Town of Farmville
Town Council

August 7, 2024 at 6:00 PM
Council Chamber of the Town Hall
116 North Main Street, Farmville, VA

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Adoption of Agenda**
4. **Declaration of Personal Interest**
5. **Finance Report**
   a. Report by Finance Director
6. **Update on Wastewater Plant Upgrade**
7. **Update on Lead Pipe Survey**
8. **Update on New Restaurant Site Plan**
9. **Discussion on Proposed Ordinance No. 234 - Fences**
   a. Proposed Ordinance No. 234
10. **Discussion on Proposed Ordinance No. 235 - Business Licenses**
    a. Proposed Ordinance No 235
11. **Town Manager's Report**
12. **Comments by Mayor and Town Council**
13. **Closed Session**
    a. 2.2-3711 (A)(7) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

Town of Farmville

Agenda Item Summary

MEETING DATE: August 7, 2024

ITEM NUMBER: 5.a. – Report by Finance Director

BACKGROUND:

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:
1. Revenue-June 2024
2. Salary Report-June 2024
3. Revenue All Funds-June 2024
4. Rev All Funds CY Compared PY-June 2024
5. Revenue-General Fund-June 2024-Chart
6. Rev-General Fund CY and PY Comparison-June24
7. Expense-All Funds CY vs Budget-June 2024
8. Expense-Fund Totals CY vs PY-June 2024
9. Expense-Dept Totals-June 2024
10. Exp-Curr Yr vs Prior Yr Expenses-June 2024

TOWN OF FARMVILLE
REVENUE REPORT
AS OF JUNE 30, 2024

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1101-0001	CURRENT REAL PROP TAXES	1,080	791,985	810,000	97.78
10-1102-0001	CURRENT PUBLIC SERVICE CORP TA	0	58,554	62,590	93.55
10-1103-0001	CURRENT PERSONAL PROPERTY TAX	-2,000	276,302	273,030	101.20
10-1106-0001	PENALTIES-TAXES	83	8,929	1,500	595.28
10-1106-0002	INTEREST-TAXES	152	4,732	1,500	315.48
10-1106-0003	PENALTY-PP TAX	0	2,840	500	567.96
10-1106-0004	INTEREST-PP TAX	0	293	15	1950.60
10-1107-0001	DELIQUENT TAXES	1,210	19,631	5,000	392.61
10-1200-0001	CONSUMPTION TAX	0	25,945	26,000	99.79
10-1201-0001	SALES TAX	0	397,046	450,000	88.23
10-1202-0001	UTILITY TAX	0	339,947	360,000	94.43
10-1203-0001	BUSINESS LICENSE TAX	249	1,698,515	1,525,000	111.38
10-1203-0099	PENALTY-BUSINESS LICENSES	0	8,876	5,000	177.53
10-1204-0001	BANK FRANCHISE TAXES	0	274,805	235,000	116.94
10-1204-0004	RIGHT OF WAY ACCESS FEE	0	14,678	16,000	91.74
10-1205-0001	MOTOR VEHICLE LICENSES	0	5,437	75,000	7.25
10-1206-0001	COMMUNICATION SALES & USE TAX	0	287,175	360,000	79.77
10-1207-0001	PRECIOUS METAL PERMIT	0	400	0	0.00
10-1210-0001	LODGING TAX	91,846	826,853	750,000	110.25
10-1211-0001	FOOD TAX	333,306	3,866,680	3,625,000	106.67
10-1211-0099	PENALTY/INT-FOOD/LODGING TAX	318	4,771	2,000	238.55
10-1220-0001	SANITATION FEE	33,968	394,238	390,000	101.09
10-1301-0001	FERN BEAUTIFICATION PROJECT	0	2,900	2,500	116.00
10-1302-0002	BRANCH OUT TREE PROGRAM	150	350	5,000	7.00
10-1303-0005	VARIANCE FEE	0	0	250	0.00
10-1303-0006	CONDITIONAL-USE-PERMITS	0	500	500	100.00
10-1303-0007	ZONING & RE-ZONING FEES	0	2,850	1,000	285.00
10-1303-0008	BUILDING PERMITS	3,619	35,429	30,000	118.10

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10-1303-0009	SURVEYOR-SITE INSPEC-E&S,RENTAL EQUIP	0	200	500	40.00
10-1303-0010	PARTY BIKE PERMIT	0	365	365	100.00
10-1303-0020	STATE SURCHRG-BLDG PERMIT FEE	72	707	500	141.34
10-1303-0031	FITNESS PROGRAM REVENUE	0	0	200	0.00
10-1303-0032	KARATE PROGRAM REVENUE	140	2,649	800	331.13
10-1303-0033	PICKLEBALL PROGRAM REVENUE	0	788	500	157.51
10-1303-0071	FOOTBALL PROGRAM REVENUE	55	16,607	15,000	110.71
10-1303-0072	SOFTBALL PROGRAM REVENUE	0	0	1,500	0.00
10-1303-0073	SUMMER CAMP REVENUE	950	16,170	12,000	134.75
10-1303-0077	SPONSORSHIP-JINGLE BELL RUN	0	0	1,500	0.00
10-1303-0078	REGISTRATION FEE-JINGLE BELL R	0	1,520	2,000	76.00
10-1303-0079	REVENUE-ADULT BASKETBALL LEAGU	0	4,670	2,000	233.50
10-1303-0082	EASTER EGG HUNT DONATION	0	250	0	0.00
10-1304-0001	SUBDIVISION EXAMINATION FEES	0	0	50	0.00
10-1307-0001	PLAN REVIEW-BLDG INSPECTOR	0	400	500	80.00
10-1307-0002	CERTIFICATE OF OCCUPANCY-BLDG	0	0	100	0.00
10-1308-0001	FINGERPRINT FEE	0	50	20	250.00
10-1309-0001	SURVEYOR-PLAN REVIEW	0	0	500	0.00
10-1311-0001	BURN PERMIT	0	0	400	0.00
10-1401-0001	COURT FINES & COSTS	0	129,975	65,000	199.96
10-1401-0002	PARKING FINES	1,622	32,392	20,000	161.96
10-1401-0003	Parking Fines-Payments	0	-3,057	0	0.00
10-1401-0004	LIENS ON REAL ESTATE	40	1,177	500	235.40
10-1402-0003	E-CITATION	0	10,678	5,000	213.56
10-1501-0001	INTEREST-REPO	19,271	209,150	9,000	2323.89
10-1501-0002	INT-BENCHMARK-ARPA-COVID-RESTRICTED	5,422	37,544	100,000	37.54
10-1501-0003	INTEREST-MEDICAL COMPENSATION	543	8,586	70,172	12.24
10-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	0	46	100	46.46

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10-1501-0006	INTEREST-MM-BENCHMARK-E911	23	201	600	33.45
10-1501-0013	INTEREST-SET ASIDE ACCOUNT	22,309	258,869	20,000	1294.35
10-1501-0015	INTEREST-E911 RESERVE	1,438	17,372	250	6948.79
10-1501-0021	INT-CK ACCT-BENCHMARK-E-CITATION	4	42	30	140.60
10-1501-0072	INT-CHECKING-BENCHMARK	18,553	234,958	15,000	1566.39
10-1502-0001	RENT-BURN BUILDING	0	0	500	0.00
10-1502-0002	RENT-WILCK LAKE	600	2,400	2,500	96.00
10-1502-0005	SALE OF FIXED ASSETS	0	36,758	15,000	245.05
10-1502-0006	SALE OF MATERIAL	36	9,952	1,500	663.50
10-1502-0008	SALE OF COPIES	57	977	500	195.40
10-1502-0009	CEMETERY LOTS	0	25,600	10,000	256.00
10-1502-0010	SALE OF POSTAGE	0	17	25	66.96
10-1502-0011	SALE OF ROLL OUT CARTS	0	900	1,000	90.00
10-1502-0012	RENT-TRAIN STATION	1,600	14,600	12,000	121.67
10-1502-0013	RENT-PARKING-VENABLE ST	225	2,700	2,520	107.14
10-1502-0014	RENT-TOWN PKG-NORTH ST	0	300	300	100.00
10-1502-0018	LEASE-SOUTH ST CONF-FIRE PROG	1,279	15,353	15,353	100.00
10-1502-0019	LEASE-REVENUE-SOLAR POWER	0	0	6,000	0.00
10-1502-0020	RENT-RIVERFRONT PARK	0	0	250	0.00
10-1502-0021	FARMER'S MARKET REVENUE	1,254	10,118	1,200	843.17
10-1502-0024	RENT-SPORTS ARENA	1,300	9,100	12,500	72.80
10-1502-0025	RENT-PROB/PAROLE BLDG	3,971	47,649	46,288	102.94
10-1502-0026	RENT-BALL FIELD-SPORTS ARENA	0	100	1,000	10.00
10-1502-0031	PARKING MUNICIPAL LOT	309	8,580	8,000	107.25
10-1502-0033	PARKING FARMERS MARKET	0	0	720	0.00
10-1607-0001	PARKING METERS-HIGH ST	696	11,836	12,000	98.63
10-1607-0003	PARKING METERS-MAIN ST	2,088	26,609	24,000	110.87
10-1610-0001	RENTAL PARKING SPACES	415	9,320	5,000	186.40

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10-1620-0001	RESIDENTAL PARKING	660	3,350	2,000	167.50
10-1620-0002	LONGWOOD STREETS	0	0	35,000	0.00
10-1620-0099	PENALTY-SANITATION FEE	505	5,829	5,100	114.29
10-1630-0001	CIGARETTE TAX	18,750	183,800	200,000	91.90
10-1899-0002	SALE OF SERVICE-ADMIN	0	1,000	1,200	83.33
10-1899-0004	MISC REVENUE	0	588	2	29419.50
10-1899-0005	SALE OF SERVICE-PUBLIC WORKS	100	2,248	5,000	44.95
10-1899-0006	SALE OF SERVICE-GRAVE OPENINGS	600	26,900	19,000	141.58
10-1899-0007	SALE OF SERVICE-DUMP TK	0	120	500	24.00
10-1899-0010	SERVICE CHARGE-BAD CHECKS-A/R	150	200	300	66.67
10-1899-0012	RECREATION DEPT DONATION	0	0	5,000	0.00
10-1899-0014	SALE OF SER-DISPATCH-HAMPDEN S	0	12,000	6,000	200.00
10-1899-0015	SALE OF SERVICE-BAD CHECKS-TAXES	0	150	0	0.00
10-1899-0017	SALE OF SER-FALSE BURG ALARM	0	2,300	0	0.00
10-1899-0033	SALE OF SERVICE-POLICE	0	2,577	0	0.00
10-1899-0035	SALE OF SERVICE-LIBRARY MAINTE	0	928	600	154.73
10-1899-0097	DONATIONS-FOURTH OF JULY CELEBRATION	750	8,600	16,173	53.18
10-1900-0030	ICA PER DIEM	0	151,500	160,000	94.69
10-1901-0003	AMINISTRATIVE SERV-FUND 15	0	262,652	230,000	114.20
10-1901-0004	REIMB-FUND 10-ADMIN SERV	18,081	179,739	160,000	112.34
10-1901-0005	RECOVERY-JURY DUTY FEES	0	637	500	127.42
10-1901-0010	RECOVERY-VML INS-DAMAGE VEHICLES/PROP	500	164,775	158,162	104.18
10-1902-0001	DAMAGE TO TOWN PROPERTY	0	871	5,000	17.42
10-1903-0001	REFUNDS - CO-OPS	0	545	600	90.86
10-2201-0003	ROLLING STOCK TAXES	0	122	200	60.96
10-2201-0005	MOBILE HOME TITLING TAX	0	75	1,200	6.25
10-2201-0006	CAR RENTAL TAX	0	79,179	50,000	158.36
10-2201-0007	DMV-ANIMAL FRIENDLY LIC PLATE	0	49	0	0.00

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10-2201-0008	PEER-TO-PEER VEHICLE SHARING TAX	0	10	0	0.00
10-2401-0029	GRANT-DISPATCH-VDEM	1,375	11,715	4,000	292.87
10-2402-0001	WIRELESS	0	109,242	112,000	97.54
10-2402-0006	VDEM STAFFING GRANT	0	41,250	48,750	84.62
10-2404-0007	LITTER & RECYCLING GRANT	0	6,789	2,500	271.56
10-2404-0010	AID TO LAW ENFORCEMENT	0	161,022	204,000	78.93
10-2404-0011	FIRE ALLOCATION	0	33,647	0	0.00
10-2404-0032	GRANT-VML-SAFETY	0	0	4,200	0.00
10-2404-0062	VIRGINIA STATE POLICE - HEAT GRANT	0	0	12,020	0.00
10-2404-0063	GRANT-TDO-ECO	2,743	6,461	0	0.00
10-2405-0004	MARKETING/TOURISM LOCAL REVENU	0	2,033	2,000	101.65
10-2501-0021	GRANT-VDEM-SHSP-TRAILERS	0	8,990	10,190	88.22
10-2501-0022	GRANT-VDEM-SHSP-SURVEILLANCE EQUIP	0	0	38,450	0.00
10-2502-0009	GRANT-BYRNE-2022	0	0	2,500	0.00
10-2502-0012	SPEED GRANT-2023	8,736	19,663	21,000	93.63
10-2502-0013	ALCOHOL GRANT-2023	9,322	18,619	23,400	79.57
10-2502-0014	SPEED GRANT-2023 EQUIPMENT	0	0	5,250	0.00
10-2502-0015	GRANT-BYRNE-2023	0	4,951	4,200	117.88
10-2502-0016	GRANT-BYRNE 2021	0	0	4,200	0.00
10-2502-0018	GRANT-SHSP-VDEM-PEDESTRIAN BARRICADE	0	900	0	0.00
10-2502-0019	ALCOHOL GRANT-2024	0	0	26,335	0.00
10-2502-0020	SPEED GRANT-2024	0	0	24,500	0.00
10-2504-0002	GRANT-EMERGENCY MGNT-FED	0	14,775	12,180	121.30
10-2504-0020	GRANT-BULLETPROOF VEST-FED	0	0	3,700	0.00
10-2510-0008	LAW ENFORCEMENT EQUIPMENT ARPA GRANT	53,672	204,513	217,000	94.25
10-4100-0086	CARRYOVER FUNDS FY22-23	0	0	1,347,263	0.00
10-4104-0004	INSURANCE RECOVERIES-RETIREMEN	0	22,756	0	0.00
10-4104-0008	FROM FIDA-BOND PYMT-2012 ISSUE	0	7,055	46,478	15.18

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10-4104-0011	FROM PE CO-BOND PYMT-'12 ISSUE	0	226,299	226,299	100.00
10-4104-0015	FM LIBRARY-APPROP LEASE RENT	0	180,000	180,000	100.00
10-4104-0016	FM CKING-MEDICAL COMPENSATION BENEFIT	0	0	250,000	0.00
10-4104-0018	FM SETASIDE ACCT-BONDS	0	0	1,276,044	0.00
10-4104-0022	LEASE PROCEEDS	0	454,593	464,000	97.97
10-4104-0026	Lease Purchase Revenue - BOA	0	1,594,109	1,594,109	100.00
10-4107-0004	FM-PE CO-INSTANT ALERT	0	0	4,202	0.00
10-4107-0006	FM-LONGWOOD-DISPATCH SERV	0	350,000	350,000	100.00
10-4113-0004	FROM FARMVILLE FIRE DEPT-PAYME	0	35,000	35,000	100.00
10-4113-0008	FM-GOLF COURSE PROCEEDS	0	0	350,000	0.00
10-4120-0001	TDFP GAP FINANCING-WEYANOKE	0	13,969	62,000	22.53
10-4120-0002	TROF REPAYMENT-WEYANOKE	0	0	5,593	0.00
10-5101-0005	TRANS FROM SEWER FUND	0	0	466,491	0.00
	TOTAL GENERAL FUND	**664,201**	**15,184,936**	**18,036,020**	**84.19%**
15-2404-0007	HIGHWAY FUNDS	556,086	2,224,346	1,886,000	117.94
15-4100-0086	CARRYOVER FUNDS FY22-23	0	0	2,600	0.00
	TOTAL STREET MAINTENANCE FUND	**556,086**	**2,224,346**	**1,888,600**	**117.78%**
40-1501-0001	Interest - Unrestricted	4,738	57,239	532	10759.86
40-1501-0002	Interest - RESTRICTED	11,231	77,765	0	0.00
40-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	193	203	0	0.00
40-1502-0007	LEASE-JACKSON HTS WATER TANK	2,323	25,555	30,878	82.76
40-1502-0009	LEASE-ANDREWS DR WATER TANK	3,530	40,961	40,468	101.22
40-1620-0001	WATER SERVICE	303,554	1,770,403	1,881,307	94.10
40-1620-0002	WATER TAPS	4,000	154,265	60,000	257.11
40-1620-0003	SURCHARGE-MULTIPLE METERS	15,472	93,281	93,000	100.30
40-1620-0004	SALE OF WATER	252	13,521	10,000	135.21
40-1620-0099	PENALTY-WATER SERVICE	2,850	19,512	18,000	108.40
40-1899-0010	SERVICE CHARGES	2,120	14,660	10,000	146.60

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40-1899-0011	SERVICE CRG-BAD CHECK	400	1,950	0	0.00
40-1899-0012	SALE OF SERVICE-TESTING	1,840	18,400	10,000	184.00
40-2404-0005	VML SAFETY GRANT	0	2,000	0	0.00
40-2510-0007	ARPA REVENUE RECOGNIZED	0	0	2,016,000	0.00
40-4100-0086	CARRYOVER FUNDS FY22-23	0	0	1,410,620	0.00
40-4102-0001	FM PE CO-APPOMATTOX RIVER-USGS	0	8,930	8,240	108.37
	TOTAL WATER FUND	**352,503**	**2,298,646**	**5,589,046**	**41.13%**
42-1501-0001	Interest - Unrestricted	4,738	57,240	532	10760.06
42-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	286	286	0	0.00
42-1502-0005	SALE OF FIXED ASSETS	0	5,150	0	0.00
42-1620-0099	PENALTY-SEWER SERVICE	4,484	23,806	17,500	136.04
42-1630-0001	SEWER SERVICE	369,797	2,218,492	2,222,269	99.83
42-1630-0002	SEWER TAPS	4,000	118,500	75,000	158.00
42-1899-0005	SALE OF SERVICE-PUBLIC WORKS	0	16,400	0	0.00
42-1899-0012	SALE OF SERVICE-LEACHATE-CUMBERLAND	0	23,634	25,000	94.54
42-1899-0013	SALE OF SERVICE-SEWER TREAT	1,800	23,400	10,000	234.00
42-2404-0005	VML SAFETY GRANT	0	2,000	2,000	100.00
42-2510-0007	ARPA REVENUE RECOGNIZED	0	0	376,153	0.00
42-4100-0086	CARRYOVER FUNDS FY22-23	0	0	734,478	0.00
	TOTAL SEWER FUND	**385,105**	**2,488,909**	**3,462,932**	**71.87%**
44-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	0	0	5	0.00
44-1502-0005	SALE OF FIXED ASSETS	0	38,700	0	0.00
44-1520-0001	PASSENGER FARES	643	9,066	8,700	104.21
44-1521-0002	CONTRIBUTION-LONGWOOD [1500]	0	178,800	178,800	100.00
44-1521-0003	CONTRIBUTION-P E COUNTY	0	25,000	25,000	100.00
44-1901-0010	RECOVERY-VML INS-VEHICLE DAMAGE	0	8,037	10,000	80.37
44-2403-0001	MISC GRANTS	0	0	10,000	0.00
44-2410-0003	STATE FORMULA GRANT	0	181,796	190,000	95.68

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44-2414-0001	STATE GRANT-3 BUSES	0	40,572	48,768	83.19
44-2510-0001	GRANT-STATE PASS THRU-FED	35,549	337,635	375,000	90.04
44-2512-0001	RTAP REVENUE	0	188	0	0.00
44-2514-0001	FEDERAL GRANT-3 BUSES	0	202,858	243,840	83.19
44-4100-0050	USE OF PY FUND BALANCE	0	0	74,739	0.00
44-4100-0086	CARRYOVER FUNDS FY22-23	0	0	722,055	0.00
	TOTAL TRANSPORTATION FUND	**36,191**	**1,022,651**	**1,886,908**	**54.20%**
45-1501-0001	INT-CK ACCT-BENCHMARK	37	429	400	107.36
45-1502-0001	RENT-HANGER SPACE	0	7,660	6,660	115.02
45-1502-0002	AIRPORT MAINTENANCE FEE	0	2,340	2,040	114.71
45-1502-0005	SALE OF FIXED ASSETS	0	361	0	0.00
45-1502-0006	SALE OF MATERIALS	0	312	0	0.00
45-1690-0001	SALE OF AV GAS	8,775	54,459	89,000	61.19
45-1691-0001	SALE OF JET FUEL	886	43,573	65,000	67.04
45-1899-0001	DONATIONS-PRINCE ED COUNTY	0	7,600	7,600	100.00
45-2401-0008	STATE GRANT-AWOS MAINT	0	2,280	3,420	66.67
45-2401-0013	STATE GRANT-MAINTENANCE	401	9,335	18,400	50.73
45-2401-0014	STATE GRANT-WEED KILL	0	690	1,000	69.00
45-2401-0044	STATE GRANT-PAVEMENT-CONST/LIGHTING	0	311	0	0.00
45-2401-0055	UPDATE SWPPP	0	0	16,000	0.00
45-2403-0001	MISC GRANTS	0	0	50,000	0.00
45-2501-0044	FED GRANT-REHAB RUNWAY	0	3,494	0	0.00
45-2501-0051	GRAND-FED-RUNWAY SAFETY AREA GRADING	0	3,348	0	0.00
45-2501-0054	REHAB TAXIWAY PAVEMENT	0	681,756	833,000	81.84
45-4100-0050	USE OF PY FUND BALANCE	0	0	189,429	0.00
45-4100-0086	CARRYOVER FUNDS FY22-23	0	0	71,626	0.00
	TOTAL AIRPORT FUND	**10,098**	**817,948**	**1,353,575**	**60.43%**
61-1501-0001	INTEREST EARNED-PAULETTE TRUST	0	0	0	0.00

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	TOTAL FUND 61	0	0	0	**0.00%**
70-1501-0001	INTEREST	2	18	0	0.00
70-1501-0003	INT-PRNG TASK FORCE	0	4	0	0.00
70-2404-0001	ASSET FORFEITURE-STATE	1,017	2,840	0	0.00
70-2406-0001	TASK FORCE REVENUE	0	650	0	0.00
	TOTAL FUND 70	**1,019**	**3,510**	**0**	**0.00%**
	Final Totals	***2,005,204***	***24,040,946***	***32,217,080***	***74.62%***

June 2024 - Salaries

Below are the departments with explanations that are over their 12 Month Actual to Budget.

This percentage should be at 100% or below.

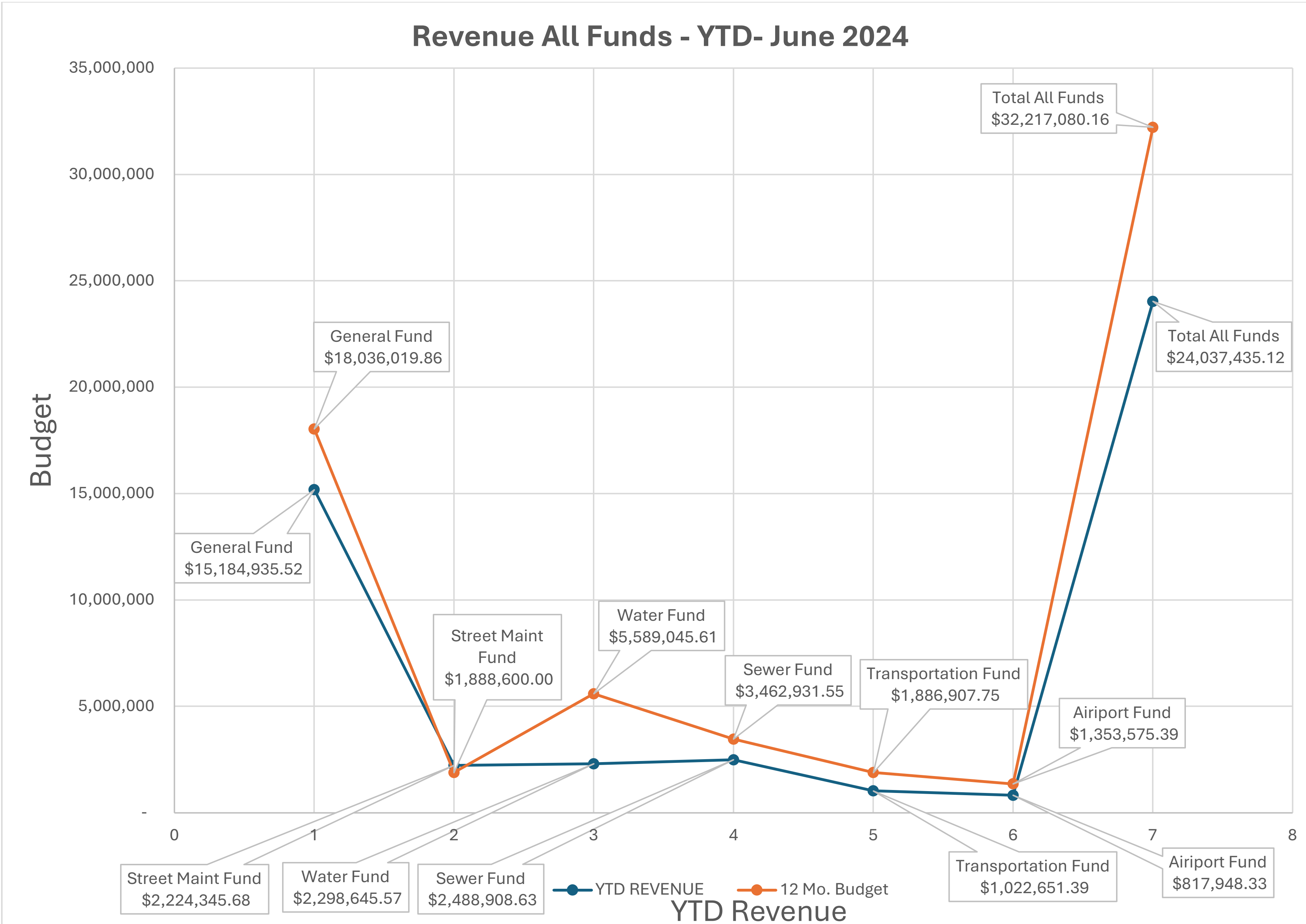
Actual/Budget

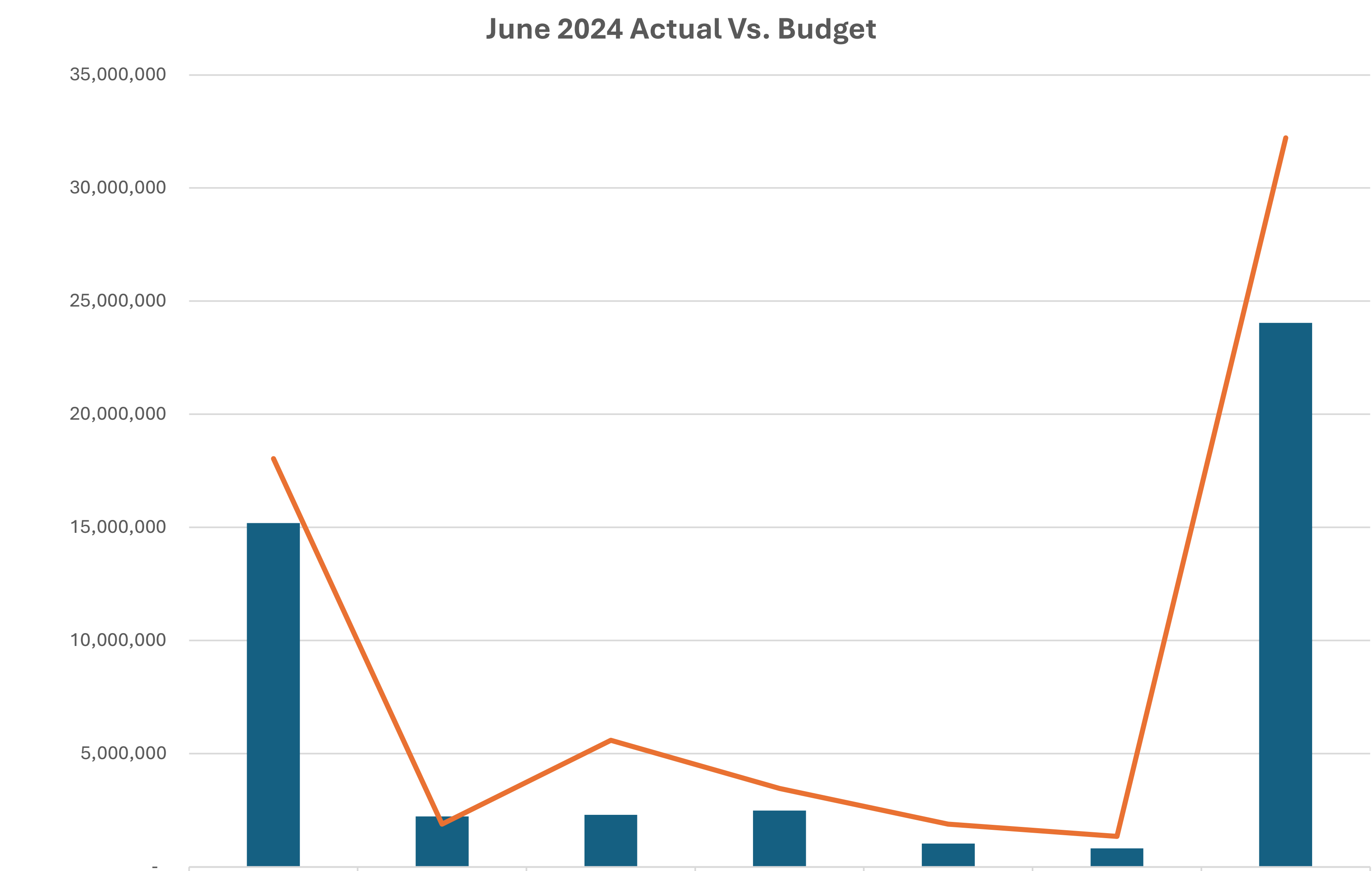
FY24 INFORMATION	**Total All Funds**	
	Expended YTD	$7,168,144
	12 Mo Budget Amt	$7,630,387
		($462,243)

Expended through June for Salaries is **$462,243 less** than our 12 Month Budget Amount.

FY23 INFORMATION (PRIOR YEAR)	**Total All Funds**	
	Expended YTD	$6,043,225
	12 Mo Budget Amt	$6,767,700
		($724,475)

Expended through June for Salaries is **$724,475 less** than our 12 Month Budget Amount.

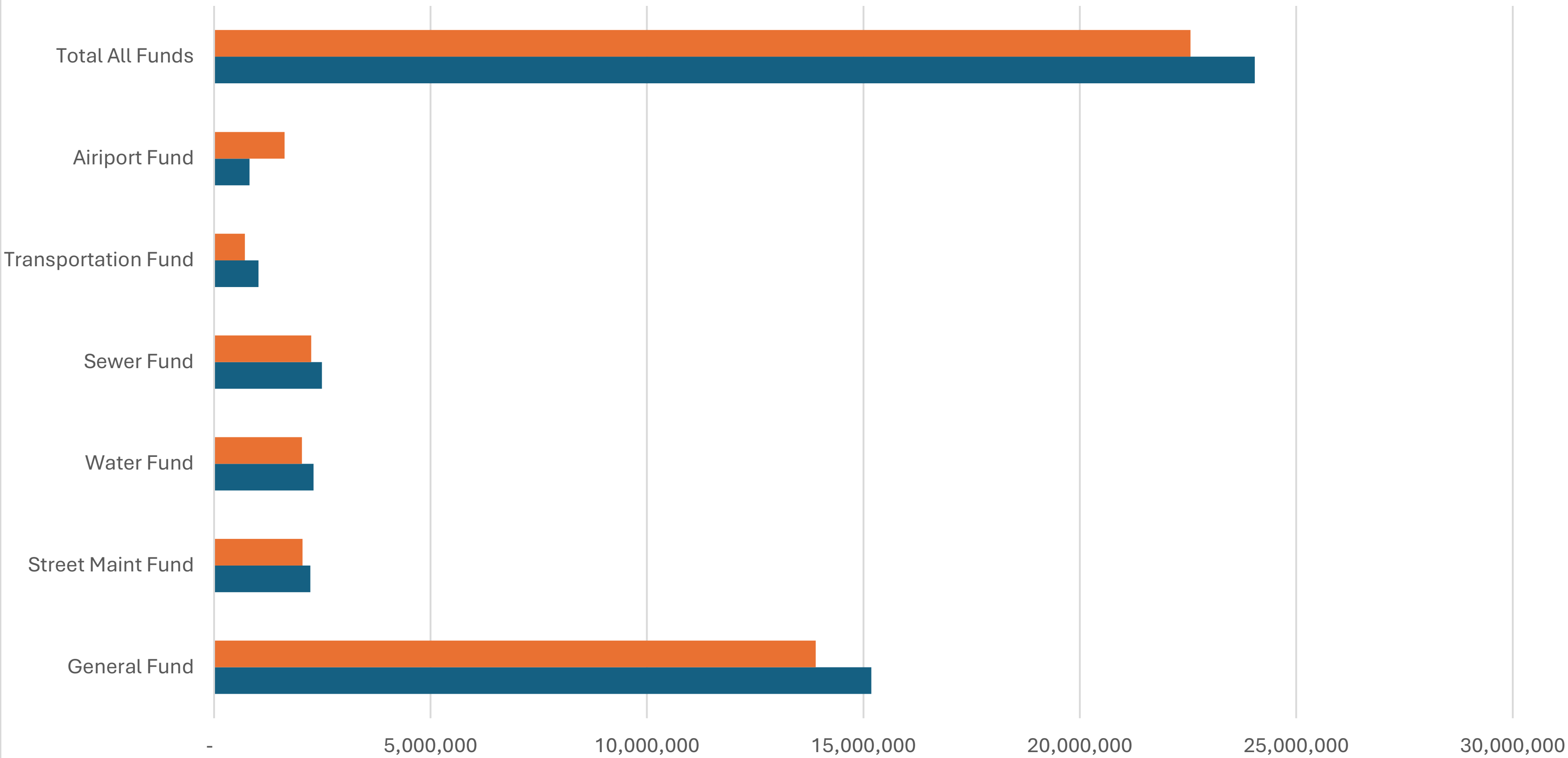

Revenue All Funds - YTD- June 2024
35,000,000
30,000,000
25,000,000
20,000,000
15,000,000
10,000,000
5,000,000
-
Budget
0
1
2
3
4
5
6
7
8
YTD Revenue
Total All Funds $32,217,080.16
Total All Funds $24,037,435.12
General Fund $18,036,019.86
General Fund $15,184,935.52
Street Maint Fund $1,888,600.00
Water Fund $5,589,045.61
Sewer Fund $3,462,931.55
Transportation Fund $1,886,907.75
Airiport Fund $1,353,575.39
Street Maint Fund $2,224,345.68
Water Fund $2,298,645.57
Sewer Fund $2,488,908.63
Transportation Fund $1,022,651.39
Airiport Fund $817,948.33
YTD REVENUE
12 Mo. Budget



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airiport Fund	Total All Funds
YTD REVENUE	15,184,936	2,224,346	2,298,646	2,488,909	1,022,651	817,948	24,037,435
12 Mo. Budget	18,036,020	1,888,600	5,589,046	3,462,932	1,886,908	1,353,575	32,217,080

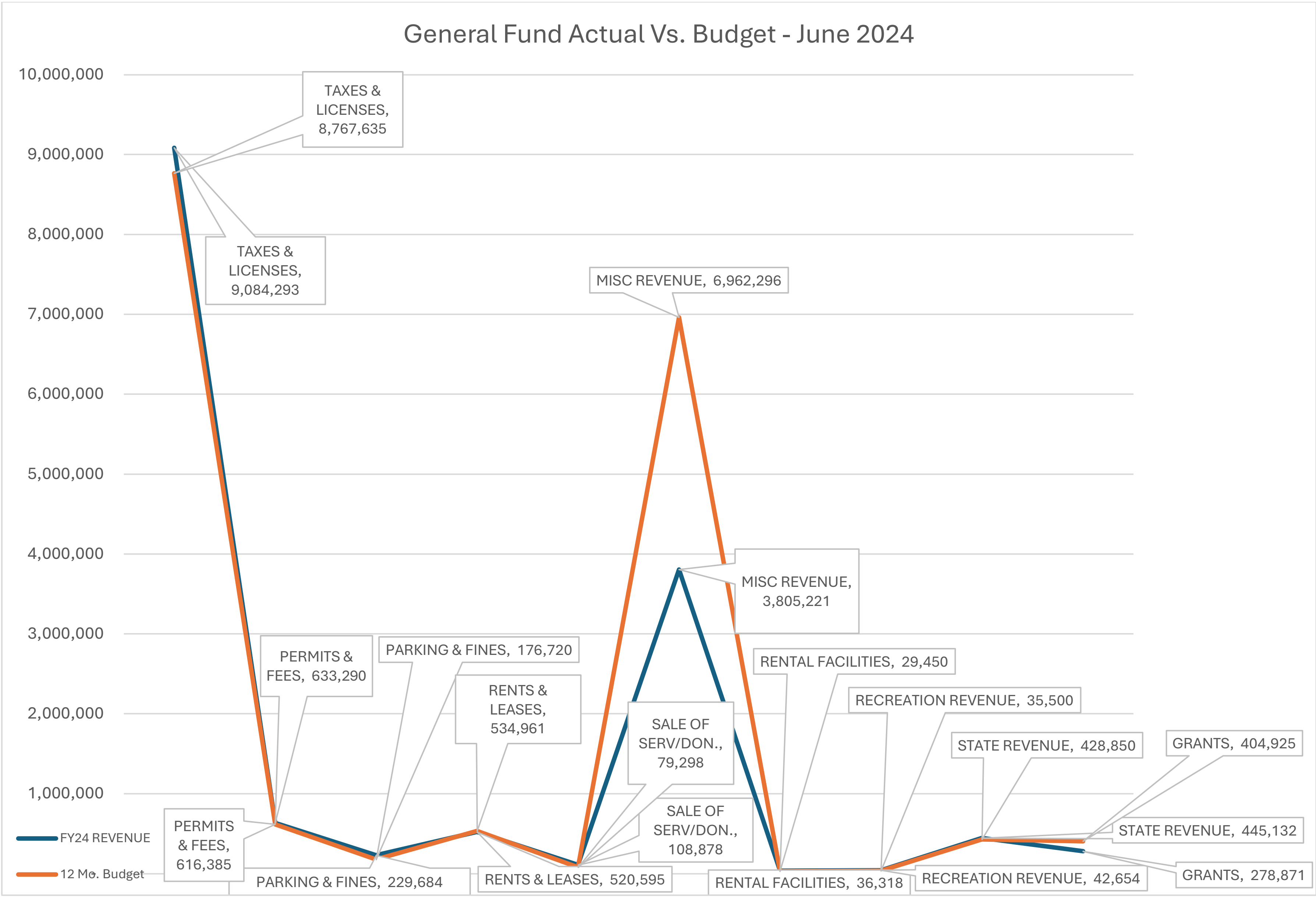
YTD REVENUE   12 Mo. Budget

CURRENT JUNE 2024 COMPARED TO PRIOR JUNE 2023 YTD REVENUE



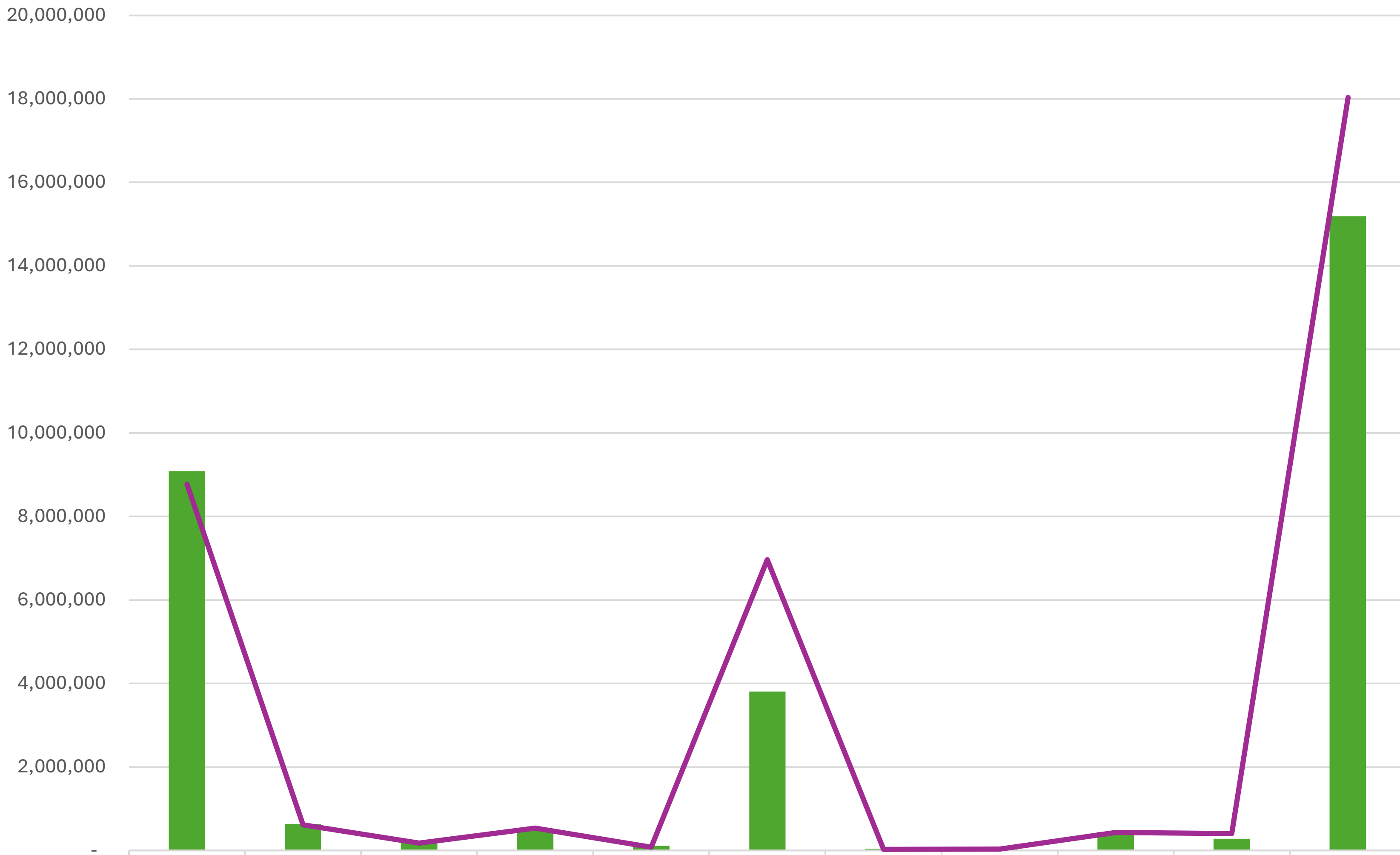
	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airiport Fund	Total All Funds
PY YTD REVENUE	13,898,405	2,043,010	2,028,645	2,243,979	714,213	1,627,529	22,555,781
YTD REVENUE	15,184,936	2,224,346	2,298,646	2,488,909	1,022,651	817,948	24,037,435

PY YTD REVENUE   YTD REVENUE



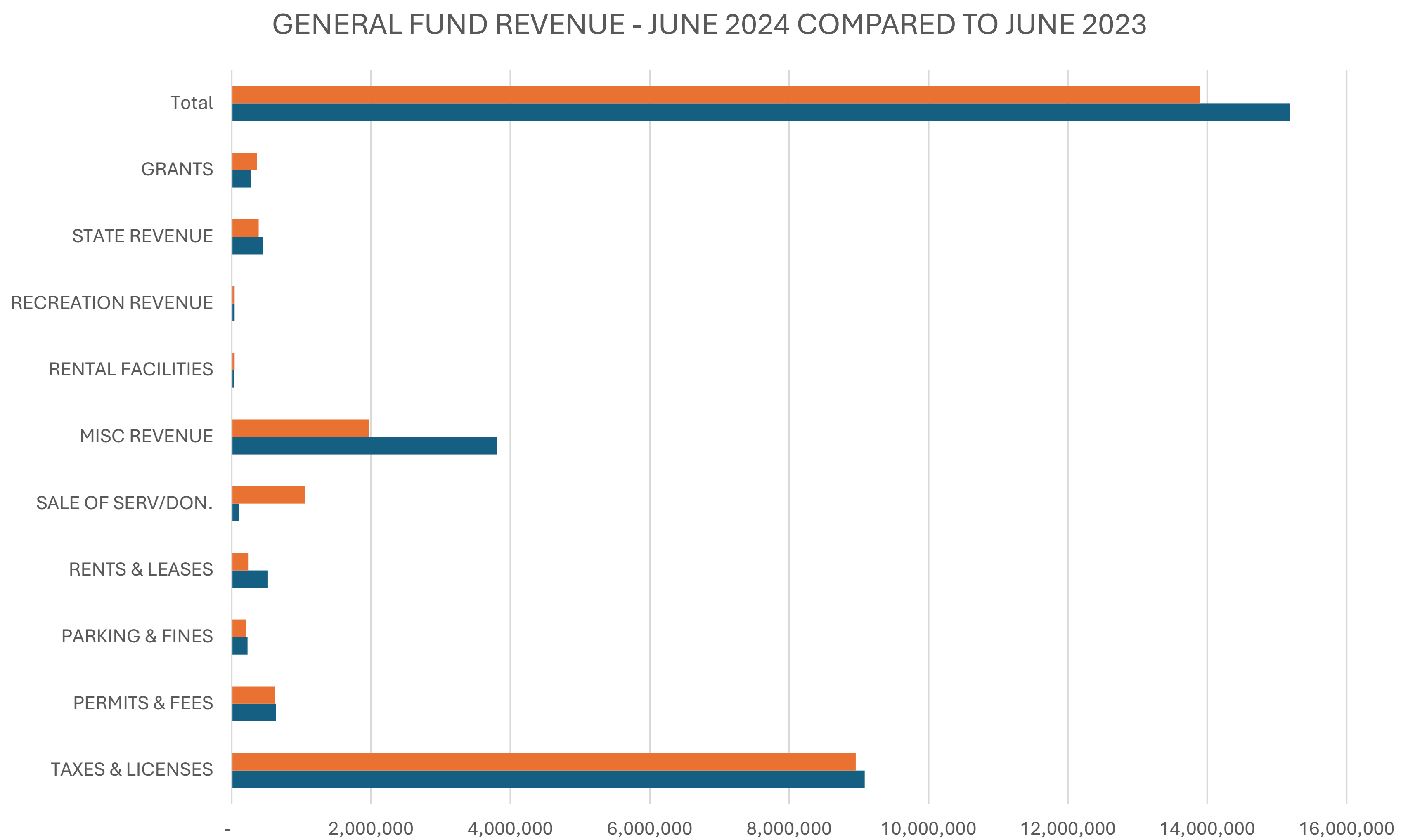
Note: Budget amounts are above the line, and actual amounts are below the line.

June 2024 General Fund - YTD Revenue Vs. 12 Month Budget



	TAXES & LICENSES	PERMITS & FEES	PARKING & FINES	RENTS & LEASES	SALE OF SERV/DON.	MISC REVENUE	RENTAL FACILITIES	RECREATIO N REVENUE	STATE REVENUE	GRANTS	Total
FY24 REVENUE	9,084,293	633,290	229,684	520,595	108,878	3,805,221	36,318	42,654	445,132	278,871	15,184,936
12 Mo. Budget	8,767,635	616,385	176,720	534,961	79,298	6,962,296	29,450	35,500	428,850	404,925	18,036,020

FY24 REVENUE   12 Mo. Budget



	TAXES & LICENSES	PERMITS & FEES	PARKING & FINES	RENTS & LEASES	SALE OF SERV/DON.	MISC REVENUE	RENTAL FACILITIES	RECREATIO N REVENUE	STATE REVENUE	GRANTS	Total
FY23 REVENUE	8,954,067	626,404	209,974	244,823	1,055,818	1,967,626	43,220	42,545	388,862	359,302	13,892,641
FY24 REVENUE	9,084,293	633,290	229,684	520,595	108,878	3,805,221	36,318	42,654	445,132	278,871	15,184,936

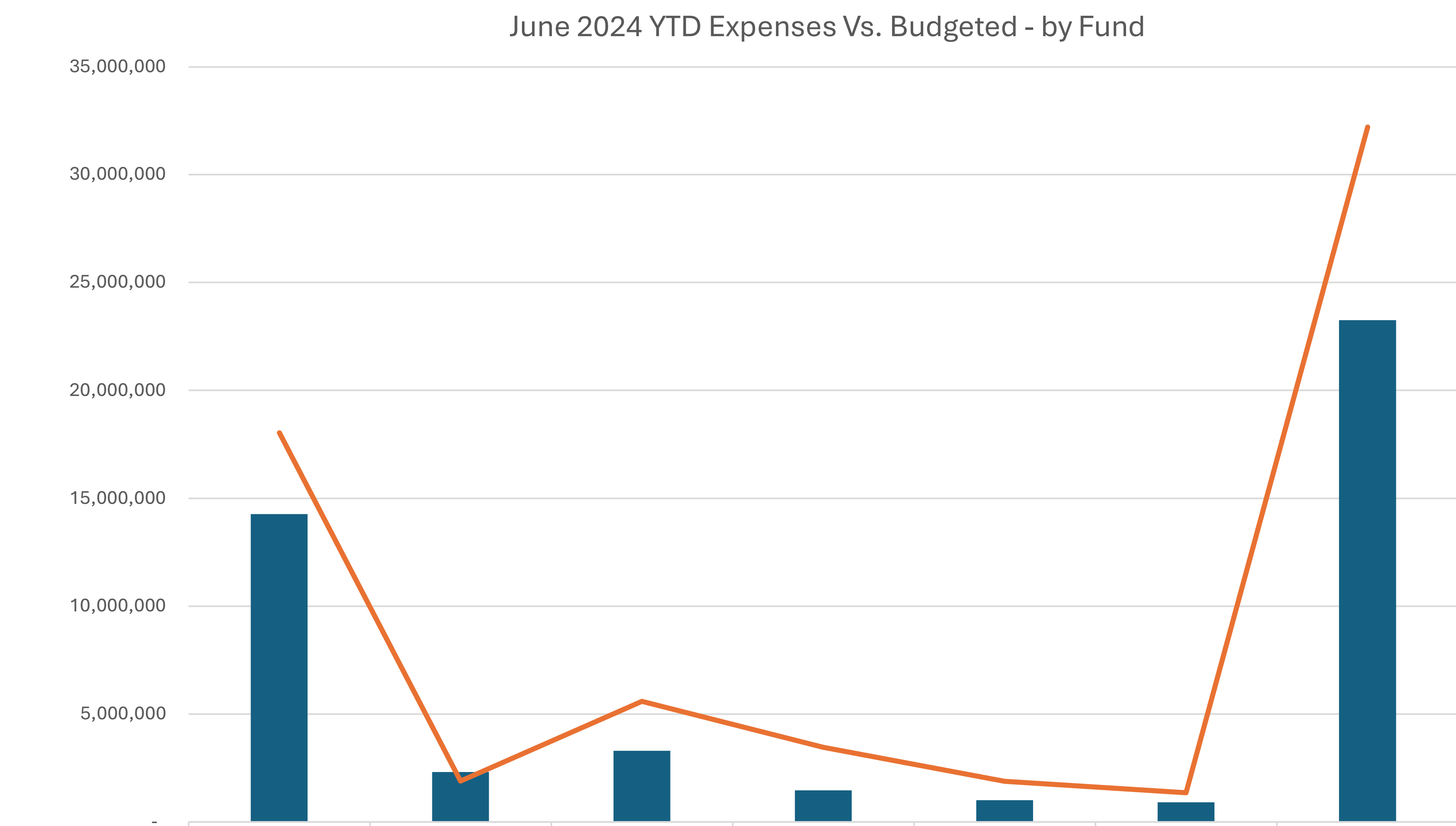
FY23 REVENUE FY24 REVENUE

Notes on comparisons:

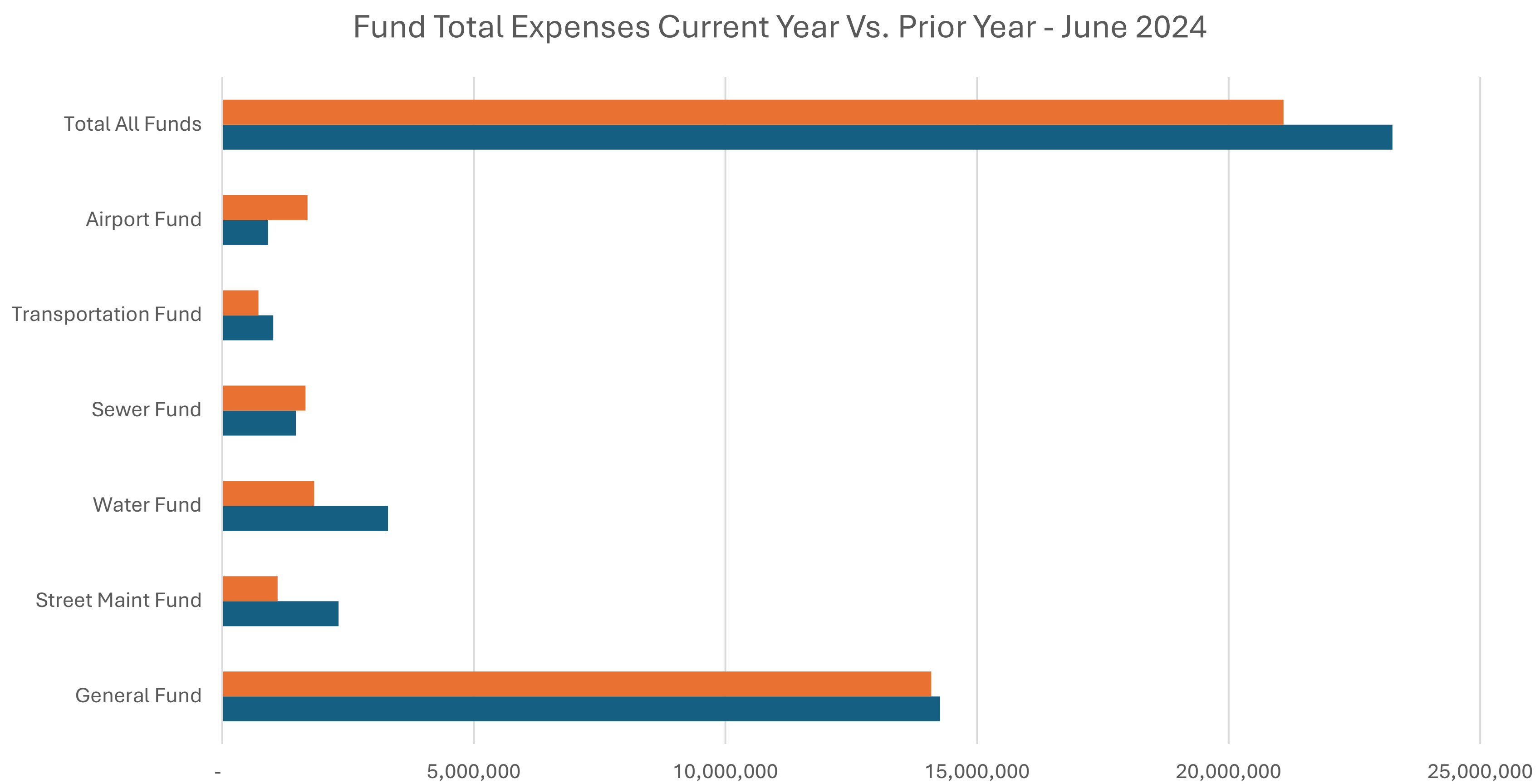
Rents and Leases: In the previous year, we received lease proceeds for one of the police cars; in the current year, we have received lease proceeds for the leaf truck and police cars.

Sale of Service/Donations: The Town sold the golf course last year.

Miscellaneous Revenue: In December 2023, the ABM Project funds from Bank of America were received, and a portion was allocated to the General Fund.



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airport Fund	Total All Funds
CY Expense	14,263,358	2,312,017	3,295,238	1,462,990	1,011,783	910,961	23,256,347
12 Mo. Budget	18,036,020	1,888,600	5,589,046	3,462,932	1,886,908	1,353,575	32,217,081



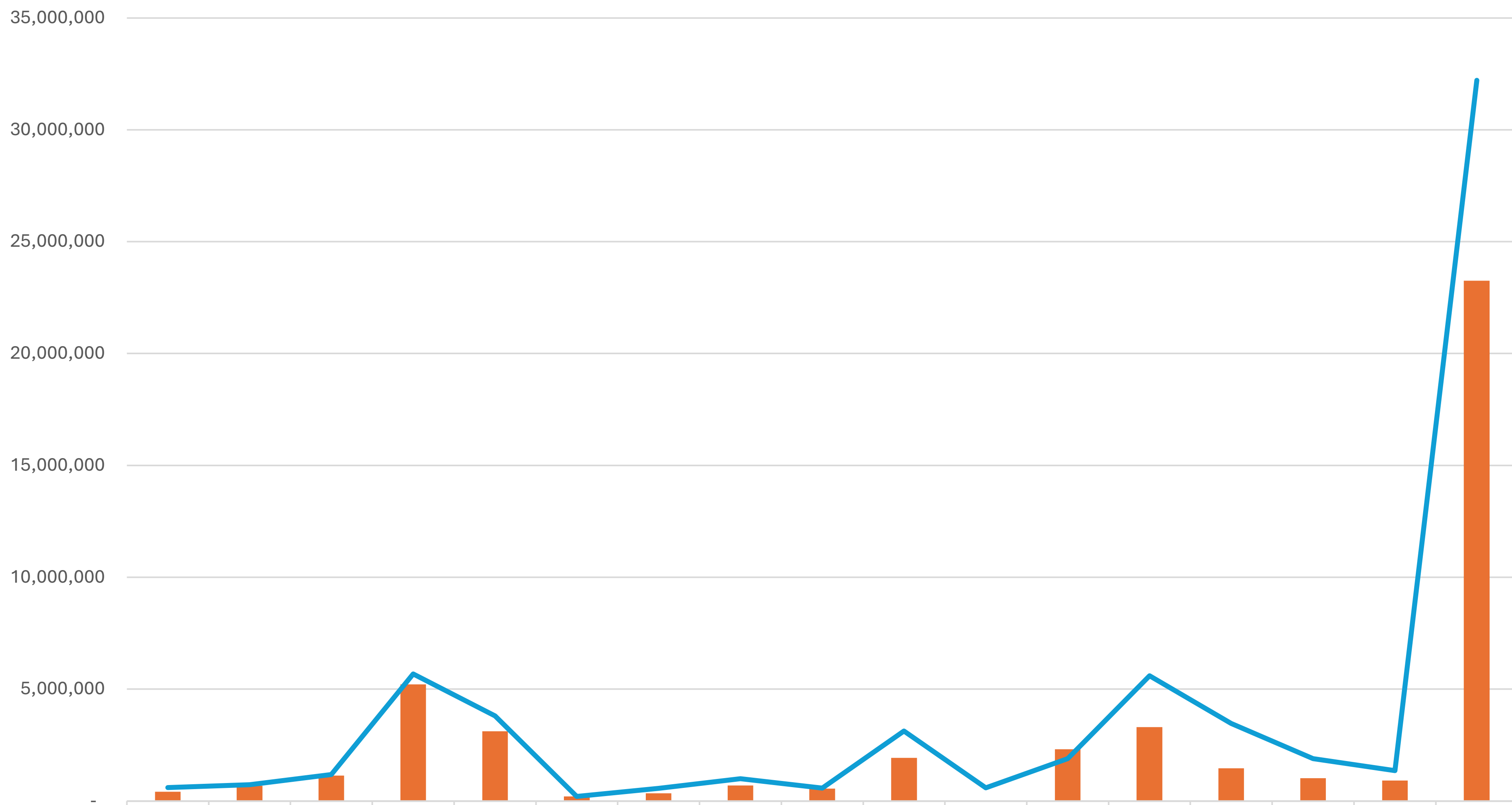
	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airport Fund	Total All Funds
PY Expenses	14,092,144	1,101,562	1,828,042	1,651,879	720,142	1,696,822	21,090,591
CY Expense	14,263,358	2,312,017	3,295,238	1,462,990	1,011,783	910,961	23,256,347

Notes on comparisons:

Water Fund: The surge in expenses is due to ARPA purchases such as the generator and mud values replacement.

Transportation Fund: The increase in expenses is due to two passage buses purchased in the current year; no such purchases had been made at this point in the prior year.

June 2024 - YTD Expenses Vs. 12 Month Budget and 12 Month Budget



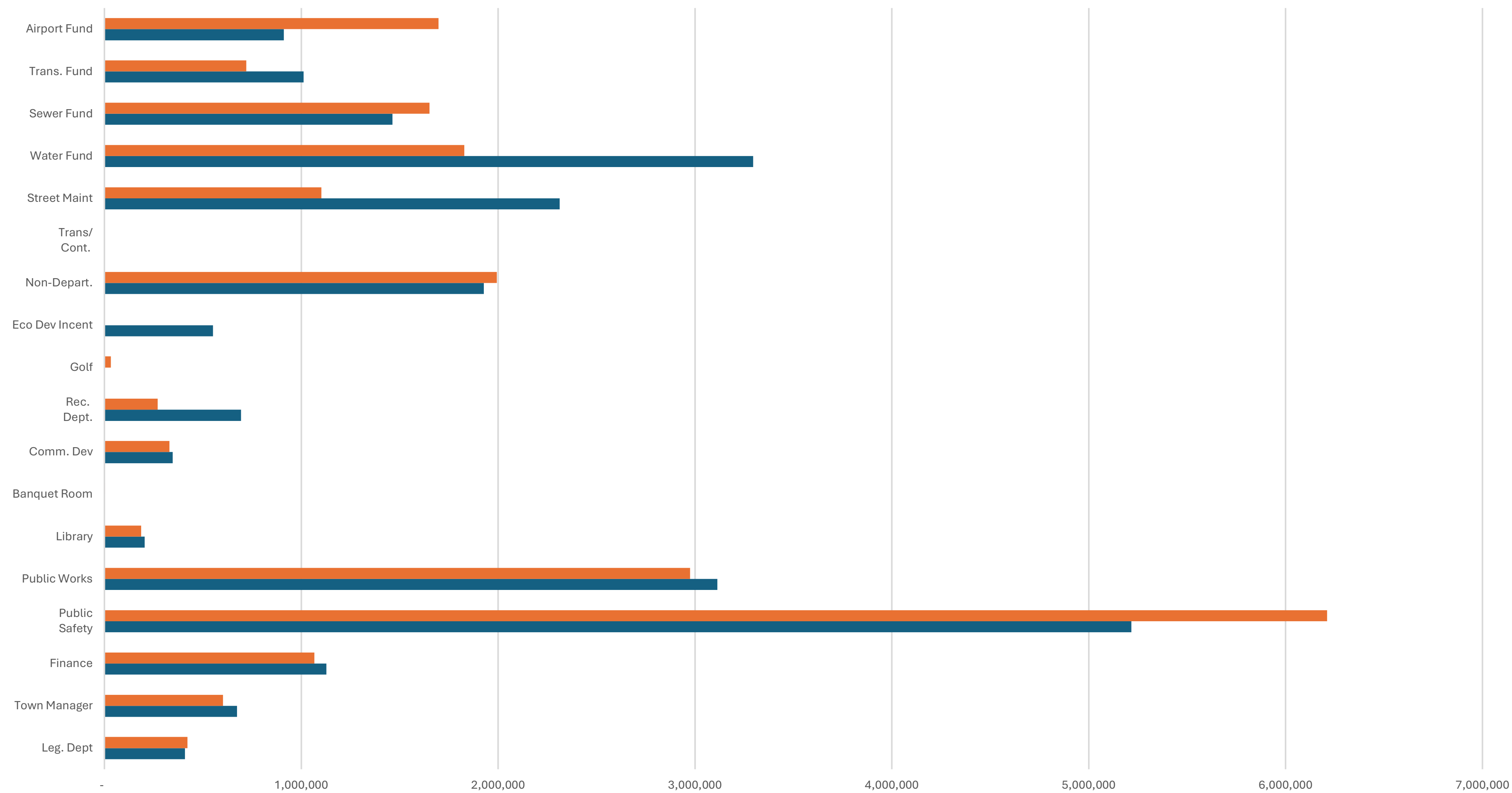
	Leg. Dept	Town Manager	Finance	Public Safety	Public Works	Library	Comm. Dev	Rec. Dept.	Eco Dev Incent	Non-Depart.	Trans/ Cont.	Street Maint	Water Fund	Sewer Fund	Trans. Fund	Airport Fund	Total All Funds
FY24 Expense	409,082	674,151	1,127,859	5,215,957	3,113,136	204,314	346,285	694,470	550,959	1,927,146	-	2,312,017	3,295,238	1,462,990	1,011,783	910,961	23,256,347
12 Mo. Budget	603,283	728,317	1,181,007	5,674,838	3,795,810	204,969	566,609	997,443	570,003	3,127,209	586,532	1,888,600	5,589,046	3,462,932	1,886,908	1,353,575	32,217,081

FY24 Expense   12 Mo. Budget

Current Year Vs. Budget Notes:

All actual amounts, by function, are under budget at year-end.

Current Year Expenses Vs. Prior Year Expenses - June 2024



	Leg. Dept	Town Manager	Finance	Public Safety	Public Works	Library	Banquet Room	Comm. Dev	Rec. Dept.	Golf	Eco Dev Incent	Non-Depart.	Trans/ Cont.	Street Maint	Water Fund	Sewer Fund	Trans. Fund	Airport Fund
FY23 Expense	422,032	602,537	1,066,139	6,210,580	2,974,445	186,177	3,289	329,823	270,754	32,462	-	1,993,905	-	1,101,562	1,828,042	1,651,879	720,142	1,696,822
FY24 Expense	409,082	674,151	1,127,859	5,215,957	3,113,136	204,314	-	346,285	694,470	-	550,959	1,927,146	-	2,312,017	3,295,238	1,462,990	1,011,783	910,961

FY23 Expense FY24 Expense

Notes on comparisons:

Public Safety: In the prior year, expenses reflected the purchase of a new Fire Truck and radios for Dispatch.

Public Works: This year’s increase in expenditures is related to the purchase of Leaf Truck, Street Sweeper, Traffic Light-North Street, Zero-Turn Mower and Truck for Horticulture Department.

Recreation: This year's increase in expenditures is linked to the acquisition of splashpad equipment in July and August 2023.

Water Fund: This year’s increase in expenses is related to ARPA purchases.

Transportation Fund: This year's increase in expenses is related to the purchase of new buses.

Town of Farmville

Agenda Item Summary

MEETING DATE: August 7, 2024

ITEM NUMBER: 9.a. – Proposed Ordinance No. 234

BACKGROUND: Verbal report by the Town Manager.

The topic was brought forward and discussed at the April 3, 2024, Work Session before going to the Planning Commission. At their July 17, 2024, meeting, a recommendation was made to Town Council for the approval of ZTA24-001 - to amend the zoning ordinance by adding Section 29-35.b.5-Fences. This would regulate the location and height of fences in residential districts.

A Public Hearing is scheduled for August 14, 2024.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. Ordinance No. 234-Zoning - Fences

ORDINANCE NO. 234

Amending Section 29-35(b) of Article IV of Chapter 29 – Zoning and Subdivision

THE TOWN OF FARMVILLE HEREBY ORDAINS:

1. That Section 29-35(b) be amended of Article IV of Chapter 29 – Zoning and Subdivision of the Town of Farmville Town Code as follows:

Sec. 29-35 – Standards for specific uses.

(b) Residential uses.

(1) Accessory dwelling.

a. Such structures shall comply with all setback requirements that apply to the primary structure.

b. Only one (1) accessory dwelling shall be allowed on a lot or parcel of land.

c. No recreational vehicle may be used as an accessory dwelling.

d. Prior to installing an accessory dwelling, a permit must be obtained from the town and associated fees paid.

e. Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.

f. No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.

g. The town may revoke the permit if the permit holder violates any provision of this section.

(2) Dish antennas.

a. Additional standards in all residential districts.

b. Communication antennas, commonly called "dish" antennas, which do not comply with the restrictions listed below may be allowed with conditional use permits, subject to the applicant's ability to satisfactorily mitigate negative aesthetic impacts on adjoining properties. Dish antennas shall be permitted in all districts but shall be limited to one (1) exterior antenna per parcel except with conditional use permit.

c. Ground-mounted antennas shall be limited to the rear yard and no closer than five (5) feet to any side or rear lot line, and in the case of a corner lot, no antenna shall be nearer than twenty-five (25) feet to the side street adjacent to the property or within five (5) feet of an adjoining lot.

d. No ground-mounted antenna shall exceed sixteen (16) feet in height measured vertically from the highest point of the signal receiving apparatus, when positioned for operation, to the bottom of the base which supports the satellite antenna.

e. Roof-mounted antennas, when designated for that purpose, shall be permitted, except that a roof-mounted antenna shall not be more than forty-eight (48) inches in diameter and shall not be visible from any street.

f. Antennas shall be permanently and securely installed.

(3) Multi-family dwellings.

a. Multi-family dwellings shall be designed with special attention to the compatibility of adjacent land uses, topography, existing vegetation, building height, orientation, and other similar factors.

b. Multi-family dwellings shall incorporate an attractive building layout which retains, relates to, and enhances the natural vegetation and terrain of the site or incorporates natural design features such as preservation of scenic vistas, natural areas, or other unique elements of the site.

(4) Townhouse and single family attached dwellings.

a. No more than eight (8) townhouses shall be constructed contiguously.

b. The facades of individual townhouses within any contiguous row of townhouses shall be sufficiently varied in their materials, design, or appearance as to visually distinguish them as individual dwelling units.

c. Any townhouse shall front on, or be accessed by, a public street.

d. Any provided open space shall be owned and maintained by the developer, until such time as it is turned over to the ownership and maintenance of an approved homeowners' association.

(5) Fences

a. No fence shall be erected by any person without first obtaining in writing a permit from the Administrator.

b. Fences shall not impair vehicular or pedestrian travel visibility. In the case of corner lots in all districts, no fence shall be erected that blocks or otherwise impedes the view of streets or traffic.

c. Except as provided for in Sec. 29-22(d)2, fences may be constructed in any location on any lot. The maximum height of a fence shall not exceed eight (8) feet in the side or rear yard.

d. Except as provided for in Sec. 29-22(d)2, fences located in the front of the building line shall not be more than four (4) feet in height.

(1) For the purpose of determining the front building line, the building line shall be the established front yard setback for the applicable district, or the actual setback of the primary building wall of the structure in the case of a nonconforming front yard setback.

e. Finished sides of any fence shall face the street and/or adjoining properties.

2. This ordinance shall be in full force and effect upon passage.

Approved: ______________________________
Mayor

Attest: ____________________________
Clerk of Council

****

I certify that the above ordinance was:

Adopted on ____.

Ayes: ________. Nays: ________. Absent: _________. Abstain: _________.

The Honorable A.D. "Chuckie" Reid: __________.

The Honorable Sallie O. Amos __________.

The Honorable Daniel E. Dwyer __________.

The Honorable Tommy Pairet __________.

The Honorable Adam Yoelin __________.

The Honorable Donald L. Hunter __________.

The Honorable John Hardy __________.

Town of Farmville

Agenda Item Summary

MEETING DATE: August 7, 2024

ITEM NUMBER: 10.a. – Proposed Ordinance No 235

BACKGROUND: Verbal report by the Town Manager.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:
1. Ordinance No. 235 - Business License

ORDINANCE NO. 235

Amending Section 14-4 and Section 14-20 of Article I of Chapter 14 – Licenses and Permits

THE TOWN OF FARMVILLE HEREBY ORDAINS:

1. That Section 14-4 of Article I of Chapter 14 – Licenses and Permits of the Town of Farmville Town Code be amended as follows:

Sec. 14-4. License requirement.

(a) Every person engaging in the town in any business, trade, profession, occupation or calling (collectively hereinafter "a business") as defined in this chapter, unless otherwise exempted by law, shall apply for a license for each such business if (i) such person maintains a definite place of business in the town, (ii) such person does not maintain a definite office anywhere but does maintain an abode in this jurisdiction, which abode for the purposes of this chapter shall be deemed a definite place of business, or (iii) there is no definite place of business but such person operates amusement machines, is engaged as a peddler or itinerant merchant, carnival or circus as specified in the Code of Virginia, §§ 58.1-3717, 3718, or 3728, respectively, or is a contractor subject to the Code of Virginia, § 58.1-3715, or is a public service corporation subject to the Code of Virginia, § 58.1-3731. A separate license shall be required for each definite place of business. A person engaged in two (2) or more businesses or professions carried on at the same place of business may elect to obtain one license for all such businesses and professions if all of the following criteria are satisfied: (i) each business or profession is licensable at the location and has satisfied any requirements imposed by state law or other provisions of the ordinances of this jurisdiction; (ii) all of the businesses or professions are subject to the same tax rate, or, if subject to different tax rates, the licensee agrees to be taxed on all businesses and professions at the highest rate; and (iii) the taxpayer agrees to supply such information as the ~~treasurer~~ ***Finance Director*** may require concerning the nature of the several businesses and their gross receipts.

(b) Each person subject to a license tax shall apply for a license prior to beginning business, if he was not subject to licensing in the town on or before January 1 of the license year, or no later than March l of the current license year if he had been issued a license for the preceding license year. The application shall be on forms prescribed by the ~~treasurer~~ ***Finance Director***.

(c) The tax shall be paid with the application in the case of any license not based on gross receipts. If the tax is measured by the gross receipts of the business, the tax shall be paid on or before March 1.

(1) Whenever in this article it is provided that any person shall pay a license tax based on gross receipts, such license tax shall be based on the gross receipts earned during the preceding calendar year to the extent the preceding year represents a full calendar year of operations of such person subject to a license tax. Whenever a person subject to a license tax based on gross receipts has not engaged in business for the full preceding calendar year, the tax shall be based upon an estimate of gross receipts during the

current license year. For a person that, during the current license year, begins a business that is subject to a license tax based on gross receipts, the tax shall be based upon an estimate of gross receipts from the date business begins through December thirty-first of the current license year.

(2) Whenever a license tax is assessed on the basis of estimated gross receipts every underestimate thereof shall be subject to correction by the town Finance Director and/or the director of finance, and it shall be his/her duty to assess such person with such additional license tax as may be found to be due after the close of the license year on the basis of the true amount of such gross receipts during the period covered by the license.

(d) The ~~treasurer~~ ***Finance Director*** may grant an extension of time, not to exceed ninety (90) days, in which to file an application for a license, for reasonable cause. The extension shall be conditioned upon the timely payment of a reasonable estimate of the appropriate tax, subject to adjustment to the correct tax at the end of the extension together with interest from the due date until the date paid and, if the estimate submitted with the extension is found to be unreasonable under the circumstances, a penalty of ten (10) percent of the portion paid after the due date.

(e) A penalty of ten (10) percent of the tax may be imposed upon the failure to file an application or the failure to pay the tax by the appropriate due date. Only the late filing penalty shall be imposed by the ~~treasurer~~ ***Finance Director*** if both the application and payment are late; however, both penalties may be assessed if the ~~treasurer~~ ***Finance Director*** determines that the taxpayer has a history of noncompliance. In the case of an assessment of additional tax made by the ~~treasurer~~ ***Finance Director***, if the application and, if applicable, the return were made in good faith and the understatement of the tax was not due to any fraud, reckless or intentional disregard of the law by the taxpayer, there shall be no late payment penalty assessed with the additional tax. If any assessment of tax by the ~~treasurer~~ ***Finance Director*** is not paid within thirty (30) days the ~~treasurer~~ ***Finance Director*** [or other collecting official] may impose a ten (10) percent late payment penalty. The penalties shall not be imposed, or if imposed, shall be abated by the official who assessed them, if the failure to file or pay was not the fault of the taxpayer. In order to demonstrate lack of fault, the taxpayer must show that he acted responsibly and that the failure was due to events beyond his control.

Acted responsibly means that: (i) the taxpayer exercised the level of reasonable care that a prudent person would exercise under the circumstances in determining the filing obligations for the business and (ii) the taxpayer undertook significant steps to avoid or mitigate the failure, such as requesting appropriate extensions (where applicable), attempting to prevent a foreseeable impediment, acting to remove an impediment once it occurred, and promptly rectifying a failure once the impediment was removed or the failure discovered.

Events beyond the taxpayer's control include, but are not limited to, the unavailability of records due to fire or other casualty; the unavoidable absence (e.g., due to death or serious illness) of the person with the sole responsibility for tax compliance; or the taxpayer's reasonable reliance in good faith upon erroneous written information from the ~~treasurer~~ ***Finance Director***, who was aware of the relevant facts relating to the taxpayer's business when he provided the erroneous information.

(f) Interest shall be charged on the late payment of the tax from the due date until the date paid without regard to fault or other reason for the late payment. Whenever an assessment of additional or omitted tax by the ~~treasurer~~ ***Finance Director*** is found to be erroneous, all interest and penalty charged and collected on the amount of the assessment found to be erroneous shall be refunded together with interest on the refund from the date of payment or the due date, whichever is later. Interest shall be paid on the refund of any tax paid under this chapter from the date of payment or due date, whichever is later, whether attributable to an amended return or other reason. Interest on any refund shall be paid at the same rate charged under the Code of Virginia, § 58.1-3916.

No interest shall accrue on an adjustment of estimated tax liability to actual liability at the conclusion of a base year. No interest shall be paid on a refund or charged on a late payment, in event of such adjustment, provided the refund or the late payment is made not more than thirty (30) days from (i) the date of the payment that created the refund, or (ii) the due date of the tax, whichever is later.

(Ord. No. 42, 12-11-96)

2. That Section 14-20 of Article I of Chapter 14 – Licenses and Permits of the Town of Farmville Town Code be amended as follows:

Sec. 14-20. Penalties and fines—Generally.

(a) Any person conducting a business, trade, or occupation, or ~~doing other things~~ ***engaging in conduct*** for which a license tax is required under this chapter without first obtaining such license, or who shall fail to obtain any tag or sign required under this chapter, shall be ~~liable~~ ***acting in a manner that is unlawful and shall be subject*** to a fine of not less than five dollars ($5.00) nor more than one thousand dollars ($1,000.00), ~~or imprisonment for not more than twelve (12) months, or both, and.~~ Each day ~~of default~~ ***that any such violation of this Section occurs*** shall constitute a separate offense.

(b) Such conviction shall not relieve any person from the payment of any license as imposed by this chapter.

(Ord. No. 42, 12-11-96)

3. This ordinance shall be in full force and effect upon passage.

Approved: ______________________________
Mayor

Attest: ____________________________
Clerk of Council

****

I certify that the above ordinance was:

Adopted on ____.

Ayes: ________. Nays: ________. Absent: _________. Abstain: _________.

The Honorable A.D. “Chuckie” Reid: __________.

The Honorable Sallie O. Amos __________.

The Honorable Daniel E. Dwyer __________.

The Honorable Tommy Pairet __________.

The Honorable Adam Yoelin __________.

The Honorable Donald L. Hunter __________.

The Honorable John Hardy __________.

Town of Farmville

Agenda Item Summary

MEETING DATE: August 7, 2024

ITEM NUMBER: 13.a. – 2.2-3711 (A)(7) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

BACKGROUND: Mr. Mayor, I move that the Farmville Town Council convene in closed meeting pursuant to the Code of Virginia, in accordance with the provisions of paragraph A.7. of Section 2.2-3711, for the consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

CERTIFICATION OF CLOSED MEETING
WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS: None