

**Town of Farmville Planning Commission
Town Council Chamber of the Town Hall
116 North Main Street, Farmville, VA 23901
Wednesday, January 17, 2024**

Planning Commission Members Present: Chairperson Cameron Patterson, Secretary Jerry Davenport, Dr. John Miller, Rhett Weiss, Abigail O'Connor, and Patrick Crute.

Planning Commission Members Absent: Vice-Chair Jayne Johnson

Staff Present: Director of Community Development Ashley Atkins-Austin, and Administrative Assistant II Michelle Watkins.

CALL TO ORDER

Chairperson Patterson called the Planning Commission meeting to order at 7:00 PM.

APPROVAL OF AGENDA

Chairperson Patterson noted the agenda was distributed and asked if there were any corrections. On a motion by Mr. Crute, seconded by Ms. O'Connor, with all present members voting "aye", the agenda was adopted with no corrections.

ANNUAL ORGANIZATION MEETING-ELECTIONS OF OFFICERS

Chairperson Patterson opened the floor to accept nominations for officers.

Nomination and Election of Chairperson

Mr. Patterson was nominated by Mr. Crute, seconded by Mr. Davenport, and with no further nominations, Mr. Patterson was elected by acclamation. On a motion by Dr. Miller, seconded by Mr. Davenport, the election for Chairperson was closed.

Nomination of Vice-Chairperson

Mr. Davenport was nominated by Chairperson Patterson, seconded by Ms. O'Connor, and with no further nominations, Mr. Davenport was elected by acclamation. On a motion by Mr. Weiss, seconded by Mr. Crute, the election for Vice-Chairperson was closed.

Nomination of Secretary

Ms. O'Connor was nominated by Chairperson Patterson, seconded by Dr. Miller, and with no further nominations, Ms. O'Connor was elected by acclamation. On a motion by Mr. Weiss, seconded by Mr. Crute, the election for Secretary was closed.

CONSIDERATION OF MINUTES

Minutes of Regular Planning Commission Meeting -November 15, 2023

Chairperson Patterson noted that the minutes had been likewise distributed and asked if there were any corrections or revisions. On a motion by Mr. Weiss, seconded by Mr. Crute, and with all present members voting "aye," the minutes from November 15, 2023, were approved as presented.

PUBLIC PARTICIPATION

There was no public participation.

PUBLIC HEARING

There were no public hearings scheduled.

OLD BUSINESS

There was no old business before the Commission.

NEW BUSINESS

Consideration and Adoption of 2023 Annual report and 2024 goals

Chairperson Patterson noted the Annual Report was distributed and asked if there were any corrections or additions. He noted a minor correction under the 2024 proposed actions, to the first bullet point item to change “request” to “requests”. Chairperson Pattern recounted items from 2023 that the Commission had worked on and expressed his appreciation to everyone. On a motion by Mr. Weiss, seconded by Mr. Davenport, and with all present members voting “aye”, the agenda was adopted with the noted correction.

Consideration and Adoption of 2024 Meeting Dates

Chairperson Patterson noted that the meeting dates have been distributed and asked if there were any questions. On a motion by Mr. Davenport, Seconded by Ms. O’Connor, and with all present member voting “aye”, the 2024 Meeting dates were adopted.

STAFF UPDATES

Chairperson Patterson offered congratulations to Ashley Atkins-Austin on her new position as the Director of the Community Development Department.

Ms. Atkins-Austin said that she looks forward to working with the Planning Commission for many years to come. She shared that VCU’s next Virtual certified Planning Commission Program is March 14 through May 10, 2024.If anyone is interested to reach out to Michelle Watkins to be registered. There are no upcoming major cases to bring to the Planning Commission. The next Planning commission meeting will be held on February 21, 2024 at 7:00 pm. The Board of Zoning Appeals will meet on January 25, 2024 at 3:00 pm to hear a variance case.

COMMISSION UPDATES

There were no updates from the Commissioners.

ADJOURNMENT

With no further business, Chairperson Patterson called for a motion to adjourn the meeting. On a motion by Mr. Crute, seconded by Ms. O’Connor and with all present members voting “aye”, the meeting was adjourned at 7:14 PM.

Respectfully submitted by Michelle D. Watkins, Administrative Assistant II

Cameron Patterson, Chairperson

Abigail O’Connor, Secretary