

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON DECEMBER 11, 2024

At the regular meeting of the Farmville Town Council held on Wednesday, December 11, 2024, at 6:00 PM, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Dan Dwyer, Tommy Pairet, Adam Yoelin, Donald Hunter, and John Hardy.

Staff present were Town Manager C. Scott Davis, Town Attorney Gary Elder, Finance Director Julie Moore, Chief of Police Andy Ellington, Fire Chief Daniel Clark, Captain William Hogan, Human Resources Director Amanda Zirkle, Community Development Director and IT Support Ashley Atkins-Austin, Deputy Clerk Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the meeting to order, and all guests were welcomed.

The Clerk called the roll, noting all Council members were present.

An invocation was led by Mayor Vincent for anyone wishing to join in prayer. Vice-Mayor Reid led the Pledge of Allegiance.

ADOPTION OF AGENDA

Mr. Hunter made a motion to adopt the agenda as presented, seconded by Mr. Hardy, and with all in favor stating “aye”, the motion passed.

DECLARATION OF PERSONAL INTEREST

There were no declarations of personal interest made.

EMPLOYEE RECOGNITION FOR 25 YEAR ANNIVERSARY

Town Manager Davis advised that there are five employees with 25 years of service with the Town of Farmville. Each recipient was introduced and recognized for their specific service to the town.

Jeremy Mahan

Daniel “Ed” Elliott

Albert Bappert

Crystal Barton (unable to be present)

Sandra Boelt-Stutler (unable to be present)

Mayor Vincent offered remarks of appreciation and thanks to everyone for their service.

UPDATE FROM PRINCE EDWARD COUNTY ADMINISTRATOR DOUG STANLEY

Mr. Stanley addressed the Council and provided congratulatory remarks to the town's 25-year anniversary recipients. An update for December 2024 was provided with several items highlighted. A written report was distributed.

From an inquiry made by Council member Hunter concerning what would make for a stronger application for the 460 Intersection with Third Street project, Mr. Stanley offered remarks that included making it more of an urban development area and developing the data center park.

PUBLIC HEARING – RESOLUTION NO. 2024-12-01 – FOR A CONDITIONAL USE PERMIT TO ALLOW A RESTAURANT, MOBILE AT THE INTERSECTION OF GRIFFIN BLVD/REDFORD ST

Mayor Vincent announced the opening of the Public Hearing period. With no one signed up to speak or provide comments, the Public Hearing period was closed.

PUBLIC COMMENT PERIOD

With no one signed up or wishing to speak, Mayor Vincent returned to the regular order of business.

CONSENT AGENDA

Mr. Reid made a motion to accept the Consent Agenda as presented, seconded by Mr. Dwyer, and with all in favor stating “aye”, the motion passed. The Consent Agenda included the draft minutes of the November 6, 2024, Regular Council Meeting.

FINANCE REPORT

Mr. Pairet made a motion to approve the Finance Report as presented, seconded by Mr. Reid, and with all in favor stating “aye”, the motion passed.

BACKGROUND:

Finance Director Julie Moore reported on the October and November 2024 Finance Reports and reviewed the amounts of earned income:

- ABM Building Solutions project - \$16,014 (October) and \$11,390 (November). This income will go towards future payments on the project. A second payment to ABM was made in October, therefore reducing the funds that are invested.
- Virginia Investment Pool (VIP) - \$16,026 (October) and \$15,131 (November)
- Sweep accounts at Benchmark Community Bank - \$8,615 (October) and \$8,714 (November)

- Local Government Investment Pool (LGIP) - \$35,662 (October) and \$33,562 (November)
- Total for month of October - \$60,303 and \$57,408 in November, excluding ABM income.

Ms. Moore reported that the utility billings were sent out yesterday and that this billing included more service days than normal. Averages are being reviewed so that a discount of \$8-\$10 can be incorporated into each billing for December due to residents having a mandatory \$38 charge.

REQUEST APPROVAL OF RESOLUTION NO. 2024-12-01 – FOR A CONDITIONAL USE PERMIT TO ALLOW A RESTAURANT, MOBILE AT THE INTERSECTION OF GRIFFIN BLVD/REDFORD ST

Mr. Reid made a motion to approve Resolution No. 2024-12-01, and the ability for Mr. Sprague to amend the conditional use permit, one time, and waive the fee for this amendment, seconded by Mr. Hunter, and with a recorded vote of Council members Reid, Dwyer, Pairet, Yoelin, Hunter, Hardy, and Amos voting “yes”, the motion passed.

BACKGROUND: The Planning Commission met on November 20, 2024, and recommended approval of CUP24-006 to Town Council for Anthony Sprague’s request for a conditional use permit to allow a restaurant, mobile per Town Code Section 29.22.a. The site is located at the northwest corner of the intersection of Griffin Boulevard and Redford Street on parcel number 0023A03(11)10-004 and zoned R-3 High Density Residential. A Public Hearing was held December 11, 2024.

Resolution No. 2024-12-01

To grant a conditional use permit to allow a restaurant, mobile per Town Code Section 29.22.a. The site is located at the northwest corner of the intersection of Griffin Boulevard and Redford Street on parcel number 0023A03(11)10-004. This property is zoned R-3 High Density Residential.

WHEREAS, Anthony Sprague filed an application for a conditional use permit to allow a restaurant, mobile per Town Code Section 29.22.a. located at the northwest corner of the intersection of Griffin Boulevard and Redford Street on Parcel number 0023A03(11)10-004, which is zoned R-3 High Density Residential; and

WHEREAS, Mr. Sprague has agreed to the attached conditions; and

WHEREAS, after a public hearing and due consideration, the Planning Commission recommends approval of this conditional use permit; and

WHEREAS, the Town Council finds that the conditional use permit application complies with Town Code Section 29-22 (a); and

WHEREAS, upon recommendation of the Planning Commission and after holding a public hearing on this Resolution, the Town Council finds that the public necessity, convenience, general welfare, and good planning and zoning practice allows for this conditional use permit be granted; NOW THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Town Council grants a conditional use permit to Anthony Sprague to allow a restaurant, mobile per Town Code Section 29.22.a. located at the northwest corner of the intersection of Griffin Boulevard and Redford Street on Parcel number 0023A03(11)10-004, which is zoned R-3 High Density Residential with the attached conditions.
2. This resolution shall be in full force and effect upon passage.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairt _____.

The Honorable John F. Hardy _____.

The Honorable Donald L. Hunter _____.

The Honorable Adam Yoelin _____.

Anthony Sprague Conditions for Conditional Use Permit

List of conditions to be placed on Anthony Sprague's Conditional Use Permit for a restaurant, mobile located at the northwest corner of the intersection of Griffin Boulevard and Redford Street.

Recommended Conditions for Mobile Restaurants at this location (Town Code Sec. 29-35.d.16)

- a) Mobile restaurants must obtain a town mobile restaurant permit, and must be inspected and approved by the town at least three (3) business days prior to initial operation and again prior to annual business license renewal.
- b) Mobile restaurants must maintain a valid business license issued by the town and a valid health permit issued by the state department of health.
- c) A mobile restaurant may operate with written permission from the owner.
- d) No items shall be sold other than food and beverages.
- e) No music shall be played that is audible outside of the vehicle.
- f) Mobile restaurant vehicles shall not operate on a public street or block i) the main entry drive isles or impact pedestrian or vehicular circulation overall, (ii) other access to loading areas, or (iii) emergency access and fire lanes. The mobile restaurant must also be positioned at least fifteen (15) feet away from fire hydrants, any fire department connection (FDC), driveway entrances, alleys and handicapped parking spaces.
- g) A mobile restaurant may operate between 7:00 a.m. and 9:00 p.m. Sunday to Thursday and between 9:00 a.m. to 11:00 p.m. Friday and Saturday (including set-up and break-down) in any one (1) day at any single location, except during national holidays and town-wide events a mobile restaurant may operate between 6:00 a.m. and 12:00 p.m. The vehicle and all accessory structures shall be removed each day.
- h) No signs may be displayed except:
 - 1. Those permanently affixed to the vehicle; and
 - 2. One (1) A-framed sign not to exceed four (4) feet in height and six (6) square feet of display for each of the two (2) sides and the sign cannot block any passageways.
- i) Trash receptacles shall be provided and all trash, refuse, or recyclables generated by the use shall be properly disposed of.
- j) No liquid wastes shall be discharged from the mobile restaurant.

k) No mobile restaurant shall locate within fifty (50) feet of the entrance to a business that sells food for consumption (determined by measuring from the edge of the mobile restaurant to the main public entrance of the restaurant) unless permission of the restaurant owner is provided.

l) No mobile restaurant shall locate within one hundred (100) feet of a single family or two-family residential use.

m) Vehicles may be otherwise limited by the town depending on the location or other details of the mobile restaurant permit application.

n) A mobile restaurant may operate at any farmer's market held on public or private property, if the food truck vendor is legally parked at the farmer's market and has received written permission from the farmer's market manager and displays such written permission upon request.

o) The operation of the mobile restaurant or use of a generator should not be loud enough to be plainly audible at a distance of one hundred (100) feet away. Excessive complaints about vehicle or generator noise will be grounds for the administrator to require that the mobile restaurant vendor change location on the site or move to another property.

p) The requirements of this section shall not apply to mobile restaurant vendors at catered events (events where the food is not sold through individual sales but provided to a group pursuant to a catering contract with a single payer).

q) A mobile restaurant permit may be revoked by the zoning administrator at any time, due to the failure of the property owner or operator of the mobile restaurant permit to observe all requirements for the operation of mobile restaurants. Notice of revocation shall be made in writing to address of record for mobile restaurant permit holder. Any person aggrieved by such notice may appeal the revocation to the board of zoning appeals.

Recommended Conditions for the site

- Limit of two (2) food trucks at one time on the property.
- Trash and trash receptacles must be removed from the site daily.
- No additional signage to what is allowed for restaurants, mobile.

REQUEST APPROVAL OF UPDATED EMPLOYEE POLICY AND PROCEDURES HANDBOOK

Mr. Hardy made a motion to approve the updated Employee Policy and Procedures Handbook, seconded by Mr. Hunter, and with a recorded vote of Council members Dwyer, Pairret, Yoelin, Hunter, Hardy, Amos, and Reid voting “yes”, the motion passed.

BACKGROUND: The Town Manager reported on the proposed updates at the December 4, 2024, Work Session and the need to incorporate changes made to federal and state laws.

REQUEST APPROVAL OF UPDATED PAY AND CLASSIFICATION PLAN

Mr. Hunter made a motion to approve the Updated Pay and Classification Plan, seconded by Mr. Reid, and with a recorded vote of Council members Pairret, Yoelin, Hunter, Hardy, Amos, Reid, and Dwyer voting “yes”, the motion passed.

BACKGROUND: The Town Manager reviewed the items being amended in the Pay and Classification Plan at the December 4, 2024, Work Session.

Town of Farmville Pay and Classification Plan FY25 Pay and Classification Plan											
Grade	Position	Job Number	FLSA	Annual Minimum	Annual Midpt	Annual Max	Existing Employee Annual Maximum	Hourly Min	Hourly Mid	Hourly Max	Existing EE Hourly Max
F01	AIRPORT TECHNICIAN	1006	N	\$28,460	\$39,198	\$45,536	\$49,936.00	\$13.68	\$18.85	\$21.89	\$24.01
F01	BUS OPERATIONS AIDE	2303	N	\$28,460	\$39,198	\$45,536	\$49,936.00	\$13.68	\$18.85	\$21.89	\$24.01
F01	CUSTODIAN	1701	N	\$28,460	\$39,198	\$45,536	\$49,936.00	\$13.68	\$18.85	\$21.89	\$24.01
F01	WATER/SEWER PLANT TRAINEE	2005	N	\$28,460	\$39,198	\$45,536	\$49,936.00	\$13.68	\$18.85	\$21.89	\$24.01
F02	BUS DRIVER (PART-TIME)	2302	N	\$29,728	\$40,846	\$47,565	\$51,964.80	\$14.29	\$19.54	\$22.87	\$24.98
										\$0.00	
F03	LABORER I	1709	N	\$31,695	\$43,404	\$50,712	\$55,112.00	\$15.24	\$20.87	\$24.38	\$26.50
F03	WATER METER READER/TECHNICIAN	1003	N	\$31,695	\$43,404	\$50,712	\$55,112.00	\$15.24	\$20.87	\$24.38	\$26.50
F04	ADMINISTRATIVE ASSISTANT I	1108	N	\$33,810	\$46,153	\$54,096	\$58,496.00	\$16.25	\$22.19	\$26.01	\$28.12
F04	LABORER II	1503	N	\$33,810	\$46,153	\$54,096	\$58,496.00	\$16.25	\$22.19	\$26.01	\$28.12
F04	MECHANIC I	1715	N	\$33,810	\$46,153	\$54,096	\$58,496.00	\$16.25	\$22.19	\$26.01	\$28.12
F04	RECREATION TECHNICIAN (PART-TIME)	1014	N	\$33,810	\$46,153	\$54,096	\$58,496.00	\$16.25	\$22.19	\$26.01	\$28.12
F04	SUPPLY ROOM TECHNICIAN	1714	N	\$33,810	\$46,153	\$54,096	\$58,496.00	\$16.25	\$22.19	\$26.01	\$28.12
F05	ADMINISTRATIVE ASSISTANT II	1109	N	\$36,083	\$49,108	\$57,733	\$62,132.80	\$17.35	\$23.61	\$27.76	\$29.87
F05	EMERGENCY COMMUNICATIONS OPERATOR I	1204	N	\$36,083	\$49,108	\$57,733	\$62,132.80	\$17.35	\$23.61	\$27.76	\$29.87
F05	MECHANIC II	1716	N	\$36,083	\$49,108	\$57,733	\$62,132.80	\$17.35	\$23.61	\$27.76	\$29.87
F05	RECREATION SPECIALIST	2301	N	\$36,083	\$49,108	\$57,733	\$62,132.80	\$17.35	\$23.61	\$27.76	\$29.87
F05	WATER PLANT OPERATOR	2002	N	\$36,083	\$49,108	\$57,733	\$62,132.80	\$17.35	\$23.61	\$27.76	\$29.87
F05	WWTP OPERATOR	2202	N	\$36,083	\$49,108	\$57,733	\$62,132.80	\$17.35	\$23.61	\$27.76	\$29.87
F06	ACCOUNT CLERK I	1103	N	\$38,527	\$52,285	\$61,643	\$66,043.20	\$18.52	\$25.14	\$29.64	\$31.75
F06	EQUIPMENT OPERATOR	1505	N	\$38,527	\$52,285	\$61,643	\$66,043.20	\$18.52	\$25.14	\$29.64	\$31.75
F07	EMERGENCY COMMUNICATIONS OPERATOR II	1203	N	\$41,154	\$55,700	\$65,846	\$70,246.40	\$19.79	\$26.78	\$31.66	\$33.77
F08	ACCOUNT CLERK II	1103	N	\$43,978	\$59,371	\$70,365	\$74,764.80	\$21.14	\$28.54	\$33.83	\$35.94
F08	ACCREDITATION COORDINATOR	1211	N	\$43,978	\$59,371	\$70,365	\$74,764.80	\$21.14	\$28.54	\$33.83	\$35.94
F08	GIS ANALYST	1802	E	\$43,978	\$59,371	\$70,365	\$74,764.80	\$21.14	\$28.54	\$33.83	\$35.94
F08	RESIDENTIAL CODE INSPECTOR	1400	N	\$43,978	\$59,371	\$70,365	\$74,764.80	\$21.14	\$28.54	\$33.83	\$35.94
F09	CLERK OF COUNCIL	1022	E	\$47,014	\$63,318	\$75,222	\$79,622.40	\$22.60	\$30.44	\$36.16	\$38.28
F09	EXECUTIVE SECRETARY	1012	N	\$47,014	\$63,318	\$75,222	\$79,622.40	\$22.60	\$30.44	\$36.16	\$38.28
F09	FIREFIGHTER	1010	N	\$47,014	\$63,318	\$75,222	\$79,622.40	\$22.60	\$30.44	\$36.16	\$38.28
F09	POLICE OFFICER	1207	N	\$47,014	\$63,318	\$75,222	\$79,622.40	\$22.60	\$30.44	\$36.16	\$38.28
F09	PURCHASING AGENT	1023	N	\$47,014	\$63,318	\$75,222	\$79,622.40	\$22.60	\$30.44	\$36.16	\$38.28
F09	TRANSIT COORDINATOR	2305	N	\$47,014	\$63,318	\$75,222	\$79,622.40	\$22.60	\$30.44	\$36.16	\$38.28

Farmville Town Council
Regular Meeting of December 11, 2024

F10	ADMINISTRATIVE STAFF OFFICER	1209	N	\$50,278	\$67,561	\$80,445	\$84,844.80	\$24.17	\$32.48	\$38.68	\$40.79
F10	BUILDING OFFICIAL	1401	N	\$47,014	\$63,318	\$75,222	\$79,622.40	\$22.60	\$30.44	\$36.16	\$38.28
F10	EMERGENCY COMMUNICATIONS SUPERVISOR	1214	N	\$50,278	\$67,561	\$80,445	\$84,844.80	\$24.17	\$32.48	\$38.68	\$40.79
F10	FOREMAN	1705	N	\$50,278	\$67,561	\$80,445	\$84,844.80	\$24.17	\$32.48	\$38.68	\$40.79
F10	HORTICULTURIST	1015	N	\$47,014	\$63,318	\$75,222	\$79,622.40	\$22.60	\$30.44	\$36.16	\$38.28
F10	POLICE CORPORAL	1210	N	\$50,278	\$67,561	\$80,445	\$84,844.80	\$24.17	\$32.48	\$38.68	\$40.79
F11	CRIMINAL INVESTIGATOR	1205	N	\$53,786	\$72,122	\$86,058	\$90,457.60	\$25.86	\$34.67	\$41.37	\$43.49
F11	POLICE SERGEANT	1208	N	\$53,786	\$72,122	\$86,058	\$90,457.60	\$25.86	\$34.67	\$41.37	\$43.49
F11	NARCOTICS INVESTIGATOR	2501	N	\$53,786	\$72,122	\$86,058	\$90,457.60	\$25.86	\$34.67	\$41.37	\$43.49
F11	TOWN PLANNER	1801	E	\$53,786	\$72,122	\$86,058	\$90,457.60	\$25.86	\$34.67	\$41.37	\$43.49
F12	HUMAN RESOURCES MANAGER	1105	E	\$57,557	\$77,024	\$92,091	\$96,491.20	\$27.67	\$37.03	\$44.27	\$46.39
F12	SUPERINTENDENT	1506	N	\$57,557	\$77,024	\$92,091	\$96,491.20	\$27.67	\$37.03	\$44.27	\$46.39
F12	TRANSIT MANAGER	2300	E	\$57,557	\$77,024	\$92,091	\$96,491.20	\$27.67	\$37.03	\$44.27	\$46.39
F13	EMERGENCY COMMUNICATIONS MANAGER	1201	E	\$61,612	\$82,296	\$98,579	\$102,979.20	\$29.62	\$39.57	\$47.39	\$49.51
F13	POLICE LIEUTENANT	1212	N	\$61,612	\$82,296	\$98,579	\$102,979.20	\$29.62	\$39.57	\$47.39	\$49.51
F14	IT MANAGER	1106	E	\$65,970	\$87,961	\$105,552	\$109,952.00	\$31.72	\$42.29	\$50.75	\$52.86
F15	ASSISTANT DIRECTOR OF PUBLIC WORKS	1702	N	\$70,655	\$94,052	\$113,048	\$117,448.00	\$33.97	\$45.22	\$54.35	\$56.47
F15	DEPUTY DIRECTOR FINANCE	1101	E	\$70,655	\$94,052	\$113,048	\$117,448.00	\$33.97	\$45.22	\$54.35	\$56.47
F15	POLICE CAPTAIN	1020	E	\$70,655	\$94,052	\$113,048	\$117,448.00	\$33.97	\$45.22	\$54.35	\$56.47
F16	DIRECTOR OF COMMUNITY DEVELOPMENT	1107	E	\$75,692	\$100,600	\$121,107	\$125,507.20	\$36.39	\$48.37	\$58.22	\$60.34
F16	DIRECTOR OF RECREATION	2510	E	\$75,692	\$100,600	\$121,107	\$125,507.20	\$36.39	\$48.37	\$58.22	\$60.34
F16	FIRE CHIEF	1100	E	\$75,692	\$100,600	\$121,107	\$125,507.20	\$36.39	\$48.37	\$58.22	\$60.34
F17	CHIEF OF POLICE	1206	E	\$81,106	\$107,638	\$129,770	\$134,169.60	\$38.99	\$51.75	\$62.39	\$64.50
F17	DIRECTOR OF FINANCE	1104	E	\$81,106	\$107,638	\$129,770	\$134,169.60	\$38.99	\$51.75	\$62.39	\$64.50
F17	DIRECTOR OF PUBLIC WORKS	1703	E	\$81,106	\$107,638	\$129,770	\$134,169.60	\$38.99	\$51.75	\$62.39	\$64.50
F18			E	\$86,927	\$115,205	\$139,083	\$143,483.00	\$41.79	\$55.39	\$66.87	\$68.98
F19			E	\$93,184	\$123,339	\$149,094	\$153,494.00	\$44.80	\$59.30	\$71.68	\$73.80
F20	TOWN MANAGER	1021	E	\$99,910	\$132,083	\$159,856	\$164,256.00	\$48.03	\$63.50	\$76.85	\$78.97

12/11/2024

REQUEST AUTHORIZATION TO ADVERTISE 2025 TOWN COUNCIL MEETING DATES

Mr. Hunter made a motion to authorize the advertisement of the 2025 Town Council Meeting Dates, seconded by Mr. Hardy, and with a recorded vote of Council members Yoelin, Hunter, Hardy, Amos, Reid, Dwyer, and Pairet voting “yes”, the motion passed.

**Farmville Town Council
Meeting Dates**

Farmville Town Council will hold their regular monthly Council meetings for 2025 on the following dates:

January 8, 2025
February 12, 2025
March 12, 2025

April 9, 2025
May 14, 2025
June 11, 2025
July 9, 2025
August 13, 2025
September 10, 2025
October 8, 2025
November 12, 2025
December 10, 2025

Council meetings are held in the Council Chamber on the second floor of the Town Hall, at 116 North Main Street, Farmville, Virginia, at 6:00 PM, unless otherwise scheduled.

Council Work Sessions are held the first Wednesday of each month in the Council Chamber of the Town Hall at 6:00 PM – Town Hall address listed above.

This list does not include any special meetings which may be called from time to time.

To verify meeting dates, contact the Clerk of Council at 434-392-9465 or mmckay@farmvilleva.com.

Mayor Vincent reminded everyone of the January 1, 2025, Work Session cancellation due to the holiday, and that the Regular Council meeting will be held on January 8, 2025.

TOWN MANAGER'S REPORT

- Progress is being made as the developer who purchased the former Ken's Car Coop property has filed for demolition of the building and a stormwater permit.
- Progress also being made on Ben Lapp's housing development as a stormwater permit from the county has been issued but building permits for each are still needed.
- An update was provided to Council member Hardy from a request made at the December 4, 2024, Work Session concerning who is responsible for bringing the line into a subdivision. The town makes the original tap with the contractor being responsible for running the line and doing the taps to each residence based on the town's specifications.
- Waiting to receive bids on the wastewater plant upgrades converting the current chlorine disinfection system to cloth disc filtering.
- A conditional use permit and subdivision application beside the Zehners' property on Peery Drive is pending with the Planning Commission. A developer wants to place a storage unit facility on that acreage.

- Dominion Energy also is seeking a conditional use permit which plans to come before the Planning Commission. The company plans to enhance their business in the area towards Milnwood Road.
- Waiting to receive meters and supplies for installations for the water meter project.
- Council members were invited to the Employee Christmas Luncheon scheduled for December 12, 2024, 11:30 AM-2:00 PM at the Fireman's Sports Arena.

COMMENTS BY MAYOR AND TOWN COUNCIL

Mr. Hunter suggested that Council members who plan to attend the Virginia Municipal League Local Government Day on January 30, 2025, push harder for Prince Edward County's efforts to obtain the needed intersection between Third Street and 460.

Mr. Pairet asked if a report could be expected in January on the Hurt & Proffitt study. An update was provided by the Town Manager that an excel spreadsheet has been received and is being reviewed. The data for the utility asset management plan will be uploaded for access within the GIS. A brief discussion was held concerning an interpretation of the report being provided and coordinating the usage of the information when the roundabout is addressed.

Mr. Dwyer and Mr. Reid wished Happy Holiday wishes to everyone.

Mayor Vincent expressed appreciation to the Police and Public Works Departments and staff for the Tree Lighting event held as well as the work done for the parade. Merry Christmas and Happy Holidays wishes to everyone. Appreciation was expressed to everyone who regularly attends the Council's meetings.

There being no other business and on a motion by Mr. Pairet, seconded by Mr. Hardy, with all in favor stating "aye", the meeting adjourned at 6:37 PM.

APPROVED:

ATTEST:

Brian R. Vincent, Mayor

Mary H. McKay, Clerk of Council