



Town of Farmville

Town Council

April 3, 2024 at 6:00 PM
Council Chamber of the Town Hall
116 North Main Street, Farmville, VA

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Adoption of Agenda**
- 4. Declaration of Personal Interest**
- 5. Finance Report**
 - a. Monthly Financial Report provided by Finance Director Julie Moore
- 6. Old Business**
 - a. Proposed FY 2024-2025 Town Budget
 - b. Ordinance No. 228 - Chapter 15 Amending Parking Meter Division
 - c. Ordinance No. 229 - Golf Cart Longwood University
- 7. New Business**
 - a. High Bridge Solar, LLC - Conditional Use Permit
 - b. Residential Sidewalks - Proposed Zoning Ordinance Amendment
 - c. Fences - Proposed Zoning Ordinance Amendment
- 8. Town Manager's Report**
- 9. Comments by Mayor and Town Council**



Town of Farmville

Agenda Item Summary

MEETING DATE: April 3, 2024

ITEM NUMBER: 5.a. – Monthly Financial Report provided by Finance Director Julie Moore

BACKGROUND:

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. Revenue Report - February 2024
2. Salary Report - February 2024
3. Revenue - All Funds - CY Vs Budget
4. Revenue - All Funds - CY Vs PY
5. Revenue - General Fund - CY Vs Budget
6. Revenue - General Fund - CY Vs PY
7. Expenses - All Funds - CY Vs Budget
8. Expenses - All Funds - CY Vs PY
9. Expenses - Department - CY Vs Budget
10. Expenses - Department - CY Vs PY

**TOWN OF FARMVILLE
REVENUE REPORT
AS OF FEBRUARY 29, 2024**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1101-0001	CURRENT REAL PROP TAXES	10,178	781,205	810,000	96.4500
10-1102-0001	CURRENT PUBLIC SERVICE CORP TA	-	18,895	62,590	30.1900
10-1103-0001	CURRENT PERSONAL PROPERTY TAX	26,458	266,213	273,030	97.5000
10-1106-0001	PENALTIES-TAXES	1,120	3,843	1,500	256.2100
10-1106-0002	INTEREST-TAXES	189	2,999	1,500	199.9400
10-1106-0003	PENALTY-PP TAX	206	1,702	500	340.4200
10-1106-0004	INTEREST-PP TAX	19	175	15	1,167.7300
10-1107-0001	DELINQUENT TAXES	155	17,014	5,000	340.2700
10-1200-0001	CONSUMPTION TAX	-	16,834	26,000	64.7500
10-1201-0001	SALES TAX	-	240,608	450,000	53.4700
10-1202-0001	UTILITY TAX	-	215,906	360,000	59.9700
10-1203-0001	BUSINESS LICENSE TAX	962,072	1,244,947	1,525,000	81.6400
10-1203-0099	PENALTY-BUSINESS LICENSES	-	-	5,000	0.0000
10-1204-0001	BANK FRANCHISE TAXES	-	-	235,000	0.0000
10-1204-0004	RIGHT OF WAY ACCESS FEE	-	10,816	16,000	67.6000
10-1205-0001	MOTOR VEHICLE LICENSES	-	4,833	75,000	6.4400
10-1206-0001	COMMUNICATION SALES & USE TAX	-	171,808	360,000	47.7200
10-1207-0001	PRECIOUS METAL PERMIT	-	200	-	0
10-1210-0001	LODGING TAX	58,058	550,330	750,000	73.3800
10-1211-0001	FOOD TAX	291,200	2,509,328	3,625,000	69.2200
10-1211-0099	PENALTY/INT-FOOD/LODGING TAX	49	3,440	2,000	172.0100
10-1220-0001	SANITATION FEE	33,137	262,543	390,000	67.3200
10-1301-0001	FERN BEAUTIFICATION PROJECT	-	2,000	2,500	80.0000
10-1302-0002	BRANCH OUT TREE PROGRAM	-	200	5,000	4.0000
10-1303-0005	VARIANCE FEE	-	-	250	0.0000
10-1303-0006	CONDITIONAL-USE-PERMIT	-	-	500	0.0000
10-1303-0007	ZONING & RE-ZONING FEES	-	700	1,000	70.0000
10-1303-0008	BUILDING PERMITS	3,093	18,380	30,000	61.2700
10-1303-0009	SURVEYOR-SITE INSPEC-E&S,RENTAL EQUIP	-	200	500	40.0000

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Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1303-0010	PARTY BIKE PERMIT	-	-	365	0.0000
10-1303-0020	STATE SURCHRG-BLDG PERMIT FEE	60	366	500	73.1200
10-1303-0031	FITNESS PROGRAM REVENUE	-	-	200	0.0000
10-1303-0032	KARATE PROGRAM REVENUE	383	2,044	800	255.5000
10-1303-0033	PICKLEBALL PROGRAM REVENUE	261	765	500	152.9600
10-1303-0071	FOOTBALL PROGRAM REVENUE	-	15,676	15,000	104.5100
10-1303-0072	SOFTBALL PROGRAM REVENUE	-	-	1,500	0.0000
10-1303-0073	SUMMER CAMP REVENUE	-	730	12,000	6.0800
10-1303-0077	SPONSORSHIP-JINGLE BELL RUN	-	-	1,500	0.0000
10-1303-0078	REGISTRATION FEE-JINGLE BELL R	-	1,520	2,000	76.0000
10-1303-0079	REVENUE-ADULT BASKETBALL LEAGU	350	350	2,000	17.5000
10-1304-0001	SUBDIVISION EXAMINATION FEES	-	-	50	0.0000
10-1307-0001	PLAN REVIEW-BLDG INSPECTOR	-	200	500	40.0000
10-1307-0002	CERTIFICATE OF OCCUPANCY-BLDG	-	-	100	0.0000
10-1308-0001	FINGERPRINT FEE	10	30	20	150.0000
10-1309-0001	SURVEYOR-PLAN REVIEW	-	-	500	0.0000
10-1311-0001	BURN PERMIT	-	-	400	0.0000
10-1401-0001	COURT FINES & COSTS	-	79,485	65,000	122.2800
10-1401-0002	PARKING FINES	3,075	18,414	20,000	92.0700
10-1401-0004	LIENS ON REAL ESTATE	741	1,028	500	205.5000
10-1402-0003	E-CITATION	-	6,333	5,000	126.6600
10-1501-0001	INTEREST-REPO	16,266	129,688	9,000	1,440.9800
10-1501-0002	INT-BENCHMARK-ARPA-COVID-RESTRICTED	6,861	15,543	100,000	15.5400
10-1501-0003	INTEREST-MEDICAL COMPENSATION	661	6,172	70,172	8.8000
10-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	0	46	100	46.3800
10-1501-0006	INTEREST-MM-BENCHMARK-E911	18	114	600	18.9800
10-1501-0013	INTEREST-SET ASIDE ACCOUNT	19,750	171,051	20,000	855.2600
10-1501-0015	INTEREST-E911 RESERVE	1,386	11,538	250	4,615.1600
10-1501-0021	INT-CK ACCT-BENCHMARK-E-CITATION	3	26	30	87.4000

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AS OF FEBRUARY 29, 2024**

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1501-0072	INT-CHECKING-BENCHMARK	17,858	159,752	15,000	1,065.0100
10-1502-0001	RENT-BURN BUILDING	-	-	500	0.0000
10-1502-0002	RENT-WILCK LAKE	200	1,200	2,500	48.0000
10-1502-0005	SALE OF FIXED ASSETS	20,048	32,478	15,000	216.5200
10-1502-0006	SALE OF MATERIAL	3,562	9,483	1,500	632.2300
10-1502-0008	SALE OF COPIES	90	742	500	148.4000
10-1502-0009	CEMETERY LOTS	800	17,600	10,000	176.0000
10-1502-0010	SALE OF POSTAGE	-	17	25	66.9600
10-1502-0011	SALE OF ROLL OUT CARTS	-	700	1,000	70.0000
10-1502-0012	RENT-TRAIN STATION	1,350	9,250	12,000	77.0800
10-1502-0013	RENT-PARKING-VENABLE ST	225	1,800	2,520	71.4300
10-1502-0014	RENT-TOWN PKG-NORTH ST	-	300	300	100.0000
10-1502-0018	LEASE-SOUTH ST CONF-FIRE PROG	1,279	10,235	15,353	66.6700
10-1502-0019	LEASE-REVENUE-SOLAR POWER	-	-	6,000	0.0000
10-1502-0020	RENT-RIVERFRONT PARK	-	-	250	0.0000
10-1502-0021	FARMER'S MARKET REVENUE	615	3,930	1,200	327.5000
10-1502-0024	RENT-SPORTS ARENA	-	6,500	12,500	52.0000
10-1502-0025	RENT-PROB/PAROLE BLDG	3,971	31,766	46,288	68.6300
10-1502-0026	RENT-BALL FIELD-SPORTS ARENA	-	-	1,000	0.0000
10-1502-0031	PARKING MUNICIPAL LOT	1,025	6,626	8,000	82.8200
10-1502-0033	PARKING FARMERS MARKET	-	-	720	0.0000
10-1607-0001	PARKING METERS-HIGH ST	2,131	8,175	12,000	68.1300
10-1607-0003	PARKING METERS-MAIN ST	4,309	18,317	24,000	76.3200
10-1610-0001	RENTAL PARKING SPACES	1,325	6,620	5,000	132.4000
10-1620-0001	RESIDENTAL PARKING	5	1,995	2,000	99.7500
10-1620-0002	LONGWOOD STREETS	-	-	35,000	0.0000
10-1620-0099	PENALTY-SANITATION FEE	542	3,914	5,100	76.7500
10-1630-0001	CIGARETTE TAX	18,750	138,800	200,000	69.4000
10-1899-0002	SALE OF SERVICE-ADMIN	100	800	1,200	66.6700

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Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1899-0004	MISC REVENUE	1	568	2	28,419.5000
10-1899-0005	SALE OF SERVICE-PUBLIC WORKS	365	2,148	5,000	42.9500
10-1899-0006	SALE OF SERVICE-GRAVE OPENINGS	2,900	20,300	19,000	106.8400
10-1899-0007	SALE OF SERVICE-DUMP TK	-	120	500	24.0000
10-1899-0010	SERVICE CHARGE-BAD CHECKS-A/R	-	-	300	0.0000
10-1899-0012	RECREATION DEPT DONATION	-	-	5,000	0.0000
10-1899-0014	SALE OF SER-DISPATCH-HAMPDEN S	-	6,000	6,000	100.0000
10-1899-0015	SALE OF SERVICE-BAD CHECKS-TAXES	-	-	-	0
10-1899-0017	SALE OF SER-FALSE BURG ALARM	435	2,030	-	0
10-1899-0033	SALE OF SERVICE-POLICE	399	1,097	-	0
10-1899-0035	SALE OF SERVICE-LIBRARY MAINTENANCE	533	928	600	154.7300
10-1899-0097	DONATIONS-FOURTH OF JULY CELEBRATION	2,250	3,550	16,173	21.9500
10-1900-0030	ICA PER DIEM	15,500	107,000	160,000	66.8800
10-1901-0003	ADMINISTRATIVE SERV-FUND 15	22,469	185,312	230,000	80.5700
10-1901-0004	REIMB-FUND 10-ADMIN SERV	13,505	114,562	160,000	71.6000
10-1901-0005	RECOVERY-JURY DUTY FEES	-	482	500	96.3500
10-1901-0010	RECOVERY-VML INS-DAMAGE VEHICLES/PROP	13,537	149,962	158,162	94.8200
10-1902-0001	DAMAGE TO TOWN PROPERTY	-	871	5,000	17.4200
10-1903-0001	REFUNDS - CO-OPS	-	545	600	90.8600
10-2201-0003	ROLLING STOCK TAXES	-	122	200	60.9600
10-2201-0005	MOBILE HOME TITLING TAX	-	-	1,200	0.0000
10-2201-0006	CAR RENTAL TAX	-	51,399	50,000	102.8000
10-2201-0007	DMV-ANIMAL FRIENDLY LIC PLATE	49	49	-	0
10-2201-0008	PEER-TO-PEER VEHICLE SHARING TAX	-	10	-	0
10-2401-0029	GRANT-DISPATCH-VDEM	2,900	2,900	4,000	72.5000
10-2402-0001	WIRELESS	-	69,093	112,000	61.6900
10-2402-0006	VDEM STAFFING GRANT	-	-	48,750	0.0000
10-2404-0007	LITTER & RECYCLING GRANT	-	6,789	2,500	271.5600
10-2404-0010	AID TO LAW ENFORCEMENT	-	107,348	204,000	52.6200

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10-2404-0011	FIRE ALLOCATION	-	33,647	-	0
10-2404-0032	GRANT-VML-SAFETY	-	-	4,200	0.0000
10-2404-0062	VIRGINIA STATE POLICE - HEAT GRANT	-	-	12,020	0.0000
10-2405-0004	MARKETING/TOURISM LOCAL REVENU	2,000	2,033	2,000	101.6500
10-2501-0021	GRANT-VDEM-SHSP-TRAILERS	-	-	10,190	0.0000
10-2502-0009	GRANT-BYRNE-2022	-	-	2,500	0.0000
10-2502-0012	SPEED GRANT-2023	5,373	10,926	21,000	52.0300
10-2502-0013	ALCOHOL GRANT-2023	2,846	9,297	23,400	39.7300
10-2502-0014	SPEED GRANT-2023 EQUIPMENT	-	-	5,250	0.0000
10-2502-0015	GRANT-BYRNE-2023	-	-	4,200	0.0000
10-2502-0016	GRANT-BYRNE 2021	-	-	4,200	0.0000
10-2502-0018	GRANT-SHSP-VDEM-PEDESTRIAN BARRICADE	-	900	-	0
10-2502-0019	ALCOHOL GRANT-2024	-	-	26,335	0.0000
10-2502-0020	SPEED GRANT-2024	-	-	24,500	0.0000
10-2504-0002	GRANT-EMERGENCY MGNT-FED	-	2,595	12,180	21.3000
10-2504-0020	GRANT-BULLETPROOF VEST-FED	-	-	3,700	0.0000
10-2510-0008	LAW ENFORCEMENT EQUIPMENT ARPA GRANT	-	47,905	217,000	22.0800
10-4100-0086	CARRYOVER FUNDS FY22-23	-	-	1,347,263	0.0000
10-4104-0004	INSURANCE RECOVERIES-RETIREMEN	-	22,756	-	0
10-4104-0008	FROM FIDA-BOND PYMT-2012 ISSUE	-	4,033	46,478	8.6800
10-4104-0011	FROM PE CO-BOND PYMT-'12 ISSUE	-	226,299	226,299	100.0000
10-4104-0015	FM LIBRARY-APPROP LEASE RENT	-	180,000	180,000	100.0000
10-4104-0016	FM CKING-MEDICAL COMPENSATION BENEFIT	-	-	250,000	0.0000
10-4104-0018	FM SETASIDE ACCT-BONDS	-	-	1,276,044	0.0000
10-4104-0022	LEASE PROCEEDS	78,616	375,976	464,000	81.0300
10-4104-0026	Lease Purchase Revenue - BOA	-	1,594,109	1,594,109	100.0000
10-4107-0004	FM-PE CO-INSTANT ALERT	-	-	4,202	0.0000
10-4107-0006	FM-LONGWOOD-DISPATCH SERV	-	350,000	350,000	100.0000
10-4113-0004	FROM FARMVILLE FIRE DEPT-PAYME	-	35,000	35,000	100.0000

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10-4113-0008	FM-GOLF COURSE PROCEEDS	-	-	350,000	0.0000
10-4120-0001	TDFP GAP FINANCING-WEYANOKE	-	13,969	62,000	22.5300
10-4120-0002	TROF REPAYMENT-WEYANOKE	-	-	5,593	0.0000
10-5101-0005	TRANS FROM SEWER FUND	-	-	466,491	0.0000
FUND 10 TOTALS		1,677,625	11,019,872	17,997,570	61.23%
15-2404-0007	HIGHWAY FUNDS	-	1,112,173	1,886,000	58.9700
15-4100-0086	CARRYOVER FUNDS FY22-23	-	-	2,600	0.0000
FUND 15 TOTALS		-	1,112,173	1,888,600	58.89%
40-1501-0001	Interest - Unrestricted	4,568	38,014	532	7,145.9400
40-1501-0002	Interest - RESTRICTED	14,211	32,195	-	0
40-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	2	6	-	0
40-1502-0007	LEASE-JACKSON HTS WATER TANK	2,323	18,586	30,878	60.1900
40-1502-0009	LEASE-ANDREWS DR WATER TANK	3,424	27,159	40,468	67.1100
40-1620-0001	WATER SERVICE	138,803	1,185,901	1,881,307	63.0400
40-1620-0002	WATER TAPS	-	12,000	60,000	20.0000
40-1620-0003	SURCHARGE-MULTIPLE METERS	7,878	62,339	93,000	67.0300
40-1620-0004	SALE OF WATER	229	11,532	10,000	115.3200
40-1620-0099	PENALTY-WATER SERVICE	1,676	13,017	18,000	72.3100
40-1899-0010	SERVICE CHARGES	1,400	10,220	10,000	102.2000
40-1899-0011	SERVICE CRG-BAD CHECK	200	1,350	-	0
40-1899-0012	SALE OF SERVICE-TESTING	1,240	12,200	10,000	122.0000
40-2404-0005	VML SAFETY GRANT	-	2,000	-	0
40-2510-0007	ARPA REVENUE RECOGNIZED	-	-	2,016,000	0.0000
40-4100-0086	CARRYOVER FUNDS FY22-23	-	-	1,410,620	0.0000
40-4102-0001	FM PE CO-APPOMATTOX RIVER-USGS	-	8,930	8,240	108.3700
FUND 40 TOTALS		175,953	1,435,449	5,589,046	25.68%
42-1501-0001	Interest - Unrestricted	4,569	38,015	532	7,146.1300
42-1502-0005	SALE OF FIXED ASSETS	3,400	3,400	-	0
42-1620-0099	PENALTY-SEWER SERVICE	1,963	15,077	17,500	86.1500

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42-1630-0001	SEWER SERVICE	180,167	1,488,409	2,222,269	66.9800
42-1630-0002	SEWER TAPS	-	12,000	75,000	16.0000
42-1899-0005	SALE OF SERVICE-PUBLIC WORKS	-	16,400	-	0
42-1899-0012	SALE OF SERVICE-LEACHATE-CUMBERLAND	-	11,466	25,000	45.8600
42-1899-0013	SALE OF SERVICE-SEWER TREAT	1,800	13,800	10,000	138.0000
42-2404-0005	VML SAFETY GRANT	-	2,000	2,000	100.0000
42-2510-0007	ARPA REVENUE RECOGNIZED	-	-	376,153	0.0000
42-4100-0086	CARRYOVER FUNDS FY22-23	-	-	734,478	0.0000
FUND 42 TOTALS		191,898	1,600,567	3,462,932	46.22%
44-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	-	-	5	0.0000
44-1502-0005	SALE OF FIXED ASSETS	12,100	25,200	-	0
44-1520-0001	PASSENGER FARES	712	5,940	8,700	68.2700
44-1521-0002	CONTRIBUTION-LONGWOOD [1500]	-	178,800	178,800	100.0000
44-1521-0003	CONTRIBUTION-P E COUNTY	-	18,750	25,000	75.0000
44-1901-0010	RECOVERY-VML INS-VEHICLE DAMAGE	1,503	8,037	10,000	80.3700
44-2403-0001	MISC GRANTS	-	-	10,000	0.0000
44-2410-0003	STATE FORMULA GRANT	-	181,796	190,000	95.6800
44-2414-0001	STATE GRANT-3 BUSES	-	40,572	48,768	83.1900
44-2510-0001	GRANT-STATE PASS THRU-FED	(5,680)	172,078	375,000	45.8900
44-2514-0001	FEDERAL GRANT-3 BUSES	-	202,858	243,840	83.1900
44-4100-0050	USE OF PY FUND BALANCE	-	-	74,739	0.0000
44-4100-0086	CARRYOVER FUNDS FY22-23	-	-	722,055	0.0000
FUND 44 TOTALS		8,635	834,030	1,886,908	44.20%
45-1501-0001	INT-CK ACCT-BENCHMARK	35	286	400	71.6000
45-1502-0001	RENT-HANGER SPACE	-	-	6,660	0.0000
45-1502-0002	AIRPORT MAINTENANCE FEE	-	-	2,040	0.0000
45-1502-0005	SALE OF FIXED ASSETS	-	361	-	0
45-1502-0006	SALE OF MATERIALS	-	312	-	0
45-1690-0001	SALE OF AV GAS	2,737	31,240	89,000	35.1000

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45-1691-0001	SALE OF JET FUEL	1,694	36,138	65,000	55.6000
45-1899-0001	DONATIONS-PRINCE ED COUNTY	-	7,600	7,600	100.0000
45-2401-0008	STATE GRANT-AWOS MAINT	1,140	1,140	3,420	33.3300
45-2401-0013	STATE GRANT-MAINTENANCE	-	8,059	18,400	43.8000
45-2401-0014	STATE GRANT-WEED KILL	-	690	1,000	69.0000
45-2401-0044	STATE GRANT-PAVEMENT-CONST/LIGHTING	-	311	-	0
45-2401-0055	UPDATE SWPPP	-	-	16,000	0.0000
45-2403-0001	MISC GRANTS	-	-	50,000	0.0000
45-2501-0044	FED GRANT-REHAB RUNWAY	-	3,494	-	0
45-2501-0051	GRAND-FED-RUNWAY SAFETY AREA GRADING	-	3,348	-	0
45-2501-0054	REHAB TAXIWAY PAVEMENT	-	620,076	833,000	74.4400
45-4100-0050	USE OF PY FUND BALANCE	-	-	189,429	0.0000
45-4100-0086	CARRYOVER FUNDS FY22-23	-	-	71,626	0.0000
FUND 45 TOTALS		5,606	713,054	1,353,575	52.68%
61-1501-0001	INTEREST EARNED-PAULETTE TRUST	-	0	-	0
FUND 61 TOTALS		-	0	-	0%
70-1501-0001	INTEREST	1	11	-	0
70-1501-0003	INT-PRNG TASK FORCE	0	2	-	0
70-2404-0001	ASSET FORFEITURE-STATE	959	1,309	-	0
70-2406-0001	TASK FORCE REVENUE	650	650	-	0
FUND 70 TOTALS		1,610	1,972	-	0%
Final Totals		2,061,328	16,717,117	32,178,630	51.95%

February 2024 - Salaries

Below are the departments with explanations that are over their 8 Month Actual to Budget.
This percentage should be at 100% or below.

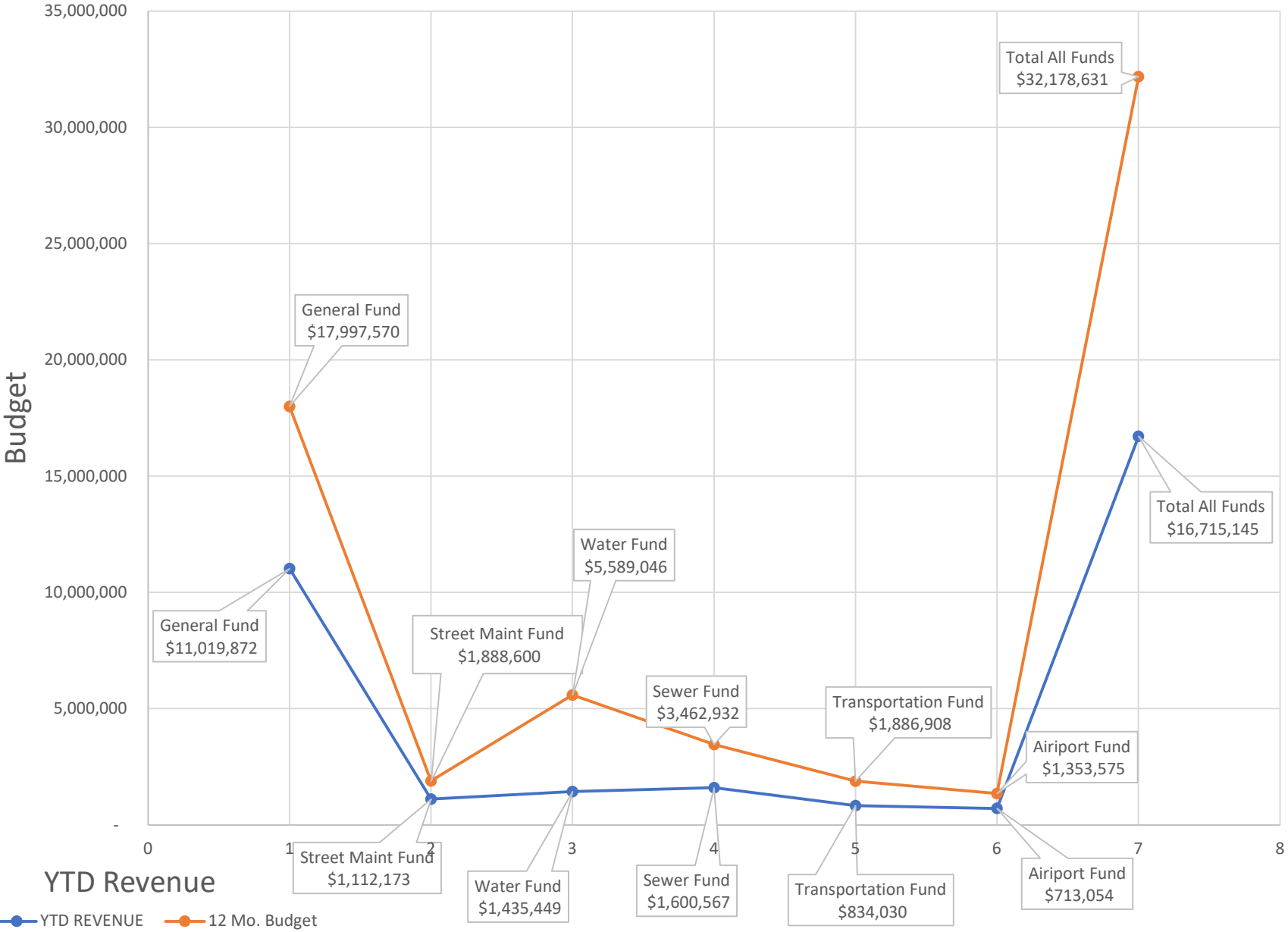
Actual/Budget

10-7100 Football Referees 115.00% Payment is during the season not each month.

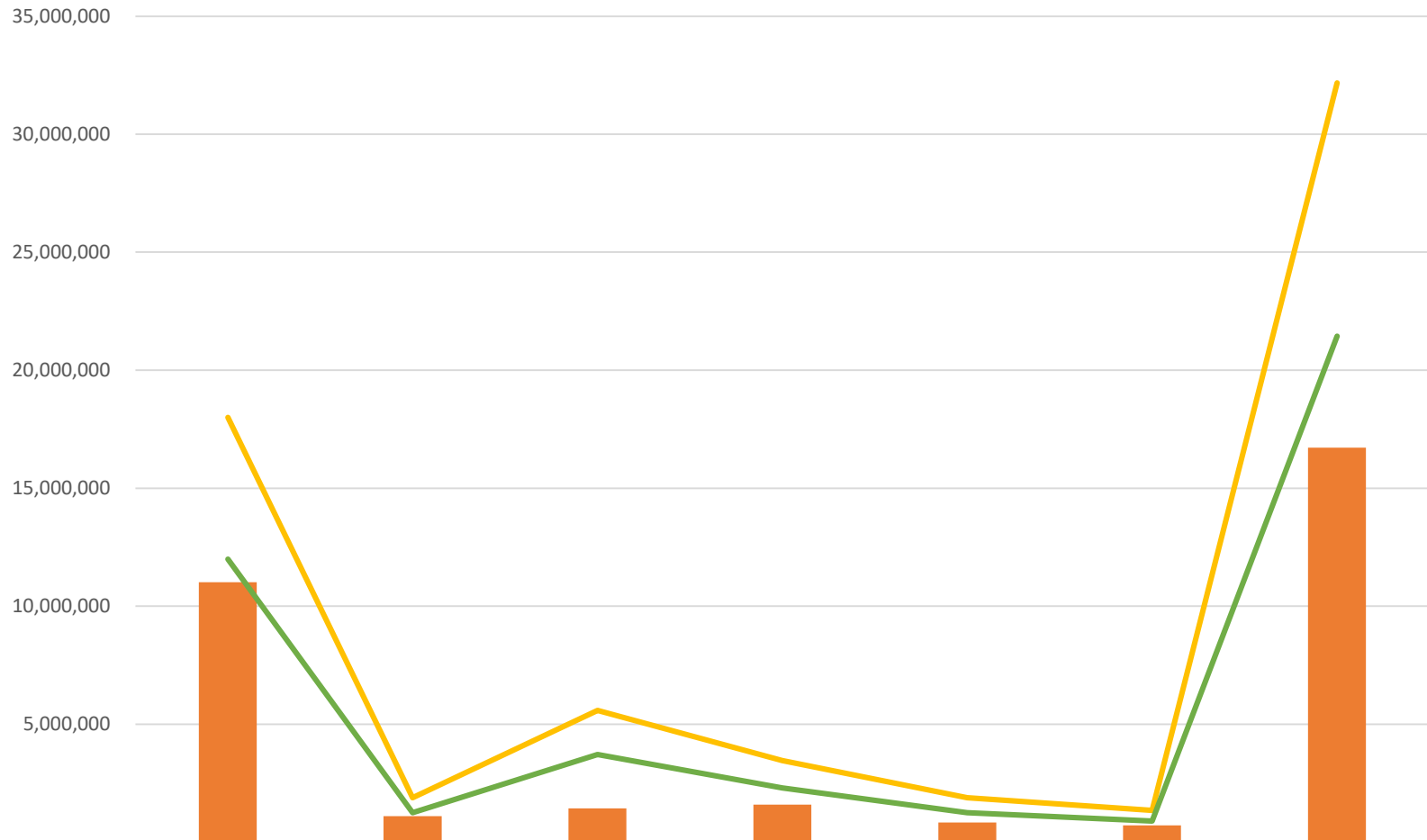
FY24 INFORMATION	<u>Total All Funds</u>	
	Expended YTD	\$4,679,201
	8 Mo Budget Amt	<u>\$4,990,359</u>
		(\$311,158)
Expended through Febuary for Salaries is \$311,158 less than our 8 Month Budget Amount.		

FY23 INFORMATION (PRIOR YEAR)	<u>Total All Funds</u>	
	Expended YTD	\$4,121,283
	8 Mo Budget Amt	<u>\$4,433,468</u>
		(312,185)
Expended through Febuary for Salaries is \$312,185 less than our 8 Month Budget Amount.		

Revenue of Funds - YTD- February 2024



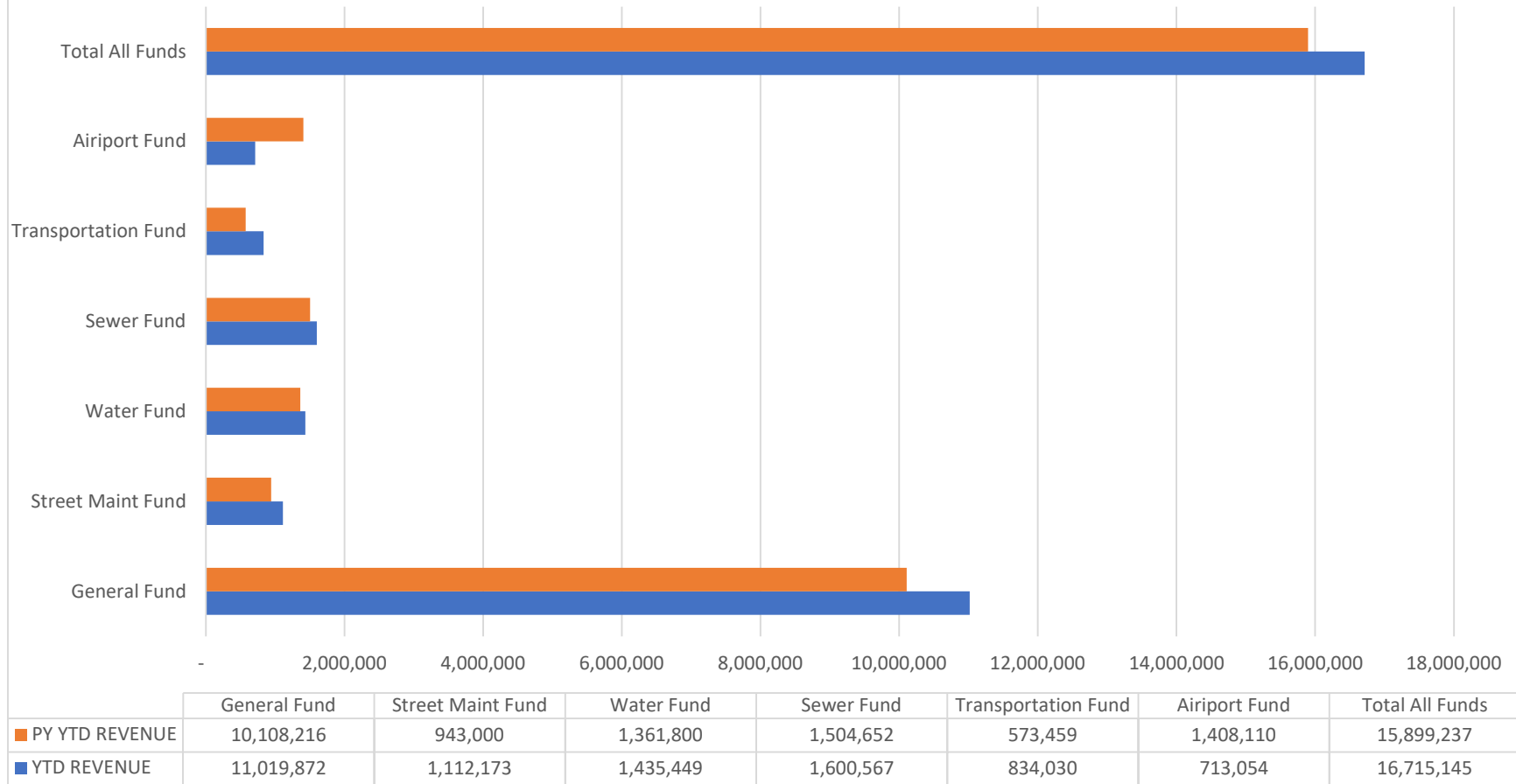
February 2024 Actual Vs. 12 Month Budget and 8 Month Budget



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airport Fund	Total All Funds
YTD REVENUE	11,019,872	1,112,173	1,435,449	1,600,567	834,030	713,054	16,715,145
12 Mo. Budget	17,997,570	1,888,600	5,589,046	3,462,932	1,886,908	1,353,575	32,178,631
8 Mo. Budget	11,998,380	1,259,067	3,726,031	2,308,621	1,257,939	902,383	21,452,421

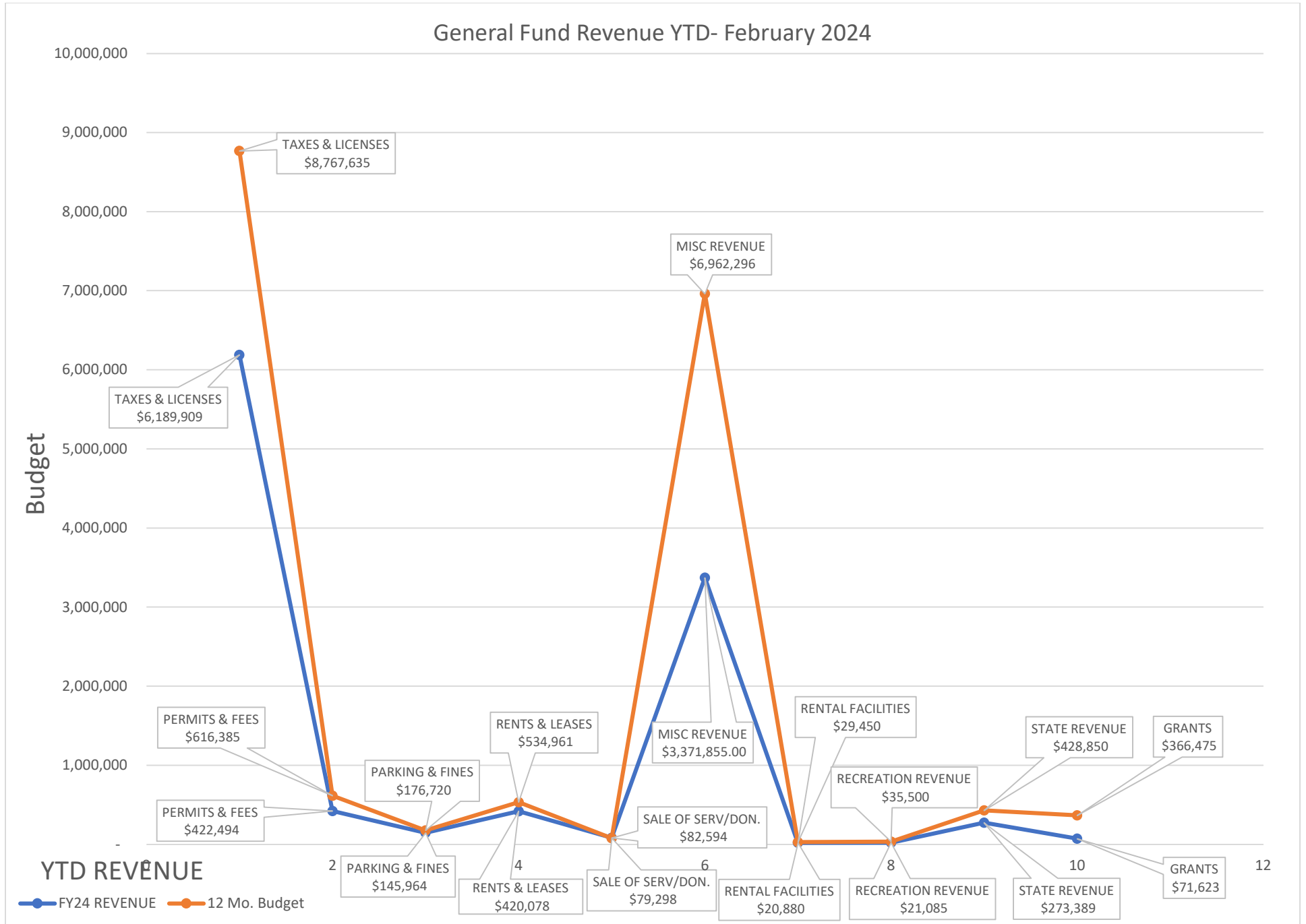
YTD REVENUE 12 Mo. Budget 8 Mo. Budget

CURRENT FEBRUARY 2024 COMPARED TO PRIOR FEBRUARY 2023 YTD REVENUE



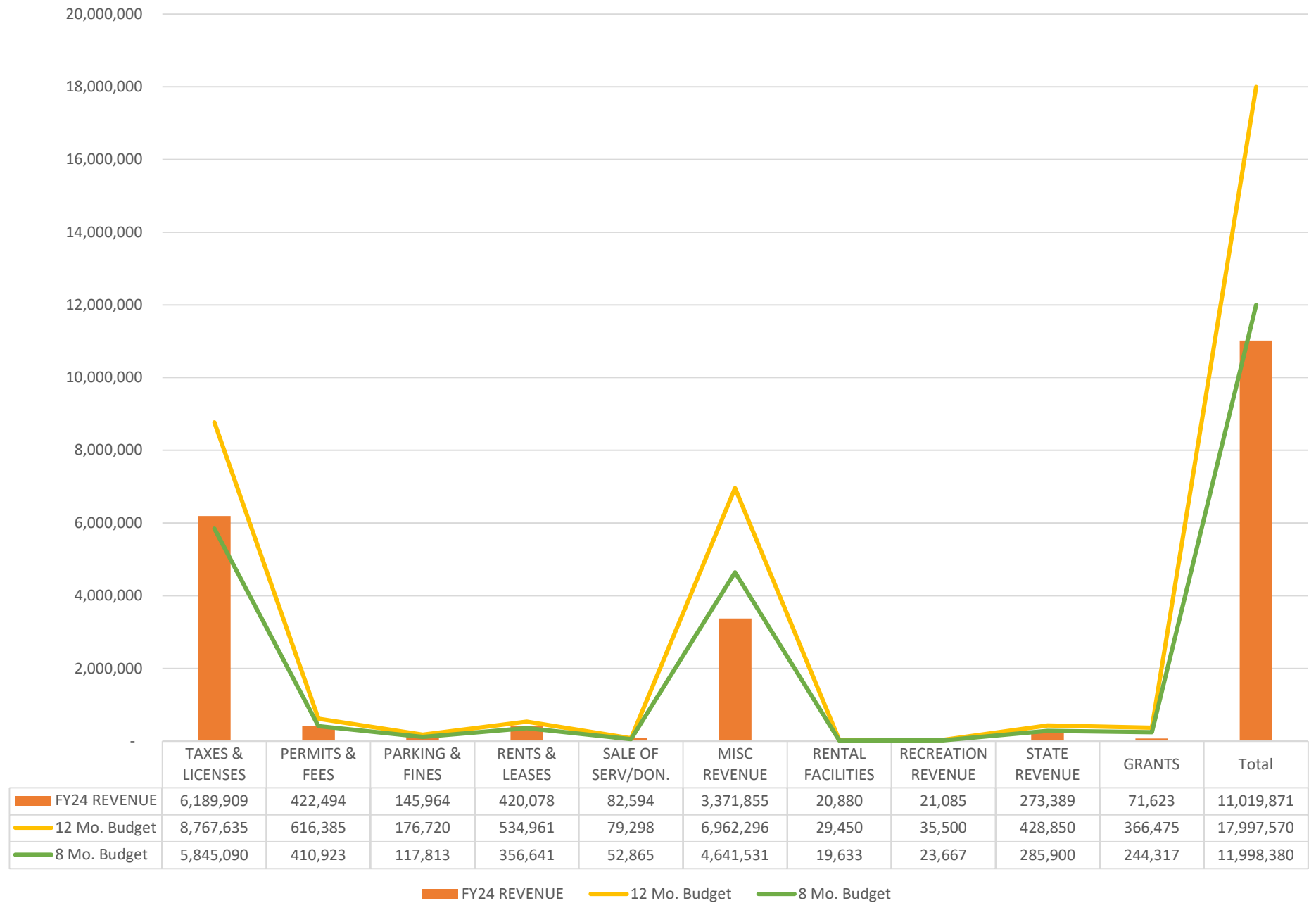
■ PY YTD REVENUE ■ YTD REVENUE

General Fund Revenue YTD- February 2024

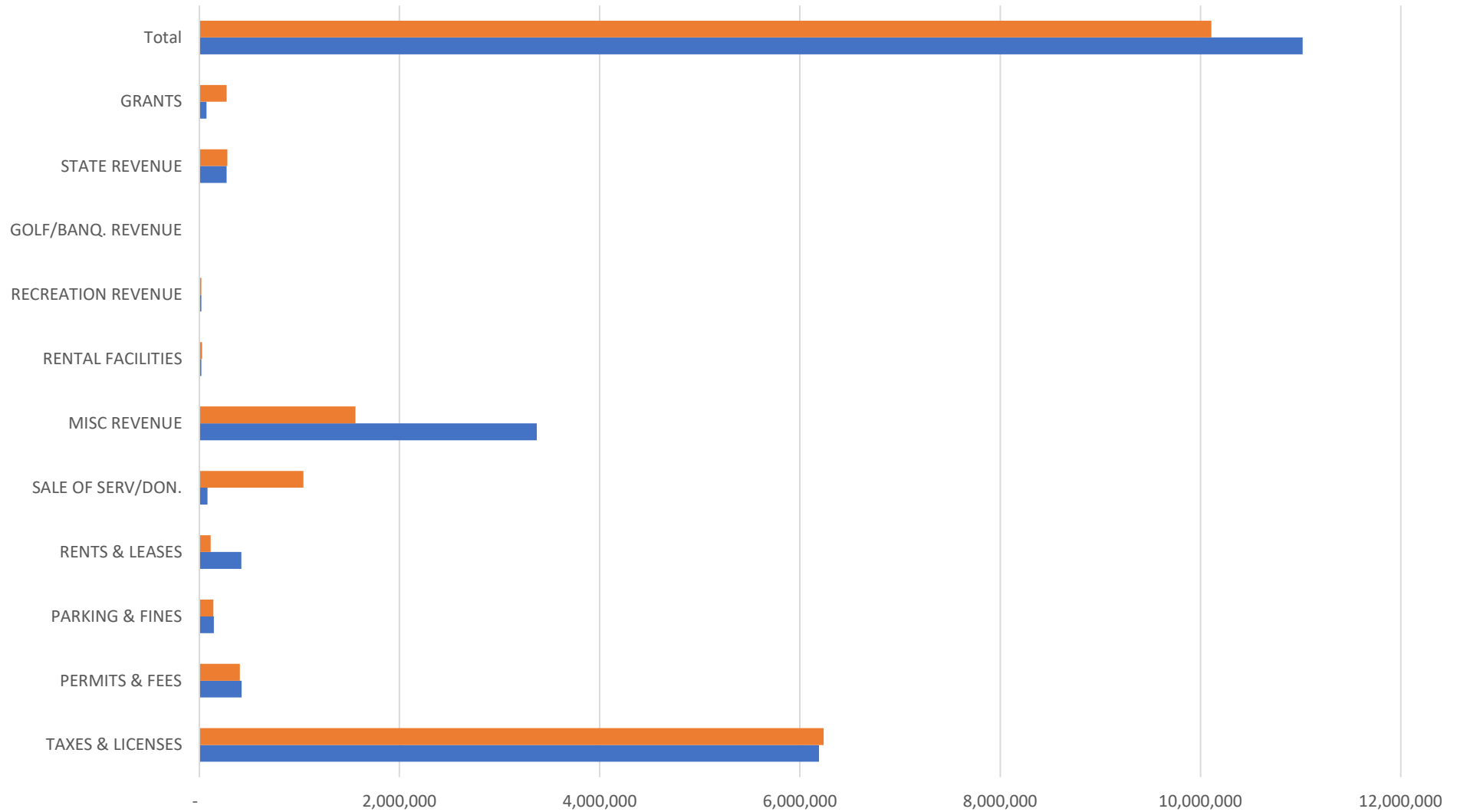


Note: All Budgeted amounts are shown above the line graph, and all actual amounts are shown below the line graph.

February 2024 General Fund - YTD Revenue Vs. 12 Month Budget and 8 Month Budget



GENERAL FUND REVENUE - FEBRUARY 2024 COMPARED TO FEBRUARY 2024



	TAXES & LICENSES	PERMITS & FEES	PARKING & FINES	RENTS & LEASES	SALE OF SERV/DON.	MISC REVENUE	RENTAL FACILITIES	RECREATION REVENUE	GOLF/BANQ. REVENUE	STATE REVENUE	GRANTS	Total
FY24 REVENUE	6,237,165	406,812	140,147	114,737	1,039,737	1,559,231	29,696	20,388	5,764	281,874	272,665	10,108,216
FY24 REVENUE	6,189,909	422,494	145,964	420,078	82,594	3,371,855	20,880	21,085	-	273,389	71,623	11,019,871

■ FY24 REVENUE ■ FY24 REVENUE

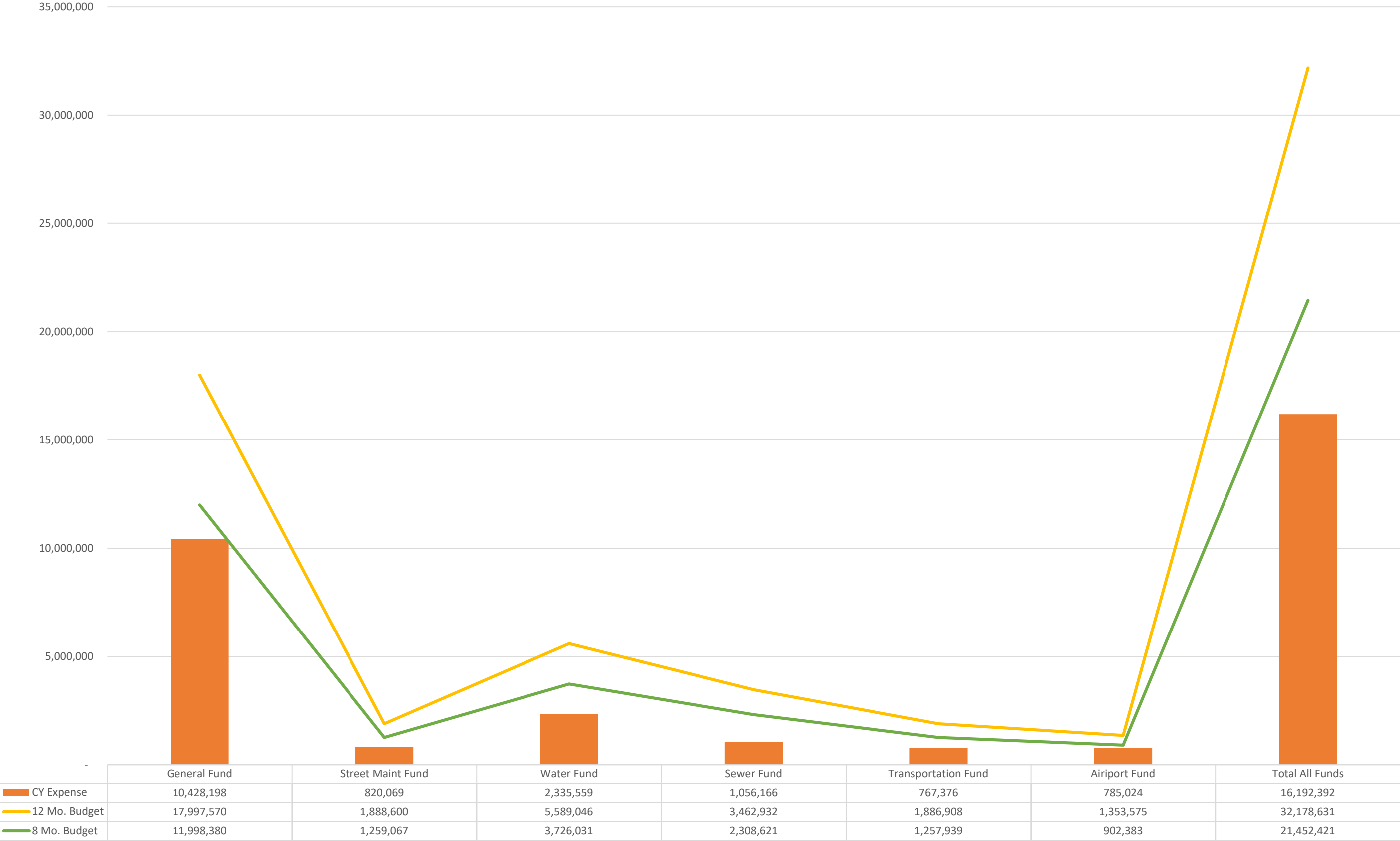
Notes on comparisons:

Rents and Leases: In the previous year, we received lease proceeds for one of the police cars; in the current year, we have received lease proceeds for the leaf truck and police cars.

Sale of Service/Donations: The Town sold the golf course last year.

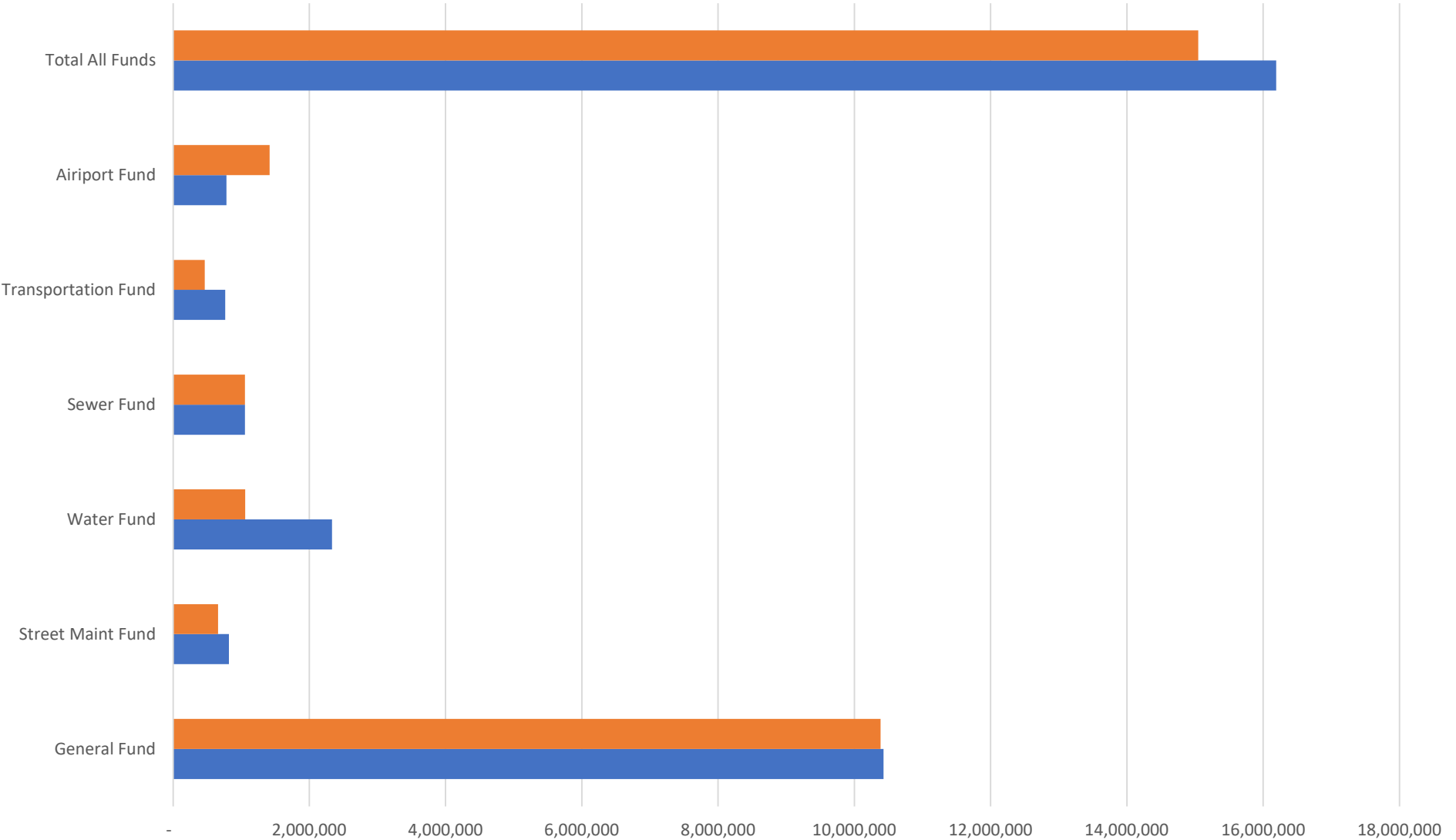
Miscellaneous Revenue: In December 2023, the ABM Project funds from Bank of America were received, and a portion was allocated to the General Fund.

February 2024 Actual Vs 12 Month Budget and 8 Month Budget



CY Expense 12 Mo. Budget 8 Mo. Budget

Fund Total Expenses Current Year Vs. Prior Year - February 2024



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airport Fund	Total All Funds
PY Expenses	10,385,627	659,999	1,060,221	1,056,443	466,534	1,419,617	15,048,441
CY Expense	10,428,198	820,069	2,335,559	1,056,166	767,376	785,024	16,192,392

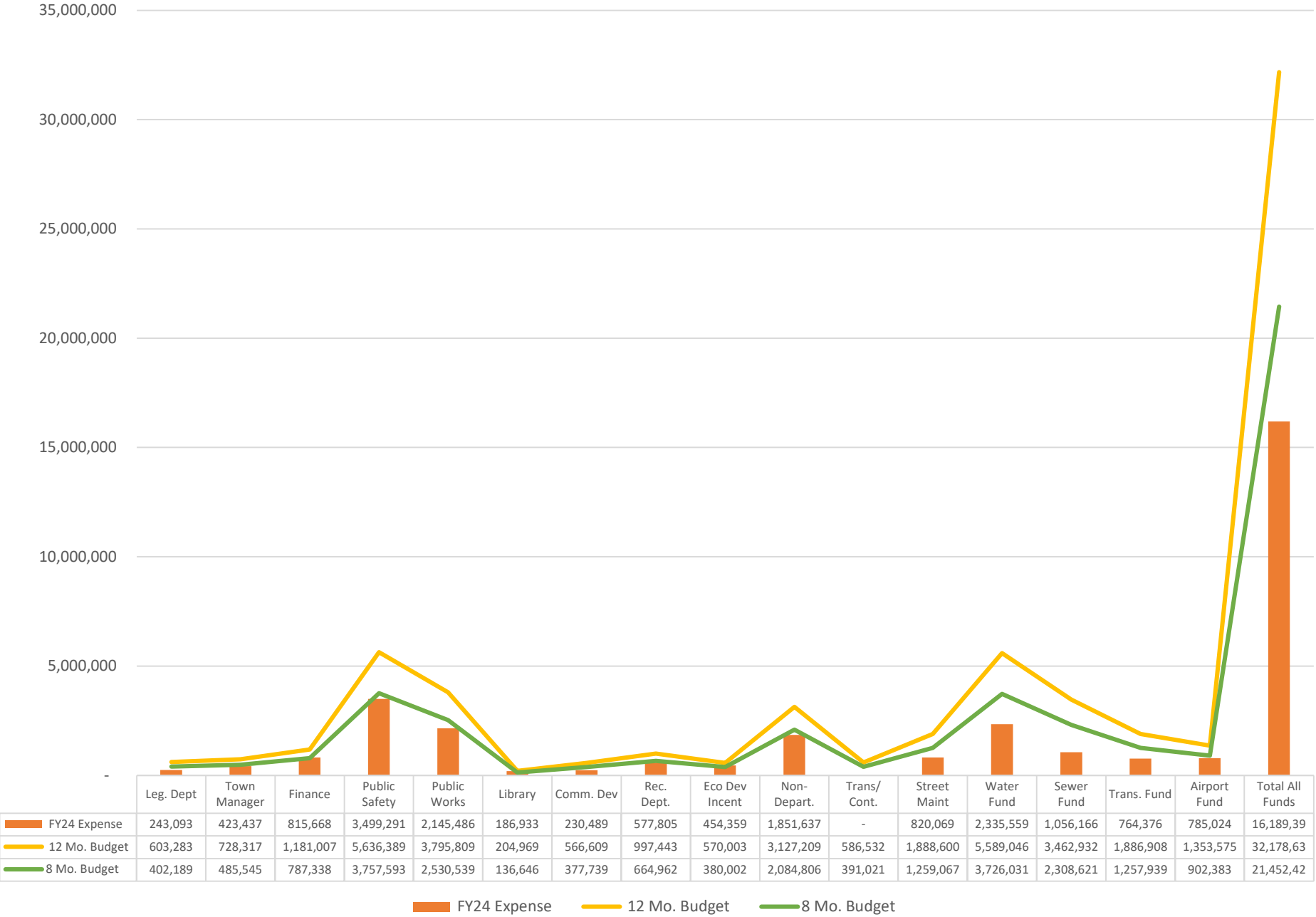
PY Expenses CY Expense

Notes on comparisons:

Water Fund: The surge in expenses is due to ARPA purchases such as the generator and mud values replacement.

Transportation Fund: The increase in expenses is due to two buses purchased in the current year; no such purchases had been made at this point in the prior year.

February 2024 - YTD Expenses Vs. 12 Month Budget and 8 Month Budget



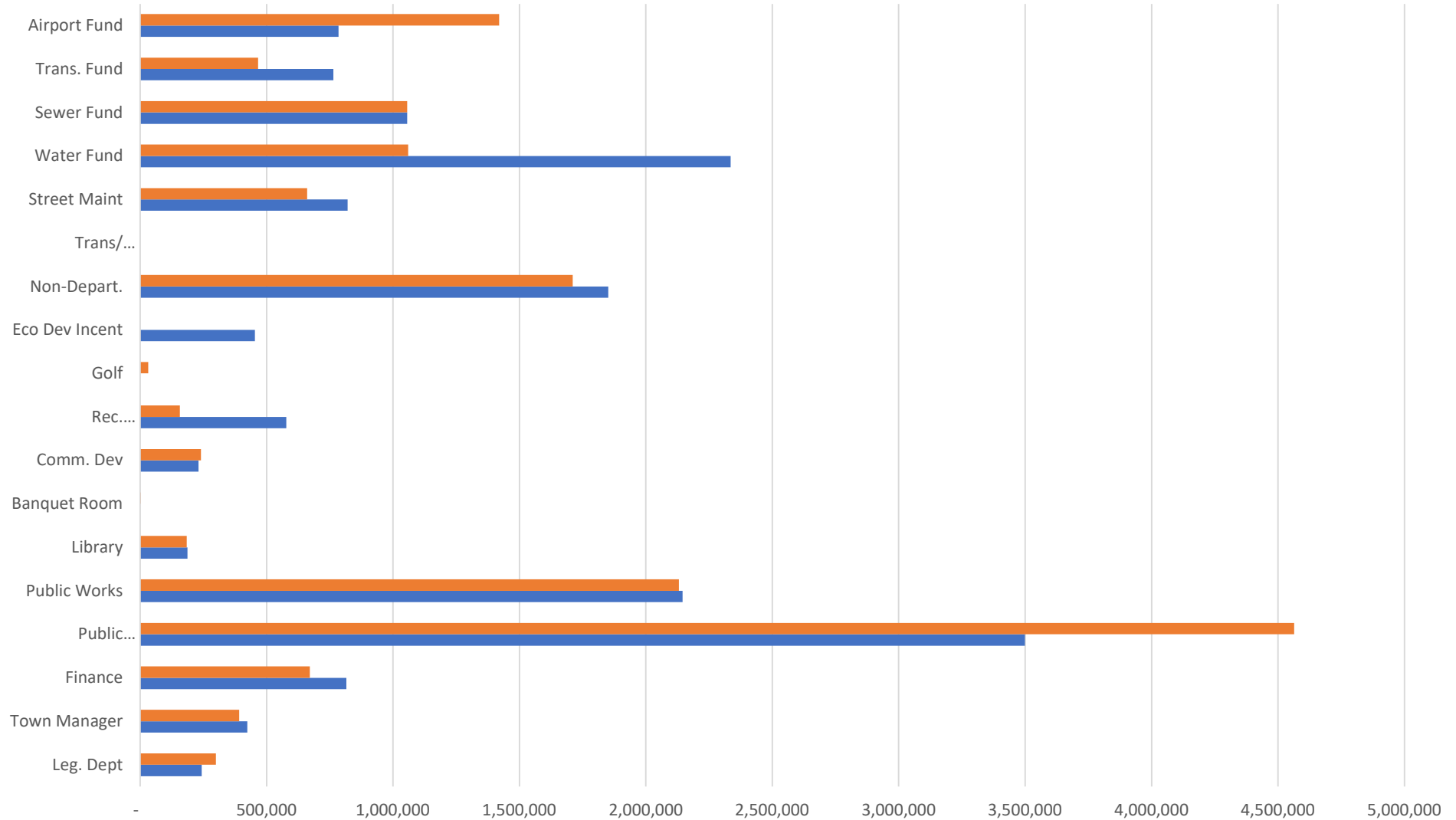
Current Year Vs. Budget Notes:

Finance Department: Some professional expenses have been paid, whereas the budget assumes uniform monthly expenditures.

Library: An annual allocation of \$180,000 for FY24 has been made. The budget assumes a uniform monthly expenditure.

Economic Development Incentives: A lump sum contribution of \$350,000 was made to the IDA. The budget spreads this amount equally over the twelve months.

Current Year Expenses Vs. Prior Year Expenses - February 2024



	Leg. Dept	Town Manager	Finance	Public Safety	Public Works	Library	Banquet Room	Comm. Dev	Rec. Dept.	Golf	Eco Dev Incent	Non-Depart.	Trans/Cont.	Street Maint	Water Fund	Sewer Fund	Trans. Fund	Airport Fund
FY23 Expense	299,527	392,028	671,479	4,563,681	2,131,033	184,467	2,866	240,777	156,638	32,462	-	1,710,669	-	659,998	1,060,221	1,056,443	466,535	1,419,617
FY24 Expense	243,093	423,437	815,668	3,499,291	2,145,486	186,933	-	230,489	577,805	-	454,359	1,851,637	-	820,069	2,335,559	1,056,166	764,376	785,024

■ FY23 Expense
 ■ FY24 Expense

Notes on comparisons:

Finance: The current year's expenses rise due to the purchase of OpenGov software, which was invoiced in July 2023, along with an increase in professional fees.

Public Safety: In the prior year, expenses reflected the purchase of a new Fire Truck and radios for Dispatch.

Recreation: This year's increase in expenditures is linked to the acquisition of splashpad equipment in July and August 2023.

Water Fund: This year's increase in expenses is related to ARPA purchases.

Transportation Fund: This year's increase in expenses is related to the purchase of new buses.



Town of Farmville

Agenda Item Summary

MEETING DATE: April 3, 2024

ITEM NUMBER: 6.a. – Proposed FY 2024-2025 Town Budget

BACKGROUND: The Town Manager presented the proposed FY 2024-2025 Town Budget to Council at the March 13, 2024, Regular Council Meeting. A Public Hearing is scheduled for Wednesday, April 10, 2024, 6:00 PM.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS: None



Town of Farmville

Agenda Item Summary

MEETING DATE: April 3, 2024

ITEM NUMBER: 6.b. – Ordinance No. 228 - Chapter 15 Amending Parking Meter Division

BACKGROUND: The Town Manager will provide a verbal report. This topic was discussed at the March 6, 2024 Work Session.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. Ordinance 228 - Chapter 15 Amending Parking Meter Division

ORDINANCE NO. 228

Amending Sections 15-122, 15-123, 15-127, 15-130, 15-131, 15-135 and deleting Sections 15-126 and 15-131 of Division 3 of Article III of Chapter 15 – Motor Vehicles and Traffic.

THE TOWN OF FARMVILLE HEREBY ORDAINS:

1. That Sections 15-122, 15-123, 15-127, 15-130, 15-131, 15-134, 15-135 be amended and Sections 15-126 and 15-131 be deleted of Division 3 of Article III of Chapter 15 – Motor Vehicles and Traffic of the Town of Farmville Town Code as follows:

Sec. 15-122. - Time of operation.

The provisions of this division shall apply to metered parking on the streets only between the hours of 8:00 a.m. and 6:00 p.m. *Monday through Saturday.* ~~and on days other than Sundays and the following holidays: Christmas Day, Easter Monday, July Fourth and Thanksgiving Day.~~ Should Christmas Day or the Fourth of July in any year fall on Sunday, the Monday following shall be taken as the holiday for the purpose of the division

Sec. 15-123. - Installation, operation and maintenance.

In the parking meter zones established pursuant to section 15-121, the town manager is directed to provide for the installation or placing of parking meters, and the regulation, control, operation and use thereof in accordance with the provisions of this division, and to maintain such meters in good working condition. Such parking meters installed in a parking meter zone shall be placed upon the curbing immediately adjacent to individual parking spaces, which are to be designated as provided in section 15-124. Each parking meter shall be placed or set in such a manner as to show or display a signal that the parking space assigned to it is or is not legally in use. Each parking meter installed upon any street shall be installed and set to display, upon ~~deposit of a United States of America coin or coins~~ *payment* in accordance with the schedule of charges for the metered parking ~~attached to the meter~~, a signal indicating legal parking time for the time purchased in depositing such ~~coin~~ *payment* for the part of the street upon which such meter is placed. Each meter shall be so arranged that, upon the expiration of such parking limit, or the portion thereof for which the necessary ~~coin~~ *payment* has been deposited, it will indicate by mechanical operation and proper signal that the lawful parking period has expired.

Sec. 15-126. — Deposit of coin; meter to indicate expiration of parking time.

~~When any vehicle shall be parked in any space alongside of or next to which a parking meter is located, the operator of such vehicle shall, upon entering the parking space, immediately deposit, or cause to be deposited, one (1) or more coins of the United States of America, as indicated on such meter, in such parking meter, and the parking space may then be lawfully occupied by such vehicle during the period prescribed as the parking time allowed in such zone, or the portion thereof for which the necessary coin has been deposited. If such vehicle shall remain in such parking space beyond the parking limit prescribed for such parking space, then upon the expiration of the parking limit, or the portion thereof for which the necessary coin has been deposited, the parking meters shall display a sign or signal showing illegal parking and, in which event, the vehicle parked in such parking space shall be considered as parked overtime and~~

beyond the period, and the parking of a vehicle overtime in any such part of a street where any such meter is located shall be a violation of this section and punished as provided in section 15-135.

Sec. 15-127. - Parking overtime.

It shall be unlawful for any person to permit a vehicle to remain or to be parked in any parking space adjacent to any parking meter while such meter is displaying a signal indicating that the vehicle occupying such parking space has already been parked beyond the period of time prescribed for such parking space. It shall be unlawful for any person to cause, allow, permit or suffer any vehicle to be parked overtime or longer than two (2) hours for any parking meter zone. ~~; enforceable twenty-four (24) hours a day.~~

Sec. 15-130. - Violations; duty of officers; payment of fine.

(a) Each police officer charged with the duty of enforcing this division shall take the number of any meter at which any vehicle is overparked, the ~~vehicle tag number~~ *license plate number* and/or registered information of such vehicle, and ~~report the same to the police department and make proper complaint touching~~ *issue a parking citation for* such violation.

(b) Each officer shall attach to such vehicle a *parking citation* ~~notice to the owner thereof~~ that such vehicle has been parked in violation of a provision of the parking meter regulations and instructing such owner when and where to report with reference to such violation. Each such owner may, within fifteen (15) days of the time when such notice was attached to such vehicle, pay to the ~~treasurer's~~ *finance* office a penalty for and in full satisfaction of such violation, the ~~sum of twenty-five (\$25.00)~~ *the amount notated* for each violation, or fraction thereof, during which such vehicle occupied such parking space illegally. The failure of such owner to make such payment to the ~~treasurer's~~ *finance* office within fifteen (15) days of the time when such notice was attached to such vehicle shall render such owner subject to the penalties provided for in section 15-135.

~~(c) Vehicles parked in violation of this ordinance are subject to towing.~~

~~Sec. 15-131. -- Deposits required levied as fees for certain purposes.~~

~~Coins Payments are required to be deposited in parking meters, by credit card, or by a pay app, as provided in this division, are hereby levied and assessed as fees to provide for the proper regulation and control of traffic on the public streets and to cover the cost of the supervision, inspection, installation, operation, maintenance, control and use of parking spaces and regulating the parking of vehicles in the parking meter zones hereby created.~~

Sec. 15-135. – *Parking violation fines, penalty for non-payment, and removal or immobilization of vehicles.*

~~Any person who does not pay the fine within fifteen (15) days from time when such notice was attached to such vehicle shall pay double the amount for all fines, with the exception of parking in a handicap space which will be two hundred dollars (\$200.00).~~

~~(a) Electric Vehicle While Charging Parking Only is \$25 fine.~~

~~(b) Following violations are \$50 fine if paid within 15 business days after which is \$100 fine:~~

~~1. Violation of Meter Ordinance~~

2. *Overtime Parking*
3. *Parking with Left Side to Curb*
4. *Parking on Sidewalk*
5. *Double Parking*
6. *Parking in Loading Zone*
7. *Blocking Driveway*
8. *Parking 20 feet of Intersection*
9. *Parking in Permit Zone*
10. *Resident Parking Only*
11. *Parking in Prohibited Zone*
12. *Yellow Painted Curb*
13. *No Parking at Anytime*
14. *No Parking – Designated Hours*
15. *No Parking – Dual Wheeled Vehicles*
16. *Expired Registration or State Inspection*

(c) Following violations are \$75 fine if paid within 15 business days after which is \$150 fine:

1. *Parking within 15 feet of Fire Hydrant*
2. *Parking in a Fire Zone*

(d) Parking in Handicapped Space is \$150 fine if paid within 15 business days after which is \$200 fine.

(e) Any motor vehicle, vehicle, or trailer parked on a public highway, street, or public grounds in which the owner of such motor vehicle, vehicle or trailer has three (3) or more unpaid or otherwise unsettled parking violations notices or citations may have their motor vehicle, vehicle, or trailer removed or immobilized in a manner that will prevent its removal or lawful operation. It is the duty of law enforcement personnel removing or immobilizing the motor vehicle, vehicle, or trailer to inform as soon as practicable the owner of the nature and circumstances of the prior unsettled parking violations for which the motor vehicle, vehicle, or trailer was removed or immobilized. In any case involving immobilization of a motor vehicle, vehicle, or trailer pursuant to this section, there shall be placed on the motor vehicle, vehicle, or trailer, in a conspicuous manner, a notice warning that the motor vehicle, vehicle, or trailer has been immobilized and that any attempt to move the motor vehicle, vehicle, or trailer might damage it. the owner of the removed or immobilized motor vehicle, vehicle, or trailer or other person acting on his behalf, shall be permitted to repossess or to secure the release of the motor vehicle, vehicle, or trailer by payment of the outstanding parking violation notices for which the motor vehicle, vehicle, or trailer was removed or immobilized and by payment of all costs incidental to the immobilization, removal, and storage of the motor vehicle, vehicle, or trailer and the efforts to locate the owner of the motor vehicle, vehicle, or trailer. Should the owner fail or refuse to pay such fines and costs, or should the identity or whereabouts of the owner be unknown and unascertainable, the ordinance may provide for the sale of the motor vehicle, vehicle, or trailer in accordance with the procedures set forth in § 46.2-1213.

2. This ordinance shall be in full force and effect upon passage.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above ordinance was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairt _____.

The Honorable Adam Yoelin _____.

The Honorable Donald L. Hunter _____.

The Honorable John Hardy _____.



Town of Farmville

Agenda Item Summary

MEETING DATE: April 3, 2024

ITEM NUMBER: 6.c. – Ordinance No. 229 - Golf Cart Longwood University

BACKGROUND: The Town Manager will provide a verbal report. This topic was discussed at the March 6, 2024 Work Session.

With the new facilities building now being located off-campus, the Town has been asked to develop an ordinance to allow the university's employees to cross the roadway with golf carts to campus.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. Ordinance 229- Golf Cart LU

ORDINANCE NO. 229

Amending Article III of Chapter 15 – Motor Vehicles and Traffic by adding Article V – Operation of Golf Carts and Utility Vehicles to include Sections 15-160 through 169.

THE TOWN OF FARMVILLE HEREBY ORDAINS:

1. That Article III of Chapter 15 – Motor Vehicles and Traffic be amended by adding Article V – Operation of Golf Carts and Utility Vehicles to include Sections 15-160 through 169 of the Town of Farmville Town Code as follows:

ARTICLE V. OPERATION OF GOLF CARTS AND UTILITY VEHICLES

Sec. 15-160. Definitions.

Golf cart, for the purposes of this article, means a self-propelled vehicle that is designed to transport persons playing golf and their equipment on a golf course.

Utility vehicle, for the purposes of this article, means a motor vehicle that is:

- (1) Designed for off-road use;*
- (2) Powered by a motor; and*
- (3) Used for general maintenance, security, agricultural, or horticultural purposes.*

"Utility vehicle" does not include riding lawn mowers.

Sec. 15-161. Prohibited uses.

No golf cart or utility vehicle may be operated in the Town on any public highway or any portion of any public highway, except as specifically authorized and designated by this article or any duly adopted amendment thereto.

Sec. 15-162. Authorized uses.

The operation of golf carts and utility vehicles is authorized on designated highways, subject to the following limitations and obligations:

- (1) Golf carts and utility vehicles may only be operated on designated highways. Designated highways include the portion of Putney Street west of and beginning at the entrance of Mid-Town Square to the intersection of Putney Street and N. Main Street. Golf carts and utility vehicles may cross N. Main Street at the controlled intersection to enter Redford Street. Any operation of golf carts and utility vehicles outside of the highways designated herein shall be unlawful.*

- (2) *Golf carts and utility vehicles may only be operated by designees of Longwood University who are acting in the course of their assigned duties.*
- (3) *No person shall operate any golf cart or utility vehicle on the designated highways, unless he has a valid driver's license in his possession.*
- (4) *Every golf cart or utility vehicle, whenever operated on designated highways, shall display a slow-moving vehicle emblem in conformity with Code of Virginia, § 46.2-1081, 1950, as amended.*
- (5) *Golf carts and utility vehicles shall be operated on designated highways only between sunrise and sunset, unless equipped with such lights as are required in Code of Virginia, Article 3 (§ 46.2-1010 et seq.) Chapter 10, 1950, as amended, for different classes of vehicles.*
- (6) *Golf carts and utility vehicles shall be marked in Longwood University markings and have a blinking strobe on the top of the vehicle or the rear of the vehicle while in operation on the designated highways.*
- (7) *Golf carts and utility vehicles operating on designated highways shall be covered by an insurance policy or equivalent governmental plan of liability coverage. Such policy shall meet the minimum liability amounts contained in Code of Virginia, § 46.2-472, 1950, as amended, and shall provide coverage during the operation of the golf cart or utility vehicle on the designated highways. Proof of such insurance shall be maintained in such golf cart or utility vehicle at all times that such golf cart or utility vehicle is in operation on the designated highways.*
- (8) *Operators and passengers of any golf cart or utility vehicle operated on the designated highways shall comply with all applicable state and local laws and regulations pertaining to the consumption and possession of alcoholic beverages and illegal drugs or other illegal substances.*
- (8) *Golf carts and utility vehicles operated on the designated highways shall be operated in conformity with all applicable state and local laws and ordinances.*
- (9) *No person shall operate any golf cart or utility vehicle on the designated highways unless signs have been installed and maintained which alert motorists and pedestrians that golf carts and utility vehicles may be in operation. If such signs are not in place, it shall be unlawful to operate golf carts or utility vehicles on the designated highways until the signs are installed, repaired, or replaced. Pursuant to Code of Virginia, § 46.2-916.2(E), as the requesting entity, Longwood University has agreed to provide signs, and (when needed) replace signs, for the Town to install and maintain on designated highways. All signs must be approved in advance by the Town.*

Sec. 15-163. Penalties.

Any person who violates any provision of this article shall be guilty of a traffic infraction punishable by a fine of not more than \$250.00.

Sec. 15-164 – 169 Reserved

2. This ordinance shall be in full force and effect upon passage.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above ordinance was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairat _____.

The Honorable Adam Yoelin _____.

The Honorable Donald L. Hunter _____.

The Honorable John Hardy _____.



Town of Farmville

Agenda Item Summary

MEETING DATE: April 3, 2024

ITEM NUMBER: 7.a. – High Bridge Solar, LLC - Conditional Use Permit

BACKGROUND: The Town Manager will provide a verbal report.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS: None



Town of Farmville

Agenda Item Summary

MEETING DATE: April 3, 2024

ITEM NUMBER: 7.b. – Residential Sidewalks - Proposed Zoning Ordinance Amendment

BACKGROUND: The Town Manager will provide a verbal report.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. ZTA24-002 Sidewalks PC Attachment

Amend Section 29-62. Platting requirements and design standards with the following.

Sec. 29-62 (d) *Lots.*

- (1) *Minimum size.* The minimum lot size in any area shall be in accordance with the zoning ordinance for those subdivisions within the corporate limits.
- (2) *Shape.* The lot arrangement, design and shape shall be such that lots shall provide satisfactory and desirable sites for buildings, be properly related to topography and conform to requirements of this chapter. Lots shall not contain peculiarly shaped elongations solely to provide necessary square footage of area but which would be unusable for normal purposes. Pipestem lots, also known as flag lots, are prohibited.
- (3) *Location.* Each lot shall abut on a street dedicated by the subdivision plat or on an existing publicly dedicated street or on a street which has become public by right of use. If the existing streets are not fifty (50) feet in width, the subdivider shall make provisions in the subdivision plat for the dedication of additional road right-of-way to equal one-half (½) the width set out in section 29-62 platting requirements and design standards, from the existing Code. This dedication will be deeded to the town prior to the final approval of the subdivision.
- (4) *Corner lots.* Corner lots shall have extra width sufficient for maintenance of any required building lines on both streets as determined by the agent.
- (5) *Side lines.* Side lines of lots shall be approximately at right angles, or radial to the street line.
- (6) *Remnants.* All remnants of lots below minimum size left over after subdividing a tract shall be added to adjacent lots or otherwise disposed of rather than allowed to remain as unusable parcels.
- (7) *Separate ownership.* Where the land covered by a subdivision includes two (2) or more parcels in separate ownership and lot arrangement is such that a property ownership line divides one (1) or more lots, the land in each lot so divided shall be transferred by deed to single ownership simultaneously with the recording of the final plat. Such deed is to be deposited with the clerk of the court and held with the final plat until the subdivider is ready to record same and they both shall then be recorded together.
- (8) Incorporation of two (2) contiguous parcels of land.
 - a. With the approval of the agent, two (2) contiguous parcels of land may be incorporated into one (1) lot.
 - b. The town council may make an exception to this section, if they feel the compliance with this section would cause an undue hardship on the property owner or cause a waste of land. Any exception made shall not violate any provisions of the zoning ordinance or other regulation in the town.
- (9) *Water and sewer.*
 - a. *Public water.* Where public water is available, the service, including fire hydrants, shall be extended to all lots within a subdivision by the subdivider in accordance with the design standards and specifications for water, construction and improvements in the town and meeting the approval of the agent.

- b. *Sewerage facilities.* Where public sewerage facilities are available, the service shall be extended to all lots within a subdivision and septic tanks shall not be permitted. Every subdivision shall be provided by the subdivider with a satisfactory and sanitary means of sewage collection and disposal in accordance with the design standards and specifications for sewerage construction and improvements in the town and meeting the approval of the agent.
- c. *Improvements; pro-rata share.* As allowed by Code of Virginia, §§ 15.2-2243 and 15.2-2242(5), the town may require a subdivider or developer of land to pay his pro rata share of the cost of providing reasonable and necessary road improvements, sewerage, water and drainage facilities, located outside the property limits of the land owned or controlled by him but necessitated or required, at least in part, by the construction or improvement of his subdivision or development as per town water and sewer regulations.
- d. *Sidewalks.* As allowed by Code of Virginia, § 15.2-2242(9), the town requires the dedication of land and construction of a **5'** sidewalk on the property in the B-1, B-2, ~~and~~ B-3, **R-1, R-2, and R-3** zoning districts being subdivided or developed when one (1) of the following applies:
 - 1. The land fronts on an existing street;
 - 2. Is adjacent to an existing sidewalk;
 - 3. Is reasonably required by the proposed development, or
 - 4. Is in the adopted comprehensive plan.

Nothing in this section shall alter VDOT's authority to require sidewalks.

Add the following to Section 29-13 (e) (4) (c)

16. Construction of a 5' sidewalk along the street or roadway and leading to the facility.



Town of Farmville

Agenda Item Summary

MEETING DATE: April 3, 2024

ITEM NUMBER: 7.c. – Fences - Proposed Zoning Ordinance Amendment

BACKGROUND: The Town Manager will provide a verbal report.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. ZTA24-001 Fences PC Attachment

Add the following under the above referenced article where no regulation exists currently:

Sec. 29-35.b. *Residential uses.*

(1) *Accessory dwelling.*

- a. Such structures shall comply with all setback requirements that apply to the primary structure.
- b. Only one (1) accessory dwelling shall be allowed on a lot or parcel of land.
- c. No recreational vehicle may be used as an accessory dwelling.
- d. Prior to installing an accessory dwelling, a permit must be obtained from the town and associated fees paid.
- e. Any accessory dwelling shall comply with all applicable requirements of the state department of health and the Virginia Uniform Statewide Building Code.
- f. No signage advertising or promoting the existence of the structure shall be permitted on the exterior of the structure or anywhere on the property.
- g. The town may revoke the permit if the permit holder violates any provision of this section.

(2) *Dish antennas.*

- a. Additional standards in all residential districts.
- b. Communication antennas, commonly called "dish" antennas, which do not comply with the restrictions listed below may be allowed with conditional use permits, subject to the applicant's ability to satisfactorily mitigate negative aesthetic impacts on adjoining properties. Dish antennas shall be permitted in all districts but shall be limited to one (1) exterior antenna per parcel except with conditional use permit.
- c. Ground-mounted antennas shall be limited to the rear yard and no closer than five (5) feet to any side or rear lot line, and in the case of a corner lot, no antenna shall be nearer than twenty-five (25) feet to the side street adjacent to the property or within five (5) feet of an adjoining lot.
- d. No ground-mounted antenna shall exceed sixteen (16) feet in height measured vertically from the highest point of the signal receiving apparatus, when positioned for operation, to the bottom of the base which supports the satellite antenna.

- e. Roof-mounted antennas, when designated for that purpose, shall be permitted, except that a roof-mounted antenna shall not be more than forty-eight (48) inches in diameter and shall not be visible from any street.
- f. Antennas shall be permanently and securely installed.

(3) *Multi-family dwellings.*

- a. Multi-family dwellings shall be designed with special attention to the compatibility of adjacent land uses, topography, existing vegetation, building height, orientation, and other similar factors.
- b. Multi-family dwellings shall incorporate an attractive building layout which retains, relates to, and enhances the natural vegetation and terrain of the site or incorporates natural design features such as preservation of scenic vistas, natural areas, or other unique elements of the site.

(4) *Townhouse and single family attached dwellings.*

- a. No more than eight (8) townhouses shall be constructed contiguously.
- b. The facades of individual townhouses within any contiguous row of townhouses shall be sufficiently varied in their materials, design, or appearance as to visually distinguish them as individual dwelling units.
- c. Any townhouse shall front on, or be accessed by, a public street.
- d. Any provided open space shall be owned and maintained by the developer, until such time as it is turned over to the ownership and maintenance of an approved homeowners' association.

(5) *Fences*

- a. **Fences between a street and front building line shall not be more than four (4) feet in height except as required in specific zoning district regulations.**
 - (1) For the purpose of determining the required front yard setback for fences, the required front yard shall be the established front yard setback for the applicable district, or the actual setback of the primary building wall of the structure in the case of a nonconforming front yard setback.**
- b. **Fences along the rear lot line or along a side lot line to the rear of the required front setback line may be erected to a height not exceeding eight (8) feet.**
- c. **Fences shall not impair vehicular or pedestrian visibility. In the case of corner lots in all districts, no fence shall be erected that blocks or otherwise impedes the view of streets or traffic.**
- d. **Finished sides of any fence shall face the street and/or adjoining properties.**