



Town of Farmville

Town Council

April 10, 2024 at 6:00 PM
Council Chamber of the Town Hall
116 North Main Street, Farmville, VA

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Adoption of Agenda**
6. **Declaration of Personal Interest**
7. **Presentation of Proclamation**
 - a. Proclamation Recognizing April as National Poetry Month
8. **Public Hearings**
 - a. Public Hearing - Adoption of Resolution No. 2024-04-01, FY 2024-2025 Town Budget
 - b. Public Hearing - Adoption of Resolution No. 2024-04-02, Capital Improvement Plan
9. **Public Comment Period**
 - a. Public Comment Sign-Up Sheet
10. **Consent Agenda**
 - a. Draft Minutes of the March 6, 2024 Work Session and March 13, 2024 Regular Council Meeting
11. **Finance Report**
 - a. March 2024 Finance Report
12. **Old Business**
13. **New Business**
14. **Town Manager's Report**
15. **Comments by Mayor and Town Council**
16. **Closed Session**

Closed Session: In accordance with the provisions of Paragraph A.1 of Section 2.2-3711,

 - a. for the discussion and consideration of prospective candidates for appointments to the Farmville Planning Commission and Board of Zoning Appeals.

Brian R. Vincent
Mayor
Mary H. McKay
Clerk of Council



COUNCIL
A. D. "Chuckie" Reid
Adam B. Yoelin
Daniel E. Dwyer
Donald L. Hunter
John Hardy
Sallie O. Amos
Tommy Pairat

**PROCLAMATION
IN RECOGNITION OF APRIL AS
NATIONAL POETRY MONTH**

WHEREAS, the Academy of American Poets established the month of April as National Poetry Month in 1996; and

WHEREAS, National Poetry Month seeks to highlight the ongoing achievement of American poets by introducing Americans to the pleasures and benefits of reading poetry; by bringing poets and poetry to the public in immediate and innovative ways and by making poetry an important part of our children's education; and

WHEREAS, as National Poetry Month, under the leadership and direction of the Academy of American Poets, is now the largest literary celebration in the world; and

WHEREAS, poetry enriches the lives of all Americans; and

WHEREAS, poetry, as an essential part of the arts and humanities, affects every aspect of life in America today, including education, the economy, and community pride and development; and

WHEREAS, poetry has produced some of the nation's leading creative artists and has inspired other artists in fields such as music, theatre, film, dance, and the visual arts; and

WHEREAS, National Poem in Your Pocket Day will be celebrated on April 18th. Poems will be available at Farmville Downtown Businesses, Longwood University's Greenwood Library, Hampden-Sydney College's Bortz Library, and at Centra Southside Community Hospital.

NOW, THEREFORE IT IS PROCLAIMED, by the Mayor and Town Council that the month of April be recognized as National Poetry Month in the Town of Farmville, Virginia, in honor of poets across America that share their talent with the world.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the Town of Farmville, Virginia to be affixed on this 10th day of April, in the year 2024.

Brian R. Vincent, Mayor

Brian R. Vincent
Mayor

Mary H. McKay
Clerk of Council



PUBLIC HEARING NOTICE

The Farmville Town Council will hold a public hearing at 6:00 PM on Wednesday, April 10, 2024, in the Council Chamber of the Town Hall located at 116 North Main Street, Farmville, VA. The purpose of the public hearing is to hear citizen comments on the following matters:

- **Adoption of Resolution No. 2024-04-01, FY 2024-2025 Town Budget**

TOWN OF FARMVILLE, VIRGINIA
BUDGET SUMMARY
FISCAL YEAR 2024-2025

Fund	Revenue	Expenditures
10 General Fund	15,485,558.17	15,485,558.17
15 Street Maintenance Fund	2,352,512.54	2,352,512.54
40 Water Fund	3,043,556.35	3,043,556.35
42 Sewer Fund	2,551,130.60	2,551,130.60
44 Transportation Fund	925,870.12	925,870.12
45 Airport Fund	1,114,227.49	1,114,227.49
Total	25,472,855.27	25,472,855.27

The above budget includes a real estate tax rate of \$0.13 cents per \$100.00 of assessed value, a personal property tax rate (business only) of \$1.50 per \$100.00 of assessed value, a \$0.27 cent per pack cigarette tax rate, and a 7 percent tax rate on amount paid for meals and lodging within the Town of Farmville limits.

- **Adoption of Resolution No. 2024-04-02, Capital Improvement Plan**

Citizens are encouraged to participate in this public hearing. Any person(s) wishing to comment on the above matters should plan to attend this meeting or submit written comments. Please email Mary McKay at mmckay@farmvilleva.com or mail written comments to PO Drawer 368, Farmville, VA 23901, to arrive by 5:00 PM on Wednesday, April 10, 2024.

Questions and comments regarding the proposed budget may be directed to the Town Manager's Office, 116 North Main Street, PO Drawer 368, Farmville, Virginia, 23901 or by calling (434) 392-5686, between the hours of 8:00 AM and 5:00 PM, Monday through Friday. It is the intent of the Town to comply with the Americans with Disabilities Act. Should you need special accommodation, please contact C. Scott Davis, LP.D., Town Manager, at (434) 392-5686, prior to the meeting.



PUBLIC HEARING COMMENTS
Resolution No. 2024-04-01
(FY 2024-2025 Town Budget)
April 10, 2024
Guests Sign Up Sheet

<i>Name</i>	<i>Address</i>	<i>Topic</i>	<i>Via</i>



PUBLIC HEARING COMMENTS
Resolution No. 2024-04-02
(Capital Improvement Plan)
April 10, 2024
Guests Sign Up Sheet

<i>Name</i>	<i>Address</i>	<i>Topic</i>	<i>Via</i>



**PUBLIC COMMENT PERIOD
(held after PUBLIC HEARINGS)**

April 10, 2024

Guests Sign Up Sheet

(Please limit comments to three minutes)

<i>Name</i>	<i>Address</i>	<i>Topic</i>	<i>Via</i>



Town of Farmville

Agenda Item Summary

MEETING DATE: April 10, 2024

ITEM NUMBER: 10.a. – Draft Minutes of the March 6, 2024 Work Session and March 13, 2024 Regular Council Meeting

BACKGROUND:

RECOMMENDATION: Accept the Consent Agenda as presented.

FISCAL IMPACT:

ATTACHMENTS:

1. 2024-03-06 Work Session-DRAFT
2. 2024-03-13 Regular Council Meeting-DRAFT

REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL
HELD ON MARCH 6, 2024

At the regular work session of the Farmville Town Council held on Wednesday, March 6, 2024, at 6:00 PM, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Dan Dwyer, Tommy Pairet, Donald Hunter and John Hardy.

Staff present were Town Manager Scott Davis, Finance Director Julie Moore, Town Attorney Gary Elder, Chief of Police Andy Ellington, Community Development Director and IT Support Ashley Atkins-Austin, Deputy Clerk Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the meeting to order and welcomed all guests present and watching online.

The Clerk called the roll, noting Council member Adam Yoelin as absent.

ADOPTION OF AGENDA

Mr. Hunter made a motion to adopt the agenda as presented, seconded by Mr. Reid, and with all in favor stating “aye”, the motion passed.

DECLARATION OF PERSONAL INTEREST

There were no declarations of personal interest made.

FINANCE REPORT

Finance Director Julie Moore provided the January 2024 Monthly Financial Report. The revenue compared to the budget should be at 58%, but the water and sewer funds are below that percentage as ARPA money is budgeted but the revenue isn’t recorded until the end of the year. Revenue compared to the prior year is up except for the airport fund. Last year there was a large ongoing project with federal funding that isn’t occurring this year. Ms. Moore reported that the expenses compared to the budget are well below 58% and considered a positive. The same departments talked about for the last few months are still over budget but should be under budget by year’s end. The expenses versus prior year are below but there are still some departments that are over as previously reported, for the OpenGov software purchase and the Splash Pad.

Town Manager Scott Davis reported on an update to the Town of Farmville financial policies. The Council already has adopted financial policies which have been amended once before. These policies are being updated once again to change the format to what is used in submission for a Government Finance Officers Association (GFOA) award. Additionally, the

revenue to expenditure debt limit of 10% is being increased to 13%. Council members were provided with the proposed financial policies for review as a resolution will be brought forward at the March 13, 2024, regular meeting for the Council's consideration.

DISCUSSION: UPDATING PARKING CITATIONS

The Town Manager reported on the need to update the current parking citation as new parking meters are being installed downtown in areas with metered parking. With the new electric vehicle charging stations also being installed, a fine is being proposed for parking at an electric vehicle charging station and not charging a vehicle. However, since providing the proposed citation changes, it has been determined that for this violation, there is a state code that doesn't allow a locality to charge a fine of more than \$25. For the other violations, an increase of \$25. is being proposed, from \$25. to \$50. per fine. Additionally, state code allows localities to tow a vehicle if a driver has more than three unpaid parking citations. The driver would need to pay the unpaid parking citations before paying the fine to the tow company. Council members were asked for feedback on how to move forward with changes to the current parking citation. Also noted from the town's ordinances, a parking citation could be issued for an expired inspection and state registration for any vehicle parked upon the town's roadways. Mr. Pairt inquired about the enforcement for antique vehicle tags. Inspection or state registration is not required for antique vehicles, but those vehicles are supposed to be driven only for certain purposes.

Reported also was the need to make changes to the outdated meter ordinance which states a two-hour maximum, Monday through Saturday, 8 AM to 6 PM wording, and states fines are not assessed on specific holidays which is no longer current. The parking meters are covered from Thanksgiving to the first of the year, and fines are not assessed during that time.

A brief discussion was held about a problem with merchants parking on the street all day and how to enforce parking limits.

It was asked if there would be signage placed on the meters for assessing the parking fines. The Town Manager advised if the changes are approved, some type of information would be issued concerning the fines, but notices would not be mailed out to residents.

For future discussion, it was reported that a local company had reached out for assistance in getting their tenants to park in a designated parking area instead of in the Train Station lot closest to the Lofts Apartments on East Third Street. A suggestion was made to change that lot to metered

parking for anyone to use. If the train station is rented for an event, the parking meter fines would be waived.

The proposed changes will be brought forward again once ordinances are drafted and will require public hearings. There was a consensus to move forward with the changes to the parking citation.

DISCUSSION: LONGWOOD UNIVERSITY FACILITY GOLF CARTS

Town Manager Davis reported that Longwood University's new facilities building on Fourth Street is nearing completion. Longwood's campus has become more enclosed for safer and easier pedestrian traffic and as some of the roads on campus are closed to vehicle traffic, golf carts are utilized. With the new facilities building now being located off-campus, the Town has been asked to develop an ordinance to allow the university's employees to cross the roadway with golf carts to campus. Council members were provided with Code of Virginia, 46.2-916.2 Designation of public highways for golf cart and utility vehicle operations, and 46.2-916.3 Limitations on golf cart and utility vehicle operations on designated public highways, with several sections being referenced. Longwood University needs access from their facilities building to Redford Street on the other side of Main Street. The following route is being recommended: from where the parking lot is located at the facilities building in which Longwood owns, crossing the creek then turning left into the Midtown Square parcel, go onto what used to be part of South Street on the roadway through Midtown Square which Longwood Foundation owns, make a right turn onto Putney and go up a short distance, and cross Main Street at a controlled signal onto Redford Street. Council members were also provided for reference the City of Radford, Virginia's Code of Ordinances Article VI.-OPERATION OF GOLF CARTS AND UTILITY VEHICLES, Sec. 55-247.-Authorized Users, as this locality has prepared an ordinance solely for Radford University. It was noted that the area to be traversed from the new facilities building to campus would be defined by access points in writing instead of having a map attached. Longwood University would be required to provide a crossing for the golf carts to make the other vehicle traffic aware, decal all of their golf carts, and be required to have a slow-moving sign on the rear of the golf carts by code.

Discussions were held with several questions and concerns noted:

- Mr. Hunter asked if the ordinance would specify a time of day or at any time.
- Mr. Pairet mentioned if crossing streets in town, there should be lights and brake lights.

- Mr. Hardy asked if there would be a penalty for crossing where not supposed to.
- Mr. Reid asked who would be driving the golf carts on the route. Also brought up were the crosswalks and brick walkways downtown that are not lighted and blinking with the students walking out causing safety concerns.
- Mr. Hardy asked if the only crossing being proposed would be Putney Street crossing Main Street.
- Mr. Dwyer mentioned previously being asked why golf carts aren't allowed in certain areas in town and being referred to a locality such as Clarksville that has an ordinance for a certain neighborhood, but lights and some other safety features are required. Agreeing with Mr. Pairet, Mr. Dwyer stated it feels unsafe to go up Putney Street heading toward Main Street with a vehicle that does not have lights.

Town Manager Davis provided information as the questions were asked. The timeframe that the golf carts would travel the proposed route is sunrise to sunset. If the area designated is not used for crossing, a ticket could be received for a traffic infraction. Campus employees for the facilities maintenance building would be driving the golf carts. He also mentioned the only other alternative if golf carts aren't allowed, is that slow moving vehicles be used which doesn't require an ordinance be adopted as they're licensed by the Department of Motor Vehicles to operate on the roadway. He noted also that the golf carts are at a very different price. Discussion continued about the slow-moving vehicle sign being used on the back end of the golf cart and a blinking light being used. It was not suggested as Mr. Dwyer brought up about using golf carts in general because the Town of Farmville does not have the same level of traffic as some localities. The amount of distance to travel is not safe with the amount of traffic the town has.

- Mr. Dwyer remarked that he doesn't disagree but thinks it could be a concern when Longwood University is allowed to do something that perhaps the public is denied, even with better safety features.

The Town Manager noted this being one of the reasons for sharing what another college town/city has done in allowing only university use and not for the city as a whole.

- Mr. Hunter asked if Longwood University could be responsible for lighting up the crossing area to make sure people are aware.

The Town Manager reiterated that Longwood is willing to mark the golf carts as Longwood University golf carts, provide the slow-moving signage on the golf carts, and the requirement is that there are signs at that intersection letting drivers know of the golf cart crossing, and the University will be responsible for paying for the signs and installation.

- Mr. Hardy mentioned that he liked Mr. Dwyer and Mr. Pairet's comments that a light be used.
- Mr. Pairet remarked that a yellow strobe light should be required on top of the golf cart in order to cross the street if the Council decides to follow through.
- Mr. Dwyer followed up noting as a minimum, something is needed to indicate that there's a moving object going up Putney Street because it's going to be in the same lane as the cars.

A brief discussion was held for the location of the light on the golf cart, the top or the back.

- Mr. Hunter advised he had no problem with a light being added as a requirement.

Mayor Vincent advised of a consensus that Council members want some form of a safety light on the back of the golf cart.

HEALTH CARE YEARLY RENEWAL

The Town Manager reported that for the second year in a row, there is no increase in the health benefits renewal rates for fiscal year 2025. The rates will be kept the same for those insured and for what portion the town pays. As there is a short turnaround time and an April 1st due date, a resolution will be brought forward at the March 13, 2024 meeting to move forward with signing an agreement continuing with the health insurance rates.

TOWN MANAGER'S REPORT

The Town Manager reported on another topic for discussion that there was no time to include in the packet before distribution. Council members were provided with a paper copy of the information for review. Not being here in 2014, and able to receive only little information found by Ms. Vaughan and some others and very little from the minutes from back then, Town Manager Davis continued by describing a Memorandum of Understanding (MOU) whereas Longwood University pays the Town \$35,000/year to lease the following streets: Redford, Madison, Spruce, Race, the driveway around the President's house, Franklin, and a portion of Pine

Street. He reported there were some open and closed meetings with very little information as to the purpose of the MOU. The town still owns the streets and receives state funding to maintain.

Discussion was held with input provided by several Council members. It was mentioned that it was thought at the time, Longwood University was charging for parking permits to park on the referenced streets, and the town was trying to get a portion of the money back from where students were being charged to park on the town's streets. It was thought Longwood University was generating money from issuing parking permits that they were able to turn around and give that money to the town to pay for the use of the Farmville Area Bus to transport students around. It was on the town's streets that Longwood was charging for parking to generate money to help offset the cost of using the Farmville Area Bus.

The Town Manager reported Longwood University wants to dissolve the MOU and no longer pay the \$35,000/year. The Council was asked what if Longwood University wants to take over those streets that are on their campus. Would the town be willing to turn those streets over with them being fully maintained by the University? The Town would no longer have any responsibility for the paving, or the maintenance and those streets would belong to them.

Additional information was requested by Council:

- What does Longwood University charge, if anything, for the parking spots on those public streets?
- What does the town save by giving up those streets and not maintaining them?
- A map of the referenced area was requested.
- Are all the houses on Pine Street owned by Longwood University?

There is a Planning Commission vacancy with the resignation of Ward A Planning Commissioner Jayne Johnson. A position advertisement for Ward A was placed in *The Farmville Herald* to receive applications for those interested, however no applications were received. Since that time, the Ward B representative Rhett Weiss has offered, as he lives in Ward A and it's on the same term date, to be reappointed for the Ward A seat, and then a Ward B vacancy could be advertised. It was noted that Mr. Weiss lives in Ward A but at the time there was an opening in Ward B. If no one applies from the ward with the vacancy, someone from outside the ward is

allowed to fill the seat. Discussion was held by the Council with the topic to be brought forward to move Rhett Weiss to Ward A and then open for Ward B applications to be received.

COMMENTS BY THE MAYOR AND TOWN COUNCIL

Council member Reid brought up for discussion again the topic of the unmarked walkways and crosswalks downtown. Referenced was the Madison Street crosswalk with the blinking lights, and the two brick walkways with no signs or lights. It was asked if some sort of sign or notice be placed there for the safety of the students who walk out on the unmarked and not-blinking walkways, or either ask Longwood for stronger enforcement of the crosswalks.

The Town Manager advised the areas are marked with crosswalk paint and the University has asked the students to use the crosswalk with the blinking light.

A request was made for a letter to be sent to Longwood University notifying them again about the concerns and ask for enforcement.

After discussion concerning whether there needs to be the additional crosswalks in the area, the Town Manager advised the crosswalks will be looked at to determine which ones are needed.

There being no other business and on a motion by Mr. Hunter, seconded by Mr. Pairt, with all in favor stating “aye”, the meeting adjourned at 7:07 PM.

APPROVED:

ATTEST:

Brian R. Vincent, Mayor

Mary H. McKay, Clerk of Council

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON MARCH 13, 2024

At the regular meeting of the Farmville Town Council held on Wednesday, March 13, 2024, at 6:00 PM, in the Council Chamber of the Town Hall, 116 North Main Street, Farmville, Virginia, there were present Mayor Brian Vincent, presiding, and Council members Sallie Amos, A.D. “Chuckie” Reid, Daniel Dwyer, Tommy Pairet, Adam Yoelin, Donald Hunter, and John Hardy.

Staff present were Town Manager C. Scott Davis, Chief of Police Andy Ellington, Town Attorney Gary Elder, Finance Director Julie Moore, Public Works Director Robin Atkins, Captain William Hogan, Emergency Communications Manager Crystal Barton, Deputy Clerk and IT Support Jacqueline Vaughan, and Clerk of Council Mary McKay.

Mayor Vincent called the meeting to order and mentioned two local basketball teams, (Longwood University and Hampden-Sydney College), making national headlines. The mayor also noted that Longwood University’s Adriana Shipp-Davis was in attendance.

The Lord’s Prayer was recited for anyone wishing to join in prayer. Vice-Mayor Reid led the Pledge of Allegiance.

The Clerk called the roll, noting all Council members were present.

ADOPTION OF AGENDA

A motion was made by Mr. Reid to adopt the agenda as presented, seconded by Mr. Hunter, and with all in favor stating “aye”, the motion passed.

DECLARATION OF PERSONAL INTEREST

There were no declarations of personal interest made.

INTRODUCTION OF FARMVILLE POLICE DEPARTMENT NEW OFFICER, PROMOTIONS, AND OFFICER OF THE YEAR

Chief of Police Andy Ellington was present to introduce one of the department’s newest officers, Hope Dowler. Three newly promoted officers were also recognized, Corporal Dalton Foley was promoted to Sergeant, and Officers Kyle Britton and Derek Thompson were promoted to Corporal. For the second consecutive year, Corporal Thompson was named the 2023 Stuart O. Dunnivant DUI Award winner. Sergeant Harvey Hoyle, who was not in attendance, was recognized as the 2023 Officer of the Year.

Mayor Vincent offered a welcome and congratulations to all.

PRESENTATION: PROPOSED FY2024-2025 TOWN BUDGET

The Town Manager provided a presentation of the 2024-2025 proposed budget for the Town of Farmville, remarking on the team effort from all departments and that the budget is based on the need to provide efficient, effective, and equitable service to the community. A thank you was expressed to Finance Director Julie Moore and to his Executive Assistant, Jackie Vaughan. Council members were provided with copies of the proposed Budget and Capital Improvement Plan (CIP) for review.

The revenues and expenditures balance, which is required, with the overall budget being made up of the General, Street Maintenance, Water, Sewer, Transportation, and Airport funds. In the General fund, an overview of some key expenses was noted:

- Two new positions have been added, one full-time firefighter position and one part-time recreation position.
- Providing upgrades in equipment and capital assets:
 - \$234,000. for police cars,
 - \$246,000. for new 911 call handling equipment,
 - New EMS vehicle for the Fire department,
 - Painting of the Town Hall to be phased in with the first floor being completed this year and the second floor the next year,
 - More renovations to be completed at the Train Station,
 - Mini excavator for the Public Works Department,
 - New garbage truck,
 - New pickup truck for the Street Maintenance Department,
 - \$144,000. for a prefab changing station and bathroom at the Splash Pad Park,
 - \$75,000. over the next three years for renovation to the Public Works facility,
- Minor increase for the Heart of Virginia Festival,
- An increase to the library funding, and
- Provide for a \$3000. raise for all full-time employees, and \$1.00/hour raise for part-time employees.

The Town Manager also shared with the Council that this upcoming fiscal year, no funds will be transferred to the General Fund from any other fund. Since his employment began in 2017,

funds from the Water or Sewer fund had been transferred to make the General Fund balance and this coming year will be the first year the General Fund will be funded on its own.

- The Street Maintenance fund has a slight deficit, which will be made up from the prior year fund balance.
- With the Water fund, the dump truck will be replaced with a new one and a new water truck will replace the current one from 1993. There are funds allotted for the lead and copper mandates that need to be completed or at least reported by October, as well as replace sedimentation drain valves at the Water Treatment Plant. The Water fund has a built-in contingency.
- With the Sewer fund, a new sewer jet machine will be purchased as well as a service truck with a crane to replace the existing truck. The Sewer fund also has a built-in contingency.
- For the Transportation fund, no new capital was reported for this year but will be in future years depending on when buses are needed and available state funding. There is a slight deficit which will be made up with the prior year fund balance.
- For the Airport fund, there is a slight deficit which will also be made up with the prior year fund balance. A recent meeting was mentioned and some of the capital projects may be shifted around for the Airport depending on FAA federal funding for projects in the coming year.

If Council members have had time to review the proposed Budget and Capital Improvement Plan, it was suggested that a discussion be held at the April 3, 2024, Work Session for questions or suggestions to discuss, and then hold a Public Hearing the following week at the April 10, 2024, Regular Council meeting. Adoption of the budget could be requested at the May 8, 2024, Regular Council Meeting with a final approved budget in place on July 1, 2024, for the new fiscal year.

Mayor Vincent thanked the Town Manager for his presentation and for the concerted efforts to eliminate the transfers into the General Fund. A thank you also was expressed to the Longwood University students from Professor Eric Hodges' class for their attendance.

PUBLIC COMMENT PERIOD

Mayor Vincent provided an introductory remark before opening the Public Comment Period. He reported that the previous evening, the Prince Edward County Board of Supervisors

voted to enter into an agreement with the Immigration Centers of America. The town's contract with ICA-Farmville will expire at the end of March 2024.

Rick Ewing, Director of the Barbara Rose Johns Farmville-Prince Edward Community Library, was present to address the Council and commented that he had previously emailed information on the library's budget request. He noted also being available for questions at the upcoming scheduled public hearing or at any time. Information was provided about the library's electricity costs and salary competition. Mr. Ewing thanked Council members for their support of the library over the years and mentioned that the town is very fortunate to have such a wonderful library.

Jen Cox, Director of Local and Community Relations at Longwood University, was present to provide an update on the Men's basketball team winning the Big South Tournament with Selection Sunday to be held on March 17, 2024, at 6:00 PM, at the Joan Perry Brock Center. Council members were asked to join the staff for the event. Additional information was provided on the available championship tournament t-shirts, posters to be distributed around downtown, and a website with information concerning the event. A thank you was expressed for the continued support of Longwood University.

Kailyn Snyder, a freshman at Longwood University and a current student in Dr. Eric Hodges' Political Science class, addressed the Council to provide information on the topic of food insecurity. Ms. Snyder reported that the class is working to find political solutions to local issues in Farmville and Prince Edward County. She referenced a case study in Texas of a way that a town is helping their population with food insecurity through the development of an ordinance which created a Food Policy Board. She encouraged the Council to consider creating a position or program to help citizens who suffer from food insecurity. A thank you was expressed for the opportunity to speak on the issue.

Vicky Page, with Friends of the Farmville-Prince Edward Community Library, was present to request that April be recognized as National Poetry Month. As in the past, the town has provided a proclamation in recognition of the event. Ms. Page provided a copy of the 2021 proclamation signed by former Mayor David Whitus to the clerk and reported on the upcoming Poem in Your Pocket Day. A thank you was expressed by Ms. Page.

Mayor Vincent closed the Public Comment Period and thanked all for their participation, including the students who step up to have their voices heard.

CONSENT AGENDA

Mr. Hunter made a motion to approve the Consent Agenda with Mr. Hardy's addition, seconded by Mr. Hardy, and with all Council members stating "aye", the motion passed. The Consent Agenda includes the draft minutes of the February 7, 2024 Work Session and the February 14, 2024 Regular Council Meeting.

Mr. Hardy requested that the draft minutes of the February 7, 2024 Work Session reflect his comments asking that we look at all possibilities for zoning and ordinance before moving forward with the PUD.

FINANCE REPORT

On motion by Mr. Dwyer, seconded by Mr. Hunter, and with all in favor stating "aye", the finance report was approved as presented.

BACKGROUND:

Finance Director Julie Moore provided the February 2024 report. There was \$21,072.08 earned for the ABM project and this income will go towards future payments on the project. The first payment was made to ABM in February in the amount of \$1,237,207.00. A total of \$15,375.26 was earned at the Virginia Investment Pool (VIP), making a total earned so far of \$174,363.07 since investing with VIP in April 2023. There was a total earned of \$16,966.71 in February in the sweep accounts with Benchmark Community Bank, for a total earned so far of \$166,607.56. The total earned income in February with the money invested at the Local Government Investment Pool (LGIP) was \$32,683.25, with a total earned at LGIP of \$289,765.46 in fiscal year 2024. The total earned income for February 2024 was \$65,025.22, excluding income received for the ABM project.

Mr. Yoelin asked Ms. Moore about what was mentioned the previous month concerning the VIP and the LGIP not earning the same going forward and that a reduction could be expected in 2024.

Ms. Moore advised currently she thinks the town is earning approximately 5% in both accounts but that those rates are based on other interest rates. If those other interest rates start to decrease, such as car loans and house loans, then our earnings rates are going to go down as well. She mentioned that she listened to a VIP webinar and projections are that those rates are going to decrease, and eventually be at 3% or 2½%. It was also predicted that the first quarter would

decrease, and the rates haven't dropped yet so she thinks the rates will be a little slower going down than what was originally expected.

REQUEST ADOPTION OF RESOLUTION NO. 2024-03-01, REVISED FINANCIAL POLICIES

Mr. Pairt made a motion to adopt Resolution No. 2024-03-01 Revised Financial Policies, seconded by Mr. Dwyer, and with a recorded vote of Council members Reid, Dwyer, Pairt, Yoelin, Hunter, Hardy, and Amos voting "yes", the motion passed unanimously.

BACKGROUND: This topic was discussed at the March 6, 2024 Work Session. Revising the Town's current financial policies allows for optimizing resource allocation, streamlining processes, and enhancing overall financial efficiency.

Resolution No. 2024-03-01

Approving the revised Financial Policies.

BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE:

1. The Town Manager and Finance Director are hereby authorized to implement the revised Financial Policies as provided in the attached document.
2. That this Resolution shall be in full force and effect upon its approval.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairret _____.

The Honorable John F. Hardy _____.

The Honorable Donald L. Hunter _____.

The Honorable Adam Yoelin _____.

REQUEST APPROVAL OF FY2024-2025 LOCAL CHOICE HEALTH INSURANCE RATES

Mr. Hunter made a motion to approve the FY2024-2025 Local Choice Health Insurance Rates, seconded by Mr. Reid, and with a recorded vote of Council members Dwyer, Pairret, Yoelin, Hunter, Hardy, Amos, and Reid voting “yes”, the motion passed unanimously.

BACKGROUND: The proposed rates were discussed at the March 6, 2024 Work Session. It was noted that there was no increase in the rates from the previous year.

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THE LOCAL CHOICE HEALTH CARE PROGRAM

TOWN OF FARMVILLE

GROUP # T69913

RATES EFFECTIVE 07/01/24 - 06/30/25

RATES WITH COMPREHENSIVE DENTAL			
ACTIVE EMPLOYEES	SINGLE	DUAL	FAMILY
Key Advantage Expanded	\$1,012	\$1,872	\$2,732
* Key Advantage 250	\$921	\$1,704	\$2,487
* Key Advantage 500	\$850	\$1,573	\$2,295
Key Advantage 1000	\$810	\$1,499	\$2,187
High Deductible Health Plan	\$668	\$1,236	\$1,804
RETIREEES NOT ELIGIBLE FOR MEDICARE			
Key Advantage Expanded	\$1,012	\$1,872	\$2,732
* Key Advantage 250	\$921	\$1,704	\$2,487
* Key Advantage 500	\$850	\$1,573	\$2,295
Key Advantage 1000	\$810	\$1,499	\$2,187
High Deductible Health Plan	\$668	\$1,236	\$1,804
RATES WITH PREVENTIVE DENTAL ONLY			
ACTIVE EMPLOYEES	SINGLE	DUAL	FAMILY
Key Advantage Expanded	\$995	\$1,841	\$2,687
* Key Advantage 250	\$904	\$1,672	\$2,441
* Key Advantage 500	\$833	\$1,541	\$2,249
Key Advantage 1000	\$793	\$1,467	\$2,141
High Deductible Health Plan	\$651	\$1,204	\$1,758
RETIREEES NOT ELIGIBLE FOR MEDICARE			
Key Advantage Expanded	\$995	\$1,841	\$2,687
* Key Advantage 250	\$904	\$1,672	\$2,441
* Key Advantage 500	\$833	\$1,541	\$2,249
Key Advantage 1000	\$793	\$1,467	\$2,141
High Deductible Health Plan	\$651	\$1,204	\$1,758

*** Benefit Plans Currently Offered**

COVERAGE UNDER ALL THE LOCAL CHOICE PLANS IS APPLICABLE TO THE FOLLOWING :

- Active Employees and their Dependents
- Retirees not eligible for Medicare and their Dependents not eligible for Medicare, and/or Dependents of Medicare eligible Retirees who are not Medicare eligible.

IF COVERAGE IS OFFERED TO MEDICARE ELIGIBLE RETIREES AND THEIR MEDICARE ELIGIBLE DEPENDENTS, it must be obtained through one of our Medicare Supplemental Contracts which require participation in both Parts A and B of Medicare to receive maximum benefits.

THE PCORI FEE is the responsibility of the group and payment should be submitted directly to HHS; therefore, this fee is not included in the rates.

THE LOCAL CHOICE HEALTH CARE PROGRAM
TOWN OF FARMVILLE
GROUP # T69913
COBRA RATES EFFECTIVE 07/01/24 - 06/30/25

COBRA RATES WITH COMPREHENSIVE DENTAL			
ACTIVE EMPLOYEES	SINGLE	DUAL	FAMILY
Key Advantage Expanded	\$1,032.24	\$1,909.44	\$2,786.64
* Key Advantage 250	\$939.42	\$1,738.08	\$2,536.74
* Key Advantage 500	\$867.00	\$1,604.46	\$2,340.90
Key Advantage 1000	\$826.20	\$1,528.98	\$2,230.74
High Deductible Health Plan	\$681.36	\$1,260.72	\$1,840.08
RETIREES NOT ELIGIBLE FOR MEDICARE			
Key Advantage Expanded	\$1,032.24	\$1,909.44	\$2,786.64
* Key Advantage 250	\$939.42	\$1,738.08	\$2,536.74
* Key Advantage 500	\$867.00	\$1,604.46	\$2,340.90
Key Advantage 1000	\$826.20	\$1,528.98	\$2,230.74
High Deductible Health Plan	\$681.36	\$1,260.72	\$1,840.08
COBRA RATES WITH PREVENTIVE DENTAL ONLY			
ACTIVE EMPLOYEES	SINGLE	DUAL	FAMILY
Key Advantage Expanded	\$1,014.90	\$1,877.82	\$2,740.74
* Key Advantage 250	\$922.08	\$1,705.44	\$2,489.82
* Key Advantage 500	\$849.66	\$1,571.82	\$2,293.98
Key Advantage 1000	\$808.86	\$1,496.34	\$2,183.82
High Deductible Health Plan	\$664.02	\$1,228.08	\$1,793.16
RETIREES NOT ELIGIBLE FOR MEDICARE			
Key Advantage Expanded	\$1,014.90	\$1,877.82	\$2,740.74
* Key Advantage 250	\$922.08	\$1,705.44	\$2,489.82
* Key Advantage 500	\$849.66	\$1,571.82	\$2,293.98
Key Advantage 1000	\$808.86	\$1,496.34	\$2,183.82
High Deductible Health Plan	\$664.02	\$1,228.08	\$1,793.16

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- Active Employees and their Dependents
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IF COVERAGE IS OFFERED TO MEDICARE ELIGIBLE RETIREES AND THEIR MEDICARE ELIGIBLE DEPENDENTS, it must be obtained through one of our Medicare Supplemental Contracts which require participation in both Parts A and B of Medicare to receive maximum benefits.

THE PCORI FEE is the responsibility of the group and payment should be submitted directly to HHS; therefore, this fee is not included in the rates.

REQUEST ADOPTION OF RESOLUTION NO. 2024-03-02, REGIONAL HAZARD MITIGATION PLAN

A motion was made by Mrs. Amos to approve Resolution No. 2024-03-02, seconded by Mr. Hardy, and with a recorded vote of Council members Pairet, Yoelin, Hunter, Hardy, Amos, Reid, and Dwyer voting “yes”, the motion passed unanimously.

BACKGROUND: Federal Requirements, specifically the Disaster Mitigation Act of 2000, require that state and local governments develop and adopt a Hazard Mitigation Plan in order to be eligible for federal mitigation grant funding. Per those requirements, the Plan must be updated every five years. Having a FEMA-approved plan is required for localities to be eligible for funding under pots of money including the Hazard Mitigation Grant program (which is available when a presidential disaster declaration affects our area), Building Resilient Infrastructure in Communities (formerly Pre-Disaster Mitigation, available annually), and Flood Mitigation Assistance (also available annually). Farmville is covered under the CRC's Regional Hazard Mitigation Plan, which covers all seven counties and incorporated towns (except Pamplin) in Planning District 14. The previous update was completed in 2018. The completion of the current update will pick up all of the covered localities. FEMA has granted the current update Approval Pending Adoption. Once all of the covered localities adopt the Plan, FEMA will issue final approval. In the resolution the Town is adopting the Plan "as applicable to the Town," meaning the Town is only bound to the parts of the Plan that pertain specifically to the Town.

RESOLUTION NO. 2024-03-02

**TO ADOPT COMMONWEALTH REGIONAL COUNCIL
REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, the Town of Farmville is vulnerable to an array of hazards that can cause loss of life and damage to public and private property; and

WHEREAS, the Town desires to seek ways to mitigate situations that may aggravate such circumstances, and the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from hazards; and

WHEREAS, the Town is covered under a regional hazard mitigation plan that outlines ways to protect its citizens and property from the effects of hazards, in accordance with Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act; and

WHEREAS, that plan must be reviewed and updated every five years for the Town to remain in compliance with Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, and to remain eligible for certain types of federal assistance in the event of a disaster affecting the Town; and

WHEREAS, the Commonwealth Regional Council (CRC) has undertaken an update of the regional hazard mitigation plan, which includes Farmville, with input from the appropriate local and state officials; and

WHEREAS, citizens have been afforded an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Virginia Department of Emergency Management and the Federal Emergency Management Agency have reviewed the updated hazard mitigation plan for legislative compliance and have approved the plan pending the completion of local adoption procedures.

NOW, THEREFORE BE IT RESOLVED that the Town Council for the Town of Farmville hereby adopts the updated CRC Regional Hazard Mitigation Plan, as applicable to the Town, and agrees to take such official actions as reasonably necessary, and as available resources allow, to carry out the proposed actions in the plan.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairat _____.

The Honorable John F. Hardy _____.

The Honorable Donald L. Hunter _____.

The Honorable Adam Yoelin _____.

TOWN MANAGER'S REPORT

- An invitation was extended for a Grant Announcement to the Chiefs Association by Dominion Energy on March 14, 2024, 11:00 AM, Farmville Fire Station.
- Reference was made to the comments provided by the Longwood University student who spoke on the topic of food insecurity. From attending the ICMA Conference in Austin, Texas, last fall, Town Manager Davis spoke on one of the mobile workshops entitled Neighborhood Partnering Tour. He described one of the stops on the tour as a neighborhood food forest with trees and vegetation planted along a trail. Food items such as nuts and berries are locally grown on public property for individuals who might also be homeless, that they could go and pick from. It was mentioned that the town does have some land that could be used to plant some different food items if something like this is considered. A talk with the town's horticulturist would be needed on how difficult an area such as this would be to maintain.

COMMENTS BY MAYOR AND TOWN COUNCIL

- Mr. Hardy welcomed Officer Hope Dowler to the Farmville Police Department and offered congratulations to all who received promotions and the Officer of the Year award. A thank you was also expressed to everyone who worked hard to get the budget completed so that it can get approved and implemented with ample time allowed.
- Mr. Hunter asked for an update on the bathroom at the Firemen's Sports Arena so that the public is notified that the issue is being addressed. The Town Manager reported on some water issues in the women's restroom. It was thought that it was groundwater at one point, but today it may have been determined that the leak is from one of the toilets with a plan now in place to try to remedy the problem. He noted also that the leak is not from the sewer part but is clean water that is leaking. The leak is being looked into a bit further. The floor will need to be replaced in that section of the bathroom.

Mr. Hunter reported that the park on Andrews Drive does not have a porta john and is the only park in Farmville that does not. The Town Manager advised he was not aware but could look into the additional porta john.

- Mr. Yoelin thanked all in attendance and for their participation, and noted the new meeting time, 6:00 PM for the Work Session and 6:00 PM for Regular Council Meeting, one week after another.

The Grove Street Park was mentioned as having a porta john and a building that is assumed to be for utilities at some point that is now closed. Mr. Yoelin asked for information on the type of structure to be placed near the water park and if it will be a temporary structure. The Town Manager advised the proposed prefabricated structure is listed in the Capital Improvement Plan and will be brought in and assembled on a pad as a permanent structure, instead of being stick-built.

- Mr. Reid asked if the organization that used the arena this past weekend has been notified if a refund would be issued. The Town Manager reported there were no rental charges. Non-profit organizations may receive a free rental once per year.
- Mrs. Amos thanked the student for sharing the information provided during the Public Comment Period and mentioned she was very impressed.

Mayor Vincent provided closing comments:

- He and Mr. Reid recently attended the National League of Cities Congressional City Conference, attending a Small Cities Council meeting and a University Communities Council meeting where town and gown relations were discussed.
- Mayor Vincent mentioned, while listening to an America playlist on his headphones, he ran almost eight miles around downtown Washington D.C. taking in every major memorial possible, noting he felt appropriately inspired and proud. A remark about the country's determination in that it is important that we all are active in that determination and that the students who participated in tonight's meeting are applauded for showing up for democracy.
- The mayor reported being tapped for the Omicron Delta Kappa (ODK) Leadership Society at Hampden-Sydney College, with a ceremony to be held on April 12, 2024. He and Kerry

Mossler from Centra were the two honorary inductees as well as students receiving the honor.

- Attended the Virginia Council for Social Studies reception at the Moton Museum for social studies educators across the Commonwealth of Virginia. The Moton Museum's Cainan Townsend and Cameron Patterson received the Kaur Foundation Diversity, Equity, and Inclusion (DEI) award which celebrates the work each has done in the community.
- Attended a meeting with the National Fitness Campaign which does work on the building of outdoor fitness spaces in localities.

There being no other business and on a motion by Mr. Hunter, seconded by Mr. Hardy, with all in favor stating "aye", the meeting adjourned at 6:54 PM.

APPROVED:

ATTEST:

Brian R. Vincent, Mayor

Mary H. McKay, Clerk of Council



Town of Farmville

Agenda Item Summary

MEETING DATE: April 10, 2024

ITEM NUMBER: 11.a. – March 2024 Finance Report

BACKGROUND: Finance Director Julie Moore will present the March Finance Report.

RECOMMENDATION: Accept the Finance Report as presented.

FISCAL IMPACT:

ATTACHMENTS:

1. Finance Report - March 2024
2. Variable Revenue - March 2024
3. Rescue Squad Expenses-March24
4. Rescue Squad 2023-2024 YTD

TOWN OF FARMVILLE
FINANCE REPORT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE MONTH OF MARCH 2024

FUND NUMBER	FUND TITLE	BALANCE 03/01/2024	NET CHANGE	BALANCE 03/31/2023
<u>UNRESTRICTED FUNDS</u>				
10	GENERAL FUND	\$ 2,464,012.01	\$ 387,772.73	\$ 2,851,784.74
15	ST MAINT FUND	737,232.57	449,384.40	1,186,616.97
40	WATER FUND	2,047,205.11	21,345.76	2,068,550.87
42	SEWER FUND	3,393,218.77	122,804.63	3,516,023.40
44	TRANSPORTATION FUND	1,022,286.57	114,669.33	1,136,955.90
45	AIRPORT FUND	<u>44,891.88</u>	<u>3,070.36</u>	<u>47,962.24</u>
TOTAL	UNRESTRICTED FUNDS	9,708,846.91	1,099,047.21	10,807,894.12
<u>RESTRICTED FUNDS</u>				
10	ARPA-COVID FUNDS	5,293,414.01	-	5,293,414.01
10	ENHANCED 911-WIRELESS	472,833.36	11,568.86	484,402.22
10	E911-RESERVE	133,133.63	16.91	133,150.54
10	SET ASIDE ACCOUNT	2,797,026.10	21,685.39	2,818,711.49
10	E-CITATION	29,495.57	839.40	30,334.97
10	MEDICAL COMPENSATION	259,221.29	636.91	259,858.20
10	BOA - LEASE PURCHASE	1,201,120.41	5,578.58	1,206,698.99
40	BOA - LEASE PURCHASE	2,487,911.28	11,554.94	2,499,466.22
70	NARCOTICS FUND	12,207.90	515.56	12,723.46
70	TASK FORCE	<u>2,798.21</u>	<u>0.36</u>	<u>2,798.57</u>
TOTAL	RESTRICTED FUNDS	12,689,161.76	52,396.91	12,741,558.67
TOTAL ALL FUNDS		\$ 22,398,008.67	\$ 1,151,444.12	\$ 23,549,452.79

UNRESTRICTED FUNDS - ACCOUNTED FOR AS FOLLOWS:

PETTY CASH	\$ 2,500.00
VIP ACCT - GOLF SALE PROCEEDS	955,454.84
VIP ACCTS - UNRESTRICTED	2,108,945.44
LGIP ACCT - UNRESTRICTED	1,240,654.89
CHECKING ACCT-BENCHMARK-AIRPORT	280,061.55
CHECKING ACCOUNT-BENCHMARK-UNRESTRICTED	<u>6,220,277.40</u>
TOTAL UNRESTRICTED FUNDS	\$ 10,807,894.12

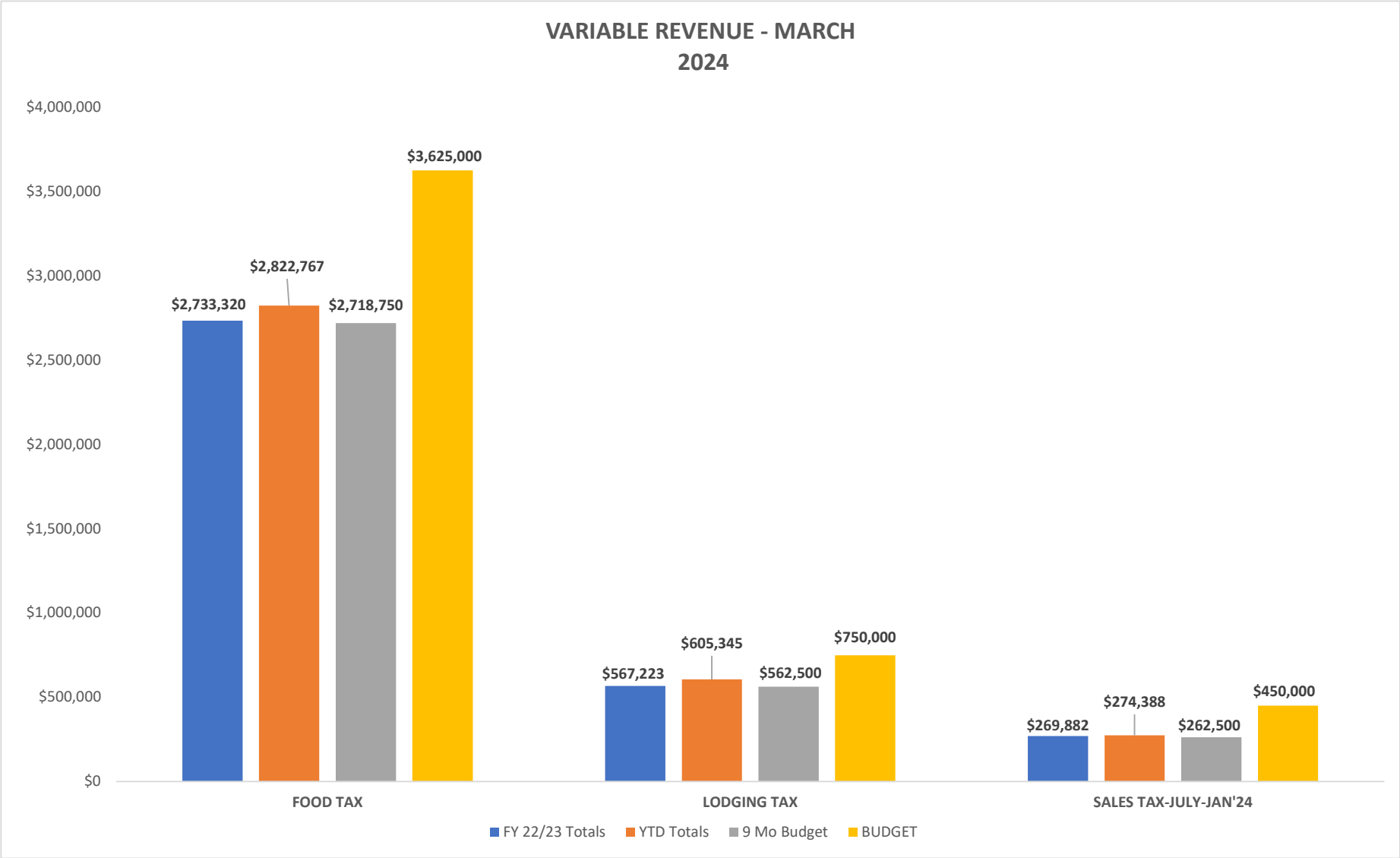
RESTRICTED FUNDS - ACCOUNTED FOR AS FOLLOWS:

LGIP ACCT - ARPA -COVID FUNDS	\$ 5,293,414.01
MONEY MARKET - BENCHMARK - 911 WIRELESS	168,060.27
VIP ACCT - WIRELESS	316,341.95
INTEREST CHECKING-BENCHMARK-E911 RESERVE	133,150.54
INTEREST CHECKING-BENCHMARK-SET ASIDE ACCOUNT	1,353,728.97
LGIP ACCT - SET ASIDE ACCOUNT	1,030,243.14
VIP ACCT - SET ASIDE ACCOUNT	434,739.38
INTEREST CHECKING-FARMERS BANK-E-CITATION ACCOUNT	30,334.97
INTEREST CHECKING-BENCHARK-MEDICAL COMPENSATION	259,858.20
VIP ACCT - BOA - LEASE PURCHASE	3,706,165.21
INTEREST CHECKING-BENCHMARK - NARCOTICS FUND-STATE	12,723.46
INTEREST CHECKING-BENCHMARK-TASK FORCE	<u>2,798.57</u>
TOTAL RESTRICTED FUNDS	\$ 12,741,558.67

RESPECTFULLY SUBMITTED:

Julie A. Moore

Julie A. Moore, CPA, CFE, CGFM



2024

<u>DATE</u>	<u>VEHICLE</u>	<u>DESCRIPTION OF SERVICE</u>	<u>Man</u> <u>Hours</u>	<u>LABOR</u> <u>COST</u>	<u>MATERIAL</u> <u>COST</u>	<u>EQUIPMENT</u> <u>COST</u>	<u>FUEL</u> <u>COST</u>
6-Mar	Rescue 14	no A/C in cab-pressure switch loose w/o 24-01769	3	\$78.43			
		Cut Grass					
		Fuel Cost					\$1,456.64

Total Labor Cost	\$78.43
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Total Material Cost	\$0.00
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Total Equipment Cost	\$0.00
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Total Fuel Cost	\$1,456.64
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Total March	\$1,535.07
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<u>YTD Total</u>	\$34,696.78
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Year-to-Date Costs - Rescue Squad
July - June 2024

2023-2024

	<u>July</u>	<u>August</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>
Labor	1,239.65	1,182.76	920.77	378.05	507.63	112.25	64.88	397.66	78.43	0.00	0.00	0.00	\$4,882.09
Materials	4,902.21	813.09	2,922.80	131.67	1,611.04	20.00	0.00	1,044.41	0.00	0.00	0.00	0.00	\$11,445.22
Equipment	310.00	310.00	310.00	310.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$1,240.00
Fuel	<u>2,028.25</u>	<u>2,312.09</u>	<u>1,993.70</u>	<u>1,816.51</u>	<u>1,645.40</u>	<u>1,775.80</u>	<u>1,557.45</u>	<u>2,543.63</u>	<u>1,456.64</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>\$17,129.47</u>
	\$8,480.11	\$4,617.94	\$6,147.27	\$2,636.23	\$3,764.07	\$1,908.05	\$1,622.33	\$3,985.70	\$1,535.07	\$0.00	\$0.00	\$0.00	\$34,696.78



Town of Farmville

Agenda Item Summary

MEETING DATE: April 10, 2024

ITEM NUMBER: 16.a. – Closed Session: In accordance with the provisions of Paragraph A.1 of Section 2.2-3711, for the discussion and consideration of prospective candidates for appointments to the Farmville Planning Commission and Board of Zoning Appeals.

BACKGROUND: Mr. Mayor, I move that the Farmville Town Council convene in closed meeting pursuant to the Code of Virginia, in accordance with the provisions of paragraph A.1. of Section 2.2-3711, for the discussion and consideration of prospective candidates for appointments to the Farmville Planning Commission and Board of Zoning Appeals.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS: None