

**Town of Farmville Planning Commission
Town Council Chamber of the Town Hall
116 North Main Street, Farmville, VA 23901
Wednesday, November 15, 2023**

Planning Commission Members Present: Chairperson Cameron Patterson, Vice-Chair Jayne Johnson, Secretary Jerry Davenport, Dr. John Miller, Rhett Weiss, Abigail O'Connor, and Patrick Crute.

Planning Commission Members Absent: None

Staff Present: Interim Director of Community Development Ashley Atkins- Austin, Residential Code Inspector John Ramsay, and Administrative Assistant II Michelle Watkins.

CALL TO ORDER

Chairperson Patterson called the Planning Commission meeting to order at 7:00 PM.

APPROVAL OF AGENDA

Chairperson Patterson noted the agenda was distributed and asked if there were any corrections. On a motion by Ms. O'Connor, seconded by Mr. Crute, with all present members voting "aye", the agenda was adopted with no corrections.

CONSIDERATION OF MINUTES

Minutes of Regular Planning Commission Meeting -August16, 2023

Chairperson Patterson noted that the minutes had been likewise distributed and asked if there were any corrections or revisions. On a motion by Mr. Weiss, seconded by Mr. Davenport, and with all present members voting "aye," the minutes from August 16, 2023, were approved as presented.

PUBLIC PARTICIPATION

There was no public participation.

PUBLIC HEARING

There were no public hearings scheduled.

OLD BUSINESS

There was no old business before the Commission.

NEW BUSINESS

Department Updates and upcoming major cases

Ms. Atkins-Austin Introduced the Community Development Department's new Residential Code Inspector, Mr. John Ramsay. Mr. Ramsay attended Hampden Sydney College earning a degree in English. He has experience with residential construction and residential construction project management. He is working towards earning his certification in Residential Code Enforcement and Property Management. Mr. Ramsay will be responsible for residential building inspection and local town code enforcement.

Staff are in preparation to begin discussion on the Planned Unit Development ordinance after the beginning of January 2024 and would like insight from the commissioners on what they would like to see in the ordinance. On April 26, 2023, Town Manager Mr. Davis sent an email to

all Commissioners that contained a list of several localities that currently have a PUD ordinance. Commissioners were encouraged to review and provide feedback.

VCU Wilder School Certified Planning Commission Program has announced their sessions for the year 2024. Commissioners were encouraged to reach out to Ms. Watkins if they were interested in registering for the courses.

Staff is tracking some major cases that may come before the Planning Commission after January 2024. There may be some site plans as well as a conditional use permit. The next Planning Commission meeting will be held on December 20, 2023, at 7:00 PM.

Staff and Commission Items

Chairperson Patterson and Mr. Weiss shared information for upcoming meetings regarding Prince Edward County's Comprehensive Plan Process. The information can be found on the county's website and citizens were encouraged to attend and provide input from the community.

ADJOURNMENT

With no further business, Chairperson Patterson called for a motion to adjourn the meeting. On a motion by Mr. Crute, seconded by Mr. Weiss and with all present members voting "aye", the meeting was adjourned at 7:10PM.

Respectfully submitted by Michelle D. Watkins, Administrative Assistant II

Cameron Patterson, Chairperson

Jerry Davenport, Secretary