



Town of Farmville

Town Council

July 10, 2024 at 6:00 PM
Council Chamber of the Town Hall
116 North Main Street, Farmville, VA

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Adoption of Agenda**
6. **Declaration of Personal Interest**
7. **Introduction of Farmville Fire Department New Employee**
8. **Introduction of New Human Resources Director**
9. **Public Hearings**
 - Public Hearing - Ordinance No. 228 - to amend Sections 15-122, 15-123, 15-127, 15-130, 15-135 and deleting Sections 15-126 and 15-131 of Division 3 of Article III of Chapter 15 – Motor Vehicles and Traffic
 - Public Hearing - Ordinance No. 231 – to amend Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision by allowing restaurant, mobile by Conditional Use Permit in the R-3 zoning district
 - Public Hearing - Ordinance No. 232 - to amend the Official Zoning Map of the Town of Farmville to provide for the rezoning of properties along Griffin Boulevard from High Street to Edmunds Street
 - Public Hearing - Resolution No. 2024-07-01 – to amend the Comprehensive Plan to reflect the zoning amendment in Ordinance No. 231 and the official zoning map amendment in Ordinance No. 232
 - Public Hearing - Resolution No. 2024-07-02 – for a Conditional Use Permit to allow an automobile repair service per Town Code Section 29-22.a. The 0.836-acre site is located at 513 East Third Street on Parcel 0023A04(23)08-002. This property is zoned B-2 Transitional Commercial
 - Public Hearing - Resolution No. 2024-07-03 – for a Conditional Use Permit to allow an accessory dwelling unit per Town Code Section 29-22.a. The 4.500-acre site is located at 1406 Spottswood Drive on Parcel 0023A13(0A)00-048. This property is zoned R-1 Low Density Residential
10. **Public Comment Period**
 - a. Public Comment Sign-up Sheet
11. **Consent Agenda**

- a. Draft Minutes of the June 5, 2024, Work Session

12. Finance Report

- a. June 2024 Finance Report

13. Old Business

- a. Request to Adopt Ordinance No. 228 - Chapter 15 Amending Parking Meter Division

14. New Business

- a. Request to Adopt Ordinance No. 231 Zoning Amendment - Mobile Restaurants
- b. Request to Adopt Ordinance No. 232 - Official Zoning Map Change - Rezoning of Properties along Griffin Boulevard from High Street to Edmunds Street
Request to Approve Resolution No. 2024-07-01 - Comprehensive Plan Amendment to
- c. Reflect the Zoning Amendment in Ordinance No. 231 and the Official Zoning Map Amendment in Ordinance No. 232
- d. Request to Approve Resolution No. 2024-07-02 for a Conditional Use Permit to Allow an Automobile Repair Service at 513 East Third Street
- e. Request to Approve Resolution No. 2024-07-03 for a Conditional Use Permit to Allow an Accessory Dwelling at 1406 Spottswood Drive

15. Town Manager's Report

16. Comments by Mayor and Town Council

17. Closed Session

- a. 2.2-3711(A)(1) Discussion of Performance of the Town Manager
2.2-3711(A)(1) Discussion of Performance of the Clerk of Council

Town of Farmville
Town Council
PUBLIC HEARING NOTICE

The Farmville Town Council will hold public hearings on Wednesday, July 10, 2024, at 6:00 PM in the Council Chamber, located on the second floor of the Town Hall, 116 North Main Street, Farmville, Virginia, to receive public comment on the following items:

- **Ordinance No. 228 - to amend Sections 15-122, 15-123, 15-127, 15-130, 15-135 and deleting Sections 15-126 and 15-131 of Division 3 of Article III of Chapter 15 – Motor Vehicles and Traffic.**
- **Ordinance No. 231 – to amend Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision by allowing restaurant, mobile by Conditional Use Permit in the R-3 zoning district.**
- **Ordinance No. 232 - to amend the Official Zoning Map of the Town of Farmville to provide for the rezoning of properties along Griffin Boulevard from High Street to Edmunds Street.**
- **Resolution No. 2024-07-01 – to amend the Comprehensive Plan to reflect the zoning amendment in Ordinance No. 231 and the official zoning map amendment in Ordinance No. 232.**
- **Resolution No. 2024-07-02 – for a Conditional Use Permit to allow an automobile repair service per Town Code Section 29-22.a. The 0.836-acre site is located at 513 East Third Street on Parcel 0023A04(23)08-002. This property is zoned B-2 Transitional Commercial.**
- **Resolution No. 2024-07-03 – for a Conditional Use Permit to allow an accessory dwelling unit per Town Code Section 29-22.a. The 4.500-acre site is located at 1406 Spottswood Drive on Parcel 0023A13(0A)00-048. This property is zoned R-1 Low Density Residential.**

Full texts of the proposed amendments and resolutions are available online at www.farmvilleva.com or by contacting the Clerk of Council at (434) 392-9465.

The Farmville Town Council will consider the requests following the public hearings. Any person(s) wishing to comment on the above matter should plan to attend this meeting or submit written comments. Please email Mary McKay at mmckay@farmvilleva.com or mail written comments to PO Drawer 368, Farmville, VA 23901 to arrive by 4:00 PM on Wednesday, July 10, 2024.

Questions and comments related to the public hearings may be directed to the Department of Community Development, 116 North Main Street, PO Drawer 368, Farmville, Virginia, 23901 or by calling (434) 392-8465, between the hours of 8:00 AM and 5:00 PM, Monday through Friday.

It is the intent of the Town to comply with the Americans with Disabilities Act. Should you need special accommodation, please contact C. Scott Davis, LP.D., Town Manager, at (434)392-5686, prior to the meeting.



PUBLIC HEARING COMMENTS
Ordinance No. 228
(Chapter 15 Amending Parking Meter Division)
July 10, 2024
Guests Sign Up Sheet

<i>Name</i>	<i>Address</i>	<i>Topic</i>	<i>Via</i>



PUBLIC HEARING COMMENTS
Ordinance No. 231
(Zoning Amendment-Mobile Restaurants)
July 10, 2024
Guests Sign Up Sheet

<i>Name</i>	<i>Address</i>	<i>Topic</i>	<i>Via</i>



PUBLIC HEARING COMMENTS
Ordinance No. 232
(Official Zoning Map Change-Rezoning Properties along Griffin
Blvd from High Street to Edmunds Street)
July 10, 2024
Guests Sign Up Sheet

<i>Name</i>	<i>Address</i>	<i>Topic</i>	<i>Via</i>



PUBLIC HEARING COMMENTS
Resolution No. 2024-07-01
(Comprehensive Plan Amendment to Reflect Zoning Amendment
in Ord 231 and Official Zoning Map Amendment in Ord 232)
July 10, 2024
Guests Sign Up Sheet

<i>Name</i>	<i>Address</i>	<i>Topic</i>	<i>Via</i>



PUBLIC HEARING COMMENTS
Resolution No. 2024-07-02
(Conditional Use Permit to allow Automobile Repair Service
at 513 East Third Street)
July 10, 2024
Guests Sign Up Sheet

<i>Name</i>	<i>Address</i>	<i>Topic</i>	<i>Via</i>



PUBLIC HEARING COMMENTS
Resolution No. 2024-07-03
(Conditional Use Permit to allow Accessory Dwelling Unit
at 1406 Spottswood Drive)
July 10, 2024
Guests Sign Up Sheet

<i>Name</i>	<i>Address</i>	<i>Topic</i>	<i>Via</i>



**PUBLIC COMMENT PERIOD
(held after PUBLIC HEARINGS)**

July 10, 2024

Guests Sign Up Sheet

(Please limit comments to three minutes)

<i>Name</i>	<i>Address</i>	<i>Topic</i>	<i>Via</i>
Carol Anderson	2503 Layne Street Farmville, VA	Israel Hill proposal for Layne St.	In-person
Monique Thomas	2353 Layne Street Farmville, VA	Low-income community on Layne Street	In-person



Town of Farmville

Agenda Item Summary

MEETING DATE: July 10, 2024

ITEM NUMBER: 11.a. – Draft Minutes of the June 5, 2024, Work Session

BACKGROUND:

RECOMMENDATION: Accept the Consent Agenda as presented.

FISCAL IMPACT:

ATTACHMENTS:

1. 2024-06-05 Work Session-DRAFT

REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL
HELD ON JUNE 5, 2024

At the regular work session of the Farmville Town Council held on Wednesday, June 5, 2024, at 6:00 PM, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Daniel Dwyer, Tommy Pairet, Adam Yoelin, Donald Hunter, and John Hardy.

Staff present were Town Manager Scott Davis, Town Attorney Gary Elder, Chief of Police Andy Ellington, Finance Director Julie Moore, Community Development Director and IT Support Ashley Atkins-Austin, Deputy Clerk Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the meeting to order.

The Clerk called the roll, noting all Council members were present.

ADOPTION OF AGENDA

Mr. Hunter made a motion to adopt the agenda as presented, seconded by Mr. Hardy, and with all in favor stating “aye”, the motion passed.

DECLARATION OF PERSONAL INTEREST

There were no declarations of personal interest made.

FINANCE REPORT

Finance Director Julie Moore reported on the April charts and reports provided to the Council. The revenue compared to the budget should be approximately 83% but is below partially due to ARPA money that won’t be recognized until the end of the fiscal year and money saved throughout the year for the bond payment that is budgeted but not considered true revenue. The revenue is above compared to last year at the ten-month point except in the Airport fund. Last year there was a large ongoing project at the airport with federal reimbursements and this year there is not. The expenses to budget are well below 83% with a couple of departments being over such as Public Works as some capital purchases were made. Ms. Moore reported by year’s end that department should be under budget along with the other departments. Expenses versus prior year are above for the Finance department due to the OpenGov software purchase. There were also splash pad payments, the contribution to the Industrial Development Authority, an ABM payment and ARPA purchases made. Two buses were also purchased from the Transportation

fund. From an inquiry made by Council member Donald Hunter, Ms. Moore advised she will bring forth a listing of the capital items that still need to be purchased.

DISCUSSION: ALLOWABLE COSTS AND COST PRINCIPLE POLICY

Finance Director Moore reported on a topic from the Virginia Government Finance Officers Association (VGFOA) conference she attended recently that a locality must have a written allowable cost policy. Using uniform guidance, a generic policy has been created to follow for the town's grants which provides an overview of what is allowed as an expenditure for the grant funding received, how reimbursement requests are handled, and how to treat items not allowable for reimbursement. Town Manager Davis advised that this is not something that the Town doesn't already follow, with Ms. Moore adding that there is just a need to have a written policy.

DISCUSSION: PROPOSED ORDINANCE NO. 228 CHAPTER 15 AMENDING PARKING METER DIVISION

Mayor Brian Vincent provided an update on the current topic of whether to increase the parking meter fines. He further advised that the issue of parking meters was discussed and voted on previously in conjunction with the ABM project. Some community members voiced their concerns on the fine increase at the last Council meeting, so the topic was returned for discussion by Council.

Town Manager Davis added that there are also other language changes in the proposed ordinance, and not just the fines.

Council member Hunter mentioned his request to change the timeframe to 30 days instead of 15, for receipt of payment.

The Town Manager referred to the specific policy and clarified that the two items denoting fifteen (15) days are changing to (30) thirty:

Sec. 15.130 – Violations; duty of officers; payment of fine.

(b) Each officer shall attach...Each such owner may, within fifteen (15) days of the time when such notice was attached to such vehicle, pay to the *finance* office a penalty for and in full satisfaction of such violation,...The failure of such owner to make such payment to the *finance* office within fifteen (15) days...

Council member Hardy asked about the additional language of using the postmarked date for when payment is made.

Council member Yoelin noted the good idea of having the language state as long as payment is postmarked by the due date it is acceptable without additional penalty.

Council appeared to be in agreement with the 30-day postmarked date for acceptable payment.

A discussion was held about the proposed fine going from \$25 to \$50, with input provided by Council members:

Amos – Not in agreement with the increase and thinks the fine should be left as it was.

Dwyer – Agrees with not increasing the fine.

Yoelin - Agrees with the increase of \$25 to \$50 and asked about when to discuss the topic of repeat offenders.

The Town Manager referred to the specific policy and reviewed the proposed changes:

Sec. 15-135. – *Parking violation fines, penalty for non-payment, and removal or immobilization of vehicles.*

(a) Electric Vehicle While Charging Parking Only is \$25 fine.

Electric vehicle fine stays the same at \$25 by state code.

(b) Following violations are \$25 fine if paid within 30 days after which is \$50 fine....

(c) Following violations are \$75 fine if paid within 30 days after which is \$150 fine...

(d) Parking in Handicapped Space is \$150 fine if paid within 30 days after which is \$200 fine.

The Town Manager noted that Item (e) concerns the increased collection of unpaid parking tickets which would allow a vehicle to either be towed or to have a boot placed on the vehicle.

Council member Yoelin discussed with the Town Manager about addressing repeat offenders who violate three-four times a year or more, with their fines being doubled. Council member Amos provided input about those who are ticketed are paying their fines.

Town Attorney Gary Elder commented on his assumption that when law enforcement tickets a vehicle the way they can keep track is by license plate and not necessarily by driver. That could make it difficult and may not have the intended consequence if there is a family vehicle.

Town Manager Davis advised this still doesn't resolve the issue of business owners on Main Street and the overparking issue.

Council member Dwyer suggested a letter from the Farmville Downtown Partnership be sent out to businesses.

Mayor Vincent provided comments concerning the available free parking downtown and mentioned that improvements have been made with the fines and the 30-day timeframe. An amendment could be made again later if there continues to be an issue.

Mayor Vincent clarified the agreement to move forward with the changes. Town Manager Davis advised that another public hearing is needed at the July meeting.

REQUEST TO APPROVE MEMORANDUM OF UNDERSTANDING WITH PRINCE EDWARD COUNTY FOR RADIO SYSTEM UPGRADES

Mr. Reid made a motion to approve the Memorandum of Understanding with Prince Edward County for the Radio System Upgrades, seconded by Mr. Dwyer, and with a recorded vote of Council members Reid, Dwyer, Pairet, Yoelin, Hunter, Hardy, and Amos voting "yes", the motion passed.

BACKGROUND:

The Town Manager reported on the document being a mutual agreement between the Town of Farmville and Prince Edward County to move forward with the P25 Radio Project. It has already been agreed that the Town is going to fund its portion. The document is the written agreement between the two parties and should any future upgrades or repairs to the existing system be needed and the proportion of any payment.

PRINCE EDWARD COUNTY AND TOWN OF FARMVILLE

**P25 RADIO PROJECT
MEMORANDUM OF AGREEMENT**

THIS Memorandum of Understanding (MOA) is made and entered into on this [REDACTED] day of [REDACTED], 2024, by and between the County of Prince Edward, a political subdivision of the Commonwealth of Virginia (“Prince Edward”) and the Town of Farmville, a municipal corporation of the Commonwealth of Virginia (“Farmville”), (also individually referred to herein as “Party” and collectively as the “Parties”).

WITNESSETH:

WHEREAS, the governing bodies of Prince Edward and Farmville have determined that it is in the best interest of each jurisdiction to support the mission-critical needs of the Parties’ individual and collective public safety and public service personnel, and citizens’ property and business interests by maintaining, at the highest level of availability and integrity, the Motorola P25 Phase 2 trunked simulcast radio system (the P25 Radio System, or, the System) created by the Parties.

WHEREAS, the Parties wish to enter into this MOA establishing the terms and conditions of their rights and obligations with respect to the purchase, use, operation and maintenance of the System;

NOW, THEREFORE, the Board of Supervisors of the County of Prince Edward, Virginia, and the Town Council of Farmville, Virginia, in consideration of the mutual obligations and mutual benefits accruing to their respective localities from this MOA, have agreed upon the terms herein among themselves as follows:

**ARTICLE I.
SYSTEM DEFINED**

Sec. 1-1. The Parties agree to utilize the System in accordance with the rules and regulations of the Federal Communications Commission (FCC) and the Commonwealth of Virginia and to operate the System in a professional manner and only for official public safety business purposes.

Sec. 1-2. The “backbone” components of the System, which include communications towers, repeaters, communications infrastructure, antennas, system controllers, microwave equipment, equipment shelters, and system frequencies are shared and jointly operated by the Parties to ensure adequate System operations. All licenses required by the FCC are held in the name of Prince Edward on behalf of the Parties.

Sec. 1-3. In order to ensure system integrity, all Parties must utilize Motorola or their assigned subcontractors as the authorized service provider to the System.

Sec. 1-4. In order for the System to operate at the reliability level for which it was designed and to ensure that support of the System is not dependent on the technical abilities of any individual Party, the Parties agree that the System will be maintained through a service agreement with Motorola. In the event that the Parties determine that a replacement or additional service

provider is required, the Parties may elect to modify or terminate their agreement with the current service provider. Such modification or termination shall be effectuated only if there is a majority vote of the Policy Team as described in Section 6 and if the modification or termination is done pursuant to the terms of the agreement with the current service provider.

Sec. 1-5. Necessary and periodic upgrades, software enhancements and emergency technologies will be funded by the Parties' normal funding process. If major system enhancements beyond necessary and periodic upgrades are required, each Party is responsible for coordinating with their locality's governing board to obtain approval for the necessary funding required to undertake such upgrades.

ARTICLE II. RADIO SYSTEM GOVERNANCE

Sec. 2-1. The Parties shall appoint representatives to a "Policy Team" which shall exercise those duties and responsibilities set out in this MOA. The Policy Team is identified as follows.

- (a) County Administrator, Prince Edward County
- (b) County Emergency Manager, Prince Edward County Fire and Rescue
- (c) Town Manager, Town of Farmville

Sec. 2-2. The Policy Team shall be responsible for oversight of policy and fiscal issues related to the System, subject however to authorizations of necessary funds by the governing bodies of the Parties.

Sec. 2-3. The members of the Policy Team can recommend contractual services to the respective governing bodies for professional experts and consultants as required to protect the integrity of the System and the interests of the Parties.

Sec. 2-4. In no event shall Parties be liable to each other for any indirect, incidental, special or consequential damages including, without limitation, damages attributed to any malfunction of the System, unless such malfunction is the result of a Party's negligence with respect to its use or maintenance of the System.

Sec. 2-5. Necessary and periodic upgrades, software enhancements and emergency technologies will be funded by the Parties' normal budgetary process. If it is deemed that system enhancements beyond necessary and periodic upgrades are required, Policy Team members are responsible for coordinating with their locality's governing board.

Sec. 2-6. The Parties shall individually and collaboratively seek grants to enhance the public safety communication network. Any grants must be approved by the Parties. Matching requirements for grants will be paid by all Parties according to the Party allocation percentage outlined in Section 3-1, below. Any grant funds received by the Parties will be applied to the P25 Radio System costs so as to lower the overall total cost of the System to the greatest extent possible. If a Party receives a grant to enhance the public safety communications network and the receipt of such grant is solely attributable to the efforts of the Party, such grant funds will

be applied only to such Party's payment obligations. The Parties agree to share information on available grants and to cooperate on grant applications to the greatest extent possible for the benefit of the System.

Sec. 2-7. Each Party must maintain adequate insurance on equipment and infrastructure owned by their respective jurisdictions. Shared components will be insured by the jurisdiction in which the component is located.

ARTICLE III. BUDGET & FISCAL MATTERS

Sec. 3-1. The same ratio used to purchase the P25 Radio System shall be used to divide the burdens of any infrastructure maintenance service agreements and any system costs not addressed in Sec 1-3. This division of costs shall be referred to as the "Party allocation percentage."

- (a) 77% Prince Edward County
- (b) 20% Town of Farmville
- (c) 2% Longwood University
- (d) 1% Hampden Sydney College

Sec. 3-2. The fiscal agent will maintain a program account for the receipt of funds paid by each Party. The fiscal agent shall be chosen by the Parties. The fiscal agent shall be the Prince Edward County.

Sec. 3-3. The Parties agree that, within thirty (30) days of receipt of an invoice and supporting documentation from the fiscal agent, payment shall be delivered to the fiscal agent.

Sec. 3-4. The Parties will adopt an annual budget for operations, maintenance, and repair of the P25 Radio System Infrastructure which may include components for future construction or other capital improvements. The budget shall be approved in sufficient time to be included in each Party's budget proposal.

Sec. 3-5. The Parties have no authority to incur debt obligations or approve expenditures in excess of the funds appropriated for the operations, maintenance and repairs to the System by the governing body of each Party.

ARTICLE IV. SYSTEM POLICY

Sec. 4-1. Only P25 compliant subscribers are to be maintained on the System. The Parties are encouraged to use P25 Phase 2 subscribers to maintain optimal use and interoperability capabilities. It is further encouraged that installations be performed by trained, certified Motorola, authorized service personnel. P25 equipment protects the System operation and

integrity. Remote Tower Site and other facility access is strictly limited to Motorola authorized trained and certified personnel only.

Sec. 4-2. Where authorized by the Policy Team, tenants may have access/use of the System. Such authorization includes talk-group/channel quantities and operational parameters. Further, such access may also be predicated on and/or subject to system capacity/capabilities.

Sec. 4-3. Other non-Party, non-tenant entities may be granted talk-group/channel access only upon approval by the Policy Team Members to which talk-group/channels are assigned as initially approved by the Party or tenant entities and as coordinated with the Parties.

Sec. 4-4. The use of non-Motorola, radios or equipment is prohibited unless preapproved by the Policy Team.

Sec. 4-5. Any Additional Party may, with the approval of its governing body and with the consent of Prince Edward County and the Town of Farmville (collectively, the "Original Parties"), join and participate in the Motorola P25 Radio System under such additional terms and conditions for membership as may be prescribed by the Original Parties.

ARTICLE V. CO-LOCATION OF OTHER RADIO SYSTEMS

Sec. 5-1. To protect the integrity and operation of the System, any co-location at any Remote Tower Site owned by the Parties must undergo a frequency intermodulation study and a stress/structural analysis. Following review of the intermodulation study and the stress/structural analysis, approval will be required from the jurisdiction which owns the affected tower. This requirement for approval shall include, but is not limited to commercial RF systems, cellular, paging, ham radio, broadband and state/federal radio systems.

ARTICLE VI. DISPUTE RESOLUTION

Sec. 6-1. The Policy Team, or their designees, will meet at least quarterly. Special meetings may be called by any two Policy Team members by actual notice delivered to all Policy Team members at least 48 hours prior to the meeting date, or may be held at any time upon attendance at meetings by all Policy Team members.

Sec. 6-2. A quorum necessary to act at any meeting shall be two (2) Policy Team members, or their designees. All issues presented require a majority vote of those in attendance to be adopted.

Sec. 6-3. The Policy Team members will ensure that the operation of the P25 Radio System meets all requirements of state and federal laws and regulations pertaining to such facilities and systems; ensure that the use, care, and maintenance of the equipment meet the manufacturer's recommendations; ensure that the building and grounds are properly maintained and that repairs, when needed, are promptly performed.

Sec. 6-4. The chair of the Policy Team shall alternate between the members for a term of two years. On the Effective Date, the chair shall be [REDACTED].

Sec. 6-5. Any dispute, disagreement, or controversy arising among the Policy Team as to the operation of the P25 Radio System, if not resolved within forty-five (45) days of the date such dispute, disagreement, or controversy arose, shall be mediated by a third party neutral, the identity of who shall be jointly determined by the Parties.

Sec. 6-6. The Parties agree to share equally all expenses of mediation incurred, including any court costs, but exclusive to each Party's attorney's fees.

Sec. 6-7. If all Parties agree in writing, the above procedure or any portion thereof may be modified.

ARTICLE VII. MISCELLANEOUS

Sec. 7-1. The effective date ("Effective Date") of this Agreement shall be the final date set forth below in the notarized signatures of the Parties, after the Parties' governing bodies approve this Agreement and authorize its execution by their respective chief executive officer.

Sec. 7-2. Notices hereunder shall be sent by email and regular mail to the following chief executive officer or their successors:

Douglas P. Stanley, County Administrator
COUNTY OF PRINCE EDWARD, VIRGINIA
111 N South Street
Farmville, VA 23901

C. Scott Davis, Town Manager
TOWN OF FARMVILLE, VIRGINIA
116 N Main Street
Farmville, VA 23901

Sec. 7-3. This MOA and the attachments hereto constitute the full agreement among the Parties. This Agreement may only be amended by written amendment adopted by each of the participating governing bodies.

Sec. 7-4. The Parties hereto agree that the Circuit Court of Prince Edward County, Virginia, shall have jurisdiction and venue as to any matters requiring court action hereunder.

ARTICLE VIII. TERMINATION OF MEMBERSHIP FROM THE RADIO SYSTEM

Sec. 8-1. Any Party wishing to terminate its participation in the System ("the Withdrawing Party") shall provide at least 12-months' Notice of Termination to all remaining Parties. The Withdrawing Party shall bear all costs associated with: (1) its removal from the System; (2) adapting the System to the absence of the Withdrawing Party such that no degradation of

operational capabilities is detectable in the System. Additionally, all system frequencies shall remain part of the System, under the operational and strategic control of the Policy Team, unless otherwise authorized by Prince Edward County.

Sec. 8-2. Twelve months after it provides Notice of Termination, the Withdrawing Party may terminate its obligations under this MOA. If, however, the Withdrawing Party has not satisfied its obligations pursuant to section 8-1, it may not terminate its obligations under this MOA until its section 8.1 obligations have been satisfied.

Sec. 8-3. At the time of withdrawal, any officer or official of the Withdrawing Party then a member of the Policy Team shall be removed from the Policy Team. All core backbone equipment related to the System shall remain in place, and the Withdrawing Party shall have no interest in such property. The Withdrawing Party and the remaining Parties shall reach such agreements as are necessary to dispose of property that can be removed from the System without violating its integrity or operational capabilities.

Sec. 8-4. Upon decision of the governing bodies of all Parties, this MOA, and the joint operations described herein, may be terminated and dissolved. All property held jointly under this MOA shall be divided according to the Party allocation percentage described in Section 3-1 of this agreement, unless agreed to by all Parties or as otherwise provided by law.

IN WITNESS WHEREOF, the parties hereto have set their signatures and seals:

COUNTY OF PRINCE EDWARD, VIRGINIA

By: _____
Douglas P. Stanley, County Administrator

STATE OF VIRGINIA, AT LARGE
COUNTY OF PRINCE EDWARD, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____,
2024, by Douglas P. Stanley, County Administrator, Prince Edward County.

My Commission expires:

Notary Public:

TOWN OF FARMVILLE, VIRGINIA

By: _____
C. Scott Davis, Town Manager

STATE OF VIRGINIA, AT LARGE
TOWN OF FARMVILLE, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____,
2024, by C. Scott Davis, Town Manager, Town of Farmville, Virginia.

My Commission
expires:

Notary
Public:

TOWN MANAGER’S REPORT

No report was provided.

COMMENTS BY MAYOR AND TOWN COUNCIL

Council member Hunter asked for an update on the shelter for the bus stop on Vernon Street previously discussed.

Town Manager Davis reported that an update was not yet available.

An inquiry was also made about the tall grass at 416 South Virginia Street.

It was reported that a letter has been sent and that the grass should be getting cut.

Council member Pairet asked for an update on the Splash Pad and if the site will be completed by the end of June 2024.

Town Manager Davis reported that the concrete pad has been poured. The electric meter box should be set on Friday, June 10, with Dominion potentially connecting the electricity to the meter. The remainder of the area grading is being completed. Splash Zone staff will return on Tuesday, June 11, to complete the installation of any other needed equipment, and also train employees on its operation. The goal is to have a ribbon-cutting ceremony with Council members on Friday, June 28, 2024, and open to the public on that date.

Council member Pairet returned to the discussion concerning the parking meters and associated fees and reported receiving many complaints on the issue. He suggested, if possible, to have a quarter pay for 15 minutes, and still have the minimum of a dollar for the card. This would equate to a dollar per hour and would give the user 15 minutes for a quarter versus a minimum of a dollar as the only available option.

Town Manager Davis advised of the contractual agreement with ABM to cover the cost and have a certain amount of savings overall. The agreement also showed that every five years there will be an increase in order to make that work. The minimum was set as a dollar per hour.

Mayor Vincent provided a review of the project with ABM. If all the obligations are met that were laid out to be followed in the contract, the parking meters, water meters, electric vehicle chargers, energy efficiency measures for the buildings, there is the reward of the revenue saved.

The Town Manager added that not only is revenue saved but if the Town doesn't realize those savings, ABM is obligated to pay the Town. If the Town doesn't realize those savings because of its inaction, ABM is not obligated to pay the Town.

Discussion was held on the possibility of asking ABM staff about potential fee changes and the additional fees imposed for the usage of a credit card. Mayor Vincent noted the importance of determining whether the contract is affected before a conversation is held about changing the fees.

Council member Reid asked if the rezoning of Ward C is still going to be researched.

The Town Manager reported that the proposed area is only a portion of Griffin Boulevard and not the whole ward and will go to the Planning Commission this month. Once a recommendation is made, the topic will be brought before the Town Council.

Council member Hunter mentioned to keep in mind concerning the ABM contract if an adjustment is made in one area, the money has to be found elsewhere.

Mayor Vincent provided comments on the issue of the parking meters and why some in the community had not heard about the issue previously. He continued by stating the various avenues information can be found:

Council meetings are broadcasted live on the Town's Facebook page and on YouTube and can be viewed at a later time at everyone's leisure.

Anyone may attend the meetings in person.

The agendas and minutes for every meeting can be found for review on the Town of Farmville website.

The topics are recapped on the WFLO *Call Flo* show every Thursday after a Council meeting.

Mayor Vincent continued by reporting that there are many methods community members can engage in the process. All are encouraged to engage before decisions are made. He and the Council want all community members to be informed, and mentioned his service with Council

members who give their time to the process. He further stated that in a small town, there are a lot of ways to contact the Council and noted his cell phone is listed on the town's website. His only request is that all reach out and ask questions.

CLOSED SESSION: 2.2-3711 (A)(29)

On motion by Mr. Hardy, seconded by Mr. Hunter, and with Council members Dwyer, Pairet, Yoelin, Hunter, Hardy, Amos, and Reid voting "yes", Council went into closed session under the provisions of Paragraph A.29 of Section 2.2-3711, Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Seven ayes, No noes

MOTION: Hardy SECOND: Hunter

AYES: Pairet, Yoelin, Hunter, Hardy, Amos, Reid and Dwyer

NOES: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

Clerk of Council

There being no other business and on a motion by Mr. Hunter, seconded by Mr. Reid, with all in favor stating “aye”, the meeting adjourned at 6:55 PM.

APPROVED:

ATTEST:

Brian R. Vincent, Mayor

Mary H. McKay, Clerk of Council

DRAFT



Town of Farmville

Agenda Item Summary

MEETING DATE: July 10, 2024

ITEM NUMBER: 12.a. – June 2024 Finance Report

BACKGROUND:

RECOMMENDATION: Accept the Finance Report as presented.

FISCAL IMPACT:

ATTACHMENTS:

1. June 2024 Finance Report
2. Variable Revenue-June Charts--1
3. Rescue Squad Expenses-June 2024
4. Rescue Squad YTD Expenses-June 2024
5. Revenue - May 2024
6. Salary - May 2024
7. Rev All Funds - May 24
8. Rev All Funds CY Compared PY-May24
9. Rev General Fund-May 2024 Charts
10. Rev-General Fund CY and PY Comparison-May24
11. Expense-All Funds CYvs Budget-May24
12. Expense-Fund Totals CY vs PY-May 24
13. Exp Dept Totals-May24
14. Exp-Current Yr vs Prior Yr Expenses-May24

TOWN OF FARMVILLE
FINANCE REPORT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE MONTH OF JUNE 2024

FUND NUMBER	FUND TITLE	BALANCE 06/01/2024	NET CHANGE	BALANCE 06/30/2024
<u>UNRESTRICTED FUNDS</u>				
10	GENERAL FUND	\$ 2,584,400	\$ (261,242)	\$ 2,323,158
15	ST MAINT FUND	912,843	503,377	1,416,220
40	WATER FUND	2,147,956	(29,009)	2,118,947
42	SEWER FUND	3,750,803	144,560	3,895,363
44	TRANSPORTATION FUND	1,063,777	(7,243)	1,056,534
45	AIRPORT FUND	<u>42,314</u>	<u>3,510</u>	<u>45,824</u>
TOTAL	UNRESTRICTED FUNDS	\$ 10,502,093	\$ 353,952	\$ 10,856,045
<u>RESTRICTED FUNDS</u>				
10	ARPA-COVID FUNDS	\$ 5,293,414	\$ -	\$ 5,293,414
10	ENHANCED 911-WIRELESS	507,338	11,499	518,837
10	E911-RESERVE	133,184	16	133,200
10	SET ASIDE ACCOUNT	3,162,535	172,309	3,334,844
10	E-CITATION	32,843	1,013	33,856
10	MEDICAL COMPENSATION	249,093	(37,857)	211,236
10	BOA - LEASE PURCHASE	1,217,699	5,422	1,223,121
40	BOA - LEASE PURCHASE	2,522,250	11,231	2,533,481
70	NARCOTICS FUND	12,727	1,019	13,746
70	TASK FORCE	<u>2,799</u>	<u>-</u>	<u>2,799</u>
TOTAL	RESTRICTED FUNDS	\$ 13,133,882	\$ 164,652	\$ 13,298,534
TOTAL ALL FUNDS		\$ 23,635,975	\$ 518,604	\$ 24,154,579

UNRESTRICTED FUNDS - ACCOUNTED FOR AS FOLLOWS:

PETTY CASH	\$ 2,500
VIP ACCT - GOLF SALE PROCEEDS	965,344
VIP ACCTS - UNRESTRICTED	2,137,646
LGIP ACCT - UNRESTRICTED	1,296,778
CHECKING ACCT-BENCHMARK-AIRPORT	303,882
CHECKING ACCOUNT-BENCHMARK-UNRESTRICTED	<u>6,149,895</u>
TOTAL UNRESTRICTED FUNDS	\$ 10,856,045

RESTRICTED FUNDS - ACCOUNTED FOR AS FOLLOWS:

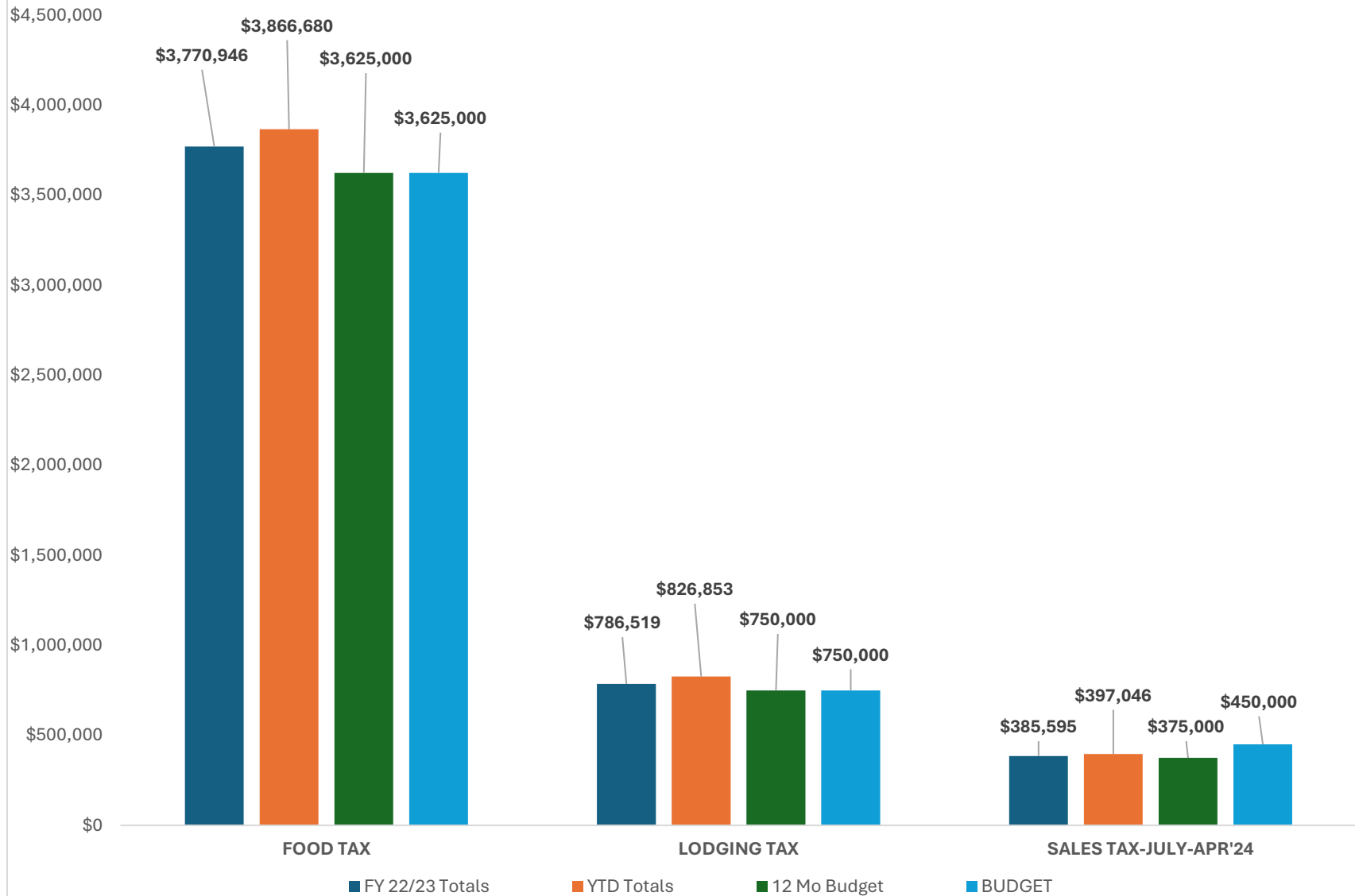
LGIP ACCT - ARPA - COVID FUNDS	\$ 5,293,414
MONEY MARKET - BENCHMARK - 911 WIRELESS	198,190
VIP ACCT - WIRELESS	320,647
INTEREST CHECKING-BENCHMARK-E911 RESERVE	133,200
INTEREST CHECKING-BENCHMARK-SET ASIDE ACCOUNT	1,817,351
LGIP ACCT - SET ASIDE ACCOUNT	1,076,837
VIP ACCT - SET ASIDE ACCOUNT	440,656
INTEREST CHECKING-FARMERS BANK-E-CITATION ACCOUNT	33,856
INTEREST CHECKING-BENCHARK-MEDICAL COMPENSATION	211,236
VIP ACCT - BOA - LEASE PURCHASE	3,756,602
INTEREST CHECKING-BENCHMARK - NARCOTICS FUND-STATE	13,746
INTEREST CHECKING-BENCHMARK-TASK FORCE	<u>2,799</u>
TOTAL RESTRICTED FUNDS	\$ 13,298,534

RESPECTFULLY SUBMITTED:

Julie A. Moore

Julie A. Moore, CPA, CFE, CGFM

VARIABLE REVENUE - JUNE 2024



JUNE MONTHLY COST-RESCUE SQUAD

<u>DATE</u>	<u>EMPLOYEE</u>	<u>DESCRIPTION OF SERVICE</u>	<u>Man</u>	<u>LABOR</u>	<u>MATERIAL</u>	<u>EQUIPMENT</u>	<u>FUEL</u>
			<u>Hours</u>	<u>COST</u>	<u>COST</u>	<u>COST</u>	<u>COST</u>
11-Jun	PW Crew	Cut grass	8	\$128.28			
21-Jun	Rescue 14	Oil Change	6	\$147.43	\$267.17		
25-Jun	Rescue 12	Replace batteries	4	\$111.00	\$250.78		
		Cut Grass				\$310.00	
		Fuel Cost					\$1,234.73

Total Labor Cost	\$386.71
Total Material Cost	\$517.95
Total Equipment Cost	\$310.00
Total Fuel Cost	<u>\$1,234.73</u>
Total June	\$2,449.39

<u>YTD Total</u>	\$43,354.94
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Year-to-Date Costs - Rescue Squad
July - June 2024

2023-2024

	<u>July</u>	<u>August</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>
Labor	1,239.65	1,182.76	920.77	378.05	507.63	112.25	64.88	397.66	78.43	342.20	316.80	386.71	\$5,927.80
Materials	4,902.21	813.09	2,922.80	131.67	1,611.04	20.00	0.00	1,044.41	0.00	920.40	1,076.25	517.95	\$13,959.82
Equipment	310.00	310.00	310.00	310.00	0.00	0.00	0.00	0.00	0.00	310.00	310.00	310.00	\$2,170.00
Fuel	<u>2,028.25</u>	<u>2,312.09</u>	<u>1,993.70</u>	<u>1,816.51</u>	<u>1,645.40</u>	<u>1,775.80</u>	<u>1,557.45</u>	<u>2,543.63</u>	<u>1,456.64</u>	<u>1,588.42</u>	<u>1,344.70</u>	<u>1,234.73</u>	<u>\$21,297.32</u>
	\$8,480.11	\$4,617.94	\$6,147.27	\$2,636.23	\$3,764.07	\$1,908.05	\$1,622.33	\$3,985.70	\$1,535.07	\$3,161.02	\$3,047.75	\$2,449.39	\$43,354.94

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF MAY 31, 2024**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1101-0001	CURRENT REAL PROP TAXES	3,583	790,906	810,000	97.6400
10-1102-0001	CURRENT PUBLIC SERVICE CORP TA	-	58,554	62,590	93.5500
10-1103-0001	CURRENT PERSONAL PROPERTY TAX	40	278,301	273,030	101.9300
10-1106-0001	PENALTIES-TAXES	500	8,846	1,500	589.7600
10-1106-0002	INTEREST-TAXES	718	4,580	1,500	305.3200
10-1106-0003	PENALTY-PP TAX	4	2,840	500	567.9600
10-1106-0004	INTEREST-PP TAX	1	293	15	1,950.6000
10-1107-0001	DELINQUENT TAXES	891	18,420	5,000	368.4000
10-1200-0001	CONSUMPTION TAX	-	24,179	26,000	93.0000
10-1201-0001	SALES TAX	-	356,705	450,000	79.2700
10-1202-0001	UTILITY TAX	-	312,065	360,000	86.6800
10-1203-0001	BUSINESS LICENSE TAX	4,662	1,698,267	1,525,000	111.3600
10-1203-0099	PENALTY-BUSINESS LICENSES	179	8,876	5,000	177.5300
10-1204-0001	BANK FRANCHISE TAXES	271,424	274,805	235,000	116.9400
10-1204-0004	RIGHT OF WAY ACCESS FEE	-	14,551	16,000	90.9400
10-1205-0001	MOTOR VEHICLE LICENSES	-	5,437	75,000	7.2500
10-1206-0001	COMMUNICATION SALES & USE TAX	-	258,165	360,000	71.7100
10-1207-0001	PRECIOUS METAL PERMIT	200	400	-	0
10-1210-0001	LODGING TAX	65,264	735,006	750,000	98.0000
10-1211-0001	FOOD TAX	370,073	3,533,374	3,625,000	97.4700
10-1211-0099	PENALTY/INT-FOOD/LODGING TAX	524	4,452	2,000	222.6200
10-1220-0001	SANITATION FEE	32,330	360,269	390,000	92.3800
10-1301-0001	FERN BEAUTIFICATION PROJECT	-	2,900	2,500	116.0000
10-1302-0002	BRANCH OUT TREE PROGRAM	-	200	5,000	4.0000
10-1303-0005	VARIANCE FEE	-	-	250	0.0000
10-1303-0006	CONDITIONAL-USE-PERMITS	-	500	500	100.0000
10-1303-0007	ZONING & RE-ZONING FEES	1,000	2,850	1,000	285.0000
10-1303-0008	BUILDING PERMITS	2,345	31,810	30,000	106.0300

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF MAY 31, 2024**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1303-0009	SURVEYOR-SITE INSPEC-E&S,RENTAL EQUIF	-	200	500	40.0000
10-1303-0010	PARTY BIKE PERMIT	-	365	365	100.0000
10-1303-0020	STATE SURCHRG-BLDG PERMIT FEE	47	634	500	126.8700
10-1303-0031	FITNESS PROGRAM REVENUE	-	-	200	0.0000
10-1303-0032	KARATE PROGRAM REVENUE	100	2,509	800	313.6300
10-1303-0033	PICKLEBALL PROGRAM REVENUE	-	788	500	157.5100
10-1303-0071	FOOTBALL PROGRAM REVENUE	755	16,552	15,000	110.3500
10-1303-0072	SOFTBALL PROGRAM REVENUE	-	-	1,500	0.0000
10-1303-0073	SUMMER CAMP REVENUE	5,730	15,220	12,000	126.8300
10-1303-0077	SPONSORSHIP-JINGLE BELL RUN	-	-	1,500	0.0000
10-1303-0078	REGISTRATION FEE-JINGLE BELL R	-	1,520	2,000	76.0000
10-1303-0079	REVENUE-ADULT BASKETBALL LEAGU	202	4,670	2,000	233.5000
10-1303-0082	EASTER EGG HUNT DONATION	-	250	-	0
10-1304-0001	SUBDIVISION EXAMINATION FEES	-	-	50	0.0000
10-1307-0001	PLAN REVIEW-BLDG INSPECTOR	200	400	500	80.0000
10-1307-0002	CERTIFICATE OF OCCUPANCY-BLDG	-	-	100	0.0000
10-1308-0001	FINGERPRINT FEE	20	50	20	250.0000
10-1309-0001	SURVEYOR-PLAN REVIEW	-	-	500	0.0000
10-1311-0001	BURN PERMIT	-	-	400	0.0000
10-1401-0001	COURT FINES & COSTS	-	111,409	65,000	171.4000
10-1401-0002	PARKING FINES	3,846	30,770	20,000	153.8500
10-1401-0003	Parking Fines-Payments	(643)	(3,057)	-	0
10-1401-0004	LIENS ON REAL ESTATE	69	1,137	500	227.4000
10-1402-0003	E-CITATION	-	9,669	5,000	193.3700
10-1501-0001	INTEREST-REPO	20,536	189,879	9,000	2,109.7700
10-1501-0002	INT-BENCHMARK-ARPA-COVID-RESTRICTED	5,593	32,122	100,000	32.1200
10-1501-0003	INTEREST-MEDICAL COMPENSATION	624	8,043	70,172	11.4600
10-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	0	46	100	46.4600

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF MAY 31, 2024**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1501-0006	INTEREST-MM-BENCHMARK-E911	23	177	600	29.5800
10-1501-0013	INTEREST-SET ASIDE ACCOUNT	22,554	236,560	20,000	1,182.8000
10-1501-0015	INTEREST-E911 RESERVE	1,483	15,934	250	6,373.6500
10-1501-0021	INT-CK ACCT-BENCHMARK-E-CITATION	4	38	30	126.8000
10-1501-0072	INT-CHECKING-BENCHMARK	19,106	216,405	15,000	1,442.7000
10-1502-0001	RENT-BURN BUILDING	-	-	500	0.0000
10-1502-0002	RENT-WILCK LAKE	600	1,800	2,500	72.0000
10-1502-0005	SALE OF FIXED ASSETS	-	36,758	15,000	245.0500
10-1502-0006	SALE OF MATERIAL	101	9,916	1,500	661.0700
10-1502-0008	SALE OF COPIES	53	920	500	184.0000
10-1502-0009	CEMETERY LOTS	1,600	25,600	10,000	256.0000
10-1502-0010	SALE OF POSTAGE	-	17	25	66.9600
10-1502-0011	SALE OF ROLL OUT CARTS	-	900	1,000	90.0000
10-1502-0012	RENT-TRAIN STATION	1,500	13,000	12,000	108.3300
10-1502-0013	RENT-PARKING-VENABLE ST	225	2,475	2,520	98.2100
10-1502-0014	RENT-TOWN PKG-NORTH ST	-	300	300	100.0000
10-1502-0018	LEASE-SOUTH ST CONF-FIRE PROG	1,279	14,074	15,353	91.6700
10-1502-0019	LEASE-REVENUE-SOLAR POWER	-	-	6,000	0.0000
10-1502-0020	RENT-RIVERFRONT PARK	-	-	250	0.0000
10-1502-0021	FARMER'S MARKET REVENUE	1,994	8,864	1,200	738.6700
10-1502-0024	RENT-SPORTS ARENA	-	7,800	12,500	62.4000
10-1502-0025	RENT-PROB/PAROLE BLDG	3,971	43,679	46,288	94.3600
10-1502-0026	RENT-BALL FIELD-SPORTS ARENA	-	100	1,000	10.0000
10-1502-0031	PARKING MUNICIPAL LOT	596	8,270	8,000	103.3800
10-1502-0033	PARKING FARMERS MARKET	-	-	720	0.0000
10-1607-0001	PARKING METERS-HIGH ST	599	11,140	12,000	92.8300
10-1607-0003	PARKING METERS-MAIN ST	1,797	24,521	24,000	102.1700
10-1610-0001	RENTAL PARKING SPACES	700	8,905	5,000	178.1000

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF MAY 31, 2024**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1620-0001	RESIDENTAL PARKING	665	2,690	2,000	134.5000
10-1620-0002	LONGWOOD STREETS	-	-	35,000	0.0000
10-1620-0099	PENALTY-SANITATION FEE	510	5,324	5,100	104.3800
10-1630-0001	CIGARETTE TAX	11,250	165,050	200,000	82.5300
10-1899-0002	SALE OF SERVICE-ADMIN	-	1,000	1,200	83.3300
10-1899-0004	MISC REVENUE	-	588	2	29,419.5000
10-1899-0005	SALE OF SERVICE-PUBLIC WORKS	-	2,148	5,000	42.9500
10-1899-0006	SALE OF SERVICE-GRAVE OPENINGS	2,400	26,300	19,000	138.4200
10-1899-0007	SALE OF SERVICE-DUMP TK	-	120	500	24.0000
10-1899-0010	SERVICE CHARGE-BAD CHECKS-A/R	-	50	300	16.6700
10-1899-0012	RECREATION DEPT DONATION	-	-	5,000	0.0000
10-1899-0014	SALE OF SER-DISPATCH-HAMPDEN S	-	12,000	6,000	200.0000
10-1899-0015	SALE OF SERVICE-BAD CHECKS-TAXES	110	150	-	0
10-1899-0017	SALE OF SER-FALSE BURG ALARM	75	2,300	-	0
10-1899-0033	SALE OF SERVICE-POLICE	1,110	2,577	-	0
10-1899-0035	SALE OF SERVICE-LIBRARY MAINTEN	-	928	600	154.7300
10-1899-0097	DONATIONS-FOURTH OF JULY CELEBRATIO	1,050	7,850	16,173	48.5400
10-1900-0030	ICA PER DIEM	14,500	151,500	160,000	94.6900
10-1901-0003	AMINISTRATIVE SERV-FUND 15	33,416	262,652	230,000	114.2000
10-1901-0004	REIMB-FUND 10-ADMIN SERV	20,258	161,658	160,000	101.0400
10-1901-0005	RECOVERY-JURY DUTY FEES	82	637	500	127.4200
10-1901-0010	RECOVERY-VML INS-DAMAGE VEHICLES/PR	4,536	164,275	158,162	103.8700
10-1902-0001	DAMAGE TO TOWN PROPERTY	-	871	5,000	17.4200
10-1903-0001	REFUNDS - CO-OPS	-	545	600	90.8600
10-2201-0003	ROLLING STOCK TAXES	-	122	200	60.9600
10-2201-0005	MOBILE HOME TITLING TAX	-	75	1,200	6.2500
10-2201-0006	CAR RENTAL TAX	-	72,185	50,000	144.3700
10-2201-0007	DMV-ANIMAL FRIENDLY LIC PLATE	-	49	-	0

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF MAY 31, 2024**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-2201-0008	PEER-TO-PEER VEHICLE SHARING TAX	-	10	-	0
10-2401-0029	GRANT-DISPATCH-VDEM	7,440	10,340	4,000	258.5000
10-2402-0001	WIRELESS	-	99,187	112,000	88.5600
10-2402-0006	VDEM STAFFING GRANT	41,250	41,250	48,750	84.6200
10-2404-0007	LITTER & RECYCLING GRANT	-	6,789	2,500	271.5600
10-2404-0010	AID TO LAW ENFORCEMENT	-	161,022	204,000	78.9300
10-2404-0011	FIRE ALLOCATION	-	33,647	-	0
10-2404-0032	GRANT-VML-SAFETY	-	-	4,200	0.0000
10-2404-0062	VIRGINIA STATE POLICE - HEAT GRANT	-	-	12,020	0.0000
10-2404-0063	GRANT-TDO-ECO	1,651	3,718	-	0
10-2405-0004	MARKETING/TOURISM LOCAL REVENUE	-	2,033	2,000	101.6500
10-2501-0021	GRANT-VDEM-SHSP-TRAILERS	-	8,990	10,190	88.2200
10-2501-0022	GRANT-VDEM-SHSP-SURVEILLANCE EQUIP	-	-	38,450	0.0000
10-2502-0009	GRANT-BYRNE-2022	-	-	2,500	0.0000
10-2502-0012	SPEED GRANT-2023	-	10,926	21,000	52.0300
10-2502-0013	ALCOHOL GRANT-2023	-	9,297	23,400	39.7300
10-2502-0014	SPEED GRANT-2023 EQUIPMENT	-	-	5,250	0.0000
10-2502-0015	GRANT-BYRNE-2023	4,951	4,951	4,200	117.8800
10-2502-0016	GRANT-BYRNE 2021	-	-	4,200	0.0000
10-2502-0018	GRANT-SHSP-VDEM-PEDESTRIAN BARRICADE	-	900	-	0
10-2502-0019	ALCOHOL GRANT-2024	-	-	26,335	0.0000
10-2502-0020	SPEED GRANT-2024	-	-	24,500	0.0000
10-2504-0002	GRANT-EMERGENCY MGNT-FED	-	14,775	12,180	121.3000
10-2504-0020	GRANT-BULLETPROOF VEST-FED	-	-	3,700	0.0000
10-2510-0008	LAW ENFORCEMENT EQUIPMENT ARPA GRANT	52,682	150,841	217,000	69.5100
10-4100-0086	CARRYOVER FUNDS FY22-23	-	-	1,347,263	0.0000
10-4104-0004	INSURANCE RECOVERIES-RETIREMENT	-	22,756	-	0
10-4104-0008	FROM FIDA-BOND PYMT-2012 ISSUE	-	7,055	46,478	15.1800

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF MAY 31, 2024**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-4104-0011	FROM PE CO-BOND PYMT-'12 ISSUE	-	226,299	226,299	100.0000
10-4104-0015	FM LIBRARY-APPROP LEASE RENT	-	180,000	180,000	100.0000
10-4104-0016	FM CKING-MEDICAL COMPENSATION BENEI	-	-	250,000	0.0000
10-4104-0018	FM SETASIDE ACCT-BONDS	-	-	1,276,044	0.0000
10-4104-0022	LEASE PROCEEDS	39,308	454,593	464,000	97.9700
10-4104-0026	Lease Purchase Revenue - BOA	-	1,594,109	1,594,109	100.0000
10-4107-0004	FM-PE CO-INSTANT ALERT	-	-	4,202	0.0000
10-4107-0006	FM-LONGWOOD-DISPATCH SERV	-	350,000	350,000	100.0000
10-4113-0004	FROM FARMVILLE FIRE DEPT-PAYME	-	35,000	35,000	100.0000
10-4113-0008	FM-GOLF COURSE PROCEEDS	-	-	350,000	0.0000
10-4120-0001	TDFP GAP FINANCING-WEYANOKE	(676)	13,969	62,000	22.5300
10-4120-0002	TROF REPAYMENT-WEYANOKE	-	-	5,593	0.0000
10-5101-0005	TRANS FROM SEWER FUND	-	-	466,491	0.0000
TOTAL GENERAL FUND		1,085,570	14,384,984	18,036,020	79.76%
15-2404-0007	HIGHWAY FUNDS	-	1,668,259	1,886,000	88.4500
15-4100-0086	CARRYOVER FUNDS FY22-23	-	-	2,600	0.0000
TOTAL STREET MAINTENANCE FUND		-	1,668,259	1,888,600	88.33%
40-1501-0001	Interest - Unrestricted	4,887	52,501	532	9,869.1600
40-1501-0002	Interest - RESTRICTED	11,584	66,534	-	0
40-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	-	10	-	0
40-1502-0007	LEASE-JACKSON HTS WATER TANK	-	23,232	30,878	75.2400
40-1502-0009	LEASE-ANDREWS DR WATER TANK	3,424	37,431	40,468	92.4900
40-1620-0001	WATER SERVICE	-	1,466,849	1,881,307	77.9700
40-1620-0002	WATER TAPS	28,554	150,265	60,000	250.4400
40-1620-0003	SURCHARGE-MULTIPLE METERS	-	77,809	93,000	83.6700
40-1620-0004	SALE OF WATER	636	13,269	10,000	132.6900
40-1620-0099	PENALTY-WATER SERVICE	-	16,662	18,000	92.5700
40-1899-0010	SERVICE CHARGES	-	12,540	10,000	125.4000

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF MAY 31, 2024**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
40-1899-0011	SERVICE CRG-BAD CHECK	-	1,550	-	0
40-1899-0012	SALE OF SERVICE-TESTING	1,400	16,560	10,000	165.6000
40-2404-0005	VML SAFETY GRANT	-	2,000	-	0
40-2510-0007	ARPA REVENUE RECOGNIZED	-	-	2,016,000	0.0000
40-4100-0086	CARRYOVER FUNDS FY22-23	-	-	1,410,620	0.0000
40-4102-0001	FM PE CO-APPOMATTOX RIVER-USGS	-	8,930	8,240	108.3700
TOTAL WATER FUND		50,485	1,946,142	5,589,046	34.82%
42-1501-0001	Interest - Unrestricted	4,887	52,502	532	9,869.3600
42-1502-0005	SALE OF FIXED ASSETS	-	5,150	-	0
42-1620-0099	PENALTY-SEWER SERVICE	-	19,323	17,500	110.4100
42-1630-0001	SEWER SERVICE	-	1,848,695	2,222,269	83.1900
42-1630-0002	SEWER TAPS	18,000	114,500	75,000	152.6700
42-1899-0005	SALE OF SERVICE-PUBLIC WORKS	-	16,400	-	0
42-1899-0012	SALE OF SERVICE-LEACHATE-CUMBERLAND	-	21,060	25,000	84.2400
42-1899-0013	SALE OF SERVICE-SEWER TREAT	3,000	21,600	10,000	216.0000
42-2404-0005	VML SAFETY GRANT	-	2,000	2,000	100.0000
42-2510-0007	ARPA REVENUE RECOGNIZED	-	-	376,153	0.0000
42-4100-0086	CARRYOVER FUNDS FY22-23	-	-	734,478	0.0000
TOTAL SEWER FUND		25,887	2,101,229	3,462,932	60.68%
44-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	-	-	5	0.0000
44-1502-0005	SALE OF FIXED ASSETS	-	38,700	-	0
44-1520-0001	PASSENGER FARES	842	8,424	8,700	96.8200
44-1521-0002	CONTRIBUTION-LONGWOOD [1500]	-	178,800	178,800	100.0000
44-1521-0003	CONTRIBUTION-P E COUNTY	-	25,000	25,000	100.0000
44-1901-0010	RECOVERY-VML INS-VEHICLE DAMAGE	-	8,037	10,000	80.3700
44-2403-0001	MISC GRANTS	-	-	10,000	0.0000
44-2410-0003	STATE FORMULA GRANT	-	181,796	190,000	95.6800
44-2414-0001	STATE GRANT-3 BUSES	-	40,572	48,768	83.1900

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF MAY 31, 2024**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
44-2510-0001	GRANT-STATE PASS THRU-FED	29,429	302,087	375,000	80.5600
44-2512-0001	RTAP REVENUE	-	188	-	0
44-2514-0001	FEDERAL GRANT-3 BUSES	-	202,858	243,840	83.1900
44-4100-0050	USE OF PY FUND BALANCE	-	-	74,739	0.0000
44-4100-0086	CARRYOVER FUNDS FY22-23	-	-	722,055	0.0000
TOTAL TRANSPORTATION FUND		30,271	986,460	1,886,908	52.28%
45-1501-0001	INT-CK ACCT-BENCHMARK	37	393	400	98.2000
45-1502-0001	RENT-HANGER SPACE	-	7,660	6,660	115.0200
45-1502-0002	AIRPORT MAINTENANCE FEE	-	2,340	2,040	114.7100
45-1502-0005	SALE OF FIXED ASSETS	-	361	-	0
45-1502-0006	SALE OF MATERIALS	-	312	-	0
45-1690-0001	SALE OF AV GAS	6,463	45,685	89,000	51.3300
45-1691-0001	SALE OF JET FUEL	3,366	42,688	65,000	65.6700
45-1899-0001	DONATIONS-PRINCE ED COUNTY	-	7,600	7,600	100.0000
45-2401-0008	STATE GRANT-AWOS MAINT	1,140	2,280	3,420	66.6700
45-2401-0013	STATE GRANT-MAINTENANCE	-	8,934	18,400	48.5500
45-2401-0014	STATE GRANT-WEED KILL	-	690	1,000	69.0000
45-2401-0044	STATE GRANT-PAVEMENT-CONST/LIGHTING	-	311	-	0
45-2401-0055	UPDATE SWPPP	-	-	16,000	0.0000
45-2403-0001	MISC GRANTS	-	-	50,000	0.0000
45-2501-0044	FED GRANT-REHAB RUNWAY	-	3,494	-	0
45-2501-0051	GRAND-FED-RUNWAY SAFETY AREA GRADIN	-	3,348	-	0
45-2501-0054	REHAB TAXIWAY PAVEMENT	-	681,756	833,000	81.8400
45-4100-0050	USE OF PY FUND BALANCE	-	-	189,429	0.0000
45-4100-0086	CARRYOVER FUNDS FY22-23	-	-	71,626	0.0000
TOTAL AIRPORT FUND		11,005	807,850	1,353,575	59.68%
61-1501-0001	INTEREST EARNED-PAULETTE TRUST	-	0	-	0
TOTAL FUND 61		-	0	-	0.00%

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF MAY 31, 2024**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
70-1501-0001	INTEREST	2	16	-	0
70-1501-0003	INT-PRNG TASK FORCE	0	3	-	0
70-2404-0001	ASSET FORFEITURE-STATE	-	1,823	-	0
70-2406-0001	TASK FORCE REVENUE	-	650	-	0
TOTAL FUND 70		2	2,491	-	0.00%
Final Totals		1,203,221	21,897,417	32,217,080	67.97%

May 2024 - Salaries

Below are the departments with explanations that are over their 11 Month Actual to Budget.

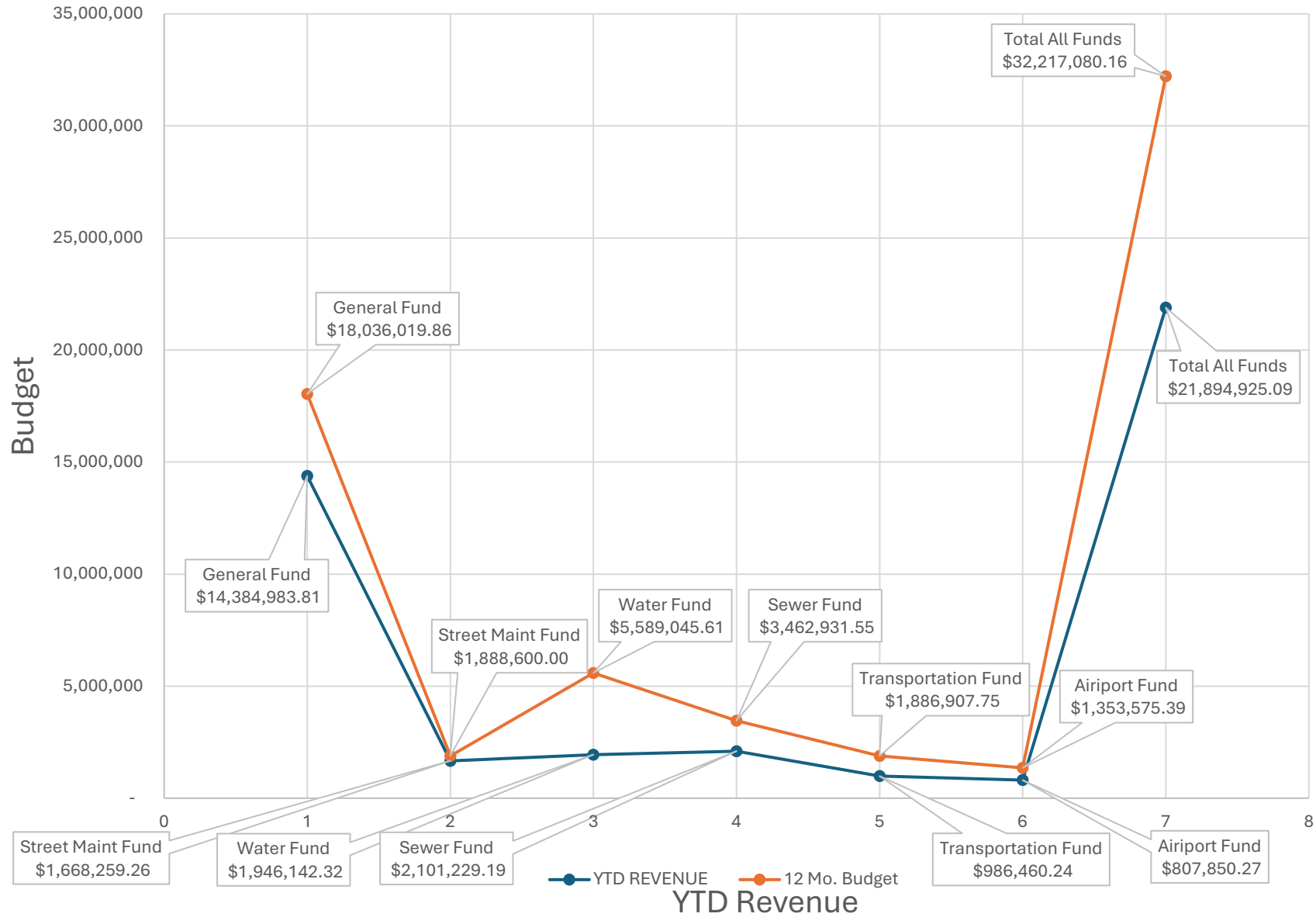
This percentage should be at 100% or below.

Actual/Budget

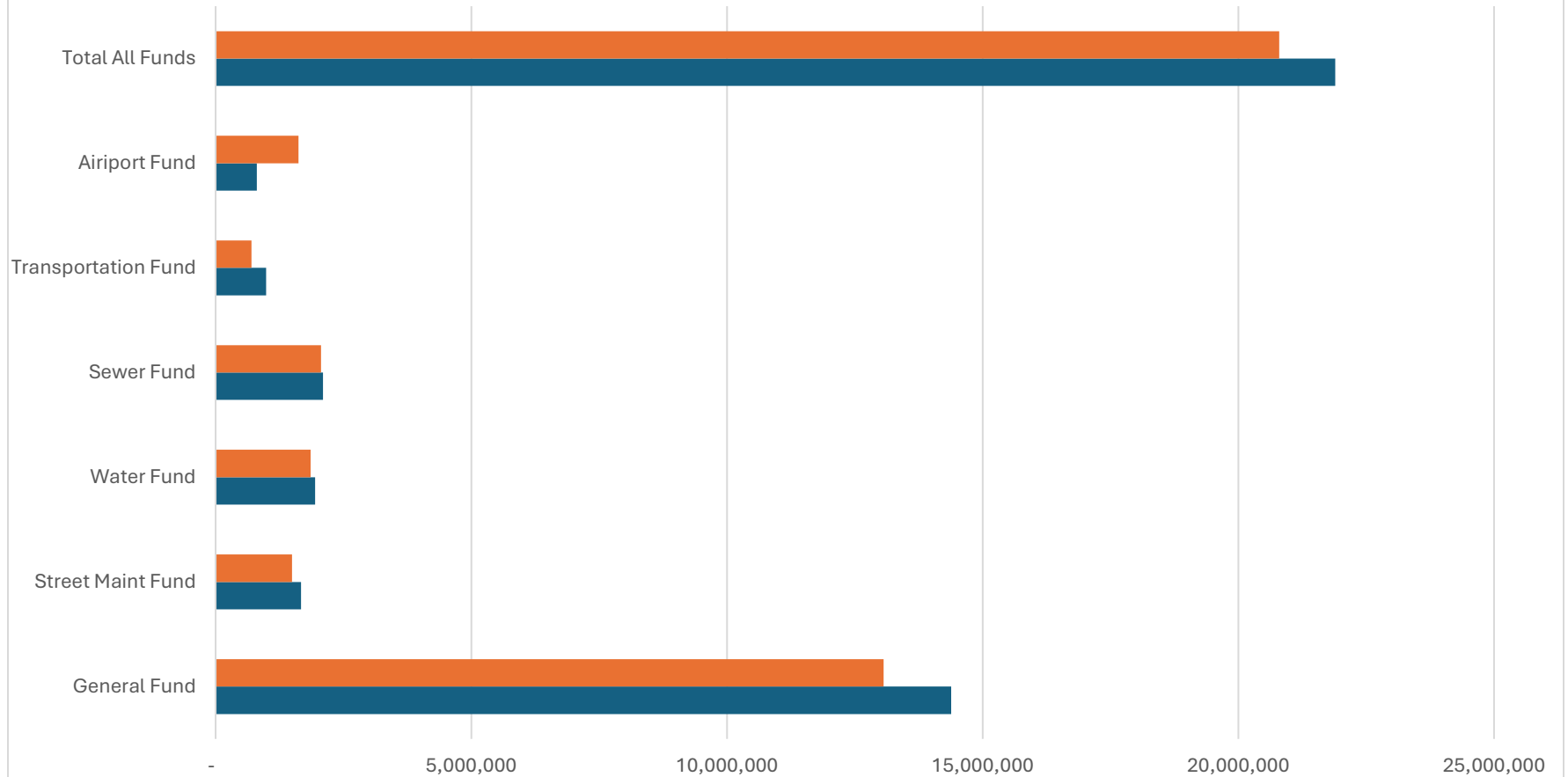
FY24 INFORMATION	<u>Total All Funds</u>	
	Expended YTD	\$6,608,503
	11 Mo Budget Amt	\$7,043,480
		(\$434,977)
Expended through May for Salaries is \$434,977 less than our 11 Month Budget Amount.		

FY23 INFORMATION (PRIOR YEAR)	<u>Total All Funds</u>	
	Expended YTD	\$5,563,941
	11 Mo Budget Amt	<u>\$5,991,047</u>
		(\$427,106)
Expended through May for Salaries is \$427,106 less than our 11 Month Budget Amount.		

Revenue All Funds - YTD- May 2024

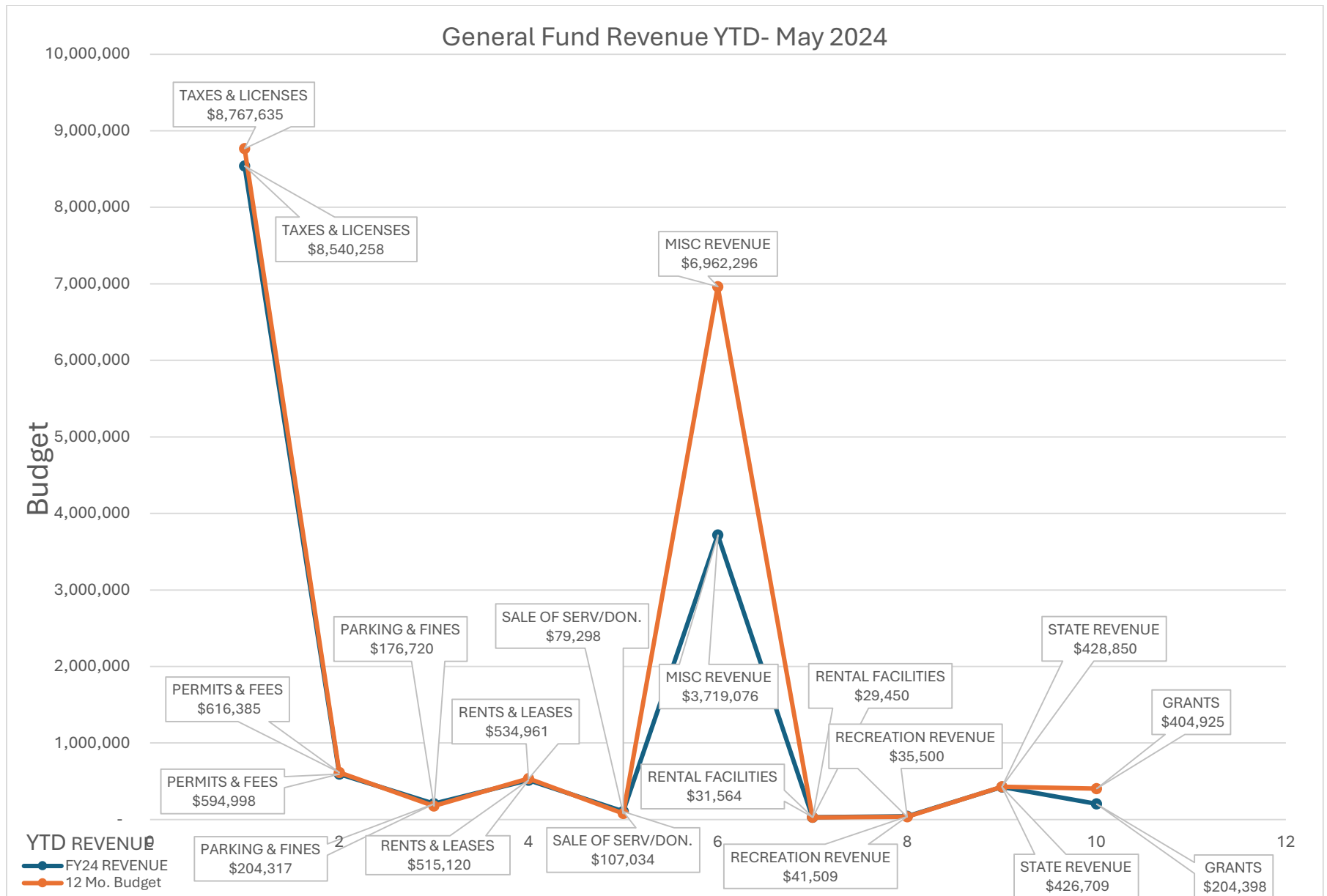


CURRENT MAY 2024 COMPARED TO PRIOR MAY 2023 YTD REVENUE



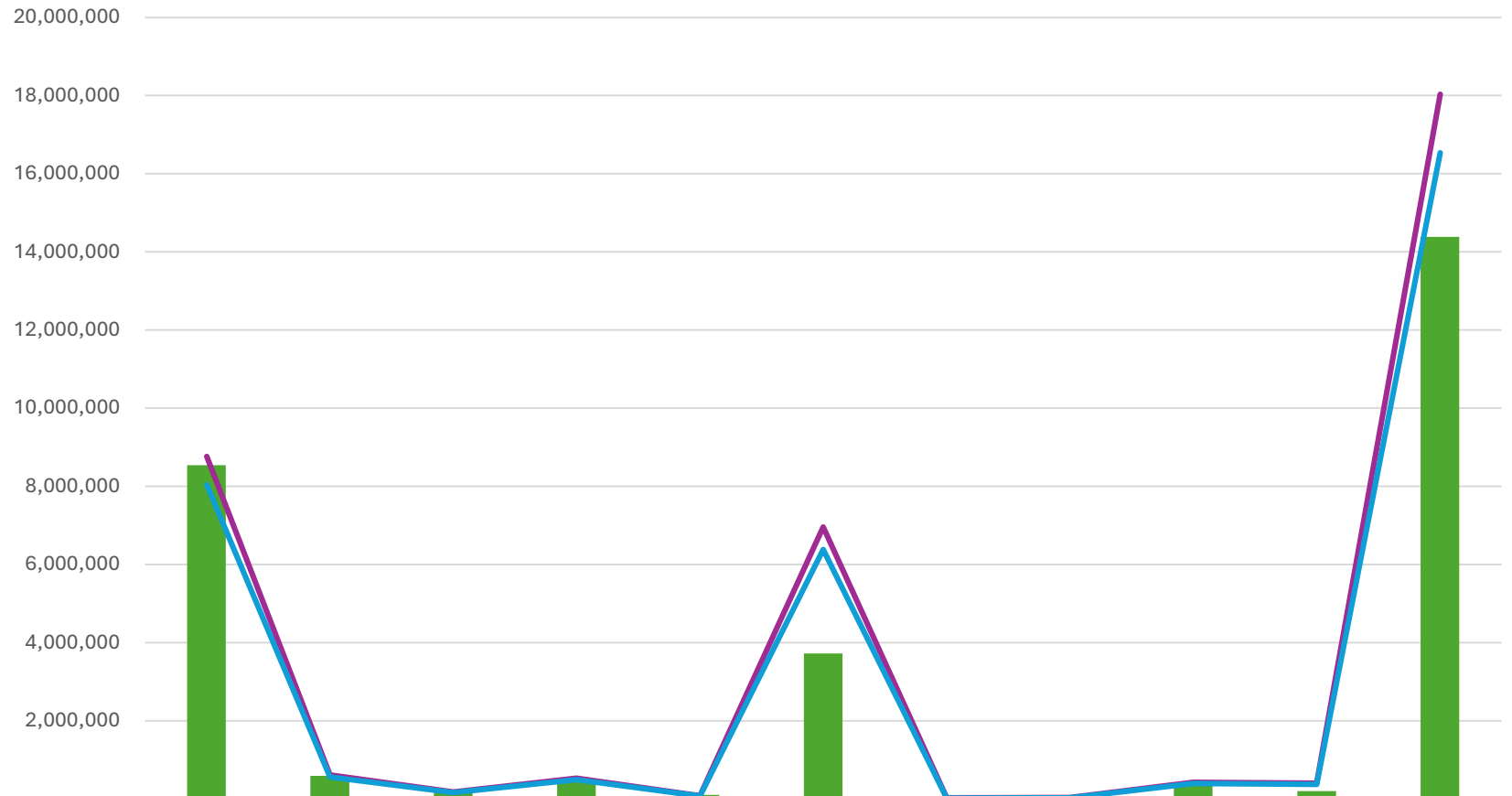
	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airiport Fund	Total All Funds
■ PY YTD REVENUE	13,064,590	1,493,005	1,857,703	2,063,443	701,917	1,618,187	20,798,845
■ YTD REVENUE	14,384,984	1,668,259	1,946,142	2,101,229	986,460	807,850	21,894,925

■ PY YTD REVENUE ■ YTD REVENUE



Note: Budget amounts are above and actual revenue is below.

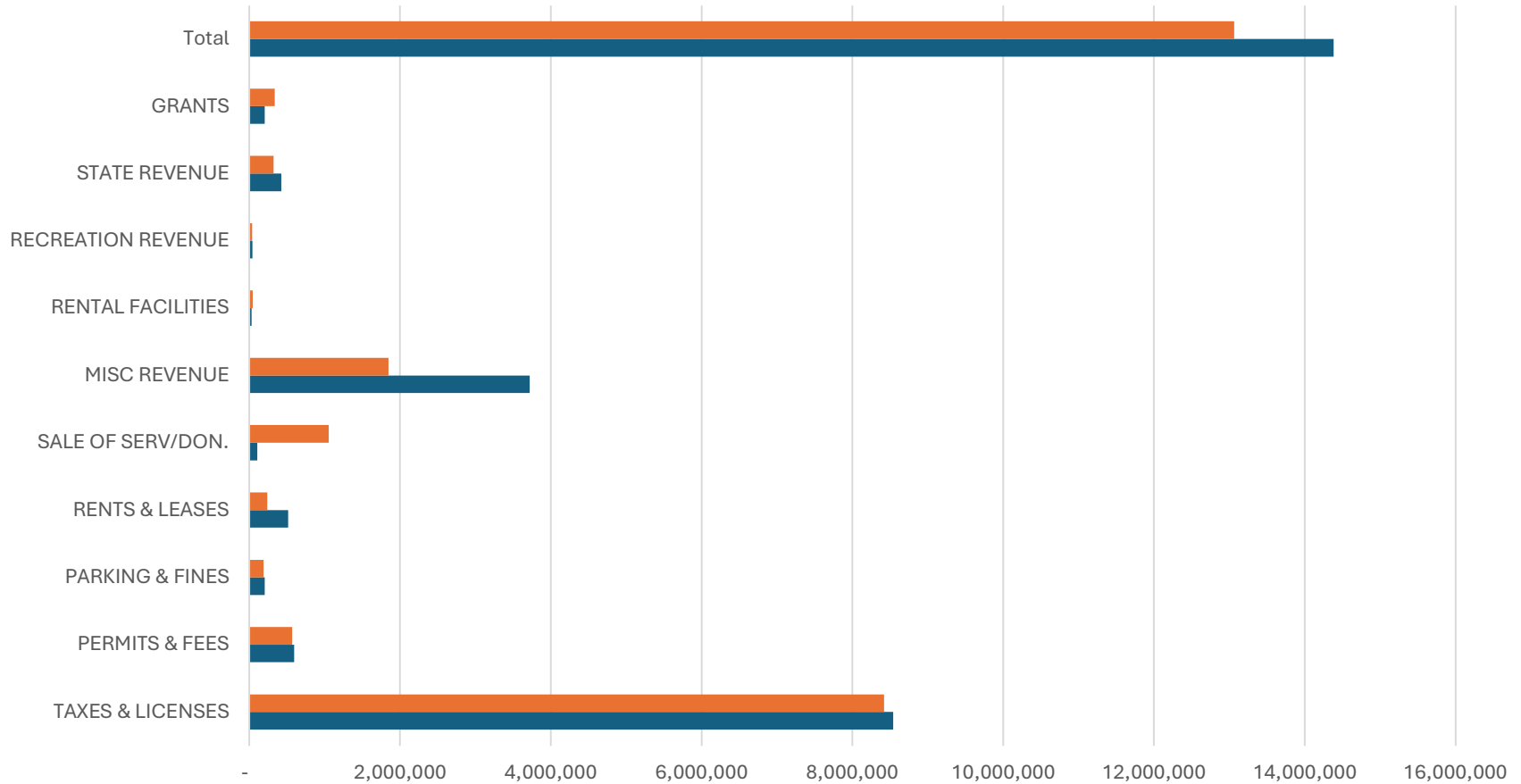
May 2024 General Fund - YTD Revenue Vs. 12 Month Budget and 11 Month Budget



	TAXES & LICENSES	PERMITS & FEES	PARKING & FINES	RENTS & LEASES	SALE OF SERV/DON	MISC REVENUE	RENTAL FACILITIES	RECREATION REVENUE	STATE REVENUE	GRANTS	Total
FY24 REVENUE	8,540,258	594,998	204,317	515,120	107,034	3,719,076	31,564	41,509	426,709	204,398	14,384,984
12 Mo. Budget	8,767,635	616,385	176,720	534,961	79,298	6,962,296	29,450	35,500	428,850	404,925	18,036,020
11 Mo. Budget	8,036,999	565,020	161,993	490,381	72,690	6,382,105	26,996	32,542	393,113	371,181	16,533,018

■ FY24 REVENUE
 — 12 Mo. Budget
 — 11 Mo. Budget

GENERAL FUND REVENUE - MAY 2024 COMPARED TO MAY 2023



	TAXES & LICENSES	PERMITS & FEES	PARKING & FINES	RENTS & LEASES	SALE OF SERV/DON.	MISC REVENUE	RENTAL FACILITIES	RECREATION REVENUE	STATE REVENUE	GRANTS	Total
FY23 REVENUE	8,421,661	570,639	190,833	237,862	1,053,044	1,846,365	46,565	36,747	323,933	336,940	13,064,590
FY24 REVENUE	8,540,258	594,998	204,317	515,120	107,034	3,719,076	31,564	41,509	426,709	204,398	14,384,984

■ FY23 REVENUE
 ■ FY24 REVENUE

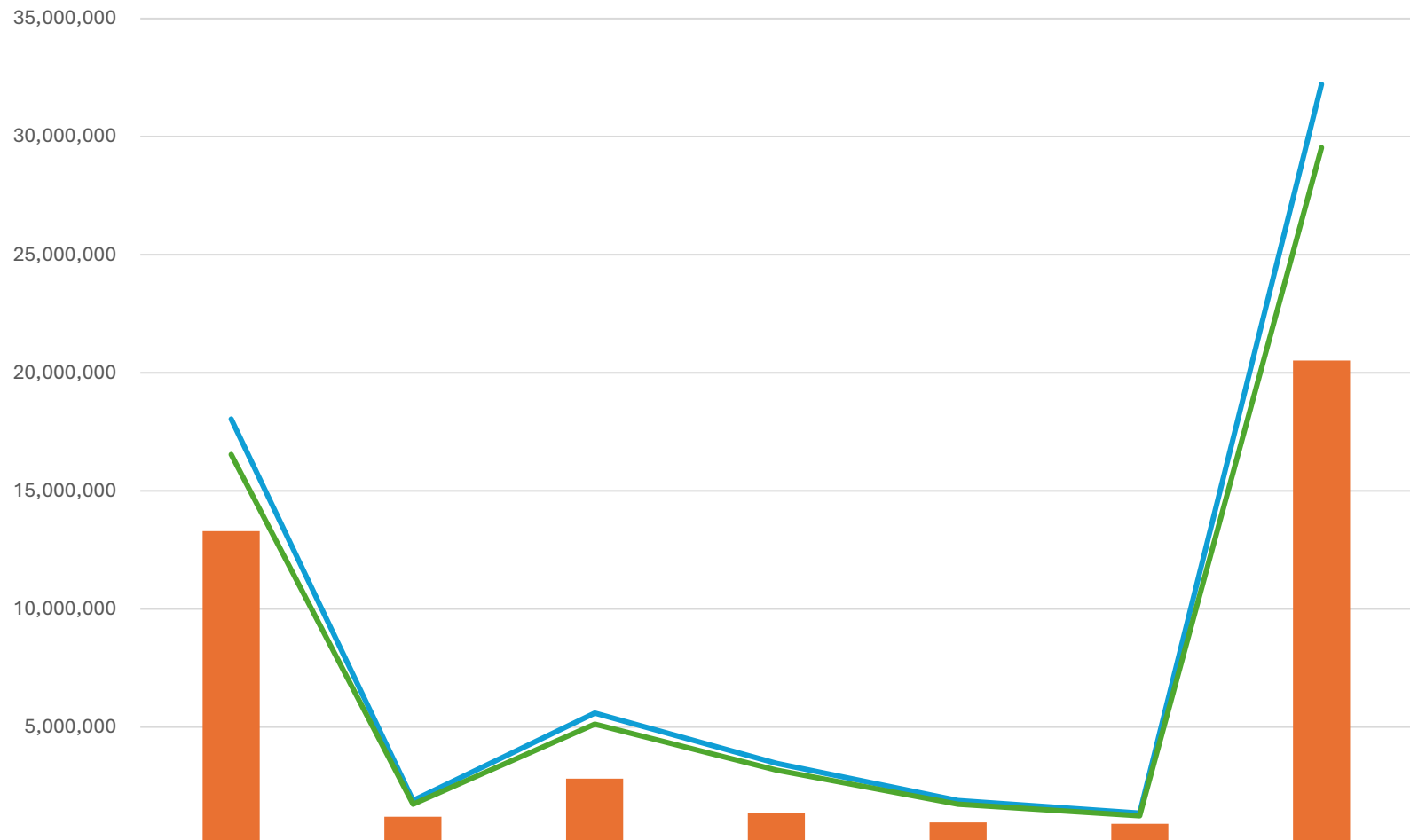
Notes on comparisons:

Rents and Leases: In the previous year, we received lease proceeds for one of the police cars; in the current year, we have received lease proceeds for the leaf truck and police cars.

Sale of Service/Donations: The Town sold the golf course last year.

Miscellaneous Revenue: In December 2023, the ABM Project funds from Bank of America were received, and a portion was allocated to the General Fund.

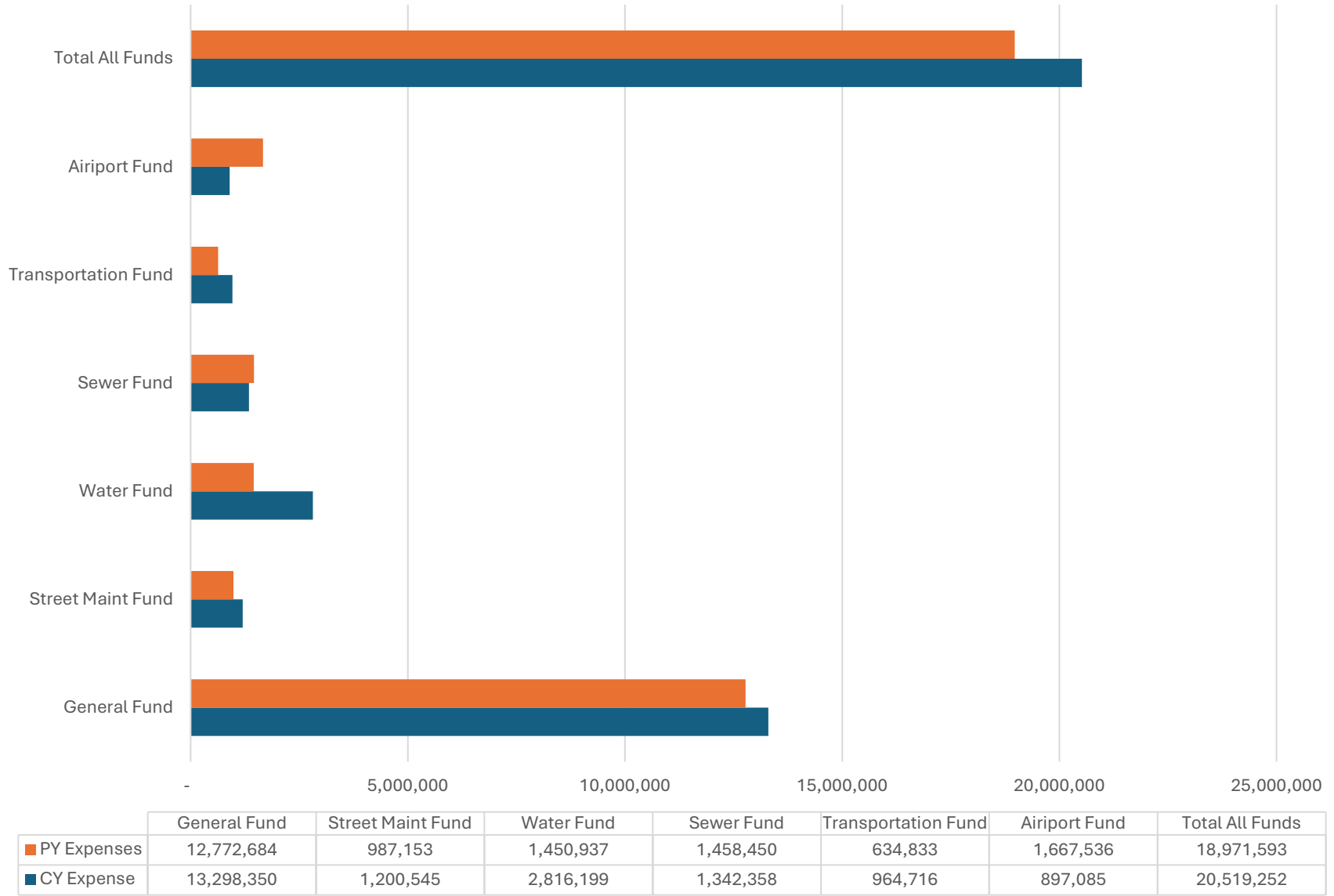
May 2024 Actual Vs 12 Month Budget and 11 Month Budget



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airiport Fund	Total All Funds
CY Expense	13,298,350	1,200,545	2,816,199	1,342,358	964,716	897,085	20,519,252
12 Mo. Budget	18,036,020	1,888,600	5,589,046	3,462,932	1,886,908	1,353,575	32,217,081
11 Mo. Budget	16,533,018	1,731,217	5,123,292	3,174,354	1,729,666	1,240,777	29,532,324

CY Expense 12 Mo. Budget 11 Mo. Budget

Fund Total Expenses Current Year Vs. Prior Year - May 2024



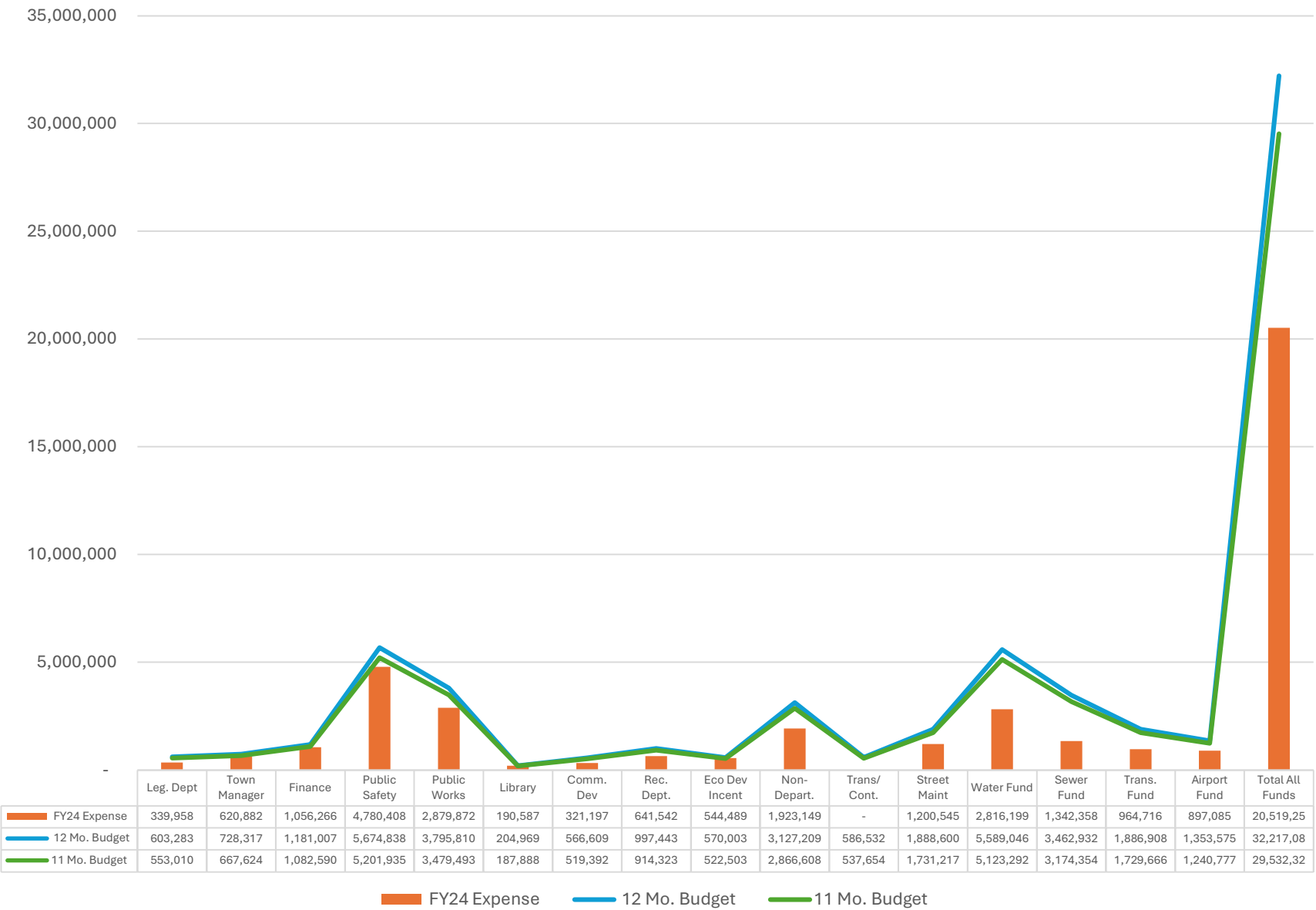
■ PY Expenses
 ■ CY Expense

Notes on comparisons:

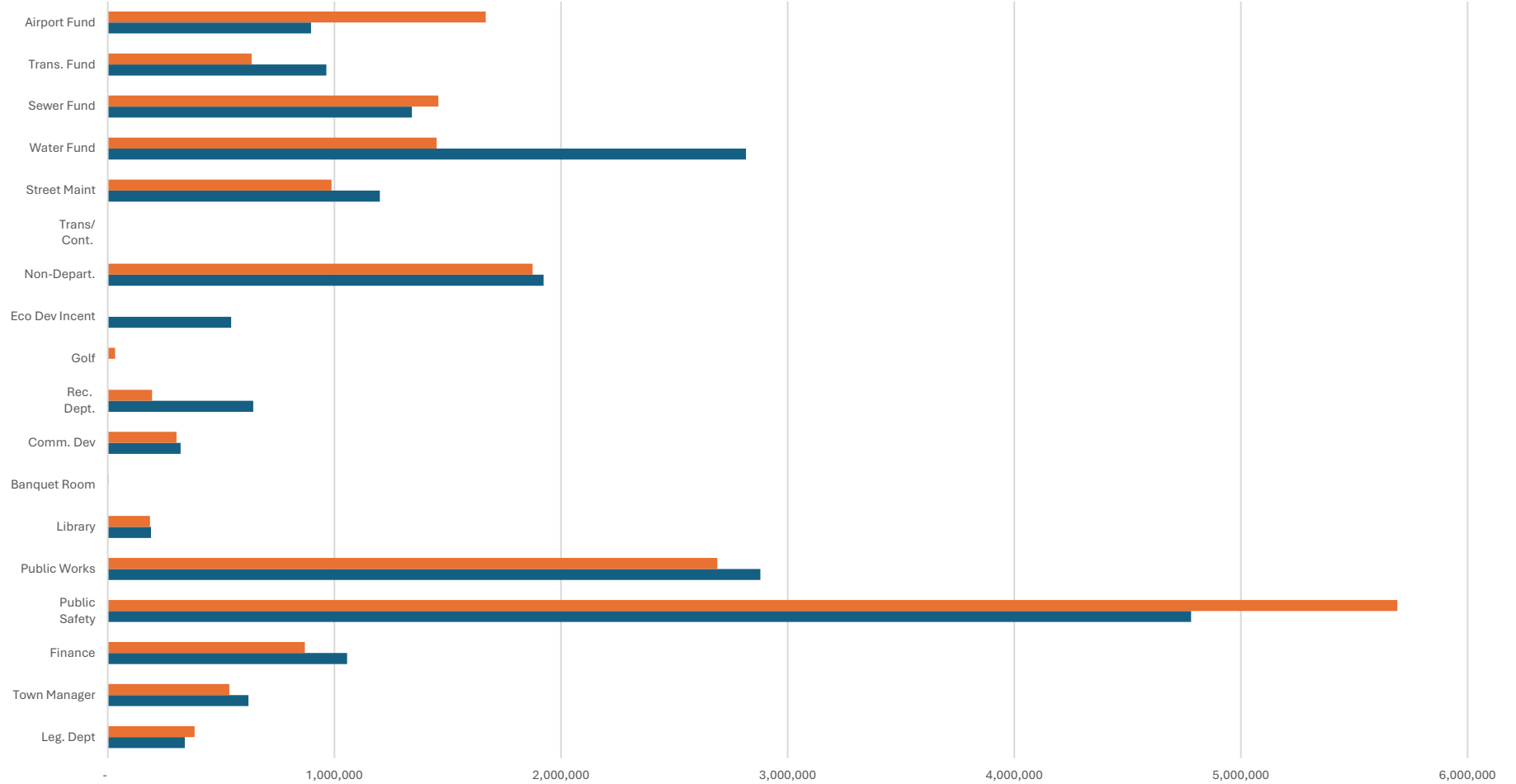
Water Fund: The surge in expenses is due to ARPA purchases such as the generator and mud values replacement along with the ABM payment.

Transportation Fund: The increase in expenses is due to two passage buses purchased in the current year; no such purchases had been made at this point in the prior year.

May 2024 - YTD Expenses Vs. 12 Month Budget and 11 Month Budget



Current Year Expenses Vs. Prior Year Expenses - May 2024



	Leg. Dept	Town Manager	Finance	Public Safety	Public Works	Library	Banquet Room	Comm. Dev	Rec. Dept.	Golf	Eco Dev Incent	Non-Depart.	Trans/Cont.	Street Maint	Water Fund	Sewer Fund	Trans. Fund	Airport Fund
FY23 Expense	383,113	536,386	869,492	5,690,291	2,689,637	186,177	3,289	303,128	195,678	32,462	-	1,874,898	-	987,153	1,450,937	1,458,450	634,833	1,667,536
FY24 Expense	339,958	620,882	1,056,266	4,780,408	2,879,872	190,587	-	321,197	641,542	-	544,489	1,923,149	-	1,200,545	2,816,199	1,342,358	964,716	897,085

FY23 Expense FY24 Expense

Notes on comparisons:

Public Safety: In the prior year, expenses reflected the purchase of a new Fire Truck and radios for Dispatch.

Public Works: This year's increase in expenditures is related to the purchase of Leaf Truck, Street Sweeper, Traffic Light-North Street, Zero-Turn Mower and Truck for Horticulture Department.

Recreation: This year's increase in expenditures is linked to the acquisition of splashpad equipment in July and August 2023.

Water Fund: This year's increase in expenses is related to ARPA purchases.

Transportation Fund: This year's increase in expenses is related to the purchase of new buses.



Town of Farmville

Agenda Item Summary

MEETING DATE: July 10, 2024

ITEM NUMBER: 13.a. – Request to Adopt Ordinance No. 228 - Chapter 15 Amending Parking Meter Division

BACKGROUND: Verbal report by the Town Manager.

A Public Hearing was held on the proposed ordinance at the May 8, 2024, Regular Council Meeting. Some community members voiced their concerns on the fine increase so the topic was returned for discussion by Council at the June 5, 2024, Work Session.

Council members discussed making the following fine changes:

- keeping the fine at \$25 for regular parking fines with payment in 30 days, then the fine increases to \$50.
- keeping the fire hydrant parking violation at \$75, then to \$150 after 30 days.
- raising the fine for parking in a handicapped space to \$150, then to \$200 after 30 days. (30 days postmarked mail would be accepted)

RECOMMENDATION: Adopt Ordinance No. 228 - Chapter 15 Amending Parking Meter Division

FISCAL IMPACT:

ATTACHMENTS:

1. Ordinance 228 Chapter 15 Amending Parking Meter Division

ORDINANCE NO. 228

Amending Sections 15-122, 15-123, 15-127, 15-130, 15-135 and deleting Sections 15-126 and 15-131 of Division 3 of Article III of Chapter 15 – Motor Vehicles and Traffic.

THE TOWN OF FARMVILLE HEREBY ORDAINS:

1. That Sections 15-122, 15-123, 15-127, 15-130, 15-131, 15-134, 15-135 be amended and Sections 15-126 and 15-131 be deleted of Division 3 of Article III of Chapter 15 – Motor Vehicles and Traffic of the Town of Farmville Town Code as follows:

Sec. 15-122. - Time of operation.

The provisions of this division shall apply to metered parking on the streets only between the hours of 8:00 a.m. and 6:00 p.m. *Monday through Saturday.* ~~and on days other than Sundays and the following holidays: Christmas Day, Easter Monday, July Fourth and Thanksgiving Day.~~ Should Christmas Day or the Fourth of July in any year fall on Sunday, the Monday following shall be taken as the holiday for the purpose of the division

Sec. 15-123. - Installation, operation and maintenance.

In the parking meter zones established pursuant to section 15-121, the town manager is directed to provide for the installation or placing of parking meters, and the regulation, control, operation and use thereof in accordance with the provisions of this division, and to maintain such meters in good working condition. Such parking meters installed in a parking meter zone shall be placed upon the curbing immediately adjacent to individual parking spaces, which are to be designated as provided in section 15-124. Each parking meter shall be placed or set in such a manner as to show or display a signal that the parking space assigned to it is or is not legally in use. Each parking meter installed upon any street shall be installed and set to display, upon ~~deposit of a United States of America coin or coins~~ *payment* in accordance with the schedule of charges for the metered parking ~~attached to the meter~~, a signal indicating legal parking time for the time purchased in depositing such ~~coin~~ *payment* for the part of the street upon which such meter is placed. Each meter shall be so arranged that, upon the expiration of such parking limit, or the portion thereof for which the necessary ~~coin~~ *payment* has been deposited, it will indicate by mechanical operation and proper signal that the lawful parking period has expired.

Sec. 15-126. — Deposit of coin; meter to indicate expiration of parking time.

~~When any vehicle shall be parked in any space alongside of or next to which a parking meter is located, the operator of such vehicle shall, upon entering the parking space, immediately deposit, or cause to be deposited, one (1) or more coins of the United States of America, as indicated on such meter, in such parking meter, and the parking space may then be lawfully occupied by such vehicle during the period prescribed as the parking time allowed in such zone, or the portion thereof for which the necessary coin has been deposited. If such vehicle shall remain in such parking space beyond the parking limit prescribed for such parking space, then upon the expiration of the parking limit, or the portion thereof for which the necessary coin has been deposited, the parking meters shall display a sign or signal showing illegal parking and, in which event, the vehicle parked in such parking space shall be considered as parked overtime and~~

beyond the period, and the parking of a vehicle overtime in any such part of a street where any such meter is located shall be a violation of this section and punished as provided in section 15-135.

Sec. 15-127. - Parking overtime.

It shall be unlawful for any person to permit a vehicle to remain or to be parked in any parking space adjacent to any parking meter while such meter is displaying a signal indicating that the vehicle occupying such parking space has already been parked beyond the period of time prescribed for such parking space. It shall be unlawful for any person to cause, allow, permit or suffer any vehicle to be parked overtime or longer than two (2) hours for any parking meter zone. ~~; enforceable twenty-four (24) hours a day.~~

Sec. 15-130. - Violations; duty of officers; payment of fine.

(a) Each police officer charged with the duty of enforcing this division shall take the number of any meter at which any vehicle is overparked, the ~~vehicle tag number~~ *license plate number* and/or registered information of such vehicle, and ~~report the same to the police department and make proper complaint touching~~ *issue a parking citation for* such violation.

(b) Each officer shall attach to such vehicle a *parking citation* ~~notice to the owner thereof~~ that such vehicle has been parked in violation of a provision of the parking meter regulations and instructing such owner when and where to report with reference to such violation. Each such owner may, within thirty (30) days of the time when such notice was attached to such vehicle, pay to the ~~treasurer's~~ *finance* office a penalty for and in full satisfaction of such violation, the ~~sum of twenty-five (\$25.00)~~ *the amount notated* for each violation during which such vehicle occupied such parking space illegally. The failure of such owner to make such payment to the ~~treasurer's~~ *finance* office within thirty (30) days of the time when such notice was attached to such vehicle (this can be 30 days postmarked mail) shall render such owner subject to the penalties provided for in section 15-135.

~~(c) Vehicles parked in violation of this ordinance are subject to towing.~~

~~Sec. 15-131. -- Deposits required levied as fees for certain purposes.~~

~~Coins Payments are required to be deposited in parking meters, by credit card, or by a pay app, as provided in this division, are hereby levied and assessed as fees to provide for the proper regulation and control of traffic on the public streets and to cover the cost of the supervision, inspection, installation, operation, maintenance, control and use of parking spaces and regulating the parking of vehicles in the parking meter zones hereby created.~~

Sec. 15-135. – *Parking violation fines, penalty for non-payment, and removal or immobilization of vehicles.*

~~Any person who does not pay the fine within fifteen (15) days from time when such notice was attached to such vehicle shall pay double the amount for all fines, with the exception of parking in a handicap space which will be two hundred dollars (\$200.00).~~

~~(a) Electric Vehicle While Charging Parking Only is \$25 fine.~~

~~(b) Following violations are \$25 fine if paid within 30 days after which is \$50 fine:~~

~~1. Violation of Meter Ordinance~~

2. *Overtime Parking*
3. *Parking with Left Side to Curb*
4. *Parking on Sidewalk*
5. *Double Parking*
6. *Parking in Loading Zone*
7. *Blocking Driveway*
8. *Parking 20 feet of Intersection*
9. *Parking in Permit Zone*
10. *Resident Parking Only*
11. *Parking in Prohibited Zone*
12. *Yellow Painted Curb*
13. *No Parking at Anytime*
14. *No Parking – Designated Hours*
15. *No Parking – Dual Wheeled Vehicles*
16. *Expired Registration or State Inspection*

(c) Following violations are \$75 fine if paid within 30 days after which is \$150 fine:

1. *Parking within 15 feet of Fire Hydrant*
2. *Parking in a Fire Zone*

(d) Parking in Handicapped Space is \$150 fine if paid within 30 days after which is \$200 fine.

(e) Any motor vehicle, vehicle, or trailer parked on a public highway, street, or public grounds in which the owner of such motor vehicle, vehicle or trailer has three (3) or more unpaid or otherwise unsettled parking violations notices or citations may have their motor vehicle, vehicle, or trailer removed or immobilized in a manner that will prevent its removal or lawful operation. It is the duty of law enforcement personnel removing or immobilizing the motor vehicle, vehicle, or trailer to inform as soon as practicable the owner of the nature and circumstances of the prior unsettled parking violations for which the motor vehicle, vehicle, or trailer was removed or immobilized. In any case involving immobilization of a motor vehicle, vehicle, or trailer pursuant to this section, there shall be placed on the motor vehicle, vehicle, or trailer, in a conspicuous manner, a notice warning that the motor vehicle, vehicle, or trailer has been immobilized and that any attempt to move the motor vehicle, vehicle, or trailer might damage it. the owner of the removed or immobilized motor vehicle, vehicle, or trailer or other person acting on his behalf, shall be permitted to repossess or to secure the release of the motor vehicle, vehicle, or trailer by payment of the outstanding parking violation notices for which the motor vehicle, vehicle, or trailer was removed or immobilized and by payment of all costs incidental to the immobilization, removal, and storage of the motor vehicle, vehicle, or trailer and the efforts to locate the owner of the motor vehicle, vehicle, or trailer. Should the owner fail or refuse to pay such fines and costs, or should the identity or whereabouts of the owner be unknown and unascertainable, the ordinance may provide for the sale of the motor vehicle, vehicle, or trailer in accordance with the procedures set forth in § 46.2-1213.

2. This ordinance shall be in full force and effect upon passage.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above ordinance was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.

The Honorable Adam Yoelin _____.

The Honorable Donald L. Hunter _____.

The Honorable John Hardy _____.



Town of Farmville

Agenda Item Summary

MEETING DATE: July 10, 2024

ITEM NUMBER: 14.a. – Request to Adopt Ordinance No. 231 Zoning Amendment - Mobile Restaurants

BACKGROUND: Verbal report by the Town Manager.

The Planning Commission met on June 20, 2024, and recommended approval of ZTA24-003 to Town Council to amend Section 29-22.a - Table 1: Zoning Use Matrix of Article III of Chapter 29- Zoning and Subdivision by allowing restaurant, mobile by Conditional Use Permit in the R-3 zoning district.

A Public Hearing is scheduled for July 10, 2024.

RECOMMENDATION: Adopt Ordinance No. 231 Zoning Amendment - Mobile Restaurants

FISCAL IMPACT:

ATTACHMENTS:

1. ZTA24-003 Restaurant mobile Staff Report TC
2. ZTA24-003 Attachment 1 - TC
3. Ordinance 231 Zoning Amendment - Mobile Restaurants



116 North Main Street
Farmville, Virginia 23901
434-392-8465
www.farmvilleva.com

Department of Community Development

Staff Report: ZTA24-003 | Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision is amended by allowing Restaurant, mobile to be a conditional use in the R-3 High Density Residential District

Background

In 2020, after several months of input and deliberation, the Town of Farmville adopted new zoning and subdivision ordinances (Chapter 29 of the Farmville Town Code) and a comprehensive plan. With this new ordinance came a zoning use matrix that provides all use types and all zoning districts where the use type is permitted or permitted with approval of a conditional use permit in accordance with the requirements of Article II of Chapter 29. The proposed amendment would allow an owner of a mobile restaurant to apply for a conditional use permit to allow a restaurant, mobile to locate in the R-3 zoning district.

Section 29-35.d.16 of the Town Code lists additional requirements that apply to sales from a mobile restaurant operating on private property or within public spaces or rights-of-way, except when operating in conjunction with temporary, special events permitted under applicable sections of the Town Code.

Staff proposes amendments to **Section 29-22 (a) Table 1: Zoning Use Matrix** of the zoning ordinance to amend Restaurant, mobile to be allowed with approval of a conditional use permit in the R-3 zoning district. **Attachment 1** is an amended version of the ordinance.

Recommendations

- ☐ The Staff recommends **approval** of the proposed ordinance text amendments listed in **Attachment 1**.

Additional Information

None

Attachments

The proposed ordinance language is in **Attachment 1**.

Staff Contact

Ashley Atkins-Austin, CZA, Director of Community Development
Phone: 434-392-8465 | Email: aaustin@farmvilleva.com

ZTA24-003: That Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision is amended by allowing Restaurant, mobile to be a conditional use in the R-3 High Density Residential District
For Town Council Meeting on July 10, 2024

ATTACHMENT 1

Use Types	R-1 Low Density Residential	R-2 Medium Density Residential	R-3 High Density Residential	R-4 Mobile Homes	B-1 Downtown Commercial	B-2 Transitional Commercial	B-3 Highway Commercial
B: By-right C: Conditional							
Residential							
Accessory Dwelling	C	B	B				
Group home	B	B	B				
Manufactured home				B			
Multi-family dwelling			B			C	B
Single family dwelling, attached	B	B	B			C	
Single family dwelling, detached	B	B	B			C	
Townhouse dwelling		B	B			B	C
Two-family dwelling		B	B			C	
Civic							
Cemetery	B						
Clubs			C		B	B	B
Education facility, college/university	C	C	C		C	C	C
Education facility, primary/secondary	C	C	C		C	C	C
Emergency shelter						B	B
Public assembly			C		C	C	
Public maintenance and service facility		C					C
Public use	C	C	C	C	B	B	B
Public park and recreation area	C	C	C	C	C	C	
Religious assembly	C	C	C		B	B	B
Shelter					B	B	B

ZTA24-003: That Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision is amended by allowing Restaurant, mobile to be a conditional use in the R-3 High Density Residential District
For Town Council Meeting on July 10, 2024

ATTACHMENT 1

Commercial							
Auction barn					C	C	C
Automobile rental/leasing						C	B
Automobile repair service					C	C	B
Automobile sales						C	B
Bed and breakfast	C	C	C		B	B	
Brewery or distillery					C	C	B
Business or trade school					C	C	B
Car wash						C	C
Clinic					B	B	B
Commercial indoor recreation/amusement					B	B	B
Commercial outdoor recreation/amusement	C					C	B
Commercial vehicle repair							C
Communications service					B	B	B
Construction sales and service							B
Construction yard							C
Consumer repair service					B	B	B
Day care center	C	C	C		C	B	C
Equipment sales and rental							C
Family home day care	C	C	C		C	B	C
Farmer's market						B	B
Financial institution					B	B	B
Funeral homes						B	B

ZTA24-003: That Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision is amended by allowing Restaurant, mobile to be a conditional use in the R-3 High Density Residential District
For Town Council Meeting on July 10, 2024

ATTACHMENT 1

Garden center						B	B
Gasoline stations						B	B
Greenhouse, commercial						B	B
Home occupations, class A	B	B	B	B			
Home occupations, class B			C		C	C	
Hospitals		C	C		C	C	C
Hotels, motels					B	B	B
Kennel						C	C
Laboratory, research, and development						B	B
Laundry, commercial							B
Life care facility			C			C	C
Manufacturing							C
Manufacturing, small-scale							B
Micro-brewery					B	B	B
Mini distillery					B	B	B
Mini warehouse						C	C
Mixed use structure					B	B	B
Nursing home			C			C	C
Office, general			C		B	B	B
Office, medical			C		B	B	B
Outdoor display						C	C
Personal improvement services			C		B	B	B
Personal services			C		B	B	B
Recycling center							C
Restaurant, general					B	B	B
Restaurant, mobile			C		B	B	B

ZTA24-003: That Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision is amended by allowing Restaurant, mobile to be a conditional use in the R-3 High Density Residential District
For Town Council Meeting on July 10, 2024

ATTACHMENT 1

Restaurants, drive in						C	B
Shopping center						C	B
Short-term rental business	B	B	B		B		
Specialty food shop			B		B	B	B
Store, adult							C
Store, general					B	B	B
Store, grocery					B	B	B
Store, liquor					B	B	B
Store, neighborhood convenience	C	C	B		B	B	B
Store, specialty					B	B	B
Studio, fine arts					B	B	B
Tasting room					B	B	B
Tattoo parlor and/or body piercing salon						B	B
Transportation terminals						C	C
Veterinary hospital/clinic					C	C	B
Warehouse							B
Wholesale sales						C	B
Winery					C	C	B
Miscellaneous							
Accessory structure	B	B	B	B	B	B	B
Amateur radio tower	B	B	B	B	B	B	B
Broadcasting or communication tower	C	C	C			C	C
Cemetery, private	C						
Garage, private	B	B	B		C	C	C
Parking facility					C	C	C
Recreation facility, private	B	B	B			C	

ZTA24-003: That Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision is amended by allowing Restaurant, mobile to be a conditional use in the R-3 High Density Residential District
For Town Council Meeting on July 10, 2024

ATTACHMENT 1

Utility service, major	C	C	C			C	C
Utility service, minor	B	B	B	B	B	B	B

ZTA24-003: That Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision is amended by allowing Restaurant, mobile to be a conditional use in the R-3 High Density Residential District
For Town Council Meeting on July 10, 2024

ATTACHMENT 1

Use Types	R-1 Low Density Residential	R-2 Medium Density Residential	R-3 High Density Residential	R-4 Mobile Homes	B-1 Downtown Commercial	B-2 Transitional Commercial	B-3 Highway Commercial
B: By-right C: Conditional							
Residential							
Accessory Dwelling	C	B	B				
Group home	B	B	B				
Manufactured home				B			
Multi-family dwelling			B			C	B
Single family dwelling, attached	B	B	B			C	
Single family dwelling, detached	B	B	B			C	
Townhouse dwelling		B	B			B	C
Two-family dwelling		B	B			C	
Civic							
Cemetery	B						
Clubs			C		B	B	B
Education facility, college/university	C	C	C		C	C	C
Education facility, primary/secondary	C	C	C		C	C	C
Emergency shelter						B	B
Public assembly			C		C	C	
Public maintenance and service facility		C					C
Public use	C	C	C	C	B	B	B
Public park and recreation area	C	C	C	C	C	C	
Religious assembly	C	C	C		B	B	B
Shelter					B	B	B

ZTA24-003: That Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision is amended by allowing Restaurant, mobile to be a conditional use in the R-3 High Density Residential District
For Town Council Meeting on July 10, 2024

ATTACHMENT 1

Commercial							
Auction barn					C	C	C
Automobile rental/leasing						C	B
Automobile repair service					C	C	B
Automobile sales						C	B
Bed and breakfast	C	C	C		B	B	
Brewery or distillery					C	C	B
Business or trade school					C	C	B
Car wash						C	C
Clinic					B	B	B
Commercial indoor recreation/amusement					B	B	B
Commercial outdoor recreation/amusement	C					C	B
Commercial vehicle repair							C
Communications service					B	B	B
Construction sales and service							B
Construction yard							C
Consumer repair service					B	B	B
Day care center	C	C	C		C	B	C
Equipment sales and rental							C
Family home day care	C	C	C		C	B	C
Farmer's market						B	B
Financial institution					B	B	B
Funeral homes						B	B

ZTA24-003: That Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision is amended by allowing Restaurant, mobile to be a conditional use in the R-3 High Density Residential District
For Town Council Meeting on July 10, 2024

ATTACHMENT 1

Garden center						B	B
Gasoline stations						B	B
Greenhouse, commercial						B	B
Home occupations, class A	B	B	B	B			
Home occupations, class B			C		C	C	
Hospitals		C	C		C	C	C
Hotels, motels					B	B	B
Kennel						C	C
Laboratory, research, and development						B	B
Laundry, commercial							B
Life care facility			C			C	C
Manufacturing							C
Manufacturing, small-scale							B
Micro-brewery					B	B	B
Mini distillery					B	B	B
Mini warehouse						C	C
Mixed use structure					B	B	B
Nursing home			C			C	C
Office, general			C		B	B	B
Office, medical			C		B	B	B
Outdoor display						C	C
Personal improvement services			C		B	B	B
Personal services			C		B	B	B
Recycling center							C
Restaurant, general					B	B	B
Restaurant, mobile			C		B	B	B

ZTA24-003: That Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision is amended by allowing Restaurant, mobile to be a conditional use in the R-3 High Density Residential District
For Town Council Meeting on July 10, 2024

ATTACHMENT 1

Restaurants, drive in						C	B
Shopping center						C	B
Short-term rental business	B	B	B		B		
Specialty food shop			B		B	B	B
Store, adult							C
Store, general					B	B	B
Store, grocery					B	B	B
Store, liquor					B	B	B
Store, neighborhood convenience	C	C	B		B	B	B
Store, specialty					B	B	B
Studio, fine arts					B	B	B
Tasting room					B	B	B
Tattoo parlor and/or body piercing salon						B	B
Transportation terminals						C	C
Veterinary hospital/clinic					C	C	B
Warehouse							B
Wholesale sales						C	B
Winery					C	C	B
Miscellaneous							
Accessory structure	B	B	B	B	B	B	B
Amateur radio tower	B	B	B	B	B	B	B
Broadcasting or communication tower	C	C	C			C	C
Cemetery, private	C						
Garage, private	B	B	B		C	C	C
Parking facility					C	C	C
Recreation facility, private	B	B	B			C	

ZTA24-003: That Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision is amended by allowing Restaurant, mobile to be a conditional use in the R-3 High Density Residential District
For Town Council Meeting on July 10, 2024

ATTACHMENT 1

Utility service, major	C	C	C			C	C
Utility service, minor	B	B	B	B	B	B	B

ORDINANCE NO. 231

Amending Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision.

THE TOWN OF FARMVILLE HEREBY ORDAINS:

1. That Section 29-22 (a) Table 1: Zoning Use Matrix of Article III of Chapter 29 – Zoning and Subdivision is amended by allowing restaurant, mobile to be a conditional use in the R-3 District as follows:

Use Types	R-1 Low Density Residential	R-2 Medium Density Residential	R-3 High Density Residential	R-4 Mobile Homes	B-1 Downtown Commercial	B-2 Transitional Commercial	B-3 Highway Commercial
B: By-right C: Conditional							
Residential							
Accessory Dwelling	C	B	B				
Group home	B	B	B				
Manufactured home				B			
Multi-family dwelling			B			C	B
Single family dwelling, attached	B	B	B			C	
Single family dwelling, detached	B	B	B			C	
Townhouse dwelling		B	B			B	C
Two-family dwelling		B	B			C	
Civic							
Cemetery	B						
Clubs			C		B	B	B
Education facility, college/university	C	C	C		C	C	C
Education facility, primary/secondary	C	C	C		C	C	C
Emergency shelter						B	B
Public assembly			C		C	C	

Public maintenance and service facility		C					C
Public use	C	C	C	C	B	B	B
Public park and recreation area	C	C	C	C	C	C	
Religious assembly	C	C	C		B	B	B
Shelter					B	B	B
Commercial							
Auction barn					C	C	C
Automobile rental/leasing						C	B
Automobile repair service					C	C	B
Automobile sales						C	B
Bed and breakfast	C	C	C		B	B	
Brewery or distillery					C	C	B
Business or trade school					C	C	B
Car wash						C	C
Clinic					B	B	B
Commercial indoor recreation/amusement					B	B	B
Commercial outdoor recreation/amusement	C					C	B
Commercial vehicle repair							C
Communications service					B	B	B
Construction sales and service							B
Construction yard							C
Consumer repair service					B	B	B
Day care center	C	C	C		C	B	C
Equipment sales and rental							C

Family home day care	C	C	C		C	B	C
Farmer's market						B	B
Financial institution					B	B	B
Funeral homes						B	B
Garden center						B	B
Gasoline stations						B	B
Greenhouse, commercial						B	B
Home occupations, class A	B	B	B	B			
Home occupations, class B			C		C	C	
Hospitals		C	C		C	C	C
Hotels, motels					B	B	B
Kennel						C	C
Laboratory, research, and development						B	B
Laundry, commercial							B
Life care facility			C			C	C
Manufacturing							C
Manufacturing, small-scale							B
Micro-brewery					B	B	B
Mini distillery					B	B	B
Mini warehouse						C	C
Mixed use structure					B	B	B
Nursing home			C			C	C
Office, general			C		B	B	B
Office, medical			C		B	B	B
Outdoor display						C	C
Personal improvement services			C		B	B	B
Personal services			C		B	B	B

Recycling center							C
Restaurant, general					B	B	B
Restaurant, mobile			C		B	B	B
Restaurants, drive in						C	B
Shopping center						C	B
Short-term rental business	B	B	B		B		
Specialty food shop			B		B	B	B
Store, adult							C
Store, general					B	B	B
Store, grocery					B	B	B
Store, liquor					B	B	B
Store, neighborhood convenience	C	C	B		B	B	B
Store, specialty					B	B	B
Studio, fine arts					B	B	B
Tasting room					B	B	B
Tattoo parlor and/or body piercing salon						B	B
Transportation terminals						C	C
Veterinary hospital/clinic					C	C	B
Warehouse							B
Wholesale sales						C	B
Winery					C	C	B
Miscellaneous							
Accessory structure	B	B	B	B	B	B	B
Amateur radio tower	B	B	B	B	B	B	B
Broadcasting or communication tower	C	C	C			C	C
Cemetery, private	C						
Garage, private	B	B	B		C	C	C
Parking facility					C	C	C

Recreation facility, private	B	B	B			C	
Utility service, major	C	C	C			C	C
Utility service, minor	B	B	B	B	B	B	B

2. This ordinance shall be in full force and effect upon approval.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above ordinance was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairret _____.

The Honorable Donald L. Hunter _____.

The Honorable Adam Yoelin _____.

The Honorable John Hardy _____.



Town of Farmville

Agenda Item Summary

MEETING DATE: July 10, 2024

ITEM NUMBER: 14.b. – Request to Adopt Ordinance No. 232 - Official Zoning Map Change - Rezoning of Properties along Griffin Boulevard from High Street to Edmunds Street

BACKGROUND: Verbal report by the Town Manager.

The Planning Commission met on June 20, 2024, and did not recommend approval of REZ24-001 to Town Council to amend the Official Zoning Map to provide for the rezoning of properties along Griffin Boulevard from High Street to Edmunds Street from R-1 to R-3.

Subject and adjacent property owners were notified by mail of the Public Hearing to be held on July 10, 2024.

RECOMMENDATION: Adopt Ordinance No. 232 - Official Zoning Map Change - Rezoning of Properties along Griffin Boulevard from High Street to Edmunds Street

FISCAL IMPACT:

ATTACHMENTS:

1. REZ24-001 TC Staff Report
2. Ordinance 232 Official Zoning Map Change - for Ord 231
3. Official Zoning Map (Exhibit 1)



116 North Main Street
Farmville, Virginia 23901
434-392-8465
www.farmvilleva.com

Department of Community Development
**REZ24-001 – Amend Official Zoning Map to provide for
the rezoning of twenty-one (21) parcels from R-1 to R-3**
Staff Report for 7/10/2024 Town Council Meeting

Identification and Location Information

Applicants	Town of Farmville
Property Owner	Multiple owners
Location	Griffin Boulevard from High Street to Edmunds Street, Tax Map # 0023A03(11)02-002, 0023A03(11)02-003, 023A03(11)02-005, 0023A03(11)02-006, 0023A03(11)02-009, 0023A03(11)10-006, 0023A03(11)10-003, 0023A03(11)10-004, 0023A07(06)18-006, 0023A07(06)18-006A, 0023A07(06)18-007, 0023A07(06)18-008A, 0023A07(06)18-009, 0023A07(06)18-011, 0023A07(06)18-008, 0023A07(07)06-003A, 0023A07(07)06-003, 0023A07(07)06-004, 0023A07(07)06-005, 0023A07(07)06-006A, and 0023A07(07)06-006C
Ward	C
Acreage	
Zoning	R1 Low Density Residential
Future Land Use Recommendation	Low Density Residential
Overlays	None
Adjacent Zoning	R1 Low Density Residential to the rear. R-3 and Longwood University across Griffin Boulevard.
Adjacent Uses	Single-family dwellings to the rear. Longwood University, single-family residential, and a barber shop across Griffin Boulevard.
Staff Contact	Ashley Atkins-Austin, CZA, Director of Community Development Phone: 434-392-8465 Email: aaustin@farmvilleva.com

Background and Existing Conditions

The request is to rezone 21 lots from R-1 Low Density Residential to R-3 High Density Residential. The area consists of 21 parcels, tax map numbers 0023A03(11)02-002, 0023A03(11)02-003, 023A03(11)02-005, 0023A03(11)02-006, 0023A03(11)02-009, 0023A03(11)10-006, 0023A03(11)10-003, 0023A03(11)10-004, 0023A07(06)18-006, 0023A07(06)18-006A, 0023A07(06)18-007, 0023A07(06)18-008A, 0023A07(06)18-009, 0023A07(06)18-011, 0023A07(06)18-008, 0023A07(07)06-003A, 0023A07(07)06-003, 0023A07(07)06-004, 0023A07(07)06-005, 0023A07(07)06-006A, and 0023A07(07)06-006C.

The 21 lots consist of the following uses:

- Four (4) of the subject parcels are parking lots
- Two (2) are single-family dwellings set to be demolished for the proposed roundabout
- One (1) single-family dwelling
- Four (4) rental units
- Four (4) vacant parcels
- Two (2) lodge/student union
- Three (3) commercial properties
- One (1) vacant structure



Zoning Ordinance Considerations

The R3 District's purpose and intent is as follows:

- *High density residential district, R-3, encompasses high-density residential areas, both existing and planned, as well as certain compatible public, semipublic, and very limited commercial land uses. This district should provide a suitable environment for persons desiring the amenities of apartment living and the convenience of being closest to shopping and employment centers and other community facilities.*

Comprehensive Plan Considerations

The Comprehensive Plan Existing Land Use Map designates the subject parcels as Institutional, Commercial, Residential, and Vacant. The Future Land Use designates the subject parcels as Low Density Residential.

The proposed rezoning to R-3 is consistent with Future Land Use designation of Moderate Density Residential. The area consists of smaller lot sizes, closer proximity to Farmville's downtown core, and a greater urban character. Moderate Density Residential would encourage new residential and light commercial uses, strengthened connections to existing neighborhoods and the downtown core through pedestrian connections and public spaces. All new development in this area should match the history, style, and character of the Town in their design and materials.

Utilities

No effect to utilities at this time.

Transportation/Streets

A rezoning will cause no impact to transportation or town streets. Reviewing the Virginia Department of Transportation's Functional Classification Comprehensive Guide, Griffin Boulevard is classified as a **major collector** in a **small urban** area. "Major Collectors in Urban Areas provide land access and traffic circulation within residential neighborhoods, commercial, and industrial areas. These collectors distribute trips from the arterials through the aforementioned areas to their ultimate destination, collect traffic from local street, and channel it to the arterial system."

Environmental

No environmental impacts.

Findings and Recommendations

Planning Commission Actions

The Planning Commission held a public hearing on Thursday, June 20, 2024 at 7:00 pm:

- It voted 3-2 to recommend **denial** of REZ24-001.
 - During discussion Commissioners raised several concerns:



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Department of Community Development
**REZ24-001 – Amend Official Zoning Map to provide for
the rezoning of twenty-one (21) parcels from R-1 to R-3**
Staff Report for 7/10/2024 Town Council Meeting

- Can Griffin Boulevard handle the potential added capacity and change in uses?
- Concerns over higher density allowances in R-3.
- Concerns that the rezoning was proposed to assist one property owner.
- Asked Planning Staff to consider a rezoning to R-2.

Staff's Findings

- The rezoning would require a zoning map change.
- The rezoning would require an amendment to the Comprehensive Plan.

Recommendations

Staff recommends **approval** of the proposed rezoning and amendments to the official zoning map.

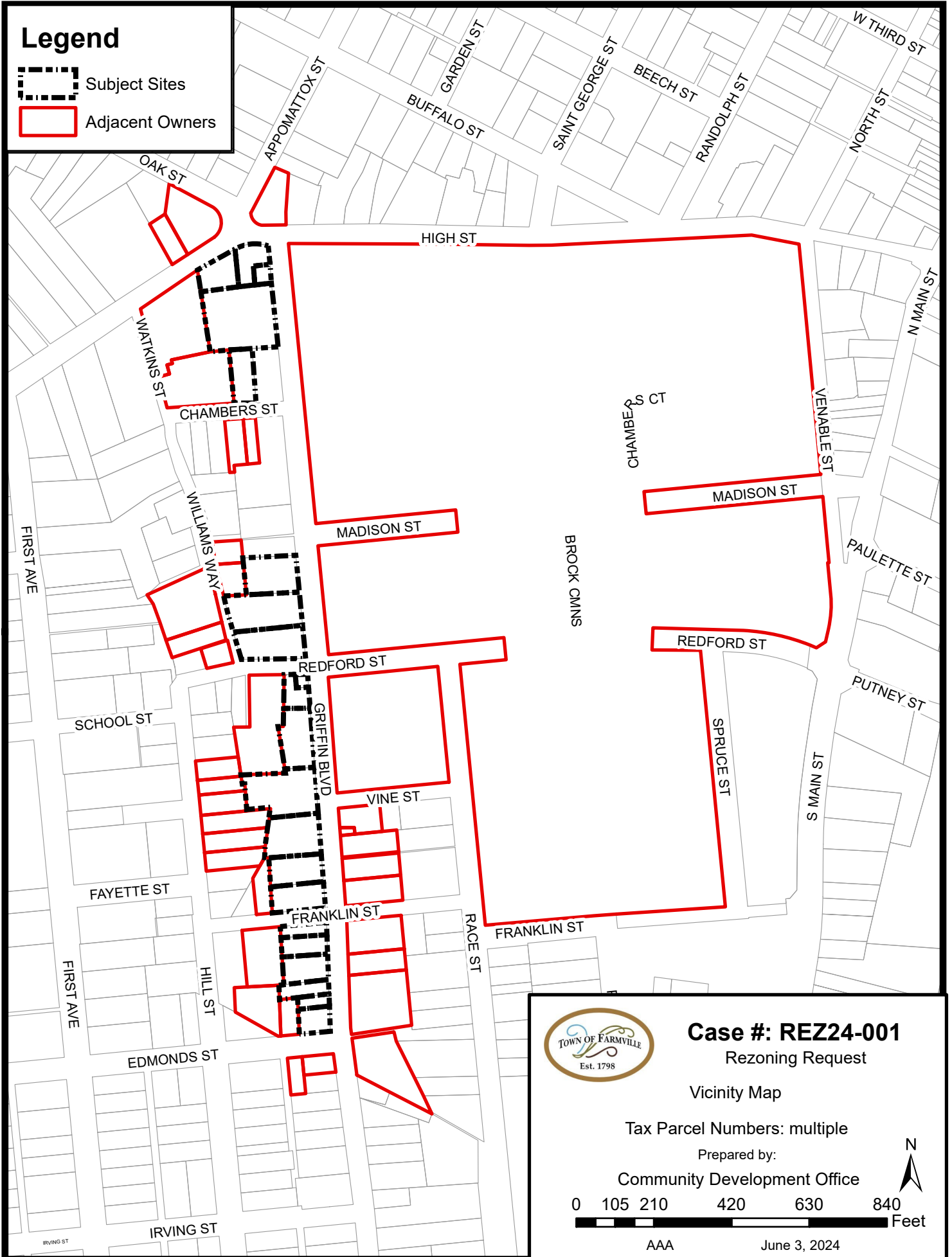
Additional Information

Attachments

1. Vicinity and aerial maps
2. Proposed Official Zoning Map
3. Proposed Future Land Use Map

Legend

-  Subject Sites
-  Adjacent Owners



Legend

 Subject Sites



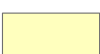
Proposed Town of Farmville Zoning Map

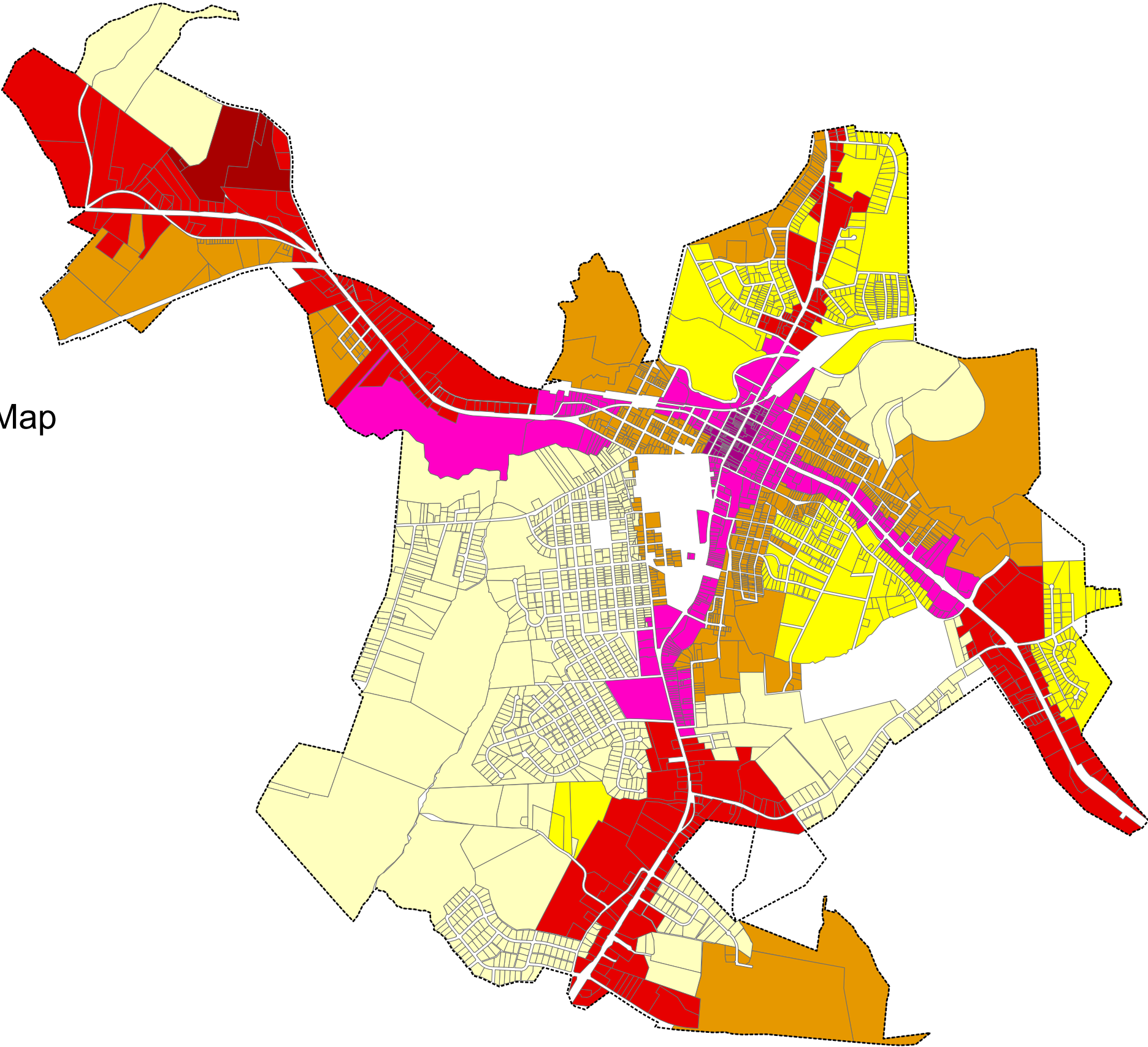
June 20, 2024

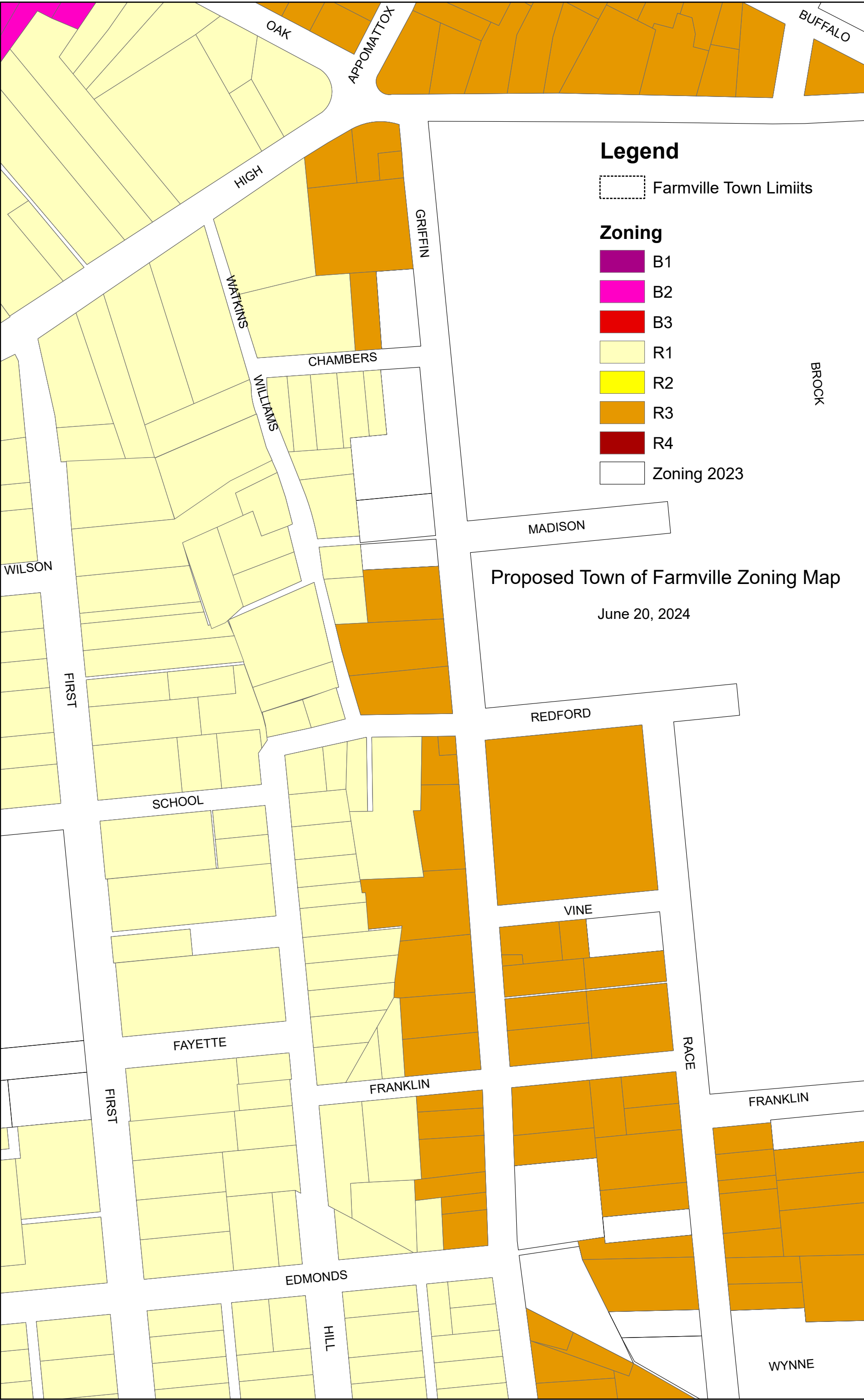
Legend

 Farmville Town Limits

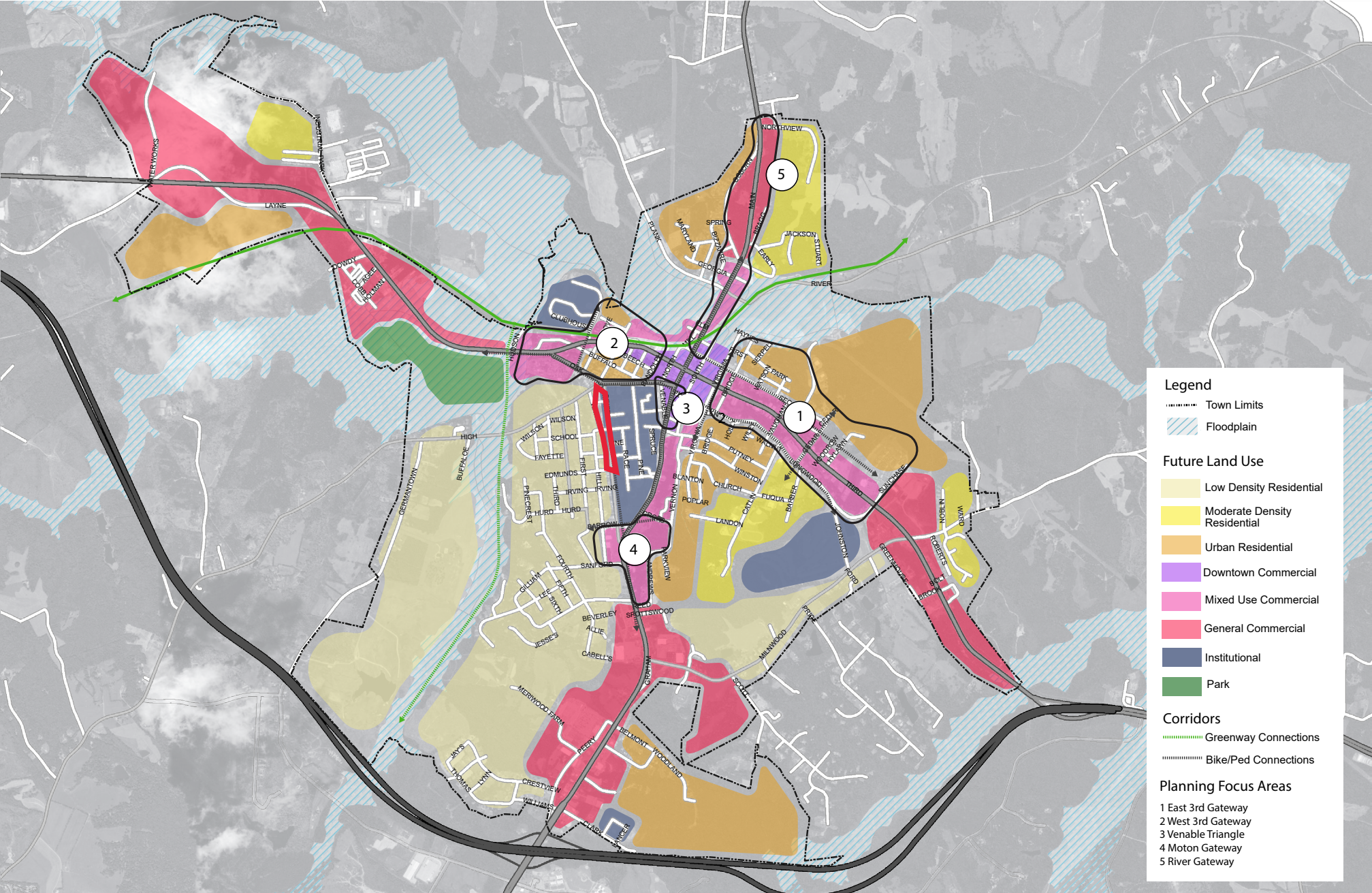
Zoning

-  B1
-  B2
-  B3
-  R1
-  R2
-  R3
-  R4





Future Land Use



ORDINANCE NO. 232

Amending the Official Zoning Map of the Town of Farmville to provide for the rezoning of properties along Griffin Boulevard from High Street to Edmunds Street.

WHEREAS, the Town Council of the Town of Farmville has amended the Zoning Ordinance to allow mobile restaurants by conditional use permit in the R-3 District the Official Zoning Map needs to be amended to show certain properties rezoned to R-3; and

WHEREAS, the amended Official Zoning Map (Exhibit 1) reflects the changes in the Zoning Ordinance and serves as the Official Zoning Map of the Town; and

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Farmville, this Zoning Map Amendment (Exhibit 1) repeals and replaces the current Zoning Map in its entirety; and

BE IT FURTHER ORDAINED that this ordinance shall be effective upon passage.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above ordinance was:

Adopted on its first reading on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.

The Honorable Donald L. Hunter _____.

The Honorable Adam Yoelin _____.

The Honorable John Hardy _____.

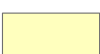
Proposed Town of Farmville Zoning Map

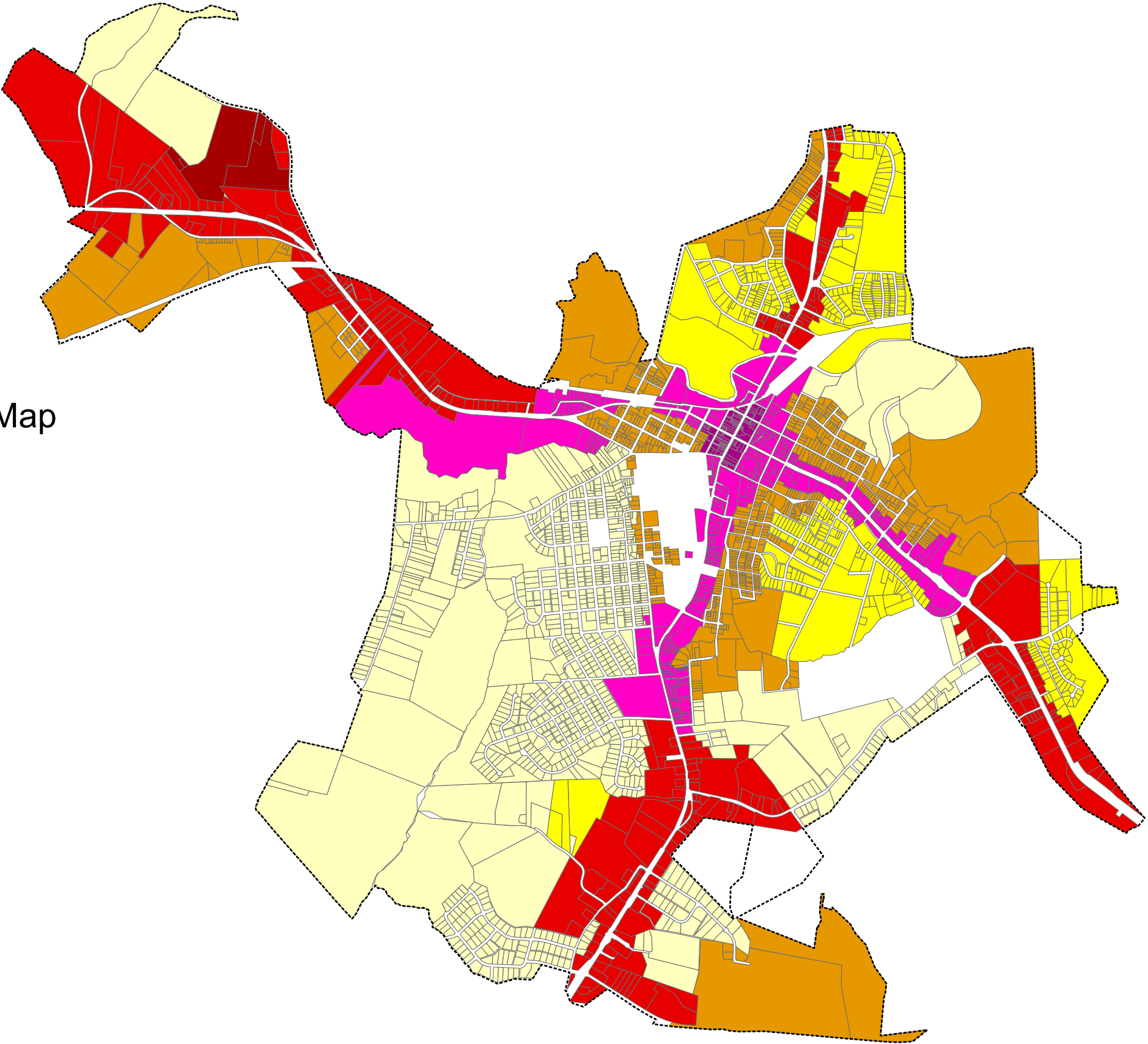
June 20, 2024

Legend

 Farmville Town Limits

Zoning

-  B1
-  B2
-  B3
-  R1
-  R2
-  R3
-  R4





Town of Farmville

Agenda Item Summary

MEETING DATE: July 10, 2024

ITEM NUMBER: 14.c. – Request to Approve Resolution No. 2024-07-01 - Comprehensive Plan Amendment to Reflect the Zoning Amendment in Ordinance No. 231 and the Official Zoning Map Amendment in Ordinance No. 232

BACKGROUND: Verbal report by the Town Manager.

The Planning Commission met on June 20, 2024, and did not recommend adoption of Resolution 2024-07-01 to Town Council to amend the Comprehensive Plan Future Land Use Map to reflect the zoning amendment in ZTA24-003 and REZ24-001.

A Public Hearing is scheduled for July 10, 2024.

RECOMMENDATION: Approve Resolution No. 2024-07-01 - Comprehensive Plan Amendment to Reflect the Zoning Amendment in Ordinance No. 231 and the Official Zoning Map Amendment in Ordinance No. 232

FISCAL IMPACT:

ATTACHMENTS:

1. RES 2024-07-01 Staff Report TC
2. REZ24-001 Proposed Future Land Use
3. Res No 2024-07-01 Comprehensive Plan Amendment



116 North Main Street
Farmville, Virginia 23901
434-392-8465
www.farmvilleva.com

Department of Community Development
**RES No. 2024-07-01 – Amend the Comprehensive Plan
to reflect the zoning amendment in ZTA24-003 and the
official zoning map amendment in REZ24-001**
Staff Report for 7/10/2024 Town Council Meeting

Background and Existing Conditions

The request is to amend the Comprehensive Plan, Future Land Use Map, to reflect the zoning amendment in ZTA24-003 and the official zoning map amendment in REZ24-001.

Findings and Recommendations

Planning Commission Actions

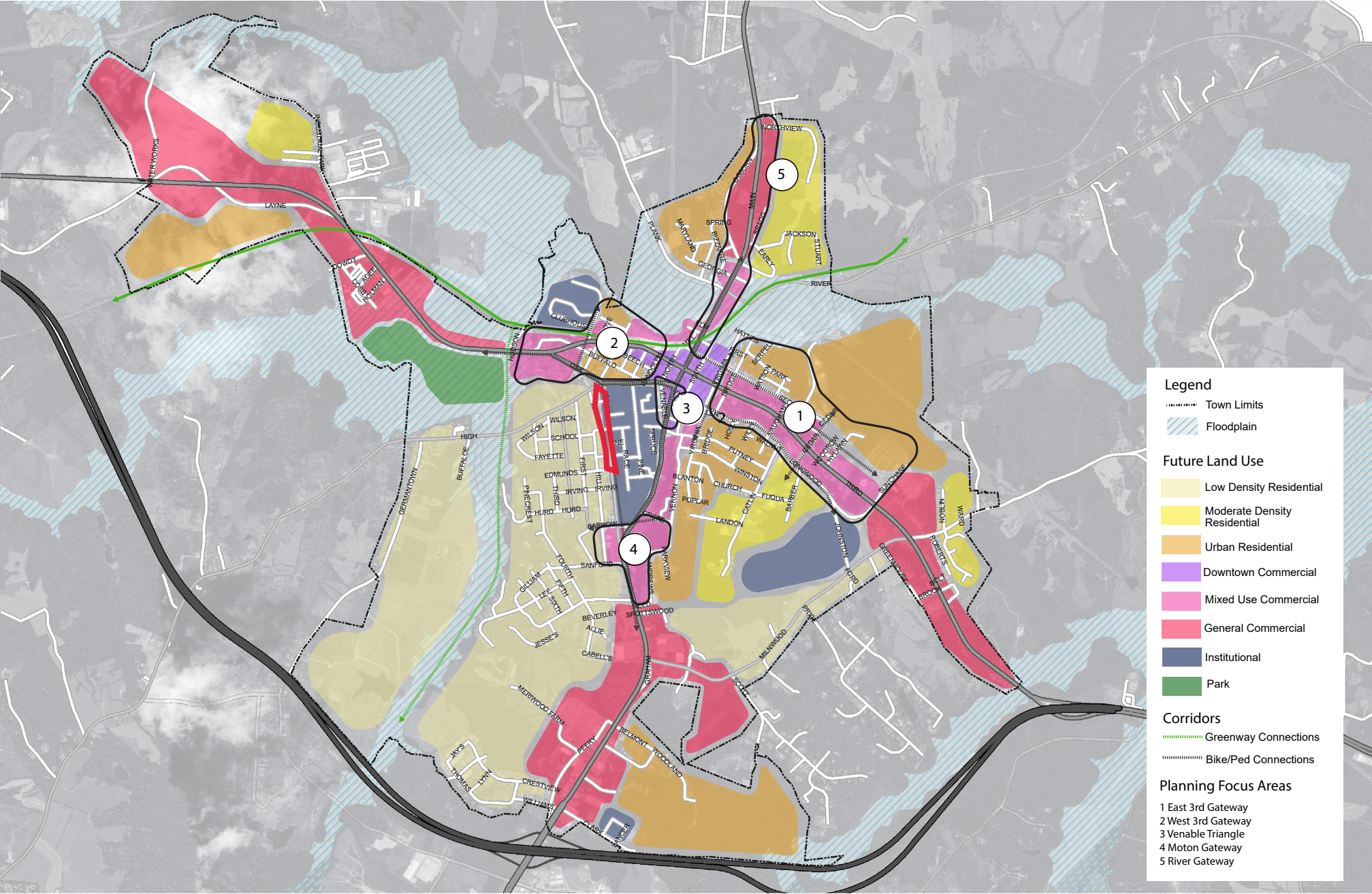
The Planning Commission held a public hearing on Thursday, June 20, 2024 at 7:00 pm:

- It voted 5-0 to recommend **denial** of RES No. 2024-07-01.

Staff Recommendations

Staff recommends **approval** of the proposed rezoning and amendments to the official zoning map.

Future Land Use



RESOLUTION NO. 2024-07-01

WHEREAS, the Town of Farmville seeks to establish an amendment to the Comprehensive Plan; and

WHEREAS, the Comprehensive Plan is the Town’s key policy document for land use, development, housing, infrastructure, transportation, and related economic and social issues; and

WHEREAS, the Comprehensive Plan needs to be amended to reflect the zoning amendment in Ordinance 231 and the official zoning map amendment in Ordinance 232; and

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Farmville, this Comprehensive Plan Amendment repeals and replaces the adopted Comprehensive Plan in its entirety; and

BE IT FURTHER ORDAINED that this ordinance shall be effective upon passage.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above ordinance was:

Adopted on its first reading on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. “Chuckie” Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairt _____.

The Honorable Donald L. Hunter _____.

The Honorable Adam Yoelin

_____.

The Honorable John Hardy

_____.



Town of Farmville

Agenda Item Summary

MEETING DATE: July 10, 2024

ITEM NUMBER: 14.d. – Request to Approve Resolution No. 2024-07-02 for a Conditional Use Permit to Allow an Automobile Repair Service at 513 East Third Street

BACKGROUND: Verbal report by the Town Manager.

The Planning Commission met on June 20, 2024, and recommended approval of CUP24-003 with conditions for Melbin Abel Ramirez' request for a conditional use permit to allow an automobile repair service per Town Code Section 29-22a. The 0.836-acre site is located at 513 East Third Street on Parcel 0023A04(23)08-002. The property is zoned B-2 Transitional Commercial.

Adjacent property owners were notified by mail of the Public Hearing to be held on July 10, 2024.

RECOMMENDATION: Approve Resolution No. 2024-07-02 for a Conditional Use Permit to allow an Automobile Repair Service at 513 East Third Street

FISCAL IMPACT:

ATTACHMENTS:

1. CUP24-003 TC Staff Report
2. Resolution - CUP24-003 Ramirez automobile repair service



Identification and Location Information

Applicant	Melbin Abel Ramirez
Property Owner	Linda Dinh
Location	513 East Third Street, Tax Map # 0023A04(23)08-002
Ward	D, Council Member D. Hunter
Acreage	36,397 sq. ft.; 0.836 acre
Zoning	B2 Transitional Commercial
Density	N/A
Future Land Use Recommendation	Mixed Use Commercial
Overlays	Enterprise Zone
Adjacent Zoning	B2 Transitional Commercial to the left, right, and across East Third Street. R2 and R3 medium and high density residential to the rear.
Adjacent Uses	Single-family dwellings to the rear, commercial to the left, right, and across East Third Street.
Staff Contact	Ashley Atkins-Austin, Director of Community Development Phone: 434-392-8465 Email: aaustin@farmvilleva.com

Background and Existing Conditions

The request is to operate an automobile repair service that specializes in tires at 513 East Third Street. The previous use of the site was automobile sales.

The site is located on East Third Street, Business 460, a major thoroughfare through town. Adjacent businesses are Fisher Auto Parts, Rockwell Audio, and self-storage units. There is an existing tree buffer between the site and single-family dwellings located on Longwood Avenue. The parcel is currently zoned B-2, Transitional Commercial District. In the B-2 district, automobile repair services are allowed by Conditional Use Permits.

Zoning Ordinance Considerations

Automobile repair services are permitted by **Conditional Use Permit** in the B2 Transitional Commercial District pursuant to the zoning use matrix in Section 29-22.a (Table 1, Zoning Use Matrix). An *automobile repair service* is defined in Section 29-81- Definitions as the following:

- *Automobile repair service.* A use which provides for the minor repair and/or maintenance of automobiles, but does not include towing service or body work. The retail sale and dispensing of motor fuels may be allowed as permitted in this chapter.

The B3 District's purpose and intent is as follows:

- *B-2 transitional commercial; purpose and intent.* Transitional commercial district, B-2, is intended to encompass the expanding major downtown center and to provide for its orderly expansion. Business district B-2 should provide a framework for the perpetuation of a strong nucleus for the business community in which each business can enhance other businesses and where all the amenities and services of downtown can be provided. Business district B-2 is



intended to accommodate shopping facilities which can supply the needs of families living in the immediate area. At the same time, business district B-2 is intended to be relatively free of the nuisance effects which businesses can render on adjacent residential areas.

Standards for this specific use are listed in Section 29-35. All automobile repair services shall meet the following minimum standards:

- a. All vehicles stored on the premises in excess of seventy-two (72) hours shall be placed in a storage yard.
- b. No exterior display or storage of new or used automobile parts is permitted.
- c. There shall be no storage of motor vehicles in landscaped areas or within ten (10) feet of the public road right-of-way.
- d. The use shall be designed to ensure proper functioning of the site in regards to vehicle stacking, circulation, and turning movements.

Comprehensive Plan Considerations

Land Use – B-2 Business (Transitional Commercial)¹

- *The B-2 district is intended to be a transitional zone between downtown commercial areas, general commercial areas and residential neighborhoods. This is an appropriate place for higher density residential uses such as apartments and townhomes, but also makes room for light commercial uses such as offices, financial services, boutique retail, and other service uses that can serve neighborhood residents while fitting in with the character of nearby neighborhoods.*

Land Use – Mixed Use Commercial²

- *The Mixed Use Commercial category is intended to be a transitional zone between downtown commercial areas and residential neighborhoods. This is an appropriate place for higher density residential uses, such as apartments and townhomes, and also provides opportunity for light commercial uses such as offices, financial services, boutique retail, and other service uses that can serve neighborhood residents while fitting in with the character of nearby neighborhoods. Restaurants and other high volume or highly-active businesses may not be appropriate for these areas. Commercial and residential uses may be located in adjacent separate structures or in single structures that include both use types in a coordinated building plan. Commercial uses should occupy ground floors, street corners, or other logical spaces with exclusive entrances and parking. While uses transition between residential and commercial, building design should likewise transition between typical residential design and the appearance of Farmville's historic downtown.*

¹ P. 52, Town of Farmville Comprehensive Plan, Adopted 6/10/2020

² P. 56, Town of Farmville Comprehensive Plan, Adopted 6/10/2020



Utilities

The property is connected to the Town's public water and sewer system.

Transportation/ Streets

There is adequate parking on site, and no improvements are required to public streets.

Environmental

The site is not located in a floodplain or other protected area. There are no impacted watercourses, steep slopes, or other atypical environmental factors. Emissions (dust, heat, noise, light, vibrations, etc.) should be minimal for this commercial use.

Findings and Recommendations

Planning Commission Actions

The Planning Commission held a public hearing on Thursday, June 20, 2024 at 7:00 pm:

- It voted 4-0 to **recommend approval** of the Conditional Use Permit CUP24-003 with five (5) conditions.
 1. All vehicles stored on the premises in excess of seventy-two (72) hours shall be placed in a storage yard.
 2. No exterior display or storage of new or used automobile parts is permitted.
 3. There shall be no storage of motor vehicles in landscaped areas or within ten (10) feet of the public right of way.
 4. The use shall be designed to ensure proper functioning of the site in regards to vehicle stacking, circulation, and turning movements.
 5. Permit one storage trailer, no larger than 10' by 40', to be placed to the rear of the structure.

Staff's Findings

- The application appears to meet the standards of review for Conditional Use Permits set forth in Section 29-13.c.1 of the Town Zoning Ordinance.
- The application is consistent with the Future Land Use Map and Mixed Use Commercial Districts.
- There are no significant impacts to the capacities of the utility or transportation systems.
- There are no significant environmental impacts to the site or adjacent properties.

Staff's Recommendations

The Staff recommends **approval** of the Conditional Use Permit for an automobile repair service with the conditions listed above.



Attachments

1. Applicant narrative
2. Vicinity and aerial maps
3. Images

Standards for Review

Section 29-13.c- Standards for review (of a Conditional Use Permit)

1. Conditional use permits may be issued for any of the uses for which a conditional use permit is required by the provisions of this chapter, provided that the governing body, upon a recommendation by the planning commission, shall find that:
 - A. The proposed use will not affect adversely the health or safety of persons residing or working in the neighborhood of the proposed use.
 - B. The proposed use will not be detrimental to the public welfare or unduly injurious to property values or improvements in the neighborhood.
 - C. The proposed use will not be in conflict with the policies and principles of the town's adopted comprehensive plan.
 - D. Adequate public services, including streets and other trafficways, utilities, police and fire protection, are or reasonably will be available to support the proposed use.
2. In granting any conditional use permit, the governing body shall give due consideration to these relevant factors, as well as to any other reasonable land use and zoning considerations as may be required by the nature of the proposed use or as may be otherwise appropriate to effectuate the intent of this chapter, and the governing body shall designate such conditions as it deems necessary to carry out the intent of this chapter. The application for such conditional use permit shall be accompanied by such written and graphic material as may be necessary to enable the planning commission and the governing body to make the recommendation and findings set forth above.

I describe that my shop consists of selling tires, mounting, and unmounting tires. I will take out the old tire and install a good tire for that vehicle. I will use manual hydraulic floor jacks to lift the vehicles. Then I will use the tire machine to take the tires out of the rims. I will use the balance machine and air compressor to inflate the tires. I will also use the air gun to take the loose nuts out of the vehicle.

The vehicles will only be on the property for tire replacement. No vehicles will be on the property at night, should there be a vehicle at night it will be my own.

I will work on the vehicles in the section of the building that has big doors. These doors will be used to bring the vehicles in and out of the building. If I have vehicles in between the doors then I will work on more in front of the section.

Melbin A Ramirez

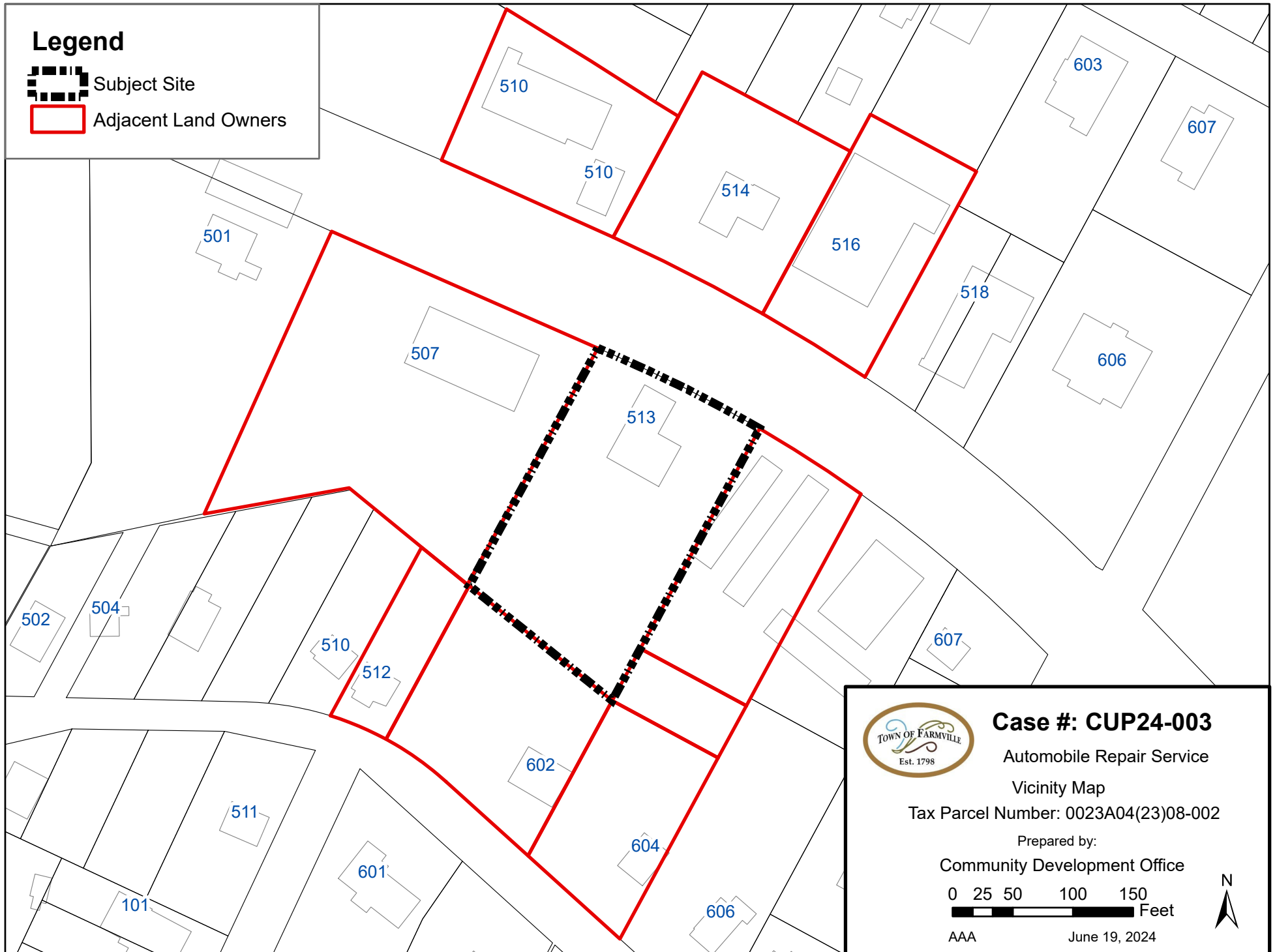
Legend



Subject Site



Adjacent Land Owners



Case #: CUP24-003

Automobile Repair Service

Vicinity Map

Tax Parcel Number: 0023A04(23)08-002

Prepared by:

Community Development Office

0 25 50 100 150 Feet

AAA

June 19, 2024



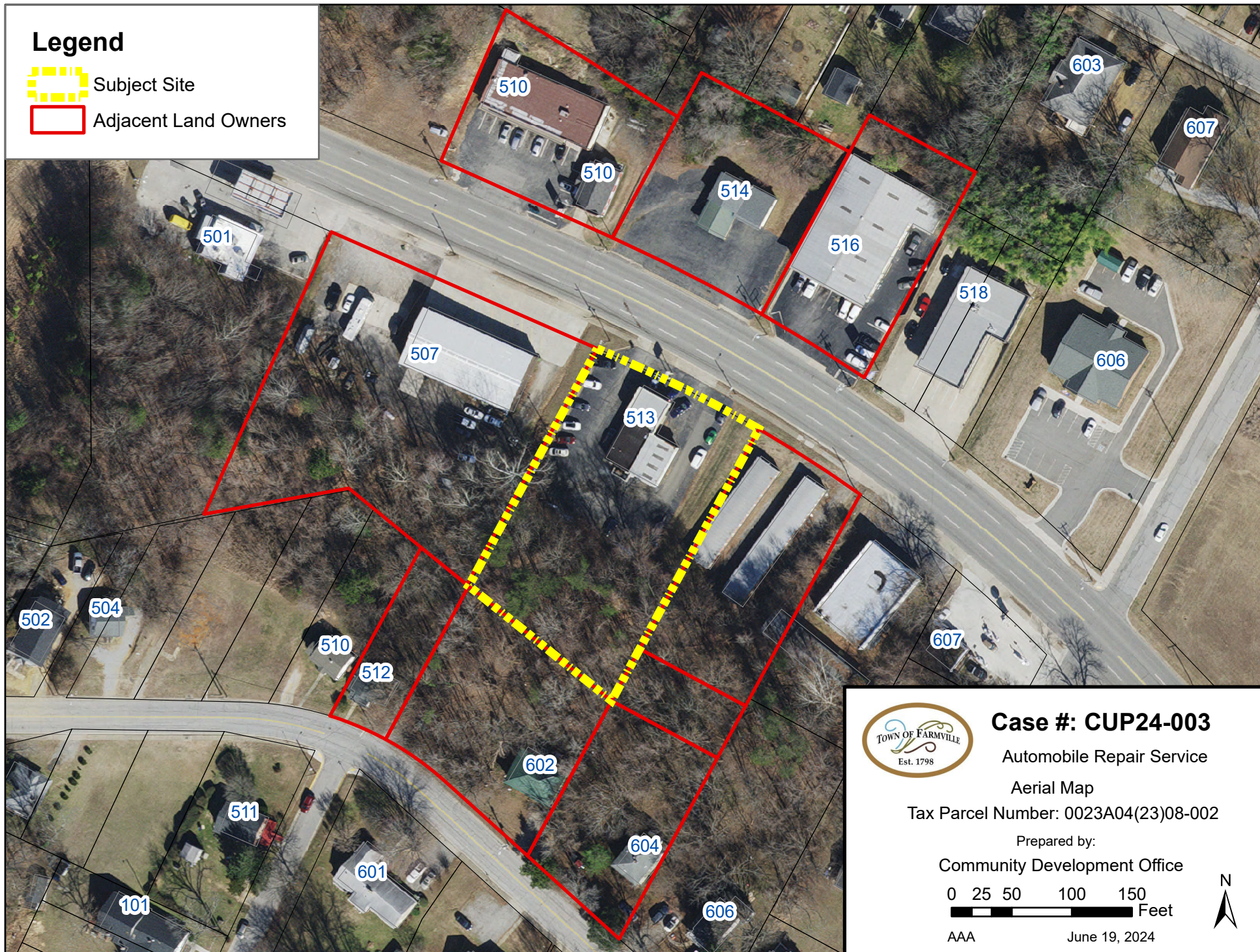
Legend



Subject Site



Adjacent Land Owners



Case #: CUP24-003

Automobile Repair Service

Aerial Map

Tax Parcel Number: 0023A04(23)08-002

Prepared by:

Community Development Office

0 25 50 100 150 Feet

AAA

June 19, 2024







Resolution #2024-07-02

To grant a conditional use permit to Melbin Abel Ramirez to allow for an automobile repair service per Town Code Section 29-22 (a). The 0.836 acre site is located at 513 East Third Street on Parcel 0023A04(23)08-002, which is zoned B-2 Transitional Commercial.

WHEREAS, Mr. Ramirez filed an application for a conditional use permit to allow an automobile repair service per Town Code Section 29.22.a. The 0.836 acre site is located at 513 East Third Street, on Parcel 0023A04(23)08-002, which is zoned B-2 Transitional Commercial; and

WHEREAS, Mr. Ramirez has agreed to the attached conditions; and

WHEREAS, after a public hearing and due consideration, the Planning Commission recommends approval of this conditional use permit; and

WHEREAS, the Town Council finds that the conditional use permit application complies with Town Code Section 29-22 (a); and

WHEREAS, upon recommendation of the Planning Commission and after holding a public hearing on this Resolution, the Town Council finds that the public necessity, convenience, general welfare, and good planning and zoning practice allows for this conditional use permit be granted; NOW THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Town Council grants a conditional use permit to Melbin Abel Ramirez to allow for an automobile repair service per Town Code Section 29-22 (a). The 0.836 acre site is located at 513 East Third Street on Parcel 0023A04(23)08-002, which is zoned B-2 Transitional Commercial with the attached conditions.
2. This resolution shall be in full force and effect upon passage.

Approved:

Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. “Chuckie” Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.

The Honorable John Hardy _____.

The Honorable Donald L. Hunter _____.

The Honorable Adam Yoelin _____.

Melbin Abel Ramirez Conditions for Conditional Use Permit

List of conditions to be placed on Melbin Abel Ramirez's Conditional Use Permit for an automobile repair service located at 513 East Third Street.

- All vehicles stored on the premises in excess of seventy-two (72) hours shall be placed in a storage yard.
- No exterior display or storage of new or used automobile parts is permitted.
- There shall be no storage of motor vehicles in landscaped areas or within ten (10) feet of the public road right-of-way.
- The use shall be designed to ensure proper functioning of the site in regards to vehicle stacking, circulation, and turning movements.
- Permit one storage trailer, no larger than 10' by 40', to be placed to the rear of the structure.



Town of Farmville

Agenda Item Summary

MEETING DATE: July 10, 2024

ITEM NUMBER: 14.e. – Request to Approve Resolution No. 2024-07-03 for a Conditional Use Permit to Allow an Accessory Dwelling at 1406 Spottswood Drive

BACKGROUND: Verbal report by the Town Manager.

The Planning Commission met on June 20, 2024, and recommended approval of CUP24-004 with conditions for James and Lisa Gantt's request for a conditional use permit to allow an accessory dwelling unit per Town Code Section 29-22a. The 4.500-acre site is located at 1406 Spottswood Drive on Parcel 0023A13(0A)00-048. The property is zoned R-1 Low Density Residential.

Adjacent property owners were notified by mail of the Public Hearing to be held on July 10, 2024.

RECOMMENDATION: Approve Resolution No. 2024-07-03 - Conditional Use Permit to Allow an Accessory Dwelling at 1406 Spottswood Drive

FISCAL IMPACT:

ATTACHMENTS:

1. CUP24-004 TC Staff Report
2. Resolution - CUP24-004 Gantt ADU



116 North Main Street
Farmville, Virginia 23901
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Department of Community Development

CUP24-004

Accessory Dwelling Unit – 1406 Spottswood Drive

Staff Report for 7/10/2024 Town Council Meeting

Identification and Location Information

Applicants	James & Lisa Gantt
Property Owner	Same as above
Location	1406 Spottswood Drive, Tax Map # 0023A13(0A)00-048
Ward	D, Council Member D. Hunter
Acreage	135,154sf, 3.103 acre
Zoning	R1 Low Density Residential
Future Land Use Recommendation	Low Density Residential
Overlays	None
Adjacent Zoning	R1 Low Density Residential to the front of the parcel. B3 Highway Commercial to the left, right and rear of property.
Adjacent Uses	Single-family dwellings to the front of the property. Commercial properties to the right and rear of the property. Area to the left is zoned commercial but is a vacant portion of the College Plaza Shopping Center property.
Staff Contact	Ashley Atkins-Austin, CZA, Director of Community Development Phone: 434-392-8465 Email: aaustin@farmvilleva.com

Background and Existing Conditions

The request is to add a 1,608 square foot detached accessory dwelling unit (ADU) at 1406 Spottswood Drive (the property). The ADU is proposed to be located to the rear on the left side of the property. The legal description lists the property as containing 4.500 acres. The current property is approximately three (3) acres due to the sale of approximately 1.86 acres to Bailey & Associates in 1984. The property is zoned R-1 low density residential and approximately half of the lot is developed with a single-family dwelling, two accessory structures (sheds), and a pool with deck. The other half of the lot is undeveloped. The ADU is proposed on the undeveloped portion of the property approximately 200 feet from the main dwelling.

Zoning Ordinance Considerations

Accessory Dwellings are permitted by **Conditional Use Permit** in the R1 Low Density Residential District pursuant to the zoning use matrix in Section 29-22.a (Table 1, Zoning Use Matrix).

The R-1 Low Density Residential District allows for a density of up to three (3) units per acre. Adding an ADU this property will create two (2) dwelling units on approximately three (3) acres.

The ADU will be required to meet the dimensional standards for the R-1 district.

Minimum Area	14,000 sq. ft.
Minimum Setback	35 ft. or more from any street right-of-way which is 50 ft. or greater in width, or 60 ft. or more from the center of any street right-of-way less than 50 ft. in width
Minimum Frontage	80 ft.



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Department of Community Development

CUP24-004

Accessory Dwelling Unit – 1406 Spottswood Drive

Staff Report for 7/10/2024 Town Council Meeting

Minimum Yard Size – Side	15 ft.
Minimum Yard Size – Rear	25 ft. for principal structure, 5 ft. for accessory building
Maximum Building Height	35 ft.

An *Accessory Dwelling (or Accessory Dwelling Unit)* is defined in Section 29-81- Definitions as the following:

- *A dwelling that exists as part of a principal dwelling or on the same lot as the principal dwelling and is subordinate in size to the principal dwelling.*

The R1 District’s purpose and intent is as follows:

- *Low density residential district, R-1, encompasses low-density single-family residential areas, both existing and planned. This district should provide a suitable environment for families who desire quiet spacious homesites with the amenities of suburban living, without fear of encroachment of dissimilar uses.*

The property is not located within an overlay district.

One additional parking space will be required for the accessory dwelling unit.

Accessory dwellings have the following standards listed in Sec. 29-35.b.1 of the Town Code:

- a. Such structures shall comply with all setback requirements that apply to the primary structure.
- b. Only one (1) accessory dwelling shall be allowed on a lot or parcel of land.
- c. No recreational vehicle may be used as an accessory dwelling.
- d. Prior to installing an accessory dwelling, a permit must be obtained from the town and associated fees paid.
- e. Any accessory dwellings shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.
- f. No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.
- g. The town may revoke the permit if the permit holder violates any provision of this section.

Comprehensive Plan Considerations

Land Use Goals and Strategies

Goal: Plan for a balance of compatible land uses meeting the community and economic needs of a growing town.

Strategy: Allow for a wider mix of residential types, ***including accessory dwellings*** and live/work units.



Utilities

The property has access to the Town's public water and sewer system.

Transportation/ Streets

No significant impact to public streets.

Environmental

The site is a standard residential lot and is not located in a floodplain or other protected area. There are no impacted watercourses, steep slopes, or other atypical environmental factors. Emissions (dust, heat, noise, light, vibrations, etc.) should be standard for a residential use.

Findings and Recommendations

Planning Commission Actions

The Planning Commission held a public hearing on Thursday, June 20, 2024 at 7:00 pm:

- It voted 4-0 to **recommend approval** of the Conditional Use Permit CUP24-004 with three (3) conditions.
 1. The structure shall comply with all setback requirements that apply to the primary structure.
 2. Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Building Code.
 3. No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.

Staff's Findings

- The application appears to meet the standards of review for Conditional Use Permits set forth in Section 29-13.c.1 of the Town Zoning Ordinance.
- The application appears to meet the Comprehensive Plan's land use goals and strategies.
- There are no significant impacts to the capacities of the utility or transportation systems.
- There are no significant environmental impacts to the site or adjacent properties.
- An approval in this single instance will not have a detrimental effect on the neighborhood fabric or neighboring properties because the accessory structure is residential in character and is immediately adjacent to its own primary structure and no others. Additionally, the zoning ordinance allows for one single accessory dwelling with proper review and approval.

Recommendations

The Staff recommends **approval** of the Conditional Use Permit for an accessory dwelling with the following conditions.



Conditions:

- The structure shall comply with all setback requirements that apply to the primary structure.
- Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.
- No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.

Additional Information

1. In response to the CUP application question, *Will proposed use have any detrimental effects on adjoining property owners? If so, please describe (ex. Noise, dust, fumes, etc.),* the applicants stated:

“None – build site is in far corner of property, away from neighbors.”

2. There are no other zoning or code enforcement violations pending.

Attachments

1. Vicinity and aerial maps
2. Photos
3. Rendering
4. Location Plan submitted by applicant

Section 29-13.c- Standards for review (of a Conditional Use Permit)

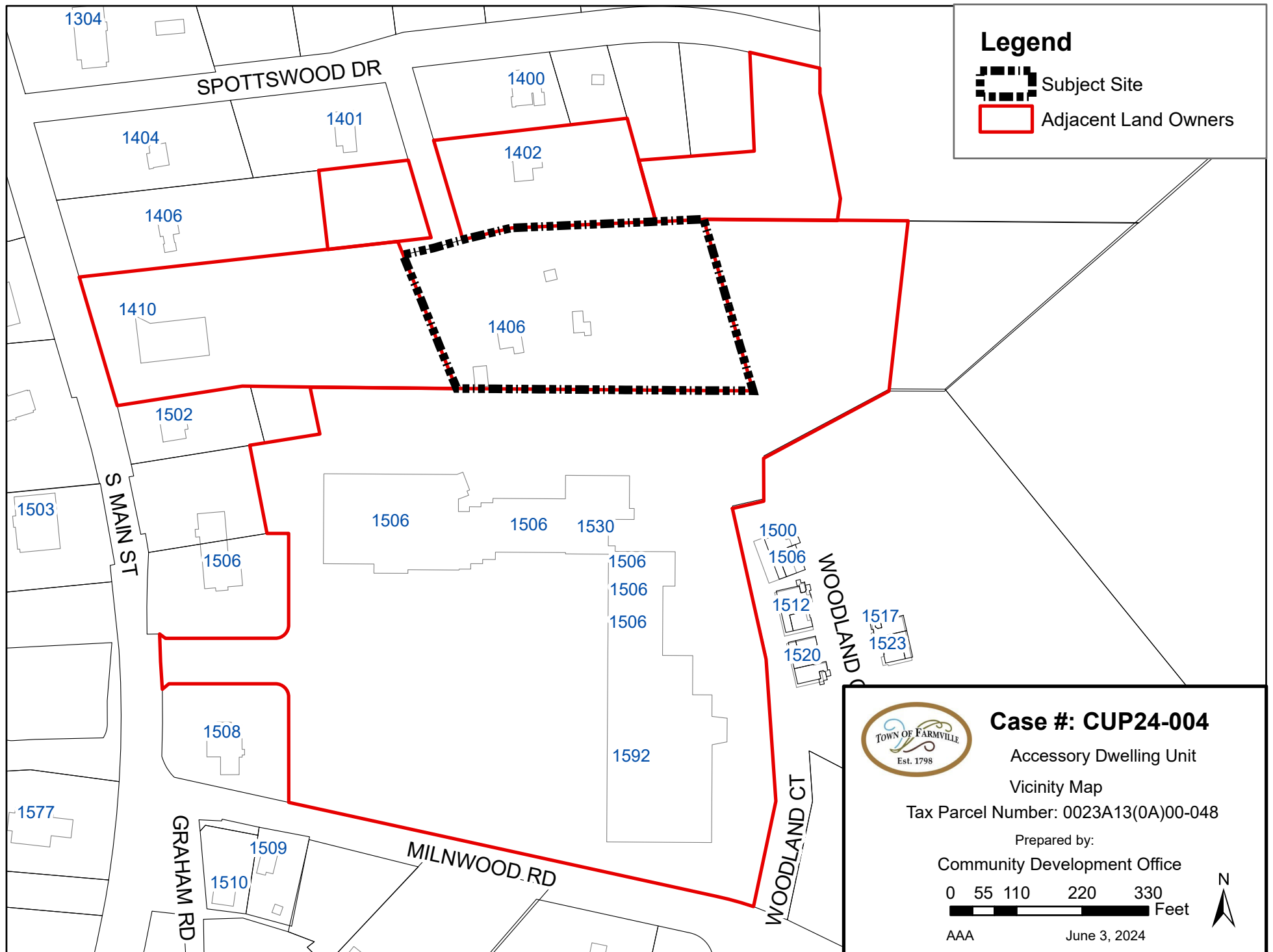
1. Conditional use permits may be issued for any of the uses for which a conditional use permit is required by the provisions of this chapter, provided that the governing body, upon a recommendation by the planning commission, shall find that:
 - A. The proposed use will not affect adversely the health or safety of persons residing or working in the neighborhood of the proposed use.
 - B. The proposed use will not be detrimental to the public welfare or unduly injurious to property values or improvements in the neighborhood.
 - C. The proposed use will not be in conflict with the policies and principles of the town's adopted comprehensive plan.
 - D. Adequate public services, including streets and other trafficways, utilities, police and fire protection, are or reasonably will be available to support the proposed use.
2. In granting any conditional use permit, the governing body shall give due consideration to these relevant factors, as well as to any other reasonable land use and zoning considerations as may be required by the nature of the proposed use or as may be otherwise appropriate to effectuate the intent of this chapter, and the governing body shall designate such conditions as it deems necessary to carry out the intent of this chapter. The application for such conditional use permit shall be accompanied by such written and graphic material as may be necessary to enable the

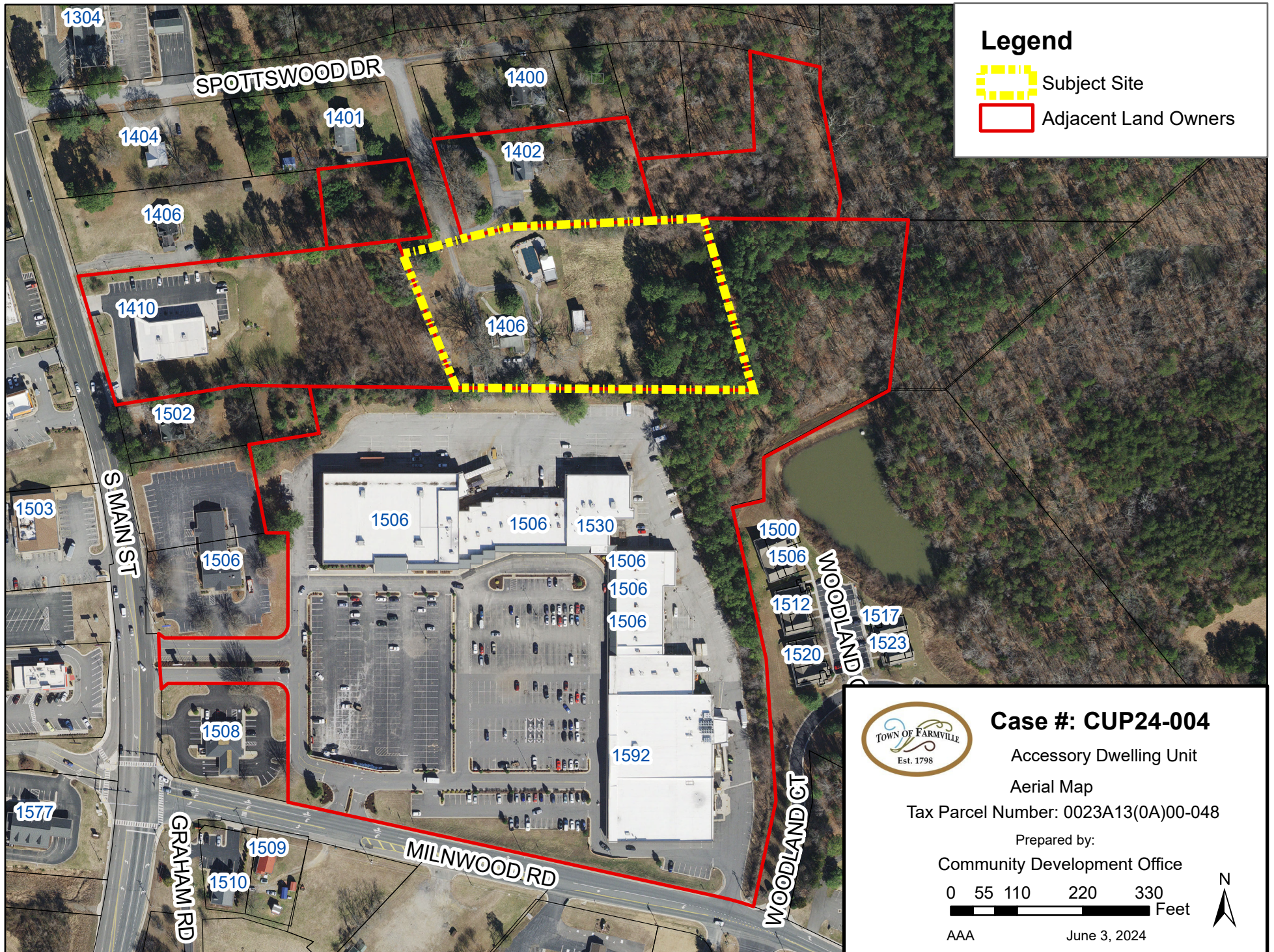


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Department of Community Development
CUP24-004
Accessory Dwelling Unit – 1406 Spottswood Drive
Staff Report for 7/10/2024 Town Council Meeting

planning commission and the governing body to make the recommendation and findings set forth above.





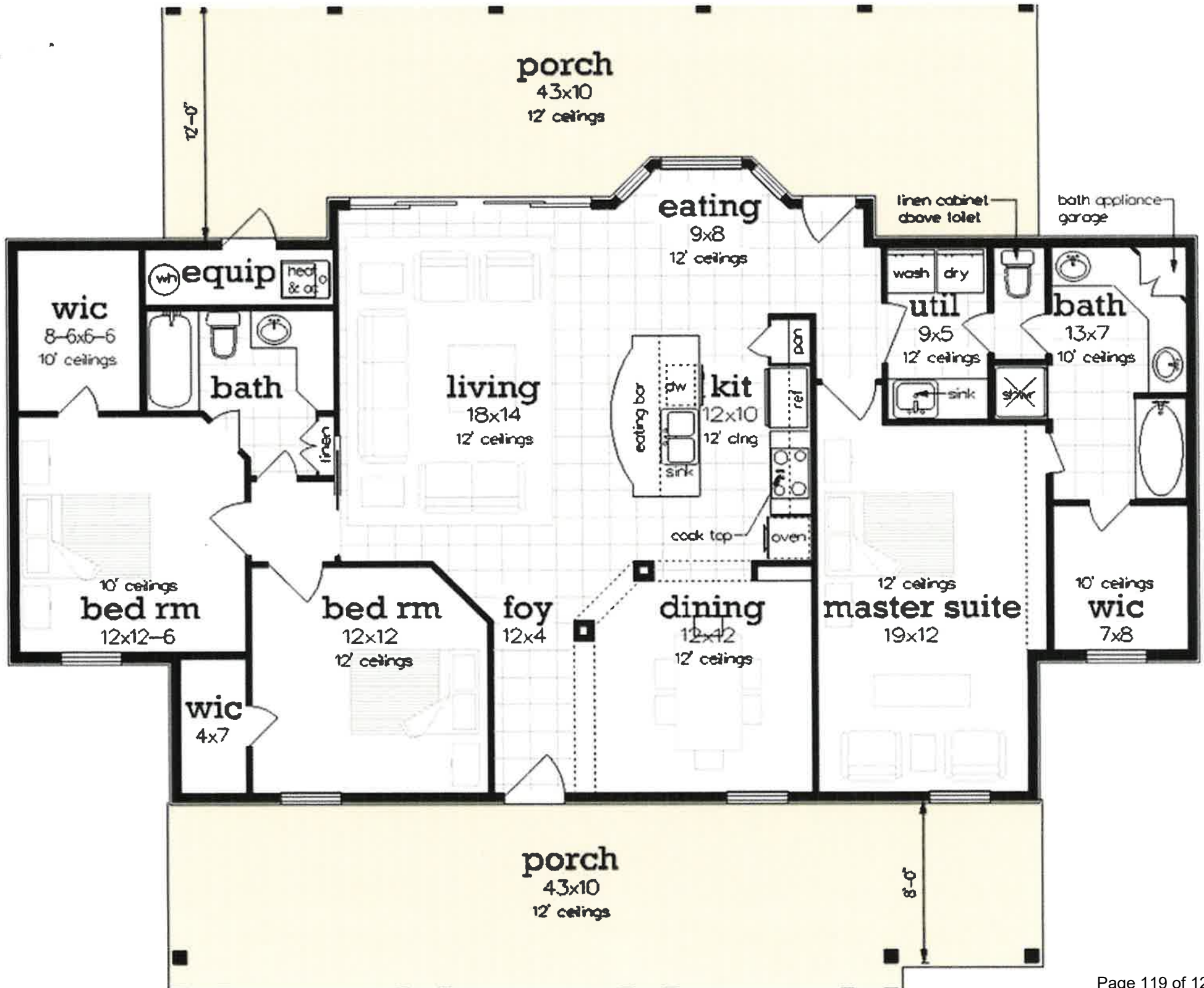


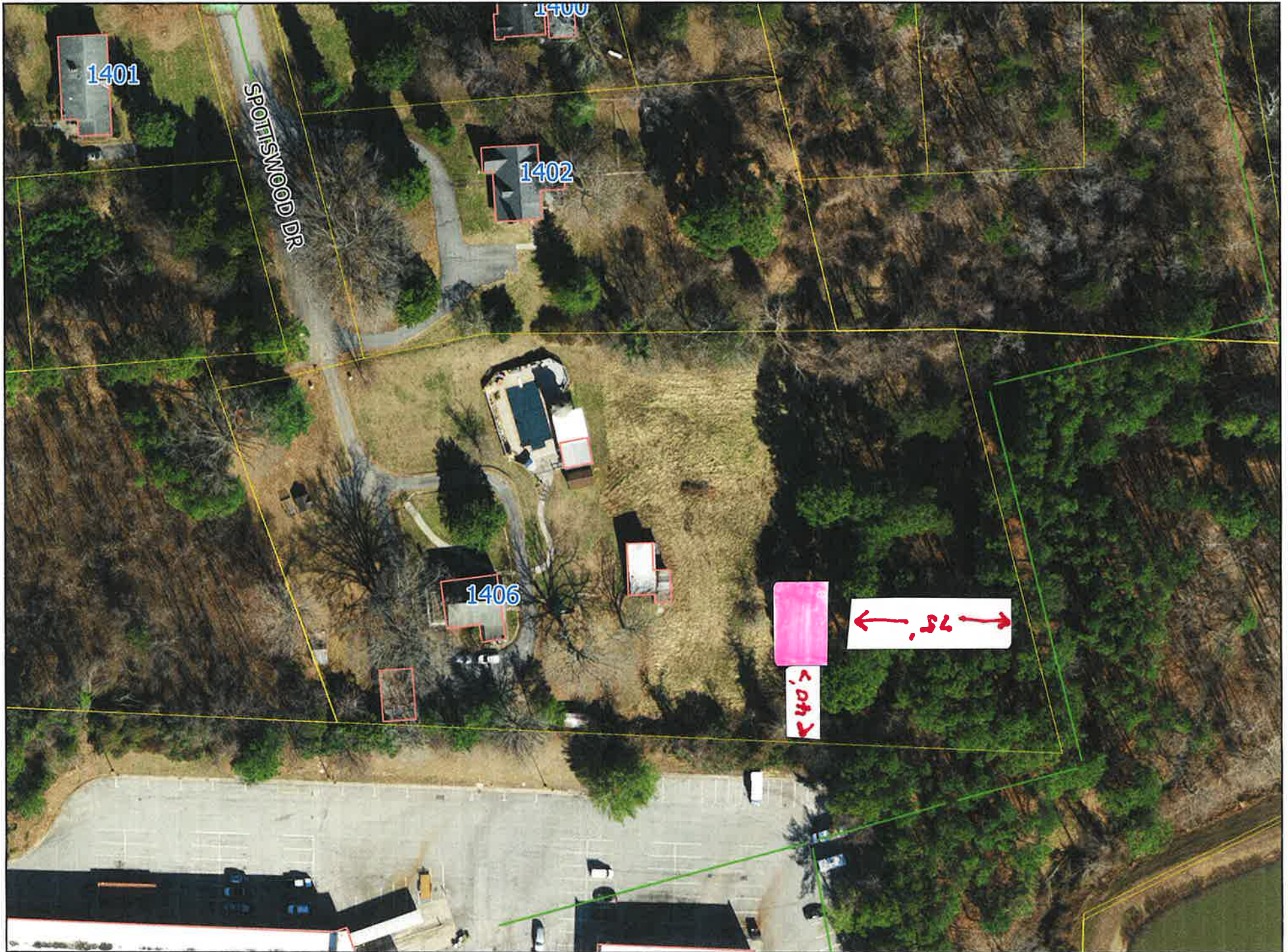


06/11/2024 03:00 PM









Resolution #2024-07-03

To grant a conditional use permit to James and Lisa Gantt to allow for an accessory dwelling unit per Town Code Section 29-22 (a). Located on a 4.500 acre site at 1406 Spottswood Drive on Parcel 0023A13(0A)00-048, which is zoned R-1 Low Density Residential.

WHEREAS, Mr. and Mrs. Gantt filed an application for a conditional use permit to allow an accessory dwelling unit per Town Code Section 29.22.a. Located on a 4.500 acre site at 1406 Spottswood Drive on Parcel 0023A13(0A)00-048, which is zoned R-1 Low Density Residential; and

WHEREAS, Mr. and Mrs. Gantt have agreed to the attached conditions; and

WHEREAS, after a public hearing and due consideration, the Planning Commission recommends approval of this conditional use permit; and

WHEREAS, the Town Council finds that the conditional use permit application complies with Town Code Section 29-22 (a); and

WHEREAS, upon recommendation of the Planning Commission and after holding a public hearing on this Resolution, the Town Council finds that the public necessity, convenience, general welfare, and good planning and zoning practice allows for this conditional use permit be granted; NOW THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Town Council grants a conditional use permit to James and Lisa Gantt to allow for an accessory dwelling unit per Town Code Section 29-22 (a). Located on a 4.500 acre site at 513 East Third Street on Parcel 0023A13(0A)00-048, which is zoned R-1 Low Density Residential with the attached conditions.
2. This resolution shall be in full force and effect upon passage.

Approved:

Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. “Chuckie” Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.

The Honorable John Hardy _____.

The Honorable Donald L. Hunter _____.

The Honorable Adam Yoelin _____.

James and Lisa Gantt's Conditions for Conditional Use Permit

List of conditions to be placed on James and Lisa Gantt's Conditional Use Permit for an accessory dwelling unit located at 1406 Spottswood Drive.

- The structure shall comply with all setback requirements that apply to the primary structure.
- Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.
- No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.



Town of Farmville

Agenda Item Summary

MEETING DATE: July 10, 2024

ITEM NUMBER: 17.a. – 2.2-3711(A)(1) Discussion of Performance of the Town Manager
2.2-3711(A)(1) Discussion of Performance of the Clerk of Council

BACKGROUND: Mr. Mayor, I move that the Farmville Town Council convene in closed meeting pursuant to the Code of Virginia, in accordance with the provisions of paragraph A.1. of Section 2.2-3711, for the discussion of performance of the Town Manager, and paragraph A.1. of Section 2.2-3711, for the discussion of performance of the Clerk of Council.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS: None