



Town of Farmville

Town Council

March 5, 2025 at 6:00 PM
Council Chamber of the Town Hall
116 North Main Street, Farmville, VA

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Adoption of Agenda**
4. **Declaration of Personal Interest**
5. **Finance Report**
 - a. Report by Finance Director
6. **Discussion: 2025 Town Council Retreat**
 - a. 2025 Chronological Work Plan
7. **Discussion: FY2025-2026 Local Choice Health Insurance Rates**
 - a. Proposed Rates Effective from 07/01/2025-06/30/2026
8. **Preliminary Budget Discussion**
9. **Town Manager's Report**
10. **Comments by Mayor and Town Council**



Town of Farmville

Agenda Item Summary

MEETING DATE: March 5, 2025

ITEM NUMBER: 5.a. – Report by Finance Director

BACKGROUND:

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. Salary Report - January 2025
2. Revenue Report - January 2025
3. Revenue - GF - CY Vs PY - January 2025
4. Expense - All Funds - Budget Vs Actual - January 2025
5. Expense - All Funds - CY Vs PY - January 2025
6. Expense - Dept - Budget Vs Actual - January 2025
7. Expense - Dept - CY Vs PY - January 2025
8. Revenue - All Funds - Budget Vs Actual - January 2025
9. Revenue - All Funds - CY Vs PY - January 2025
10. Revenue - GF - Budget Vs Actual - January 2025

January 2025 - Salaries

Below are the departments with explanations that are over their 7 Month Actual to Budget.

This percentage should be at 100% or below.

		<u>Actual/Budget</u>	
10-312	Salaries-Overtime-Police	141.00%	Shift Coverage and Special Events Coverage.
15-110	SALARIES-ARTERIAL-OVERTIME	325.00%	Weather
15-111	SALARIES-COLLECTOR-OVERTIME	326.00%	Weather

FY25 INFORMATION	<u>Total All Funds</u>	
	Expended YTD	4,409,484
	7 Mo Budget Amt	<u>4,758,421</u>
		(348,937)
Expended through January for Salaries is \$348,937 less than our		
7 Month Budget Amount.		

FY24 INFORMATION (PRIOR YEAR)	<u>Total All Funds</u>	
	Expended YTD	4,113,247
	7 Mo Budget Amt	<u>4,404,412</u>
		(291,165)
Expended through January for Salaries is \$291,165 less than our		
7 Month Budget Amount.		

TOWN OF FARMVILLE, VIRGINIA
REVENUE REPORT
AS OF JANUARY 31, 2025

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1101-0001	CURRENT REAL PROP TAXES	16,244	789,894	810,000	97.5200
10-1102-0001	CURRENT PUBLIC SERVICE CORP TA	472	62,733	62,590	100.2300
10-1103-0001	CURRENT PERSONAL PROPERTY TAX	7,096	248,717	273,030	91.1000
10-1106-0001	PENALTIES-TAXES	1,608	3,128	1,500	208.5300
10-1106-0002	INTEREST-TAXES	185	649	1,500	43.2800
10-1106-0003	PENALTY-PP TAX	693	1,769	500	353.8400
10-1106-0004	INTEREST-PP TAX	1	47	150	31.3900
10-1107-0001	DELINQUENT TAXES	664	6,000	5,000	120.0000
10-1200-0001	CONSUMPTION TAX	-	14,090	27,000	52.1800
10-1201-0001	SALES TAX	-	209,031	450,000	46.4500
10-1202-0001	UTILITY TAX	-	187,595	360,000	52.1100
10-1203-0001	BUSINESS LICENSE TAX	113,128	122,675	1,620,000	7.5700
10-1203-0099	PENALTY-BUSINESS LICENSES	-	-	5,000	0.0000
10-1204-0001	BANK FRANCHISE TAXES	-	-	235,000	0.0000
10-1204-0004	RIGHT OF WAY ACCESS FEE	-	13,338	16,000	83.3600
10-1205-0001	MOTOR VEHICLE LICENSES	3,520	5,188	87,000	5.9600
10-1206-0001	COMMUNICATION SALES & USE TAX	-	142,692	360,000	39.6400
10-1210-0001	LODGING TAX	54,037	564,090	800,000	70.5100
10-1211-0001	FOOD TAX	301,946	2,263,321	3,800,000	59.5600
10-1211-0099	PENALTY/INT-FOOD/LODGING TAX	273	1,424	2,000	71.2100
10-1220-0001	SANITATION FEE	32,537	225,290	390,000	57.7700
10-1301-0001	FERN BEAUTIFICATION PROJECT	1,000	2,000	2,900	68.9700
10-1302-0002	BRANCH OUT TREE PROGRAM	-	125	5,000	2.5000
10-1302-0003	VFIC GRANT	-	9,421	15,000	62.8100
10-1303-0005	VARIANCE FEE	-	-	250	0.0000
10-1303-0006	CONDITIONAL-USE-PERMITS	-	500	500	100.0000
10-1303-0007	ZONING & RE-ZONING FEES	500	5,250	1,000	525.0000
10-1303-0008	BUILDING PERMITS	1,840	23,502	32,000	73.4400
10-1303-0009	SURVEYOR-SITE INSPEC-E&S,RENTAL EQUIP	300	300	200	150.0000
10-1303-0010	PARTY BIKE PERMIT	-	-	365	0.0000
10-1303-0020	STATE SURCHRG-BLDG PERMIT FEE	37	462	500	92.3900

TOWN OF FARMVILLE, VIRGINIA
REVENUE REPORT
AS OF JANUARY 31, 2025

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1303-0032	KARATE PROGRAM REVENUE	120	910	1,000	91.0000
10-1303-0033	PICKLEBALL PROGRAM REVENUE	55	213	500	42.6000
10-1303-0071	FOOTBALL PROGRAM REVENUE	-	19,224	21,250	90.4700
10-1303-0072	SOFTBALL PROGRAM REVENUE	-	-	1,500	0.0000
10-1303-0073	SUMMER CAMP REVENUE	-	7,460	18,250	40.8800
10-1303-0077	SPONSORSHIP-JINGLE BELL RUN	-	1,000	500	200.0000
10-1303-0078	REGISTRATION FEE-JINGLE BELL R	-	1,240	2,000	62.0000
10-1303-0079	REVENUE-ADULT BASKETBALL LEAGU	-	-	2,000	0.0000
10-1303-0084	ADULT SOFTBALL-REVENUE	-	-	50	0.0000
10-1307-0001	PLAN REVIEW-BLDG INSPECTOR	-	-	500	0.0000
10-1307-0002	CERTIFICATE OF OCCUPANCY-BLDG	-	-	100	0.0000
10-1308-0001	FINGERPRINT FEE	30	80	20	400.0000
10-1309-0001	SURVEYOR-PLAN REVIEW	-	-	500	0.0000
10-1311-0001	BURN PERMIT	-	400	400	100.0000
10-1401-0001	COURT FINES & COSTS	-	59,176	85,000	69.6200
10-1401-0002	PARKING FINES	1,637	8,212	25,000	32.8500
10-1401-0003	Parking Fines-Payments	-	(4,147)	-	0
10-1401-0004	LIENS ON REAL ESTATE	40	639	500	127.8600
10-1402-0003	E-CITATION	-	4,282	8,000	53.5300
10-1501-0001	INTEREST-REPO	7,826	73,494	155,087	47.3900
10-1501-0002	INT-BENCHMARK-ARPA-COVID-RESTRICTED	3,610	32,870	-	0
10-1501-0003	INTEREST-MEDICAL COMPENSATION	172	2,234	7,000	31.9200
10-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	-	8	100	8.3600
10-1501-0006	INTEREST-MM-BENCHMARK-E911	15	160	50	319.8400
10-1501-0013	INTEREST-SET ASIDE ACCOUNT	17,196	124,473	150,000	82.9800
10-1501-0015	INTEREST-E911 RESERVE	1,282	9,663	15,000	64.4200
10-1501-0021	INT-CK ACCT-BENCHMARK-E-CITATION	5	32	30	108.0000
10-1501-0072	INT-CHECKING-BENCHMARK	16,980	133,764	230,000	58.1600
10-1502-0001	RENT-BURN BUILDING	-	-	500	0.0000
10-1502-0002	RENT-WILCK LAKE	-	1,200	2,500	48.0000
10-1502-0005	SALE OF FIXED ASSETS	-	27,494	15,000	183.2900

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10-1502-0006	SALE OF MATERIAL	-	104	1,500	6.9300
10-1502-0008	SALE OF COPIES	69	490	500	98.0000
10-1502-0009	CEMETERY LOTS	800	8,000	17,000	47.0600
10-1502-0010	SALE OF POSTAGE	-	2	25	9.8400
10-1502-0011	SALE OF ROLL OUT CARTS	100	1,100	1,000	110.0000
10-1502-0012	RENT-TRAIN STATION	1,950	8,575	14,000	61.2500
10-1502-0013	RENT-PARKING-VENABLE ST	225	1,575	2,700	58.3300
10-1502-0014	RENT-TOWN PKG-NORTH ST	-	300	300	100.0000
10-1502-0018	LEASE-SOUTH ST CONF-FIRE PROG	-	8,956	15,353	58.3300
10-1502-0020	RENT-RIVERFRONT PARK	-	-	250	0.0000
10-1502-0021	FARMER'S MARKET REVENUE	200	8,170	5,000	163.4000
10-1502-0024	RENT-SPORTS ARENA	1,300	11,700	12,500	93.6000
10-1502-0025	RENT-PROB/PAROLE BLDG	-	28,779	47,649	60.4000
10-1502-0026	RENT-BALL FIELD-SPORTS ARENA	-	-	1,000	0.0000
10-1503-0001	EXCESS SALE-TACS	4,515	11,021	-	0
10-1607-0003	PARKING METERS REVENUE	7,032	37,515	44,000	85.2600
10-1610-0001	RENTAL PARKING SPACES	550	2,725	8,700	31.3200
10-1620-0001	RESIDENTAL PARKING	-	725	2,000	36.2500
10-1620-0002	LONGWOOD STREETS	-	-	-	0
10-1620-0099	PENALTY-SANITATION FEE	181	2,791	5,100	54.7300
10-1630-0001	CIGARETTE TAX	18,703	101,203	200,000	50.6000
10-1899-0002	SALE OF SERVICE-ADMIN	-	-	1,200	0.0000
10-1899-0004	MISC REVENUE	-	3,847	100	3,847.4300
10-1899-0005	SALE OF SERVICE-PUBLIC WORKS	-	1,504	5,000	30.0800
10-1899-0006	SALE OF SERVICE-GRAVE OPENINGS	800	8,900	22,000	40.4500
10-1899-0007	SALE OF SERVICE-DUMP TK	-	-	500	0.0000
10-1899-0010	SERVICE CHARGE-BAD CHECKS-A/R	-	50	100	50.0000
10-1899-0014	SALE OF SER-DISPATCH-HAMPDEN S	-	-	6,000	0.0000
10-1899-0015	SALE OF SERVICE-BAD CHECKS-TAXES	-	50	-	0
10-1899-0017	SALE OF SER-FALSE BURG ALARM	245	810	2,000	40.5000
10-1899-0019	SALE OF SERVICE-BAD CHECKS-MISC	50	50	-	0

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10-1899-0033	SALE OF SERVICE-POLICE	-	1,111	1,100	101.0000
10-1899-0035	SALE OF SERVICE-LIBRARY MAINTENANCE	-	12,544	600	2,090.6000
10-1899-0093	DONATION-REC DEPT-FM FIRE DEPT-WALMART	1,000	1,000	1,000	100.0000
10-1899-0097	DONATIONS-FOURTH OF JULY CELEBRATION	300	450	17,000	2.6500
10-1901-0003	ADMINISTRATIVE SERV-FUND 15	-	44,946	250,000	17.9800
10-1901-0004	REIMB-FUND 10-ADMIN SERV	58,205	407,432	250,000	162.9700
10-1901-0005	RECOVERY-JURY DUTY FEES	168	777	500	155.4900
10-1901-0010	RECOVERY-VML INS-DAMAGE VEHICLES/PROP	30,855	34,133	50,000	68.2700
10-1902-0001	DAMAGE TO TOWN PROPERTY	-	-	5,000	0.0000
10-1903-0001	REFUNDS - CO-OPS	-	-	500	0.0000
10-2201-0003	ROLLING STOCK TAXES	-	82	100	82.1200
10-2201-0005	MOBILE HOME TITLING TAX	-	-	1,000	0.0000
10-2201-0006	CAR RENTAL TAX	-	35,407	75,000	47.2100
10-2401-0029	GRANT-DISPATCH-VDEM	-	5,210	4,000	130.2500
10-2401-0030	GRANT-VA911-HANDLING EQ	-	-	200,000	0.0000
10-2402-0001	WIRELESS	-	60,822	117,000	51.9800
10-2402-0007	GRANT-VDEM-PSAP-GIS SYSTEM	-	3,000	-	0
10-2404-0007	LITTER & RECYCLING GRANT	-	5,985	2,500	239.4000
10-2404-0008	VRSA-EDUCATION GRANT	-	3,017	-	0
10-2404-0010	AID TO LAW ENFORCEMENT	-	111,190	215,000	51.7200
10-2404-0011	FIRE ALLOCATION	-	38,299	-	0
10-2404-0032	GRANT-VML-SAFETY	-	4,000	4,200	95.2400
10-2404-0063	GRANT-TDO-ECO	-	5,590	-	0
10-2405-0004	MARKETING/TOURISM LOCAL REVENUE	-	-	2,000	0.0000
10-2501-0020	GRANT-VA DEPT FORESTRY - FIRA	-	3,910	62,000	6.3100
10-2502-0019	ALCOHOL GRANT-2024	-	3,384	-	0
10-2502-0020	SPEED GRANT-2024	-	4,074	-	0
10-2504-0019	GRANT-DMV-ALCOHOL-25	-	-	26,335	0.0000
10-2504-0020	GRANT-BULLETPROOF VEST-FED	-	-	3,700	0.0000
10-2504-0027	GRANT-DMV-SPEED-25	-	-	24,500	0.0000
10-4100-0099	CARRY OVER FUNDS FY 24	-	-	316,216	0.0000

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REVENUE REPORT
AS OF JANUARY 31, 2025

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-4104-0004	INSURANCE RECOVERIES-RETIREMEN	-	2,051	-	0
10-4104-0008	FROM FIDA-BOND PYMT-2012 ISSUE	-	3,023	36,431	8.3000
10-4104-0015	FM LIBRARY-APPROP LEASE RENT	-	180,000	180,000	100.0000
10-4104-0016	FM CKING-MEDICAL COMPENSATION BENEFIT	-	-	250,000	0.0000
10-4104-0018	FM SETASIDE ACCT-BONDS	-	-	934,538	0.0000
10-4104-0022	LEASE PROCEEDS	-	438,634	769,445	57.0100
10-4104-0025	FM SETASIDE ACCT-CIP PROJECTS	-	-	1,213,870	0.0000
10-4104-0026	Lease Purchase Revenue - BOA	-	-	1,185,577	0.0000
10-4104-0027	FM SETASIDE ACCT-ABM PROJECT - BOA	-	-	75,675	0.0000
10-4104-0028	FM-E911 RESERVE	-	-	93,494	0.0000
10-4107-0004	FM-PE CO-INstant ALERT	-	6,480	2,000	324.0000
10-4107-0006	FM-LONGWOOD-DISPATCH SERV	-	350,000	350,000	100.0000
10-4113-0004	FROM FARMVILLE FIRE DEPT-PAYME	35,000	35,000	35,000	100.0000
TOTAL FUND 10 (GENERAL FUND)		747,296	7,457,808	17,277,081	43.17%
15-2404-0007	HIGHWAY FUNDS	-	1,142,231	2,224,346	51.3500
15-4100-0004	CARRYOVER FUNDS VDOT FY24	-	-	10,960	0.0000
15-4100-0050	USE OF PY FUND BALANCE	-	-	128,167	0.0000
TOTAL FUND 15 (HIGHWAY MAINTENANCE FUND)		-	1,142,231	2,363,472	48.33%
40-1501-0001	Interest - Unrestricted	4,219	31,837	25,000	127.3500
40-1501-0002	Interest - RESTRICTED	7,477	68,084	-	0
40-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	-	91	2	4,526.5000
40-1502-0007	LEASE-JACKSON HTS WATER TANK	2,323	18,586	27,878	66.6700
40-1502-0009	LEASE-ANDREWS DR WATER TANK	3,556	24,788	40,468	61.2500
40-1620-0001	WATER SERVICE	130,037	1,146,126	1,882,000	60.9000
40-1620-0002	WATER TAPS	-	21,250	30,000	70.8300
40-1620-0003	SURCHARGE-MULTIPLE METERS	7,802	54,282	93,000	58.3700
40-1620-0004	SALE OF WATER	636	7,988	10,000	79.8800
40-1620-0005	LEAD/COPPER SURVEY CREDIT	(2,480)	(2,480)	-	0
40-1620-0010	METER CREDIT ONE TIME	-	(22,184)	-	0
40-1620-0099	PENALTY-WATER SERVICE	(12)	7,561	18,000	42.0100
40-1899-0010	SERVICE CHARGES	-	5,277	10,000	52.7700

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40-1899-0011	SERVICE CRG-BAD CHECK	100	800	750	106.6700
40-1899-0012	SALE OF SERVICE-TESTING	1,080	10,520	10,000	105.2000
40-2510-0007	ARPA REVENUE RECOGNIZED	-	-	1,311,738	0.0000
40-4100-0050	USE OF PY FUND BALANCE	-	-	276,943	0.0000
40-4100-0098	CARRY OVER FUNDS FY 24	-	-	295,650	0.0000
40-4102-0001	FM PE CO-APPOMATTOX RIVER-USGS	-	-	8,930	0.0000
40-4104-0025	FM SETASIDE ACCT - CIP AND DEBT	-	-	887,528	0.0000
TOTAL FUND 40 (WATER FUND)		154,738	1,372,525	4,927,888	27.85%
42-1501-0001	Interest - Unrestricted	10,400	64,817	25,000	259.2700
42-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	-	-	2	0.0000
42-1502-0005	SALE OF FIXED ASSETS	-	28	-	0
42-1620-0099	PENALTY-SEWER SERVICE	(15)	8,764	17,500	50.0800
42-1630-0001	SEWER SERVICE	174,090	1,385,300	2,258,000	61.3500
42-1630-0002	SEWER TAPS	-	7,500	28,800	26.0400
42-1899-0005	SALE OF SERVICE-PUBLIC WORKS	-	-	400	0.0000
42-1899-0012	SALE OF SERVICE-LEACHATE-CUMBERLAND	-	12,870	25,000	51.4800
42-1899-0013	SALE OF SERVICE-SEWER TREAT	1,800	14,400	10,000	144.0000
42-2404-0005	VML SAFETY GRANT	-	-	2,000	0.0000
42-2510-0007	ARPA REVENUE RECOGNIZED	-	-	3,629,296	0.0000
42-4100-0050	USE OF PY FUND BALANCE	-	-	171,512	0.0000
42-4100-0087	CARRYOVER FUNDS FY24	-	-	235,836	0.0000
42-4104-0025	FM SETASIDE ACCT - CIP PROJECTS	-	-	184,429	0.0000
TOTAL FUND 42 (SEWER FUND)		186,274	1,493,678	6,587,775	22.67%
44-1502-0005	SALE OF FIXED ASSETS	-	25,100	-	0
44-1520-0001	PASSENGER FARES	665	5,372	8,800	61.0500
44-1521-0002	CONTRIBUTION-LONGWOOD [1500]	-	178,800	178,800	100.0000
44-1521-0003	CONTRIBUTION-P E COUNTY	6,250	18,750	25,000	75.0000
44-1901-0010	RECOVERY-VML INS-VEHICLE DAMAGE	-	-	10,000	0.0000
44-2403-0001	MISC GRANTS	-	-	10,000	0.0000
44-2410-0003	STATE FORMULA GRANT	-	210,911	185,000	114.0100
44-2414-0001	STATE GRANT-2 BUSES	-	49,834	-	0

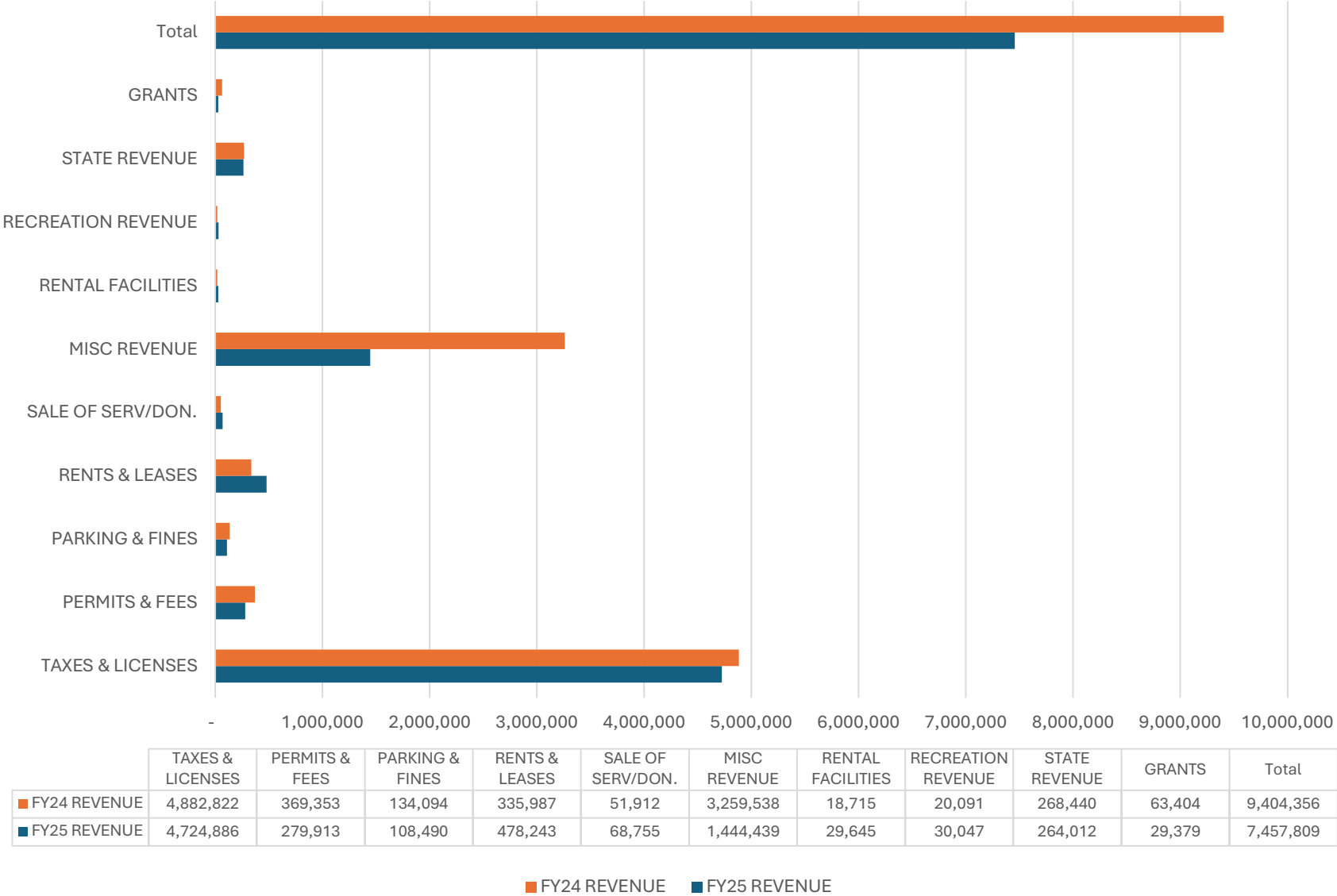
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44-2510-0001	GRANT-STATE PASS THRU-FED	29,870	150,347	350,000	42.9600
44-2512-0001	RTAP REVENUE	-	182	-	0
44-2514-0001	FEDERAL GRANT-3 BUSES	-	249,169	-	0
44-4100-0050	USE OF PY FUND BALANCE	-	-	158,270	0.0000
44-4100-0098	CARRY OVER FUNDS FY 24	-	-	311,460	0.0000
TOTAL FUND 44 (TRANSPORTATION FUND)		36,784	888,464	1,237,330	71.80%
45-1501-0001	INT-CK ACCT-BENCHMARK	38	271	400	67.7600
45-1502-0001	RENT-HANGER SPACE	-	-	6,660	0.0000
45-1502-0002	AIRPORT MAINTENANCE FEE	-	-	2,040	0.0000
45-1690-0001	SALE OF AV GAS	2,554	22,736	65,000	34.9800
45-1691-0001	SALE OF JET FUEL	35	25,342	70,000	36.2000
45-1899-0001	DONATIONS-PRINCE ED COUNTY	-	7,600	7,600	100.0000
45-2401-0008	STATE GRANT-AWOS MAINT	-	1,140	3,600	31.6700
45-2401-0013	STATE GRANT-MAINTENANCE	-	-	31,500	0.0000
45-2401-0014	STATE GRANT-WEED KILL	-	-	1,000	0.0000
45-2401-0056	GRANT-STATE-DBE Plan Update FY26-28	-	-	1,200	0.0000
45-2401-0057	GRANT-STATE-Envir Assess Fuel Farm	-	-	16,000	0.0000
45-2401-0058	GRANT-STATE-TRACTOR-DOAV	-	-	18,500	0.0000
45-2403-0001	MISC GRANTS	-	-	50,000	0.0000
45-2501-0056	GRANT-FED-DBE Plan Update FY26-28	-	-	13,500	0.0000
45-2501-0057	GRANT-FED-Envir Assess Fuel Farm	-	-	180,000	0.0000
45-2501-0058	GRANT-FED FAA PROJECTS	-	-	437,400	0.0000
45-4100-0050	USE OF PY FUND BALANCE	-	-	209,827	0.0000
45-4100-0087	CARRYOVER FUNDS FY24	-	-	6,860	0.0000
45-4101-0001	FM-SOUTHSIDE ELECTRIC-CAPITAL CREDITS	-	534	-	0
TOTAL FUND 45 (AIRPORT FUND)		2,627	57,622	1,121,087	5.14%
70-1501-0001	INTEREST	2	11	-	0
70-1501-0003	INT-PRNG TASK FORCE	0	3	-	0
70-2404-0001	ASSET FORFEITURE-STATE	-	221	-	0
TOTAL FUND 70 (NARCOTICS FUND)		2	235	-	0%
Final Totals		1,127,722	12,412,564	33,514,633	37.04%

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January 2025 Actual vs. January 2024 Actual



Notes on comparisons:

Taxes and Licenses: Some taxes are lagging a month behind in the current year whereas they have already been recognized in prior year's amounts, these include sales tax and communication taxes.

Permits and Fees: No ICA per diem in FY25.

Parking and Fines: Fewer court fines were received in FY25.

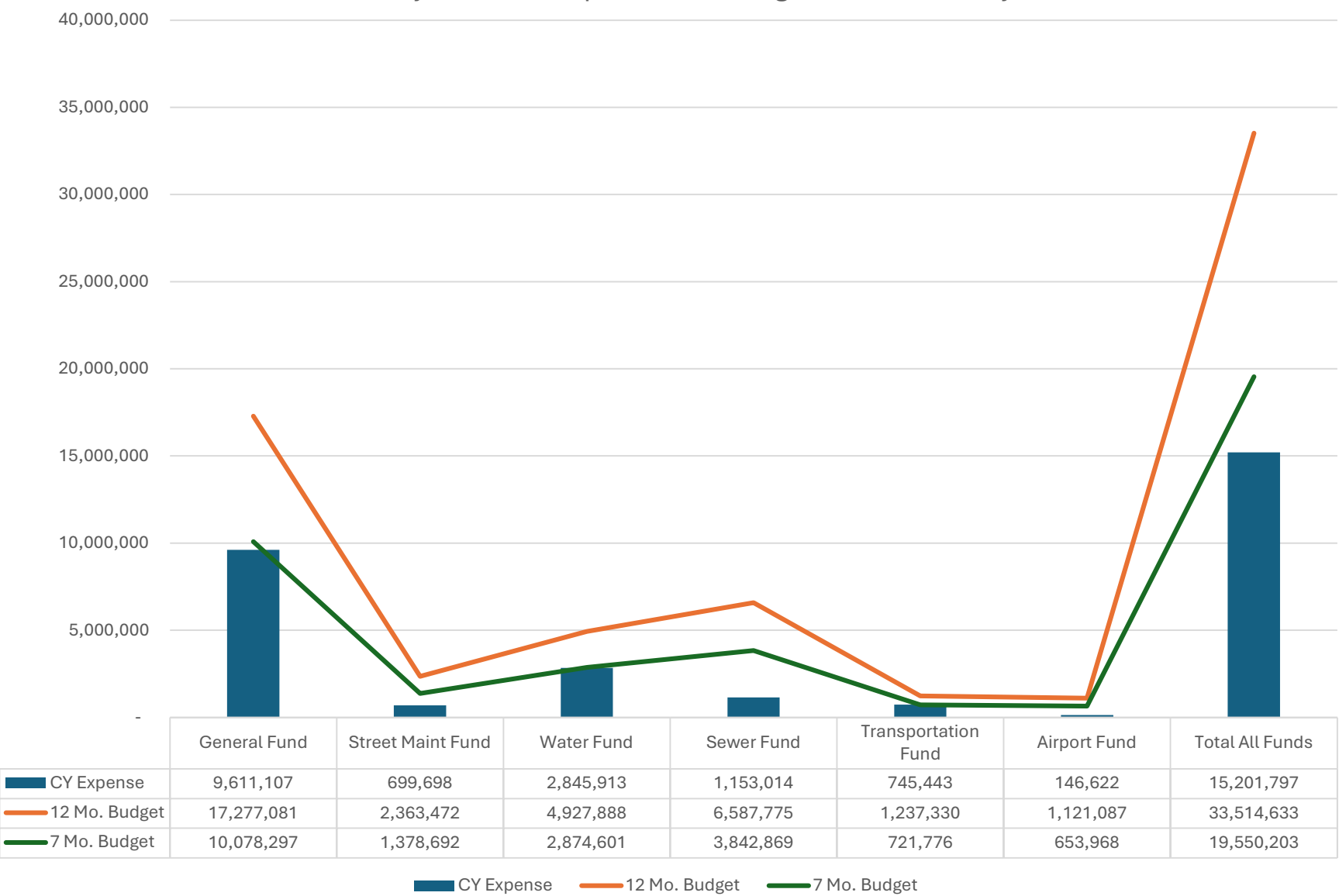
Rents and leases: The increase is related to the lease proceeds received for purchasing financed capital items such as police cars.

Miscellaneous Revenue: The Bank of America Loan proceeds (general fund portion) were received in the prior year.

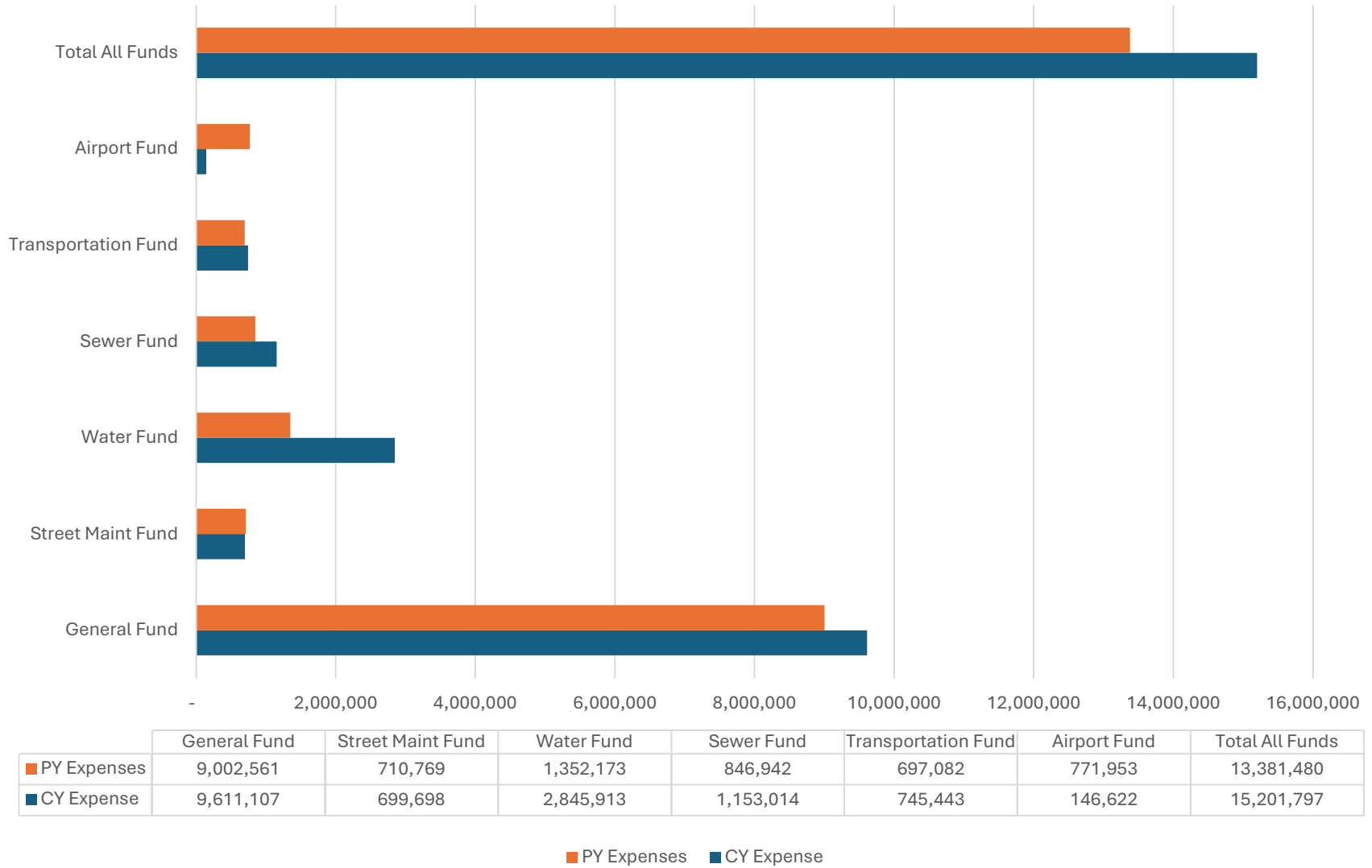
Recreation Revenue: There was an increase in football registration and camp revenue compared to the prior year.

Grants: A grant for ARPA law enforcement was received in the prior year; no such grant was noted in FY25.

January 2025 YTD Expenses Vs. Budgeted Amounts - by Fund



Fund Total Expenses Current Year Vs. Prior Year - January 2025



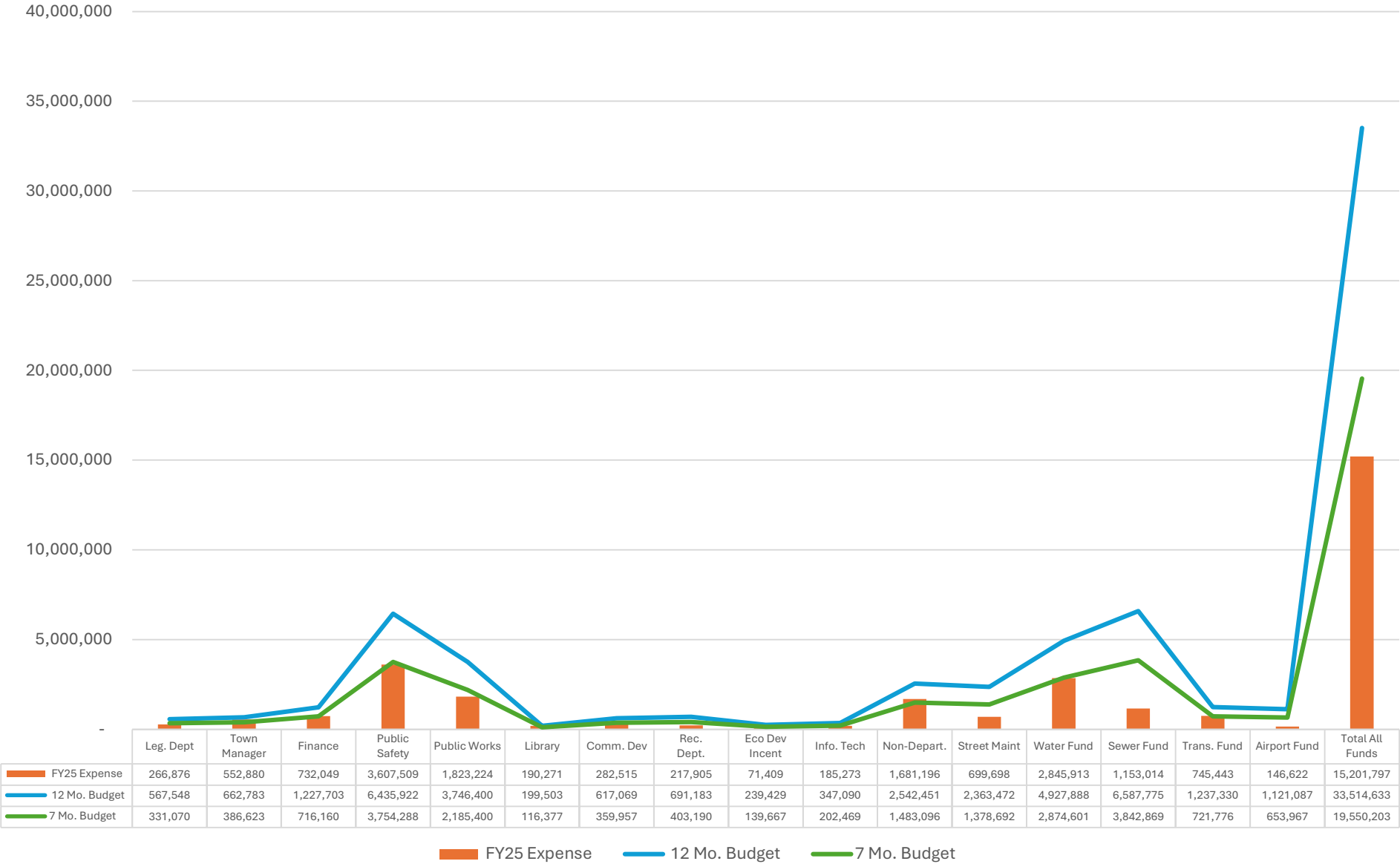
Notes on comparisons:

Water Fund: The ABM interest payment made in July 2024 increased the Water fund expenses along with the ARPA Oxidation tank project.

Sewer Fund: Increase due to the service truck with a crane and chemicals ordered in July 2024.

Airport Fund: In the prior year, a project, Taxiway Pavement Construction, was ongoing; no such project is currently underway in FY25.

January 2025 - YTD Expenses Vs. 12 Month Budget and 7 Month Budget



Current Year Vs. Budget Notes:

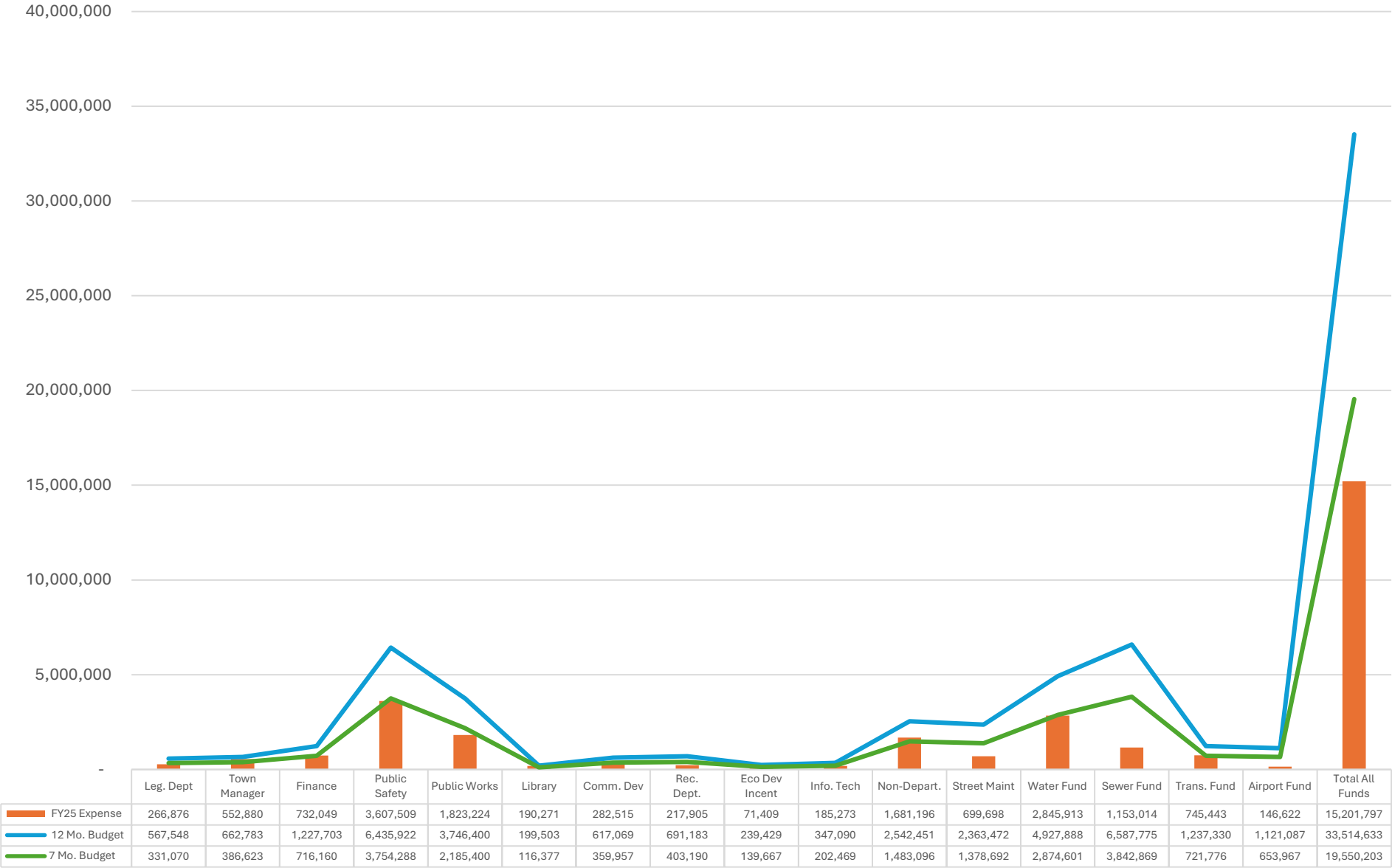
Town Manager: Engineering fees for Hurt & Proffitt for the manhole study that was not budgeted.

Finance: The audit fees were paid all in one month for FY25.

Library: The appropriation to the library was paid at the end of July 2024.

Non-Departmental: The bond payment was made in September 2024.

January 2025 - YTD Expenses Vs. 12 Month Budget and 7 Month Budget



FY25 Expense 12 Mo. Budget 7 Mo. Budget

Notes on comparisons:

Legislation: More medical compensation paid out in FY25 than in FY24.

Town Manager: More engineering costs in FY25 than in FY24 for Hurt & Proffitt manhole study.

Public Safety: Five police cars and a firefighter vehicle were purchased in FY25, and payments for the fire radios was made.

Community Development: Paid for retail strategies already in FY25.

Recreation: In the prior year, the expenditures were linked to the acquisition of splash pad equipment in July 2023.

Economic Development Incentives: A \$350,000 contribution was made to the IDA in the prior year.

Non-Departmental: ABM Interest payment and the FY24 capital lease purchase payment were made.

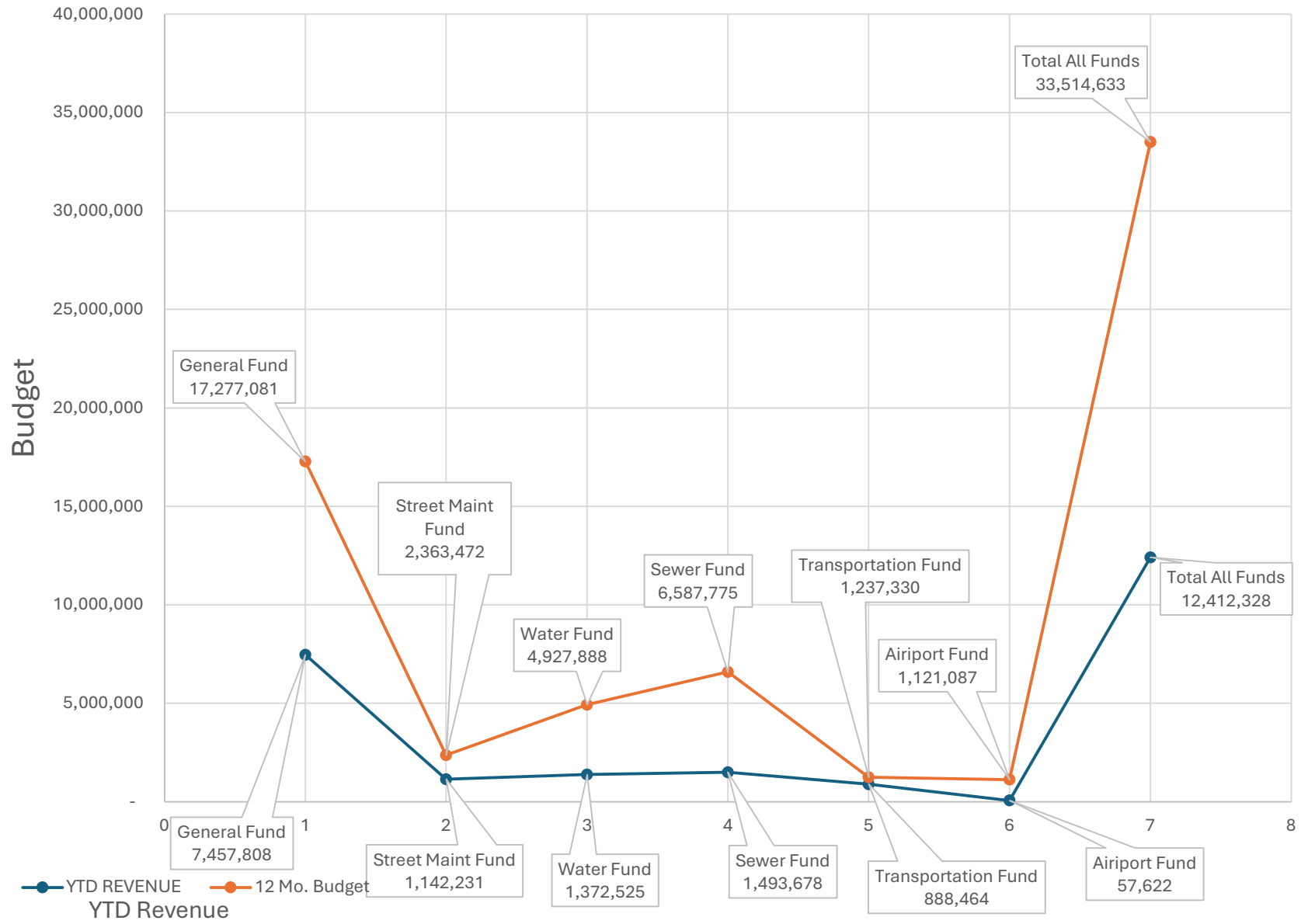
Water Fund: This year's increase in expenses is related to ABM's July payment and payment made on the oxidation tank.

Sewer Fund: This year's expenses increase is related to purchasing a service truck with a crane and sludge removal costs.

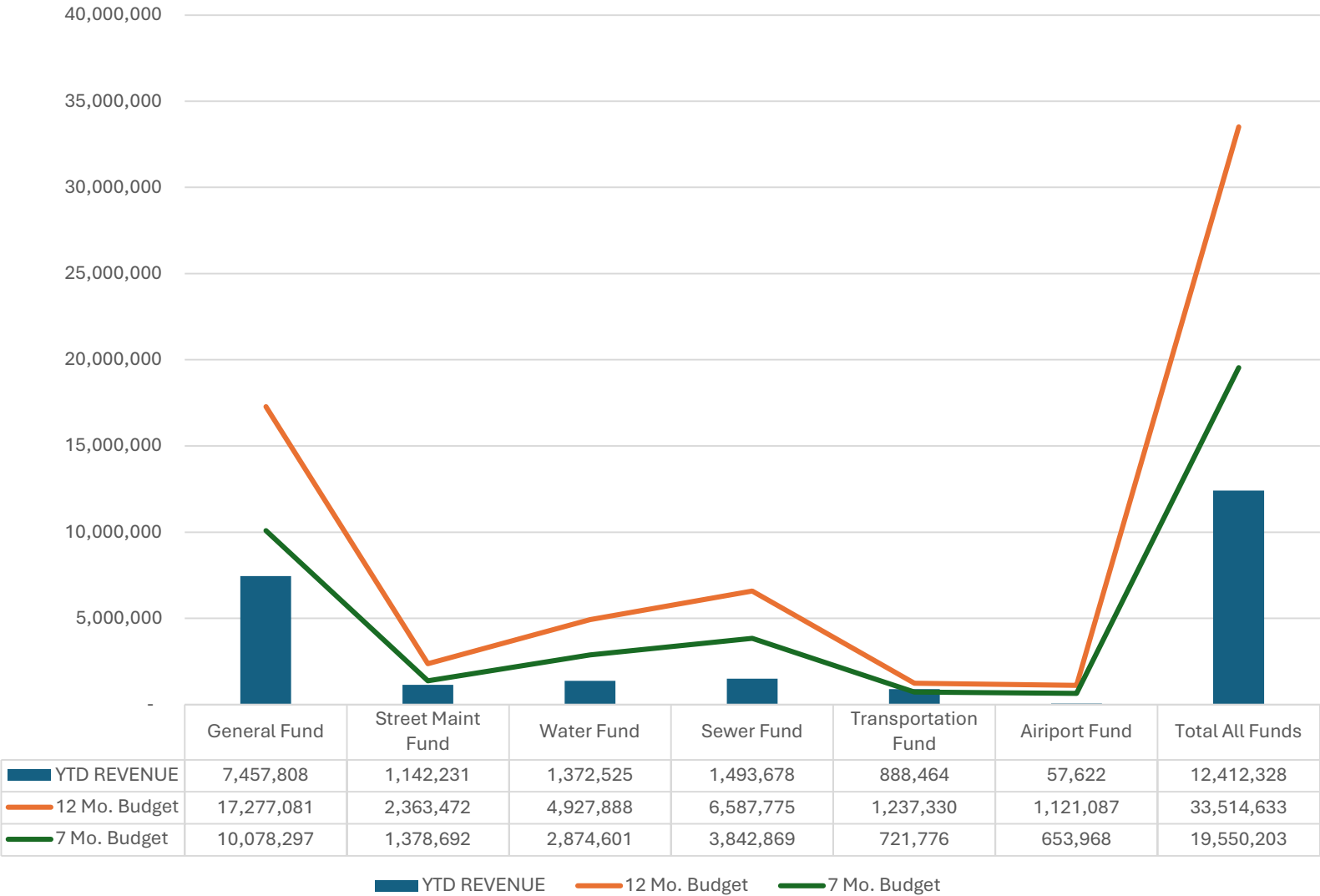
Transportation Fund: Two buses were received and paid for in FY2025.

Airport Fund: In the prior year, there was an ongoing project, Taxiway Pavement Construction. No such project is ongoing for FY25.

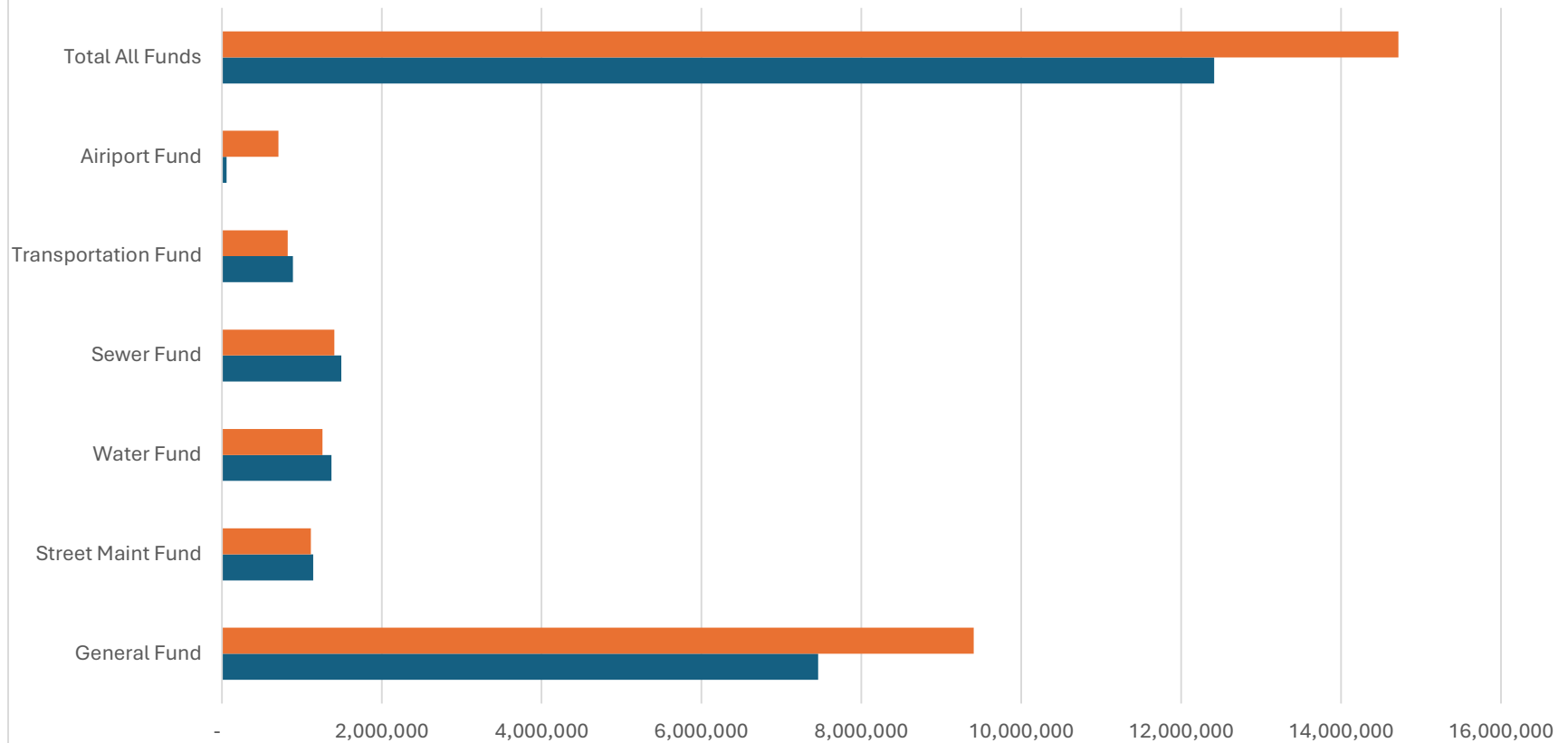
Revenue All Funds - YTD- January 2025



January 2025 Actual Vs. Budget

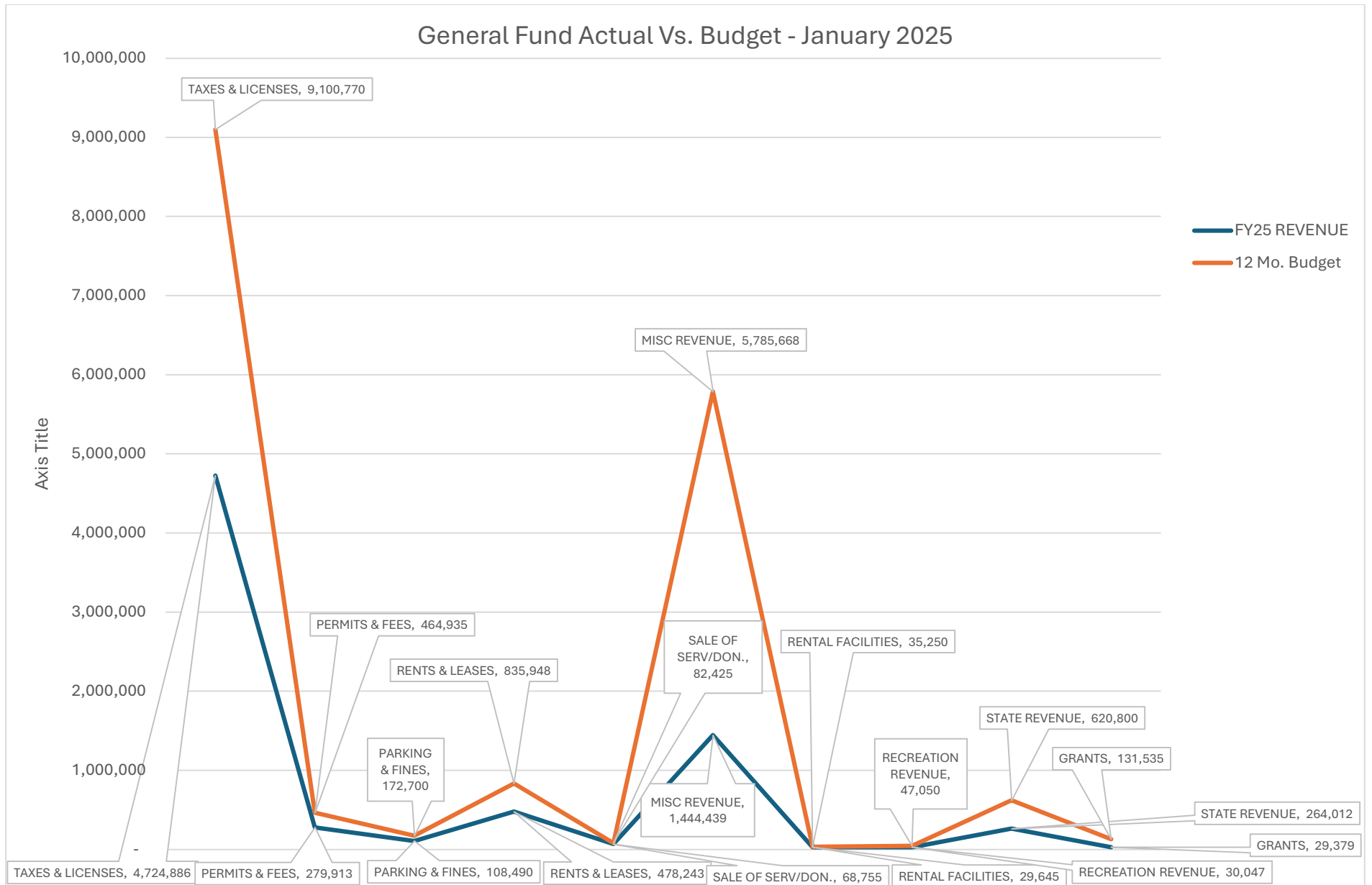


CURRENT JANUARY 2025 COMPARED TO PRIOR JANUARY 2024 YTD REVENUE



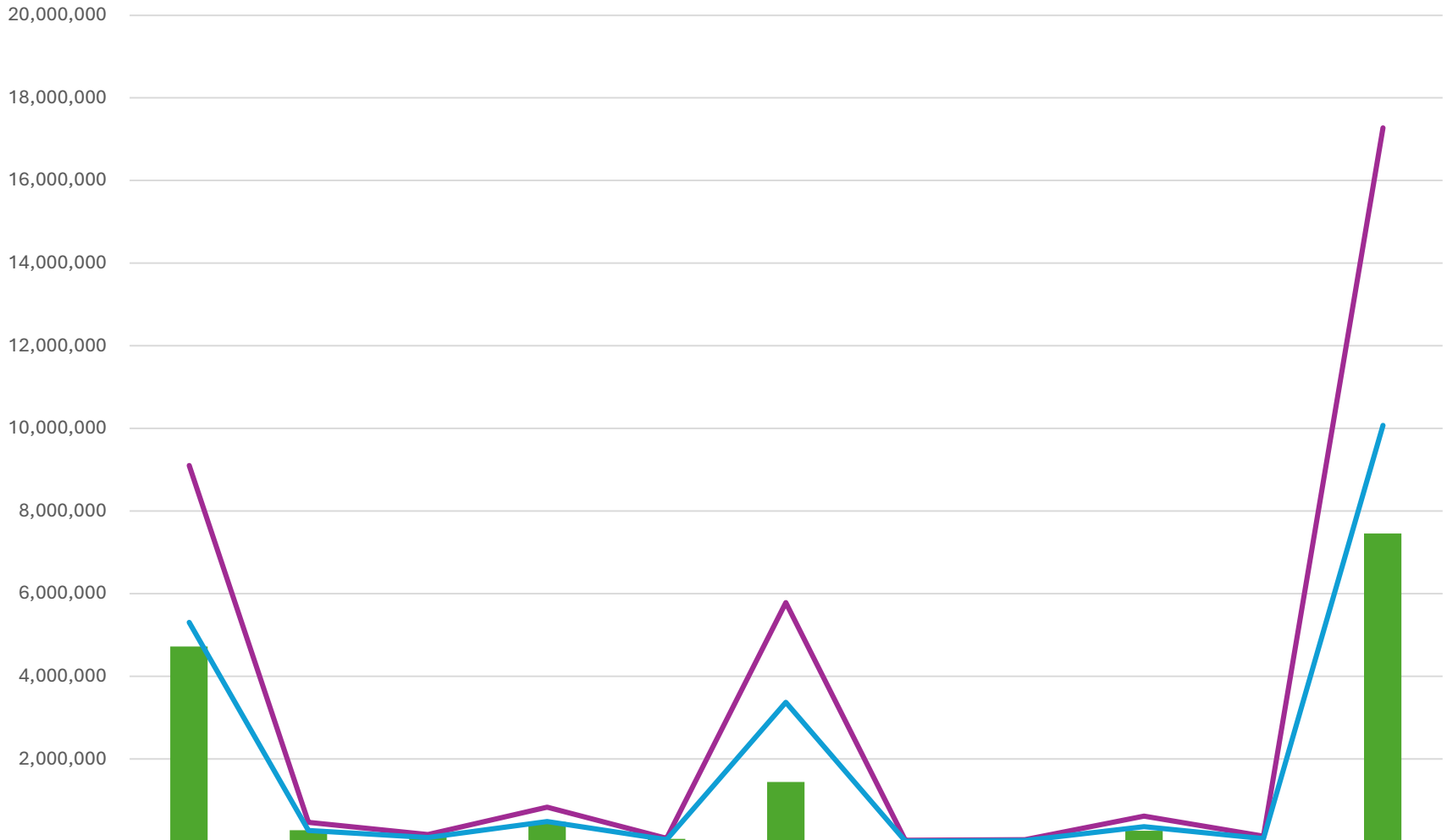
	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airiport Fund	Total All Funds
■ PY YTD REVENUE	9,404,356	1,112,173	1,259,496	1,408,669	825,395	707,448	14,717,537
■ YTD REVENUE	7,457,808	1,142,231	1,372,525	1,493,678	888,464	57,622	12,412,328

■ PY YTD REVENUE ■ YTD REVENUE



Note: Budget amounts are above the line, and actual amounts are below the line.

January 2025 General Fund - YTD Revenue Vs. Budget



	TAXES & LICENSES	PERMITS & FEES	PARKING & FINES	RENTS & LEASES	SALE OF SERV/DON.	MISC REVENUE	RENTAL FACILITIES	RECREATION REVENUE	STATE REVENUE	GRANTS	Total
FY25 REVENUE	4,724,886	279,913	108,490	478,243	68,755	1,444,439	29,645	30,047	264,012	29,379	7,457,809
12 Mo. Budget	9,100,770	464,935	172,700	835,948	82,425	5,785,668	35,250	47,050	620,800	131,535	17,277,081
7 Mo. Budget	5,308,783	271,212	100,742	487,636	48,081	3,374,973	20,563	27,446	362,133	76,729	10,078,297

■ FY25 REVENUE
 — 12 Mo. Budget
 — 7 Mo. Budget



Town of Farmville

Agenda Item Summary

MEETING DATE: March 5, 2025

ITEM NUMBER: 6.a. – 2025 Chronological Work Plan

BACKGROUND: A Work Plan was generated from discussion held at the 2025 Town Council Retreat.

The Town Manager will provide a verbal report.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. Farmville - 2025 Chronological Work Plan - FINAL

Town of Farmville, Virginia

2025 Chronological Work Plan

Ongoing or Immediate

- Hire a Public Works Director ASAP.
- Stop routinely providing check registers to the Town Council.
- Track Explore Act opportunities.
- Schedule quarterly Business Roundtable meetings.
- Foster an awareness of the efforts to develop the Mary E. Branch Community Center
- Conduct informal inquiries with engineering firms on the cost of developing a sidewalk plan; put a placeholder amount in the Fiscal Year 2026 CIP.
- Implement the Asset Management Plan through the CIP and annual budget.

Within Three Months (by June 1)

- Find out from Civic Plus when the next update of the Town's website is scheduled and discuss potential enhancements.
- Schedule a meeting between the Town Council and senior leadership at Longwood University in April 2025.
- Revise current leases for Airport tenants – May 1, 2025.
- To determine how much work needs to be done to revise the Comprehensive Plan, consult with Town stakeholders and provide a plan for review and potential revision, including a tentative schedule, for Council's consideration by May 1, 2025.
- Explore designating the entire Town as an Urban Development Area (UDA) to improve Smart Scale scoring – report to Council by May 1, 2025.

Within Six Months (by September 1)

- Implement a Fellowship Program for professional development and succession planning.
- Complete the installation of restrooms at the Splash Park.
- Close the loophole in the Subdivision Ordinance regarding sidewalk requirements for new residential development.
- Investigate the potential for extending Meriwood Farm Road to South Main Street. The Town Manager is to contact the owner of the property between Peery Drive and South Main Street to determine if the property is for sale and, if so, the asking price. If the response is positive, contact VDOT to conduct a traffic study on the proposed extension.

Within the Calendar Year

- Issue an RFP to identify a Fixed Base Operator to manage Airport operations – October 1, 2025.
- Schedule a meeting with the Prince Edward County Board of Supervisors in the Fall 2025.
- Present a financing plan for fire station renovations and the purchase of a new ladder truck to Council in the Fall 2025.

Longer Term or Indefinite

- Complete a review of the Comprehensive Plan – 1st Quarter 2027.
- Update the Zoning and Subdivision Ordinances to be consistent with the Comprehensive Plan – timing to be determined (TBD)
- Address promoting new housing development, especially starter homes, in the process of Comprehensive Plan review and ordinance updating.
- Develop a joint Emergency Operations Plan with Prince Edward County – 2027.
- Upgrade the Town's Emergency Operations Center (EOC) space to accommodate joint operations with the County – 2027.
- Develop a facilities maintenance and replacement plan and include projects in the Fiscal Year 2027 Capital Improvements Plan (CIP).
- Include projects to improve and enhance the Public Works building in the CIP over the next five years.
- Complete Phases II and III of the wayfinding signage project with the Farmville Downtown Partnership – depending on the availability of funding.
- Occupy the newly renovated fire station – 2028.
- Conduct a mobility study to address the potential, possible location of, and cost of an expanded system of trails and bikeways – 2028.



Town of Farmville

Agenda Item Summary

MEETING DATE: March 5, 2025

ITEM NUMBER: 7.a. – Proposed Rates Effective from 07/01/2025-06/30/2026

BACKGROUND: Town Manager and Finance Director to provide verbal reports.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. FY26 Monthly Rates from TLC
2. FY26 Medical Care Cost Sharing



THE LOCAL CHOICE HEALTH CARE PROGRAM

TOWN OF FARMVILLE

GROUP # T69913

RATES EFFECTIVE 07/01/25 - 06/30/26

RATES WITH COMPREHENSIVE DENTAL

ACTIVE EMPLOYEES	SINGLE	DUAL	FAMILY
Key Advantage Expanded	\$1,133	\$2,097	\$3,060
* Key Advantage 250	\$1,032	\$1,908	\$2,785
* Key Advantage 500	\$952	\$1,762	\$2,570
Key Advantage 1000	\$907	\$1,679	\$2,449
High Deductible Health Plan	\$748	\$1,384	\$2,020
RETIREES NOT ELIGIBLE FOR MEDICARE			
Key Advantage Expanded	\$1,133	\$2,097	\$3,060
* Key Advantage 250	\$1,032	\$1,908	\$2,785
* Key Advantage 500	\$952	\$1,762	\$2,570
Key Advantage 1000	\$907	\$1,679	\$2,449
High Deductible Health Plan	\$748	\$1,384	\$2,020

RATES WITH PREVENTIVE DENTAL ONLY

ACTIVE EMPLOYEES	SINGLE	DUAL	FAMILY
Key Advantage Expanded	\$1,114	\$2,062	\$3,009
* Key Advantage 250	\$1,012	\$1,873	\$2,734
* Key Advantage 500	\$933	\$1,726	\$2,519
Key Advantage 1000	\$888	\$1,643	\$2,398
High Deductible Health Plan	\$729	\$1,348	\$1,969
RETIREES NOT ELIGIBLE FOR MEDICARE			
Key Advantage Expanded	\$1,114	\$2,062	\$3,009
* Key Advantage 250	\$1,012	\$1,873	\$2,734
* Key Advantage 500	\$933	\$1,726	\$2,519
Key Advantage 1000	\$888	\$1,643	\$2,398
High Deductible Health Plan	\$729	\$1,348	\$1,969

* Benefit Plans Currently Offered

COVERAGE UNDER ALL THE LOCAL CHOICE PLANS IS APPLICABLE TO THE FOLLOWING :

- Active Employees and their Dependents
- Retirees not eligible for Medicare and their Dependents not eligible for Medicare, and/or Dependents of Medicare eligible Retirees who are not Medicare eligible.

IF COVERAGE IS OFFERED TO MEDICARE ELIGIBLE RETIREES AND THEIR MEDICARE ELIGIBLE DEPENDENTS, it must be obtained through one of our Medicare Supplemental Contracts which require participation in both Parts A and B of Medicare to receive maximum benefits.

THE PCORI FEE is the responsibility of the group and payment should be submitted directly to HHS; therefore, this fee is not included in the rates.

THE LOCAL CHOICE HEALTH CARE PROGRAM

TOWN OF FARMVILLE

GROUP # T69913

RATES EFFECTIVE 07/01/24 - 06/30/25

RATES WITH COMPREHENSIVE DENTAL			
ACTIVE EMPLOYEES	SINGLE	DUAL	FAMILY
Key Advantage Expanded	\$1,012	\$1,872	\$2,732
* Key Advantage 250	\$921	\$1,704	\$2,487
* Key Advantage 500	\$850	\$1,573	\$2,295
Key Advantage 1000	\$810	\$1,499	\$2,187
High Deductible Health Plan	\$668	\$1,236	\$1,804
RETIREEES NOT ELIGIBLE FOR MEDICARE			
Key Advantage Expanded	\$1,012	\$1,872	\$2,732
* Key Advantage 250	\$921	\$1,704	\$2,487
* Key Advantage 500	\$850	\$1,573	\$2,295
Key Advantage 1000	\$810	\$1,499	\$2,187
High Deductible Health Plan	\$668	\$1,236	\$1,804
RATES WITH PREVENTIVE DENTAL ONLY			
ACTIVE EMPLOYEES	SINGLE	DUAL	FAMILY
Key Advantage Expanded	\$995	\$1,841	\$2,687
* Key Advantage 250	\$904	\$1,672	\$2,441
* Key Advantage 500	\$833	\$1,541	\$2,249
Key Advantage 1000	\$793	\$1,467	\$2,141
High Deductible Health Plan	\$651	\$1,204	\$1,758
RETIREEES NOT ELIGIBLE FOR MEDICARE			
Key Advantage Expanded	\$995	\$1,841	\$2,687
* Key Advantage 250	\$904	\$1,672	\$2,441
* Key Advantage 500	\$833	\$1,541	\$2,249
Key Advantage 1000	\$793	\$1,467	\$2,141
High Deductible Health Plan	\$651	\$1,204	\$1,758

* Benefit Plans Currently Offered

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THE PCORI FEE is the responsibility of the group and payment should be submitted directly to HHS; therefore, this fee is not included in the rates.

FY26 MEDICAL CO
Applying same FY23 cost sharing

Monthly Rates

Plan	Tier	FY22 Total Monthly Cost	FY22 Employee Share	FY22 Town Share	FY22 Employee Share %	FY22 Town Share %
KA 250	Single	852.00	57.89	794.11	6.79%	93.21%
	Dual	1576.00	413.35	1162.65	26.23%	73.77%
	Family	2300.00	602.72	1697.28	26.21%	73.79%
KA 500	Single	762.00	13.00	749.00	1.71%	98.29%
	Dual	1410.00	325.54	1084.46	23.09%	76.91%
	Family	2057.00	474.17	1582.83	23.05%	76.95%

Per Pay Period Rates

Plan	Tier	FY22 Total Pay Period Cost	FY22 Pay Period Employee Share	FY22 Pay Period Town Share	FY23 Total Pay Period Cost	FY23 Pay Period Employee Share
KA 250	Single	393.23	26.72	366.51	425.08	39.53
	Dual	727.38	190.78	536.61	786.46	225.71
	Family	1061.54	278.18	783.36	1147.85	329.43
KA 500	Single	351.69	6.00	345.69	392.31	16.52
	Dual	650.77	150.25	500.52	726.00	185.78
	Family	949.38	218.85	730.54	1059.23	270.10

ST SHARING

percentage to FY26 Costs

ates

FY23 Total Monthly Cost	FY23 Employee Share	FY23 EE Share %	FY23 Town Share	FY23 Town Share %	FY23 Employee Increase	FY23 Town Increase
921.00	85.65	9.30%	835.35	90.70%	27.76	41.24
1704.00	489.05	28.70%	1214.95	71.30%	75.70	94.90
2487.00	713.77	28.70%	1773.23	71.30%	111.05	138.12
850.00	35.79	4.21%	814.22	95.79%	22.79	86.55
1573.00	402.53	25.59%	1170.47	74.41%	76.99	125.18
2295.00	585.23	25.50%	1709.78	74.50%	111.06	182.02

FY23 Pay Period Town Share	FY26 Total Pay Period Cost	FY26 Pay Period Employee Share	FY26 Pay Period Town Share	FY26 Employee Increase	FY26 Town Increase	
385.54	476.31	44.30	432.01	4.76	46.47	
560.75	880.62	252.74	627.88	27.02	67.13	
818.41	1285.38	368.91	916.48	39.47	98.06	
375.79	439.38	18.50	420.89	1.98	45.09	
540.22	813.23	208.11	605.13	22.32	64.91	
789.13	1186.15	302.47	883.68	32.37	94.56	

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FY26 Total Monthly Cost	FY26 Employee Share	FY26 EE Share %	FY26 Town Share	FY26 Town Share %	FY26 Employee Increase	FY26 Town Increase
1032.00	95.98	9.30%	936.02	90.70%	10.32	100.68
1908.00	547.60	28.70%	1360.40	71.30%	58.55	145.45
2785.00	799.30	28.70%	1985.71	71.30%	85.53	212.47
952.00	40.08	4.21%	911.92	95.79%	4.29	97.71
1762.00	450.90	25.59%	1311.10	74.41%	48.37	140.63
2570.00	655.35	25.50%	1914.65	74.50%	70.13	204.88