A09(0A)00-030B, LOCATED AT 202 MILNWOOD ROAD AND 190 MILNWOOD ROAD.

With no one signed up to speak, the Public Hearing for Ordinance No. 238 was closed.

PUBLIC HEARING - RESOLUTION NO. 2025-02-01 - FOR A CONDITIONAL USE PERMIT TO ALLOW A PUBLIC MAINTENANCE AND SERVICE FACILITY TO SUPPORT A PUBLIC UTILITY PER TOWN CODE SECTION 29-13.C. THE SITE CONSISTS OF APPROXIMATELY 6.770 ACRES ON SIX PARCELS LOCATED ON EAST THIRD STREET AND MILNWOOD ROAD. THE SIX PARCELS ARE IDENTIFIED AS TAX MAP NUMBERS 0023A09(0A)00-035, 0023A09(0A)00-034, 0023A09(0A)00-033, 0023A09(0A)00-030A, 0023A09(15)00-000A, AND 0023A09(15)00-000B.

With no one signed up to speak, the Public Hearing for Resolution No. 2025-02-01 was closed.

PUBLIC HEARING - RESOLUTION NO. 2025-02-02 – FOR A CONDITIONAL USE PERMIT TO ALLOW A PUBLIC MAINTENANCE AND SERVICE FACILITY TO SUPPORT A PUBLIC UTILITY PER TOWN CODE SECTION 29-13.C. THE SITE CONSISTS OF APPROXIMATELY 1.297 ACRES ON ONE PARCEL LOCATED AT 190 MILNWOOD ROAD. THE PARCEL IS IDENTIFIED AS TAX MAP NUMBER 0023A09(0A)00-030B.

With no one signed up to speak, the Public Hearing for Resolution No. 2025-02-02 was closed.

PUBLIC HEARING - RESOLUTION NO. 2025-02-03 – FOR A CONDITIONAL USE PERMIT TO ALLOW FOR A SINGLE FAMILY RESIDENCE IN A B-2 TRANSITIONAL COMMERCIAL ZONING DISTRICT. THE SITE IS LOCATED AT 709 EAST THIRD STREET AND CONSISTS OF ONE PARCEL, TAX MAP NUMBER 0023A09(02)05-001B, CONTAINING 0.226 ACRE.

With no one signed up to speak, the Public Hearing for Resolution No. 2025-02-03 was closed.

PUBLIC COMMENT PERIOD

With no one signed up or wishing to provide comments, Mayor Vincent closed the public comment period and returned to the regular order of business.

CONSENT AGENDA

Mr. Hunter made a motion to accept the Consent Agenda as presented, seconded by Mr. Hardy, and with all in favor stating “aye”, the motion passed. The Consent Agenda included the draft minutes of the January 8, 2025, Regular Council Meeting.

FINANCE REPORT

Mr. Pairet made a motion to accept the Finance Report as presented, seconded by Mr. Reid, and with all in favor stating “aye”, the motion passed.

BACKGROUND:

Finance Director Julie Moore reported on the December 2024 and January 2025 Finance Reports and reviewed the amounts of earned income:

- ABM project - \$11,386 earned for the month of December and \$11,086 for January. This income will go towards future payments on the project;
- Virginia Investment Pool (VIP) - \$14,626 earned in December and \$14,945 for January;
- Benchmark Community Bank sweep accounts - \$8,457 earned in December and \$6,045 in January;
- Local Government Investment Pool (LGIP) - \$33,748 earned in December and \$37,047 in January;
- Total earned of \$56,831 in December and \$58,038 in January.

REQUEST ADOPTION OF ORDINANCE NO. 238

REQUEST APPROVAL OF RESOLUTION NO. 2025-02-01

REQUEST APPROVAL OF RESOLUTION NO. 2025-02-02

As no representatives from Dominion Energy were present and available to answer any questions from the Council, actions and discussion were postponed until the March 12, 2025, Regular Council Meeting.

REQUEST APPROVAL OF RESOLUTION NO. 2025-02-03 - FOR A CONDITIONAL USE PERMIT TO ALLOW FOR A SINGLE FAMILY RESIDENCE IN A B-2 TRANSITIONAL COMMERCIAL ZONING DISTRICT LOCATED AT 709 EAST THIRD STREET

Mr. Dwyer made a motion to approve Resolution No. 2025-02-03, for a conditional use permit to allow for a single family residence in a B-2 Transitional Commercial Zoning District with an address of 709 East Third Street, seconded by Mr. Hunter, and with a recorded vote of Council members Reid, Dwyer, Pairet, Yoelin, Hunter, Hardy, and Amos voting “yes”, the motion passed.

BACKGROUND: Community Development Director Atkins-Austin provided a report to the Council at the February 5, 2025, Work Session. It was reported that this request is to allow a single-family dwelling detached at 709 East Third Street consisting of one parcel. Adjacent commercial uses include general office space and retail space. Single family dwellings are located to the rear of the property on Longwood Avenue. An existing dwelling on site has been vacant for more than two years. Per Town Code any non-conforming structure needs to be brought into compliance before changes are made. Ms. Atkins-Austin also reported that the Planning Commission voted 7-0 to recommend approval of CUP 25-002 with one condition, that the applicant provide adequate off-street parking for the residence.

Resolution No. 2025-02-03

To grant a conditional use permit to allow for a single family residence in a B-2 Transitional Commercial Zoning District. The site is located at 709 East Third Street and consists of one parcel, tax map number 0023A09(02)05-001B, containing 0.226 acre.

WHEREAS, Robert A. Scott filed an application for a conditional use permit to allow for a single family dwelling, per Town Code Section 29.22.a., located at 709 East Third Street on tax map number 0023A09(02)05-001B, which is zoned B-2 Transitional Commercial; and

WHEREAS, after a public hearing and due consideration, the Planning Commission recommends approval of this conditional use permit with one condition; and

WHEREAS, the Town Council finds that the conditional use permit application complies with Town Code Section 29-22 (a); and

WHEREAS, upon recommendation of the Planning Commission and after holding a public hearing on this Resolution, the Town Council finds that the public necessity, convenience, general welfare, and good planning and zoning practice allows for this conditional use permit be granted; NOW THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

- The Town of Farmville Town Council grants a conditional use permit with one condition to Robert A. Scott to allow a single family dwelling in a B-2 Transitional Commercial Zoning District. Located at 709 East Third Street on tax map number 0023A09(02)05- 001B, containing 0.226 acre.
- This resolution shall be in full force and effect upon passage.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. “Chuckie” Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairret _____.

The Honorable John F. Hardy _____.

The Honorable Donald L. Hunter _____.

The Honorable Adam Yoelin _____.

REQUEST APPROVAL OF RESOLUTION NO. 2025-02-04 – TO ADOPT AND ALLOCATE FUNDS FOR AN OUTDOOR FITNESS COURT AS PART OF THE 2025 NATIONAL FITNESS CAMPAIGN

Mr. Hardy made a motion to approve Resolution No. 2025-02-04 to adopt and allocate funds for an outdoor fitness court as part of the 2025 National Fitness Campaign, seconded by Mr.

Dwyer, and with a recorded vote of Council members Dwyer, Pairet, Yoelin, Hunter, Hardy, Amos, and Reid voting “yes”, the motion passed.

BACKGROUND: At the December 4, 2024, Work Session, the Town Manager reported on an available grant through a non-profit organization that partners with different insurance companies throughout the United States. The funding would be used to provide a fitness court/studio and an opportunity for communities to become more fit and have healthy lifestyles. Being near the trail and area parks that are actively used, the Wilck’s Lake area was considered a suitable location for the fitness court/studio.

RESOLUTION NO. 2025-02-04

RESOLUTION TO ADOPT AND ALLOCATE FUNDS FOR AN OUTDOOR FITNESS COURT® AS PART OF THE 2025 NATIONAL FITNESS CAMPAIGN

WHEREAS, the Town of Farmville, Virginia has submitted a Grant Application to National Fitness Campaign (NFC) for participation in their 2025 initiative to install and activate outdoor Fitness Courts® in over 1000 municipalities and schools across the country, and;

WHEREAS, the Town of Farmville, Virginia will accept a \$30,000 National Grant from the NFC Grant Committee and Statewide Partners, and endeavor to provide a local match in the amount of \$175,000 from budgeted or internal funds within fiscal year 2025 to promote and implement a free-to-the-public outdoor Fitness Court®, and;

WHEREAS, the Town of Farmville, Virginia will endeavor to provide a local funding confirmation in the amount designated on the quote detailing the remaining funds for participation, provided by the National Fitness Campaign no later than July 3, 2025, as identified on the official Grant Program Requirement document.

WHEREAS, the Town of Farmville, Virginia believes joining the National Fitness Campaign is an important step in building a healthier community, commits to funding/fundraising to participate in NFC’s 2025 Campaign, and will earn local and regional recognition as a leader in providing accessible health and wellness infrastructure and programs.

NOW THEREFORE BE IT RESOLVED, that the Town of Farmville will collaborate with NFC to join the National Fitness Campaign, implement the outdoor Fitness Court® program, and make fitness free for community residents and visitors.

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. “Chuckie” Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairt _____.

The Honorable John Hardy _____.

The Honorable Donald L. Hunter _____.

The Honorable Adam Yoelin _____.

Approved: _____
Mayor

Attest: _____
Clerk of Council

REQUEST ACCEPTANCE OF THE PLANNING COMMISSION 2024 ANNUAL REPORT

Mr. Hunter made a motion to accept the Planning Commission 2024 Annual Report as presented, seconded by Mr. Pairt, and with a recorded vote of Council members Pairt, Yoelin, Hunter, Hardy, Amos, Reid, and Dwyer voting “yes”, the motion passed.

BACKGROUND: Section 15.2-2221 of the Code of Virginia states that a planning commission shall make recommendations and an annual report to the governing body concerning the operation of the commission and the status of planning within its jurisdiction.

REQUEST ACCEPTANCE OF THE BOARD OF ZONING APPEALS 2024 ANNUAL REPORT

Mrs. Amos made a motion to accept the Board of Zoning Appeals 2024 Annual Report as presented, seconded by Mr. Hunter, and with a recorded vote of Council members Yoelin, Hunter, Hardy, Amos, Reid, Dwyer, and Pairt voting “yes”, the motion passed.

BACKGROUND: Section 15.2-2308 of the Code of Virginia states that the Board shall keep a full public record of its proceedings and shall submit a report of its activities to the governing body or bodies at least once each year.

REQUEST APPOINTMENT OF BUILDING OFFICIAL

Mr. Hardy made a motion to accept the appointment of John Ramsey as the Town of Farmville Building Official, seconded by Mr. Hunter, and with a recorded vote of Council members Hunter, Hardy, Amos, Reid, Dwyer, Pairet, and Yoelin voting “yes”, the motion passed.

BACKGROUND: Town Manager Davis reported on his request for appointment consideration of John Ramsey as the Town of Farmville Building Official effective March 2, 2025. Per state code, the appointment of the Building Official position must be approved by the Town Council.

TOWN MANAGER’S REPORT

Town Manager Davis reported moving forward with some items from the 2025 Council Retreat held on Friday, February 7, 2025:

- A meeting is scheduled this Friday, February 14, 2025, with Davenport on a potential bond package and obtaining a rating for seeking a bond in fall 2025.
- A meeting is scheduled for the last week in February with engineering consultants concerning the sidewalk infrastructure and incorporating that information into the town’s GIS.
- A meeting is scheduled for the last week in February with Mosely Architects on the redesign of the Dispatch Center.
- Staff are working with ABM to complete the installation of the remaining water meters, install the leak detection system and the EV charging stations. Work is still being done on the layout of the solar at the water and wastewater treatment plants. There are punch list items on some of the finished projects that need attention such as the lighting in the Council Chambers.
- A meeting is scheduled for the last week in February with VDOT’s Rick Youngblood and Prince Edward County concerning UDAs.
- The Farmville Police Department is still accepting applications for the Citizens’ Police Academy which runs for nine weeks beginning March 20, 2025.

COMMENTS BY MAYOR AND TOWN COUNCIL

Council member Hardy congratulated the two officers receiving the life-saving award, offered a welcome to the new employees, and recognized John Ramsey's promotion as the Building Official.

Council member Hunter initiated a discussion concerning questions from the Council being forwarded to the Town Manager or Mayor, who would send to the Town Attorney and then share the information with Council members. A general question was asked if the Council wishes to continue with that procedure.

Town Manager Davis reported he is happy to receive questions from the Council to ask but he cannot tell a Council member not to contact Mr. Elder because the Town Attorney works for the Council.

Mayor Vincent mentioned that if there was ever a question of a nature in which a Council member did not want to go through the Town Manager, the Council member may reach out to him. Mayor Vincent noted the majority is on record preferring that mode of action.

Council member Yoelin asked for the Town Manager to clarify the UDA (urban development area) acronym referenced in his report.

Council member Pairet thanked the Town employees for their hard work and due diligence during the miserable weather.

Council member Dwyer provided remarks on the staff who want to work hard and work for the Town of Farmville.

Mayor Vincent concluded with some brief remarks:

- A joint meeting with the Prince Edward County Board of Supervisors was held this past month with another to be held by fall 2025;
- A one-day biennial retreat was held this past week. A thank you was expressed to all who shared their legacy visions;
- Followed the sentiments made by Mr. Pairet concerning the Town's workforce. A mention was made also to the line workers from Dominion Energy and Southside Electric Cooperative who work in the cold to restore electricity to homes and businesses. A thank you was provided for all the efforts.

There being no other business and on a motion by Mr. Pairet, seconded by Mr. Reid, with all in favor stating "aye", the meeting adjourned at 6:32 PM.

Farmville Town Council
Regular Meeting of February 12, 2025

APPROVED:

ATTEST:

Brian R. Vincent, Mayor

Mary H. McKay, Clerk of Council