

**Town of Farmville Planning Commission
Town Council Chamber of the Town Hall
116 North Main Street, Farmville, VA 23901
Wednesday, March 15, 2023**

Planning Commission Members Present: Chairperson Cameron Patterson, Dr. Miller, Jerry Davenport, and Rhett Weiss.

Planning Commission Members Absent: Vice-Chair Jayne Johnson, Abigail O'Connor, and Patrick Crute.

Staff Present: Town Manager Dr. C. Scott Davis, LP.D., Interim Director of Community Development Ashley Atkins- Austin, and Administrative Assistant II Michelle Watkins

CALL TO ORDER

Chairperson Patterson called the Planning Commission meeting to order at 7:00 PM.

APPROVAL OF AGENDA

Chairperson Patterson noted the agenda was distributed and asked if there were any corrections. On a motion by Mr. Davenport, seconded by Mr. Weiss, with all present members voting "aye", the agenda was adopted with no corrections.

CONSIDERATION OF MINUTES

Minutes of Regular Planning Commission Meeting -February 15, 2023

Chairperson Patterson noted that the minutes had been likewise distributed and asked if there were any corrections or revisions. On a motion by Mr. Weiss, seconded by Dr. Miller, and with all present members voting "aye," the minutes from February 15, 2023, were approved as presented.

PUBLIC PARTICIPATION

Chairperson Patterson opened the public participation portion of the meeting. Ms. Watkins reported that staff had not received any comments or requests to speak from the public.

PUBLIC HEARING

ZTA23-002: Amendments to Definitions - Public Hearing for Planning Commission recommendation to the Town Council to amend Section 29-81 – Definitions. The purpose of this amendment is to comply with certain requirements of the Virginia Department of Conservation and Recreation, Federal Emergency Management Agency, and the National Flood Insurance Program.

Ms. Atkins-Austin provided relevant information from the staff report with supporting slides. She shared that a Zoning Text Amendment is needed in order to add and amend language to address comments by DCR. There are five (5) definitions amended and twelve (12) definitions added. This is done to stay current with DCR and FEMA and remain in good standing with the National Flood Insurance Program (NFIP).

Staff Recommends approval of ZTA23-002 for amendments to Section 29-81 of the Zoning Ordinance. Commissioners and Staff had a brief discussion.

On a motion by Mr. Davenport, seconded by Mr. Weiss, and with all present members voting “aye”, public participation was open.

Ms. Watkins reported that staff had not received any comments or requests to speak from the public.

On a motion by Mr. Weiss, seconded by Mr. Davenport, and with all present members voting “aye”, public participation was closed.

There was no deliberation amongst the Commissioners.

On a motion by Mr. Weiss, seconded by Dr. Miller, and with all present members voting “aye”, the motion was passed to recommend approval of ZTA23-002 to the Town Council.

OLD BUSINESS

There was no old business before the Commission.

NEW BUSINESS

Ms. Atkins-Austin shared that staff was not tracking any major cases for next month’s meeting. The Board of Zoning Appeals met on February 23, 2023 for a variance case. An upcoming PUD Information Session will be held on Tuesday, March 28, 2023.

ADJOURNMENT

With no further business, Chairperson Patterson called for a motion to adjourn the meeting. On a motion by Mr. Davenport, seconded by Mr. Weiss and with all present members voting “aye”, the meeting was adjourned at 7:11PM.

Respectfully submitted by Michelle D. Watkins, Administrative Assistant II

Cameron Patterson, Chairperson

Jerry Davenport, Secretary