

**Town of Farmville Planning Commission
Town Council Chamber of the Town Hall
116 North Main Street, Farmville, VA 23901
Wednesday, January 18, 2023**

Planning Commission Members Present: Chairperson John Miller, Vice-Chair Cameron Patterson, Jerry Davenport, Jayne Johnson, Patrick Crute, and Rhett Weiss.

Planning Commission Members Absent: Secretary Abigail O'Connor

Staff Present: Director of Community Development Lee Pambid, GIS Analyst/Grants Manager Ashley Atkins- Austin, and Administrative Assistant II Michelle Watkins

CALL TO ORDER

Chairperson Miller called the Planning Commission meeting to order at 7:00 PM.

APPROVAL OF AGENDA

Chairperson Miller noted the agenda was distributed and advised that Item number seven (7), Public Hearing case POD22-004 was deferred at the applicant's request and recommended removing it from the agenda. On a motion by Mr. Patterson, seconded by Ms. Johnson, with all present members voting "aye", the amended agenda was adopted with no further corrections.

ANNUAL ORGANIZATIONAL MEETING-ELECTIONS OF OFFICERS

Chairperson Miller shared that according to Article 4.1 of the Planning Commission By-laws, it states that no person shall serve more than three (3) consecutive terms per position. He noted his ineligibility to further serve as Chairperson and announced his last night presiding. He also offered his thanks to the Commissioners, Staff and Town, stating that it had been a true honor to work with everyone.

Chairperson Miller opened the floor to accept nominations for officers.

Nomination and Election of Chairperson

Mr. Patterson was nominated by Mr. Crute, seconded by Mr. Weiss, and with no further nominations, Mr. Patterson was elected by acclamation.

Nomination of Vice-Chairperson

Ms. Johnson was nominated by Mr. Davenport, seconded by Mr. Crute, and with no further nominations, Ms. Johnson was elected by acclamation.

Nomination of Secretary

Mr. Davenport was nominated by Ms. Johnson, seconded by Dr. Miller, and with no further nominations, Mr. Davenport was elected by acclamation.

Newly elected Chairperson Patterson presided over the remainder of the meeting.

CONSIDERATION OF MINUTES

Minutes of Regular Planning Commission Meeting -December 21, 2022

Chairperson Patterson noted that the minutes had been likewise distributed, Dr. Miller recommended the 2023 meeting schedule be added to the minutes. On a motion by Mr. Weiss, seconded by Mr. Davenport, and with all present members voting "aye, the minutes from December 21, 2022, were approved with amendment.

PUBLIC PARTICIPATION

Chairperson Patterson opened the public participation portion of the meeting. Ms. Watkins reported that David Tillapaugh was signed up to speak.

Mr. Tillapaugh is a new resident to Farmville by way of Michigan. He extended compliments to the Commissioners and staff on their role of the Town's operations relating to planning and architecture. He inquired if there was any formal plans for 5G development in Farmville and Prince Edward County, he has noticed numerous 5g towers present in the area. He mentioned that 5 g is a controversial technology and it is becoming the object of scrutiny by regulatory agencies and social organizations all across the country. He expressed a concern that 5g is really long term a surveillance mechanism.

Mr. Pambid advised that local government does not have a lot of deciding factors in 5G development. He recommended to Mr. Tillapaugh to reach out to service providers for development information.

PUBLIC HEARING

CUP22-003, William W. Coffey, III on behalf of The Rosemyr Corporation, requests a conditional use permit to allow a one (1) story, one hundred sixteen (116) unit, 19,870 square foot mini warehouse (self-storage building) per Town Code Section 29-13.c.

Chairperson Patterson opened the public hearing portion of the meeting.

Ms. Atkins-Austin presented relevant information from the staff report with supporting slides. She reported that the site meets all criteria for the comprehensive plan and land use map. There are no significant impacts to utilities, environment, or transportation systems and it poses no detriment to the neighborhood or adjacent properties. Staff received one comment from an adjacent property owner regarding the drive aisle to the rear of the property. Staff recommends approval with no conditions.

William W. Coffey briefly spoke to the Commissioners on the behalf of The Rosemyr Corporation. AA Storage came to Farmville roughly three years ago to the area and occupied the former Schewels building. They are currently in the need of more space. He provided a conceptual overview of the storage unit design and their intent for customer safety, he then offered to field questions from the Commissioners.

Chairperson Patterson called for a motion to close the public hearing. On a motion by Dr. Miller, seconded by Mr. Crute, and with all present member voting "aye", the motion was passed.

There was no deliberation from the Commissioners, on a motion by Mr. Davenport, seconded by Mr. Crute, and with all present members voting "aye", the motion was passed to recommend approval of CUP22-003 with no conditions to Town Council.

OLD BUSINESS

There was no old business before the Commission.

NEW BUSINESS

Adoption of 2022 Annual Report and 2023 Goals

Dr. Miller provided a brief overview of the 2022 Annual Report and Goals.

Chairperson Patterson called for a motion to Adopt the 2022 Annual Report and Goals as

presented, on a motion by Mr. Davenport, seconded by Mr. Crute, and with all present members voting “aye”, the motion was passed.

Floodplain Ordinance Update-Staff Briefing

A brief update with supporting slides were provided by Staff on what is needed and why for the Floodplain Ordinance process. A Zoning Text Amendment is needed to add language in order to address comments received from DCR(Department of Conservation and Recreation) and also remain current with DCR and FEMA(Federal Emergency Management Agency)as well as being in good standing with NFIP (National Floodplain Insurance Program). Staff will provide the mandated text and resolution to start the amendment process in the February 15, 2023 Meeting.

The overview of changes are:

- Adopting new terms and definitions
- Adding enabling authority from the state law
- Updating revised effective dates
- Clarifying particular phrases
- Calling for the designation of the floodplain administrator
- Strengthening design requirements

The statewide review is by the Virginia Department of Conservation and Recreation through the Community Assistance Visits (CAVs). There is a recommendation for enhance policies and procedures relating to management enforcement and permit review. The intention of the ordinance is to enhance community safety and mitigate repeated damage and loss to properties within the special flood hazard areas. The ordinance is connected to several elements of community operations, primarily local building and land development codes, and it will be beneficial when seeking state and federal funding. The ordinance language and resolution will be presented in the February 15, 2023, meeting.

Staff and Commission Items

- Planning Commission Work Session on Planned Unit Development is January 25, 2023 at 7:00 PM.
- Possible 2nd Community Engagement Session at the Moton Museum.
- Board of Zoning Appeals will meet on January 26, 2023 at 3:00 PM.
- Community Development Staff will hold an Information Session on Routine Residential Projects on January 27, 2023 from 10:00 am until 12:00 pm.
- Staff recommends that the Planning Commission meet on February 15, 2023.

Chairperson Patterson thanked everyone who attended the Community Engagement Session that was held on January 12, 2023 at the Moton Museum. He offered his thanks to the officers for their good work on the behalf of the Commissioners and Town. Mr. Weiss will not be in town to attend the upcoming work session and wishes to attend Virtually.

STAFF UPDATES

Mr. Pambid reported to the Commission that there was a monthly department report included in their meeting package that they had received. The report contained qualitative information in terms of what staff has been doing from a training standpoint and other activities in the department. He shared that the report also contained statistics on permit approval, FAB Ridership, and Airport fuel sales. A chart of the Farmville Regional Airport KFVX arrivals and departures was also provided.

ADJOURNMENT

With no further business, Chairperson Patterson called for a motion to adjourn the meeting. On a motion by Mr. Weiss, seconded by Mr. Crute and with all present members voting “aye”, the

meeting was adjourned at 7:42 PM.

Respectfully submitted by Michelle D. Watkins, Administrative Assistant II

Cameron Patterson, Chairperson

Jerry Davenport, Secretary