



Town of Farmville

Town Council

April 5, 2023 at 6:00 PM
Council Chamber of the Town Hall
116 North Main Street, Farmville, VA

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Monthly Financial Report**
 - a. Report by Finance Director Julie Moore
- 4. Discussion: Retreat Notes and Work Plan**
 - a. Farmville Town Council 2023 Retreat Notes
 - b. Town of Farmville Strategic Plan 2023 Work Plan
- 5. Discussion: Addendum to the Immigration Centers of America (ICA) Transportation Contract**
 - a. Requested Addendum to the ICA Transportation Contract
- 6. Discussion: Proposed FY 2023-2024 Town Budget**
 - a. Town Manager's Proposed Budget FY2023-2024
 - b. Capital Improvement Plan
 - c. Classification and Compensation Plan
- 7. Discussion: Proposed Ordinance No. 221-Amending Section 29-81.-Definitions, of Article VII of Chapter 29-Zoning and Subdivision**
 - a. Ordinance No. 221
- 8. Comments by the Town Manager and Staff**
- 9. Other matters that may come before the Council**



Town of Farmville

Agenda Item Summary

MEETING DATE: April 5, 2023

ITEM NUMBER: 3.a. – Report by Finance Director Julie Moore

BACKGROUND:

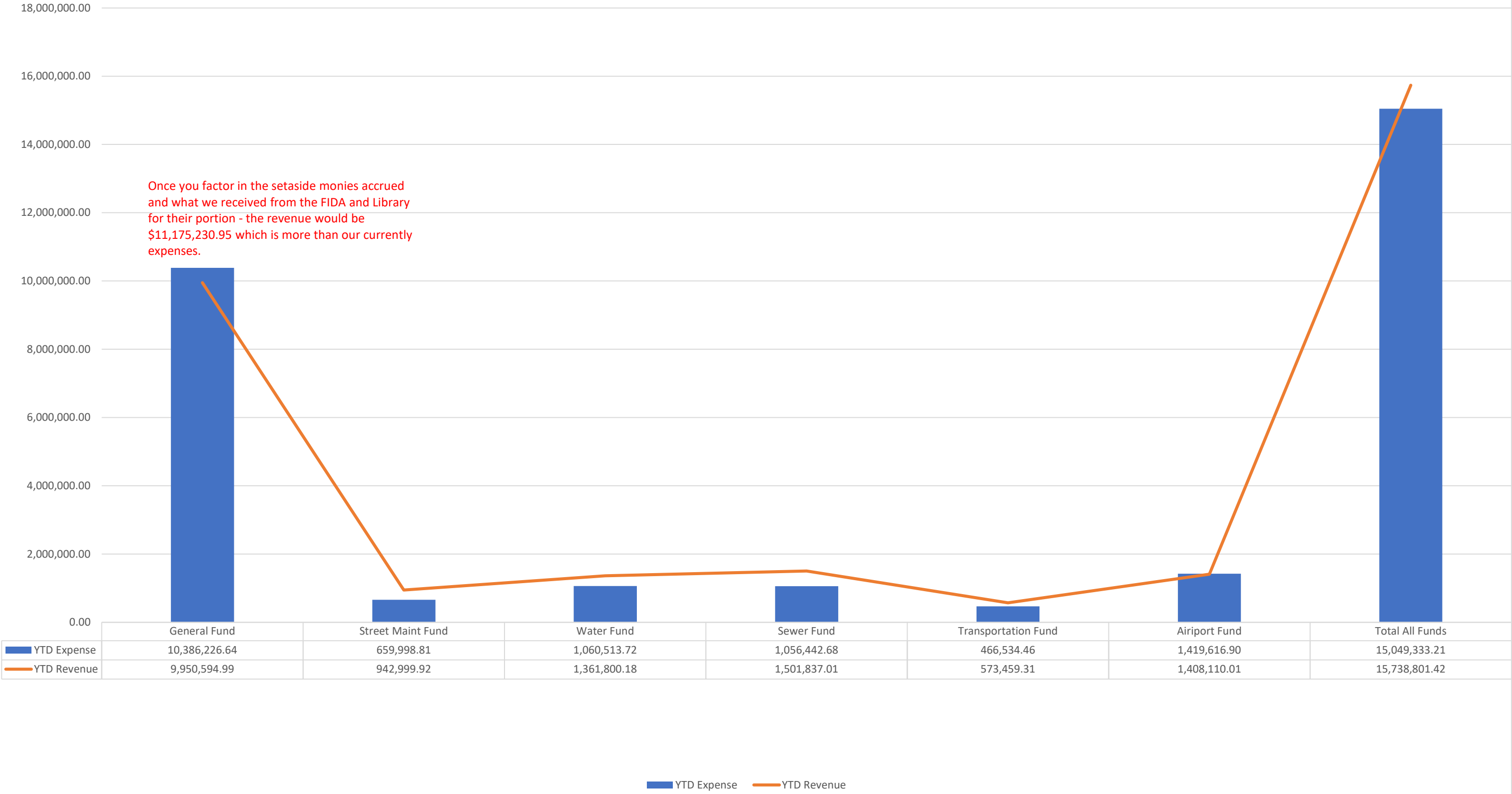
RECOMMENDATION:

FISCAL IMPACT:

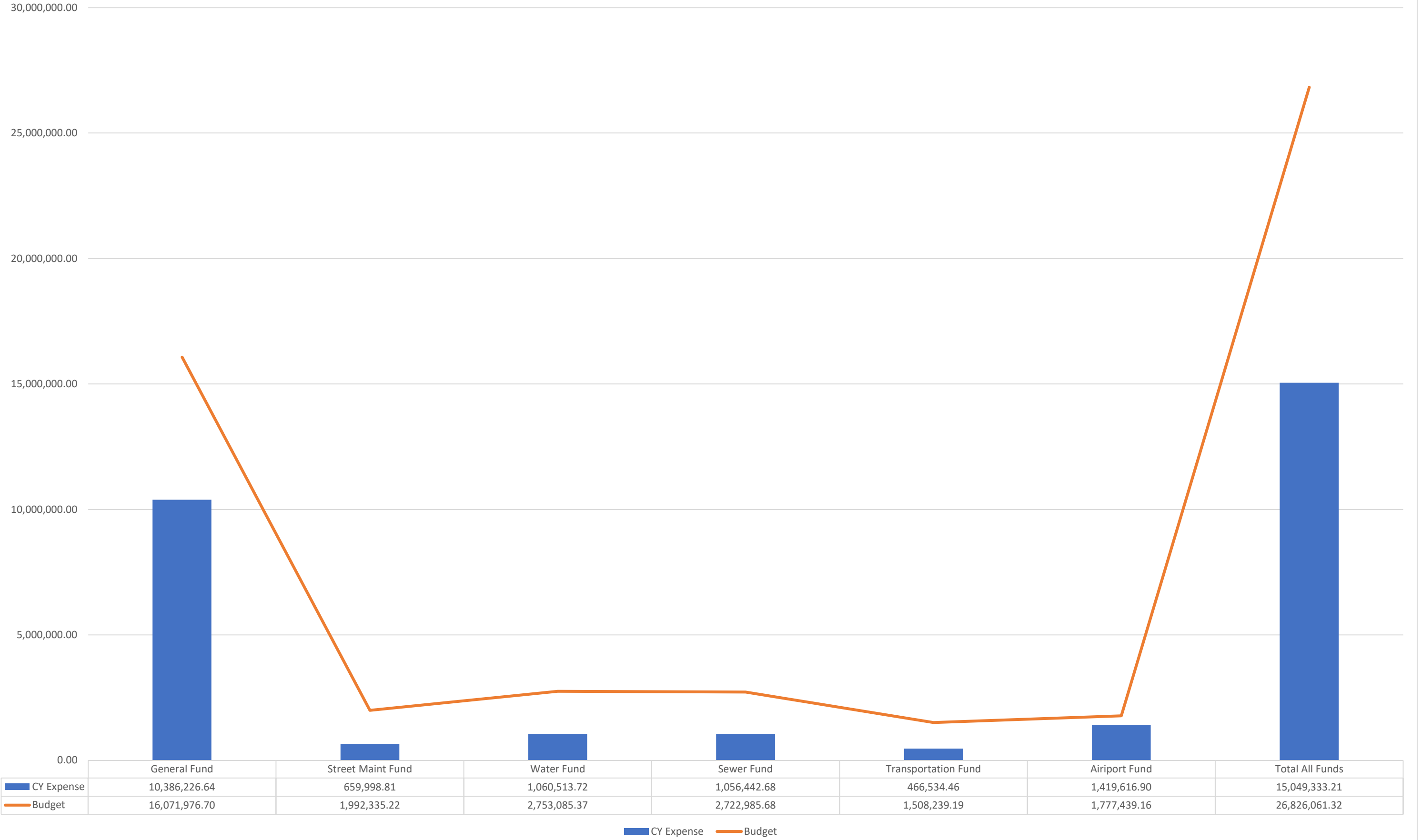
ATTACHMENTS:

1. Expense Vs Revenue - February 2023
2. Expenses - All Funds YTD Expense Vs Budget - February 2023
3. Expenses - All Funds YTD Expense Vs PY YTD Expense - February 2023
4. Expenses - Departments YTD Expense Vs Budget - February 2023
5. Expenses - Departments YTD Expenses Vs PY YTD Expenses - February 2023
6. Revenue - All Funds YTD Revenue Vs Budget - February 2023
7. Revenue - All Funds YTD Revenue Vs PY YTD Revenue - February 2023
8. Revenue - GF YTD Revenue Vs Budget - February 2023
9. Revenue - GF YTD Revenue Vs PY YTD Revenue - February 2023
10. Revenue Report - February 2023
11. Salary Report - February 2023
12. Manual Checks -March 2023

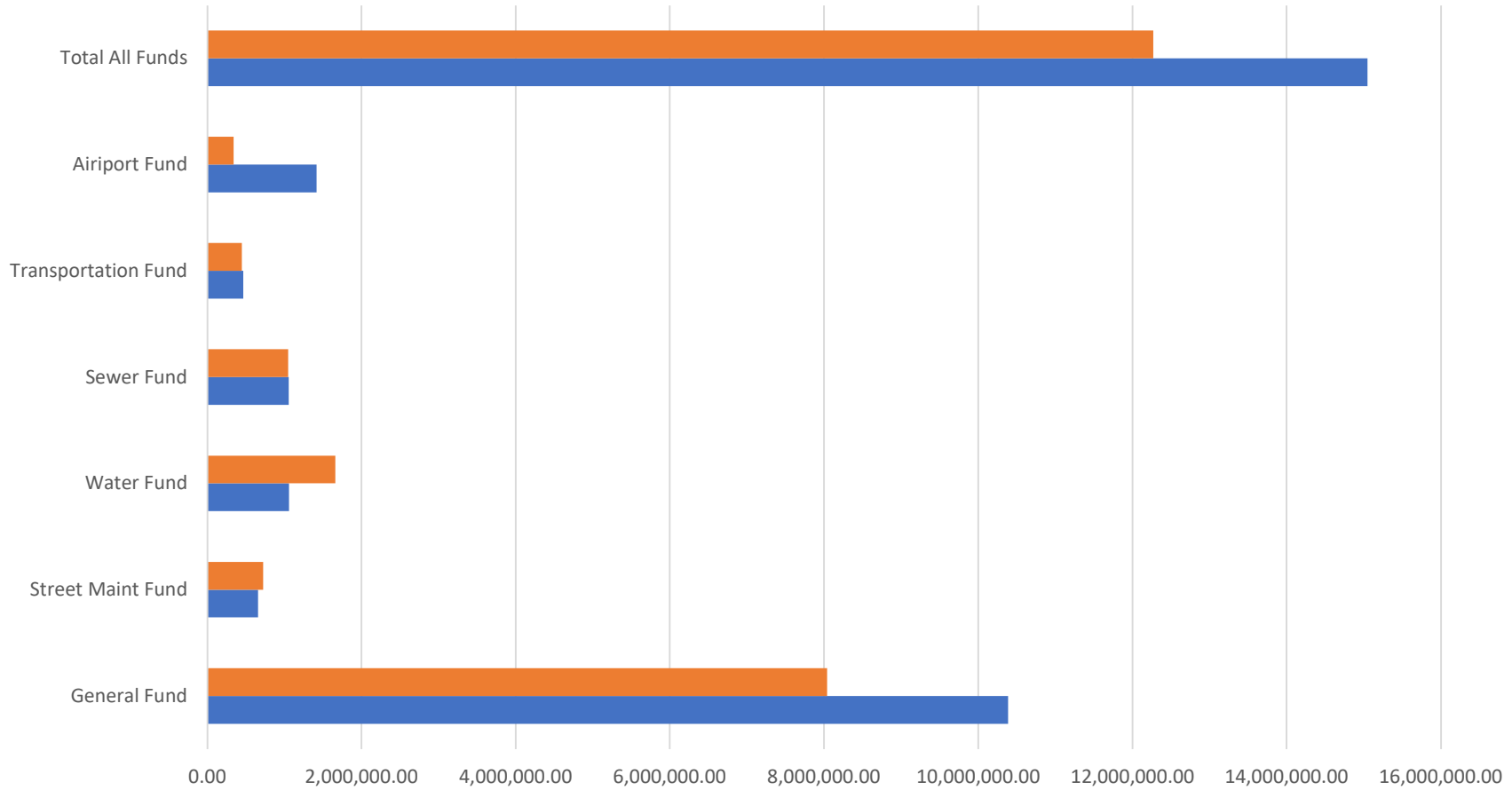
February 2023 - YTD Revenue Vs. Expenses



February 2023 YTD Expenses Vs. Budgeted - by Fund



Fund Total Expenses Current Year Vs. Prior Year - February 2023



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airport Fund	Total All Funds
PY Expenses	8,040,608.24	725,507.14	1,660,290.94	1,050,302.91	449,642.09	342,245.98	12,268,597.30
CY Expense	10,386,226.64	659,998.81	1,060,513.72	1,056,442.68	466,534.46	1,419,616.90	15,049,333.21

■ PY Expenses
 ■ CY Expense

Notes on comparisons:

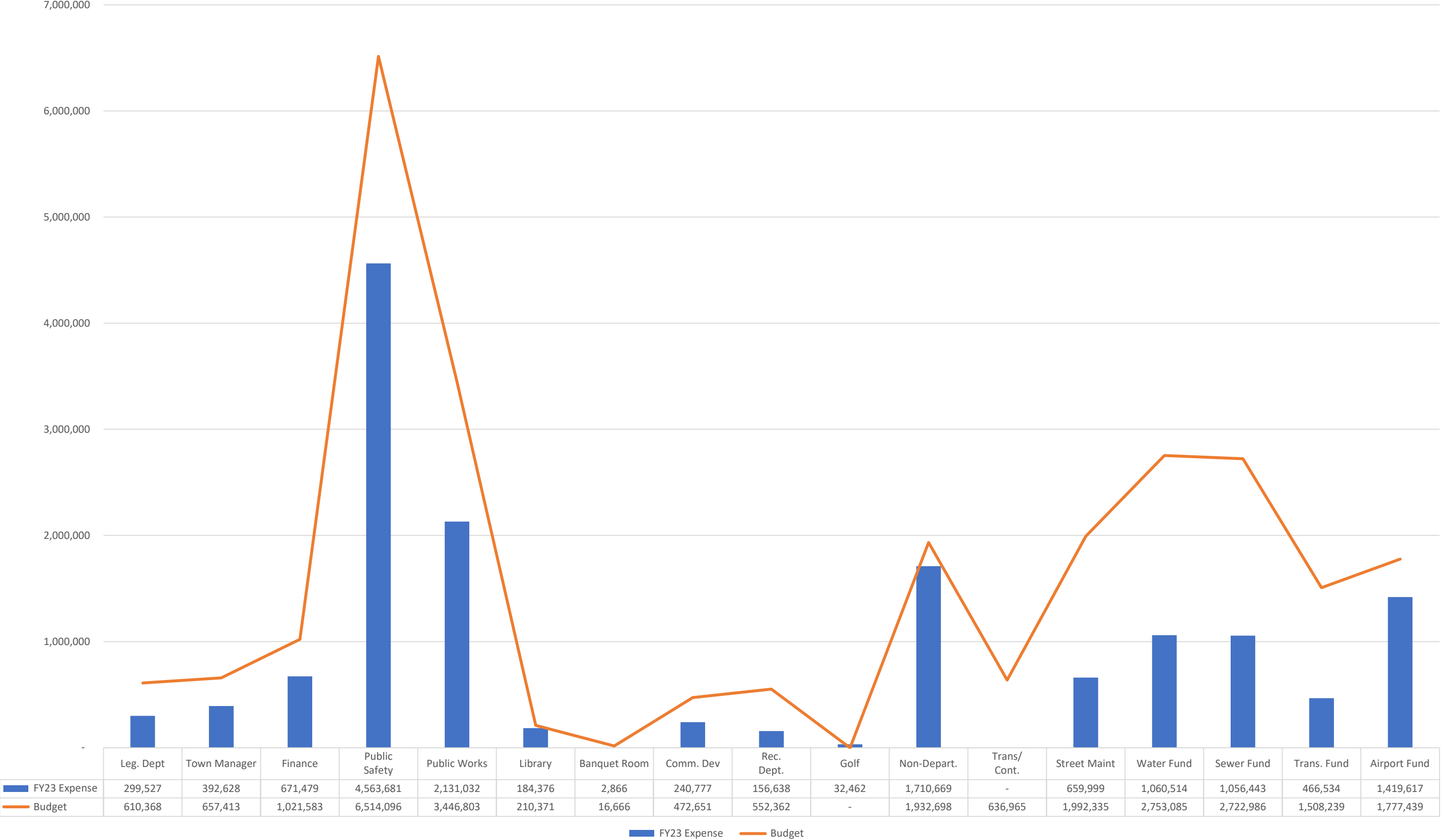
General Fund: There are a combination of things that attributed to the current year expenses being up compared to prior year. See the Department Total Comparison of Current Year vs. Prior Year for those details.

Water Fund: In prior year \$630,153.15 was transferred to the general fund to create the medical compensation account.

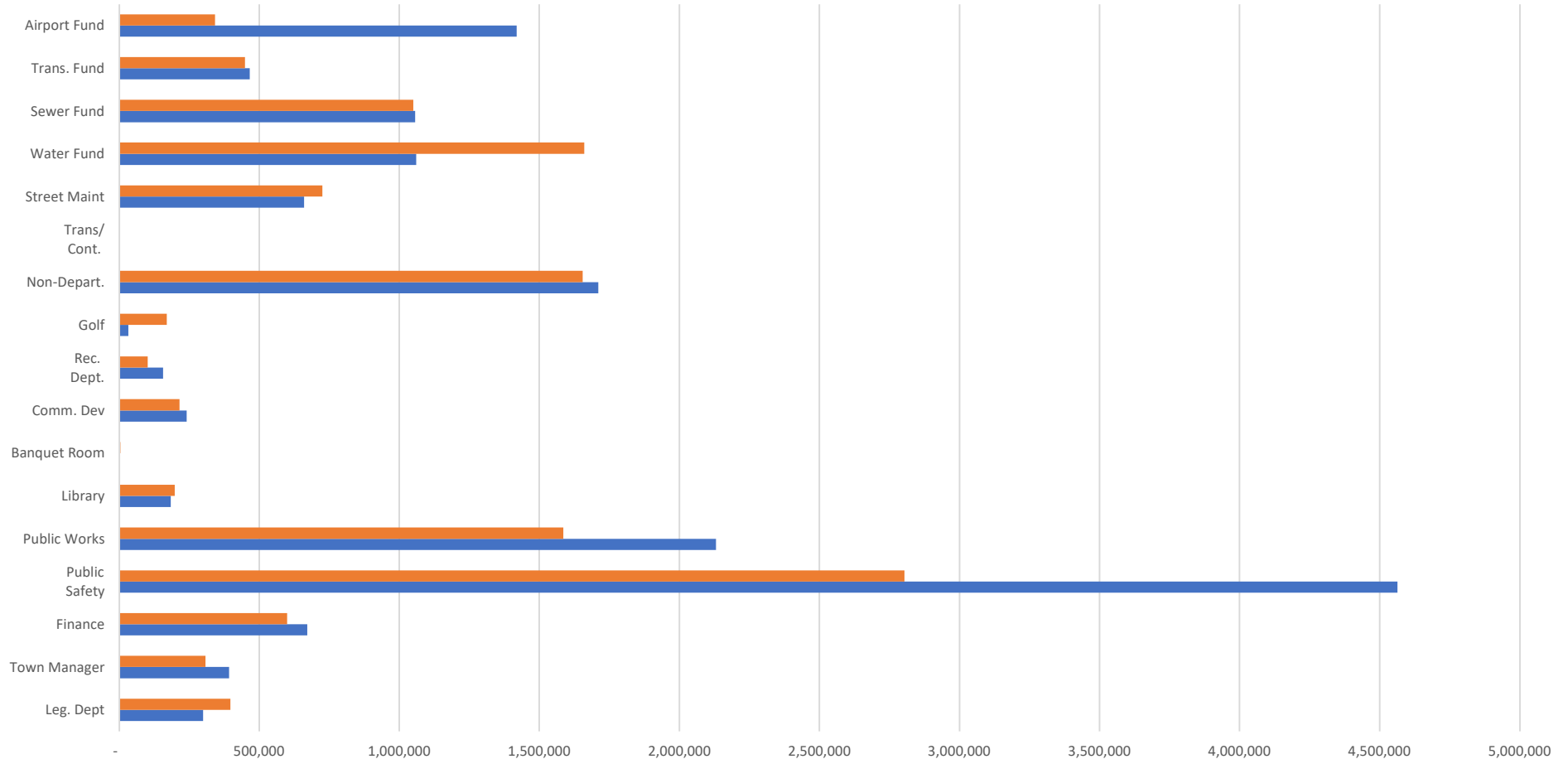
Sewer Fund: In prior year, the sewer fund transferred \$450,000 to the general fund. In current year, the Sewer Fund only transferred \$250,000 to the General Fund. However, in the current year the sewer fund has spent \$132,588 on sludge removal whereas none had been spent for this through January 2022. The Town also recorded a partial payment on a pista grit (ARPA funding) of \$79,080.05, no such equipment was purchased in FY22.

Airport Fund: In current year there was approximately \$1,200,000 paid on the runway safety area grade project. No such large payments were made in prior year at this time.

February 2023 YTD Expenses Vs. Budgeted Expenses



Current Year Expenses Vs. Prior Year Expenses - February 2023



FY22 Expense FY23 Expense

Notes on comparisons:

Legislative: Decrease in expenses is due to the retiree benefits paid out in prior year at this time was \$192,000 more. This was offset by the current year Medical Compensation Benefits that have been paid out of \$85,920. No medical compensation benefits had been paid out in prior year by the end of February 2022.

Town Manager: In addition, there was approximately \$31,000 more of salaries paid due to the hiring of a Human Resource Manager, approximately \$3,700 more paid in FY23 to the HR Consultants, and approximately \$36,000 in professional services for the current year.

Public Safety: The increase in public safety expenses compared to prior year is related to the Dispatch Radios that were originally budgeted in FY22 but were not invoiced or received until FY23. The total expended in FY23 for these radios was \$603,669.82. In addition, we pre-paid for the Fire Truck that was \$937,250.

Public Works: The increase in this category is related to the purchase of the pickup truck with the Dump Body for \$85,402.21 in FY23. In FY22 the only capital asset that had been purchased through December 2021 was a zero-turn mower for \$10,588. In addition, there was the parking lot paved for approximately \$22,000, a crash barrier purchased for approximately \$34,000, a street sweeper body purchased for approximately \$67,000, a garbage truck for approximately \$153,000, a new roller for approximately \$38,000, and \$26,000 paid more for landfill testing in FY23 compared to FY22.

Recreations: The increase is due to the New Recreation Department Director; he did not start till mid-August 2021. In addition, in July and August 2022 the Town had camps that caused additional salary expense for those counselors and related expenses. In prior year, due to COVID, the Town hosted on camps.

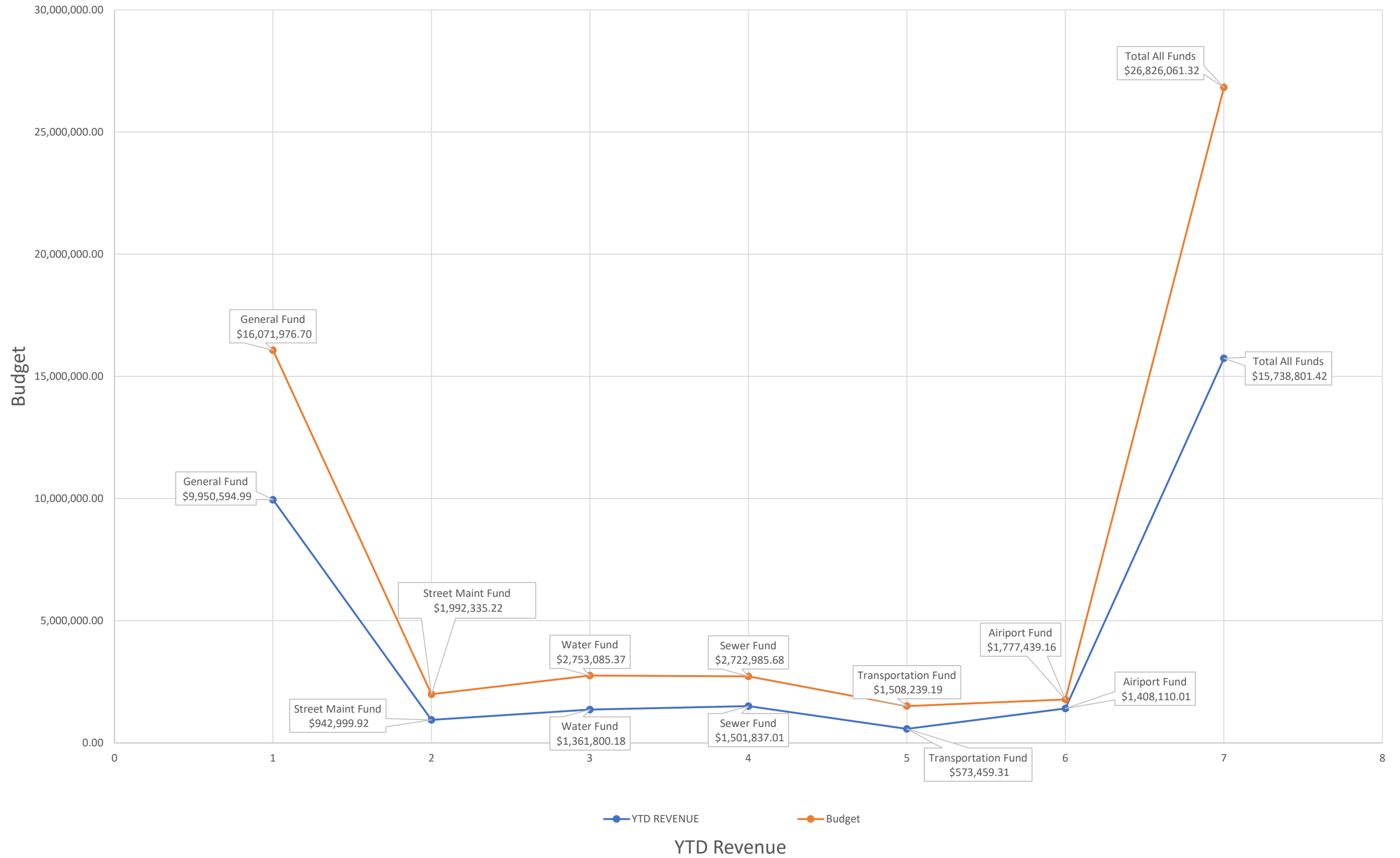
Golf: Due to the Golf Course closing mid-August 2022, less expenses incurred.

Water Fund: In prior year \$630,153.15 was transferred to the general fund to create the medical compensation account.

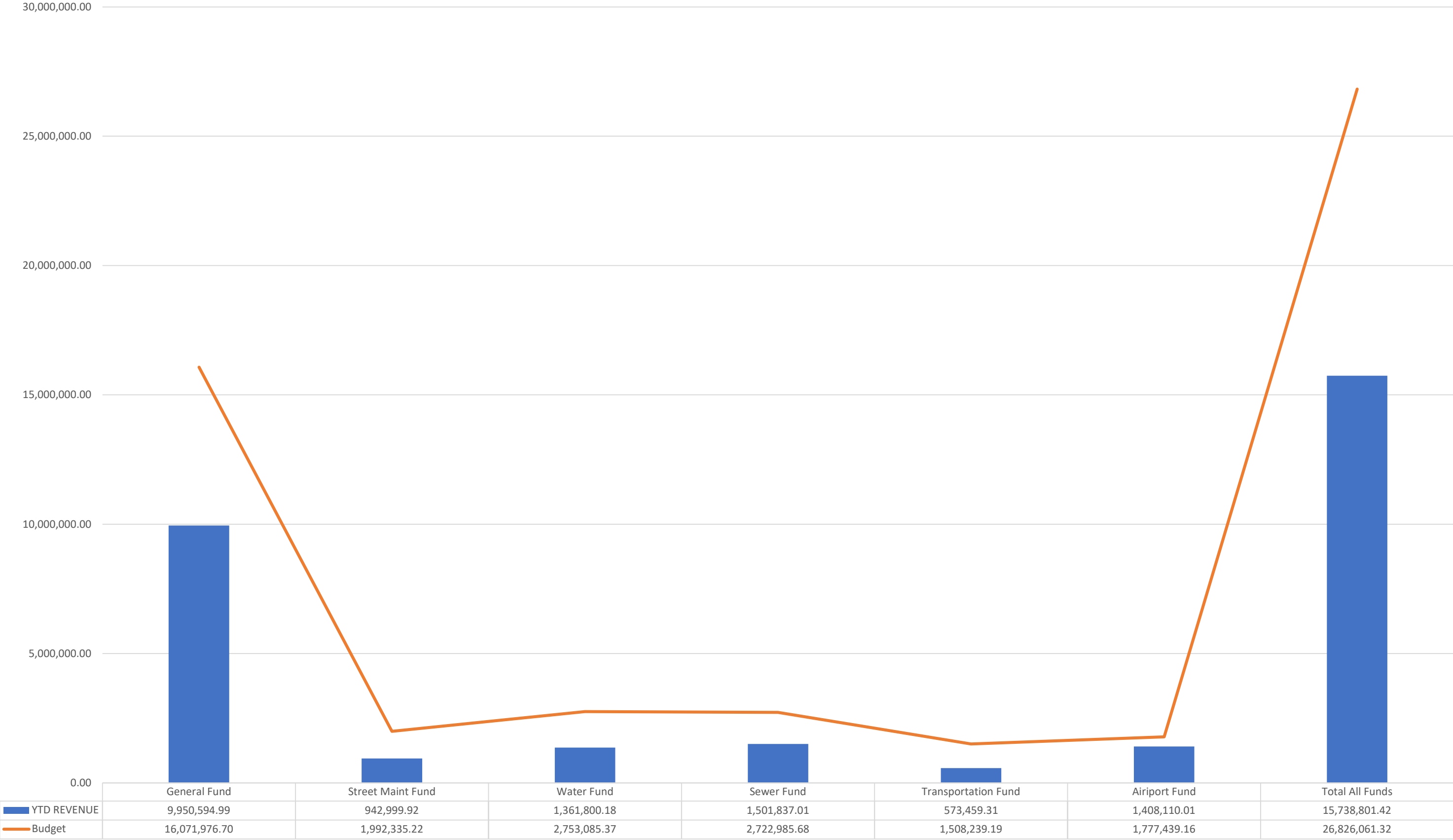
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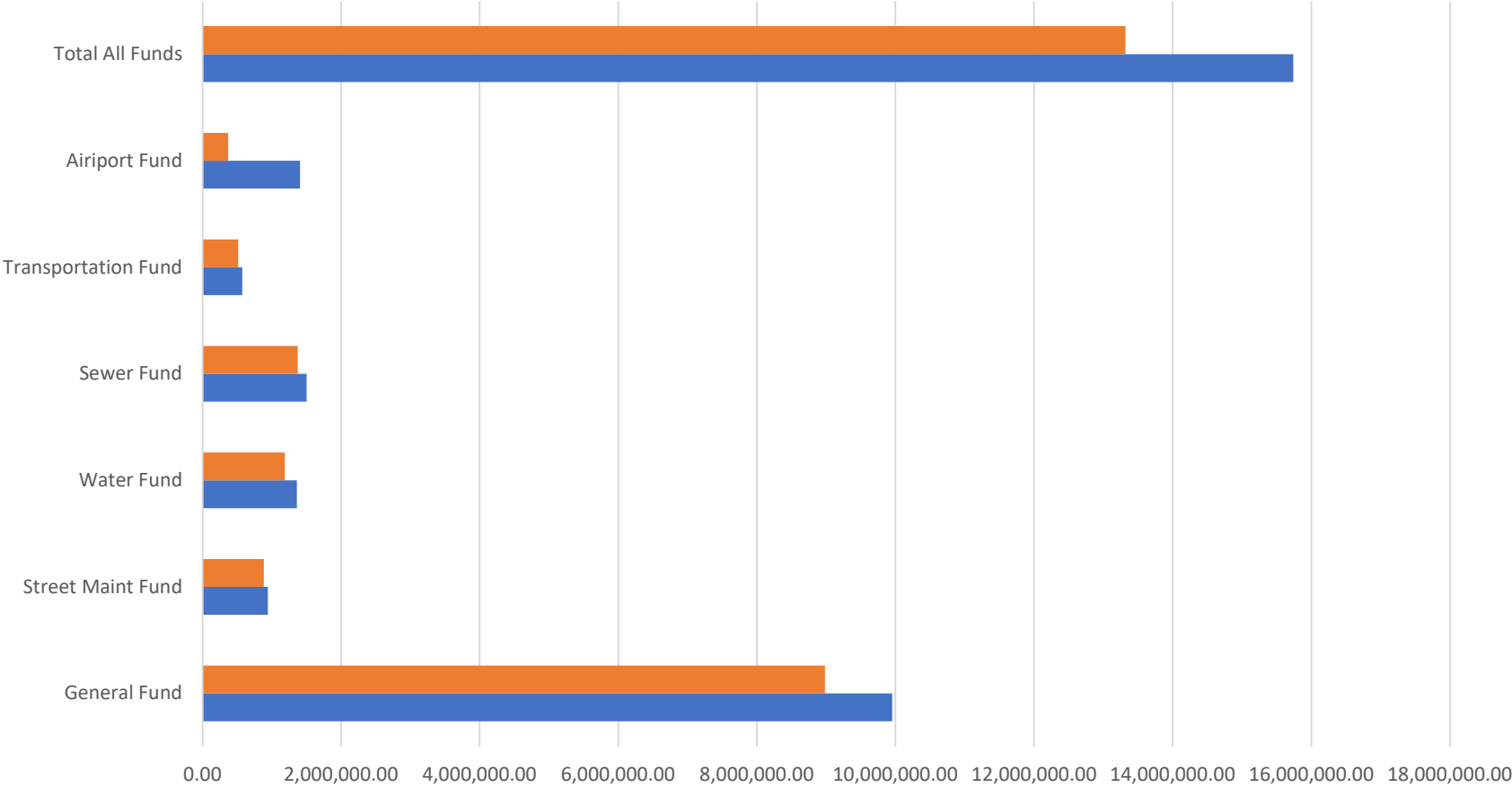
Revenue of Funds - YTD- February 2023



YTD Revenue Vs. Budget - February 2023



CURRENT FEBRUARY 2023 COMPARED TO PRIOR FEBRUARY 2022 YTD REVENUE



	General Fund	Street Maint Fund	Water Fund	Sewer Fund	Transportation Fund	Airiport Fund	Total All Funds
PY YTD REVENUE	8,981,324.10	884,890.50	1,189,809.85	1,375,313.38	515,167.23	371,562.92	13,318,067.98
YTD REVENUE	9,950,594.99	942,999.92	1,361,800.18	1,501,837.01	573,459.31	1,408,110.01	15,738,801.42

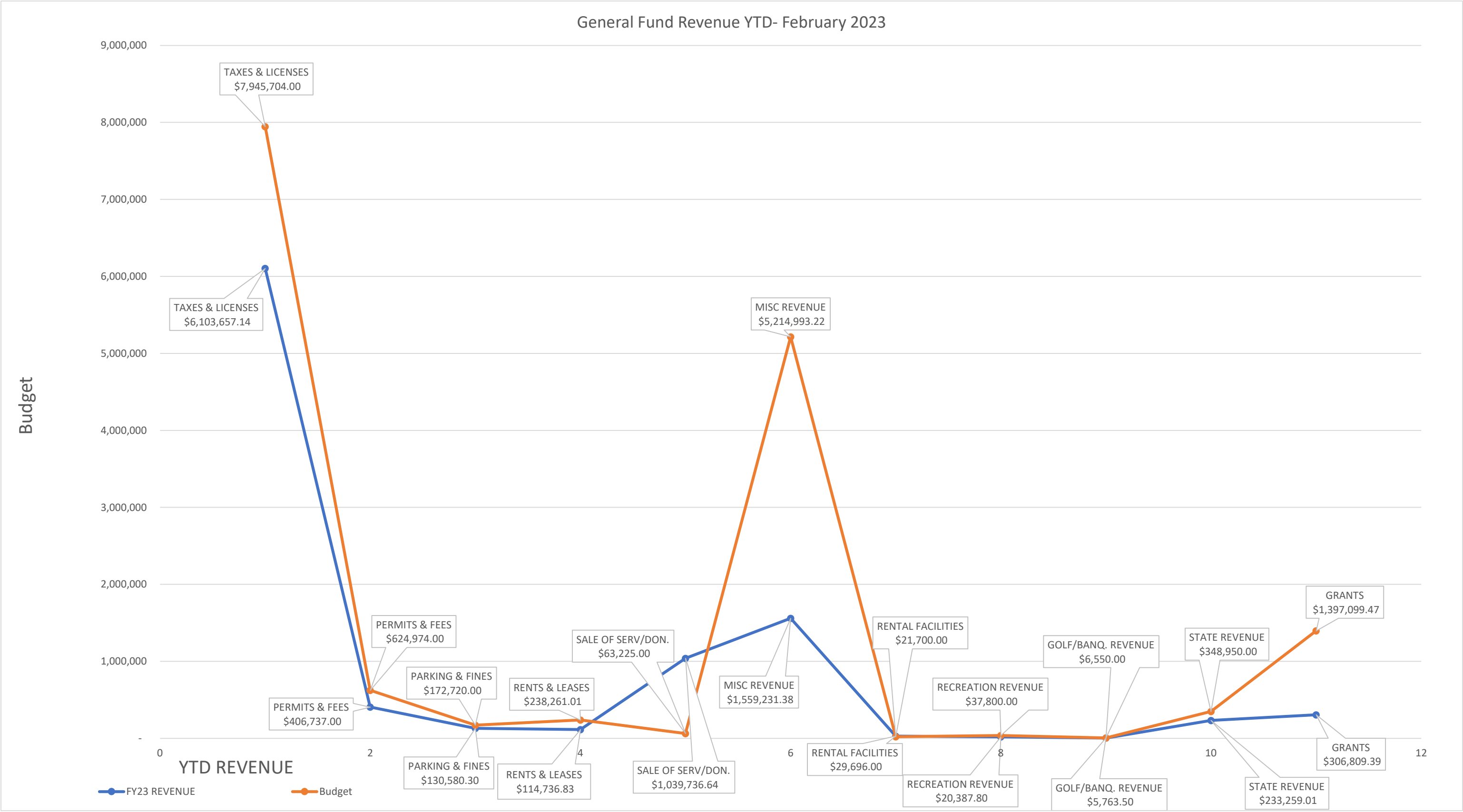
■ PY YTD REVENUE ■ YTD REVENUE

Notes on biggest changes:

General Fund: The increase in revenue for current year compared to prior year is primarily based on the sale of the golf course being recorded in January 2023 – which was \$995,000.

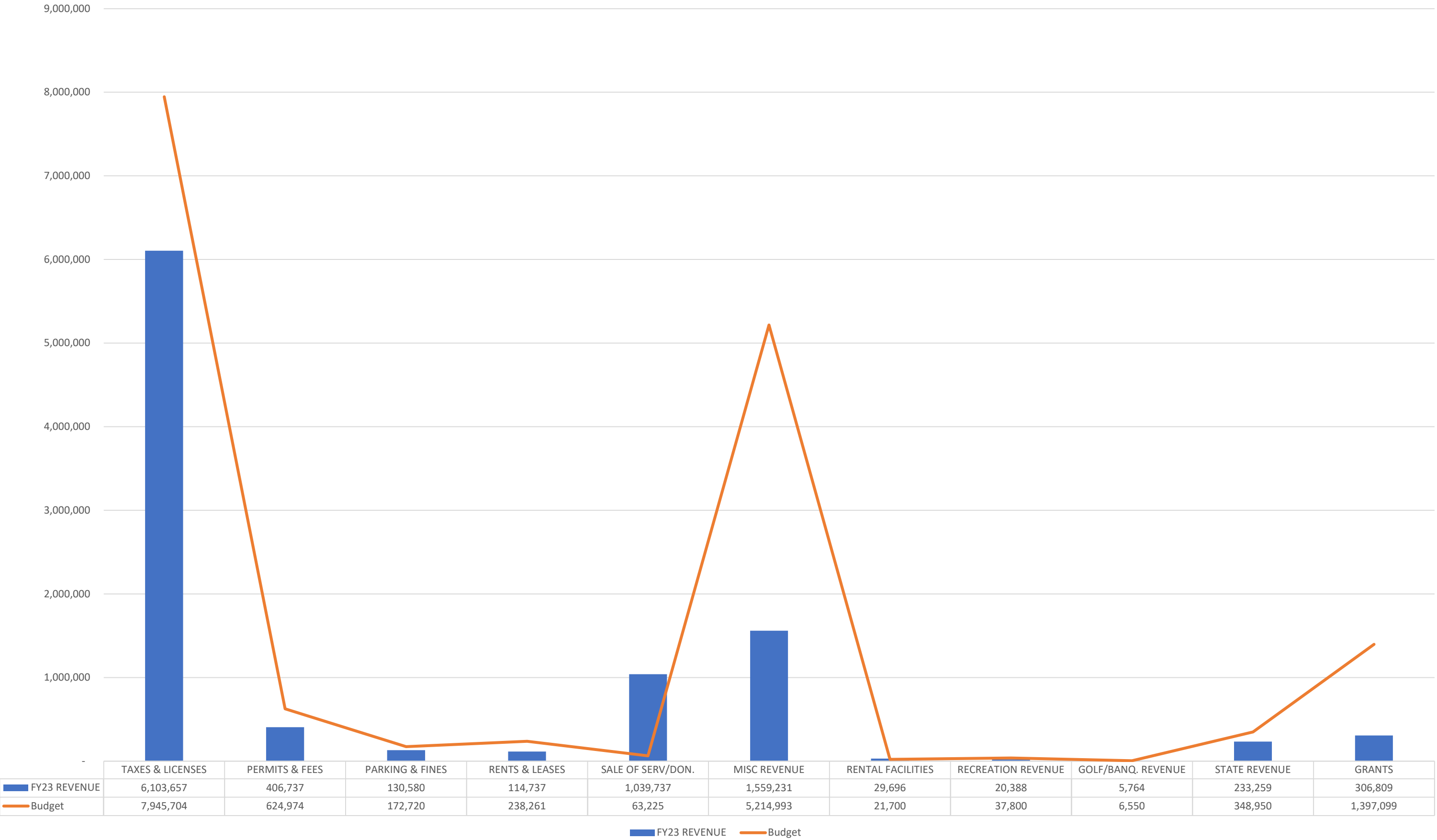
Water and Sewer Funds: Both of these funds have had an increase in revenue compared to prior due to the increase in rates.

Airport Fund: In FY23, approximately \$1,280,000 was received from the federal government for the Safety Area Grading project. No such large project was ongoing, at this time, in FY22.

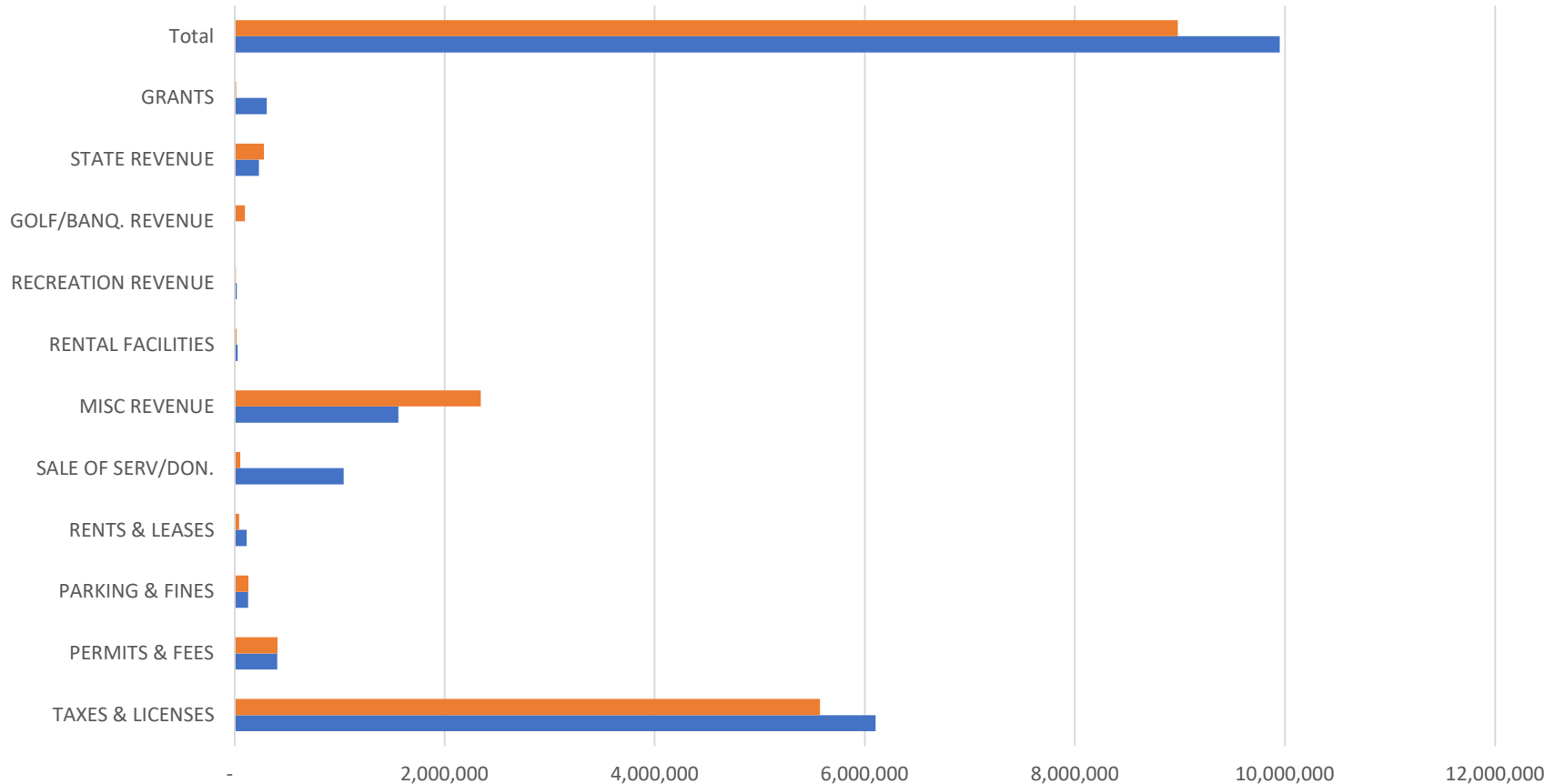


Note: All Budgeted amounts are shown above the line graph and all actual amounts are shown below the line graph.

February 2023 Actual YTD Revenue Vs. Budgeted Revenue



GENERAL FUND REVENUE - FEBRUARY 2023 COMPARED TO FEBRUARY 2022



	TAXES & LICENSES	PERMITS & FEES	PARKING & FINES	RENTS & LEASES	SALE OF SERV/DON.	MISC REVENUE	RENTAL FACILITIES	RECREATION REVENUE	GOLF/BANQ. REVENUE	STATE REVENUE	GRANTS	Total
FY22 REVENUE	5,574,036	408,221	132,378	43,679	54,396	2,344,906	18,093	13,096	98,545	278,669	15,306	8,981,324
FY23 REVENUE	6,103,657	406,737	130,580	114,737	1,039,737	1,559,231	29,696	20,388	5,764	233,259	306,809	9,950,595

■ FY22 REVENUE ■ FY23 REVENUE

Notes on comparisons:

Taxes and Licenses: We have collected \$331,467.62 more businesses licenses by the end of February than we had in prior year. In addition, our meals tax collection has increased by 13% or \$284,476.89 compared to prior year.

Sale of Services and Donations: This revenue has increased due to the sale of the golf course which was recorded in January 2023, for \$995,000.

Miscellaneous Revenue: The decline in revenue for current year compared to prior year is primarily based on the following factors:

1. In September 2021 there was \$630,153 transferred from the water fund to the general fund. No such transfer occurred in September 2022. This was money that was moved to be renamed for medical compensation payouts.
2. In prior year the sewer fund transferred \$450,000 to the general fund, only \$250,000 has been transferred thus far in FY23.

Golf/Banquet Revenue: The decline in revenue for this category is based on the Golf Course closing in August 2022.

Grants: In FY23 there was a \$29,000 grant received for wireless 911 upgrade. No such grant had been received at this time in prior FY22. In addition, there has been \$228,877 of ARPA funding recognized in FY23 whereas none had been recognized at this time in FY22.

Account Range: First to Last Include Zero Activity Accounts: No
Current Date Range: 02/01/23 to 02/28/23 Year To Date As Of: 02/28/23

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1101-0001	CURRENT REAL PROP TAXES	9,012.78	772,693.10	810,000.00	95.39
10-1102-0001	CURRENT PUBLIC SERVICE CORP TA	0.00	53,914.96	62,504.00	86.26
10-1103-0001	CURRENT PERSONAL PROPERTY TAX	2,270.07	257,646.47	230,000.00	112.02
10-1106-0001	PENALTIES-TAXES	904.26	3,586.42	3,200.00	112.08
10-1106-0002	INTEREST-TAXES	139.82	2,770.32	1,500.00	184.69
10-1106-0003	PENALTY-PP TAX	190.78	1,243.15	0.00	0.00
10-1106-0004	INTEREST-PP TAX	16.63	29.40	0.00	0.00
10-1107-0001	DELINQUENT TAXES	439.41	11,720.99	2,000.00	586.05
10-1200-0001	CONSUMPTION TAX	0.00	17,028.68	26,000.00	65.49
10-1201-0001	SALES TAX	0.00	269,881.71	430,000.00	62.76
10-1201-0072	SALES TAX REFUND-GOLF	0.00	4.88	25.00	19.52
10-1202-0001	UTILITY TAX	0.00	219,049.27	360,000.00	60.85
10-1203-0001	BUSINESS LICENSE TAX	978,422.84	1,201,196.37	1,525,000.00	78.77
10-1203-0099	PENALTY-BUSINESS LICENSES	0.00	0.00	5,000.00	0.00
10-1204-0001	BANK FRANCHISE TAXES	0.00	0.00	230,000.00	0.00
10-1204-0004	RIGHT OF WAY ACCESS FEE	0.00	7,247.21	16,000.00	45.30
10-1205-0001	MOTOR VEHICLE LICENSES	0.00	5,614.65	75,000.00	7.49
10-1206-0001	COMMUNICATION SALES & USE TAX	0.00	180,732.60	375,000.00	48.20
10-1207-0001	PRECIOUS METAL PERMIT	0.00	600.00	0.00	0.00

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1210-0001	LODGING TAX	60,526.97	514,956.81	600,000.00	85.83
10-1211-0001	FOOD TAX	292,500.87	2,422,456.06	3,000,000.00	80.75
10-1211-0099	PENALTY/INT-FOOD/LODGING TAX	1,189.85	2,956.69	5,000.00	59.13
10-1220-0001	SANITATION FEE	33,138.77	259,915.12	380,264.00	68.35
10-1301-0001	FERN BEAUTIFICATION PROJECT	0.00	2,000.00	2,500.00	80.00
10-1302-0002	BRANCH OUT TREE PROGRAM	0.00	1,100.00	10,000.00	11.00
10-1302-0003	VFIC GRANT	0.00	9,304.56	0.00	0.00
10-1303-0005	VARIANCE FEE	0.00	0.00	250.00	0.00
10-1303-0006	CONDITIONAL-USE-PERMITS	0.00	500.00	500.00	100.00
10-1303-0007	ZONING & RE-ZONING FEES	500.00	2,400.00	500.00	480.00
10-1303-0008	BUILDING PERMITS	3,000.00	19,917.57	50,000.00	39.84
10-1303-0009	SURVEYOR-SITE INSPEC-E&S	0.00	300.00	500.00	60.00
10-1303-0010	PARTY BIKE PERMIT	365.00	365.00	365.00	100.00
10-1303-0020	STATE SURCHRG-BLDG PERMIT FEE	60.00	397.29	1,000.00	39.73
10-1303-0031	FITNESS PROGRAM REVENUE	0.00	359.00	1,500.00	23.93
10-1303-0032	KARATE PROGRAM REVENUE	215.00	910.00	300.00	303.33
10-1303-0033	PICKLEBALL PROGRAM REVENUE	108.00	518.00	500.00	103.60
10-1303-0071	FOOTBALL PROGRAM REVENUE	0.00	15,795.80	10,000.00	157.96
10-1303-0072	SOFTBALL PROGRAM REVENUE	0.00	0.00	1,500.00	0.00
10-1303-0073	SUMMER CAMP REVENUE	0.00	1,050.00	18,500.00	5.68

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1303-0077	SPONSORSHIP-JINGLE BELL RUN	0.00	0.00	1,500.00	0.00
10-1303-0078	REGISTRATION FEE-JINGLE BELL R	0.00	1,755.00	2,000.00	87.75
10-1303-0079	REVENUE-ADULT BASKETBALL LEAGU	0.00	0.00	2,000.00	0.00
10-1304-0001	SUBDIVISION EXAMINATION FEES	0.00	0.00	50.00	0.00
10-1304-0072	MEMBERS CART FEE	0.00	1,659.00	0.00	0.00
10-1305-0072	SNACK BAR REV-DRINKS	0.00	339.62	0.00	0.00
10-1305-0073	BANQUET FACILITY RENTAL	0.00	6,600.00-	6,550.00	100.76-
10-1306-0072	SNACK BAR REV-FOOD	0.00	104.43	0.00	0.00
10-1307-0001	PLAN REVIEW-BLDG INSPECTOR	0.00	200.00	1,000.00	20.00
10-1307-0002	CERTIFICATE OF OCCUPANCY-BLDG	0.00	0.00	100.00	0.00
10-1308-0001	FINGERPRINT FEE	10.00	10.00	20.00	50.00
10-1308-0072	GIFT SHOP REVENUE-GOLF SUPPLIE	0.00	449.38	0.00	0.00
10-1309-0001	SURVEYOR-PLAN REVIEW	0.00	0.00	500.00	0.00
10-1309-0072	ANNUAL GOLF MEMBERSHIP	0.00	1,899.87-	0.00	0.00
10-1310-0072	BEER SALES	0.00	367.65	0.00	0.00
10-1311-0001	BURN PERMIT	0.00	400.00	400.00	100.00
10-1314-0072	DAILY GOLF FEES	0.00	10,777.09	0.00	0.00
10-1315-0072	RANGE REVENUE	0.00	566.20	0.00	0.00
10-1401-0001	COURT FINES & COSTS	0.00	42,186.93	65,000.00	64.90
10-1401-0002	PARKING FINES	2,999.76	18,366.14	20,000.00	91.83

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1401-0004	LIENS ON REAL ESTATE	105.00	38,829.49	500.00	7,765.90
10-1402-0003	E-CITATION	0.00	3,960.00	5,000.00	79.20
10-1501-0001	INTEREST-REPO	780.80	5,963.82	9,000.00	66.26
10-1501-0002	INT-BENCHMARK-ARPA-COVID-RESTRICTED	24,125.43	150,063.27	5,000.00	3,001.27
10-1501-0003	INTEREST-MEDICAL COMPENSATION	33.63	331.93	150.00	221.29
10-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	128.11	155.41	300.00	51.80
10-1501-0006	INTEREST-MM-BENCHMARK-E911	39.02	373.96	1,000.00	37.40
10-1501-0010	INTEREST-ONLINE ACCT	0.00	0.00	100.00	0.00
10-1501-0013	INTEREST-SET ASIDE ACCOUNT	2,850.08	16,690.14	2,500.00	667.61
10-1501-0015	INTEREST-E911 RESERVE	15.29	169.49	600.00	28.25
10-1501-0020	INTEREST-E-CITATION-FARMERS BA	0.00	17.74	12.00	147.83
10-1501-0021	INT-CK ACCT-BENCHMARK-E-CITATION	1.52	1.52	0.00	0.00
10-1501-0072	INT-CHECKING-BENCHMARK-GOLF	5,778.88	20,656.92	1,000.00	2,065.69
10-1502-0001	RENT-BURN BUILDING	0.00	0.00	500.00	0.00
10-1502-0002	RENT-WILCK LAKE	400.00	2,600.00	2,500.00	104.00
10-1502-0004	RENT-TOWN PARKING-SECOND ST	0.00	0.00	300.00	0.00
10-1502-0005	SALE OF FIXED ASSETS	0.00	19,600.00	12,000.00	163.33
10-1502-0006	SALE OF MATERIAL	120.00	301.60	1,500.00	20.11
10-1502-0007	SALE OF PROPERTY	0.00	995,000.00	0.00	0.00
10-1502-0008	SALE OF COPIES	10.00	602.00	500.00	120.40

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1502-0009	CEMETERY LOTS	0.00	2,400.00	18,000.00	13.33
10-1502-0010	SALE OF POSTAGE	20.22	37.65	25.00	150.60
10-1502-0011	SALE OF ROLL OUT CARTS	100.00	485.00	1,000.00	48.50
10-1502-0012	RENT-TRAIN STATION	1,900.00	10,400.00	10,000.00	104.00
10-1502-0013	RENT-PARKING-VENABLE ST	420.00	1,680.00	2,520.00	66.67
10-1502-0014	RENT-TOWN PKG-NORTH ST	0.00	300.00	300.00	100.00
10-1502-0018	LEASE-SOUTH ST CONF-FIRE PROG	1,279.42	10,235.36	15,353.05	66.67
10-1502-0019	LEASE-REVENUE-SOLAR POWER	0.00	4,500.00	0.00	0.00
10-1502-0020	RENT-RIVERFRONT PARK	0.00	0.00	250.00	0.00
10-1502-0021	FARMER'S MARKET REVENUE	347.00	2,296.00	900.00	255.11
10-1502-0024	RENT-SPORTS ARENA	1,300.00	12,600.00	8,000.00	157.50
10-1502-0025	RENT-PROB/PAROLE BLDG	3,970.79	31,766.32	46,287.96	68.63
10-1502-0026	RENT-BALL FIELD-SPORTS ARENA	0.00	1,800.00	50.00	3,600.00
10-1502-0031	PARKING MUNICIPAL LOT	250.00	4,696.90	8,000.00	58.71
10-1502-0033	PARKING FARMERS MARKET	0.00	0.00	720.00	0.00
10-1607-0001	PARKING METERS-HIGH ST	0.00	6,469.03	12,000.00	53.91
10-1607-0003	PARKING METERS-MAIN ST	0.00	12,996.80	20,000.00	64.98
10-1610-0001	RENTAL PARKING SPACES	1,099.50	6,039.50	5,000.00	120.79
10-1620-0001	RESIDENTAL PARKING	10.00	865.00	2,000.00	43.25
10-1620-0002	LONGWOOD STREETS	0.00	35,000.00	35,000.00	100.00

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-1620-0099	PENALTY-SANITATION FEE	427.36	3,905.31	5,100.00	76.57
10-1630-0001	CIGARETTE TAX	22,500.00	127,350.00	205,000.00	62.12
10-1899-0002	SALE OF SERVICE-ADMIN	100.00	800.00	1,200.00	66.67
10-1899-0004	MISC REVENUE	0.00	1.10	0.00	0.00
10-1899-0005	SALE OF SERVICE-PUBLIC WORKS	192.50	2,078.50	7,000.00	29.69
10-1899-0006	SALE OF SERVICE-GRAVE OPENINGS	1,400.00	11,600.00	19,000.00	61.05
10-1899-0007	SALE OF SERVICE-DUMP TK	0.00	500.00	400.00	125.00
10-1899-0010	SERVICE CHARGE-BAD CHECKS-A/R	0.00	0.00	300.00	0.00
10-1899-0012	RECREATION DEPT DONATION	0.00	0.00	6,000.00	0.00
10-1899-0014	SALE OF SER-DISPATCH-HAMPDEN S	0.00	6,000.00	1,200.00	500.00
10-1899-0017	SALE OF SER-FALSE BURG ALARM	135.00	1,295.00	0.00	0.00
10-1899-0024	SALE OF SERVICE-SURVEYOR	0.00	300.00	0.00	0.00
10-1899-0035	SALE OF SERVICE-LIBRARY MAINTENANCE	0.00	1,963.11	600.00	327.19
10-1900-0030	ICA PER DIEM	15,500.00	107,500.00	150,000.00	71.67
10-1901-0003	ADMINISTRATIVE SERV-FUND 15	16,926.38	145,319.11	230,000.00	63.18
10-1901-0004	REIMB-FUND 10-ADMIN SERV	12,365.66	103,316.20	150,000.00	68.88
10-1901-0005	RECOVERY-JURY DUTY FEES	0.00	711.99	500.00	142.40
10-1901-0010	RECOVERY-VML INS-DAMAGE VEHICLES/PROP	10,893.86	36,133.06	50,000.00	72.27
10-1902-0001	DAMAGE TO TOWN PROPERTY	0.00	250.00	5,500.00	4.55
10-1903-0001	REFUNDS - CO-OPS	0.00	674.62	400.00	168.66

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-2201-0003	ROLLING STOCK TAXES	0.00	195.74	150.00	130.49
10-2201-0005	MOBILE HOME TITLING TAX	75.00	1,243.50	1,800.00	69.08
10-2201-0006	CAR RENTAL TAX	0.00	36,304.36	50,000.00	72.61
10-2201-0007	DMV-ANIMAL FRIENDLY LIC PLATE	31.62	31.62	0.00	0.00
10-2201-0008	PEER-TO-PEER VEHICLE SHARING TAX	0.00	105.57	0.00	0.00
10-2401-0029	GRANT-DISPATCH-VDEM	0.00	0.00	3,000.00	0.00
10-2402-0001	WIRELESS	0.00	59,334.22	112,000.00	52.98
10-2402-0003	VDEM GRANT-ESSINET	0.00	28,952.04	28,952.04	100.00
10-2404-0007	LITTER & RECYCLING GRANT	0.00	5,192.00	2,500.00	207.68
10-2404-0010	AID TO LAW ENFORCEMENT	4,000.00	106,062.00	185,000.00	57.33
10-2404-0011	FIRE ALLOCATION	0.00	29,982.00	0.00	0.00
10-2404-0032	GRANT-VML-SAFETY	0.00	0.00	4,200.00	0.00
10-2404-0062	VIRGINIA STATE POLICE - HEAT GRANT	0.00	0.00	10,000.00	0.00
10-2405-0004	MARKETING/TOURISM LOCAL REVENU	0.00	0.00	2,000.00	0.00
10-2501-0008	GRANT-BYRNE-20	0.00	3,459.98	3,460.00	100.00
10-2501-0015	GRANT-BYRNE-2019	0.00	2,776.00	0.00	0.00
10-2502-0006	GRANT-SPEED-2022	0.00	4,804.19	3,900.00	123.18
10-2502-0008	GRANT-ALCOHOL-2022	0.00	3,327.24	5,000.00	66.54
10-2502-0009	GRANT-BYRNE-2022	0.00	0.00	2,500.00	0.00
10-2502-0011	GRANT-BYRNE-OT (2022-23)	0.00	3,848.60	17,500.00	21.99

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-2502-0012	SPEED GRANT-2023	0.00	0.00	10,500.00	0.00
10-2502-0013	ALCOHOL GRANT-2023	0.00	0.00	13,500.00	0.00
10-2502-0014	SPEED GRANT-2023 EQUIPMENT	0.00	0.00	3,400.00	0.00
10-2502-0015	GRANT-BYRNE-2023	0.00	0.00	3,000.00	0.00
10-2502-0016	GRANT-BYRNE 2021	4,088.00	4,088.00	4,088.00	100.00
10-2502-0017	GRANT-OCDETF-OT	0.00	0.00	5,000.00	0.00
10-2504-0002	GRANT-EMERGENCY MGNT-FED	0.00	12,180.00	12,180.00	100.00
10-2504-0020	GRANT-BULLETPROOF VEST-FED	0.00	0.00	3,700.00	0.00
10-2510-0007	ARPA REVENUE RECOGNIZED	0.00	228,876.78	1,258,719.43	18.18
10-4100-0085	CARRYOVER FUNDS FY21-22	0.00	0.00	1,357,351.40	0.00
10-4101-0002	INSURANCE RECOVERY (WORK COMP)	0.00	9,284.50	0.00	0.00
10-4104-0008	FROM FIDA-BOND PYMT-2012 ISSUE	5,112.55	5,112.55	53,863.79	9.49
10-4104-0011	FROM PE CO-BOND PYMT-'12 ISSUE	0.00	220,645.25	226,299.28	97.50
10-4104-0015	FM LIBRARY-APPROP LEASE RENT	0.00	180,000.00	180,000.00	100.00
10-4104-0016	FM CKING-MEDICAL COMPENSATION BENEFIT	0.00	0.00	250,000.00	0.00
10-4104-0018	FM SETASIDE ACCT-BONDS	0.00	0.00	1,450,093.76	0.00
10-4104-0022	LEASE PROCEEDS	0.00	66,255.15	173,000.00	38.30
10-4104-0023	FM-E-CITATION	0.00	0.00	3,701.25	0.00
10-4107-0004	FM-PE CO-INstant ALERT	0.00	0.00	4,202.00	0.00
10-4107-0006	FM-LONGWOOD-DISPATCH SERV	0.00	350,000.00	350,000.00	100.00

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
10-4113-0003	FROM-911 RESERVE	0.00	0.00	34,348.60	0.00
10-4113-0004	FROM FARMVILLE FIRE DEPT-PAYME	0.00	35,000.00	35,000.00	100.00
10-4120-0001	TDFP GAP FINANCING-WEYANOKE	0.00	29,033.42	70,000.00	41.48
10-5101-0005	TRANS FROM SEWER FUND	0.00	250,000.00	600,000.00	41.67
Anticipated Total		1,524,811.81	9,950,457.80	15,927,205.56	62.47
Unanticipated Total		31.62	137.19	300.00	0.00
Fund Total		1,524,843.43	9,950,594.99	15,927,505.56	62.47
15-2404-0007	HIGHWAY FUNDS	0.00	942,999.92	1,750,000.00	53.89
15-4100-0003	CARRYOVER FUNDS VDOT FY21-22	0.00	0.00	100,382.00	0.00
15-4100-0085	CARRYOVER FUNDS FY21-22	0.00	0.00	4,466.00	0.00
15-5101-0002	CARRYOVER FM GF TRANSFER 2019	0.00	0.00	137,487.22	0.00
Anticipated Total		0.00	942,999.92	1,992,335.22	47.33
Unanticipated Total		0.00	0.00	0.00	0.00
Fund Total		0.00	942,999.92	1,992,335.22	47.33
40-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	0.00	101.69	0.00	0.00
40-1502-0005	SALE OF FIXED ASSETS	0.00	751.00	0.00	0.00
40-1502-0007	LEASE-JACKSON HTS WATER TANK	250.00	18,262.40	30,878.00	59.14
40-1502-0009	LEASE-ANDREWS DR WATER TANK	3,372.37	21,783.28	31,000.00	70.27
40-1620-0001	WATER SERVICE	133,054.96	1,214,813.27	1,877,717.22	64.70
40-1620-0002	WATER TAPS	0.00	5,000.00	120,000.00	4.17

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
40-1620-0003	SURCHARGE-MULTIPLE METERS	7,694.00	61,724.00	90,000.00	68.58
40-1620-0004	SALE OF WATER	306.00	7,393.75	10,000.00	73.94
40-1620-0099	PENALTY-WATER SERVICE	1,539.21	11,800.79	16,000.00	73.75
40-1899-0010	SERVICE CHARGES	800.00	9,820.00	2,000.00	491.00
40-1899-0011	SERVICE CRG-BAD CHECK	200.00	850.00	0.00	0.00
40-1899-0012	SALE OF SERVICE-TESTING	1,660.00	9,500.00	10,000.00	95.00
40-2510-0007	ARPA REVENUE RECOGNIZED	0.00	0.00	304,847.80	0.00
40-4100-0085	CARRYOVER FY21-22	0.00	0.00	252,642.35	0.00
40-4102-0001	FM PE CO-APPOMATTOX RIVER-USGS	0.00	0.00	8,000.00	0.00
Anticipated Total		148,876.54	1,361,800.18	2,753,085.37	49.46
Unanticipated Total		0.00	0.00	0.00	0.00
Fund Total		148,876.54	1,361,800.18	2,753,085.37	49.46
42-1502-0006	SALE OF MATERIAL	0.00	155.40	0.00	0.00
42-1620-0099	PENALTY-SEWER SERVICE	1,563.72	13,813.19	17,000.00	81.25
42-1630-0001	SEWER SERVICE	175,790.21	1,450,933.79	2,250,007.64	64.49
42-1630-0002	SEWER TAPS	0.00	9,000.00	75,000.00	12.00
42-1899-0012	SALE OF SERVICE-LEACHATE-CUMBERLAND	0.00	14,734.63	28,000.00	52.62
42-1899-0013	SALE OF SERVICE-SEWER TREAT	2,400.00	13,200.00	5,000.00	264.00
42-1901-0010	RECOVERY-VML INS	0.00	0.00	6,000.00	0.00
42-2404-0005	VML SAFETY GRANT	0.00	0.00	2,000.00	0.00

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
42-4100-0085	CARRYOVER FUNDS FY21-22	0.00	0.00	339,978.04	0.00
Anticipated Total		179,753.93	1,501,837.01	2,722,985.68	55.15
Unanticipated Total		0.00	0.00	0.00	0.00
Fund Total		179,753.93	1,501,837.01	2,722,985.68	55.15
44-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	0.00	0.00	5.00	0.00
44-1502-0005	SALE OF FIXED ASSETS	0.00	0.00	3,500.00	0.00
44-1520-0001	PASSENGER FARES	613.79	6,181.49	8,500.00	72.72
44-1521-0002	CONTRIBUTION-LONGWOOD [1500]	0.00	143,050.00	143,050.00	100.00
44-1521-0003	CONTRIBUTION-P E COUNTY	0.00	18,750.00	25,000.00	75.00
44-1901-0010	RECOVERY-VML INS-VEHICLE DAMAGE	0.00	101.72	10,000.00	1.02
44-2403-0001	MISC GRANTS	0.00	0.00	10,000.00	0.00
44-2410-0003	STATE FORMULA GRANT	0.00	185,583.00	160,000.00	115.99
44-2414-0001	STATE GRANT-3 BUSES	0.00	9,813.00	40,571.68	24.19
44-2415-0001	STATE GRANT-SUPERVISORY VEHICLE	0.00	0.00	5,120.00	0.00
44-2510-0001	GRANT-STATE PASS THRU-FED	0.00	160,917.10	350,000.00	45.98
44-2514-0001	FEDERAL GRANT-3 BUSES	0.00	49,063.00	202,858.40	24.19
44-2515-0001	FED GRANT-SUPERVISORY VEHICLE	0.00	0.00	25,600.00	0.00
44-4100-0085	CARRYOVER FUNDS FY21-22	0.00	0.00	524,034.11	0.00
Anticipated Total		613.79	573,459.31	1,508,239.19	38.02
Unanticipated Total		0.00	0.00	0.00	0.00

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
Fund Total		613.79	573,459.31	1,508,239.19	38.02
45-1501-0001	INT-CK ACCT-BENCHMARK	43.04	425.73	300.00	141.91
45-1502-0001	RENT-HANGER SPACE	0.00	0.00	6,660.00	0.00
45-1502-0002	AIRPORT MAINTENANCE FEE	0.00	0.00	2,040.00	0.00
45-1690-0001	SALE OF AV GAS	1,889.51	49,755.53	55,000.00	90.46
45-1691-0001	SALE OF JET FUEL	553.64	32,489.93	50,000.00	64.98
45-1899-0001	DONATIONS-PRINCE ED COUNTY	0.00	7,600.00	7,600.00	100.00
45-2401-0008	STATE GRANT-AWOS MAINT	0.00	1,048.00	3,600.00	29.11
45-2401-0013	STATE GRANT-MAINTENANCE	0.00	0.00	6,400.00	0.00
45-2401-0014	STATE GRANT-WEED KILL	0.00	0.00	1,000.00	0.00
45-2401-0054	GRANT-STATE-TAXIWAY PAVEMENT DESIGN	1,112.60	2,400.60	14,400.00	16.67
45-2403-0001	MISC GRANTS	0.00	0.00	50,000.00	0.00
45-2501-0045	FED GRANT-DBE PLAN UPDATE	0.00	7,200.00	1,200.00	600.00
45-2501-0051	GRAND-FED-RUNWAY SAFETY AREA GRADING	0.00	1,280,183.46	149,305.00	857.43
45-2501-0052	FED GRANT-TAXIWAY PAVEMENT DESIGN	0.00	27,006.76	162,000.00	16.67
45-4100-0085	CARRYOVER FUNDS FY21-22	0.00	0.00	1,217,501.79	0.00
45-5101-0001	TRANSFER FROM GENERAL FUND	0.00	0.00	50,432.37	0.00
Anticipated Total		3,598.79	1,408,110.01	1,777,439.16	79.22
Unanticipated Total		0.00	0.00	0.00	0.00
Fund Total		3,598.79	1,408,110.01	1,777,439.16	79.22

Account Id	Description	Current Revenue	YTD Revenue	Anticipated	% Realized
61-1501-0001	INTEREST EARNED-PAULETTE TRUST	0.00	0.30	0.00	0.00
Anticipated Total		0.00	0.30	0.00	0.00
Unanticipated Total		0.00	0.00	0.00	0.00
Fund Total		0.00	0.30	0.00	0.00
70-1501-0001	INTEREST	1.10	8.86	0.00	0.00
70-1501-0003	INT-PRNG TASK FORCE	0.25	1.80	0.00	0.00
70-2404-0001	ASSET FORFEITURE-STATE	0.00	1,716.54	0.00	0.00
70-2406-0001	TASK FORCE REVENUE	0.00	582.00	0.00	0.00
Anticipated Total		1.35	2,309.20	0.00	0.00
Unanticipated Total		0.00	0.00	0.00	0.00
Fund Total		1.35	2,309.20	0.00	0.00
Final Total		1,857,687.83	15,741,110.92	26,681,590.18	59.00

February 2023 - Salaries

Below are the departments with explanations that are over their 8 Month Actual to Budget.

This percentage should be at 100% or below.

	<u>Actual/Budget</u>	
10-312 Salaries-Overtime-Police	146.00%	Shift Coverage and Special Events Coverage.
10-710 Football Referees	137.00%	Football referees for football program
10-720 Salaries - Golf	100.00%	This department is not budgeted for FY23.
40-110 Salaries-Overtime	198.00%	Special Events Coverage (HOV) & water leaks due to cold temps
42-250 Salaries-Overtime	166.00%	In August a Chlorine Leak occurred

FY23 INFORMATION

Total All Funds

Expended YTD	\$4,121,283.35
8 Mo Budget Amt	<u>\$4,433,467.55</u>
	-\$312,184.20

Expended through February for Salaries is **\$312,184.20 less** than our
8 Month Budget Amount.

FY22 INFORMATION (PRIOR YEAR)

Total All Funds

Expended YTD	\$4,012,038.42
8 Mo Budget Amt	<u>\$4,472,380.55</u>
	-\$460,342.13

Expended through February for Salaries is **\$460,342.13 less** than our
8 Month Budget Amount.

The biggest driving factors in not having as much salaries left over per the budget compared to prior year is due to several factors: One is the overtime for the 4th July event, Heart of Virginia, and the Christmas parade in FY23. Two is the Golf course salaries expended for FY23 is \$14,410, these were not budgeted for FY23. The third is the football referees wages for FY23. Due to COVID there were no football program in FY22.

Town of Farmville
Manual Checks for the Month of March 2023

4-1-23

<u>Checks-62122-62403</u>	<u># of Checks</u>	<u>Amount of Checks</u>
Checks	59	\$451,416.73
Direct Deposit	<u>213</u>	<u>\$615,048.07</u>
Total	272	\$1,066,464.80



Town of Farmville

Agenda Item Summary

MEETING DATE: April 5, 2023

ITEM NUMBER: 4.a. – Farmville Town Council 2023 Retreat Notes

BACKGROUND: Town Manager will provide a verbal report.

On February 10-11, 2023, Council members attended a retreat facilitated by the Berkley Group's Kimball Payne with Tim Hall.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. Farmville Town Council 2023 Retreat Notes - FINAL

Farmville Town Council Retreat

February 10 & 11, 2023

**Emergency Operations Center
Farmville Town Hall**

Notes

Friday, February 10th

After gathering for lunch at 11:30 a.m. Mayor Brian Vincent called the meeting to order at 11:55 a.m. In addition to Mayor Vincent, Vice Mayor Chuckie Reid, and Council members John Hardy, Sallie Amos, Dan Dwyer, Tommy Pairet, and Adam Yoelin were also present. Council member Donald Hunter was absent. Staff in attendance were Clerk of Council Mary McKay, Town Manager Scott Davis, and Executive Assistant Jackie Vaughan. Berkley Group Executive Manager Kimball Payne served as retreat facilitator and Berkley Group Executive Manager Tim Hall also participated.

Mr. Payne welcomed everyone and reviewed suggested goals and ground rules for the retreat.

- Suggested goals for the retreat:
 - Work as a team and develop consensus
 - Review/refine the Town's Vision Statement and Values
 - Craft a Mission Statement
 - Identify Major Strategic Goal Areas
 - Identify objectives to advance the goals
 - Craft a work plan for the next 18 to 24 months
 - Understand constraints to progress and identify means to overcome them
 - Gain a better understanding of Council/Manager/staff roles and responsibilities
- Ground rules
 - Everyone participates
 - Engage
 - Be honest
 - Listen to each other
 - Respect different opinions
 - No idea is too outlandish
 - Seek to understand
 - Ask questions
 - Seek consensus (formal action at a future Council meeting)
 - Silence means consent – speak up if you disagree

- Use the parking lot for issues that may evade consensus or require more background
- Have fun
- We will take breaks when it seems appropriate

Council accepted the goals and ground rules by consensus.

Mr. Payne then shared with Council the common themes, issues mentioned by two or more members, that he heard during the pre-retreat interviews he conducted.

Common Themes

- Affordable housing
- The PUD Zoning Ordinance amendment
- Infrastructure – water/sewer, roads, sidewalks, bike paths
- Employee recruitment and retention; succession in Public Works
- Longwood University – SEED, housing
- County relations and the schools
- Integrating two new Council members into the team
- Council/Manager principles, roles, and responsibilities
- Council committees

To start off the conversation Council members were asked to respond to the following questions:

- *Tell us about yourself: Why do you serve on Council? What would you like to be remembered for? What is something that your fellow Council members don't know about you?*
- *What do you hope is accomplished today?*

Responses to the last question were captured on flip chart #1. (A transcription of the retreat's flip chart notes, with annotations for clarity, is included as an attachment.)

Retreat Goals

- Get to know each other
- Learn from each other
- [Set] Goals
- Collaborate
- [Start] Something new!
- [Move] Together in the same direction
- Work as "one"
- Integrate new members
- [Set a] Vision

Mr. Payne then asked Council to review the principles, roles, and responsibilities of the Council/Manager form of government as this had been raised during his pre-retreat interviews. He provided the following summary and asked if there were any questions.

Council/Manager Form of Local Government

Principles

- ❖ *The Council determines the vision for the community and adopts ordinances, and sets policy, among its other responsibilities, to achieve the vision.*
- ❖ *Council acts as a body, in public by majority vote; no single Council member has the sole authority to set or change policy or commit the locality's resources.*
- ❖ *Council hires a professional manager to serve as the chief administrative officer of the organization.*
- ❖ *The manager is apolitical, is responsible for the day-to-day operations of the local government and operates under a code of ethics.*
- ❖ *The manager's specific responsibilities and authority are stipulated by state statute, local charter, and local code.*
- ❖ *The manager is responsible for personnel management of the organization and, except as may be limited by charter, hires, trains, disciplines, and terminates all employees of the local government.*
- ❖ *Except for positions appointed by and reporting directly to the governing body, Council has no role in personnel management beyond adopting organizational policies and procedures.*
- ❖ *Council directs staff through the manager; no Council member has the authority to give direction to staff.*
- ❖ *One of the manager's primary responsibilities is to keep the Council informed. Sharing information with Council is guided by the following principles:*
 - *Information is shared with all Council members equally and at the same time.*
 - *Responses to inquiries from individual Council members are shared with all Council members.*
 - *Council learns of bad news from the manager first.*

- *There should be no surprises.*

A question was raised about oversight of the Police Department. Mr. Payne responded that this was the responsibility of the Town Manager and that Council's role was to hold the Manager responsible for Police Department operations similar to their expectations for other departments. He noted that there was a provision in the State Code (§9.1-601) for law-enforcement civilian oversight bodies but that the statute did not alter the council/manager relationship regarding the management of day-to-day operations.

Mr. Payne commented that, in his opinion, the most important of the council/manager principles was on communications, especially sharing information equally and at the same time with all Council members. One Council member pointed out that this was a primary reason for doing away with Council committees and Mr. Payne commended Council for that action.

Mr. Payne suggested that the next task for the retreat was to build the basic components of a strategic plan that could be used to communicate the Council's vision and goals for the Town. The adopted plan can serve as a guide to other planning efforts such as the Comprehensive Plan, the Capital Improvements Plan (CIP), the annual budget, and Town ordinances. Furthermore, although the plan should be reviewed and revised at least every two years after an election, it can help to provide continuity during the inevitable transitions of elected officials and staff. He said that the main components were a vision statement (what the town aspires to be), a mission statement (what the town does), and values or operating principles (how it goes about what it does). Once those are established, Council can identify strategic goal areas, with objectives and timelines, to guide future decision making and resource allocation.

Council then engaged in a lively conversation about the vision for and mission of the Town (flip charts # 2-4). Mr. Payne suggested that both the vision and mission statements should be something easily remembered and that could be included on Town correspondence and in marketing. He reviewed with Council the 2030 Vision Statement that the Town had been using and suggested that the components of the statement might serve better as strategic goal areas. That statement is:

2030 Vision Statement

- ❖ *A Beautiful and Historic Community in Central Virginia*
- ❖ *A Leader in Regional Economic Development*
- ❖ *A Crossroads for Recreation and Tourism Opportunities*
- ❖ *An Open Resourceful Government*
- ❖ *Guardians of Our Natural Resources*
- ❖ *A Partner in Progressive Transportation Solutions*

The Town Manager also shared with Council a mission statement developed for the Town employees. After further discussion and wordsmithing, Council reached agreement, by consensus, on the following vision and mission statements.

Vision: “A vibrant place to live, work and recreate.”

Mission: “To provide efficient, effective, and equitable service, and encourage diverse growth in our charming community.”

Mr. Payne then led the Council on a review of the values that it had identified in its last retreat in 2020. He suggested that they could be clarified and made less redundant. (See the annotated notes, #1, captured from the electronic whiteboard, included as an attachment.) After discussion, the following values were agreed to by consensus.

Values

- *Honesty & Integrity*
- *Accountability*
- *Customer Focus – Positive, Friendly, and Courteous Town Workers*
- *Open, Honest, Transparent, Responsive, and Timely Communications*
- *Embracing Diversity – Open-minded, Unprejudiced, Inclusive, Respectful, and Seeking Common Ground*
- *Financial Responsibility, Sustainability, and Resiliency*
- *Asset Management and Maintenance*
- *Support and Development of Town Staff*

Mr. Payne then turned the floor over to Town Manager Davis who provided Council with a review of accomplishments since the 2020 retreat. He provided an annotated work plan from that retreat and noted which actions were completed, which were underway or ongoing, and which still needed attention. Mr. Payne took notes (flip charts #5 & #6) on items that were incomplete and asked Council and the Manager to set timelines for completion.

Action Items from the 2020 Retreat

Immediate or Near-term Action

- *Take a lead in conversations with Prince Edward and Cumberland Counties, and other stakeholders, to promote regional economic development. ✓*
- *Hire a Parks & Recreation Director when the revenue picture improves. ✓*
- *Hire a Finance Director when the revenue picture improves. ✓*
- *Identify triggers that would allow for the filling of these important positions. ✓*

- *Adopt a Procurement Policy and explore the opportunities for cooperative procurement with the counties and school system.* ✓
- *Develop policies and procedures of governance for Council adoption. Revise or incorporate the Code of Ethics. A draft will be prepared and provided to Council for review within 90 days: by June 1, 2023.*
- *Re-examine and define the purpose and function of Council committees.* ✓
- *Develop and adopt a revised employee policies and procedures manual if resources allow.* ✓

Mid-Range Goals

- *A study and the development of a plan for bike lanes. Not started – consider funding a study and development of a plan.*
- *Signage, especially wayfinding, improvements. Phase I is funded; fund phases II & III in FY 2025.*
- *Updating the Farmville website (a goal to fund in FY 2022, with planning in FY 2021).* ✓
- *Update the Town Charter (goal to take a revised charter to the 2022 session of the General Assembly).* ✓ *The Charter revision bill is before the 2023 General Assembly.*
- *Hire a Community Development Director.* ✓ *Need to hire a new one as the incumbent has taken a new position.*
- *Develop a Town Council orientation and onboarding process for new members.* ✓

Long-Term Goals

- *A new town public works shop.*
- *Examine debt capacity and develop a financial plan for the funding and timing of capital projects in the CIP.* ✓
- *Close the gap in the General Fund by reducing or eliminating the \$1.2 million transfer from the water and sewer funds; this will provide resources to address water and sewer infrastructure needs. Transfer has been reduced to about \$200,000 this fiscal year, compared to a budgeted amount of \$600,000, and will be eliminated in a future budget.*
- *Attain GFOA certifications for the annual budget and comprehensive annual financial report (CAFR). Expected in the next review period.*
- *Address aging water and sewer infrastructure. Look for opportunities to upgrade at the same time as major transportation projects are underway. Consultant to be hired by May 1st and a plan developed by December 1, 2023.*
- *Develop an infrastructure maintenance and management plan. Asset management plan for buildings in development by ABM; due June 1, 2023.*
- *Consider the future of the airport, including a regional commission and economic development on adjacent land. Efforts are ongoing.*

Uncategorized Activities

- *Memorializing and communicating the values and operating principles of the town organization.* ✓
- *Adopting a mission statement for the town organization.* Drafted at this retreat for adoption at a future Council meeting.
- *The production of a Farmville tourism brochure.* Ongoing with regional partners.
- *Developing a communications plan.* ✓ Work on crisis communications and succession plans.
- *Joining the National Flood Insurance Program.* ✓
- *Utilizing the PEFYA "Field of Dreams" (a past donation from the Town) for travelling team tournaments.* Delete from further consideration.

Mr. Payne congratulated the Council and staff for their accomplishments.

Mr. Davis then provided a preview of the Fiscal Year 2023-24 Budget, reviewing major drivers of revenues and expenditures (flip chart #8). On the revenue side, increases were expected in business personal property, meals, and lodging tax revenues. Interest income from reserve funds and the ARPA monies will provide additional resources. Another source of one-time funds are the proceeds from the sale of the golf course.

Expenditure drivers include capital equipment replacement, lease payments for police vehicles, street paving, and personnel costs related to benefits, position reclassifications, and pay increases. Spending down the ARPA funds is also anticipated.

Council members were asked for their preliminary thoughts regarding the budget (flip chart #7). Items mentioned were the need to expand the fire department building to accommodate paid staff, funding support for the rescue squad and downtown partnership, and sidewalk and ADA improvements. It was consensus of Council that there should be no tax or fee increases in the FY 2023-24 Budget.

The issue of using the remaining American Rescue Plan Act (ARPA) funds by the December 2026 deadline came up during the discussion. Mr. Payne noted that there seemed to be some confusion on how much had already been spent or committed and how much remained to be utilized. Mr. Davis provided clarification (flip chart #9).

Of approximately \$8 million in ARPA funding, about \$4.5 million has been spent as follows: \$3 million for water/sewer infrastructure improvements, \$1 million for a new fire truck, \$0.6 million for the splash park, and \$0.1 million as an incentive.

Approximately \$3.5 million in ARPA funds remain to be utilized. Of that \$0.25 million will be used for consultant services and \$0.225 million will provide matching funds for

the VDOT grant in support of Phase I of the Riverwalk Trail. Possible uses for the remaining funds include additional water & sewer capital improvements, roads, sidewalks, and parks.

Mr. Payne suggested that a spreadsheet/scorecard for the use of ARPA funds be prepared and shared with Council frequently.

With that discussion complete, the day's work was done.

Mayor Vincent declared the retreat recessed for the day at 5:00 p.m.

Saturday, February 11th

After a light breakfast that started at 8:00 a.m., Mayor Vincent called the meeting to order at 8:20 a.m. The attendance was the same as the previous day.

Mr. Payne briefly reviewed the previous day's work and asked if anyone had any thoughts to share. He asked if everyone was still comfortable with the vision and mission statements and received an affirmative response. Mr. Payne then previewed the day's work which would focus on identifying major strategic goal areas and action items within each area.

The first step was to identify major strategic goal areas. Mr. Payne had suggested several possibilities in the agenda that were projected onto the electronic white board. Council amended the list (annotated notes #2) with the following results.

Major Strategic Goal Areas

- Economic Development & Tourism
- Public Safety
- Community Development & Land Use
- Environmental Stewardship
- Infrastructure
- Government Performance
- Recreation & Cultural Activities
- Partner Relationships

Mr. Payne recommended that, over time, descriptors be included with each strategic goal area. These notes included some suggested language.

Council then addressed each strategic goal area identifying action items and timelines for completion. Mr. Payne pointed out that some desirable actions could possibly fall under more than one strategic goal area. The strategic goal areas are not meant to be silos but to provide a framework for actions to fulfill Farmville's vision.

Economic Development & Tourism (flip chart #10)

Possible descriptor: *Support business development and expansion that enhances the tax base and provides gainful employment while minimizing negative impacts. Tourism is an important component of economic development.*

Actions:

- Conduct a mobility study to address the potential, possible location of, and cost of an expanded system of trails and bikeways. Because of projects currently underway and resource limitations, 2028 was identified as the most likely time for action.
- Complete Phase II (FY 2025 CIP) and Phase III (FY 2027 CIP) of the Riverwalk Trail, depending on the receipt of TAP grant funding.
- Complete Phases II and III of the wayfinding signage project with the Farmville Downtown Partnership – FY 2025 and subsequent depending on grant funding.
- Airport – Contact the aeronautical programs at Liberty and Averett Universities to determine if there is any interest in owning, managing, or in some other way partnering with the Town on airport operations – calendar year 2023.

Partner Relationships (flip chart #11)

Possible descriptor: *Maintain open communications with major partners and seek collaborative approaches for community improvement.*

Council identified the following partners: Prince Edward and Cumberland Counties, Longwood University, Hampden Sydney College, the Farmville Downtown Partnership, the Chamber of Commerce, and Centra Southside Community Hospital.

Actions:

- Continue efforts to establish a joint emergency communications center – proposal for consideration within calendar year 2023.
- The Mayor will initiate a joint meeting of the Town Council and the Prince Edward County Board of Supervisors to take place in Spring 2023.
- Council will convene quarterly business roundtables with the first to be held by June 1, 2023.
- The Mayor will initiate an annual meeting with the leadership of Longwood University – first meeting in calendar year 2023.

Community Development & Land Use (flip chart #12)

Suggested descriptor: *Through comprehensive planning and appropriate land use decisions preserve the charm, beauty, and history of Farmville while accommodating growth, encouraging diverse and affordable housing, and promoting an efficient and safe transportation system.*

Actions:

- Consider adding language to the Zoning Ordinance that would allow for Planned Unit Development (PUD) with appropriate conditions. Draft language to Council in **July 2023**.

Public Safety (flip chart #12)

Possible descriptor: *Protect life and property, plan for emergency management, mitigate risks, and respond to individual and community-wide crises.*

Actions:

- Joint emergency communications center – proposal to Council in calendar year **2023**.
- Expansion of the fire department building to accommodate paid staff – architectural study in **Fiscal Year 2024**.

Infrastructure (flip chart #13)

Possible descriptor: *Improve and maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.*

Actions:

- Take advantage of opportunities to improve accessibility and further comply with ADA requirements – **ongoing**.
- Develop an asset management plan – the first component addressing buildings will be complete in **June 2023**.
- Complete the study of water and sewer infrastructure needs – **December 2023**. Consider designating ARPA funds for improvements.
- Revisit the study of a new Public Works building – **August 2023**.
- Plan for restroom facilities at the splash park – in an **out year of the CIP**, with inclusion as other projects are completed and funding becomes available.

Recreation and Cultural Activities (flip chart #14)

Possible descriptor: *Take actions to further develop and promote Farmville as the regional hub for recreation and cultural activities.*

Actions:

- Promote partnerships, with the County and with the YMCA.
- Renovation of the skatepark – **FY 2024 CIP**
- Develop a bicycle pump track – **FY 2025 CIP**
- Address the activities gap for teens – report from the Parks & Recreation Director by **January 2024**.

Environmental Stewardship (flip chart #15)

Possible descriptor: *As guardians of natural resources, act to promote sustainability and resiliency.*

Actions:

- Complete the study of Town Buildings being conducted by ABM – implement energy saving measures – study complete in **120 days** with implementation in subsequent years.
- Support the efforts of the “Branch Out in Farmville” program to increase the tree canopy and further beautify the Town - **ongoing**.

Government Performance (flip chart #15)

Possible descriptor: *Continually work to improve organizational efficiency, effectiveness, and equity in service delivery through the adoption and revision of appropriate policies, procedures, and practices; adapt and implement best practices.*

Actions:

- Draft Rules of Procedure for Council’s consideration – **by June 1, 2023**.
- Review the Emergency Operations Plan (EOP) with a focus on crisis communications and leadership succession – **by December 1, 2023**.

With that the retreat concluded.

Mr. Payne thanked all in attendance for their engagement and for the opportunity to be of service to the Town. He said that he would write up notes for the retreat and share them with the Town Manager for review. Once finalized, the notes could be used as the

Town deemed appropriate. The Mayor and Council members thanked Mr. Payne and Mr. Hall for their assistance.

Mayor Vincent declared the meeting adjourned at 11:30 a.m.

Attachments: Transcription of Notes from the Flip Charts; Annotated Notes from the White Board

Farmville Town Council Planning Retreat

February 10 & 11, 2023

Transcription of Notes from Flip Charts (with annotations for clarity)

Flip Chart #1

RETREAT GOALS

- GET TO KNOW EACH OTHER
- LEARN FROM EACH OTHER
- [SET] GOALS
- COLLABORATE
- [START] SOMETHING NEW!
- [MOVE] TOGETHER IN THE SAME DIRECTION
- WORK AS "ONE"
- INTEGRATE NEW MEMBERS
- [SET A] VISION

Flip Chart #2

COUNCIL/MANAGER

POLICE OVERSIGHT?
COMMITTEES!

MISSION

SERVICES – 3 E'S [EFFICIENCY, EFFECTIVENESS, EQUITY]
ECONOMIC GROWTH
DIVERSE HOUSING
CHARM
VIBRANT

Flip Chart #3

VISION – WHAT WE ASPIRE TO BE

MISSION – WHAT WE DO

VALUES

STRATEGIC GOAL AREAS

TO PROVIDE EFFICIENT, EFFECTIVE, AND EQUITABLE SERVICE, AND
ENCOURAGE DIVERSE GROWTH IN OUR CHARMING COMMUNITY.

Flip Chart #4

VISION

RECREATE CHARMING

A CHARMING VIBRANT PLACE TO LIVE, WORK, AND RECREATE.

Flip Chart #5

2020 WORK PLAN REVIEW

- RULES OF PROCEDURE [FOR COUNCIL MEETINGS] – 90 DAYS, DRAFT [TO COUNCIL]
- BIKE LANES – STUDY/PLAN
- SIGNAGE, PHASE II & III – FY 2025
- NEW P.W. SHOP – STUDY BY ABM [ENGINEERING FIRM]; REC. TO COUNCIL AUGUST 2023
- W/S INFRASTRUCTURE W/ TRANSPORTATION PROJECTS – [HIRE] CONSULTANT, MAY 1; PLAN [TO COUNCIL] BY DECEMBER 1, 2023 – UTILIZE ARPA FUNDS?
- ASSET MANAGEMENT PLAN – ABM, JUNE 1 FOR BUILDINGS

Flip Chart #6

2020 WORK PLAN REVIEW, CONT.

- AIRPORT – ONGOING
- TOURISM BROCHURE – ONGOING
- COMMUNICATIONS PLAN – DONE
CRISIS COMMUNICATIONS PLAN/ SUCCESSION
- DEFYA – DELETE

Flip Chart #7

FY 24 BUDGET DISCUSSION

FIRE DEPARTMENT EXPANSION

RESCUE SQUAD SUPPORT \$30K

DOWNTOWN PARTNERSHIP \$60K

NO TAX OR FEE INCREASES

SIDEWALK/ADA IMPROVEMENTS

Flip Chart #8

FY 24 BUDGET

REVENUE PROJECTIONS

BUSINESS PERSONAL PROPERTY TAX INCREASE

MEALS & LODGING TAX INCREASED REVENUES

INTEREST [INCOME]

ARPA INTEREST

GOLF COURSE \$\$ [FROM ITS SALE]

EXPENDITURES

CAPITAL EQUIPMENT REPLACEMENT

LEASE PD VEHICLES

PAVING

ARPA
BENEFITS (HEALTH INSURANCE)
PAY INCREASE
POSITIONS/RECLASSIFICATION

Flip Chart # 9

ARPA

SPENT \$4.5 MILLION - \$3 MILLION [FOR] W/S [PROJECTS]
 \$1 MILLION – FIRE TRUCK
 \$0.6 MILLION – SPLASH PARK
 \$0.1 MILLION – INCENTIVE [PAY]
 [OTHER] FDP [FARMVILLE DOWNTOWN PARTNERSHIP]
 PARKING LOT

\$3.5 MILLION [REMAINS TO BE SPENT]

[POSSIBLE USES]

 \$0.25 MILLION – CONSULTANTS [STUDIES]

 W/S CAPITAL INFRASTRUCTURE

 ROADS, SIDEWALKS

 PARKS

 ✓MATCH FOR VDOT TRAILS GRANT, PHASE I OF THE RIVERWALK,
 \$225K [AGREED TO BY COUNCIL]

Flip Chart #10

ECON. DEV. & TOURISM

- TRAILS, BIKEWAYS – MOBILITY STUDY, 2028
 PHASE II, III RIVERWALK – 2025 & 2027 CIP
- WAYFINDING SIGNAGE PH. II, III (FDP) – FY 2025
- AIRPORT – CONTACT LIBERTY UNIVERSITY & AVERETT UNIVERSITY
 [ABOUT INTEREST]; CY '23

Flip Chart #11

PARTNER RELATIONS

[PARTNERS] - COUNTY(IES), LONGWOOD, HAMPDEN SYDNEY, FARMVILLE
DOWNTOWN PARTNERSHIP, CHAMBER OF COMMERCE, CENTRA
SOUTHSIDE HOSPITAL

- JOINT EMERGENCY COMMUNICATIONS CENTER – PROPOSAL, CY '23
- JOINT GOVERNING BODIES MEETINGS (P.ED. CO.) – MAYOR; SPRING 2023
- BUSINESS ROUNDTABLES (QTRLY) – COUNCIL; 1ST BY APRIL 1ST
- ANNUAL MEETING WITH LONGWOOD – MAYOR

Flip Chart #12

COMMUNITY DEVELOPMENT

HOUSING – AFFORDABILITY, DIVERSITY

ZONING ORDINANCE – PUD, JULY 2023

PUBLIC SAFETY

- EMERGENCY COMMUNICATIONS CENTER – CY '23
- FIRE DEPARTMENT BUILDING EXPANSION – ARCHITECT STUDY, FY 24

Flip Chart #13

INFRASTRUCTURE

ADA FIXES AS OPPORTUNITIES ARISE

- ASSET MANAGEMENT PLAN – JUNE '23

- W/S INFRASTRUCTURE STUDY – DEC. '23
- P.W. BUILDING STUDY – AUG. '23
- REST ROOM FACILITIES @ THE SPLASH PARK – CIP, OUT YEAR
- W/S IMPROVEMENTS – ARPA \$

Flip Chart # 14

RECREATION & CULTURE

“HUB”

- PROMOTE PARTNERSHIPS – COUNTY YMCA
- SKATEPARK EXPANSION – FY '25 CIP
- “PUMP” PARK – FY '25 CIP
- ADDRESS ACTIVITIES GAP (TEENS) – PARKS & RECREATION DIRECTOR, [REPORT BY] JAN '24

Flip Chart #15

ENVIRONMENTAL STEWARDSHIP

- ABM BUILDING STUDY
- “BRANCH OUT FARMVILLE” SUPPORT

GOVERNMENTAL PERFORMANCE

- RULES OF PROCEDURE – 90 DAYS
- CRISIS COMMUNICATIONS/SUCCESSION [PLAN] – REVIEW [AND UPDATE] THE EOP; 180 DAYS

Farmville Town Council Planning Retreat

February 10 & 11, 2023

Annotated Notes from the Electronic White Board

#1

Values

- *Responsiveness, timeliness* CUST, CF
- ~~*Open to input*~~
- ~~*Transparency*~~
- *Honesty* - INTEGRITY
- *✓Communications [open, honest, transparent, responsive, and timely]*
- ~~*Relationships*~~
- ~~*Financial frugality and efficiency;*~~ RESPONSIBILITY, sustainability and resiliency
- *Open-mindedness; unprejudiced; inclusiveness; respect; seeking common ground (DIVERSITY)*
- *Positive, friendly, courteous town workers* – CUSTOMER FOCUS, CF
- *Support and development of town staff*
- ~~*Fairness*~~
- ACCOUNTABILITY
- CAPITAL ASSET MGMT & MAINT

DEDICATION

- ✓CUSTOMER FOCUS
- ✓INTEGRITY

#2

Identify Major Strategic Goal Areas

Economic/Community Development - TOURISM

Housing

Public Safety – FIRE/EMS, POLICE, DISPATCH

Land Use – COMM. DEV. – TRANSPORTATION, HOUSING

Environmental Stewardship

Infrastructure

Government Performance (OPEN, RESOURCEFUL)

RECREATION, CULTURAL ACTIVITIES

PARTNER RELATIONSHIPS



Town of Farmville

Agenda Item Summary

MEETING DATE: April 5, 2023

ITEM NUMBER: 4.b. – Town of Farmville Strategic Plan 2023 Work Plan

BACKGROUND: Town Manager will provide a verbal report.

From the retreat held, Council created a Vision and Mission Statement for the Town of Farmville with suggested Values. A Work Plan was created with Strategic Goal Areas.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. Town of Farmville Strategic Plan 2023 Work Plan - FINAL

Town of Farmville
2023 Strategic Plan & Action Work Plan

Vision Statement

“ A vibrant place to live, work and recreate.”

Mission

*“ To provide efficient, effective, and equitable service,
and encourage diverse growth in our charming community.”*

Values

Honesty & Integrity

Accountability

Customer Focus – Positive, Friendly, and Courteous Town Workers

Open, Honest, Transparent, Responsive, and Timely Communications

*Embracing Diversity – Open-minded, Unprejudiced, Inclusive, Respectful, and Seeking Common
Ground*

Financial Responsibility, Sustainability, and Resiliency

Asset Management and Maintenance

Support and Development of Town Staff

Major Strategic Goal Areas

Economic Development & Tourism – Support business development and expansion that enhances the tax base and provides gainful employment while minimizing negative impacts. Tourism is an important component of economic development.

Partner Relationships – Maintain open communications with major partners and seek collaborative approaches for community improvement.

Community Development & Land Use – Through comprehensive planning and appropriate land use decisions preserve the charm, beauty, and history of Farmville while accommodating growth, encouraging diverse and affordable housing, and promoting an efficient and safe transportation system.

Public Safety – Protect life and property, plan for emergency management, mitigate risks, and respond to individual and community-wide crises.

Infrastructure – Improve maintain the Town’s important capital assets that are critical to service delivery, safety, and quality of life.

Recreation and Cultural Activities – Take actions to further develop and promote Farmville as the regional hub for recreation and cultural activities.

Environmental Stewardship – As guardians of natural resources, act to promote sustainability and resiliency.

Government Performance – Continually work to improve organizational efficiency, effectiveness, and equity in service delivery through the adoption and revision of appropriate policies, procedures, and practices; adapt and implement best practices.

2023 Work Plan

By Strategic Goal Area

Economic Development

- Conduct a mobility study to address the potential, possible location of, and cost of an expanded system of trails and bikeways. Because of projects currently underway and resource limitations, 2028 was identified as the most likely time for action.
- Complete Phase II (FY 2025 CIP) and Phase III (FY 2027 CIP) of the Riverwalk Trail, depending on the receipt of TAP grant funding.
- Complete Phases II and III of the wayfinding signage project with the Farmville Downtown Partnership – FY 2025 and subsequent depending on grant funding.
- Airport – Contact the aeronautical programs at Liberty and Averett Universities to determine if there is any interest in owning, managing, or in some other way partnering with the Town on airport operations. Calendar year 2023

Partner Relationships

- Continue efforts to establish a joint emergency communications center – proposal for consideration within calendar year 2023.
- The Mayor will initiate a joint meeting of the Town Council and the Prince Edward County Board of Supervisors to take place in Spring 2023.
- Council will convene quarterly business roundtables with the first to be held by April 1, 2023.

- The Mayor will initiate an annual meeting with the leadership of Longwood University – first meeting in calendar year 2023.

Community Development & Land Use

- Consider adding language to the Zoning Ordinance that would allow for Planned Unit Development (PUD) with appropriate conditions. Draft language to Council in July 2023.

Public Safety

- Joint emergency communications center – proposal to Council in calendar year 2023.
- Expansion of the fire department building to accommodate paid staff – architectural study in Fiscal Year 2024.

Infrastructure

- Take advantage of opportunities to improve accessibility and further comply with ADA requirements – ongoing.
- Develop an asset management plan – the first component addressing buildings will be complete in June 2023.
- Complete the study of water and sewer infrastructure needs – December 2023. Consider designating ARPA funds for improvements.
- Revisit the study of a new Public Works building – August 2023.
- Plan for restroom facilities at the splash park – in an out year of the CIP, with inclusion as other projects are completed and funding becomes available.
- Study the addition of bike lanes on town streets.

Recreation & Cultural Activities

- Promote partnerships, with the County and with the YMCA.
- Renovation of the skatepark – FY 2024 CIP
- Develop a bicycle pump track – FY 2025 CIP
- Address the activities gap for teens – report from the Parks & Recreation Director by January 2024.

Environmental Stewardship

- Complete the study of Town Buildings being conducted by ABM – implement energy saving measures – study complete in 120 days with implementation in subsequent years.

- Support the efforts of the “Branch Out in Farmville” program to increase the tree canopy and further beautify the Town - ongoing.

Government Performance

- Draft Rules of Procedure for Council’s consideration – by June 1, 2023.
- Review the Emergency Operations Plan (EOP) with a focus on crisis communications and leadership succession – by December 1, 2023.

2023 Chronological Work Plan

Ongoing or Immediate

- Take advantage of opportunities to improve accessibility and further comply with ADA requirements.
- Support the efforts of the “Branch Out in Farmville” program to increase the tree canopy and further beautify the Town.
- Promote partnerships, with the County and with the YMCA.

Within Three Months (by June 1)

- The Mayor will initiate a joint meeting of the Town Council and the Prince Edward County Board of Supervisors to take place in Spring 2023.
- Council will convene quarterly business roundtables with the first to be held by June 1, 2023.
- Draft Rules of Procedure for Council’s consideration.

Within Six Months (by September 1)

- Develop an asset management plan – the first component addressing buildings will be complete in June 2023.
- Consider adding language to the Zoning Ordinance that would allow for Planned Unit Development (PUD) with appropriate conditions. Draft language to Council in July 2023.
- Revisit the study of a new Public Works building – August 2023.

Within the Calendar Year

- Airport – Contact the aeronautical programs at Liberty and Averett Universities to determine if there is any interest in owning, managing, or in some other way partnering with the Town on airport operations.
- Continue efforts to establish a joint emergency communications center; develop a proposal for consideration.
- The Mayor will initiate an annual meeting with the leadership of Longwood University.
- Expansion of the fire department building to accommodate paid staff – architectural study in Fiscal Year 2024.
- Complete the study of water and sewer infrastructure needs. Consider designating ARPA funds for improvements.
- Address the activities gap for teens – report from the Parks & Recreation Director by January 2024.
- Review the Emergency Operations Plan (EOP) with a focus on crisis communications and leadership succession.

Longer Term or Indefinite

- Renovation of the skatepark – FY 2024 CIP
- Complete Phases II and III of the wayfinding signage project with the Farmville Downtown Partnership – FY 2025 and subsequent, depending on grant funding.
- Develop a bicycle pump track – FY 2025 CIP
- Complete Phase II (FY 2025 CIP) and Phase III (FY 2027 CIP) of the Riverwalk Trail, depending on the receipt of TAP grant funding.
- Plan for restroom facilities at the splash park – in an out year of the CIP, with inclusion as other projects are completed and funding becomes available.
- Implement recommendations from the ABM Asset Management Plan for Town buildings.
- Conduct a mobility study to address the potential, possible location of, and cost of an expanded system of trails and bikeways. Because of projects currently underway and resource limitations, 2028 was identified as the most likely time for action.



Town of Farmville

Agenda Item Summary

MEETING DATE: April 5, 2023

ITEM NUMBER: 5.a. – Requested Addendum to the ICA Transportation Contract

BACKGROUND: Verbal report provided by the Town Manager.

The Immigration Centers of America (ICA) submitted an Addendum to the original transportation contract for the Town Manager's signature.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. Amendment to Subcontract Agreement

March 9, 2023

VIA U.S. CERTIFIED MAIL

Town of Farmville
Post Office Drawer 368
Farmville, Virginia 23901
Attn: Scott Davis, Town Manager

Re: Consent to Assignment under Subcontract Servicing Agreement

Dear Mr. Davis:

Reference is hereby made to that certain Subcontract Servicing Agreement (the "Subcontract Agreement"), dated as of September 9, 2008, by and between the Town of Farmville, a township incorporated under the laws of the Commonwealth of Virginia ("Farmville") and Immigration Centers of America-Farmville LLC, a Virginia limited liability company ("ICAF"), pursuant to which ICAF, as a subcontractor, performs all of the obligations of Farmville set forth under that certain Intergovernmental Service Agreement (DROIGSA-08-0021) (the "IGSA"), dated as of September 15, 2008, by and between the United States Department of Homeland Security, U.S. Immigration and Customs Enforcement, and Farmville.

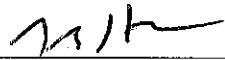
To better facilitate administration of the Subcontract Agreement, ICAF has assigned all of its rights and obligations in respect of Article III, Sections (D) and (E) of the IGSA (collectively, the "Assignment") to its affiliate, ICA Transportation LLC, a Virginia limited liability company, pursuant to the Assignment and Assumption Agreement attached hereto as **Exhibit A**.

This letter hereby constitutes such notice of the Assignment as may be required by the Subcontract Agreement (the "Notice"). By signing this Notice below and returning it to Jill Grant by email at JGrant@ica-farmville.com, you hereby (a) acknowledge your receipt and acceptance of this Notice, (b) consent to the Assignment, (c) waive any and all rights of notice, default, breach, rights to alter any terms of the Subcontract Agreement, or other similar rights to which Farmville may be entitled under the Subcontract Agreement in respect of the Assignment, and (d) acknowledge and agree that the Subcontract Agreement shall remain in full force and effect.

Your cooperation and response would be greatly appreciated. If you have any questions regarding the foregoing, please do not hesitate to contact Russell Harper at RHarper@ica-farmville.com or (804) 625-4199. Thank you for your prompt attention in this matter.

Sincerely,

Immigration Centers of America-Farmville LLC

By: 
Name: Russell B. Harper
Title: Manager

ACCEPTED AND AGREED:

Town of Farmville

By: _____
Name: Scott Davis
Title: Town Manager

EXHIBIT A

Assignment and Assumption Agreement

See attached.

ASSIGNMENT AND ASSUMPTION AGREEMENT

This Assignment and Assumption Agreement (this "Agreement"), effective as of September 1, 2022 (the "Effective Date") is entered into by and between IMMIGRATION CENTERS OF AMERICA-FARMVILLE LLC, a Virginia limited liability company ("ICAF") and ICA TRANSPORTATION LLC, a Virginia limited liability company ("ICA Transportation").

RECITALS

WHEREAS, ICAF is a party to that certain Subcontract Servicing Agreement (the "Subcontract Agreement") dated as of September 9, 2008, by and between ICAF and the Town of Farmville, a township incorporated under the laws of the Commonwealth of Virginia ("Farmville");

WHEREAS, pursuant to the Subcontract Agreement, ICAF assumed the obligations of Farmville set forth in that certain Intergovernmental Service Agreement (DROIGSA-08-0021) (the "IGSA"), dated as of September 15, 2008, by and between the United States Department of Homeland Security, U.S. Immigration and Customs Enforcement ("ICE"), and Farmville;

WHEREAS, Article III, Sections (D) and (E) of the IGSA require the provision of certain escort, guard and transportation-related services to ICE detainees (collectively, the "Escort, Guard and Transportation Services"); and

WHEREAS, ICAF desires to assign to ICA Transportation all of its rights and obligations in connection with the Escort, Guard and Transportation Services, and ICA Transportation desires to accept such assignment.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants, terms and conditions set out herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Assignment and Assumption. ICAF hereby assigns, grants, conveys and transfers, to ICA Transportation, all of ICAF's rights in connection with the Escort, Guard and Transportation Services (including, without limitation, ICAF's right to receive payment in consideration thereof). ICA Transportation hereby accepts such assignment and assumes all of ICAF's duties, liabilities and obligations in connection with the Escort, Guard and Transportation Services, and agrees to perform and discharge, as and when due, all obligations of ICAF accruing on and after the Effective Date in connection with the Escort, Guard and Transportation Services. For the avoidance of doubt, the foregoing assignment of rights and obligations shall apply solely in respect of the Escort, Guard and Transportation Services and shall not apply to any other rights or obligations whatsoever (including, without limitation, under the IGSA or the Subcontract Agreement).

2. Transfer of Payments. ICAF agrees to work with ICA Transportation and Farmville as necessary to ensure that all payments owed in connection with the Escort, Guard and Transportation Services are disbursed from Farmville to ICA Transportation directly.

3. Entire Agreement. This Agreement constitutes the sole and entire agreement of the parties to this Agreement regarding the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, regarding such subject matter.

4. Severability. If any term or provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability does not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

5. Governing Law. This Agreement shall be governed by and construed in accordance with the internal laws of the Commonwealth of Virginia without giving effect to any choice or conflict of law provision or rule.

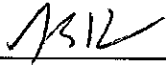
6. Waiver of Jury Trial. EACH PARTY ACKNOWLEDGES AND AGREES THAT ANY CONTROVERSY THAT MAY ARISE UNDER THIS AGREEMENT IS LIKELY TO INVOLVE COMPLICATED AND DIFFICULT ISSUES AND, THEREFORE, EACH SUCH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY ABOUT ANY LEGAL ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY.

7. Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together is deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

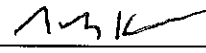
[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

**IMMIGRATION CENTERS OF AMERICA-
FARMVILLE LLC,**
a Virginia limited liability company

By: 
Name: Russell B. Harper
Title: Manager

ICA TRANSPORTATION LLC,
a Virginia limited liability company

By: 
Name: Russell B. Harper
Title: Manager

DROIGSA-08-0021
INTERGOVERNMENTAL SERVICE AGREEMENT
BETWEEN THE
UNITED STATES DEPARTMENT OF HOMELAND SECURITY
U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT
AND
Town of Farmville

This Intergovernmental Service Agreement ("Agreement") is entered into between United States Department of Homeland Security Immigration and Customs Enforcement ("ICE"), and the Town of Farmville ("Service Provider") for the detention and care of aliens ("detainees"). The term "Parties" is used in this Agreement to refer jointly to ICE and the Service Provider.

FACILITY LOCATION:

The Service Provider shall provide detention services for detainees at the following institution(s):

Town of Farmville
116 North Main Street
Farmville, Virginia 23901

The following constitute the complete agreement:

- INTERGOVERNMENTAL SERVICE AGREEMENT (IGSA)
- PROPOSAL, DATED _____ (Incorporated by reference)
- ATTACHMENT 1—STATEMENT OF WORK
- ATTACHMENT 2—QUALITY CONTROL PLAN
- ATTACHMENT 3—QUALITY ASSURANCE SURVEILLANCE PLAN (w/ PRS, CDR and PMT)
- ATTACHMENT 4—STAFFING PLAN
- ATTACHMENT 5—LABOR STANDARDS
- ATTACHMENT 6—WAGE DETERMINATION Number _____ Dated _____

IN WITNESS WHEREOF, the undersigned, duly authorized officers, have subscribed their names on behalf of the Town of Farmville and Department of Homeland Security, U.S. Immigration and Customs Enforcement.

ACCEPTED:

U.S. Immigration and Customs Enforcement

Jerald Neveleff
Contracting Officer

^{Sgt}
Print Name: Jerald Neveleff
Date: 15 Sept 08

ACCEPTED:

Town of Farmville

Gerald J. Spates
Town Manager

Print Name: GERALD J. SPATES
Date: 9/9/08

Article I. Purpose

- A. **Purpose:** The purpose of this Intergovernmental Service Agreement (IGSA) is to establish an Agreement between ICE and the Service Provider for the detention and care of persons detained under the authority of Immigration and Nationality Act, as amended. All persons in the custody of the ICE are "Administrative Detainees". This term recognizes that ICE detainees are not charged with criminal violations and are only held in custody to assure their presence throughout the administrative hearing process and to assure their presence for removal from the United States pursuant to a lawful final order by the Immigration Court, the Board of Immigration Appeals or other Federal judicial body.
- B. **Responsibilities:** This Agreement sets forth the responsibilities of ICE and the Service Provider. The Agreement states the services the Service Provider shall perform satisfactorily to receive payment from ICE at the rate prescribed in Article I, C.
- C. **Guidance:** This is a fixed rate agreement, not a cost reimbursable agreement, with respect to the detainee day rate. The detainee daily rate is \$TBD. ICE shall be responsible for reviewing and approving the costs associated with this Agreement and subsequent modifications utilizing all applicable federal procurement laws, regulations and standards in arriving at the detainee day rate.

Article II. General

- A. **Funding:** The obligation of ICE to make payments to the Service Provider is contingent upon the availability of Federal funds. ICE will neither present detainees to the Service Provider nor direct performance of any other services until ICE has the appropriate funding. Orders will be placed under this Agreement when specific requirements have been identified and funding obtained. Performance under this Agreement is not authorized until the Contracting Officer issues an order, in writing. The effective date of the Agreement will be negotiated and specified in an order to this Agreement by the Contracting Officer. This Agreement is neither binding nor effective unless signed by the Contracting Officer. Payments at the approved rate will be paid upon the return of the signed Agreement by the authorized Local Government official to ICE.
- B. **Subcontractors:** The Service Provider shall notify and obtain approval from the Contracting Officer if it intends to house detainees in a facility other than the Facility named in this Agreement. If either that facility or any future facility is operated by an entity other than the Service Provider, ICE shall treat the entity as a subcontractor to the Service Provider. The Service Provider shall obtain the Contracting Officer's approval before subcontracting the detention and care of detainees to another entity. The Contracting Officer has the right to deny, withhold, or withdraw approval of the proposed subcontractor. Upon approval by the Contracting Officer, the Service Provider shall ensure that any subcontract includes all provisions of this Agreement, and shall provide ICE with copies of all subcontracts. All payments will be made to the Service Provider. ICE will not accept invoices from, or make payments to a subcontractor.

- C. **Consistent with Law:** This is a firm fixed rate agreement, not cost reimbursable agreement. This Agreement is permitted under applicable statutes, regulation, policies or

judicial mandates. Any provision of this Agreement contrary to applicable statutes, regulation, policies or judicial mandates is null and void and shall not necessarily affect the balance of the Agreement.

- D. Use of Service Provider's Policies and Procedures: The Contracting Officer shall approve Service Provider's policies and procedures for use under this Agreement. Upon approval, the Service Provider can use its policies and procedures in conjunction with the detention standards mandated under this Agreement.
- E. Notification and Public Disclosure: No public disclosures (i.e. press releases, press conferences) regarding this IGSA shall be made by the Service Provider or any of its contractors or subcontractors without the review and approval of such disclosure by ICE Public Affairs and express permission granted by the ICE Contracting Officer.

Article III. Covered Services

Below are the general requirements under this Agreement. Specific requirements for the services under this Agreement are stated in the attached Statement of Work. See Attachment 1.

- A. Bedspace: The Service Provider shall provide male/female beds on a space available basis. The Service Provider shall house all detainees as determined within the Service Provider's classification system.
- B. Basic Needs: The Service Provider shall provide detainees with safekeeping, housing, subsistence, medical and other services in accordance with this Agreement. In providing these services, the Service Provider shall ensure compliance with all applicable laws, regulations, fire and safety codes, policies and procedures. If the Service Provider determines that ICE has delivered a person for custody who is under the age of eighteen (18), the Service Provider shall not house that person with adult detainees and shall immediately notify the Contracting Officer's Technical Representative (COTR).
- C. Interpretive Services: The Service Provider shall make special provisions for non-English speaking, handicapped or illiterate detainees. ICE will reimburse the Service Provider for the actual costs associated with providing commercial written or telephone language interpretive services. Upon request, ICE will assist the Service Provider in obtaining translation services. The Service Provider shall provide all instructions verbally either in English or the detainees' language, as appropriate, to detainees who cannot read. The Service Provider shall include the actual costs that the Service Provider paid for such services on its monthly invoice. Except in emergency situations, the Service Provider shall not use detainees for translation services. If the Service Provider uses a detainee for translation service, it shall notify ICE within 24 hours of the translation service.
- D. Escort and Transportation Services: The Service Provider will provide, upon request and as scheduled by the Contracting Officer's Technical Representative (COTR) or Contracting Officer (CO), necessary escort and transportation services for detainees to and from designated locations. Escort services will be required for escorting detainees to court hearings; escorting witnesses to the courtroom and any escort services as requested by an ICE judge during proceedings. Escort and transportation services shall also include

providing all such air and/or ground transportation services as may be required to transport detainees securely and in a timely manner. Transportation and/or escort services may be required to transport detainees from the Facility to and from a medical facility for outpatient care. During all transportation activities, at least one (1) transportation officer shall be of the same sex as the detainees being transported. The Service Provider shall use a communications system that has direct and immediate contact with all transportation vehicles. Transportation and escort services shall be provided in the most economical and efficient manner. The Service Provider personnel provided for these services shall be of the same qualifications, receive training, complete the same security clearances, and wear the same uniforms as those personnel provided for in other areas of this Agreement. The Statement of Work shall provide specific escort and transportation services unique for this Agreement.

E. Guard Services: The Service Provider agrees to provide stationary guard services on demand by the COTR or Contracting Officer and shall include, but are not limited to, escorting and guarding detainees to medical or doctor's appointments, hearings, ICE interviews, and any other location requested by the COTR. Qualified personnel employed by the Service Provider will perform such services. The Service Provider agrees to augment such practices as may be requested by ICE to enhance specific requirements for security, detainee monitoring, visitation, and contraband control. Public contact is prohibited unless authorized in advance by the COTR or Contracting Officer. The Service Provider shall be authorized to provide at least two (2) officers for each remote post, as directed by the COTR or Contracting Officer.

F. Medical Services: The Statement of Work shall provide specific medical service requirements unique to this Agreement. Regardless of the unique requirements for this contract, the Service Provider shall provide the following services regarding medical care of detainees:

- 1) The Service Provider shall provide for medical screening of every detainee upon arrival at the Facility performed by health care personnel or health trained personnel.
- 2) Medical coverage at the Facility shall be no less than twenty-four (24) hours per day; seven (7) days per week.
- 3) The Service Provider shall provide the detainees written instructions for gaining access to health care services. Procedures shall be explained to all detainees in the detainees' native language, and orally to detainees' who are unable to read. The detainee shall similarly be provided instructions and assistance in personal hygiene, dental hygiene, grooming and health care. It shall be made routinely available.
- 4) The Service Provider shall provide to all detainees a written policy and defined procedure to require that detainee's written health complaints are solicited and delivered to the medical facility for appropriate follow-up. Written policy and defined procedure shall require that health care complaints are responded to and that sick call, conducted by health care personnel or health trained personnel is available to detainees daily. If a detainee's custody status precludes attendance at sick call, arrangements shall be made to provide sick call services in the place of the detainee's detention. A minimum of one sick call shall be conducted daily.

USPHS reserves the right to conduct triage and sick call in the place of the detainee's detention.

- 5) The Service Provider shall provide and maintain basic first aid kits throughout the Facility. First aid kits shall be available at all times to allow quick access.
- 6) The Service Provider shall provide security with a minimum of a staff of one at all times. When detainees are housed in the infirmary, a security guard shall be posted to the unit 24 hours a day, seven days a week. The Service Provider shall coordinate and escort detainees to the medical clinic for sick call, appointments and pill line.
- 7) When communicable or debilitating physical problems are suspected, the detainee shall be separated from the detainee population, and immediately notify USPHS staff. Behavioral problems (detainee who is not diagnosed as psychotic) and suicide observation will be the responsibility of the Service Provider.

Article IV. Receiving and Discharging Detainees

- A. **Required Activity:** The Service Provider shall receive and discharge detainees only to and from properly identified ICE personnel or other properly identified Federal law enforcement officials with prior authorization from DHS/ICE. Presentation of U.S. Government identification shall constitute "proper identification." The Service Provider shall furnish receiving and discharging services twenty-four (24) hours per day, seven (7) days per week. ICE shall furnish the Service Provider with reasonable notice of receiving and discharging detainees. The Service Provider shall ensure positive identification and recording of detainees and ICE officers. The Service Provider shall not permit medical or emergency discharges except through coordination with on-duty ICE officers.
- B. **Restricted Release of Detainees:** The Service Provider shall not release detainees from its physical custody to any persons other than those described in Paragraph A of Article IV for any reason, except for either medical, other emergency situations, or in response to a federal writ of habeas corpus. If a detainee is sought for federal, state, or local proceedings, only ICE may authorize release of the detainee for such purposes. The Service Provider shall contact the COTR immediately regarding any such requests.
- C. **Service Provider Right of Refusal:** The Service Provider retains the right to refuse acceptance or request removal of any detainee exhibiting violent or disruptive behavior, or of any detainee found to have a medical condition that requires medical care beyond the scope of the Service Provider's health care provider. In the case of a detainee already in custody, the Service Provider shall notify ICE and request removal of the detainee from the Facility. The Service Provider shall allow ICE reasonable time to make alternative arrangements for the detainee.
- D. **Emergency Evacuation:** In the event of an emergency requiring evacuation of the Facility, the Service Provider shall evacuate detainees in the same manner, and with the same safeguards, as it employs for persons detained under the Service Provider's authority. The Service Provider shall notify the Contracting Officer and COTR within two (2) hours of evacuation.

Article V. ICE National Detention Standards

- A. The Service Provider is required to house detainee and perform related detention services in accordance with the most current edition of the ICE National Detention Standards found within the ICE Detention Operations Manual. This manual can be found at <http://www.ice.gov/partners/dro/opsmanual/index>. ICE Inspectors will conduct periodic inspections of the facility to assure compliance with the ICE National Detention Standards.
- B. The Service Provider shall certify to the Contracting Officer and COTR that its personnel have completed all training as required by the ICE Detention Operations Manual, the Service Provider's own manual (if it is approved for use by the Contracting Officer), and any additional training as required in any manuals or detention standards referenced in this Agreement.

Article VI. No Employment of Unauthorized Aliens

Subject to existing laws, regulations, Executive Orders, and addenda to this Agreement, the Service Provider shall not employ aliens unauthorized to work in the United States. Except for maintaining personal living areas, detainees shall not be required to perform manual labor.

Article VII. Period of Performance

This Agreement shall become effective upon the date of final signature by the ICE Contracting Officer and the authorized signatory of the Service Provider and will remain in effect for a period not to exceed sixty (60) months, unless terminated in writing, by either party. Either party must provide written notice of intentions to terminate the agreement, 60 days in advance of the effective date of formal termination, or the Parties may agree to a shorter period under the procedures prescribed in Article X.

Article VIII. Inspections

The Facility and Provider's services shall be inspected in accordance with the following procedures:

- A. Definitions. "Services," as used in this clause, includes services performed, workmanship, and material furnished or utilized in the performance of services.
- B. The Provider shall provide and maintain an inspection system acceptable to the Government covering the services under this agreement. Complete records of all inspection work performed by the Provider shall be maintained and made available to the Government during contract performance and for as long afterwards as the agreement requires.
- C. The Government has the right to inspect and test all services called for by the agreement, to the extent practicable at all times and places during the term of the agreement. The Government shall perform inspections and tests in a manner that will not unduly delay the work.

- D. If the Government performs inspections or tests on the premises of the Provider or a subcontractor, the Provider shall furnish, and shall require subcontractors to furnish, at no increase in agreement price, all reasonable facilities and assistance for the safe and convenient performance of these duties.
- E. If any of the services do not conform to agreement requirements, the Government may require the Provider to perform the services again in conformity with agreement requirements, at no increase in agreement amount. When the defects in services cannot be corrected by re-performance, the Government may (1) require the Provider to take necessary action to ensure that future performance conforms to agreement requirements and (2) reduce the agreement price to reflect the reduced value of the services performed.
- F. If the Provider fails to promptly perform the services again or to take the necessary action to ensure future performance in conformity with agreement requirements, the Government may (1) by contract or otherwise, perform the services and charge to the Provider any cost incurred by the Government that is directly related to the performance of such service or (2) terminate the agreement for default.

Article IX. Inspection Reports

- A. Inspection Report: The Inspection Report stipulates minimum requirements for fire/safety code compliance, supervision, segregation, sleeping utensils, meals, medical care, confidential communication, telephone access, legal counsel, legal library, visitation, and recreation. The Service Provider shall allow ICE to conduct inspections of the facility, as required, to ensure an acceptable level of services and acceptable conditions of confinement as determined by ICE. No notice to the Service Provider is required prior to an inspection. ICE will conduct such inspections in accordance with the Inspection Report. ICE will share findings of the inspection with the Service Provider's facility administrator. The Inspection Report will state any improvements to facility operation, conditions of confinement, and level of service that will be required by the Service Provider.
- B. Possible Termination: If the Service Provider fails to remedy deficient service ICE identifies through inspection, ICE may terminate this Agreement without regard to the provisions of Articles VII and X.
- C. Share Findings: The Service Provider shall provide ICE copies of facility inspections, reviews, examinations, and surveys performed by accreditation sources.
- D. Access to Detainee Records: The Service Provider shall, upon request, grant ICE access to any record in its possession, regardless of whether the Service Provider created the record, concerning any detainee held pursuant to this Agreement. This right of access shall include, but is not limited to, incident reports, records relating to suicide attempts, and behavioral assessments and other records relating to the detainee's behavior while in the Service Provider's custody. Furthermore, the Service Provider shall retain all records where this right of access applies for a period of two (2) years from the date of the detainee's discharge from the Service Provider's custody.

Article X. Modifications and Disputes

- A. Modifications: Actions other than those designated in this Agreement will not bind or incur liability on behalf of either Party. Either Party may request a modification to this Agreement by submitting a written request to the other Party. A modification will become a part of this Agreement only after the ICE Contracting Officer and the authorized signatory of the Service Provider have approved the modification in writing.
- B. Disputes: The ICE Contracting Officer and the authorized signatory of the Service Provider will settle disputes, questions and concerns arising from this Agreement. Settlement of disputes shall be memorialized in a written modification between the ICE Contracting Officer and authorized signatory of the Service Provider. In the event a dispute is not able to be resolved between the Service Provider and the ICE Contracting Officer, the ICE Contracting Officer will make the final decision. If the Service Provider does not agree with the final decision, the matter may be appealed to the ICE Head of the Contracting Activity (HCA) for resolution. The ICE HCA may employ all methods available to resolve the dispute including alternative dispute resolution techniques. The Service Provider shall proceed diligently with performance of this Agreement pending final resolution of any dispute.

Article XI. DETAINEE DAY RATE and ADJUSTMENT to the DAY RATE

- A. Detainee Day Rate: In consideration for the Service Provider's performance under this Agreement, ICE shall make payment to the Service Provider for each detainee accepted and housed by the Service Provider. This "detainee day rate" is a per diem rate for the support of one Detainee per day and shall include the day of arrival but not the day of departure.
- B. The detainee day rate is TBD.
- C. The Service Provider, by execution of this Agreement, certifies that the pricing established under this agreement is in compliance with OMB Circular A-87 and includes only allowable costs of performance under this agreement.
- D. Basis for Price Adjustment: A firm fixed price with economic adjustment provides for upward and downward revision of the stated Per Diem based upon cost indexes of labor and operating expenses, or based upon the Service Provider's actual cost experience in providing the service.
- E. ICE shall reimburse the Service Provider at the fixed detainee day rate shown on the cover page of the document, Article I. (C). The Parties may adjust the rate twelve (12) months after the effective date of the agreement and no sooner than every twelve (12) months. The Parties shall base the cost portion of the rate adjustment on the principles of allowability and allocability as set forth in OMB Circular A-87, federal procurement laws, regulations, and standards in arriving at the detainee day rate. The request for adjustment shall be submitted on an ICE Jail Services Cost Statement. If ICE does not receive an official request for a detainee day rate adjustment that is supported by an ICE Jail Services Cost Statement, the detainee day rate as stated in this Agreement will control.

- F. ICE reserves the right to audit the actual and/or prospective costs upon which the rate adjustment is based. All rate adjustments are prospective. As this is a fixed rate agreement, there are no retroactive adjustment(s).
- G. Guard and transportation services shall be denoted as separate items on submitted invoices. ICE agrees to reimburse the Service Provider for actual stationary guard services provided at a negotiated rate of \$24.28. Transportation mileage reimbursable rates will be commensurate with current applicable federal travel allowance rates. Any additional operational costs will be reimbursed at the negotiated rate identified in the task order (HSCEDM-08-F-IG064). The additional items shall also be billed as separate line items until modified in the task order.

Article XII. Enrollment, Invoicing, and Payment

- A. Enrollment in Electronic Funds Transfer: The Service Provider shall provide ICE with the information needed to make payments by electronic funds transfer (EFT). Since January 1, 1999, ICE makes all payments only by EFT. The Service Provider shall identify their financial institution and related information on Standard Form 3881, Automated Clearing House (ACH) Vendor Miscellaneous Payment Enrollment Form. The Service Provider shall submit a completed SF 3881 to ICE payment office prior to submitting its initial request for payment under this Agreement. If the EFT data changes, the Service Provider shall be responsible for providing updated information to the ICE payment office.
- B. Invoicing: The Service Provider shall submit an original itemized invoice containing the following information: the name and address of the facility; the name of each ICE detainee; detainee's A-number; specific dates of detention for each detainee; the total number of detainee days; the daily rate; the total detainee days multiplied by the daily rate; an itemized listing of all other charges; and the name, title, address, and phone number of the local official responsible for invoice preparation. For stationary guard services, the itemized monthly invoice shall state the number of hours being billed, the duration of the billing (times and dates) and the name of the detainee(s) that was guarded. The Service Provider shall submit monthly invoices within the first ten (10) working days of the month following the calendar month when it provided the services, to:

Department of Homeland Security
ATTN: Immigration and Customs Enforcement
Contracting Officer's Technical Representative (COTR)
2675 Property Avenue
Fairfax, Va. 22031
Phone: 703-285-6200
Fax: 703-285-6236

- C. Payment: ICE will transfer funds electronically through either an Automated Clearing House subject to the banking laws of the United States, or the Federal Reserve Wire Transfer System. The Prompt Payment Act applies to this Agreement. The Prompt Payment Act requires ICE to make payments under this Agreement the thirtieth (30th) calendar day after the ICE Deportation office receives a complete invoice. Either the date

on the Government's check, or the date it executes an electronic transfer of funds, shall constitute the payment date. The Prompt Payment Act requires ICE to pay interest on overdue payments to the Service Provider. ICE will determine any interest due in accordance with the Prompt Payment Act.

Article XIII. Government Furnished Property

- A. Federal Property Furnished to the Service Provider: ICE may furnish Federal Government property and equipment to the Service Provider. Accountable property remains titled to ICE and shall be returned to the custody of ICE upon termination of the Agreement. The suspension of use of bed space made available to ICE is agreed to be grounds for the recall and return of any or all government furnished property.
- B. Service Provider Responsibility: The Service Provider shall not remove ICE property from the facility without the prior written approval of ICE. The Service Provider shall report any loss or destruction of any Federal Government property immediately to ICE.

Article XIV. Hold Harmless and Indemnification Provisions

- A. Service Provider Held Harmless: ICE shall, subject to the availability of funds, save and hold the Service Provider harmless and indemnify the Service Provider against any and all liability claims and costs of whatever kind and nature, for injury to or death of any person(s), or loss or damage to any property, which occurs in connection with or is incident to performance of work under the terms of this Agreement, and which results from negligent acts or omissions of ICE officers or employees, to the extent that ICE would be liable for such negligent acts or omissions under the Federal Tort Claims Act, 28 USC 2691 *et seq.*
- B. Federal Government Held Harmless: The Service Provider shall save and hold harmless and indemnify federal government agencies to the extent allowed by law against any and all liability claims, and costs of whatsoever kind and nature for injury to or death of any person or persons and for loss or damage to any property occurring in connection with, or in any way incident to or arising out of the occupancy, use, service, operation or performance of work under the tenets of this Agreement, resulting from the negligent acts or omissions of the Service Provider, or any employee, or agent of the Service Provider. In so agreeing, the Service Provider does not waive any defenses, immunities or limits of liability available to it under state or federal law. The Service Provider agrees to hold harmless and indemnify DHS/ICE and its officials in their official and individual capacities from any liability, including third-party liability or worker's compensation, arising from the conduct of the Service Provider and its employees during the course of transporting detainees on behalf of ICE.
- C. Defense of Suit: In the event a detainee files suit against the Service Provider contesting the legality of the detainee's incarceration and/or immigration/citizenship status, ICE shall request that the U.S. Attorney's Office, as appropriate, move either to have the Service Provider dismissed from such suit, to have ICE substituted as the proper party defendant; or to have the case removed to a court of proper jurisdiction. Regardless of the decision on any such motion, ICE shall request that the U.S. Attorney's Office be responsible for the defense of any suit on these grounds.

- D. ICE Recovery Right: The Service Provider shall do nothing to prejudice ICE's right to recover against third parties for any loss, destruction of, or damage to U.S. Government property. Upon request of the Contracting Officer, the Service Provider shall, at ICE's expense, furnish to ICE all reasonable assistance and cooperation, including assistance in the prosecution of suit and execution of the instruments of assignment in favor of ICE in obtaining recovery.

Article XV. IGSA/Financial Records

- A. Retention of Records: All IGSA and financial records including, but not limited to, supporting documents, statistical records, and other records, pertinent contracts, or subordinate agreements under this Agreement shall be retained by the Service Provider for three (3) years after the expiration of the Agreement for purposes of federal examinations and audit. If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three (3) year period, the records must be retained until completion of the action and resolution of all issues which arise from it or until the end of the regular three (3) year period, whichever is later.
- B. Access to Records: ICE and the Comptroller General of the United States, or any of their authorized representatives, shall have the right of access to any pertinent books, documents, papers or other records of the Service Provider or its sub-contractors, which are pertinent to the award, in order to make audits, examinations, excerpts, and transcripts. The rights of access must not be limited to the required retention period, but shall last as long as the records are retained.
- C. Delinquent Debt Collection: ICE will hold the Service Provider accountable for any overpayment, or any breach of this Agreement that results in a debt owed to the Federal Government. ICE shall apply interest, penalties, and administrative costs to a delinquent debt owed to the Federal Government by the Service Provider pursuant to the Debt Collection Improvement Act of 1982, as amended.

Article XVI. Detainee Telephone Services (DTS)

- A. The **PROVIDER** shall provide detainees with reasonable and equitable access to telephones as specified in ICE National Detention Standards on Telephone Access. Telephones shall be located in an area that provides for a reasonable degree of privacy and a minimal amount of environmental noise during phone calls.
- B. If authorized to do so under applicable law, the **PROVIDER** shall monitor and record detainee conversations. If detainee telephone conversations can be monitored under applicable law, the **PROVIDER** shall provide notice to detainees of the potential for monitoring. However, the **PROVIDER** shall also provide procedures at the facility for detainees to be able to place unmonitored telephone calls to their attorneys.
- C. Telephone rates shall not exceed the dominant carrier tariff rate and shall conform to all applicable federal, state, and local telephone regulations.

- D. The ICE designated DTS Contractor will be the exclusive provider of detainee telephones for this facility. The DTS Contractor shall be allowed to install vending debit machines and shall receive 100 percent of all revenues collected by sale of prepaid debit services. The DTS Contractor shall be responsible for furnishing all inventory and supply of prepaid debit cards to the PROVIDER. The DTS Contractor shall be responsible for the costs incurred for installation of the equipment, any monthly telephone charges incurred from the operation of DTS, and the maintenance and operation of the system. The PROVIDER will not be entitled to any commissions, fees, or revenues generated by the use of the DTS or the detainee telephones.
- E. The PROVIDER shall inspect telephones for serviceability, in accordance with ICE policies and procedures. The PROVIDER will notify the COTR or ICE designees of any inoperable telephones.

Article XVII. Maintain Institutional Emergency Readiness

- A. The Service Provider shall submit an institutional emergency plan that will be operational prior to start of the Agreement. The plan shall receive the concurrence of the Contracting Officer prior to implementation and shall not be modified without the further written concurrence of the Contracting Officer.
- B. The Service Provider shall have written agreements with appropriate state and local authorities that will allow the Service Provider to make requests for assistance in the event of any emergency incident that would adversely affect the community.
- C. Likewise, the Service Provider shall have in place, an internal corporate nation-wide staff contingency plan consisting of employees who possess the same expertise and skills required of staff working directly on this agreement. At the discretion of ICE, these employees would be required to respond to an institutional emergency at the Facility, when necessary.
- D. The emergency plans shall include provisions for two or more disturbance control teams. Protective clothing and equipment for each team member and 30 percent of all additional facility staff members shall be provided by the Service Provider, and maintained in a secure location outside the secure perimeter of the facility.
- E. Any decision by ICE or other federal agencies to provide and/or direct emergency assistance will be at the discretion of the Government. The Service Provider shall reimburse the Government for any and all expenses incurred in providing such assistance.
- F. The Contracting Officer and COTR shall be notified immediately in the event of all serious incidents. Serious incidents include, but are not limited to the following: activation of disturbance control team(s); disturbances (including gang activities, group demonstrations, food boycotts, work strikes, work-place violence, civil disturbances/protests); staff use of force including use of lethal and less-lethal force (includes inmates in restraints more than eight hours); assaults on staff/inmates resulting in injuries requiring medical attention (does not include routine medical evaluation after the incident); fights resulting in injuries requiring medical attention; fires; full or partial lock down of the facility; escape; weapons discharge; suicide attempts; deaths; declared

or non-declared hunger strikes; adverse incidents that attract unusual interest or significant publicity; adverse weather (e.g., hurricanes, floods, ice/snow storms, heat waves, tornadoes); fence damage; power outages; bomb threats; central inmate monitoring cases admitted to a community hospital; witness security cases taken outside the facility; significant environmental problems that impact the facility operations; transportation accidents (i.e. airlift, bus) resulting in injuries, death or property damage; and sexual assaults.

- G. Attempts to apprehend the escapee(s) shall be in accordance with the Emergency Plan, which should comply with ICE Detention Operations Manual regarding Emergency Plans.
- H. The Service Provider shall submit to the COTR a proposed inventory of intervention equipment (weapons, munitions, chemical agents, electronics/stun technology, etc.) intended for use during performance of this Agreement. Prior to the start of this Agreement, the Contracting Officer shall approve the intervention equipment. The approved intervention equipment inventory shall not be modified without prior written concurrence of the Contracting Officer.
- I. The Service Provider shall obtain the appropriate authority from state or local law enforcement agencies to use force as necessary to maintain the security of the institution. The use of force by the Provider shall at all times be consistent with all applicable policies of ICE Detention Operations Manual regarding Use of Force.

XVIII. Security Requirements

A. GENERAL

The Department of Homeland Security (DHS), U.S. Immigration and Customs Enforcement (ICE), Office of Professional Responsibility, Personnel Security Unit (DHS-ICE-OPR-PSU, hereinafter OPR-PSU) has determined that performance of the tasks as described in IGSA (Contract) _____ requires that the Service Provider (Contractor, subcontractor(s), vendor(s), etc. (herein known as Service Provider) have access to ICE detainees, and that the Service Provider will adhere to the following and shall expressly incorporate this provision into any and all Subcontracts or subordinate agreements issued in support of this Agreement.

B. SUITABILITY DETERMINATION

ICE-OPR-PSU shall have and exercise full control over granting, denying, withholding or terminating unescorted government facility and/or access to ICE detainees, as well as, when applicable, sensitive Government information access for Service Provider employees, based upon the results of a background investigation.

ICE-OPR-PSU may, as it deems appropriate, authorize and make a favorable entry on duty (EOD) decision based on preliminary security checks. The favorable EOD decision would allow the Service Provider employees to commence work temporarily prior to the completion

of the full investigation. The granting of a favorable EOD decision shall not be considered as assurance that a full employment suitability authorization will follow as a result thereof.

The granting of a favorable EOD decision or a full employment suitability determination shall in no way prevent, preclude, or bar the withdrawal or termination of any such access by ICE-OPR-PSU, at any time during the term of the IGSA. No employee of the Service Provider shall be allowed to EOD and/or access facilities or ICE detainees without a favorable EOD decision or suitability determination by OPR-PSU. No employee of the Service Provider shall be allowed unescorted access to a Government facility without a favorable EOD decision or suitability determination by OPR-PSU. Service Provider employees assigned to the IGSA not needing access to ICE detainees or recurring access to DHS-ICE facilities will not be subject to security suitability screening.

Suitability criteria as detailed in ICE Policy Directives that will exclude applicants from consideration to perform under this agreement include, but not limited to:

- Felony convictions, or a conviction for any crime that involves violence
- Conviction of a sex crime
- Offense/s involving a child victim
- Pattern of arrests, without convictions, that brings into question a person's judgment and reliability to promote the efficiency and integrity of the ICE mission.
- Intentional falsification and/or omission of pertinent personal information
- Drug and/or Alcohol Abuse
- Personal conduct to include failure to pay just debts

The process for suitability determination includes, but is not limited to, criminal, employment, citizenship, residential and financial records checks and reviews.

C. BACKGROUND INVESTIGATIONS

IGSA Service Provider employees (to include applicants, temporaries, part-time and replacement employees) under the contract, needing access to ICE detainees, shall undergo a position sensitivity analysis based on the duties each individual will perform on the contract. The results of the position sensitivity analysis shall identify the appropriate background investigation to be conducted. Background investigations will be processed, managed and conducted under direction of OPR-PSU.

In those cases where prospective IGSA Service Provider employees already have a security clearance issued by the Defense Industrial Security Clearance Office (DISCO), that was granted using an appropriate background investigation, reciprocity may apply in that those prospective employees may not be required to submit complete security packages, as the clearance issued by DISCO may be accepted.

Prospective Service Provider employees without adequate security clearances issued by DISCO shall submit the following completed forms to the Personnel Security Unit through the COTR, no less than 45 days before the starting date of the IGSA (contract), or 45 days prior to the expected entry on duty of any employees, whether a replacement, addition, subcontractor employee, or vendor:

Standard Form 85P, "Questionnaire for Public Trust Positions"
Form will be submitted via e-QIP (electronic Questionnaires for
Investigation Processing)
FD Form 258, "Fingerprint Card" (2 copies)
Foreign National Relatives or Associates Statement
DHS 11000-9, "Disclosure and Authorization Pertaining to Consumer Reports Pursuant
to the Fair Credit Reporting Act"
Drug Questionnaire
Alcohol Questionnaire

Details regarding the required forms will be provided by ICE-OPR. Only complete packages will be accepted by OPR-PSU. Specific instructions on submission of packages will be provided by OPR-PSU.

PLEASE NOTE: Unless an applicant has resided in the US for three of the past five years, with few exceptions such as military or other federal service overseas, the Government may not be able to complete a satisfactory background investigation. In such cases, OPR-PSU retains the right to deem an applicant as ineligible due to insufficient background information.

D. SUITABILITY - RETROACTIVE EFFECT

Employees of the Service Provider(s) who have not been previously investigated as described under the Background Investigations section, above, must be scheduled not later than six months after implementation of this IGSA. Employees of the Service Provider(s) may continue to work while the investigation is in progress.

E. CONTINUED ELIGIBILITY

If a prospective Service Provider employee is found to be ineligible for access to Government facilities or information, the COTR will advise the Service Provider that the employee shall not continue to work or to be assigned to work under the contract.

The OPR-PSU may require drug screening for probable cause at any time and/ or when the contractor independently identifies, circumstances where probable cause exists.

The OPR-PSU may require reinvestigations when derogatory information is received and/or every 10 years.

ICE-OPR reserves the right and prerogative to deny and/ or restrict the facility and information access of any Service Provider employee whose actions are in conflict with the standards of conduct as detailed in 5 CFR 2635 and 5 CFR 3801, or whom ICE-OPR-PSU determines to present a risk of compromising ICE standards and conduct, including sensitive Government information, to which he or she would have access under this contract.

The Service Provider will report any adverse information coming to their attention concerning contract employees under the IGSA to OPR-PSU through the COTR. Reports based on rumor or innuendo should not be made. The subsequent termination of employment of an employee does not obviate the requirement to submit this report. The

report shall include the employees' name and social security number, along with the adverse information being reported.

OPR-PSU must be notified of all terminations/ resignations within five days of occurrence.

If applicable, the Service Provider will return any expired ICE-DRO owned employee identification cards and/or building passes, or those of employees terminated and/or removed from the IGSA to the COTR within five (5) workdays. If an identification card or building pass is not available to be returned, a report must be submitted to the COTR, referencing the pass or card number, name of individual to whom issued, the last known location and disposition of the pass or card. The COTR will return the identification cards and building passes to the responsible ID Unit.

F. EMPLOYMENT ELIGIBILITY

The Service Provider must agree that each employee working on this IGSA will have a Social Security Card issued and approved by the Social Security Administration.

The Service Provider shall be responsible to the Government for acts and omissions of his own employees and for any Subcontractor(s) and their employees.

ICE-DRO has determined that employment on this IGSA (Contract) shall be limited to U.S. Citizens, Lawful Permanent Residents and Conditional Permanent Residents.

Subject to existing law, regulations and/ or other provisions of this IGSA, illegal or undocumented aliens will not be employed by the Service Provider, or with this IGSA. Service Provider will ensure that this provision is expressly incorporated into any and all Subcontracts or subordinate agreements issued in support of this IGSA.

G. SECURITY MANAGEMENT

The Service Provider shall appoint a senior official to act as the Corporate Security Officer. The individual will interface with the OPR-PSU through the COTR on all personnel security matters and if applicable, information security matters.

The COTR and OPR-PSU shall have the right to inspect the procedures, methods, and facilities utilized by the Service Provider in complying with the security requirements under this contract. Should the COTR determine that the Service Provider is not complying with the security requirements of this contract, the Service Provider will be informed in writing by the Contracting Officer of the proper action to be taken in order to effect compliance with such requirements. Copies of these communications by both the

Contracting Officer and the Service Provider shall be provided to OPR-PSU.

H. INFORMATION TECHNOLOGY SECURITY

Should the scope of the work change to require IGSA Service Provider personnel to access DHS-ICE IT systems, DHS IT Management Directives preclude routine access to any DHS

ICE IT systems, to include those utilized by ICE-DRO, by Non-U.S. citizens, including Lawful Permanent Residents (LPRs).

The following computer security requirements apply to both Department of Homeland Security (DHS) operations and to the former Immigration and Naturalization Service operations (FINS). These entities are hereafter referred to as the Department.

I. INFORMATION TECHNOLOGY SECURITY CLEARANCE

When sensitive government information is processed on Department telecommunications and automated information systems, the Contractor agrees to provide for the administrative control of sensitive data being processed and to adhere to the procedures governing such data as outlined in *DHS IT Security Program Publication DHS MD 4300.Pub. or its replacement*. Contractor personnel must have favorably adjudicated background investigations commensurate with the defined sensitivity level.

Contractors who fail to comply with Department security policy are subject to having their access to Department IT systems and facilities terminated, whether or not the failure results in criminal prosecution. Any person who improperly discloses sensitive information is subject to criminal and civil penalties and sanctions under a variety of laws (e.g., Privacy Act).

XIX. Accreditation

The Service Provider will have eighteen (18) months from commencement of this Agreement to become ACA accredited. The Service Provider shall, within nine (9) months from the date this facility becomes operational, formally apply for accreditation to the American Correctional Association. The Service Provider shall provide the Contracting Officer with written proof of such application to ICE within five (5) days of the application. The Service Provider shall provide the Contracting Officer with written proof of its accreditation within five (5) days of notification of its accreditation.

XX. Quality Control

- A. The Service Provider shall establish and maintain a complete Quality Control Program (QCP) acceptable to the Contracting Officer ("CO"), in consultation with the Contracting Officer's Technical Representative ("COTR") to assure the requirements of this Agreement are provided as specified in the Performance Requirement Summary (PRS)—Attachment 3.

The QCP shall:

1. Be implemented prior to the start of performance.
2. Provide quality control services that cover the scope of the IGSA and implement proactive actions to prevent non-performance issues.

B. A complete QCP addressing all areas of agreement performance shall be submitted to the COTR no later than 30 days after the Agreement effective date. All proposed changes to the QCP must be approved by the Contracting Officer. The Service Provider shall submit a resume of the proposed individual(s) responsible for the QCP to the CO for approval. The Service Provider shall not change the individual(s) responsible for the QCP without prior approval of the Contracting Officer.

C. The QCP shall include, at a minimum:

1. Specific areas to be inspected on either a scheduled or unscheduled basis and the method of inspection.
2. Procedures for written and verbal communication with the Government regarding the performance of the Agreement.
3. Specific surveillance techniques for each service identified in the Agreement and each functional area identified in the PRS.
4. The QCP shall contain procedures for investigation of complaints by the Service Provider and Government staff and feedback to the Government on the actions taken to resolve such complaints.

D. A file of all inspections, inspection results, and any corrective action required, shall be maintained by the Service Provider during the term of this Agreement. The Service Provider shall provide copies of all inspections, inspection results, and any corrective action taken to the COTR and Contracting Officer.

E. Failure by the Service Provider to maintain adequate quality control can result in monetary deductions based upon the schedule of deductions incorporated herein.

XXI. Contracting Officer's Technical Representative

The Contracting Officer's Technical Representative (COTR) shall be designated by the Contracting Officer. When and if the COTR duties are reassigned, an administrative modification will be issued to reflect the changes. This designation does not include authority to sign contractual documents or to otherwise commit to, or issue changes, which could affect the price, quantity, or performance of this Agreement.

XXII. Labor Standards and Wage Determination

A. The Service Contract Act, 41 U.S.C. 351 et seq., Title 29, Part 4 Labor Standards for Federal Service Contracts, is hereby incorporated into this Agreement at Attachment 5. These standards and provisions are included in every contract over \$2,500, or in an indefinite amount, that is entered into by the United States, the principal purpose of which is to furnish services through the use of service employees.

B. Wage Determination: Each service employee employed in the performance of this Agreement shall be paid not less than the minimum monetary wages and shall be furnished fringe benefits in accordance with the wages and fringe benefits determined by the Secretary of Labor or authorized representative, as specified in any wage determination attached to this Agreement at Attachment 6.

END OF DOCUMENT

SUBCONTRACT SERVICING AGREEMENT

THIS SUBCONTRACT SERVICING AGREEMENT (this "Agreement") is made and entered into as of this 9th day of Sept 2008 by and between by and between the TOWN OF FARMVILLE, VIRGINIA, a township incorporated under the laws of the Commonwealth of Virginia ("Farmville"), and IMMIGRATION CENTERS OF AMERICA-FARMVILLE LLC, a Virginia limited liability company ("ICAF").

RECITALS:

A. WHEREAS, the United States Department of Homeland Security, Immigration and Customs Enforcement ("DHS") and Farmville are in the process of finalizing an Intergovernmental Service Agreement ("IGSA") for the detention and care of aliens, a copy of which is attached hereto as Exhibit A.

B. WHEREAS, Farmville and ICAF desire to confirm that ICAF will be solely responsible for servicing and meeting the obligations of Farmville under the IGSA in accordance with the terms and conditions of this Agreement, as may be amended and supplemented.

C. WHEREAS, Farmville and ICAF agree and acknowledge that the daily rate to be paid by DHS to Farmville under the IGSA has not yet been determined and as such the consideration to be paid from Farmville to ICAF for servicing the IGSA is still subject to agreement between the parties. Upon DHS determining the detainee daily rate and attaching all of the "Attachments" as called for under the IGSA, Farmville and ICAF agree to amend this Agreement to set forth the full responsibilities of ICAF and the amount to be paid from Farmville to ICAF, with both parties intending that that amount to be paid to ICAF shall be equal to the full amount of the detainee daily rate less one dollar per detainee per day.

AGREEMENT:

NOW THEREFORE, for and in consideration of the mutual promises and obligations of the parties contained herein, and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, and intending to be bound, the parties do hereby agree as follows:

1. Agreement to Service IGSA. ICAF hereby agrees to be solely responsible for servicing and meeting all of the obligations of the IGSA on behalf of Farmville; ICAF hereby being considered an approved subcontractor of Farmville pursuant to the terms and conditions of that certain Teaming Agreement between Farmville and ICAF dated August 13, 2008. The consideration to be paid by Farmville to ICAF under this Agreement shall be determined by amendment hereto upon DHS setting the detainee daily rate under the IGSA, provided, however, in the event that Farmville and/or ICAF determine that the detainee daily rate is insufficient consideration either party may terminate this Agreement and subsequently the Town will terminate the IGSA as allowed under Article II.A thereof.

2. Best Good Faith Efforts to Finalize IGSA. Farmville agrees to use its best good faith efforts to take or cause to be taken all actions necessary, proper and/or advisable to finalize the IGSA with DHS and to have ICAF approved as an authorized subcontractor pursuant to Article II.B of the IGSA.

3. Assignment. Subject to the next following sentence, this Agreement and all rights and obligations hereunder shall not be assignable by ICAF or Farmville without the written consent of the other, which consent shall not be unreasonably withheld, conditioned or delayed. Notwithstanding the foregoing to the contrary, this Agreement and ICAF's rights hereunder may be transferred and assigned to an affiliate of, or entity related to, ICAF, (a) so long as written notice of such assignment is given to Farmville, or (b) in the instance that the IGSA so requires such an assignment. Any assignee or transferee under any such assignment or transfer by ICAF as to which Farmville's written consent has been given or as to which Farmville's consent is not required hereunder shall expressly assume all of ICAF's duties, liabilities and obligations under this Agreement by written instrument delivered to Farmville as a condition to the effectiveness of such assignment or transfer. This Agreement is not intended and shall not be construed to create any rights in or to be enforceable in any part by any other persons.

4. Time Periods. If the time period by which any right, option, or election provided under this Agreement must be exercised, or by which any act required hereunder must be performed, expires on a Saturday, Sunday, or holiday, then such time period shall be automatically extended through the close of business on the next regularly scheduled business day.

5. Severability. This Agreement is intended to be performed in accordance with, and only to the extent permitted by, all applicable laws, ordinances, rules and regulations. If any provision of this Agreement, or the application thereof to any person or circumstance, shall, for any reason and to any extent be invalid or unenforceable, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby but rather shall be enforced to the greatest extent permitted by law.

6. Attorney's Fees. If Farmville or ICA brings an action at law or equity against the other in order to enforce the provisions of this Agreement, the prevailing party in such action shall be entitled to recover court costs and reasonable attorney's fees actually incurred from the other.

7. Notices. Wherever any notice or other communication is required or permitted hereunder, such notice or other communication shall be in writing and shall be delivered by overnight courier, hand, facsimile transmission, or sent by U.S. registered or certified mail, return receipt requested, postage prepaid, to the addresses or facsimile numbers set out below or at such other addresses as are specified by written notice delivered in accordance herewith:

TO FARMVILLE:

Gerald J. Spates
Town Manager

Post Office Drawer 368
Farmville, Virginia 23901

TO ICAF:

Russell B. Harper
410 N. Ridge Road, Suite 100
Richmond, Virginia 23229

Any notice or other communication (i) delivered by hand shall be deemed effectively given or received immediately upon such delivery, (ii) mailed as hereinabove provided shall be deemed effectively given or received on the date indicated on the duly completed United States Postal Service return receipt, (iii) sent by overnight courier shall be deemed effectively given or received one (1) business day after deposit with the overnight delivery or courier services, and (iv) sent by facsimile transmission shall be deemed effectively given or received on the business day of transmission of such notice and confirmation of such transmission.

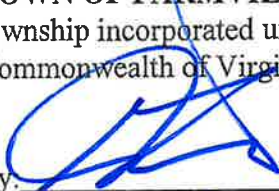
8. General Provisions. No failure of either party hereto to exercise any power given hereunder or to insist upon strict compliance with any obligation specified herein, and no custom or practice at variance with the terms hereof, shall constitute a waiver of either party's right to demand exact compliance with the terms hereof. Any amendment to this Agreement shall not be binding upon Farmville or ICAF unless such amendment is in writing and executed by both Farmville and ICAF. Subject to the provisions of Section 4 hereof, the provisions of this Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, legal representatives, successors, and permitted assigns. Time is of the essence in this Agreement. The headings inserted at the beginning of each section of this Agreement are for convenience only, and do not add to or subtract from the meaning of the contents of each section. This Agreement shall be construed and interpreted under the laws of the Commonwealth of Virginia. Except as otherwise provided herein, all rights, powers, and privileges conferred hereunder upon the parties shall be cumulative but not restrictive to those given by law. All personal pronouns used in this Agreement, whether used in the masculine, feminine, or neuter gender shall include all genders, and all references herein to the singular shall include the plural and vice versa.

9. Counterparts. This Agreement may be executed in one or more counterparts, each of which when taken together shall constitute one and the same original.

[Signatures on the following page]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

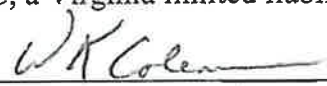
TOWN OF FARMVILLE, VIRGINIA, a
township incorporated under the laws of the
Commonwealth of Virginia

By: 

Name: GERALD T. SPATER

Title: Town Manager

**IMMIGRATION CENTERS OF AMERICA
LLC**, a Virginia limited liability company

By: 

Name: Warren Coleman

Title: Manager

EXHIBIT A

IGSA TO BE ATTACHED

1654780v1

TEAMING AGREEMENT

BETWEEN

TOWN OF FARMVILLE, VIRGINIA

AND

**IMMIGRATION CENTERS OF AMERICA-FARMVILLE,
LLC**

This Teaming Agreement (this "Agreement") is entered into as of this 13 day of August, 2008 ("the Effective Date"), by and between the Town of Farmville, Virginia ("Farmville"), a township incorporated under the laws of Virginia, and Immigration Centers of America-Farmville, LLC ("ICA"), a Virginia limited liability corporation with offices at 410 N. Ridge Road, Suite 100, Richmond, VA 23229 (collectively "the Parties").

WITNESSETH:

WHEREAS, the Department of Homeland Security, Immigration and Customs Enforcement ("DHS") has expressed interest in entering into an Intergovernmental Service Agreement ("IGSA") with Farmville for the detention and care of aliens;

WHEREAS, ICA possesses the necessary skills and has access to the necessary facilities required to assist Farmville in providing for the detention and care of aliens;

WHEREAS, Farmville desires to engage ICA to provide the facilities and skills necessary to assist Farmville in providing for the detention and care of aliens;

WHEREAS, the Parties desire to define their mutual rights and obligations during the preparation and submission of a proposal to DHS to provide for the detention and care of aliens under the IGSA and for the preparation and entry into the necessary agreements to service the IGSA once entered into between Farmville and DHS;

NOW THEREFORE, for and in consideration of the mutual promises and obligations of the Parties contained herein, and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, and intending to be bound, the Parties do hereby agree as follows:

1.0 JUSTIFICATION AND APPROVAL FOR AGREEMENT AND SUBCONTRACT

Based upon the interest expressed by DHS for Farmville to provide for the detention and care of detainees, the need for Farmville to subcontract for assistance in providing such detention and care services and the urgency of the underlying need to provide such services, Farmville has issued a justification and approval ("J&A") pursuant to applicable law to enter into this Agreement and a resulting subcontract with ICA (or an affiliated entity) for detention and care services for aliens. The J&A describes the emergency basis that exists to permit Farmville to enter into a sole-source subcontract with ICA, including having worked together with ICA to meet the deadline to submit a proposal to DHS on or before May 9, 2008 (which proposal has been submitted) and to provide detention and care services beginning as soon as possible as the DHS IGSA initially stated a deadline of July 1, 2008, said deadline being discussed with DHS as to allowable extensions. The J&A contemplates that upon execution of the IGSA by DHS and Farmville, Farmville will enter into a subcontract with ICA. This Agreement is intended to permit the Parties to work cooperatively to respond to the DHS request for proposal ("the RFP") and continuing requirements of the DHS for entry into the IGSA for detention and care services for aliens and to bind ICA to assist Farmville in meeting the requirements of the IGSA.

2.0 PREPARATION OF THE PROPOSAL

2.1. Relationship of Parties. The proposal submitted to DHS is based upon Farmville entering into the IGSA with DHS to provide for the detention and care of aliens pursuant to the Statement of Work ("SOW") attached to the IGSA. *See* Attachment A. The proposal also is based upon Farmville entering into a subcontract with ICA to provide facilities and services necessary to perform the requirements of the SOW. The resulting subcontract between Farmville and ICA will correspond to the requirements of the IGSA and the SOW once finalized between DHS and Farmville with the assistance and expertise of ICA.

2.2. Scope of Work. ICA shall work with Farmville to submit and follow up on open issues related to a proposal to DHS that addresses the requirements of the RFP for detention and care services for aliens issued by DHS. The proposal and follow up shall address all requirements of the IGSA and the SOW such that DHS and Farmville shall be in a position to and shall enter into the IGSA.

2.3. Consultation. During the course of discussions with DHS regarding the proposal, ICA and Farmville shall work together to respond to any requests for information or clarification posed by DHS.

2.4. Authorized Representatives. Each party has designated one or more individuals within its respective organization as authorized representatives to act on the party's behalf in the preparation of the proposal materials and any negotiation between the Parties pursuant to this Agreement. The authorized representatives are:

For Farmville: Sydnor C. Newman, Jr.
 Mayor, Town of Farmville
 Post Office Drawer 368
 Farmville, Virginia 23901

For ICA: Russell B. Harper
 410 N. Ridge Road, Suite 100
 Richmond, Virginia 23229

3.0 SUBCONTRACTING TERMS AND CONDITIONS

3.1. Award of Contract by Agency. Upon execution of the IGSA by DHS, Farmville and ICA shall proceed to execute a subcontract for the facilities to be furnished and the work to be performed by ICA as set forth in the SOW. Farmville shall obtain any necessary approval to subcontract with DHS as required by the IGSA.

3.2. Scope of Subcontract. The subcontract shall require ICA to provide those facilities and to perform those services set forth in the IGSA and any such additional services as may be requested by DHS under the IGSA.

3.3. Terms of Subcontract. The subcontract shall contain those terms of the IGSA as are required to be flowed down to a subcontract and necessary to perform the requirements of the SOW. The Parties intend that the subcontract shall be a firm-fixed-price agreement.

3.4. Business Permits and Licenses. Farmville and ICA shall work cooperatively to obtain all permits and licenses required by the date of execution of the IGSA for performance of alien detention and care services required by the IGSA.

3.5. Employee Background Investigations. Farmville and ICA shall cooperate in processing any background investigations requirements for ICA employees who will perform under the subcontract that must be submitted prior to the start date for performance of the IGSA.

3.0 GENERAL TERMS AND CONDITIONS

3.1 Independent Contractor. This Agreement does not constitute a general agency. All work performed under this Agreement, including any work performed pursuant to the subcontract, shall be the sole responsibility of ICA, which shall perform such work as an independent contractor. Neither ICA nor any director, officer, agent or employee of the ICA shall be considered an employee of Farmville. ICA shall be solely responsible for all compensation and federal, state and local employment or other payroll taxes paid to its personnel, including but not limited to the withholding of income and FICA taxes from wages, payment of the employer's share of FICA taxes, and payment of any applicable unemployment taxes.

3.2. Termination. This Agreement shall terminate upon the occurrence of the earliest of the following events:

- (a) the execution of the subcontract contemplated by this Agreement;
- (b) at the option of either party, upon notice to the other party after the lapse of two years from the date of this Agreement, if DHS has not entered into the IGSA with Farmville as a result of the proposal;
- (c) the failure of the Parties to enter into a subcontract within one hundred twenty (120) days after the award of the IGSA, unless extended by written mutual agreement by the Parties, with the Parties having negotiated such extension in good faith in accordance with this Agreement;
- (d) the disapproval of DHS of the award of the subcontract to ICA;
- (e) upon the mutual written agreement of the Parties;
- (f) the cancellation by DHS of the IGSA;
- (g) if there is a material change in the circumstances of the IGSA requiring dissolution of this Agreement.

3.3. Notices. All notices herein provided for shall be deemed to be duly given when sent by notice in writing by registered or certified air mail, or telegram confirmed by registered or certified air mail, or telegram confirmed by registered or certified air mail with charges prepaid, to either of the parties hereto at the addresses set forth herein, or at such other addresses that may be hereafter designated by either party, and any period of time provided for herein shall be computed by counting the first day after said notice shall have been sent as the first day of such period.

3.4. Severability. The Parties recognize the uncertainty of the law with respect to certain provisions of this Agreement and expressly stipulate that this Agreement shall be construed in a manner that renders its provisions valid and enforceable to the maximum extent possible under applicable law. To the extent that any provisions of this Agreement are determined by a court of competent jurisdiction to be invalid or unenforceable, such provisions shall be deleted from this Agreement or modified so as to make them enforceable, and the validity and enforceability of the remainder of such provisions and of this Agreement shall be unaffected.

3.5. Assignment. This Agreement and the Parties' rights and obligations shall not be assignable, in whole or in part, by a party without the prior written consent of the other party. Any assignment without the party's consent is void.

3.6. Counterparts. The Parties may execute this Agreement in any number of counterparts, each of which will be deemed an original, and when read together shall constitute one document. No amendment or modification of this Agreement shall be valid or binding on the Parties unless made in writing and signed on behalf of each of the Parties by their respective duly authorized officers or representatives.

3.7. Applicable Laws. This Agreement and all provisions herein contained shall be governed and interpreted according to the laws of the Commonwealth of Virginia. This Agreement also shall be governed by applicable federal law, including but not limited to provisions of the Federal Acquisition Regulation and the Homeland Security Acquisition Regulation.

3.8. Entire Agreement. This Agreement supersedes and terminates any and all prior sales agreements or contracts, written or oral, entered into between Farmville and ICA. The provisions herein constitute the entire agreement between Farmville and ICA and any representation not incorporated herein shall not be binding on either party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by a duly authorized officer or representative the day and year first above written.

TOWN OF FARMVILLE, VIRGINIA

**IMMIGRATION CENTERS OF AMERICA-
FARMVILLE, LLC, a Virginia limited
liability company**

Edward C. Newman
Signature

Mayor
Title

August 14, 2008
Date

Asst
Signature

Mayor
Title

August 14, 2008
Date

ATTACHMENT A STATEMENT OF WORK

[Statement of Work for Request for Proposal – ICE Detainee Services dated April 2, 2008]

I609282v4

**JUSTIFICATION AND APPROVAL
FOR AWARD TO IMMIGRATION CENTERS
OF AMERICA-FARMVILLE, LLC
OF CONTRACT TO PROVIDE
ICE DETAINEE SERVICES
ON EMERGENCY BASIS**

The following justification and approval supports the decision of the Town of Farmville, Virginia ("Farmville") to award a contract to Immigration Centers of America-Farmville, LLC, ("ICA") on an emergency basis for the provision of detainee bed space and related services for U.S. Immigration and Customs Enforcement ("ICE") detainees. Due to the immediate need to establish sufficient bed space and supporting services for the ICE detainees, the impending loss of existing detention facility support for ICE detainees, the geographic scope of coverage related to the detention of ICE detainees and the limited time within which to develop a comprehensive plan to provide such services, Farmville has determined that ICA is able to provide necessary services to house and care for ICE detainees in the necessary time frame. Farmville therefore approves the entry into a "Teaming Agreement" with ICA which sets forth the obligations of each party in responding to and providing for the requirements as set forth by ICE under that certain intergovernmental service agreement ("IGSA") entered into (or to be entered into) between Farmville and ICE to provide detainee housing and related services to ICA.

The U.S. Department of Homeland Security ("DHS") has expressed an interest in entering into an IGSA with Farmville to obtain detention bed space and services for ICE detainees. The request for proposal from ICE for the IGSA was received by Farmville on April 2, 2008 and required a proposal to be submitted on or before May 9, 2008. An RFP was submitted by Farmville on May 9, 2008 and supplemented on May 19, 2008.

Farmville does not have the ability to service the requirements under the proposal on its own and does not have a facility to house the ICE detainees. Farmville seeks to contract with a provider of services identified by DHS as necessary to care for the ICE detainees. Farmville has determined that ICA is the only practicable provider of sufficient bed space and other facilities to house ICE detainees and provide additional space required by DHS under the IGSA within the set timeframes.

There is an immediate need to create bed space and provide necessary support services for the ICE detainees. The DHS has requested availability from Farmville of 1,000 bed spaces for ICE detainees by July 1, 2008. Farmville has responded that the requested bed space can be made available within eight (8) months from the date of entry into the IGSA. Such date reflects the date upon which a facility must be operational, prepared to house and care for ICE detainees. At the same time, local and regional facilities have been unable to meet the current demand to house and care for ICE detainees. The Piedmont Regional Jail, which is the current local facility housing ICE detainees does not have sufficient capacity to support 1,000 beds for detainees. Other regional detention facilities have experienced significant physical and budgetary strains due to the increased numbers of ICE detainees. *See Nick Miroff, Detainee Program Strains Va. Jail, WASH. POST (Apr. 8, 2008), at A01.*

The IGSA proposed by DHS to Farmville requires a broad scope of housing and detention services for ICE detainees from a wide geographic area. The IGSA requires Farmville to provide adequate bed space to meet DHS needs for housing ICE detainees. The IGSA further provides for the provision of safekeeping, housing, subsistence, medical and other services pursuant to the terms of the IGSA. In addition, the service

provider must provide interpreter services, escort and transportation services and guard services for the ICE detainees. The service provider also must meet rigorous DHS detention and security requirements.

The IGSA requires the submission of a detailed proposal to DHS that establishes a comprehensive plan for providing the full scope of detainee services, which proposal as stated above has been prepared by Farmville and submitted to DHS on May 9, 2008 and supplemented May 19, 2008. As part of the basic offer, the contractor must outline its employment background process, present resumes of key personnel, set forth its detailed milestone schedule for the ramp-up process to contract performance and provide a staffing post plan and on-site staff reporting schedule. The contractor also must present a technical proposal that “describes the actual work proposed as specifically as practical,” including organization, monitoring of operations and responses to emergencies. Each of these elements reflects detailed requirements of the IGSA that will require significant time and effort by the contractor to develop. Because of the DHS timelines contained in the IGSA request for proposal, and the short time frame in which to actually provide the bed space and services required by DHS, Farmville must act on an emergency basis to select a contractor immediately in order to allow sufficient time to prepare the required proposal elements.

Given the immediate need and broad scope of the IGSA requirements for the detention of ICE detainees, Farmville has determined that it would be appropriate to make an award on an emergency basis without competition. The emergency basis is created solely by the time requirements of DHS and not by any action or inaction on the part of the Farmville. As stated above, DHS has requested Farmville to be prepared on

July 1, 2008 (Farmville has requested eight (8) months from date of entry into the IGSA) to receive and house ICE detainees. Given that schedule, Farmville would be unable to engage in any competitive procurement to select a service provider under a normal procurement timetable. In addition, any contractor receiving a contract award through a competitive procurement would not have sufficient time to prepare an adequate plan for contract performance within DHS's specified time period. Issuance of a contract award on an emergency basis therefore would be appropriate.

Farmville has determined that ICA would be the proper recipient to a sole-source contract award based on the stated emergency basis. *See* Va. Code § 2.2-4303(F). ICA is a qualified local contractor that possesses/will possess by the deadlines under the IGSA adequate facilities to house ICE detainees pursuant to IGSA requirements. Further, ICA has the skills and capacity to provide the full range of detainee services required under the IGSA, and is able to prepare the specific contract plan within the time period specified by DHS. *See Forster Enters., Inc.*, B-237910, 90-1 CPD ¶ 363 (holding that competition may be limited to one firm where the government reasonably determines that only that firm can perform the work in the available time). In addition, because ICA is a small business, a contract award to ICA would further meet the stated Department of Minority Business Enterprise goals of fostering small business involvement in state procurement.

Accordingly, Farmville determines that it would be appropriate under the circumstances to make a contract award to ICA based upon the identified emergency basis.



Town of Farmville

Agenda Item Summary

MEETING DATE: April 5, 2023

ITEM NUMBER: 6.a. – Town Manager's Proposed Budget FY2023-2024

BACKGROUND: Town Manager will provide a verbal report. A presentation of the proposed budget was provided to Town Council at the March 8, 2023 Regular Council Meeting. The proposed budget of \$25,278,811.95 is balanced and will provide for all core services for the town and community.

Highlights from the presentation include:

One firefighter position added to continue working towards a combination fire department,
Provide for upgrades in equipment and new capital assets – five police cars, new leaf truck,
Provide for \$5,000 raise for full-time employees and \$2/hr. for part-time employees,
No increase in health insurance costs,
Reclassification of some positions in classification and compensation plan,
Outsourcing Chief Security/Information Officer position,
Additional ARPA funding for Law Enforcement equipment.

Street Maintenance Fund is balanced - funding received from VDOT.

Water Fund is balanced and has a built-in contingency of over \$244,000.

Sewer Fund is balanced and has a built-in contingency of a little over \$58,000.

Transportation Fund is balanced with a slight deficit using prior year fund balance to cover FY24 deficit of \$74,739.26.

Airport Fund is balanced by using prior year fund balance to cover FY24 deficit of \$189,429.23.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. Manager Proposed Budget FY24 03.08.2023 - UPDATED GRAPHS



TOWN MANAGER'S OFFICE

C. Scott Davis, LP.D.
Town Manager

Jacqueline B. Vaughan
Executive Assistant

Mayor and Members of Council,

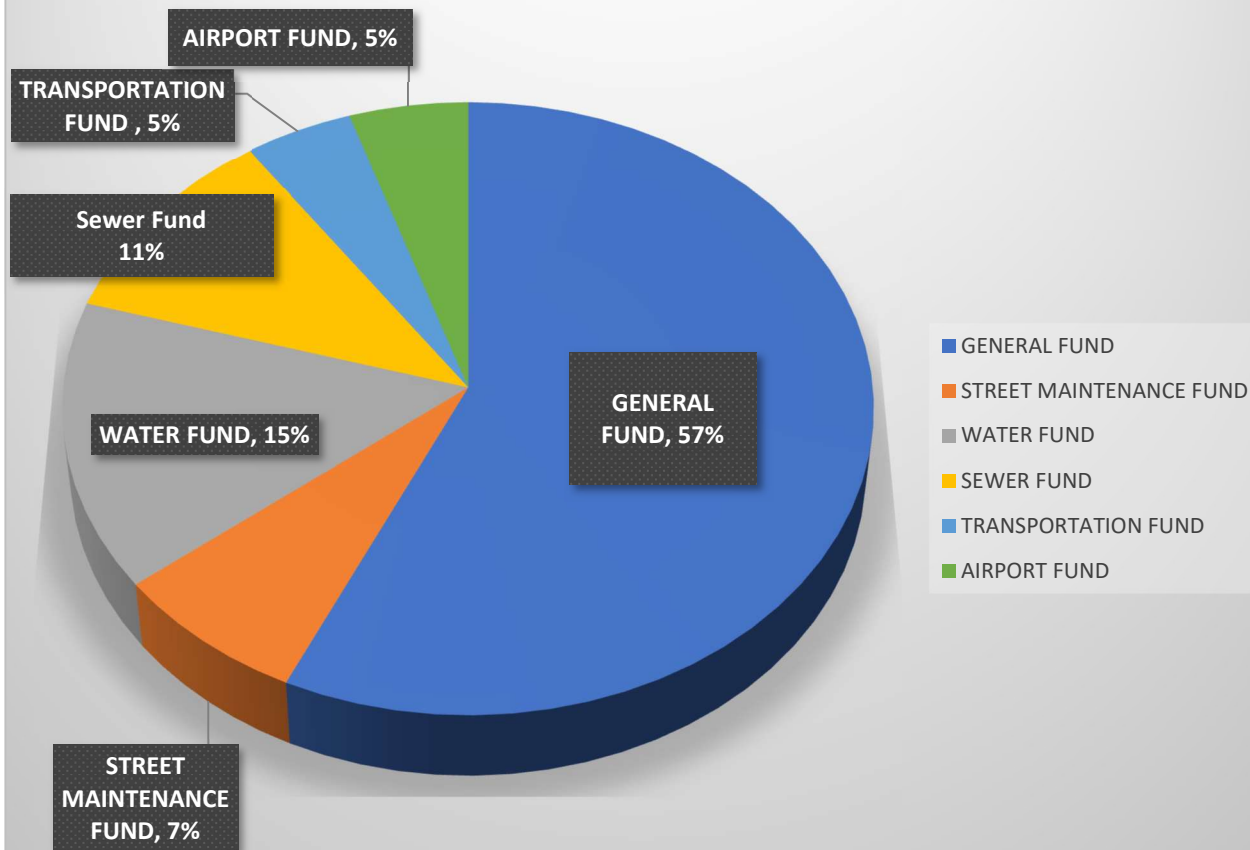
I am pleased to present the proposed budget for the fiscal year July 1, 2023, through June 30, 2024. This proposed budget provides the financial resources necessary to fund community services, including professional law enforcement, fire, community development, enjoyable parks and recreation, as well as maintaining streets, innovative and supportive use of technology, adequate structures and facilities, and reliable water, sewer, transportation, and airport services.

While writing this budget message, we are currently facing economic challenges resulting in inflation rates not seen in 30 years. Employers throughout the country, including the Town, are also having difficulty hiring employees and filling vacancies due to competition for personnel and escalating wages. All of this while trying to maintain the Town's commitment to our citizens of providing the best service level possible. The Town's financial policies and practices served as a guide in preparing this budget under these circumstances.

The coming year provides us with many opportunities. Once again, we will be able to reduce our transfer of funds from the water and sewer funds for general fund debt. We will also fund capital improvement projects, continue with the long implementation of a combination fire department, provide a cost-of-living increase to all employees that is fair, while also continuing to resolve compression and have competitive hiring salaries. We will gradually continue to upgrade our equipment to provide quality service and enhance core services.

The total budget for FY2024 is \$25,278,811.95 which encompasses \$14,390,195.56 in the General Fund, \$1,886,000 in the Street Maintenance Fund, \$3,827,893.24 in the Water Fund, \$2,727,921.66 in the Sewer Fund, \$1,164,852.26 in the Transportation Fund, and \$1,281,949.23 in the Airport Fund.

PROPOSED BUDGET BY FUND



- **General Fund** – The General Fund provides for the majority of town services. The funding of the General Fund comes from taxes and fees, charges for services, fines, and intergovernmental revenue, among others.
- **Street Maintenance Fund** – The Street Maintenance Fund provides for the installation and replacement of sidewalks, paving of arterial and connector streets, repair and maintenance of traffic lights, installation and repair of traffic signs, and many other street related activities and repairs. The funding of the Street Maintenance Fund is allocated from VDOT in quarterly payments for the Town to maintain our roads and related infrastructure.
- **Water Fund** – The Water Fund provides for public works to maintain the infrastructure to provide water to residents and businesses and to operate the water treatment plant. The funding of the Water Fund is produced from the fees and charges associated with use of water, water meter taps, and other associated charges. The Water Fund is an enterprise fund which means all costs are supported by fees charged for associated services.
- **Sewer Fund** – The Sewer Fund provides for public works to maintain the infrastructure to provide sewer service to residents and businesses and to operate the wastewater treatment plant. The funding of the Sewer Fund is produced from the fees and charges associated with water usage,

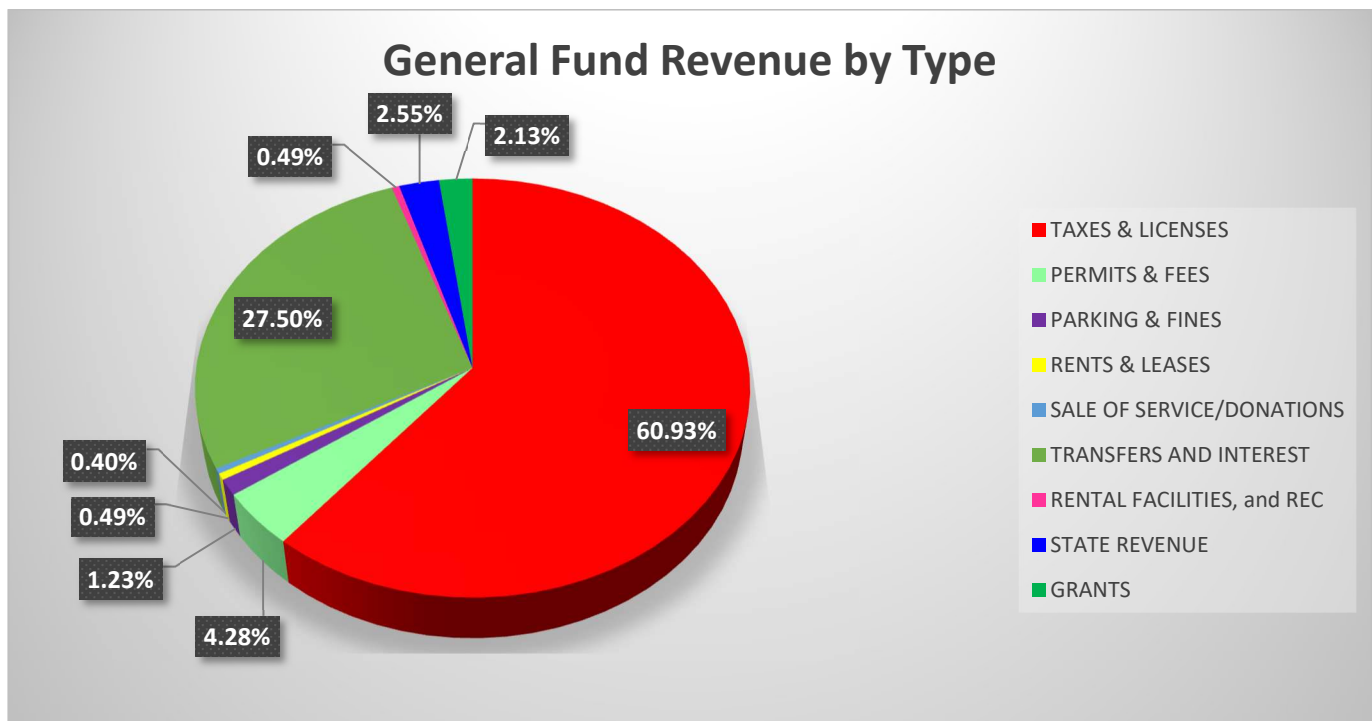
sewer taps, and other associated charges. The Sewer Fund is an enterprise fund which means all costs are supported by fees charged to associated services.

- Transportation Fund – The Transportation Fund provides for the operation of the Farmville Area Bus (FAB). The funding for FAB is produced from federal, state, and local funding, contributions from Longwood University, and bus fares, among a few others.
- Airport Fund – The Airport Fund provides for the operation, maintenance, and rehabilitation of the Farmville Regional Airport (FVX). The funding for FVX is produced from federal and state grants, sale of gas, lease of land for hangars, and subsidized funding from the General Fund.

General Fund Budget Highlights

Revenue

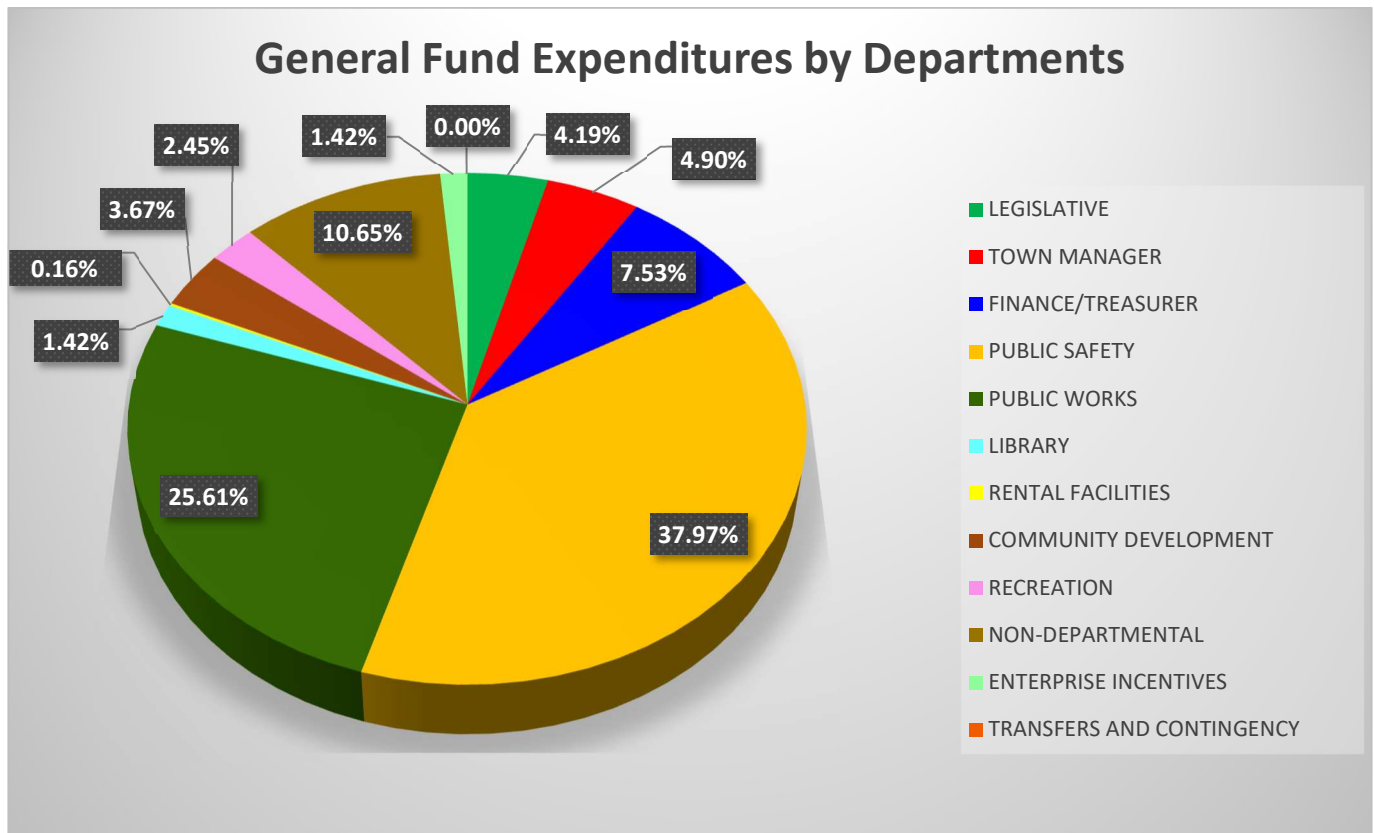
- All revenues are based upon how we project to finish FY2023 and the optimistic prediction of our economy continuing to improve, but also being cautious of the potential impending recession.
- This budget is based on keeping all general fund taxes and fees the same.
- The three (3) major revenues (Sales Tax, Meals Tax, and Lodging Tax) show an increase from last year's budget.
- There is no transfer of funds from the Water Fund.
- There is a transfer of \$466,491.35 from the Sewer Fund instead of \$600,000 as in last year's budget.
- There is a carryover of the current Set Aside Fund which is used to make our bond payment.
- It will continue to be my goal to reduce the transfer of funds from the Sewer Fund to the General Fund. This can happen as we continue to reduce our General Fund debt service while at the same time not increasing the debt service through any new loans or bonds on new debt.



Expenditure

- The general fund budget includes operational capital projects that are needed and core to our performance in the services that we provide, such as the leasing of five police vehicles and a leaf truck, several new pieces of equipment for public works, and recreational programs for all ages to list a few.

- This budget does include one new position, an additional fire fighter.
- A pay raise that is not percentage based but dollar based to make it fair while still working toward fixing compression and competitive hiring salaries in certain departments.
- All line-item expenditures in each department were examined closely which focused on the department's need and potential increases related to our economic factors, i.e., fuel cost.



In summary, the FY2023-2024 budget shows our commitment to providing quality core services while trying to keep tax and fee increases minimal and continuing to work towards debt reduction. As in most recent years, this budget demonstrates the Town's desire and commitment to be more properly structured financially. We will continue to focus on short and long-term goals for the prosperity of our community.

I want to thank and commend the town staff for their assistance in developing this budget. On behalf of all employees, I thank the Mayor and Town Council for your continuous support and service to the staff, citizens, and businesses of Farmville.

Sincerely,

C. Scott Davis, LP.D.
Town Manager

**TOWN OF FARMVILLE, VIRGINIA
BUDGET SUMMARY
FISCAL YEAR 2023-2024**

Fund	Revenue	Expenditures
10 General Fund	14,390,195.56	14,390,195.56
15 Street Maintenance Fund	1,886,000.00	1,886,000.00
40 Water Fund	3,827,893.24	3,827,893.24
42 Sewer Fund	2,727,921.66	2,727,921.66
44 Transportation Fund	1,164,852.26	1,164,852.26
45 Airport Fund	<u>1,281,949.23</u>	<u>1,281,949.23</u>
Total	25,278,811.95	25,278,811.95

		2023					
Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Projections	2024 Proposed
GENERAL FUND							
10-1101-0001	CURRENT REAL PROP TAXES	654,889.97	650,996.05	789,022.31	810,000.00	799,050.00	810,000.00
10-1102-0001	CURRENT PUBLIC SERVICE CORP TA	46,967.80	51,229.68	57,874.36	62,504.00	61,660.00	62,590.00
10-1103-0001	CURRENT PERSONAL PROPERTY TAX	214,854.46	234,945.70	237,028.84	230,000.00	269,000.00	273,030.00
10-1106-0001	PENALTIES-TAXES	3,857.46	4,934.65	285.98	3,200.00	1,500.00	1,500.00
10-1106-0002	INTEREST-TAXES	964.95	1,562.33	609.82	1,500.00	1,500.00	1,500.00
10-1106-0003	PENALTY-PP TAX	0.00	0.00	0.00	0.00	500.00	500.00
10-1106-0004	INTEREST-PP TAX	0.00	0.00	0.00	0.00	15.00	15.00
10-1107-0001	DELIQUENT TAXES	18,904.47	2,968.16	10,267.74	2,000.00	7,000.00	5,000.00
10-1200-0001	CONSUMPTION TAX	29,551.87	28,223.46	28,952.87	26,000.00	26,000.00	26,000.00
10-1201-0001	SALES TAX	394,381.59	441,928.76	484,463.05	430,000.00	450,000.00	450,000.00
10-1201-0072	SALES TAX REFUND-GOLF	25.24	50.40	36.01	25.00	0.00	0.00
10-1202-0001	UTILITY TAX	365,688.39	368,421.48	367,121.12	360,000.00	360,000.00	360,000.00
10-1203-0001	BUSINESS LICENSE TAX	1,525,322.78	1,391,805.38	1,573,719.13	1,525,000.00	1,525,000.00	1,525,000.00
10-1203-0099	PENALTY-BUSINESS LICENSES	5,152.62	5,778.91	770.95	5,000.00	5,000.00	5,000.00
10-1204-0001	BANK FRANCHISE TAXES	193,110.40	243,829.74	239,705.77	230,000.00	230,000.00	235,000.00
10-1204-0004	RIGHT OF WAY ACCESS FEE	28,218.83	18,711.51	23,437.88	16,000.00	12,400.00	16,000.00
10-1205-0001	MOTOR VEHICLE LICENSES	88,950.90	82,428.37	86,096.51	75,000.00	75,000.00	75,000.00
10-1206-0001	COMMUNICATION SALES & USE TAX	430,381.29	384,778.92	344,224.29	375,000.00	360,000.00	360,000.00
10-1207-0001	PRECIOUS METAL PERMIT	0.00	0.00	200.00	0.00	0.00	0.00
10-1210-0001	LODGING TAX	475,921.92	541,897.87	794,208.63	600,000.00	810,000.00	750,000.00
10-1211-0001	FOOD TAX	2,601,622.55	2,890,930.30	3,380,339.23	3,000,000.00	3,624,000.00	3,625,000.00
10-1211-0099	PENALTY/INT-FOOD/LODGING TAX	10,294.24	3,859.52	3,553.88	5,000.00	1,600.00	2,000.00
10-1220-0001	SANITATION FEE	348,408.67	380,350.85	352,080.92	380,264.00	390,000.00	390,000.00
10-1301-0001	FERN BEAUTIFICATION PROJECT	1,400.00	4,713.91	8,013.91	2,500.00	2,500.00	2,500.00
10-1302-0002	BRANCH OUT TREE PROGRAM	0.00	7,493.00	3,312.00	10,000.00	2,200.00	5,000.00
10-1302-0003	VFIC GRANT	0.00	0.00	0.00	0.00	0.00	0.00
10-1303-0005	VARIANCE FEE	0.00	0.00	0.00	250.00	0.00	250.00
10-1303-0006	CONDITIONAL-USE-PERMITS	1,750.00	1,050.00	500.00	500.00	500.00	500.00
10-1303-0007	ZONING & RE-ZONING FEES	300.00	700.00	1,100.00	500.00	1,700.00	1,000.00
10-1303-0008	BUILDING PERMITS	55,720.48	56,578.52	51,826.43	50,000.00	30,000.00	30,000.00
10-1303-0009	SURVEYOR-SITE INSPEC-E&S	900.00	1,780.00	300.00	500.00	500.00	500.00
10-1303-0010	PARTY BIKE PERMIT	0.00	0.00	365.00	365.00	365.00	365.00
10-1303-0011	EASEMENT FEE	0.00	0.00	200.00	0.00	0.00	0.00
10-1303-0020	STATE SURCHRG-BLDG PERMIT FEE	1,114.42	1,114.43	1,073.80	1,000.00	500.00	500.00
10-1303-0031	FITNESS PROGRAM REVENUE	966.00	0.00	439.00	1,500.00	720.00	200.00
10-1303-0032	KARATE PROGRAM REVENUE	718.00	0.00	175.00	300.00	1,000.00	800.00

						2023	
Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Projections	2024 Proposed
10-1303-0033	PICKLEBALL PROGRAM REVENUE	490.50	76.00	178.00	500.00	600.00	500.00
10-1303-0071	FOOTBALL PROGRAM REVENUE	10,981.00	2,090.00	12,823.05	10,000.00	15,740.00	15,000.00
10-1303-0072	SOFTBALL PROGRAM REVENUE	375.00	-175.00	0.00	1,500.00	1,500.00	1,500.00
10-1303-0073	SUMMER CAMP REVENUE	4,800.00	0.00	10,830.00	18,500.00	11,500.00	12,000.00
10-1303-0077	SPONSORSHIP-JINGLE BELL RUN	1,750.00	0.00	500.00	1,500.00	0.00	1,500.00
10-1303-0078	REGISTRATION FEE-JINGLE BELL R	2,075.00	0.00	1,686.37	2,000.00	1,810.00	2,000.00
10-1303-0079	REVENUE-ADULT BASKETBALL LEAGU	0.00	0.00	4,081.75	2,000.00	2,000.00	2,000.00
10-1303-0084	ADULT SOFTBALL-REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
10-1303-0099	NEW REC PROGRAMS/GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
10-1304-0001	SUBDIVISION EXAMINATION FEES	60.00	85.00	0.00	50.00	0.00	50.00
10-1304-0072	MEMBERS CART FEE	18,505.88	16,808.80	17,683.64	0.00	1,659.00	0.00
10-1305-0001	REINSPECTION-BLDG. PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
10-1305-0072	SNACK BAR REV-DRINKS	4,513.97	3,751.85	3,393.87	0.00	340.00	0.00
10-1305-0073	BANQUET FACILITY RENTAL	1,930.00	2,600.00	14,650.00	6,550.00	0.00	0.00
10-1306-0072	SNACK BAR REV-FOOD	1,604.34	1,141.46	1,272.08	0.00	104.00	0.00
10-1307-0001	PLAN REVIEW-BLDG INSPECTOR	1,600.00	600.00	600.00	1,000.00	400.00	500.00
10-1307-0002	CERTIFICATE OF OCCUPANCY-BLDG	0.00	0.00	0.00	100.00	0.00	100.00
10-1308-0001	FINGERPRINT FEE	10.00	0.00	30.00	20.00	0.00	20.00
10-1308-0072	GIFT SHOP REVENUE-GOLF SUPPLIE	3,679.51	5,336.71	3,935.61	0.00	450.00	0.00
10-1309-0001	SURVEYOR-PLAN REVIEW	300.00	0.00	0.00	500.00	500.00	500.00
10-1309-0072	ANNUAL GOLF MEMBERSHIP	9,800.00	8,858.00	5,250.00	0.00	0.00	0.00
10-1310-0001	BACKGROUND CK-PEDDLERS	10.00	10.00	0.00	0.00	0.00	0.00
10-1310-0072	BEER SALES	2,652.40	3,892.82	4,656.61	0.00	368.00	0.00
10-1311-0001	BURN PERMIT	800.00	0.00	0.00	400.00	400.00	400.00
10-1312-0072	EVENTS/TOURNAMENT-GOLF	2,179.35	0.00	0.00	0.00	0.00	0.00
10-1314-0072	DAILY GOLF FEES	67,331.71	86,128.45	106,476.97	0.00	10,777.00	0.00
10-1315-0072	RANGE REVENUE	3,281.30	1,960.43	4,506.80	0.00	566.00	0.00
10-1401-0001	COURT FINES & COSTS	76,087.95	62,467.90	69,262.17	65,000.00	61,000.00	65,000.00
10-1401-0002	PARKING FINES	16,058.22	12,448.26	23,732.49	20,000.00	20,000.00	20,000.00
10-1401-0004	LIENS ON REAL ESTATE	430.67	231.00	16,445.54	500.00	114.00	500.00
10-1402-0003	E-CITATION	5,227.40	4,943.57	5,761.65	5,000.00	5,000.00	5,000.00
10-1501-0001	INTEREST-REPO	10,984.68	9,217.00	8,354.50	9,000.00	8,500.00	9,000.00
10-1501-0002	INT-BENCHMARK-ARPA-COVID-RESTRICTED	0.00	0.00	5,951.51	5,000.00	200,500.00	100,000.00
10-1501-0003	INTEREST-MEDICAL COMPENSATION	0.00	0.00	516.13	150.00	400.00	300.00
10-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	356.23	3,203.23	6,502.13	300.00	25.00	100.00
10-1501-0006	INTEREST-MM-BENCHMARK-E911	1,710.18	1,167.20	898.11	1,000.00	600.00	600.00
10-1501-0010	INTEREST-ONLINE ACCT	166.46	105.56	11.23	100.00	0.00	0.00

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2023	
						Projections	2024 Proposed
10-1501-0011	INT-LIBRARY TRUST	515.71	306.04	171.60	0.00	0.00	0.00
10-1501-0013	INTEREST-SET ASIDE ACCOUNT	3,960.78	2,256.82	2,288.23	2,500.00	21,600.00	20,000.00
10-1501-0014	INTEREST-CAPITAL IMPROVEMENTS	245.67	96.79	50.73	0.00	0.00	0.00
10-1501-0015	INTEREST-E911 RESERVE	822.66	704.67	523.43	600.00	260.00	250.00
10-1501-0020	INTEREST-E-CITATION-FARMERS BA	7.74	11.70	23.43	12.00	30.00	0.00
10-1501-0021	INT-CK ACCT-BENCHMARK-E-CITATION	0.00	0.00	0.00	0.00	0.00	30.00
10-1501-0072	INT-CHECKING-BENCHMARK-GOLF	2,670.92	1,087.99	926.64	1,000.00	17,400.00	15,000.00
10-1502-0001	RENT-BURN BUILDING	550.00	0.00	0.01	500.00	0.00	500.00
10-1502-0002	RENT-WILCK LAKE	3,002.50	300.00	6,000.00	2,500.00	2,500.00	2,500.00
10-1502-0004	RENT-TOWN PARKING-SECOND ST	300.00	0.00	0.00	300.00	0.00	0.00
10-1502-0005	SALE OF FIXED ASSETS	40,775.00	7,175.00	46,250.00	12,000.00	20,000.00	15,000.00
10-1502-0006	SALE OF MATERIAL	2,271.30	1,624.70	2,313.20	1,500.00	360.00	1,500.00
10-1502-0007	SALE OF PROPERTY	9,425.00	0.00	0.00	0.00	995,000.00	0.00
10-1502-0008	SALE OF COPIES	753.14	912.18	1,490.19	500.00	500.00	500.00
10-1502-0009	CEMETERY LOTS	9,600.00	20,400.00	21,480.00	18,000.00	4,800.00	10,000.00
10-1502-0010	SALE OF POSTAGE	31.70	39.81	33.22	25.00	25.00	25.00
10-1502-0011	SALE OF ROLL OUT CARTS	775.00	2,465.00	1,530.00	1,000.00	800.00	1,000.00
10-1502-0012	RENT-TRAIN STATION	8,450.00	850.00	13,200.00	10,000.00	13,400.00	12,000.00
10-1502-0013	RENT-PARKING-VENABLE ST	4,800.00	4,800.00	2,520.00	2,520.00	2,520.00	2,520.00
10-1502-0014	RENT-TOWN PKG-NORTH ST	300.00	600.00	300.00	300.00	300.00	300.00
10-1502-0015	RENT-SOUTH ST CONF CENTER	3,500.00	0.00	200.00	0.00	0.00	0.00
10-1502-0016	RENT-CRUTE'S STAGE	0.00	0.00	0.00	0.00	0.00	0.00
10-1502-0017	LEASE OF LAND-BUFFALO STREET	-10.00	0.00	0.00	0.00	0.00	0.00
10-1502-0018	LEASE-SOUTH ST CONF-FIRE PROG	8,640.00	9,758.84	15,353.03	15,353.05	15,353.00	15,353.00
10-1502-0019	LEASE-REVENUE-SOLAR POWER	0.00	0.00	0.00	0.00	6,000.00	6,000.00
10-1502-0020	RENT-RIVERSIDE PARK	250.00	0.00	400.00	250.00	0.00	250.00
10-1502-0021	FARMER'S MARKET REVENUE	861.00	1,889.00	3,563.00	900.00	2,000.00	1,200.00
10-1502-0024	RENT-SPORTS ARENA	12,300.00	-2,500.00	9,350.00	8,000.00	22,600.00	12,500.00
10-1502-0025	RENT-PROB/PAROLE BLDG	46,287.96	46,741.80	47,195.64	46,287.96	46,288.00	46,288.00
10-1502-0026	RENT-BALL FIELD-SPORTS ARENA	0.00	0.00	900.00	50.00	1,800.00	1,000.00
10-1502-0031	PARKING MUNICIPAL LOT	8,638.63	8,603.44	11,676.40	8,000.00	8,000.00	8,000.00
10-1502-0033	PARKING FARMERS MARKET	539.40	300.00	120.00	720.00	720.00	720.00
10-1607-0001	PARKING METERS-HIGH ST	13,082.89	11,503.06	16,799.63	12,000.00	12,000.00	12,000.00
10-1607-0003	PARKING METERS-MAIN ST	19,704.04	18,672.24	24,316.61	20,000.00	20,000.00	24,000.00
10-1610-0001	RENTAL PARKING SPACES	4,682.00	6,220.00	11,320.00	5,000.00	5,000.00	5,000.00
10-1620-0001	RESIDENTAL PARKING	2,165.00	2,027.00	1,340.00	2,000.00	2,000.00	2,000.00
10-1620-0002	LONGWOOD STREETS	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00

Account Number	Account Description							2023
		2020 Actual	2021 Actual	2022 Actual	2023 Budget	Projections	2024 Proposed	
10-1620-0099	PENALTY-SANITATION FEE	0.00	5,784.72	5,285.58	5,100.00	5,100.00	5,100.00	
10-1630-0001	CIGARETTE TAX	211,100.00	210,820.00	191,775.00	205,000.00	187,200.00	200,000.00	
10-1899-0002	SALE OF SERVICE-ADMIN	1,100.00	1,695.63	1,200.00	1,200.00	1,200.00	1,200.00	
10-1899-0003	DONATIONS	0.00	0.00	50.00	0.00	0.00	0.00	
10-1899-0004	MISC REVENUE	111.05	1,222.38	12,057.92	0.00	2.00	2.00	
10-1899-0005	SALE OF SERVICE-PUBLIC WORKS	12,802.65	6,137.82	3,137.47	7,000.00	3,700.00	5,000.00	
10-1899-0006	SALE OF SERVICE-GRAVE OPENINGS	25,742.39	19,275.00	21,300.00	19,000.00	18,800.00	19,000.00	
10-1899-0007	SALE OF SERVICE-DUMP TK	1,406.65	494.30	678.00	400.00	500.00	500.00	
10-1899-0008	SALE OF SERVICE-CLEANING	3,723.72	3,723.72	-2,369.64	0.00	0.00	0.00	
10-1899-0010	SERVICE CHARGE-BAD CHECKS-A/R	600.00	2,696.90	1,037.91	300.00	0.00	300.00	
10-1899-0012	RECREATION DEPT DONATION	1.00	0.00	0.00	6,000.00	0.00	5,000.00	
10-1899-0014	SALE OF SER-DISPATCH-HAMPDEN S	6,000.00	12,000.00	6,000.00	1,200.00	6,000.00	6,000.00	
10-1899-0015	SALE OF SERVICE-BAD CHECKS-TAXES	0.00	0.00	0.00	0.00	0.00	0.00	
10-1899-0017	SALE OF SER-FALSE BURG ALARM	1,457.40	1,230.00	1,160.40	0.00	1,125.00	0.00	
10-1899-0019	SALE OF SERVICE-BAD CHECKS-MISC	0.00	0.00	50.00	0.00	0.00	0.00	
10-1899-0021	SALE OF SERVICE-GIS PRODUCTS	0.00	0.00	0.00	0.00	0.00	0.00	
10-1899-0024	SALE OF SERVICE-SURVEYOR	0.00	0.00	0.00	0.00	300.00	0.00	
10-1899-0025	SALE OF SERVICE-SALARY-WALMART	1,033.41	1,033.41	0.00	0.00	0.00	0.00	
10-1899-0030	CONVENIENCE FEE	11,265.16	323.09	0.00	0.00	0.00	0.00	
10-1899-0033	SALE OF SERVICE-POLICE-CENTRA	72,544.90	0.00	16,924.45	0.00	0.00	0.00	
10-1899-0035	SALE OF SERVICE-LIBRARY MAINTEN	483.45	2,263.69	2,799.22	600.00	0.00	600.00	
10-1899-0037	DONATION-WILCK'S LAKE PLAYGROU	0.00	0.00	0.00	0.00	0.00	0.00	
10-1899-0038	DONATION-PARK BENCHES	535.00	1,500.00	800.00	0.00	0.00	0.00	
10-1900-0030	ICA PER DIEM	210,670.00	182,500.00	167,000.00	150,000.00	150,000.00	160,000.00	
10-1901-0003	AMINISTRATIVE SERV-FUND 15	272,155.49	221,311.76	183,285.86	230,000.00	223,000.00	230,000.00	
10-1901-0004	REIMB-FUND 10-ADMIN SERV	163,529.25	129,809.57	180,161.87	150,000.00	158,000.00	160,000.00	
10-1901-0005	RECOVERY-JURY DUTY FEES	68.97	1,029.33	1,069.87	500.00	606.00	500.00	
10-1901-0006	RECOVERY-POLICE [RESTITUTION]	888.28	0.00	0.00	0.00	0.00	0.00	
10-1901-0010	RECOVERY-VRSA INS-DAMAGE VEHICLES/PROP	0.00	0.00	3,212.14	50,000.00	9,942.40	50,000.00	
10-1902-0001	DAMAGE TO TOWN PROPERTY	5,949.91	33,071.27	8,747.54	5,500.00	250.00	5,000.00	
10-1903-0001	REFUNDS - CO-OPS	305.20	470.13	547.49	400.00	700.00	600.00	
10-2201-0003	ROLLING STOCK TAXES	187.48	149.00	334.55	150.00	196.00	200.00	
10-2201-0005	MOBILE HOME TITLING TAX	285.00	1,973.49	2,086.89	1,800.00	1,169.00	1,200.00	
10-2201-0006	CAR RENTAL TAX	59,260.42	78,725.39	67,715.57	50,000.00	50,000.00	50,000.00	
10-2401-0001	GRANT-TREES-APPOMATTOX RIVER FUND	998.30	0.00	0.00	0.00	0.00	0.00	
10-2401-0029	GRANT-DISPATCH-VDEM	4,325.07	0.00	972.96	3,000.00	3,000.00	4,000.00	
10-2401-0032	GRANT-RSAF EMERGENCY MEDICAL DISPATCH	0.00	83,889.76	0.00	0.00	0.00	0.00	

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2023	
						Projections	2024 Proposed
10-2402-0001	WIRELESS	89,826.38	101,191.73	113,446.80	112,000.00	102,874.00	112,000.00
10-2402-0002	WIRELESS (VDEM) REIMB FOR ESINET	0.00	0.00	28,952.04	0.00	0.00	0.00
10-2402-0003	VDEM GRANT-ESSINET	144,912.64	19,896.50	0.00	28,952.04	28,952.04	0.00
10-2402-0005	GRANT-PSAP-WIRELESS	0.00	0.00	0.00	0.00	0.00	0.00
10-2404-0007	LITTER & RECYCLING GRANT	2,653.00	3,047.00	4,330.00	2,500.00	2,500.00	2,500.00
10-2404-0010	AID TO LAW ENFORCEMENT	185,660.00	185,659.00	203,158.00	185,000.00	204,124.00	204,000.00
10-2404-0011	FIRE ALLOCATION	29,924.00	31,311.00	33,254.00	0.00	29,982.00	0.00
10-2404-0032	GRANT-VRSA-SAFETY	2,000.00	0.00	3,943.25	4,200.00	0.00	4,200.00
10-2404-0062	VIRGINIA STATE POLICE - HEAT GRANT	0.00	0.00	0.00	10,000.00	10,000.00	0.00
10-2405-0004	MARKETING/TOURISM LOCAL REVENUE	2,172.02	39.48	2,141.00	2,000.00	2,000.00	2,000.00
10-2501-0005	GRANT-SPEED-20	10,920.00	3,030.00	0.00	0.00	0.00	0.00
10-2501-0006	GRANT-SPEED-EQUIP-20	0.00	0.00	0.00	0.00	0.00	0.00
10-2501-0007	GRANT-ALCOHOL-20	13,440.00	3,240.00	0.00	0.00	0.00	0.00
10-2501-0008	GRANT-BYRNE-20	2,934.97	0.00	0.00	3,460.00	3,460.00	0.00
10-2501-0010	VDOT-MILNWOOD/MAIN-SAFETY ENHA	1,355,561.32	124,499.57	0.00	0.00	0.00	0.00
10-2501-0011	VDOT-GRANT-BUFFALO CK-BIKE/PED	457,792.99	0.00	0.00	0.00	0.00	0.00
10-2501-0013	GRANT-VDOT-TRAFFIC SIGNALS	153,156.25	0.00	0.00	0.00	0.00	0.00
10-2501-0014	GRANT-BYRNE-2018	0.00	0.00	3,080.00	0.00	0.00	0.00
10-2501-0015	GRANT-BYRNE-2019	0.00	0.00	0.00	0.00	2,776.00	0.00
10-2501-0019	GRANT-VDEM-POLICE MOBILE RADIOS	0.00	82,205.63	0.00	0.00	0.00	0.00
10-2502-0001	GRANT-SPEED-2021	0.00	32,486.00	-8,065.00	0.00	0.00	0.00
10-2502-0002	GRANT-ALCOHOL-2021	0.00	23,000.00	-13,438.00	0.00	0.00	0.00
10-2502-0003	GRANT-FANGS	3,030.00	3,627.33	0.00	0.00	0.00	0.00
10-2502-0004	GRANT-SPEED-EQUIP-2021	0.00	0.00	0.00	0.00	0.00	0.00
10-2502-0005	GRANT-ALCOHOL-EQUIP-2021	0.00	0.00	0.00	0.00	0.00	0.00
10-2502-0006	GRANT-SPEED-2022	0.00	0.00	10,776.24	3,900.00	4,804.00	0.00
10-2502-0007	GRANT-SPEED-2022-EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
10-2502-0008	GRANT-ALCOHOL-2022	0.00	0.00	7,477.98	5,000.00	0.00	0.00
10-2502-0009	GRANT-BYRNE-2022	0.00	0.00	0.00	2,500.00	4,088.00	2,500.00
10-2502-0011	GRANT-BYRNE-OT (2022-23)	0.00	0.00	5,504.43	17,500.00	16,888.97	0.00
10-2502-0012	SPEED GRANT-2023	0.00	0.00	0.00	10,500.00	14,700.00	21,000.00
10-2502-0013	ALCOHOL GRANT-2023	0.00	0.00	0.00	13,500.00	16,100.00	23,400.00
10-2502-0014	SPEED GRANT-2023 EQUIPMENT	0.00	0.00	0.00	3,400.00	1,664.00	5,250.00
10-2502-0015	GRANT-BYRNE-2023	0.00	0.00	0.00	3,000.00	4,088.00	4,200.00
10-2502-0016	GRANT-BYRNE 2021	0.00	0.00	0.00	4,088.00	4,088.00	4,200.00
10-2502-0017	GRANT-OCDETF-OT	0.00	0.00	0.00	5,000.00	0.00	0.00
10-2503-0001	GAME OF SKILL-DEPT OF TAX (FY20-21 ONLY)	0.00	7,200.00	576.00	0.00	0.00	0.00

2023							
Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Projections	2024 Proposed
10-2504-0002	GRANT-EMERGENCY MGNT-FED	24,359.99	12,180.00	0.00	12,180.00	12,180.00	12,180.00
10-2504-0019	GRANT-DMV-ALCOHOL-18	0.00	0.00	0.00	0.00	0.00	0.00
10-2504-0020	GRANT-BULLETPROOF VEST-FED	502.50	1,759.50	2,243.32	3,700.00	3,700.00	3,700.00
10-2504-0027	GRANT-DMV-SPEED-18	0.00	0.00	0.00	0.00	0.00	0.00
10-2504-0029	GRANT-DMV-SPEED-19	6,480.00	0.00	0.00	0.00	0.00	0.00
10-2504-0030	GRANT-DMV-ALCOHOL-19	8,955.00	0.00	0.00	0.00	0.00	0.00
10-2506-0001	GRANT-FED-VDEM-TROP STORM MICHAEL	90,908.82	923.87	0.00	0.00	0.00	0.00
10-2510-0007	ARPA REVENUE RECOGNIZED	0.00	0.00	409,070.00	1,258,719.43	0.00	0.00
10-2510-0008	LAW ENFORCEMENT EQUIPEMENT ARPA GRANT	0.00	0.00	0.00	0.00	0.00	217,000.00
10-4100-0085	CARRYOVER FUNDS FY21-22	0.00	0.00	0.00	1,501,822.54	918,403.61	0.00
10-4101-0001	INSURANCE RECOVERIES (VRSA)	0.00	5,290.00	0.00	0.00	0.00	0.00
10-4101-0002	INSURANCE RECOVERY (WORK COMP)	0.00	7,512.00	26,406.00	0.00	0.00	0.00
10-4104-0004	INSURANCE RECOVERIES-RETIREMEN	0.00	0.00	260.58	0.00	0.00	0.00
10-4104-0008	FROM FIDA-BOND PYMT-2012 ISSUE	22,389.18	5,022.02	11,130.04	53,863.79	53,863.79	46,478.27
10-4104-0011	FROM PE CO-BOND PYMT-'12 ISSUE	226,299.29	226,299.28	226,299.28	226,299.28	220,645.25	226,299.28
10-4104-0014	FM-CAPITAL IMPROVEMENT ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
10-4104-0015	FM LIBRARY-APPROP LEASE RENT	180,000.00	180,000.00	180,000.00	180,000.00	180,000.00	180,000.00
10-4104-0016	FM CKING-MEDICAL COMPENSATION BENEFIT	0.00	0.00	0.00	250,000.00	0.00	250,000.00
10-4104-0017	FM MOTTLEY LAKE-WILCK LAKE PYM	100,000.00	0.00	100,000.00	0.00	0.00	0.00
10-4104-0018	FM SETASIDE ACCT-BONDS	0.00	0.00	0.00	1,450,093.76	1,450,093.76	1,276,043.76
10-4104-0019	FM LOAN PROCEEDS-CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
10-4104-0021	FM-FDP-WAYFINDING SIGNAGE	0.00	0.00	50,000.00	0.00	0.00	0.00
10-4104-0022	LEASE PROCEEDS	0.00	0.00	0.00	173,000.00	173,000.00	464,000.00
10-4104-0023	FM-E-CITATION	0.00	0.00	0.00	3,701.25	3,701.25	0.00
10-4105-0001	DISCOUNTS	61.84	0.00	0.00	0.00	0.00	0.00
10-4107-0002	RECOVERY COSTS	147,401.47	68,972.65	0.00	0.00	0.00	0.00
10-4107-0004	FM-PE CO-INstant ALERT	4,202.00	4,202.00	4,202.00	4,202.00	4,202.00	4,202.00
10-4107-0006	FM-LONGWOOD-DISPATCH SERV	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00
10-4113-0002	FROM-WIRELESS FUND	0.00	0.00	0.00	0.00	0.00	0.00
10-4113-0003	FROM-911 RESERVE	0.00	0.00	0.00	34,348.60	0.00	0.00
10-4113-0004	FROM FARMVILLE FIRE DEPT-PAYME	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
10-4113-0005	FM-E911 RESERVE GIS UPGRADE-DISPATCH	0.00	0.00	0.00	0.00	0.00	0.00
10-4113-0006	FM-WIRELESS (GRANT-VDEM)-CONSTRUCTION	0.00	0.00	24,046.65	0.00	0.00	0.00
10-4113-0007	FM-WIRELESS-GIS UPGRADE	0.00	0.00	0.00	0.00	0.00	0.00
10-4120-0001	TDFP GAP FINANCING-WEYANOKE	44,498.86	40,175.04	58,764.75	70,000.00	59,333.00	62,000.00
10-4120-0002	TROF REPAYMENT-WEYANOKE	0.00	0.00	5,592.90	0.00	5,592.90	5,592.90
10-5101-0001	TRANS FROM NARCOTIC FUND	9,942.55	0.00	0.00	0.00	0.00	0.00

Account Number	Account Description	2023					
		2020 Actual	2021 Actual	2022 Actual	2023 Budget	Projections	2024 Proposed
10-5101-0004	TRANSFER FROM WATER FUND	0.00	-2,316.62	630,153.15	0.00	0.00	0.00
10-5101-0005	TRANS FROM SEWER FUND	900,000.00	900,000.00	450,000.00	600,000.00	400,000.00	466,491.35
10-5101-0009	TRANSFER TO FUND 15	0.00	0.00	0.00	0.00	0.00	0.00
10-5101-0010	TRANSFER FROM FUND 15	0.00	0.00	0.00	0.00	0.00	0.00
10-5101-0012	TRANSFER FROM FUND 45	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL GENERAL FUND REVENUES	13,668,504.31	11,670,439.56	13,283,256.09	16,071,976.70	15,793,913.97	14,390,195.56

						2023	
Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Projections	2024 Proposed
STREET MAINTENANCE FUND							
15-2404-0007	HIGHWAY FUNDS	1,732,569.72	1,739,998.30	1,769,781.00	1,750,000.00	1,886,000.00	1,886,000.00
15-4100-0002	CARRYOVER FUNDS FY20/21-VDOT	0.00	0.00	0.00	0.00	0.00	0.00
15-4100-0003	CARRYOVER FUNDS VDOT FY21-22	0.00	0.00	0.00	100,382.00	100,382.00	0.00
15-4100-0050	USE OF PY FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
15-4100-0085	CARRYOVER FUNDS FY21-22	0.00	0.00	0.00	4,466.00	4,466.00	0.00
15-5101-0001	TRANS FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00
15-5101-0002	CARRYOVER FM GF TRANSFER 2019	0.00	0.00	0.00	137,487.22	137,487.22	0.00
	TOTAL STREET MAINTENANCE FUND REVENUE	1,732,569.72	1,739,998.30	1,769,781.00	1,992,335.22	2,128,335.22	1,886,000.00

Account Number Account Description		2020 Actual	2021 Actual	2022 Actual	2023 Budget	2023 Projections	2024 Proposed
WATER FUND							
40-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	6,554.91	9,938.97	202.00	0.00	102.00	0.00
40-1501-0010	INT-MOTTLEY LAKE	1,035.52	640.15	179.84	0.00	0.00	0.00
40-1502-0005	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	751.00	0.00
40-1502-0006	SALE OF MATERIAL	0.00	0.00	0.00	0.00	0.00	0.00
40-1502-0007	LEASE-JACKSON HTS WATER TANK	30,456.00	30,878.40	30,878.40	30,878.00	30,878.00	30,878.00
40-1502-0009	LEASE-ANDREWS DR WATER TANK	38,976.00	39,563.52	17,354.85	31,000.00	35,272.76	40,468.44
40-1620-0001	WATER SERVICE	1,702,089.29	1,774,763.56	1,451,684.88	1,877,717.22	1,862,680.00	1,881,306.80
40-1620-0002	WATER TAPS	199,536.32	132,681.38	122,011.00	120,000.00	5,000.00	60,000.00
40-1620-0003	SURCHARGE-MULTIPLE METERS	75,563.05	895.37	145,270.56	90,000.00	92,664.00	93,000.00
40-1620-0004	SALE OF WATER	20,224.55	17,132.25	5,171.69	10,000.00	12,923.50	10,000.00
40-1620-0099	PENALTY-WATER SERVICE	15,611.89	13,405.49	14,737.33	16,000.00	17,779.44	18,000.00
40-1803-0001	EXPENDITURE REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
40-1899-0005	SALE OF SERVICE-PUBLIC WORKS	0.00	5,824.40	0.00	0.00	0.00	0.00
40-1899-0010	SERVICE CHARGES	4,505.24	560.00	11,220.00	2,000.00	15,520.00	10,000.00
40-1899-0011	SERVICE CRG-BAD CHECK	0.00	0.00	1,619.41	0.00	450.00	0.00
40-1899-0012	SALE OF SERVICE-TESTING	12,130.00	11,680.00	12,800.00	10,000.00	13,680.00	10,000.00
40-1902-0001	DAMAGE TO TOWN PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
40-2404-0005	VML SAFETY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
40-2510-0006	COVID-FED (FM PECO-CARES UTILITY RELIEF)	0.00	7,475.48	0.00	0.00	0.00	0.00
40-2510-0007	ARPA REVENUE RECOGNIZED	0.00	0.00	0.00	0.00	0.00	1,666,000.00
40-2511-0007	GRANT-ARPA UTILITY RELIEF-PE COUNTY	0.00	0.00	510.00	0.00	0.00	0.00
40-4100-0085	CARRYOVER FY21-22	0.00	0.00	0.00	252,642.35	43,418.74	0.00
40-4102-0001	FM PE CO-APPOMATTOX RIVER-USGS	7,650.00	7,650.00	7,880.00	8,000.00	8,000.00	8,240.00
40-5101-0001	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00
40-5101-0002	TRANSFER FROM SEWER FUND	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER FUND REVENUE		2,114,332.77	2,053,088.97	1,821,519.96	2,448,237.57	2,139,119.44	3,827,893.24

Account Number Account Description		2020 Actual	2021 Actual	2022 Actual	2023 Budget	2023 Projections	2024 Proposed
SEWER FUND							
42-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	53.86	0.00	0.00	0.00	0.00	0.00
42-1502-0005	SALE OF FIXED ASSETS	0.00	0.00	14,500.00	0.00	0.00	0.00
42-1502-0006	SALE OF MATERIAL	0.00	1,192.40	0.00	0.00	155.00	0.00
42-1620-0099	PENALTY-SEWER SERVICE	15,611.88	18,509.58	17,777.39	17,000.00	20,000.00	17,500.00
42-1630-0001	SEWER SERVICE	2,080,536.83	2,173,897.81	1,884,428.08	2,250,007.64	2,200,266.00	2,222,268.66
42-1630-0002	SEWER TAPS	119,500.00	30,500.00	79,982.00	75,000.00	18,000.00	75,000.00
42-1693-0001	MISC INCOME	0.00	0.00	0.00	0.00	0.00	0.00
42-1803-0001	EXPENDITURE REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
42-1899-0005	SALE OF SERVICE-PUBLIC WORKS	0.00	325.00	0.00	0.00	0.00	0.00
42-1899-0010	SERVICE CHARGES	4,505.23	560.00	0.00	0.00	0.00	0.00
42-1899-0012	SALE OF SERVICE-LEACHATE-CUMBERLAND	38,844.00	41,418.00	31,356.00	28,000.00	13,338.00	25,000.00
42-1899-0013	SALE OF SERVICE-SEWER TREAT	6,300.00	16,650.00	14,550.00	5,000.00	14,510.00	10,000.00
42-1901-0010	RECOVERY-VML INS	0.00	0.00	5,565.00	6,000.00	0.00	0.00
42-2404-0005	VML SAFETY GRANT	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00
42-2510-0006	COVID-FED (FM PECO-CARES-UTILITY RELIEF)	0.00	8,561.17	0.00	0.00	0.00	0.00
42-2510-0007	ARPA REVENUE RECOGNIZED	0.00	0.00	0.00	0.00	0.00	376,153.00
42-2511-0007	GRANT-ARPA UTILITY RELIEF-PE COUNTY	0.00	0.00	674.57	0.00	0.00	0.00
42-4100-0050	USE OF PY FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
42-4100-0080	CARRY OVER FUNDS FY17-18	0.00	0.00	0.00	0.00	0.00	0.00
42-4100-0085	CARRYOVER FUNDS FY21-22	0.00	0.00	0.00	339,978.04	0.00	0.00
42-5101-0002	TRANSFER FROM WATER FUND	0.00	-52,791.63	0.00	0.00	0.00	0.00
	TOTAL SEWER FUND REVENUE	2,267,351.80	2,238,822.33	2,048,833.04	2,722,985.68	2,266,269.00	2,727,921.66

		2023					
Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Projections	2024 Proposed
TRANSPORTATION FUND							
44-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	0.00	0.00	0.00	5.00	0.00	5.00
44-1502-0005	SALE OF FIXED ASSETS	0.00	0.00	0.00	3,500.00	0.00	0.00
44-1520-0001	PASSENGER FARES	9,934.13	8,061.02	8,951.46	8,500.00	9,300.00	8,700.00
44-1521-0002	CONTRIBUTION-LONGWOOD [1500]	211,350.00	150,000.00	71,525.00	143,050.00	143,050.00	178,800.00
44-1521-0003	CONTRIBUTION-P E COUNTY	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
44-1803-0001	EXPENDITURE REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
44-1901-0010	RECOVERY-VML INS-VEHICLE DAMAGE	0.00	0.00	8,896.11	10,000.00	102.00	10,000.00
44-1902-0001	DAMAGE TO TOWN PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
44-2403-0001	MISC GRANTS	0.00	0.00	0.00	10,000.00	0.00	10,000.00
44-2410-0001	GRANT-STATE(PASS THRU)FEDERAL	0.00	0.00	0.00	0.00	0.00	0.00
44-2410-0003	STATE FORMULA GRANT	189,584.00	47,396.00	282,101.00	160,000.00	185,583.00	190,000.00
44-2410-0006	STATE GRANT-BUSES/VANS	0.00	0.00	0.00	0.00	0.00	0.00
44-2411-0002	STATE GRANT-FLOORS-BAY	77.00	0.00	0.00	0.00	0.00	0.00
44-2411-0003	STATE GRANT-NEW SEC SYS	640.00	0.00	0.00	0.00	0.00	0.00
44-2411-0004	STATE GRANT-FLOORS	0.00	0.00	0.00	0.00	0.00	0.00
44-2411-0005	STATE GRANT-EMERGENCY FUNDING-COVID 19	22,441.00	0.00	0.00	0.00	0.00	0.00
44-2414-0001	STATE GRANT-3 BUSES	0.00	0.00	0.00	40,571.68	40,571.68	48,768.00
44-2415-0001	STATE GRANT-SUPERVISORY VEHICLE	0.00	0.00	0.00	5,120.00	5,040.00	0.00
44-2510-0001	GRANT-STATE PASS THRU-FED	407,135.00	9,393.00	39,347.00	350,000.00	350,000.00	375,000.00
44-2510-0005	COVID-FEDERAL FY20/21-CARES	48,996.00	595,678.00	331,025.00	0.00	0.00	0.00
44-2510-0006	FED GRANT-BUS/VANS	0.00	0.00	0.00	0.00	0.00	0.00
44-2510-0008	ARPA FUNDING-FEDERAL-OPERATING	0.00	0.00	31,233.00	0.00	0.00	0.00
44-2510-0009	ARPA REVENUE RECOGNIZED	0.00	0.00	0.00	0.00	0.00	0.00
44-2511-0002	FED GRANT-FLOORS-BAY	384.00	0.00	0.00	0.00	0.00	0.00
44-2511-0003	FED GRANT-NEW SEC SYS	3,200.00	0.00	0.00	0.00	0.00	0.00
44-2511-0004	FED GRANT-FLOORS	0.00	0.00	0.00	0.00	0.00	0.00
44-2511-0007	FED GRANT-INDUSTRIAL PRESSURE WASHER	0.00	4,500.00	0.00	0.00	0.00	0.00
44-2512-0001	RTAP REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
44-2514-0001	FEDERAL GRANT-3 BUSES	0.00	0.00	0.00	202,858.40	202,858.00	243,840.00
44-2515-0001	FED GRANT-SUPERVISORY VEHICLE	0.00	0.00	0.00	25,600.00	25,200.00	0.00
44-4100-0050	USE OF PY FUND BALANCE	0.00	0.00	0.00	0.00	0.00	74,739.26
44-4100-0084	CARRYOVER FUNDS FY 20-21	0.00	0.00	0.00	0.00	0.00	0.00
44-4100-0085	CARRYOVER FUNDS FY21-22	0.00	0.00	0.00	524,034.11	0.00	0.00
	TOTAL TRANSPORTATION FUND REVENUE	918,741.13	840,028.02	798,078.57	1,508,239.19	986,704.68	1,164,852.26

								2023	
Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2023 Projections	2024 Proposed		
AIRPORT FUND									
45-1501-0001	INT-CK ACCT-BENCHMARK	469.26	552.39	619.40	300.00	600.00	400.00		
45-1501-0004	INTEREST-ACCOUNTS RECEIVABLE	-111.64	16.74	0.00	0.00	0.00	0.00		
45-1502-0001	RENT-HANGER SPACE	6,660.00	7,020.00	6,660.00	6,660.00	6,660.00	6,660.00		
45-1502-0002	AIRPORT MAINTENANCE FEE	2,040.00	5,960.00	2,040.00	2,040.00	2,040.00	2,040.00		
45-1502-0005	SALE OF FIXED ASSETS	0.00	0.00	2,500.00	0.00	0.00	0.00		
45-1690-0001	SALE OF AV GAS	43,029.65	59,141.58	107,461.03	55,000.00	89,958.00	89,000.00		
45-1691-0001	SALE OF JET FUEL	35,359.56	55,580.99	70,987.90	50,000.00	60,856.00	65,000.00		
45-1803-0001	EXPENDITURE REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00		
45-1899-0001	DONATIONS-PRINCE ED COUNTY	7,600.00	3,800.00	7,600.00	7,600.00	7,600.00	7,600.00		
45-1899-0005	SALE OF SERVICE-AIRPORT	0.00	100.00	0.00	0.00	0.00	0.00		
45-1901-0010	RECOVERY-VRSA INSURANCE	0.00	0.00	5,965.31	0.00	0.00	0.00		
45-2401-0008	STATE GRANT-AWOS MAINT	2,185.00	5,642.99	6,127.50	3,600.00	3,420.00	3,420.00		
45-2401-0013	STATE GRANT-MAINTENANCE	0.00	189.14	4,300.31	6,400.00	1,244.50	18,400.00		
45-2401-0014	STATE GRANT-WEED KILL	0.00	0.00	960.00	1,000.00	960.00	1,000.00		
45-2401-0037	STATE GRANT-UPDATE MASTER PLAN	0.00	0.00	0.00	0.00	0.00	0.00		
45-2401-0038	STATE GRANT-REHAB APRON DESIGN	17,918.23	0.00	0.00	0.00	0.00	0.00		
45-2401-0040	STATE GRANT-APRON CONSTRCTION	0.00	0.00	0.00	0.00	0.00	0.00		
45-2401-0042	GRANT-STATE-PAVEMENT/LGT-DESIG	3,085.58	0.00	0.00	0.00	0.00	0.00		
45-2401-0044	STATE GRANT-PAVEMENT-CONST/LIGHTING	249,992.32	14,828.37	0.00	0.00	0.00	0.00		
45-2401-0045	STATE GRANT-DBE PLAN UPDATE	19,370.74	0.00	0.00	0.00	0.00	0.00		
45-2401-0047	GRANT-STATE RELOC MAINT STORAGE BLDG	0.00	0.00	79,998.66	0.00	0.00	0.00		
45-2401-0051	GRANT-STATE-RUNWAY SAFETY AREA GRADING	0.00	0.00	17,947.85	0.00	0.00	0.00		
45-2401-0053	GRANT-STATE-IFE-RUNWAY SAFETY AREA GRADE	0.00	0.00	0.00	0.00	0.00	0.00		
45-2401-0054	GRANT-STATE-TAXIWAY PAVEMENT DESIGN	0.00	0.00	0.00	14,400.00	14,400.00	0.00		
45-2401-0055	SWPPP Revenue	0.00	0.00	0.00	0.00	0.00	16,000.00		
45-2403-0001	MISC GRANTS	0.00	9,879.15	0.00	50,000.00	0.00	50,000.00		
45-2501-0029	FED GRANT-UPDATE MASTER PLAN S	0.00	0.00	0.00	0.00	0.00	0.00		
45-2501-0030	FED GRANT-REHAB APRON DESING	109,425.05	0.00	0.00	0.00	0.00	0.00		
45-2501-0040	FED GRANT-APRON CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00		
45-2501-0042	FED-GRANT-PAVEMENT/LGT-DESIGN	0.00	0.00	0.00	0.00	0.00	0.00		
45-2501-0043	FED GRANT-RELOCATE ACCESS RD	217,800.00	0.00	0.00	0.00	0.00	0.00		
45-2501-0044	FED GRANT-REHAB RUNWAY	3,069,797.19	201,485.88	0.00	0.00	0.00	0.00		
45-2501-0045	FED GRANT-DBE PLAN UPDATE	0.00	0.00	1,800.00	1,200.00	12,000.00	0.00		
45-2501-0046	FED GRANT-RELOC ACCESS RD (CONST)	0.00	2,089,735.18	133,927.70	0.00	0.00	0.00		
45-2501-0048	FED GRANT-RUNWAY AREA DESIGN	0.00	234,222.17	0.00	0.00	0.00	0.00		
45-2501-0049	FED GRANT-RUNWAY GRADING (ENVIR)	0.00	22,500.00	0.00	0.00	0.00	0.00		

Account Number	Account Description						
		2020 Actual	2021 Actual	2022 Actual	2023 Budget	2023 Projections	2024 Proposed
45-2501-0050	FED GRANT-CARES ACT-AIRPORT	0.00	30,000.00	0.00	0.00	0.00	0.00
45-2501-0051	GRAND-FED-RUNWAY SAFETY AREA GRADING	0.00	0.00	74,905.11	149,305.00	1,418,144.89	0.00
45-2501-0052	FED GRANT-TAXIWAY PAVEMENT DESIGN	0.00	0.00	0.00	162,000.00	176,400.00	0.00
45-2501-0053	GRANT-FED-IFE-RUNWAY SAFETY AREA GRADING	0.00	0.00	3,500.00	0.00	0.00	0.00
45-2501-0054	REHAB TAXIWAY PAVEMENT REVENUE	0.00	0.00	0.00	0.00	0.00	833,000.00
45-2510-0007	ARPA REVENUE RECOGNIZED	0.00	0.00	0.00	0.00	0.00	0.00
45-4100-0050	USE OF PY FUND BALANCE	0.00	0.00	0.00	0.00	0.00	189,429.23
45-4100-0085	CARRYOVER FUNDS FY21-22	0.00	0.00	0.00	1,217,501.79	1,217,501.79	0.00
45-5101-0001	TRANSFER FROM GENERAL FUND	156,944.46	113,862.14	97,183.15	50,432.37	0.00	0.00
	TOTAL AIRPORT FUND REVENUE	3,941,565.40	2,854,516.72	624,483.92	1,777,439.16	3,011,785.18	1,281,949.23
	TOTAL REVENUE	24,643,065.13	21,396,893.90	20,345,952.58	26,521,213.52	26,326,127.49	25,278,811.95

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-1100-0000	LEGISLATIVE	-	-	-	-	-	-
10-1100-1001	SALARIES-LEGISLATIVE	7,475.77	83,285.05	104,582.38	104,203.20	107,203.20	-
10-1100-1002	INTERIM CLERK PAY	-	5,870.92	-	-	-	-
10-1100-1003	SALARIES COUNCIL	115,283.48	-	-	-	-	-
10-1100-1020	SALARIES-OVERTIME	-	-	-	-	-	-
10-1100-1990	ONE TIME COVID PYMT	-	500.00	-	-	-	-
10-1100-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	2,000.00	-	-	-
10-1100-1998	YEAR-END BENEFIT-ARPA	-	-	1,000.00	-	-	-
10-1100-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	62,842.65	61,597.05	59,500.00	59,500.00	-
10-1100-2001	FICA	8,587.69	11,084.86	12,028.94	13,173.54	13,403.04	-
10-1100-2002	FICA-ARPA	-	-	-	-	-	-
10-1100-2003	RETIREMENT BENEFIT	250.68	-	2,295.58	4,160.26	4,400.26	-
10-1100-2005	HOSPITAL INSURANCE	9,662.64	17,571.79	32,813.24	34,549.44	28,091.52	-
10-1100-2006	LIFE INSURANCE	6.39	56.30	103.23	108.00	108.00	-
10-1100-2009	VEC-UNEMPLOYMENT INSURANCE PYMT	5.04	9,828.00	-	-	-	-
10-1100-2010	WORKMAN'S COMP INSURANCE	118.96	109.91	133.59	160.00	87.36	-
10-1100-2012	DISABILITY INSURANCE	53.33	342.46	578.73	625.00	625.00	-
10-1100-2100	RETIREE MEDICAL BENEFIT	43,190.00	56,620.00	312,280.00	55,000.00	52,000.00	-
10-1100-2102	MEDICAL COMP BENEFIT	-	-	-	250,000.00	250,000.00	-
10-1100-3000	EXECUTIVE SEARCH	29,271.48	-	-	-	-	-
10-1100-3002	PROFESSIONAL SERVICES	-	-	-	-	-	-
10-1100-3006	PRINTING & BINDING	45.00	1,843.47	1,796.02	1,900.00	1,900.00	-
10-1100-3007	ADVERTISING	7,699.35	7,961.48	10,103.54	9,000.00	11,000.00	-
10-1100-5307	PUB OFFICIALS LIAB INSURANCE	12,640.00	11,500.00	12,304.00	13,288.32	13,564.95	-
10-1100-5400	BACKGROUND CHECKS	-	-	24.00	250.00	250.00	-
10-1100-5401	OFFICE SUPPLIES	-	1,463.14	994.94	1,500.00	1,000.00	-
10-1100-5402	INTERNET SERVICE(WIFI)	5,712.64	3,023.07	2,759.60	6,000.00	6,000.00	-
10-1100-5411	BOOKS & SUBSCRIPTIONS	-	-	-	-	4,500.00	-
10-1100-5413	OTHER OPERATING SUPPLIES	1,252.87	3,448.55	561.54	3,000.00	3,000.00	-
10-1100-5414	LOSS ON FRAUD	-	-	990.39	-	-	-
10-1100-5421	MEALS-LUNCHEON,EMERGENCY, ETC.	1,380.96	126.06	729.74	2,000.00	2,000.00	-
10-1100-5422	COUNCIL BEVERAGES	-	-	135.13	500.00	400.00	-
10-1100-5430	PLANNING COMM MEETINGS	925.00	878.01	505.25	2,100.00	2,100.00	-
10-1100-5440	BZA COMM MEETINGS	-	200.00	363.82	500.00	500.00	-
10-1100-5499	ELECTION	7,005.73	-	-	8,000.00	-	-
10-1100-5504	TRAVEL-CLERK	-	-	685.98	2,000.00	2,000.00	-
10-1100-5505	WHITUS-TRAVEL/TRAINING	1,553.79	418.28	2,092.66	2,000.00	-	-
10-1100-5506	HUNTER-TRAVEL/TRAINING	1,435.28	-	808.30	2,000.00	2,000.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-1100-5507	VINCENT-TRAVEL/TRAINING	1,196.56	-	1,543.38	2,000.00	2,000.00	-
10-1100-5508	PAIRET-TRAVEL/TRAINING	-	-	-	2,000.00	2,000.00	-
10-1100-5509	AMOS-TRAVEL/TRAINING	583.28	-	-	-	-	-
10-1100-5510	REID-TRAVEL/TRAINING	2,187.21	-	2,144.71	2,000.00	2,000.00	-
10-1100-5511	COLE-TRAVEL/TRAINING	-	-	-	2,000.00	-	-
10-1100-5512	DWYER-TRAVEL/TRAINING	922.44	-	1,316.52	2,000.00	2,000.00	-
10-1100-5513	AMOS-TRAVEL/TRAINING	-	-	1,063.16	2,000.00	2,000.00	-
10-1100-5515	YOELIN-TRAVEL/TRAINING	-	-	-	-	2,000.00	-
10-1100-5516	HARDY-TRAVEL/TRAINING	-	-	-	-	2,000.00	-
10-1100-5550	PLAN COMM TRAVEL/TRAINING	273.19	-	1,100.00	3,000.00	3,000.00	-
10-1100-5560	BZA TRAVEL/TRAINING	-	-	814.67	2,250.00	2,250.00	-
10-1100-5801	DUES & ASSOC MEMBERSHIPS	-	5,410.00	5,910.00	6,000.00	6,000.00	-
10-1100-5890	COUNCIL RETREAT	-	-	-	10,000.00	10,000.00	-
10-1100-5900	TRANSFER TO FIDA	10,000.00	-	-	-	-	-
10-1100-6999	SMALL EQUIP UNDER \$5000	-	-	6,703.84	1,600.00	2,400.00	-
10-1100-7102	REPLACE IPADS	-	-	-	-	-	-
Totals		268,718.76	284,384.00	584,863.93	610,367.76	603,283.33	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-1200-0000	TOWN MANAGER	-	-	-	-	-	-
10-1200-1001	SALARIES-TOWN MANAGER'S DEPT	389,594.97	169,435.32	181,553.15	251,424.74	266,424.74	-
10-1200-1004	VEHICLE ALLOWANCE EXPENSE	2,454.57	6,962.66	5,945.71	6,000.00	6,000.00	-
10-1200-1020	SALARIES-OVERTIME	-	-	-	-	-	-
10-1200-1990	ONE TIME COVID PYMT	-	1,500.00	-	-	-	-
10-1200-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	4,000.00	-	-	-
10-1200-1998	YEAR-END BENEFIT-ARPA	-	-	2,000.00	-	-	-
10-1200-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	-	-	-	-	-
10-1200-2000	YEARS OF SERVICE BONUS	3,650.00	-	-	-	-	-
10-1200-2001	FICA	29,217.18	12,398.37	14,188.49	19,223.99	20,381.49	-
10-1200-2002	FICA-ARPA	-	-	-	-	-	-
10-1200-2003	RETIREMENT BENEFIT	16,420.28	8,569.86	13,638.41	19,793.98	21,313.98	-
10-1200-2005	HOSPITAL INSURANCE	54,499.30	34,248.54	35,638.01	57,136.92	45,882.36	-
10-1200-2006	LIFE INSURANCE	6,937.85	899.86	919.26	1,049.00	1,049.00	-
10-1200-2009	UNEMPLOYMENT INSURANCE	0.53	-	-	-	-	-
10-1200-2010	WORKMAN'S COMP INSURANCE	371.35	146.64	152.18	180.00	131.27	-
10-1200-2012	DISABILITY INSURANCE	1,949.68	1,044.97	1,029.84	1,500.00	1,500.00	-
10-1200-2013	VLDP INSURANCE	-	-	362.60	941.63	1,100.11	-
10-1200-3000	ENGINEERING/CONSULT FEES	2,356.50	1,750.00	-	5,000.00	20,000.00	-
10-1200-3001	LEGAL SERVICES-ALL DEPTS	45,015.69	56,891.19	12,670.17	75,000.00	40,000.00	-
10-1200-3002	PROFESSIONAL SERVICES	943.75	359.76	-	37,975.00	40,000.00	-
10-1200-3003	MASTER PLAN STUDY	-	-	-	-	-	-
10-1200-3004	DRUG & ALCOHOL TESTING	8,040.00	9,548.00	8,844.25	8,000.00	9,000.00	-
10-1200-3005	MAINT-SERVICE CONTRACTS	9,682.54	8,624.53	14,790.07	10,000.00	12,000.00	-
10-1200-3006	PRINTING & BINDING	-	-	-	-	-	-
10-1200-3007	ADVERTISING	7,644.79	3,665.09	2,621.55	5,000.00	6,000.00	-
10-1200-3008	FLEXIBLE BENEFITS EXPENSE	6,133.03	5,503.84	5,779.89	4,500.00	4,500.00	-
10-1200-3010	RECORDING FEES	51.67	72.00	260.00	-	200.00	-
10-1200-3011	CLASS/COMPENSATION PLAN STUDY	36,500.00	-	-	-	-	-
10-1200-3012	LANDSCAPING ARCHITECT SERVICES	622.50	-	-	5,000.00	-	-
10-1200-3013	HUMAN RESOURCE CONSULTANT	-	50,933.25	60,000.00	30,000.00	30,000.00	-
10-1200-3014	ENTERPRISE ZONE INCENTIVE	-	-	-	4,025.00	-	-
10-1200-3019	SOCIAL MEDIA	5,111.35	5,298.67	33,815.40	25,000.00	25,000.00	-
10-1200-3020	OUTSOURCED CIO	-	-	-	-	30,000.00	-
10-1200-5201	POSTAGE	3,611.85	4,027.65	2,811.04	4,000.00	4,000.00	-
10-1200-5202	TOWN CELLULAR PHONE SERVICE	13,277.74	14,783.03	14,895.03	15,000.00	15,000.00	-
10-1200-5203	TELEPHONE	5,825.99	5,051.20	5,843.33	11,000.00	8,000.00	-
10-1200-5304	FLOOD INSURANCE	-	-	3,253.00	-	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-1200-5305	AUTO INSURANCE	1,106.26	-	-	-	-	-
10-1200-5306	PUBLIC EMPLOYEES BOND	511.00	485.48	485.52	524.36	510.30	-
10-1200-5308	GENERAL LIAB INSURANCE	895.23	912.76	1,054.44	1,138.80	11,728.88	-
10-1200-5309	UMBRELLA INSURANCE	4,733.16	7,156.24	3,665.04	4,000.00	2,846.00	-
10-1200-5310	CYBER SECURITY	-	-	-	-	1,443.75	-
10-1200-5400	BACKGROUND CHECKS	-	-	-	250.00	250.00	-
10-1200-5401	OFFICE SUPPLIES	5,787.62	4,268.83	3,963.24	5,000.00	5,000.00	-
10-1200-5402	INTERNET SERVICE-MUNC BLDG	6,937.79	11,999.40	9,012.74	11,000.00	18,000.00	-
10-1200-5408	GAS & OIL	551.01	-	-	-	-	-
10-1200-5411	BOOKS & SUBSCRIPTIONS	1,004.16	4,898.36	3,156.05	4,000.00	2,000.00	-
10-1200-5413	OTHER OPERATING SUPPLIES	8,157.43	451.17	1,083.84	1,000.00	1,000.00	-
10-1200-5421	MEALS-LUNCHEON,EMERGENCY, ETC.	3,020.53	4,542.97	4,221.11	5,000.00	5,000.00	-
10-1200-5422	COFFEE & SUPPLIES	728.67	880.98	682.48	1,000.00	1,000.00	-
10-1200-5446	MECHANICS REPAIR LABOR	1,190.00	-	-	-	-	-
10-1200-5448	MAINT-AUTO	195.54	-	-	-	-	-
10-1200-5449	MAINT-OTHER EQUIP	-	110.00	-	250.00	250.00	-
10-1200-5469	AUCTION FEES	-	635.89	400.00	2,000.00	2,000.00	-
10-1200-5470	EMPLOYEE RECOGNITION PROGRAM	-	-	-	-	14,000.00	-
10-1200-5471	EMPLOYEE ENGAGEMENT/EVENTS	-	-	-	-	11,000.00	-
10-1200-5504	TRAVEL & TRAINING	3,294.12	319.21	2,651.14	5,000.00	7,000.00	-
10-1200-5801	DUES & ASSOC MEMBERSHIP	9,325.58	2,740.00	1,930.02	3,500.00	5,000.00	-
10-1200-6004	VA TOURISM BROCHURE	11,937.11	2,000.00	-	4,000.00	5,000.00	-
10-1200-6005	GRANT-EMER SERVICES FY21-22	-	-	-	-	-	-
10-1200-6006	EMERGENCY SERVICES GRANT-(7) LAPTOPS	-	13,825.00	-	-	-	-
10-1200-6999	SMALL EQUIP UNDER \$5000	1,630.93	1,048.00	1,069.00	3,000.00	5,000.00	-
10-1200-7008	CENTURYLINK PHONE SYS [5073]	-	-	-	-	-	-
10-1200-7009	EMERGENCY SERV GRANT-GENERATOR	26,950.00	-	-	-	-	-
10-1200-7010	EMERGENCY SERVICES GRANT-SMART BOARDS	-	11,002.22	-	-	-	-
10-1200-7011	REPLACE TOWN HALL SERVER	-	-	-	10,000.00	-	-
Totals		737,869.25	468,990.94	458,386.00	657,413.42	705,511.88	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-1500-0000	FINANCE	-	-	-	-	-	-
10-1500-1001	SALARIES-FINANCE DEPT	363,501.17	385,500.73	446,323.97	556,145.60	610,989.09	-
10-1500-1020	SALARIES-OVERTIME	-	-	-	200.00	-	-
10-1500-1990	ONE TIME COVID PAYMENT	-	3,500.00	-	-	-	-
10-1500-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	16,000.00	-	-	-
10-1500-1998	YEAR-END BENEFIT-ARPA	-	-	9,000.00	-	-	-
10-1500-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	679.38	1,751.36	-	8,500.00	-
10-1500-2000	YEARS OF SERVICE BONUS	6,000.00	-	-	-	-	-
10-1500-2001	FICA	27,700.28	27,244.50	32,986.71	42,560.44	47,390.92	-
10-1500-2002	FICA-ARPA	-	-	-	-	-	-
10-1500-2003	RETIREMENT BENEFIT	16,008.23	16,761.09	28,209.60	39,822.95	43,419.14	-
10-1500-2005	HOSPITAL INSURANCE	105,811.16	114,363.06	137,771.34	176,118.36	143,585.04	-
10-1500-2006	LIFE INSURANCE	585.08	730.50	884.85	1,080.00	1,080.00	-
10-1500-2009	UNEMPLOYMENT INSURANCE	25.57	36.84	86.12	120.00	-	-
10-1500-2010	WORKMAN'S COMP INSURANCE	1,460.58	1,708.15	2,528.26	2,800.00	1,878.56	-
10-1500-2012	DISABILITY INSURANCE	2,213.52	2,308.33	2,466.65	3,100.00	3,100.00	-
10-1500-2013	VLDP INSURANCE	-	-	1,618.92	2,911.52	3,788.44	-
10-1500-3002	FINANCIAL SOFTWARE/COMPUTERS	24,916.00	-	-	-	-	-
10-1500-3003	PROFESSIONAL SERVICES	65,523.85	63,028.03	55,666.00	92,600.00	92,968.62	-
10-1500-3005	MAINT-SERVICE CONTRACTS	38,684.39	59,304.90	54,434.06	57,500.00	59,970.00	-
10-1500-3015	SET OFF DEBT FEES	238.49	1.92	33.00	250.00	250.00	-
10-1500-3017	CREDIT CARD FEES	12,894.25	6,781.23	3,237.31	3,000.00	4,200.00	-
10-1500-3018	ONLINE ACCOUNT FEES	1,625.74	2,329.47	683.26	-	-	-
10-1500-5201	POSTAGE & METER RENT	10,237.54	10,677.02	9,713.35	11,000.00	10,800.00	-
10-1500-5203	TELEPHONE	1,595.58	2,505.01	2,638.97	2,800.00	3,150.00	-
10-1500-5306	SURETY BOND	511.00	485.48	485.48	524.32	510.30	-
10-1500-5400	BACKGROUND CHECKS	-	-	162.50	250.00	100.00	-
10-1500-5401	OFFICE SUPPLIES	15,454.96	13,459.97	11,781.87	13,500.00	14,500.00	-
10-1500-5413	OTHER OPERATING SUPPLIES	1,798.50	2,588.41	1,852.75	3,000.00	3,000.00	-
10-1500-5421	MEALS-LUNCHEON, EMERGENCY, ETC.	-	-	-	300.00	300.00	-
10-1500-5428	CIGARETTE STAMP EXPENSE	-	-	17,042.40	-	-	-
10-1500-5440	MAINT-OFFICE MACHINES	351.23	-	224.99	500.00	500.00	-
10-1500-5504	TRAVEL & TRAINING	683.93	255.00	-	3,402.23	5,950.00	-
10-1500-5801	DUES & ASSOCIATED MEMBERSHIPS	-	-	1,150.00	1,000.00	1,450.00	-
10-1500-5802	RENEWAL-LINE OF CREDIT	-	500.00	-	-	-	-
10-1500-6998	COMPUTER EQUIPMENT	-	-	-	-	18,640.00	-
10-1500-6999	SMALL EQUIP UNDER \$5000	1,074.76	3,089.99	2,522.43	4,000.00	4,000.00	-
10-1500-7001	UPGRADE SHREDDER	-	-	-	3,097.77	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
	Totals	698,895.81	717,839.01	841,256.15	1,021,583.19	1,084,020.11	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-3100-0000	POLICE	-	-	-	-	-	-
10-3100-1001	SALARIES-POLICE DEPT	1,490,709.12	1,452,250.79	1,423,041.29	1,592,578.73	1,753,201.04	-
10-3100-1004	SALARIES-OT-BYRNE GRANT	-	-	10,560.69	17,500.00	17,500.00	-
10-3100-1005	SALARIES-ANIMAL CONTROL	-	-	16,414.29	15,600.00	15,600.00	-
10-3100-1006	OCDETF GRANT-OT	-	-	-	5,000.00	-	-
10-3100-1009	STANDBY PAY	-	1,800.00	7,942.86	10,400.00	11,000.00	-
10-3100-1010	599 FUNDS RETENTION	-	-	16,000.00	-	-	-
10-3100-1011	SPEED GRANT-2023	-	-	-	10,500.00	10,500.00	-
10-3100-1012	ALCOHOL GRANT-2023	-	-	-	13,500.00	13,500.00	-
10-3100-1020	SALARIES-OVERTIME(REGULAR PAY)-POLICE	-	-	17,178.42	12,000.00	-	-
10-3100-1021	SALARIES-OVERTIME-POLICE	-	-	45,637.73	29,333.00	60,000.00	-
10-3100-1990	ONE TIME COVID PYMT	-	14,000.00	-	-	-	-
10-3100-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	56,000.00	-	-	-
10-3100-1998	YEAR-END BENEFIT-ARPA	-	-	26,500.00	-	-	-
10-3100-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	24,797.37	21,952.53	-	25,500.00	-
10-3100-2000	YEARS OF SERVICE BONUS	16,750.00	-	-	-	-	-
10-3100-2001	FICA	97,551.66	107,875.46	117,864.65	136,205.32	147,472.57	-
10-3100-2003	RETIREMENT BENEFIT	49,082.80	48,235.32	85,418.53	113,444.27	123,897.66	-
10-3100-2005	HOSPITAL INSURANCE	399,813.92	393,511.43	363,997.27	421,479.00	386,713.96	-
10-3100-2006	LIFE INSURANCE	2,701.30	2,696.18	2,752.61	3,132.00	3,132.00	-
10-3100-2009	UNEMPLOYMENT INSURANCE-REIMB	3.57	-	47.08	-	-	-
10-3100-2010	WORKMAN'S COMP INSURANCE	43,713.83	51,972.70	58,789.96	65,000.00	44,109.22	-
10-3100-2012	DISABILITY INSURANCE	8,656.95	8,916.62	8,102.85	9,600.00	9,600.00	-
10-3100-2013	VLDP INSURANCE	-	-	-	381.64	-	-
10-3100-3005	MAINT-SERVICE CONTRACTS	31,167.32	34,005.29	49,118.41	76,210.00	87,102.84	-
10-3100-5201	POSTAGE	3,850.14	4,401.40	3,012.38	3,000.00	3,000.00	-
10-3100-5203	TELEPHONE	9,635.41	21,444.19	11,255.30	10,000.00	10,000.00	-
10-3100-5305	AUTO INSURANCE	23,099.66	28,477.00	26,969.00	35,000.00	24,850.13	-
10-3100-5307	POLICE LIAB INSURANCE	10,762.00	10,625.00	9,233.00	9,971.64	9,532.95	-
10-3100-5310	LINE OF DUTY ACT	15,851.48	15,178.52	14,703.00	15,879.24	16,139.03	-
10-3100-5400	BACKGROUND CHECKS	-	-	60.00	2,450.00	2,500.00	-
10-3100-5401	OFFICE SUPPLIES	6,439.47	6,621.35	7,256.24	7,000.00	7,000.00	-
10-3100-5408	GAS & OIL	45,025.70	52,233.80	78,905.63	60,000.00	65,000.00	-
10-3100-5410	UNIFORMS & WEARING APPAREL	8,982.69	9,111.24	10,591.04	10,730.50	12,500.00	-
10-3100-5411	BOOKS & SUBSCRIPTIONS	263.32	-	205.80	10,500.00	500.00	-
10-3100-5413	OTHER OPERATING SUPPLIES	1,966.70	3,568.19	2,503.86	2,500.00	3,500.00	-
10-3100-5416	POLICE SUPPLIES	6,952.74	5,932.43	7,563.68	7,000.00	7,500.00	-
10-3100-5421	MEALS-LUNCHEON,EMERGENCY, ETC	1,235.30	1,041.08	1,431.96	1,200.00	1,300.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-3100-5422	COFFEE & SUPPLIES	420.57	488.79	553.54	750.00	850.00	-
10-3100-5427	TOWING	198.20	400.00	-	-	-	-
10-3100-5429	AMMUNITION	5,012.70	5,611.20	6,052.89	5,000.00	5,500.00	-
10-3100-5446	MECHANICS REPAIR LABOR	30,555.00	7,910.00	12,075.00	20,000.00	20,000.00	-
10-3100-5448	MAINT-AUTO	9,871.97	14,828.39	17,552.50	25,998.96	22,000.00	-
10-3100-5449	MAINT-OTHER EQUIPMENT	5,979.31	5,941.96	3,358.40	11,000.00	12,500.00	-
10-3100-5450	PAINT POLICE DEPARTMENT	8,700.00	-	-	-	-	-
10-3100-5504	TRAVEL & TRAINING	4,746.40	8,173.34	10,820.03	8,860.00	10,000.00	-
10-3100-5801	DUES & ASSOC MEMBERSHIP	1,320.00	790.00	3,915.00	2,000.00	7,000.00	-
10-3100-5804	INFORMATION	-	23.50	-	-	-	-
10-3100-5805	POLICE ACADEMY DUES	10,500.00	11,340.00	11,340.00	12,760.00	13,688.00	-
10-3100-5998	KENNEL BOARDING/EXPENSES	-	-	7,481.62	6,000.00	6,000.00	-
10-3100-6001	BUY MONEY	-	80,045.63	-	5,000.00	10,000.00	-
10-3100-6002	USDA GRANT-RADIOS-RECLASSIFY	-	49,327.74	17,561.19	-	-	-
10-3100-6003	E-CITATION EXPENSES	-	-	-	3,701.25	-	-
10-3100-6039	GRANT-BYRNE-19	2,865.08	-	2,776.00	-	-	-
10-3100-6044	RADAR SPEED DISPLAY SIGN	4,447.50	-	-	-	-	-
10-3100-6049	SPEED GRANT-2023 EQUIPMENT	-	-	-	3,400.00	-	-
10-3100-6050	GRANT BYRNE 2020/2021	-	-	-	7,548.00	-	-
10-3100-6051	GRANT-BYRNE 2023	-	-	-	3,000.00	-	-
10-3100-6052	GRANT-BYRNE-2018	-	-	3,094.00	-	-	-
10-3100-6101	LEASE-18 NEW BODY CAMERAS	-	-	-	144.00	11,808.00	-
10-3100-6103	UPGRADGE EVIDENCE CAMERAS	-	-	-	6,000.00	-	-
10-3100-6104	UPGRADE PD SERVER	-	-	-	4,500.00	-	-
10-3100-6504	GRANT-BULLETPROOF VESTS	4,237.00	2,925.00	5,698.00	6,000.00	6,000.00	-
10-3100-6505	AR RIFLES AND ACCESSORIES	-	-	-	-	7,000.00	-
10-3100-6506	TASERS	-	-	-	-	5,500.00	-
10-3100-6999	SMALL EQUIP UNDER \$5000	-	7,018.21	19,737.66	5,982.20	8,000.00	-
10-3100-7084	2019-DODGE CHARGER #731	37,214.60	-	-	-	-	-
10-3100-7085	2019-DODGE CHARGER #732	37,214.59	-	-	-	-	-
10-3100-7086	2019 FORD INTERCEPTOR-SUV #728	43,178.45	-	-	-	-	-
10-3100-7087	2019 DODGE RAM 4X4 [734]	24,942.55	-	-	-	-	-
10-3100-7144	2020-DODGE DURANGO [#716]	-	44,254.44	-	-	-	-
10-3100-7145	2020-DODGE DURANGO #726	-	45,102.44	-	-	-	-
10-3100-7150	GRANT-VDEM-SHSP RADIO	-	-	-	-	-	-
10-3100-7152	GRANT-VDEM-POLICE MOBILE RADIOS	-	-	-	43,109.92	-	-
10-3100-7154	INCINERATOR	-	-	7,250.00	-	-	-
10-3100-7163	2021 JEEP GRAND CHEROKEE [735]	-	-	34,714.04	-	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-3100-7164	2021 FORD INTERCEPTOR [756]	-	-	47,452.46	-	-	-
10-3100-7165	2021 FORD INTERCEPTOR [751]	-	-	47,003.10	-	-	-
10-3100-7168	LEASE 5 POLICE CARS	-	-	-	37,980.00	-	-
10-3100-7169	GRAPHICS/OUTFITTING-5 POLICE CARS	-	-	-	7,739.83	-	-
10-3100-7171	2022 FORD EXPLORER #708 (LEASE)	-	-	-	48,696.37	-	-
10-3100-7172	2022-FORD POLICE UTILITY	-	-	-	45,358.26	-	-
10-3100-7173	2022-FORD POLICE UTILITY	-	-	-	44,568.86	-	-
10-3100-7174	2022 FORD POLICE UTILITY	-	-	-	44,568.86	-	-
10-3100-7175	2022 FORD POLICE UTILITY	-	-	-	44,568.86	-	-
10-3100-7176	LEASE-18 NEW BODY CAMERAS	-	-	-	11,808.00	-	-
10-3100-7177	2023 FORD INTERCEPTOR SUV	-	-	-	-	56,000.00	-
10-3100-7178	2023 FORD INTERCEPTOR SUV	-	-	-	-	56,000.00	-
10-3100-7179	2023 FORD INTERCEPTOR SUV	-	-	-	-	56,000.00	-
10-3100-7180	2023 FORD INTERCEPTOR SUV	-	-	-	-	56,000.00	-
10-3100-7181	2023 FORD INTERCEPTOR SUV	-	-	-	-	56,000.00	-
10-3100-7182	LAW ENFORCEMENT EQUIPMENT GRANT - ARPA	-	-	-	-	84,000.00	-
Totals		2,505,619.00	2,582,876.00	2,759,445.49	3,173,138.71	3,381,997.40	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-3168-1007	SALARIES-SPEED GRANT-2022	-	-	9,366.08	18,000.00	-	-
Totals		-	-	9,366.08	18,000.00	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-3169-1007	SALARIES-ALCOHOL GRANT-2022	-	-	7,477.99	19,550.00	-	-
Totals		-	-	7,477.99	19,550.00	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-3200-0000	FIRE	-	-	-	-	-	-
10-3200-1001	SALARIES-FIRE DEPT	61,813.95	30,222.28	4,085.91	115,011.20	180,022.40	-
10-3200-1020	SALARIES-OVERTIME	-	-	-	-	10,000.00	-
10-3200-1990	ONE TIME COVID PYMT	-	500.00	-	-	-	-
10-3200-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	-	-	-	8,500.00	-
10-3200-2000	YEARS OF SERVICE BONUS	1,150.00	-	-	-	-	-
10-3200-2001	FICA	4,858.19	2,317.56	308.48	8,798.36	14,421.96	-
10-3200-2003	RETIREMENT BENEFIT	1,503.84	1,503.84	234.84	9,200.90	14,401.79	-
10-3200-2005	HOSPITAL INSURANCE	21,641.19	9,467.12	1,097.14	42,557.52	41,796.12	-
10-3200-2006	LIFE INSURANCE	146.75	96.52	8.11	216.00	324.00	-
10-3200-2009	UNEMPLOYMENT INSURANCE	19.64	22.73	-	52.80	-	-
10-3200-2010	WORKMAN'S COMP INSURANCE	1,235.79	528.92	93.19	650.00	1,275.70	-
10-3200-2012	DISABILITY INSURANCE	466.16	183.38	28.01	550.00	550.00	-
10-3200-2013	VLDP INSURANCE	-	-	-	954.59	-	-
10-3200-3004	DRUG AND ALCOHOL TESTING	30.00	-	-	500.00	-	-
10-3200-5203	TELEPHONE & SIREN	1,277.91	1,275.57	1,388.37	2,000.00	2,000.00	-
10-3200-5305	AUTO INSURANCE	7,546.93	8,707.00	6,136.00	10,789.42	5,932.39	-
10-3200-5310	LINE OF DUTY ACT	15,851.48	15,178.52	14,703.00	15,879.24	16,139.03	-
10-3200-5400	BACKGROUND CHECKS	-	-	198.90	250.00	250.00	-
10-3200-5401	OFFICE SUPPLIES	-	-	-	-	1,000.00	-
10-3200-5402	INTERNET SERVICE	1,319.40	1,209.45	1,319.40	1,600.00	2,000.00	-
10-3200-5405	JANITORIAL SUPPLIES	-	-	-	-	1,500.00	-
10-3200-5408	GAS & OIL	8,752.93	6,812.18	11,148.49	13,000.00	13,000.00	-
10-3200-5410	UNIFORMS & WEARING APPAREL	-	80.40	-	2,000.00	3,000.00	-
10-3200-5413	OTHER OPERATING SUPPLIES	964.69	305.90	520.35	2,000.00	2,000.00	-
10-3200-5414	FIRE SERVICES VEHICLE-PAYMENT	-	-	-	-	-	-
10-3200-5416	FIRE SAFETY EDUCATION (C2)	-	1,073.39	-	-	-	-
10-3200-5417	PERSONAL FIRE PROTECTIVE EQUIP (C7)	29,627.85	21,115.23	31,390.96	-	-	-
10-3200-5418	FIRE SERVICES EQUIP & SUPPLIES (C9)	-	9,135.95	-	-	-	-
10-3200-5432	MAINT-FIRE TRAINING BLDG	-	-	-	6,000.00	5,000.00	-
10-3200-5446	MECHANICS REPAIR LABOR	12,145.00	2,240.00	4,445.00	12,000.00	12,000.00	-
10-3200-5448	MAINT-TRUCKS & EQUIP	44,175.70	14,375.84	27,060.27	31,519.25	30,000.00	-
10-3200-5449	MAINT-OTHER EQUIPMENT	12.96	30.06	-	200.00	200.00	-
10-3200-5450	MAINT-BUILDING	-	-	-	-	5,000.00	-
10-3200-5462	MAINT-EQUIPMENT	-	-	-	-	10,000.00	-
10-3200-5480	FIRST RESPONDER PROGRAM	-	-	-	-	2,000.00	-
10-3200-5504	TRAVEL-FIREMEN	658.38	-	-	2,000.00	4,000.00	-
10-3200-5507	TRAINING	-	-	3,658.73	2,000.00	2,000.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-3200-5606	CONTRIBUTION TO MEMBERS	2,775.00	2,325.00	2,990.00	43,000.00	-	-
10-3200-5801	DUES & ASSOC MEMBERSHIP	-	-	-	-	400.00	-
10-3200-6999	SMALL EQUIP UNDER \$5000	-	-	997.15	2,000.00	2,000.00	-
10-3200-7018	NEW FIRE TRUCK-ARPA	-	-	-	937,250.00	-	-
10-3200-7020	STATION TRAFFIC WARNING	-	-	-	-	60,000.00	-
10-3200-7021	CARPORT	-	-	-	-	8,500.00	-
10-3200-7030	EMERGENCY MGNT GRANT FY24	-	-	-	-	24,360.00	-
Totals		217,973.74	128,706.84	111,812.30	1,261,979.28	483,573.39	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-3290-0000	RESCUE SQUAD MAINTENANCE	-	-	-	-	-	-
10-3290-5415	GAS & OIL-RESCUE SQUAD	-	-	22,316.16	22,000.00	30,000.00	-
10-3290-5448	MAINT-VEHICLES-RESCUE SQUAD	18,660.69	13,526.76	24,594.54	30,000.00	22,000.00	-
Totals		18,660.69	13,526.76	46,910.70	52,000.00	52,000.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-4100-0000	STREETS	-	-	-	-	-	-
10-4100-1001	SALARIES-STREET MAINT (NON)	249,406.30	236,147.97	135,753.83	184,307.94	180,537.96	-
10-4100-1009	STANDBY PAY	5,397.66	8,100.00	7,942.86	-	10,400.00	-
10-4100-1020	SALARIES-OVERTIME	-	-	2,019.49	2,000.00	2,500.00	-
10-4100-1990	ONE TIME COVID PYMT	-	3,000.00	-	-	-	-
10-4100-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	8,000.00	-	-	-
10-4100-1998	YEAR-END BENEFIT-ARPA	-	-	3,000.00	-	-	-
10-4100-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	26,495.82	18,042.26	-	8,500.00	-
10-4100-2000	YEARS OF SERVICE BONUS	8,700.00	-	-	-	-	-
10-4100-2001	FICA	20,799.31	20,269.01	12,807.16	15,698.41	15,448.25	-
10-4100-2002	FICA-ARPA	-	-	-	-	-	-
10-4100-2003	RETIREMENT BENEFIT	10,960.30	10,407.91	8,186.73	11,161.88	11,166.92	-
10-4100-2005	HOSPITAL INSURANCE	56,790.73	45,201.63	26,400.61	86,526.09	50,985.51	-
10-4100-2006	LIFE INSURANCE	480.34	492.34	307.05	424.44	365.04	-
10-4100-2009	UNEMPLOYMENT INSURANCE	55.53	135.83	127.13	300.00	425.00	-
10-4100-2010	WORKMAN'S COMP INSURANCE	12,923.95	10,501.24	6,260.82	10,000.00	4,498.65	-
10-4100-2012	DISABILITY INSURANCE	1,701.72	1,442.29	789.57	2,000.00	2,000.00	-
10-4100-2013	VLDP INSURANCE	-	-	56.10	239.37	944.19	-
10-4100-3014	UNIFORM RENTAL	1,032.31	423.24	169.60	1,000.00	1,000.00	-
10-4100-5201	POSTAGE	-	-	-	50.00	50.00	-
10-4100-5305	AUTO INSURANCE	11,519.35	16,699.00	14,457.00	16,468.06	14,643.33	-
10-4100-5400	BACKGROUND CHECKS	-	-	-	250.00	500.00	-
10-4100-5401	OFFICE SUPPLIES	67.90	-	-	100.00	150.00	-
10-4100-5407	HIGHWAY PAINT	894.16	550.34	1,029.60	1,500.00	1,500.00	-
10-4100-5408	GAS & OIL	26,975.47	22,343.62	32,288.08	32,000.00	38,000.00	-
10-4100-5410	UNIFORMS & WEARING APPAREL	509.52	262.10	-	500.00	600.00	-
10-4100-5412	EXPENDABLE TOOLS & SUPPLIES	1,901.42	1,271.28	989.38	2,500.00	3,000.00	-
10-4100-5413	OTHER OPERATING SUPPLIES	(88.79)	69.87	289.00	500.00	500.00	-
10-4100-5421	MEALS-LUNCHEON, EMERGENCY, ETC.	135.37	703.63	623.05	1,000.00	1,100.00	-
10-4100-5423	FIRST AID & SAFETY SUPPLIES	92.00	58.62	56.12	300.00	400.00	-
10-4100-5442	MAINT-STORM DRAINS	-	356.88	-	1,000.00	1,000.00	-
10-4100-5443	MAINT-SIDEWALKS & CURBS	62.82	3,622.16	-	2,000.00	2,000.00	-
10-4100-5444	MAINT-HIGHWAYS	369.00	1,325.29	366.00	1,000.00	1,500.00	-
10-4100-5446	MECHANICS REPAIR LABOR	77,560.00	9,830.00	22,785.00	25,000.00	40,000.00	-
10-4100-5447	MAINT-TRAFFIC LIGHTS	-	-	-	200.00	200.00	-
10-4100-5448	MAINT-TRUCKS & EQUIP	57,023.29	50,585.59	58,933.34	58,715.75	60,000.00	-
10-4100-5449	MAINT-OTHER EQUIPMENT	1,658.75	3,070.93	3,265.70	4,000.00	5,000.00	-
10-4100-5452	MAINT-STREET LIGHTS	-	-	-	250.00	250.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-4100-5455	STREET LIGHTING	49,993.23	45,007.77	49,993.25	54,000.00	62,000.00	-
10-4100-5459	WAYFINDING SIGNAGE	-	-	74,797.24	-	-	-
10-4100-5460	SIGNS	6,324.13	2,865.03	9,137.45	13,000.00	12,000.00	-
10-4100-5461	STONE	2,249.28	(133.49)	-	2,000.00	3,000.00	-
10-4100-5462	SAND	-	-	-	250.00	300.00	-
10-4100-5463	SMALL TOOLS	196.67	225.15	205.78	500.00	600.00	-
10-4100-5464	SNOW REMOVAL	-	-	-	2,000.00	2,500.00	-
10-4100-5465	GRASS SEEDING MATERIALS	-	-	-	200.00	400.00	-
10-4100-5467	CHEMICALS	-	94.90	-	100.00	200.00	-
10-4100-5504	TRAVEL & TRAINING	240.00	-	100.00	500.00	500.00	-
10-4100-5840	EQUIPMENT-STREET MAINT	(256,238.36)	(177,333.93)	(227,823.02)	(180,000.00)	(150,000.00)	-
10-4100-5850	MATERIALS-STREET MAINT	(5,177.33)	(1,508.80)	-	-	-	-
10-4100-6002	VML SAFETY GRANT	2,163.34	-	4,132.77	4,200.00	4,100.00	-
10-4100-6010	PAVING PARKING LOT-ARPA FUNDS	-	-	64,163.20	22,250.00	-	-
10-4100-6011	(2) ARROW TRAILERS (UNDER \$5000 EA)	-	7,960.00	-	-	-	-
10-4100-6012	DAMAGE TOWN PROPERTY-REIMB	-	-	9,121.50	28,388.25	20,000.00	-
10-4100-6013	RENTAL EQUIPMENT	-	-	-	30,000.00	40,000.00	-
10-4100-6999	SMALL EQUIP UNDER \$5000	1,005.79	962.95	802.92	7,000.00	8,000.00	-
10-4100-7042	SNOW PLOWS	18,467.24	-	-	-	-	-
10-4100-7101	POLESAW-STIHL	-	-	-	-	1,600.00	-
10-4100-7157	2012 FORD F250 TRUCK #124	10,910.38	-	-	-	-	-
10-4100-7158	2012 FORD F250 TRUCK #106	10,910.37	-	-	-	-	-
10-4100-7159	2011 FORD F250 TRUCK #116	10,669.82	-	-	-	-	-
10-4100-7160	DUMP TRUCK	-	-	-	150,000.00	-	-
10-4100-7161	STREET SWEEPER BODY	-	-	-	66,284.25	-	-
10-4100-7309	VDOT-MILNWOOD/MAIN-SAF(8814010	1,595,428.55	110,169.65	-	-	-	-
10-4100-7315	GRANT-VDOT-BUF BIKE/PED8814011	357,716.44	-	-	-	-	-
10-4100-7409	VDOT GRANT-TRAF SIGNALS	267,675.38	-	-	-	-	-
10-4100-7601	NEW ROLLER	-	-	58,273.61	-	-	-
10-4100-7602	CORE DRILL	-	-	-	-	9,000.00	-
10-4100-7603	SALT SPREADER	-	-	-	-	30,000.00	-
10-4100-7604	LIGHT TOWER	-	-	-	-	15,000.00	-
10-4100-7607	LEAF TRUCK	-	-	-	-	300,000.00	-
10-4100-7608	STREET SWEEPER MAINTENANCE	-	-	-	-	13,000.00	-
Totals		2,619,463.34	461,675.82	407,850.18	661,664.44	831,364.85	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-4200-0000	SANITATION	-	-	-	-	-	-
10-4200-1001	SALARIES-SANITATION DEPT	261,603.68	242,215.19	204,274.57	228,993.42	271,714.16	-
10-4200-1020	SALARIES-OVERTIME	-	-	1,657.75	2,500.00	2,500.00	-
10-4200-1990	ONE TIME COVID PYMT	-	4,500.00	-	-	-	-
10-4200-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	16,000.00	-	-	-
10-4200-1998	YEAR-END BENEFIT-ARPA	-	-	9,000.00	-	-	-
10-4200-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	10,190.70	9,283.29	-	25,500.00	-
10-4200-2000	YEARS OF SERVICE BONUS	9,550.00	-	-	-	-	-
10-4200-2001	FICA	19,932.04	17,672.19	16,671.53	19,009.75	22,928.13	-
10-4200-2003	RETIREMENT BENEFIT	4,968.78	5,798.22	7,233.61	9,166.32	14,077.61	-
10-4200-2005	HOSPITAL INSURANCE	90,658.81	94,141.88	76,289.36	112,179.69	79,068.92	-
10-4200-2006	LIFE INSURANCE	680.24	654.71	587.21	642.60	696.60	-
10-4200-2009	UNEMPLOYMENT INSURANCE	63.23	195.76	238.21	450.00	450.00	-
10-4200-2010	WORKMAN'S COMP INSURANCE	17,951.18	13,245.03	14,131.51	16,500.00	10,360.59	-
10-4200-2012	DISABILITY INSURANCE	1,656.40	1,462.43	1,162.03	1,500.00	1,500.00	-
10-4200-2013	VLDP INSURANCE	-	-	146.38	745.39	899.02	-
10-4200-3008	LANDFILL TESTING	91,628.31	213,396.68	150,324.93	200,000.00	150,000.00	-
10-4200-3009	REFUSE DISPOSAL-COUNTY	44,481.44	35,964.61	42,599.10	45,000.00	48,000.00	-
10-4200-3014	UNIFORM RENTAL	2,789.34	2,426.31	1,213.78	2,500.00	2,000.00	-
10-4200-5305	AUTO INSURANCE	4,606.73	6,484.00	6,331.00	6,585.08	6,674.92	-
10-4200-5400	BACKGROUND CHECKS	-	-	-	250.00	250.00	-
10-4200-5401	OFFICE SUPPLIES	33.95	-	-	50.00	50.00	-
10-4200-5408	GAS & OIL	18,654.27	15,295.39	25,856.44	25,000.00	38,000.00	-
10-4200-5410	UNIFORMS & WEARING APPAREL	340.74	305.68	387.73	600.00	700.00	-
10-4200-5413	OTHER OPERATING SUPPLIES	9.00	103.21	267.80	600.00	600.00	-
10-4200-5446	MECHANICS REPAIR LABOR	23,730.00	4,900.00	10,080.00	15,000.00	16,500.00	-
10-4200-5448	MAINT-TRUCKS & EQUIP	27,985.81	19,237.40	27,751.07	28,000.00	30,000.00	-
10-4200-5449	MAINT-OTHER EQUIPMENT	1,304.81	481.48	575.57	3,000.00	3,000.00	-
10-4200-6013	RENTAL EQUIPMENT	-	-	3,000.00	-	-	-
10-4200-6998	ROLL OUT CARTS	9,995.00	13,772.12	12,000.00	12,580.00	14,000.00	-
10-4200-6999	SMALL EQUIP UNDER \$5000	-	-	-	600.00	700.00	-
10-4200-7005	CART DUMPERS	-	-	-	4,500.00	5,000.00	-
10-4200-7008	NEW GARBAGE TRUCK	-	-	153,317.00	155,317.00	-	-
10-4200-7102	2018 KENWORTH DUMP TRUCK [#167]	-	127,000.00	-	-	-	-
Totals		632,623.76	829,442.99	790,379.87	891,269.25	745,169.95	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-4220-0000	RECYCLING	-	-	-	-	-	-
10-4220-1001	SALARIES-RECYCLING DEPT	35,682.25	39,007.08	79,554.06	96,930.58	121,295.97	-
10-4220-1020	SALARIES-OVERTIME	-	-	797.57	1,000.00	1,500.00	-
10-4220-2001	FICA	2,448.91	2,714.35	5,434.52	8,792.19	9,393.89	-
10-4220-2003	RETIREMENT BENEFIT	655.36	958.59	3,135.14	5,098.73	6,974.47	-
10-4220-2005	HOSPITAL INSURANCE	14,128.89	13,073.58	28,446.78	68,023.06	32,516.62	-
10-4220-2006	LIFE INSURANCE	87.51	100.55	211.82	253.80	340.20	-
10-4220-2009	UNEMPLOYMENT INSURANCE	7.80	31.70	96.51	300.00	300.00	-
10-4220-2010	WORKMAN'S COMP INSURANCE	2,353.32	1,899.34	5,225.23	6,500.00	3,764.44	-
10-4220-2012	DISABILITY INSURANCE	205.39	234.63	596.17	700.00	700.00	-
10-4220-2013	VLDP INSURANCE	-	-	-	-	498.44	-
10-4220-3014	UNIFORM RENTAL	1,603.68	1,368.78	529.79	1,500.00	1,000.00	-
10-4220-5305	AUTO INSURANCE	880.80	580.00	499.00	1,300.00	472.20	-
10-4220-5400	BACKGROUND CHECKS	-	-	-	250.00	250.00	-
10-4220-5401	OFFICE SUPPLIES	-	-	-	40.00	40.00	-
10-4220-5408	GAS & OIL	1,552.29	1,914.62	2,934.78	3,400.00	4,800.00	-
10-4220-5410	UNIFORMS & WEARING APPAREL	159.82	129.40	201.60	400.00	500.00	-
10-4220-5413	OTHER OPERATING SUPPLIES	-	-	-	300.00	400.00	-
10-4220-5446	MECHANICS REPAIR LABOR	665.00	175.00	1,785.00	3,000.00	3,000.00	-
10-4220-5448	MAINT-TRUCKS & EQUIP	189.08	1,347.27	435.94	3,000.00	3,000.00	-
10-4220-5504	TRAVEL	-	-	-	50.00	50.00	-
10-4220-5890	STEPS-PROCESSING CHARGE	14,169.16	14,069.64	15,340.36	17,000.00	15,000.00	-
Totals		74,789.26	77,604.53	145,224.27	217,838.36	205,796.23	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-4300-0000	BUILDING & GROUNDS	-	-	-	-	-	-
10-4300-1001	SALARIES-BUILDING & GROUNDS DEPT	457,380.31	404,811.20	454,825.26	507,250.40	572,368.26	-
10-4300-1020	SALARIES-OVERTIME	-	-	1,813.48	2,000.00	2,500.00	-
10-4300-1990	ONE TIME COVID PYMT	-	7,000.00	-	-	-	-
10-4300-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	22,000.00	-	-	-
10-4300-1998	YEAR END BENEFIT-ARPA	-	-	11,000.00	-	-	-
10-4300-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	7,473.18	2,078.28	-	-	-
10-4300-2000	YEARS OF SERVICE BONUS	17,250.00	-	-	-	-	-
10-4300-2001	FICA	36,094.95	30,320.20	35,249.09	39,393.71	43,786.10	-
10-4300-2002	FICA-ARPA	-	-	-	-	-	-
10-4300-2003	RETIREMENT BENEFIT	18,585.25	16,267.35	23,578.96	29,162.29	35,475.68	-
10-4300-2005	HOSPITAL INSURANCE	140,345.38	119,786.19	140,328.85	171,368.42	188,711.76	-
10-4300-2006	LIFE INSURANCE	979.83	955.03	1,138.37	1,277.64	1,374.84	-
10-4300-2009	UNEMPLOYMENT INSURANCE	115.65	231.62	509.24	1,000.00	1,000.00	-
10-4300-2010	WORKMAN'S COMP INSURANCE	9,877.45	7,630.63	7,555.37	12,500.00	5,569.53	-
10-4300-2012	DISABILITY INSURANCE	2,760.50	2,420.14	2,429.72	3,500.00	3,500.00	-
10-4300-2013	VLDP INSURANCE	-	-	2,053.27	2,528.63	2,361.51	-
10-4300-3005	MAINT-SERVICE CONTRACTS	18,484.63	21,266.77	20,632.96	-	15,500.00	-
10-4300-3012	PARKING-MUNCIPAL LOT	706.90	738.85	750.10	1,000.00	1,000.00	-
10-4300-3014	UNIFORM RENTAL	6,624.81	5,276.69	3,208.28	6,960.00	5,000.00	-
10-4300-5101	ELECTRICITY	85,863.56	75,839.88	78,473.03	85,000.00	93,000.00	-
10-4300-5102	HEATING FUEL	11,442.53	11,447.80	17,239.08	18,000.00	18,000.00	-
10-4300-5201	POSTAGE	21.97	178.51	204.95	250.00	250.00	-
10-4300-5203	TELEPHONE-SHOP	9,260.82	9,306.48	14,525.81	10,000.00	15,000.00	-
10-4300-5302	FIRE INSURANCE	17,919.00	17,040.20	17,299.00	18,682.92	17,979.10	-
10-4300-5303	MARINE & BOILER INSURANCE	1,781.00	1,214.00	2,041.00	2,204.28	2,043.47	-
10-4300-5305	AUTO INSURANCE	5,845.06	6,079.00	8,305.00	8,356.35	6,857.91	-
10-4300-5400	BACKGROUND CHECKS	-	-	708.09	500.00	500.00	-
10-4300-5401	OFFICE SUPPLIES	2,609.86	2,347.37	2,806.20	2,500.00	2,500.00	-
10-4300-5402	INTERNET SERVICE-SHOP	1,800.00	1,500.00	-	1,900.00	-	-
10-4300-5403	2020 COVID-19	18,805.34	210,516.19	-	-	-	-
10-4300-5405	JANITORIAL SUPPLIES	12,224.26	9,011.59	10,128.40	12,500.00	14,500.00	-
10-4300-5406	PORT-A-JOHN-WILCK'S LAKE	6,155.72	4,895.00	6,422.50	6,000.00	6,800.00	-
10-4300-5408	GAS & OIL	15,022.49	20,606.57	16,725.06	18,000.00	24,000.00	-
10-4300-5409	JANITORIAL CONTRACT	-	-	95,020.00	111,000.00	114,000.00	-
10-4300-5410	UNIFORMS & WEARING APPAREL	635.86	806.20	407.67	1,500.00	1,500.00	-
10-4300-5412	EXPENDABLE TOOLS & SUPPLIES	4,943.88	4,381.63	5,049.78	9,000.00	10,000.00	-
10-4300-5413	OTHER OPERATING SUPPLIES	2,684.17	3,982.93	1,533.57	2,800.00	3,000.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-4300-5421	MEALS-LUNCHEON,EMERGENCY, ETC.	29.82	245.71	480.98	500.00	500.00	-
10-4300-5422	COFFEE SUPPLIES	2,040.42	1,598.03	1,342.73	1,500.00	1,700.00	-
10-4300-5423	FIRST AID & SAFETY SUPPLIES	1,019.24	1,321.31	945.43	1,500.00	1,700.00	-
10-4300-5426	FARMER'S MARKET EXPENSE	437.00	-	94.47	2,905.53	5,000.00	-
10-4300-5441	HOUSE DEMO/UNKEPT PROP	3,095.00	3,600.00	-	-	-	-
10-4300-5446	MECHANICS REPAIR LABOR	25,235.00	6,475.00	16,332.50	18,527.06	18,000.00	-
10-4300-5448	MAINT-TRUCKS & EQUIP	15,790.58	20,799.52	23,499.42	30,052.45	33,000.00	-
10-4300-5449	MAINT-OTHER EQUIPMENT	6,638.99	6,972.16	10,087.59	19,418.00	15,000.00	-
10-4300-5450	MAINT-BUILDINGS	23,234.04	20,021.96	18,899.67	23,527.47	28,000.00	-
10-4300-5451	MAINT-GROUNDS	29,244.92	6,111.96	58,992.71	34,000.00	40,000.00	-
10-4300-5453	MAINT-MUNC BLDG	24,472.26	39,065.95	24,495.68	25,000.00	30,000.00	-
10-4300-5454	MAINT-DOG PARK	-	100.74	-	500.00	800.00	-
10-4300-5456	MAINT-PARKS	22,981.90	3,548.53	2,661.63	19,320.47	25,000.00	-
10-4300-5457	PARK BENCHES	1,739.00	-	-	-	-	-
10-4300-5458	MAINT-BLDG/GROUNDS-WILCK'S LAKE	-	-	2,326.76	8,000.00	10,000.00	-
10-4300-5459	MAINT-BLDG/GROUNDS-TRAIN STATION	-	-	3,332.83	13,500.00	14,000.00	-
10-4300-5460	SIGNS	4,633.08	973.88	2,776.00	5,000.00	6,000.00	-
10-4300-5461	MAINT-BLDG-SOUTH ST CONF CENTER	-	-	5,948.34	3,000.00	4,000.00	-
10-4300-5463	SMALL TOOLS	162.07	391.02	321.61	1,000.00	1,500.00	-
10-4300-5466	WELDING SUPPLIES	823.95	632.05	497.89	1,000.00	1,000.00	-
10-4300-5500	SECURITY SYSTEM FEE	1,812.50	1,650.00	1,800.00	2,000.00	2,000.00	-
10-4300-5504	TRAVEL & TRAINING	255.00	20.00	-	500.00	500.00	-
10-4300-5999	SALE OF SERV-PUBLIC WKS-LIBRARY-SALARIES	-	-	(6,992.91)	(17,650.00)	-	-
10-4300-6900	INVENTORY ADJUSTMENT	(3,520.43)	2,018.97	(258.13)	-	-	-
10-4300-6999	SMALL EQUIP UNDER \$5000	848.52	906.18	2,284.52	4,000.00	10,050.00	-
10-4300-7001	PICKUP/TRUCK WITH DUMP BODY	-	-	-	100,000.00	-	-
10-4300-7002	FLAT TRAILER	-	-	-	12,000.00	-	-
10-4300-7044	ZERO-TURN MOWER	7,348.00	-	-	-	15,000.00	-
10-4300-7055	PRESSURE WASHER	-	-	-	-	10,000.00	-
10-4300-7410	(3) ROOFTOP UNITS-MUNC BLDG	132,054.00	-	-	-	-	-
10-4300-7520	REPLACE CAULKING-MUNCIPAL BLDG	-	28,334.96	-	-	-	-
10-4300-7522	ZERO TURN MOWER	-	-	10,588.00	-	-	-
10-4300-7523	FUEL SITE UPGRADE-DOSWELL	-	-	14,518.83	5,481.17	-	-
10-4300-7524	COPIER	-	-	-	-	7,000.00	-
10-4300-7525	PAINT INTERIOR TRAIN STATION	-	-	-	-	20,000.00	-
10-4300-7526	RUGS TRAIN STATION	-	-	-	-	23,940.00	-
10-4300-7527	REFINISH FLOORS TRAIN STATION	-	-	-	-	7,800.00	-
Totals		1,206,596.04	1,148,119.13	1,201,016.92	1,400,716.79	1,539,568.16	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-4700-0000	HORTICULTURE	-	-	-	-	-	-
10-4700-1001	SALARIES-HORTICULTURE DEPT	48,645.92	49,063.04	50,474.75	53,090.98	58,090.98	-
10-4700-1990	ONE TIME COVID PYMT	-	500.00	-	-	-	-
10-4700-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	2,000.00	-	-	-
10-4700-1998	YEAR-END BENEFIT-ARPA	-	-	1,000.00	-	-	-
10-4700-2000	YEARS OF SERVICE BONUS	250.00	-	-	-	-	-
10-4700-2001	FICA	3,907.77	3,759.26	4,036.62	4,061.46	4,443.96	-
10-4700-2003	RETIREMENT BENEFIT	2,446.00	2,441.28	3,181.99	4,247.28	4,647.28	-
10-4700-2005	HOSPITAL INSURANCE	9,625.48	9,412.50	9,893.38	10,024.20	10,024.20	-
10-4700-2006	LIFE INSURANCE	92.92	96.52	103.23	108.00	108.00	-
10-4700-2009	UNEMPLOYMENT INSURANCE	8.27	22.32	39.23	85.00	85.00	-
10-4700-2010	WORKMAN'S COMP INSURANCE	2,414.64	2,112.84	2,134.91	2,400.00	1,543.24	-
10-4700-2012	DISABILITY INSURANCE	276.28	297.54	286.65	350.00	350.00	-
10-4700-2013	VLDP INSURANCE	-	-	173.25	440.66	493.77	-
10-4700-3009	FERN BEAUTIFICATION PROJECT	2,475.43	3,052.59	3,053.21	3,980.00	3,000.00	-
10-4700-3014	UNIFORM RENTAL	610.31	453.71	182.82	750.00	250.00	-
10-4700-5305	AUTO INSURANCE	395.39	546.00	460.00	570.00	431.46	-
10-4700-5400	BACKGROUND CHECKS	-	-	-	150.00	150.00	-
10-4700-5401	OFFICE SUPPLIES	64.98	61.24	158.58	200.00	200.00	-
10-4700-5404	EXPENSES-ARBOR DAY	-	136.79	-	500.00	500.00	-
10-4700-5408	GAS & OIL	1,042.35	1,186.08	1,878.64	2,000.00	2,300.00	-
10-4700-5413	OTHER OPERATING SUPPLIES	23.74	-	-	250.00	300.00	-
10-4700-5421	MEALS-LUNCHEON,EMERGENCY,ETC	-	-	-	50.00	50.00	-
10-4700-5446	MECHANICS REPAIR LABOR	700.00	315.00	630.00	1,000.00	1,000.00	-
10-4700-5448	MAINT-TRUCKS & EQUIP	228.06	170.05	873.10	2,000.00	1,000.00	-
10-4700-5449	MAINT-OTHER EQUIPMENT	21.66	15.42	0.90	300.00	300.00	-
10-4700-5463	SMALL TOOLS	324.89	280.76	425.17	600.00	800.00	-
10-4700-5504	TRAVEL & TRAINING	-	-	-	200.00	250.00	-
10-4700-6500	PLANTS/TREES	4,119.16	4,989.88	6,089.95	6,500.00	7,000.00	-
10-4700-6501	LANDSCAPING MATERIALS	1,155.05	980.58	1,642.56	3,000.00	5,300.00	-
10-4700-6502	TREES-DEPT OF FORESTRY	545.00	450.00	315.00	650.00	650.00	-
10-4700-6503	BRANCH OUT TREE PROGRAM	-	5,969.18	3,961.39	10,000.00	5,000.00	-
10-4700-6999	SMALL EQUIP UNDER \$5000	199.96	988.99	410.92	2,000.00	2,500.00	-
10-4700-7001	PICKUP TRUCK	-	-	-	-	45,000.00	-
Totals		79,573.26	87,301.57	93,406.25	109,507.58	155,767.89	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-6100-0000	LIBRARY	-	-	-	-	-	-
10-6100-1001	SALARIES-LIBRARY DEPT	10,169.82	9,227.84	(303.17)	-	-	-
10-6100-2001	FICA	762.56	640.31	(20.96)	-	-	-
10-6100-2003	RETIREMENT BENEFIT	447.28	431.92	-	-	-	-
10-6100-2005	HOSPITAL INSURANCE	3,750.81	3,198.43	-	-	-	-
10-6100-2006	LIFE INSURANCE	24.36	21.87	-	-	-	-
10-6100-2009	UNEMPLOYMENT INSURANCE	1.31	3.64	-	-	-	-
10-6100-2010	WORKMAN'S COMP INSURANCE	264.32	220.80	-	-	-	-
10-6100-2012	DISABILITY INSURANCE	48.47	57.31	-	-	-	-
10-6100-3005	MAINT-SERVICE CONTRACTS	2,028.08	2,660.66	976.96	5,000.00	2,700.00	-
10-6100-5302	FIRE INSURANCE	3,154.00	2,796.04	3,084.00	3,330.72	3,586.52	-
10-6100-5303	MARINE & BOILER INSURANCE	182.00	205.00	176.00	190.08	482.74	-
10-6100-5413	OTHER OPERATING SUPPLIES	-	-	-	200.00	200.00	-
10-6100-5450	MAINT-BUILDINGS & GROUNDS	1,951.87	1,385.16	2,629.14	4,000.00	3,000.00	-
10-6100-5715	APPROPRIATION-LEASE RENT	180,000.00	180,000.00	180,000.00	180,000.00	180,000.00	-
10-6100-5899	LIBRARY TRUST FUND PYMT	-	-	129,506.38	-	-	-
10-6100-5999	SALE OF SERV-PUBLIC WKS-SALARIES	-	-	6,992.91	17,650.00	15,000.00	-
Totals		202,784.88	200,848.98	323,041.26	210,370.80	204,969.26	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-6500-0000	COMMUNITY DEVELOPMENT	-	-	-	-	-	-
10-6500-1001	SALARIES-COMMUNITY DEVELOPMENT DEPT	-	253,344.54	208,162.51	243,057.96	263,875.04	-
10-6500-1020	SALRIES-OVERTIME					10,000.00	
10-6500-1990	ONE TIME COVID PYMT	-	2,000.00	-	-	-	-
10-6500-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	6,000.00	-	-	-
10-6500-1998	YEAR-END BENEFIT-ARPA	-	-	3,000.00	-	-	-
10-6500-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	26,495.82	12,904.95	8,500.00	8,500.00	-
10-6500-2000	YEARS OF SERVICE BONUS	-	-	-	-	-	-
10-6500-2001	FICA	-	21,137.67	16,437.55	19,994.33	20,836.69	-
10-6500-2003	RETIREMENT BENEFIT	-	10,869.56	12,655.11	20,229.11	21,110.00	-
10-6500-2005	HOSPITAL INSURANCE	-	15,363.67	16,490.56	41,327.16	52,581.72	-
10-6500-2006	LIFE INSURANCE	-	426.29	316.33	-	432.00	-
10-6500-2009	UNEMPLOYMENT INSURANCE	-	45.47	84.48	300.00	300.00	-
10-6500-2010	WORKMAN'S COMP INSURANCE	-	777.26	539.57	1,100.00	113.46	-
10-6500-2012	DISABILITY INSURANCE	-	1,440.66	1,128.65	1,500.00	1,500.00	-
10-6500-2013	VLDP INSURANCE	-	-	646.86	1,418.02	2,242.94	-
10-6500-3001	RETAIL STRATEGIES	-	10,000.00	13,333.33	13,333.33	20,000.00	-
10-6500-3002	PROFESSIONAL SERVICES	-	-	1,763.63	20,000.00	27,500.00	-
10-6500-3003	COMP PLAN/ZONING PROJECT	107,601.03	(5,270.61)	-	-	-	-
10-6500-3004	SOFTWARE	-	2,182.91	2,918.72	6,000.00	9,000.00	-
10-6500-3005	MAINT-SERVICE CONTRACTS	-	4,683.69	6,126.17	6,000.00	6,000.00	-
10-6500-3006	SUPREME COURT RECORD FEE	-	-	600.00	1,200.00	1,200.00	-
10-6500-3007	WEB MAPPING-YEARLY	-	5,500.00	-	5,500.00	6,000.00	-
10-6500-3008	VGIN	-	318.73	10,400.00	15,350.00	-	-
10-6500-3009	BUILDING INSPEC FEES-PE COUNTY	-	-	10,540.00	14,805.88	20,000.00	-
10-6500-3014	UNIFORM RENTAL	-	236.02	46.20	-	-	-
10-6500-5203	TELEPHONE	-	3,376.07	3,283.91	4,500.00	4,700.00	-
10-6500-5305	AUTO INSURANCE	-	1,594.00	1,086.00	1,235.30	1,039.00	-
10-6500-5400	BACKGROUND CHECKS	-	-	229.18	250.00	250.00	-
10-6500-5401	OFFICE SUPPLIES	477.76	3,506.84	4,512.29	4,500.00	4,500.00	-
10-6500-5408	GAS & OIL	-	1,218.44	1,356.72	1,800.00	1,800.00	-
10-6500-5410	UNIFORMS & WEARING APPAREL	-	-	135.00	200.00	750.00	-
10-6500-5411	BOOKS & SUBSCRIPTIONS	-	-	906.57	1,000.00	2,000.00	-
10-6500-5413	OTHER OPERATING SUPPLIES	221.22	350.38	1,553.25	500.00	500.00	-
10-6500-5421	MEALS-LUNCHEON,EMERGENCY,ETC.	-	31.46	248.15	650.00	650.00	-
10-6500-5441	HOUSE DEMO/UNKEPT PROPERTY	-	-	3,445.29	20,000.00	20,000.00	-
10-6500-5446	MECHANICS REPAIR LABOR	-	455.00	1,225.00	1,500.00	1,500.00	-
10-6500-5448	MAINT-TRUCKS & EQUIP	-	684.14	1,632.77	3,000.00	3,000.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-6500-5449	MAINT-OTHER EQUIPMENT	-	314.18	-	1,000.00	1,000.00	-
10-6500-5504	TRAVEL & TRAINING	-	190.00	4,495.00	4,000.00	7,000.00	-
10-6500-5801	DUES & ASSOC MEMBERSHIP	-	563.00	1,016.31	1,500.00	1,500.00	-
10-6500-5807	STATE SURCHARGE-BLDG PERMITS	-	1,259.29	1,075.29	2,400.00	2,400.00	-
10-6500-6999	SMALL EQUIP UNDER \$5000	-	1,251.87	4,516.68	5,000.00	5,000.00	-
10-6500-7001	GPS ANTENNA REPLACEMENT	-	-	10,507.00	-	-	-
Totals		108,300.01	364,346.35	365,319.03	472,651.09	528,780.85	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-7100-0000	RECREATION	-	-	-	-	-	-
10-7100-1001	SALARIES-RECREATION DEPT	53,705.93	31,917.69	64,519.62	94,937.60	104,937.60	-
10-7100-1005	SALARIES-SUMMER CAMP	-	-	8,237.43	26,320.00	26,320.00	-
10-7100-1990	ONE TIME COVID PYMT	-	500.00	-	-	-	-
10-7100-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	4,000.00	-	-	-
10-7100-1998	YEAR-END BENEFIT-ARPA	-	-	2,000.00	-	-	-
10-7100-2000	YEARS OF SERVICE BONUS	550.00	-	-	-	-	-
10-7100-2001	FICA	4,417.95	1,788.83	6,893.24	7,262.73	10,041.21	-
10-7100-2003	RETIREMENT BENEFIT	1,557.64	-	5,623.96	7,595.01	8,395.01	-
10-7100-2005	HOSPITAL INSURANCE	9,774.24	8,738.88	13,827.60	19,541.28	19,541.28	-
10-7100-2006	LIFE INSURANCE	102.24	88.48	157.80	216.00	216.00	-
10-7100-2009	UNEMPLOYMENT INSURANCE	19.82	22.73	94.28	400.00	450.00	-
10-7100-2010	WORKMAN'S COMP INSURANCE	619.48	562.49	1,231.48	1,500.00	1,100.13	-
10-7100-2012	DISABILITY INSURANCE	387.10	262.07	399.75	1,500.00	1,500.00	-
10-7100-2013	VLDP INSURANCE	-	-	143.52	231.88	279.97	-
10-7100-3001	FOOTBALL REFEREES	-	-	2,870.00	3,500.00	4,000.00	-
10-7100-3002	KARATE INSTRUCTOR	-	-	360.00	2,000.00	-	-
10-7100-3003	ADULT BASKETBALL REFEREES	-	-	2,700.00	3,700.00	4,000.00	-
10-7100-3004	FITNESS PROGRAM INSTRUCTORS	-	-	660.00	5,600.00	5,000.00	-
10-7100-3005	SOFTBALL PROGRAM REFEREES	-	-	420.00	630.00	2,500.00	-
10-7100-3007	ADVERTISING	430.15	-	329.26	600.00	600.00	-
10-7100-5203	TELEPHONE	2,155.53	2,213.46	2,252.94	2,300.00	2,300.00	-
10-7100-5305	AUTO INSURANCE	470.26	587.00	509.00	594.02	483.72	-
10-7100-5400	BACKGROUND CHECKS	-	-	138.75	250.00	250.00	-
10-7100-5401	OFFICE SUPPLIES	404.42	332.49	299.93	500.00	500.00	-
10-7100-5408	GAS & OIL	249.99	173.59	664.06	900.00	900.00	-
10-7100-5410	UNIFORMS & WEARING APPAREL	70.32	33.03	250.00	350.00	350.00	-
10-7100-5411	BOOKS & SUBSCRIPTIONS	-	-	-	150.00	350.00	-
10-7100-5413	OTHER OPERATING SUPPLIES	1,924.70	1,381.09	2,549.11	2,000.00	2,500.00	-
10-7100-5421	MEALS-LUNCHEON, EMERGENCY, ETC	-	-	-	250.00	250.00	-
10-7100-5446	MECHANICS REPAIR LABOR	2,030.00	140.00	35.00	1,000.00	1,000.00	-
10-7100-5448	MAINT-TRUCK & EQUIP	649.13	73.01	377.44	1,500.00	1,500.00	-
10-7100-5451	MAINT-GROUNDS/BALL FIELD	226.93	174.53	-	2,000.00	2,000.00	-
10-7100-5504	TRAVEL & TRAINING	-	-	-	500.00	500.00	-
10-7100-5801	DUES & ASSOC MEMBERSHIP	180.00	-	-	1,000.00	2,000.00	-
10-7100-5865	KARATE PROGRAM EXPENSE	-	-	-	200.00	-	-
10-7100-5866	PICKLEBALL PROGRAM EXPENSE	-	-	395.95	600.00	600.00	-
10-7100-5870	FOOTBALL PROGRAM EXPENSE	5,143.86	2,604.00	17,077.77	12,000.00	18,000.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-7100-5872	SUMMER CAMP EXPENSE	4,490.81	-	5,782.41	9,500.00	12,000.00	-
10-7100-5875	FITNESS PROGRAM EXPENSE	-	-	-	200.00	500.00	-
10-7100-5877	JINGLE BELL RUN EXPENSE	2,764.61	85.00	3,424.60	3,500.00	4,000.00	-
10-7100-5891	EXPENSE-ADULT BASKETBALL LEAGU	-	-	500.00	5,070.00	1,800.00	-
10-7100-5893	EASTER EGG HUNT EXPENSE	-	-	700.00	700.00	700.00	-
10-7100-5894	ADULT SOFTBALL EXPENSE	100.00	602.29	282.00	-	900.00	-
10-7100-5895	HALLOWEEN PARADE EXPENSE	-	-	-	-	700.00	-
10-7100-5899	NEW REC PROGRAMS/GRANTS	-	-	2,197.06	5,000.00	5,000.00	-
10-7100-6999	SMALL EQUIP UNDER \$5000	-	-	2,252.16	2,500.00	4,500.00	-
10-7100-7004	SPLASHPAD-ARPA	-	-	-	263,603.03	-	-
10-7100-7005	NEW PLAYGROUND EQUIP-WILCKS-ARPA	-	-	-	35,616.40	-	-
10-7100-7008	GROVE STREET PARK RENOVATIONS	-	-	-	-	45,500.00	-
10-7100-7009	SKATEPARK RENOVATIONS	-	-	-	-	25,000.00	-
10-7100-7010	ANIMAL CONTROL AND MAINTENANCE	-	-	-	-	30,000.00	-
Totals		92,425.11	52,280.66	154,156.12	527,317.95	352,964.92	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-7130-0000	SPORTS ARENA	-	-	-	-	-	-
10-7130-1001	SALARIES-SPORTS ARENA DEPT	12,790.12	-	-	-	-	-
10-7130-2001	FICA	1,027.02	-	-	-	-	-
10-7130-2003	RETIREMENT BENEFIT	174.84	-	-	-	-	-
10-7130-2005	HOSPITAL INSURANCE	1,069.21	-	-	-	-	-
10-7130-2006	LIFE INSURANCE	10.67	-	-	-	-	-
10-7130-2009	UNEMPLOYMENT INSURANCE	9.50	-	-	-	-	-
10-7130-2010	WORKMAN'S COMP INSURANCE	300.51	-	-	-	-	-
10-7130-2012	DISABILITY INSURANCE	96.21	-	-	-	-	-
10-7130-5101	ELECTRICITY	8,592.51	7,581.63	9,858.80	11,500.00	11,500.00	-
10-7130-5102	HEATING FUEL	2,920.20	4,622.65	2,214.61	5,500.00	5,000.00	-
10-7130-5302	FIRE INSURANCE	328.00	291.04	319.00	344.52	392.41	-
10-7130-5303	BOILER INSURANCE	-	-	-	-	-	-
10-7130-5405	JANITORIAL SUPPLIES	315.17	-	68.94	300.00	200.00	-
10-7130-5413	OTHER OPERATING SUPPLIES	16.44	-	158.52	200.00	200.00	-
10-7130-5449	MAINT-OTHER EQUIPMENT	-	-	26.88	200.00	200.00	-
10-7130-5450	MAINT-SPORTS ARENA	1,775.16	2,763.93	4,922.72	5,000.00	4,000.00	-
10-7130-5451	MAINT-GROUNDS	-	-	176.91	2,000.00	2,000.00	-
Totals		29,425.56	15,259.25	17,746.38	25,044.52	23,492.41	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-7160-1001	SUMMER CAMP	-	-	-	-	-	-
10-7160-2001	FICA-SUMMER CAMP	1,094.24	-	-	-	-	-
10-7160-2006	LIFE INS-SUMMER CAMP	-	-	-	-	-	-
10-7160-2009	UNEMPLOYMENT INS-SUMMER CAMP	15.05	-	-	-	-	-
10-7160-2010	W/C-SUMMER CAMP	392.99	-	-	-	-	-
Totals		1,502.28	-	-	-	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-7180-0000	FITNESS PROGRAM	-	-	-	-	-	-
10-7180-2001	FICA-FITNESS PROGRAM	107.89	-	-	-	-	-
10-7180-2009	UNEMPLOY INS-FITNESS PROGRAM	1.51	-	-	-	-	-
10-7180-2010	W/C-FITNESS PROGRAM	36.17	-	-	-	-	-
Totals		145.57	-	-	-	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-7195-0000	SOFTBALL PROGRAM	-	-	-	-	-	-
10-7195-2001	FICA-SOFTBALL PROGRAM	77.65	123.18	-	-	-	-
Totals		77.65	123.18	-	-	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-7200-0000	GOLF	-	-	-	-	-	-
10-7200-1001	SALARIES-GOLF DEPT	113,955.21	123,004.18	109,090.41	-	-	-
10-7200-1020	SALARIES-OVERTIME	-	-	104.96	-	-	-
10-7200-1990	ONE TIME COVID PYMT	-	3,500.00	-	-	-	-
10-7200-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	8,000.00	-	-	-
10-7200-1998	YEAR-END BENEFIT-ARPA	-	-	4,000.00	-	-	-
10-7200-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	8,831.94	14,514.01	-	-	-
10-7200-2000	YEARS OF SERVICE BONUS	1,150.00	-	-	-	-	-
10-7200-2001	FICA	8,979.38	9,935.49	10,309.72	-	-	-
10-7200-2003	RETIREMENT BENEFIT	4,436.12	3,886.66	5,602.68	-	-	-
10-7200-2005	HOSPITAL INSURANCE	19,524.02	23,229.92	8,692.20	-	-	-
10-7200-2006	LIFE INSURANCE	233.58	231.44	251.98	-	-	-
10-7200-2009	UNEMPLOYMENT INSURANCE	39.94	126.45	169.94	-	-	-
10-7200-2010	WORKMAN'S COMP INSURANCE	2,865.88	2,770.31	3,748.60	-	-	-
10-7200-2012	DISABILITY INSURANCE	639.96	752.12	639.93	-	-	-
10-7200-2013	VLDP INSURANCE	-	-	570.11	-	-	-
10-7200-3005	MAINT-SERVICE CONTRACTS	22,319.69	16,833.38	12,569.42	-	-	-
10-7200-3007	ADVERTISING	1,337.50	610.54	-	-	-	-
10-7200-3014	UNIFORM RENTAL	918.32	1,266.20	520.00	-	-	-
10-7200-3017	CREDIT CARD FEES	714.50	3,405.81	2,681.95	-	-	-
10-7200-3019	SOCIAL MEDIA	1,305.29	1,069.00	169.17	-	-	-
10-7200-3020	SPECIAL EVENTS/TOURNAMENT EXP	671.45	-	-	-	-	-
10-7200-5101	ELECTRICITY	4,823.35	11,329.54	11,763.96	-	-	-
10-7200-5203	TELEPHONE	211.63	731.57	819.32	-	-	-
10-7200-5302	FIRE INSURANCE	639.00	564.12	623.00	-	-	-
10-7200-5303	MARINE & BOILER INSURANCE	160.00	158.00	155.00	-	-	-
10-7200-5305	AUTO INSURANCE	-	546.00	460.00	-	-	-
10-7200-5308	GENERAL LIAB INSURANCE	400.98	545.08	629.68	-	-	-
10-7200-5309	UMBRELLA INSURANCE	428.61	612.20	515.60	-	-	-
10-7200-5400	BACKGROUND CHECKS	-	-	54.50	-	-	-
10-7200-5401	OFFICE SUPPLIES	484.40	117.56	316.93	-	-	-
10-7200-5402	INTERNET SERVICE	599.40	599.40	399.60	-	-	-
10-7200-5405	JANITORIAL SUPPLIES	391.62	360.18	297.83	-	-	-
10-7200-5413	OTHER OPERATING SUPPLIES	798.45	16.92	288.80	-	-	-
10-7200-5423	FIRST AID & SAFETY SUPPLIES	-	10.23	-	-	-	-
10-7200-5446	MECHANICS REPAIR LABOR	-	175.00	6,370.00	-	-	-
10-7200-5448	MAINT-TRUCKS & EQUIP	11,269.53	9,068.31	15,747.73	-	-	-
10-7200-5449	MAINT-OTHER EQUIPMENT	1,080.65	3,485.82	965.24	-	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-7200-5450	MAINT-BUILDINGS	1,667.36	1,866.20	809.06	-	-	-
10-7200-5451	MAINT-GROUNDS	220.98	858.38	242.90	-	-	-
10-7200-5458	MAINT-GOLF COURSE	24,664.93	23,225.69	19,897.98	-	-	-
10-7200-5500	SECURITY SYS FEE/MONITOR	212.50	838.63	854.88	-	-	-
10-7200-5801	DUES & ASSOC MEMBERSHIP	779.00	755.00	630.00	-	-	-
10-7200-5880	SNACK SHOP EXP-DRINKS	1,546.51	1,311.01	1,058.06	-	-	-
10-7200-5882	BEER SALES	1,515.94	1,790.48	1,498.95	-	-	-
10-7200-5883	SNACK SHOP EXP-FOOD	969.87	579.43	745.40	-	-	-
10-7200-5884	GIFT SHOP EXP-GOLF SUPPLIES	4,926.79	2,014.39	2,102.14	-	-	-
10-7200-5885	RANGE EXPENSE	793.75	29.94	-	-	-	-
10-7200-6999	SMALL EQUIP UNDER \$5000	554.95	1,487.85	-	-	-	-
10-7200-7034	ZERO TURN MOWER	-	-	12,205.56	-	-	-
Totals		238,231.04	262,530.37	261,087.20	-	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-7220-1001	SALARIES	(558.49)	-	-	-	-	-
	Totals	(558.49)	-	-	-	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-7230-0000	SUMMER HELP	-	-	-	-	-	-
10-7230-1001	SALARIES - SUMMER HELP	1,833.26	-	-	-	-	-
10-7230-2001	FICA-SUMMER HELP	140.26	-	-	-	-	-
10-7230-2010	W/C-SUMMER HELP	34.79	-	-	-	-	-
Totals		2,008.31	-	-	-	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-7300-0000	BANQUET ROOM	-	-	-	-	-	-
10-7300-1001	SALARIES-BANQUET ROOM DEPT	8,074.06	6,963.12	4,127.54	6,833.02	-	-
10-7300-2001	FICA	631.93	512.13	313.45	522.73	-	-
10-7300-2003	RETIREMENT BENEFIT	379.15	336.10	240.75	426.64	-	-
10-7300-2005	HOSPITAL INSURANCE	2,082.78	1,732.73	436.24	1,565.15	-	-
10-7300-2006	LIFE INSURANCE	21.57	19.24	10.68	16.20	-	-
10-7300-2009	UNEMPLOYMENT INSURANCE	2.08	4.34	5.40	50.00	-	-
10-7300-2010	WORKMAN'S COMP INSURANCE	187.52	137.11	125.31	200.00	-	-
10-7300-2012	DISABILITY INSURANCE	44.39	43.65	22.67	60.00	-	-
10-7300-3007	ADVERTISING	140.80	-	-	200.00	-	-
10-7300-3014	UNIFORM RENTAL	918.32	647.24	-	-	-	-
10-7300-3017	CREDIT CARD FEES	1,429.01	179.25	146.11	350.00	-	-
10-7300-5101	ELECTRICITY	9,646.74	45.77	619.14	1,000.00	-	-
10-7300-5203	TELEPHONE-BANQUET ROOM	343.36	9.30	43.13	65.00	-	-
10-7300-5302	FIRE INSURANCE	-	-	-	672.84	-	-
10-7300-5303	MARINE & BOILER INSURANCE	-	-	-	167.40	-	-
10-7300-5308	GENERAL LIAB INSURANCE	-	-	-	680.05	-	-
10-7300-5309	UMBRELLA INSURANCE	-	-	-	556.85	-	-
10-7300-5413	OTHER OPERATING SUPPLIES	80.00	90.00	43.19	200.00	-	-
10-7300-5450	MAINT-BUILDINGS	41.10	-	174.71	3,000.00	-	-
10-7300-5500	SECURITY SYS FEE/MONITOR	449.88	10.01	45.00	100.00	-	-
Totals		24,472.69	10,729.99	6,353.32	16,665.88	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-8100-0000	NON-DEPARTMENTAL	-	-	-	-	-	-
10-8100-5435	EQUIP FINANCING PYMT-5YR NOTE (7-1-2023)	55,371.58	57,066.50	58,796.47	60,578.76	5,130.53	-
10-8100-5436	EQUIP FINANCE PYMT-INT'18	6,131.02	4,652.65	2,922.77	1,140.48	12.61	-
10-8100-5437	SOFTWARE FIN PYMT-7YR NOTE 7-1-2025	40,457.04	41,295.84	42,653.86	40,056.65	45,499.43	-
10-8100-5438	SOFTWARE FINANCE PYMT-INT'18	7,720.60	6,665.25	5,307.14	3,904.45	2,461.57	-
10-8100-5713	APPROPRIATIONS-MAIN ST	60,000.00	30,000.00	30,000.00	30,000.00	-	-
10-8100-5715	APPROP-LIBRARY	63,136.00	63,136.00	63,136.00	77,130.00	-	-
10-8100-5718	APPROP-VETERAN'S COUNCIL	10,000.00	10,000.00	10,000.00	10,000.00	-	-
10-8100-5721	APPROP-VOL RESCUE SQUAD	30,000.00	30,000.00	30,000.00	15,000.00	-	-
10-8100-5740	TAX REBATE-HOTELS	29,081.64	29,116.89	30,422.28	35,000.00	35,000.00	-
10-8100-5745	TDFP GAP FINANCING-WEYANOKE	66,748.29	57,873.24	88,146.96	93,000.00	93,000.00	-
10-8100-5746	TROF REPAYMENT-WEYANOKE	-	-	5,592.90	-	5,592.90	-
10-8100-5824	PRINCIPAL-2012 ISSUE	1,160,000.00	1,220,000.00	1,280,000.00	1,340,000.00	1,150,000.00	-
10-8100-5825	INTEREST-2012 ISSUE	366,637.50	305,650.01	247,287.52	187,850.01	126,043.76	-
10-8100-5830	PRINC-RURAL DEV GRANT-CAR/COMP	3,318.99	-	-	-	-	-
10-8100-5831	INT-RURAL DEV GRANT-CAR/COMPUT	116.01	-	-	-	-	-
10-8100-5832	PRINC-USDA LOAN-POLICE CARS (6-1-2023)	5,847.13	6,017.16	6,190.15	6,368.01	-	-
10-8100-5833	INT-USDA LOAN-POLICE CARS	703.87	533.84	360.85	182.88	-	-
10-8100-5834	WILCK'S LAKE DEBT SERVICE	100,000.00	-	100,000.00	-	-	-
10-8100-5836	PRINC-USDA LOAN-MOWER (5-1-2025)	12,980.02	13,401.87	13,401.87	14,287.02	14,287.02	-
10-8100-5837	INT-USDA LOAN-MOWER	2,250.98	1,829.13	1,829.13	943.98	943.98	-
10-8100-5838	LEASED POLICE VEHICLE PAYMENTS	-	-	-	-	32,821.60	-
10-8100-5839	LEASED POLICE VEHICLES INTEREST PAYMENTS	-	-	-	-	4,306.20	-
10-8100-5891	HEART OF VIRGINIA FESTIVAL	-	-	-	5,000.00	-	-
10-8100-5892	CHRISTMAS DECOR/CELEBRATION	1,769.49	4,817.24	7,681.89	5,000.00	18,000.00	-
10-8100-5899	FOURTH OF JULY CELEBRATION	3,224.54	-	7,744.66	7,255.34	-	-
Totals		2,025,494.70	1,882,055.62	2,031,474.45	1,932,697.58	1,533,099.60	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-8200-0000	ENTERPRISE INCENTIVES	-	-	-	-	-	-
10-8200-3014	ENTERPRISE ZONE INCENTIVE	-	-	-	-	10,000.00	-
10-8200-5606	CONTRIBUTIONS TO VOL FIRE DEPT	-	-	-	-	15,000.00	-
10-8200-5713	APPROPRIATIONS-FDP	-	-	-	-	60,000.00	-
10-8200-5715	APPROP-LIBRARY	-	-	-	-	77,130.00	-
10-8200-5718	APPROP-VETERAN'S COUNCIL	-	-	-	-	10,000.00	-
10-8200-5721	APPROP-VOL RESCUE SQUAD	-	-	-	-	-	-
10-8200-5891	HEART OF VIRGINIA FESTIVAL	-	-	-	-	6,700.00	-
10-8200-5899	FOURTH OF JULY CELEBRATION	-	-	-	-	25,000.00	-
Totals		-	-	-	-	203,830.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-9000-0000	MECHANICS	-	-	-	-	-	-
10-9000-1001	SALARIES-MECHANICS DEPT	154,839.08	140,919.82	167,686.75	217,506.95	244,136.95	-
10-9000-1009	TOOL ALLOWANCE-MECHANICS	6,750.00	6,000.00	5,250.00	6,750.00	6,750.00	-
10-9000-1010	MECHANICS LABOR ALLOCATED	(232,120.00)	(42,030.00)	(104,912.50)	(157,500.00)	(156,000.00)	-
10-9000-1020	SALARIES-OVERTIME	-	-	571.76	1,000.00	1,500.00	-
10-9000-1990	ONE TIME COVID PYMT	-	4,500.00	-	-	-	-
10-9000-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	16,000.00	-	-	-
10-9000-1998	YEAR-END BENEFIT-ARPA	-	-	7,000.00	-	-	-
10-9000-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	-	1,307.68	-	-	-
10-9000-2000	YEARS OF SERVICE BONUS	3,000.00	-	-	-	-	-
10-9000-2001	FICA	12,809.81	11,186.94	14,568.79	16,715.78	18,791.23	-
10-9000-2002	FICA-ARPA	-	-	-	-	-	-
10-9000-2003	RETIREMENT BENEFIT	7,867.73	7,071.30	12,336.08	17,400.56	19,530.96	-
10-9000-2005	HOSPITAL INSURANCE	40,415.75	35,424.27	40,579.71	49,454.48	60,709.00	-
10-9000-2006	LIFE INSURANCE	342.49	308.27	377.88	482.76	482.76	-
10-9000-2009	UNEMPLOYMENT INSURANCE	31.31	70.65	161.79	325.00	325.00	-
10-9000-2010	WORKMAN'S COMP INSURANCE	4,257.11	3,215.10	3,163.95	4,700.00	2,715.47	-
10-9000-2012	DISABILITY INSURANCE	882.52	852.03	957.02	1,400.00	1,400.00	-
10-9000-2013	VLDP INSURANCE	-	-	1,252.28	1,970.93	2,075.16	-
10-9000-3014	UNIFORM RENTAL	5,008.79	4,152.17	2,303.41	5,100.00	5,000.00	-
10-9000-5400	BACKGROUND CHECKS	-	-	584.00	500.00	500.00	-
Totals		4,084.59	171,670.55	169,188.60	165,806.46	207,916.53	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-9100-0000	DISPATCH	-	-	-	-	-	-
10-9100-1001	SALARIES-DISPATCH DEPT	705,278.38	664,234.82	654,515.16	780,489.44	921,473.59	-
10-9100-1009	UNIFORM REIMBURSEMENT	369.62	212.08	142.70	-	-	-
10-9100-1020	SALARIES-OVERTIME	-	-	728.88	3,000.00	3,500.00	-
10-9100-1990	ONE TIME COVID PYMT	-	10,000.00	-	-	-	-
10-9100-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	37,000.00	-	-	-
10-9100-1998	YEAR-END BENEFIT-ARPA	-	-	17,000.00	-	-	-
10-9100-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	58,426.68	58,327.85	-	68,000.00	-
10-9100-2000	YEARS OF SERVICE BONUS	9,100.00	-	-	-	-	-
10-9100-2001	FICA	55,429.61	53,536.40	56,546.57	63,838.44	75,962.48	-
10-9100-2002	FICA-ARPA	-	-	-	-	-	-
10-9100-2003	RETIREMENT BENEFIT	14,966.78	17,869.60	41,052.64	57,969.11	69,404.63	-
10-9100-2005	HOSPITAL INSURANCE	153,431.61	136,891.42	131,168.45	180,103.44	211,660.68	-
10-9100-2006	LIFE INSURANCE	1,531.94	1,647.14	1,642.87	1,944.00	2,052.00	-
10-9100-2009	UNEMPLOYMENT INSURANCE	16.76	-	41.35	-	100.00	-
10-9100-2010	WORKMAN'S COMP INSURANCE	673.34	1,288.72	576.29	1,540.00	417.92	-
10-9100-2012	DISABILITY INSURANCE	4,026.55	4,020.02	3,736.62	4,500.00	4,500.00	-
10-9100-2013	VLDP INSURANCE	-	-	3,805.23	5,583.11	7,126.04	-
10-9100-3003	SOFTWARE-911 MAPPING	-	-	13,285.20	-	-	-
10-9100-3004	POWER DMS LICENSES	-	-	-	1,100.00	1,100.00	-
10-9100-3005	MAINT-SERVICE CONTRACTS	10,254.34	7,435.81	11,598.97	10,000.00	15,340.00	-
10-9100-3011	INSTANT ALERT SERVICE	6,480.00	6,480.00	6,480.00	6,480.00	7,000.00	-
10-9100-5203	TELEPHONE	33,150.23	32,641.75	64,284.15	65,713.48	70,000.00	-
10-9100-5400	BACKGROUND CHECKS	-	-	-	250.00	250.00	-
10-9100-5401	OFFICE SUPPLIES	1,167.49	1,763.21	2,287.65	2,000.00	2,500.00	-
10-9100-5410	UNIFORMS & WEARING APPAREL	3,087.86	3,475.38	3,499.19	7,000.00	7,000.00	-
10-9100-5411	BOOKS & SUBSCRIPTIONS	-	-	-	200.00	200.00	-
10-9100-5413	OTHER OPERATING SUPPLIES	1,052.48	2,200.84	1,062.80	1,000.00	1,000.00	-
10-9100-5421	MEALS, LUNCHEON, EMERGENCY	-	194.40	116.90	300.00	300.00	-
10-9100-5422	COFFEE & SUPPLIES	288.26	311.85	281.79	500.00	700.00	-
10-9100-5434	MAINT-E911 EQUIPMENT	6,051.96	6,051.96	6,051.96	6,051.96	6,051.96	-
10-9100-5435	MAINT-CAD SYSTEM	15,670.00	16,453.50	16,502.50	19,462.12	20,300.00	-
10-9100-5436	MAINT-RECORDER-RECOM SYS	1,355.00	4,328.00	4,941.00	5,147.00	4,000.00	-
10-9100-5449	MAINT-OTHER EQUIPMENT	4,437.11	4,192.46	6,660.37	8,472.80	8,000.00	-
10-9100-5504	TRAVEL & TRAINING	3,932.25	1,102.01	3,296.60	6,500.00	8,000.00	-
10-9100-5801	DUES & ASSOC MEMBERSHIP	8,625.00	8,505.00	8,505.00	9,240.00	9,912.00	-
10-9100-6003	BIG & TALL CHAIRS-DISPATCH	-	-	-	3,200.00	4,600.00	-
10-9100-6013	MAPPING DATA ANALYTICS	-	-	-	34,578.95	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-9100-6999	SMALL EQUIP UNDER \$5000	7,988.23	8,282.99	11,625.10	7,037.88	8,500.00	-
10-9100-7002	RADIO-DISPATCHERS OFFICE	-	-	603,669.82	688,089.00	-	-
10-9100-7010	CAD GRANT	-	-	-	-	-	-
10-9100-7011	GRANT-UPGRADE 911	140,502.49	19,857.25	24,046.65	-	-	-
10-9100-7012	RECORDER	21,177.10	-	-	-	-	-
10-9100-7109	GRANT-RSAF-DISPATCH	-	104,862.20	-	-	-	-
10-9100-7110	POWERPHONE EMD MAINTENANCE	-	-	-	8,137.50	8,137.50	-
Totals		1,210,044.39	1,176,265.49	1,794,480.26	1,989,428.23	1,547,088.80	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
10-9300-0000	TRANSFERS & CONTINGENCY	-	-	-	-	-	-
10-9300-5901	TO AIRPORT FUND	156,944.46	113,862.14	-	50,432.37	-	-
10-9300-5999	CONTINGENCY	-	-	-	586,533.04	-	-
	Totals	156,944.46	113,862.14	-	636,965.41	-	-
	GENERAL FUND TOTALS	13,156,165.66	11,050,440.17	12,580,242.75	16,071,976.70	14,390,195.56	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
15-1100-0000	STREET MAINTENANCE-ARTERIAL	-	-	-	-	-	-
15-1100-1001	SALARIES-ARTERIAL	185,811.24	155,281.46	176,503.28	208,995.28	233,105.04	-
15-1100-1020	SALARIES-OVERTIME	-	-	2,154.72	2,000.00	3,000.00	-
15-1100-2001	FICA-ARTERIAL	9,520.02	10,505.28	12,661.67	16,064.64	18,062.04	-
15-1100-2003	RETIREMENT BENEFIT-ARTERIAL	7,583.75	5,064.46	8,727.09	12,773.07	14,366.47	-
15-1100-2005	HOSPITAL INSURANCE-ARTERIAL	41,326.76	36,527.34	39,498.61	56,660.42	52,629.25	-
15-1100-2006	LIFE INSURANCE-ARTERIAL	553.76	358.44	371.59	478.44	500.04	-
15-1100-2009	UNEMPLOYMENT INSURANCE-ARTERIA	28.23	87.26	151.98	500.00	500.00	-
15-1100-2010	WORKMAN'S COMP INSURANCE-ARTER	6,114.65	4,164.52	5,349.64	6,600.00	3,761.79	-
15-1100-2012	DISABILITY INSURANCE	873.08	914.69	1,008.94	1,300.00	1,300.00	-
15-1100-2013	VLDP INSURANCE	-	-	-	-	858.14	-
15-1100-3003	BRIDGE INSPECTION	6,910.00	5,460.00	3,710.00	7,000.00	10,000.00	-
15-1100-3014	UNIFORM RENTAL	1,937.60	707.97	166.00	2,000.00	1,000.00	-
15-1100-5407	HIGHWAY PAINT-ARTERIAL	-	4,888.92	5,662.80	8,000.00	8,000.00	-
15-1100-5442	MAINT-STORM DRAINS-ARTERIAL	-	203.82	-	5,000.00	1,000.00	-
15-1100-5443	MAINT-SIDEWALKS/CURBS-ARTERIAL	-	3,577.93	3,351.48	12,000.00	5,000.00	-
15-1100-5455	STREET LIGHTING-ARTERIAL	98,393.07	87,842.30	95,180.03	100,000.00	100,000.00	-
15-1100-5459	SALT-ARTERIAL	-	16,652.87	15,328.77	15,000.00	15,000.00	-
15-1100-5460	SIGNS-ARTERIAL	-	556.48	1,577.35	3,500.00	1,500.00	-
15-1100-5461	STONE/SAND-ARTERIAL	-	7,719.23	8,833.95	16,000.00	10,000.00	-
15-1100-5470	MAINT-HIGHWAYS-ARTERIAL	-	5,353.06	-	12,000.00	5,000.00	-
15-1100-5471	MAINT-TRAFFIC LIGHTS-ARTERIAL	-	12,649.83	12,061.60	34,466.00	30,000.00	-
15-1100-5472	MAINT-STREETS-ARTERIAL	-	23,453.70	27,569.61	34,000.00	30,000.00	-
15-1100-5473	PAVING-ARTERIAL	-	377,750.00	-	550,382.00	341,283.32	-
15-1100-5504	TRAINING	-	1,190.00	-	600.00	600.00	-
15-1100-5840	EQUIPMENT-ARTERIAL	98,102.29	78,937.66	89,831.18	117,000.00	12,125.67	-
15-1100-5850	MATERIAL-ARTERIAL	266,542.35	(228,201.92)	-	-	-	-
15-1100-5875	ADMINISTRATIVE SERVICES-OVERHE	120,373.42	96,033.71	119,747.22	120,000.00	80,000.00	-
Totals		844,070.22	707,679.01	629,447.51	1,342,319.85	978,591.76	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
15-1110-0000	STREET-MAINT-COLLECTOR	-	-	-	-	-	-
15-1110-1001	SALARIES-COLLECTOR	236,510.04	193,603.98	157,237.91	192,678.52	211,723.06	-
15-1110-1020	SALARIES-OVERTIME	-	-	2,446.43	2,500.00	3,500.00	-
15-1110-2001	FICA-COLLECTOR	18,374.35	14,602.18	11,297.94	14,931.16	16,464.56	-
15-1110-2003	RETIREMENT BENEFIT-COLLECTOR	9,212.45	6,900.73	7,593.52	10,713.21	12,425.99	-
15-1110-2005	HOSPITAL INSURANCE-COLLECTOR	54,740.96	44,379.06	35,825.28	55,430.24	50,000.16	-
15-1110-2006	LIFE INSURANCE-COLLECTOR	673.36	355.76	330.92	462.24	467.64	-
15-1110-2009	UNEMPLOYMENT INSURANCE-COLLECT	26.91	85.95	140.85	500.00	500.00	-
15-1110-2010	WORKMAN'S COMP-COLLECTOR	7,923.42	6,179.34	4,727.81	7,500.00	3,383.85	-
15-1110-2012	DISABILITY INSURANCE	1,479.98	1,190.34	811.29	1,000.00	1,000.00	-
15-1110-2013	VLDP INSURANCE	-	-	-	-	825.12	-
15-1110-3014	UNIFORM RENTAL	1,607.22	1,439.79	787.79	1,800.00	1,000.00	-
15-1110-5407	HIGHWAY PAINT-COLLECTOR	-	2,982.90	3,603.60	4,000.00	3,000.00	-
15-1110-5442	MAINT-STORM DRAINS-COLLECTOR	-	659.58	-	4,000.00	1,000.00	-
15-1110-5443	MAINT-SIDEWALKS/CURBS-COLLECTOR	-	2,858.77	1,576.68	10,000.00	2,500.00	-
15-1110-5459	SALT-COLLECTOR	-	8,101.91	8,732.73	7,000.00	7,000.00	-
15-1110-5460	SIGNS-COLLECTOR	-	484.56	1,014.90	3,500.00	2,000.00	-
15-1110-5461	STONE/SAND-COLLECTOR	-	4,105.84	5,006.71	10,000.00	8,000.00	-
15-1110-5470	MAINT-HIGHWAYS-COLLECTOR	-	5,448.70	-	15,000.00	4,000.00	-
15-1110-5471	MAINT-TRAFFIC LIGHTS-COLLECTOR	-	8,044.11	3,029.10	12,000.00	6,000.00	-
15-1110-5472	MAINT-STREETS-COLLECTOR	-	29,819.12	16,775.75	30,000.00	20,000.00	-
15-1110-5473	PAVING-COLLECTOR	-	-	871,110.30	-	460,492.20	-
15-1110-5840	EQUIPMENT-COLLECTOR	158,136.07	103,046.27	137,991.84	142,000.00	12,125.66	-
15-1110-5850	MATERIAL-COLLECTOR	152,719.40	(120,604.41)	-	-	-	-
15-1110-5875	ADMINISTRATIVE SERVICES-OVERHE	151,752.07	125,278.05	105,266.38	125,000.00	80,000.00	-
	Totals	793,156.23	438,962.53	1,375,307.73	650,015.37	907,408.24	-
	STREET MAINTENANCE FUND TOTAL	1,637,226.45	1,146,641.54	2,004,755.24	1,992,335.22	1,886,000.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
40-1100-0000	WATER MAINT	-	-	-	-	-	-
40-1100-1001	SALARIES-WATER MAINTENANCE DEPT	139,004.39	158,663.96	71,342.32	102,743.34	120,154.92	-
40-1100-1020	SALARIES-OVERTIME	-	-	1,674.85	1,800.00	3,000.00	-
40-1100-1990	ONE TIME COVID PYMT	-	2,500.00	-	-	-	-
40-1100-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	10,000.00	-	-	-
40-1100-1998	YEAR-END BENEFIT-ARPA	-	-	5,000.00	-	-	-
40-1100-1999	PAY IN LIEU HOSPITAL INSURANCE	-	9,511.32	13,335.85	-	25,500.00	-
40-1100-2000	YEARS OF SERVICE BONUS	6,400.00	-	-	-	-	-
40-1100-2001	FICA	4,824.10	6,829.99	11,228.79	9,298.07	11,372.10	-
40-1100-2002	FICA-ARPA	-	-	-	-	-	-
40-1100-2003	RETIREMENT BENEFIT	8,008.88	7,270.82	440.09	6,064.38	7,380.88	-
40-1100-2005	HOSPITAL INSURANCE	38,390.84	34,400.09	17,442.39	21,535.87	20,370.37	-
40-1100-2006	LIFE INSURANCE	361.89	340.24	216.81	199.80	232.20	-
40-1100-2009	UNEMPLOYMENT INSURANCE	46.55	95.81	96.29	350.00	350.00	-
40-1100-2010	WORKMAN'S COMP INSURANCE	5,482.35	4,724.33	3,998.85	6,000.00	2,782.09	-
40-1100-2012	DISABILITY INSURANCE	1,112.18	971.28	540.13	1,250.00	1,250.00	-
40-1100-2013	VLDP INSURANCE	-	-	561.76	870.94	389.06	-
40-1100-3002	LEGAL/ENGINEERING FEES	-	-	-	-	-	-
40-1100-3011	MAINTENANCE-WATER TANKS	30,767.21	30,767.24	32,305.60	35,000.00	35,000.00	-
40-1100-3012	FEES-(MISS UTILITY)	971.25	676.20	983.85	1,200.00	1,400.00	-
40-1100-3014	UNIFORM RENTAL	1,595.29	1,280.28	674.40	1,200.00	1,200.00	-
40-1100-5101	ELECTRICITY	18,632.03	17,563.17	17,372.72	20,000.00	22,000.00	-
40-1100-5201	POSTAGE	2,700.00	3,000.00	2,100.00	2,800.00	2,300.00	-
40-1100-5203	TELEPHONE	2,416.05	2,397.88	2,379.62	2,600.00	4,500.00	-
40-1100-5305	AUTO INSURANCE	3,515.62	4,611.00	3,882.00	5,050.00	3,739.95	-
40-1100-5308	GENERAL LIAB INSURANCE	99.35	101.28	117.00	126.36	862.42	-
40-1100-5309	UMBRELLA INSURANCE	25.36	56.24	47.36	51.15	209.27	-
40-1100-5400	BACKGROUND CHECKS	-	-	-	250.00	500.00	-
40-1100-5401	OFFICE SUPPLIES	33.95	-	-	75.00	100.00	-
40-1100-5408	GAS & OIL	6,915.70	7,414.76	17,283.91	17,000.00	20,000.00	-
40-1100-5410	UNIFORMS & WEARING APPAREL	282.87	351.63	167.78	1,200.00	1,500.00	-
40-1100-5412	EXPENDABLE TOOLS & SUPPLIES	766.34	903.33	511.76	2,200.00	2,500.00	-
40-1100-5413	OTHER OPERATING SUPPLIES	46.30	100,145.58	215.11	500.00	800.00	-
40-1100-5421	MEALS-LUNCHEON,EMERGENCY, ETC.	128.01	130.05	7.86	300.00	350.00	-
40-1100-5423	FIRST AID & SAFETY SUPPLIES	60.52	15.12	-	250.00	300.00	-
40-1100-5446	MECHANICS REPAIR LABOR	11,480.00	2,205.00	6,440.00	14,000.00	11,000.00	-
40-1100-5448	MAINT-TRUCKS & EQUIP	7,057.53	14,250.22	13,400.38	20,000.00	22,000.00	-
40-1100-5449	MAINT-OTHER EQUIPMENT	4,310.50	648.92	721.05	5,000.00	6,000.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
40-1100-5450	MAINT-BUILDINGS	-	-	-	500.00	600.00	-
40-1100-5453	MAINT-MAINS	34,568.06	15,063.21	15,998.42	35,144.04	40,000.00	-
40-1100-5454	MAINT-SERVICE LINES	32,467.47	35,400.80	20,744.24	50,000.00	55,000.00	-
40-1100-5456	MAINT-PUMP STATION-GENERAL	3,338.26	845.60	2,544.51	10,000.00	12,000.00	-
40-1100-5457	WATER METERS UNDER \$5,000	-	-	10,272.92	20,000.00	20,000.00	-
40-1100-5463	SMALL TOOLS	269.51	114.91	343.62	1,100.00	1,300.00	-
40-1100-5504	TRAVEL & TRAINING	-	-	350.00	350.00	400.00	-
40-1100-5605	WATERWORKS OPERATION FEES	6,640.45	6,655.20	6,675.00	7,000.00	7,000.00	-
40-1100-5813	PRINCIPAL-'12 BOND ISSUE	-	-	-	180,000.00	190,000.00	-
40-1100-5814	INTEREST-'12 BOND ISSUE	145,193.76	136,801.57	95,269.44	123,006.26	113,775.01	-
40-1100-5878	REIMB-FUND 10-ADMIN SERV	91,198.36	85,253.68	91,967.82	90,000.00	88,000.00	-
40-1100-6001	APPOMATTOX RIVER GAGE-USGS	15,300.00	15,300.00	15,760.00	16,200.00	16,400.00	-
40-1100-6002	TAMPER	-	-	-	3,300.00	-	-
40-1100-6050	DEPRECIATION EXPENSE	361,159.99	355,022.00	350,410.59	-	-	-
40-1100-6900	INVENTORY ADJUSTMENT	-	-	-	-	-	-
40-1100-6999	SMALL EQUIP UNDER \$5000	1,229.00	419.00	1,605.47	6,000.00	13,800.00	-
40-1100-7001	AIR COMPRESSOR	-	-	-	20,000.00	-	-
40-1100-7016	2016 FORD F250 PU [154]	-	-	-	-	-	-
40-1100-7024	FIRE HYD DEFUSER	-	-	-	-	-	-
40-1100-7026	TAMPER	-	-	-	-	-	-
40-1100-7027	LIGHT TOWER	-	-	-	-	-	-
40-1100-7034	LARGE CRIMPER	-	-	-	-	-	-
40-1100-7100	REPLACE VALVES, MAIN AND SERVICE LINES	-	-	-	-	80,000.00	-
40-1100-7101	TAPPING MACHINE	-	-	-	-	10,000.00	-
40-1100-7102	VALUE EXERCISER	-	-	-	-	10,000.00	-
40-1100-7103	INSTA-VALVES	-	-	-	-	40,000.00	-
40-1100-7402	FIRE HYDRANTS (ALL) 8840001	-	-	-	-	-	-
40-1100-7406	WATER METERS(8843050)	-	-	-	11,000.00	11,000.00	-
40-1100-7601	NEW PICKUP TRUCK	-	-	29,780.70	29,780.70	-	-
40-1100-7602	REPLACE MOTOR-TAPPING MACHINE	-	-	13,294.00	13,294.00	-	-
Totals		986,799.92	1,062,701.71	889,505.26	895,589.91	1,038,318.27	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
40-1101-5808	INTEREST EXP-PREMIUM 2012A	(33,779.00)	(33,779.00)	-	-	-	-
Totals		(33,779.00)	(33,779.00)	-	-	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
40-1500-0000	WATER TREATMENT	-	-	-	-	-	-
40-1500-1001	SALARIES-WATER TREATMENT DEPT	341,445.10	270,712.52	196,625.08	285,884.35	321,121.19	-
40-1500-1020	SALARIES-OVERTIME	-	-	25.14	1,000.00	1,500.00	-
40-1500-1990	ONE TIME COVID PYMT	-	2,500.00	-	-	-	-
40-1500-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	12,000.00	-	-	-
40-1500-1998	YEAR-END BENEFIT-ARPA	-	-	6,000.00	-	-	-
40-1500-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	12,908.22	339.69	-	-	-
40-1500-2000	YEARS OF SERVICE BONUS	5,600.00	-	-	-	-	-
40-1500-2001	FICA	27,221.18	20,579.31	21,621.64	21,946.65	24,680.52	-
40-1500-2002	FICA-ARPA	-	-	-	-	-	-
40-1500-2003	RETIREMENT BENEFIT	10,025.66	11,018.67	6,441.07	18,819.42	21,188.37	-
40-1500-2005	HOSPITAL INSURANCE	63,905.22	64,911.53	82,865.83	84,315.35	84,315.35	-
40-1500-2006	LIFE INSURANCE	579.96	565.25	631.62	659.88	659.88	-
40-1500-2009	UNEMPLOYMENT INSURANCE	58.48	143.81	246.22	450.00	450.00	-
40-1500-2010	WORKMAN'S COMP INSURANCE	8,681.03	7,172.22	8,831.37	9,400.00	6,531.40	-
40-1500-2012	DISABILITY INSURANCE	1,655.63	1,593.17	1,521.84	1,800.00	1,800.00	-
40-1500-2013	VLDP INSURANCE	-	-	535.12	786.22	993.56	-
40-1500-3002	ENGINEERING FEES	432.00	-	-	1,000.00	1,000.00	-
40-1500-3005	MAINT-SERVICE CONTRACTS	5,440.00	2,633.43	6,746.36	7,000.00	7,000.00	-
40-1500-3010	OUTSIDE LAB SERVICES	11,650.86	4,952.22	7,761.97	11,500.00	11,000.00	-
40-1500-3014	UNIFORM RENTAL	4,042.66	3,277.71	2,315.82	4,300.00	4,100.00	-
40-1500-5101	ELECTRICITY	67,111.76	53,914.91	62,883.04	76,000.00	84,000.00	-
40-1500-5102	FUEL	8,306.70	7,340.18	8,356.71	10,500.00	11,500.00	-
40-1500-5201	POSTAGE	9.51	-	-	50.00	50.00	-
40-1500-5203	TELEPHONE/INTERNET	3,420.14	3,198.92	3,567.99	3,800.00	3,950.00	-
40-1500-5302	FIRE INSURANCE	13,063.00	12,343.60	11,389.00	12,300.12	11,207.63	-
40-1500-5303	MARINE & BOILER INSURANCE	1,737.00	1,737.00	1,485.00	1,603.80	1,508.54	-
40-1500-5305	AUTO INSURANCE	790.78	545.00	460.00	1,131.00	431.46	-
40-1500-5308	GENERAL LIAB INSURANCE	118.69	121.00	139.80	150.98	862.42	-
40-1500-5309	UMBRELLA INSURANCE	53.68	119.00	100.24	108.26	209.27	-
40-1500-5400	BACKGROUND CHECKS	-	-	-	250.00	250.00	-
40-1500-5401	OFFICE SUPPLIES	311.21	370.38	447.00	600.00	625.00	-
40-1500-5404	LAB CHEMICALS	3,380.02	3,181.20	4,887.87	5,500.00	5,700.00	-
40-1500-5405	JANITOR SUPPLIES	-	177.55	480.65	650.00	675.00	-
40-1500-5408	GAS & OIL	740.16	723.34	1,049.28	1,400.00	1,500.00	-
40-1500-5410	UNIFORMS & WEARING APPAREL	-	18.31	105.68	400.00	400.00	-
40-1500-5412	EXPENDABLE TOOLS & SUPPLIES	181.13	64.14	274.06	300.00	300.00	-
40-1500-5413	OTHER OPERATING SUPPLIES	2,136.15	2,279.49	2,184.84	3,000.00	3,300.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
40-1500-5415	CHEMICALS-WATER TREATMENT	67,194.58	47,535.14	63,577.04	90,000.00	120,000.00	-
40-1500-5416	LAB EQUIPMENT & SUPPLIES	5,416.98	5,614.48	5,850.75	7,500.00	7,500.00	-
40-1500-5417	COLIFORM	4,355.51	5,515.82	5,169.02	7,000.00	7,200.00	-
40-1500-5421	MEALS-LUNCHEON,EMERGENCY, ETC	-	-	-	100.00	100.00	-
40-1500-5423	FIRST AID & SAFETY SUPPLIES	533.94	491.28	569.10	600.00	625.00	-
40-1500-5446	MECHANICS REPAIR LABOR	1,155.00	315.00	2,205.00	1,000.00	1,100.00	-
40-1500-5448	MAINT-AUTO	363.02	1,426.88	1,265.05	2,000.00	2,000.00	-
40-1500-5449	MAINT OTHER EQUIP	255.41	9.65	565.88	900.00	950.00	-
40-1500-5450	MAINT-BUILDINGS	10,006.87	17,054.28	11,723.81	14,000.00	21,000.00	-
40-1500-5451	MAINT-GROUNDS	-	-	391.98	400.00	400.00	-
40-1500-5452	MAINT-MACHINERY	7,964.54	17,280.72	40,936.16	47,000.00	48,500.00	-
40-1500-5463	SMALL TOOLS	-	84.46	189.01	250.00	250.00	-
40-1500-5504	TRAVEL & TRAINING	176.00	725.00	100.00	1,100.00	1,150.00	-
40-1500-5605	WATERWORKS OPERATION FEE	-	-	-	-	-	-
40-1500-5801	DUES & ASSOCIATION MEMBERSHIP	800.00	500.00	822.00	950.00	975.00	-
40-1500-5807	ANNUAL PERMIT FEE	-	-	-	800.00	-	-
40-1500-5900	SLUDGE REMOVAL	8,914.80	(8,914.80)	-	20,000.00	25,000.00	-
40-1500-6999	SMALL EQUIP UNDER \$5000	-	1,447.96	2,324.05	2,000.00	2,000.00	-
40-1500-7010	REPLACE LTGS -8836500	-	-	-	-	-	-
40-1500-7415	UPGRADE (3)FILTER ACTUATORS	-	-	-	-	-	-
40-1500-7416	ZERO TURN MOWER	-	-	-	-	12,000.00	-
40-1500-7417	100HP WATER PUMP	-	-	-	-	16,000.00	-
40-1500-7420	UPGRADE FILTERMEDIA TO ANTHRAC	-	-	-	-	-	-
40-1500-7421	(3) FILTER TURBIDIMETERS	-	-	-	-	-	-
40-1500-7422	(2) ALUM METERING PUMPS	-	-	-	-	-	-
40-1500-7434	CHEMICAL STORAGE TANK-ARPA	-	-	-	-	-	-
40-1500-7435	SCALE UPGRADE-ARPA FUNDS	-	-	-	-	-	-
40-1500-7436	VALVES & ACTUATORS-ARPA	-	-	-	-	-	-
40-1500-7437	TANK MIXER-ARPA	-	-	-	-	-	-
40-1500-7438	FLASH MIXERS (2) ARPA	-	-	-	-	-	-
40-1500-7439	AIR COMPRESSOR (ARPA)	-	-	-	-	-	-
40-1500-7440	TRANSMITTERS-ARPA	-	-	-	-	-	-
40-1500-7441	OXIDATION TANK - ARPA	-	-	-	-	778,000.00	-
40-1500-7442	STAND BY GENERATOR WP - ARPA	-	-	-	-	225,000.00	-
40-1500-7443	STAND BY GENERATOR RAW STAT - ARPA	-	-	-	-	120,000.00	-
40-1500-7444	REPLACE MUD VALUE SEDIM BASIN - ARPA	-	-	-	-	100,000.00	-
40-1500-7445	INFLUENT ACTUATOR VALUE ASSEMBY - ARPA	-	-	-	-	48,000.00	-
40-1500-7446	VALUE POSITION INDIATOR ON FILTER - ARPA	-	-	-	-	10,000.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
40-1500-7447	GEOLOGICAL STUDY WELL SITE - ARPA	-	-	-	-	100,000.00	-
40-1500-7448	AIR SOUR SYSTEM - ARPA	-	-	-	-	135,000.00	-
40-1500-7449	CONVERSION LIME TO CAUSTIC SODA - ARPA	-	-	-	-	150,000.00	-
Totals		689,234.36	578,187.95	588,008.78	762,206.03	2,545,559.59	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
40-3300-0000	TRANSFER TO GENERAL FUND	-	-	-	-	-	-
40-3300-5901	TRANSFER TO GENERAL FUND	-	-	630,153.15	-	-	-
40-3300-5903	TRANSFER TO GENERAL FUND-MOTTLEY LAKE	100,000.00	-	100,000.00	-	-	-
40-3300-5904	CONTINGENCY	-	-	-	790,441.63	244,015.38	-
40-3300-5905	TRANSFER TO SEWER FUND	-	-	-	-	-	-
	Totals	100,000.00	-	730,153.15	790,441.63	244,015.38	-
	WATER FUND TOTALS	1,742,255.28	1,607,110.66	2,207,667.19	2,448,237.57	3,827,893.24	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
42-2200-0000	SEWER MAINT	-	-	-	-	-	-
42-2200-1001	SALARIES-SEWER MAINTENANCE DEPT	96,325.06	67,947.92	39,147.19	56,385.02	67,164.04	-
42-2200-1020	SALARIES-OVERTIME	-	-	975.44	1,500.00	2,000.00	-
42-2200-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	7,473.18	-	-	-	-
42-2200-2000	YEARS OF SERVICE BONUS	500.00	-	-	-	-	-
42-2200-2001	FICA	1,966.06	730.73	3,640.71	4,428.20	5,291.05	-
42-2200-2003	RETIREMENT BENEFIT	4,872.81	2,373.38	2,706.96	3,561.97	4,422.87	-
42-2200-2005	HOSPITAL INSURANCE	22,172.27	11,442.74	10,046.35	10,907.73	15,036.57	-
42-2200-2006	LIFE INSURANCE	253.82	168.40	104.35	126.36	147.96	-
42-2200-2009	UNEMPLOYMENT INSURANCE	25.69	37.82	43.26	100.00	100.00	-
42-2200-2010	WORKMAN'S COMP INSURANCE	3,573.48	1,432.51	1,392.40	4,000.00	1,039.53	-
42-2200-2012	DISABILITY INSURANCE	677.47	439.71	287.30	750.00	750.00	-
42-2200-2013	VLDP INSURANCE	-	-	-	-	301.66	-
42-2200-3014	UNIFORM RENTAL	1,845.43	1,278.38	1,008.46	1,600.00	1,700.00	-
42-2200-5101	ELECTRICITY	23,581.85	24,640.55	22,520.59	28,000.00	28,000.00	-
42-2200-5201	POSTAGE	2,700.00	3,000.00	2,119.43	3,000.00	2,400.00	-
42-2200-5203	TELEPHONE-GAUGES & ALARMS	2,829.46	2,848.74	3,201.37	3,500.00	3,800.00	-
42-2200-5305	AUTO INSURANCE	3,684.71	4,349.00	3,867.00	5,300.00	3,529.15	-
42-2200-5308	GENERAL LIAB INSURANCE	58.43	59.56	68.84	74.35	1,034.90	-
42-2200-5309	UMBRELLA INSURANCE	36.40	80.72	68.00	73.44	251.12	-
42-2200-5400	BACKGROUND CHECKS	-	-	-	250.00	250.00	-
42-2200-5401	OFFICE SUPPLIES	33.95	-	-	200.00	200.00	-
42-2200-5408	GAS & OIL	4,370.22	5,220.68	9,170.56	8,500.00	9,000.00	-
42-2200-5410	UNIFORMS & WEARING APPAREL	197.37	192.89	49.72	500.00	600.00	-
42-2200-5412	EXPENDABLE TOOLS & SUPPLIES	677.77	996.76	669.96	2,000.00	2,200.00	-
42-2200-5413	OTHER OPERATING SUPPLIES	-	69.86	13.50	250.00	300.00	-
42-2200-5421	MEALS-LUNCHEON, EMERGENCY, ETC	31.79	-	-	200.00	200.00	-
42-2200-5423	FIRST AID & SAFETY SUPPLIES	68.72	15.12	-	400.00	450.00	-
42-2200-5446	MECHANICS REPAIR LABOR	13,405.00	1,890.00	7,455.00	18,000.00	8,500.00	-
42-2200-5448	MAINT-TRUCKS & EQUIP	8,755.00	11,293.88	11,457.27	13,000.00	18,000.00	-
42-2200-5449	MAINT-OTHER EQUIPMENT	2,719.68	5,493.02	888.11	8,000.00	9,000.00	-
42-2200-5453	MAINT-MAINS	25,868.85	7,350.40	13,123.38	20,000.00	22,000.00	-
42-2200-5454	MAINT-SERVICE LINES	2,079.27	2,564.31	3,164.03	5,000.00	7,500.00	-
42-2200-5456	MAINT-PUMP STATIONS-GENERAL	5,611.13	5,219.83	27,816.60	50,000.00	55,000.00	-
42-2200-5463	SMALL TOOLS	112.39	134.71	-	1,200.00	1,500.00	-
42-2200-5878	REIMB-FUND 10-ADMIN SERV	72,330.89	44,555.88	46,466.33	82,000.00	72,000.00	-
42-2200-6003	VML SAFETY GRANT	1,842.66	-	-	2,000.00	2,000.00	-
42-2200-6050	DEPRECIATION EXPENSE	101,310.39	45,499.27	95,848.46	-	-	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
42-2200-6900	INVENTORY ADJUSTMENT	-	-	-	-	-	-
42-2200-6999	SMALL EQUIP UNDER \$5000	-	419.00	-	3,500.00	4,000.00	-
42-2200-7001	BACKHOE	-	-	-	200,000.00	-	-
42-2200-7410	SEWER JET PARTS	-	-	-	-	8,000.00	-
42-2200-7412	UPGRADE SEWER CAMERA/PARTS	-	-	-	-	20,000.00	-
42-2200-7413	DUMP TRUCK	-	-	-	-	200,000.00	-
42-2200-7414	SEWER AUGER SMALL LINES	-	-	-	-	6,000.00	-
Totals		404,518.02	259,218.95	307,320.57	538,307.07	583,668.85	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
42-2500-0000	SEWER TREATMENT	-	-	-	-	-	-
42-2500-1001	SALARIES-SEWER TREATMENT DEPT	346,447.73	281,999.55	204,627.96	296,289.16	308,939.16	-
42-2500-1020	SALARIES-OVERTIME	-	-	35.38	1,000.00	2,000.00	-
42-2500-1990	ONE TIME COVID PYMT	-	3,000.00	-	-	-	-
42-2500-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	12,000.00	-	-	-
42-2500-1998	YEAR-END BENEFIT-ARPA	-	-	6,000.00	-	-	-
42-2500-1999	PAY IN LIEU HOSPITAL INSURANCE	-	8,831.94	7,205.01	-	8,500.00	-
42-2500-2000	YEARS OF SERVICE BONUS	6,200.00	-	-	-	-	-
42-2500-2001	FICA	27,704.12	22,250.78	21,477.59	22,742.62	24,437.10	-
42-2500-2002	FICA-ARPA	-	-	-	-	-	-
42-2500-2003	RETIREMENT BENEFIT	10,722.79	10,833.95	5,051.16	23,703.13	24,715.13	-
42-2500-2005	HOSPITAL INSURANCE	63,825.93	63,021.68	61,131.29	82,850.33	61,571.57	-
42-2500-2006	LIFE INSURANCE	573.25	592.58	615.41	662.04	662.04	-
42-2500-2009	UNEMPLOYMENT INSURANCE	51.66	139.45	240.41	500.00	500.00	-
42-2500-2010	WORKMAN'S COMP INSURANCE	3,960.59	3,490.96	3,757.05	4,600.00	2,538.78	-
42-2500-2012	DISABILITY INSURANCE	1,707.49	1,658.30	1,614.77	300.00	1,500.00	-
42-2500-2013	VLDP INSURANCE	-	-	1,093.07	2,008.73	2,215.42	-
42-2500-3002	ENGINEERING FEES	-	6,935.00	-	6,000.00	7,000.00	-
42-2500-3005	MAINT-SERVICE CONTRACTS	35.00	25.00	30.00	500.00	500.00	-
42-2500-3008	OUTSIDE SLUDGE TESTING	2,079.35	(1,685.60)	-	3,500.00	1,800.00	-
42-2500-3010	OUTSIDE LAB SERVICES	17,486.60	16,753.37	28,232.02	34,000.00	36,200.00	-
42-2500-3014	UNIFORM RENTAL	2,088.62	1,858.33	1,509.12	2,300.00	2,300.00	-
42-2500-5101	ELECTRICITY	108,697.47	85,442.71	94,624.16	131,000.00	140,170.00	-
42-2500-5102	FUEL	1,358.09	869.06	1,236.29	4,000.00	4,375.00	-
42-2500-5201	POSTAGE	17.40	31.60	-	25.00	25.00	-
42-2500-5203	TELEPHONE/INTERNET	2,305.10	2,209.91	2,521.25	2,400.00	2,600.00	-
42-2500-5302	FIRE INSURANCE	17,449.00	16,488.08	22,105.00	23,873.40	21,265.61	-
42-2500-5303	MARINE & BOILER INSURANCE	2,309.00	2,309.00	2,391.00	2,582.28	2,862.34	-
42-2500-5305	AUTO INSURANCE	395.39	546.00	460.00	565.49	432.61	-
42-2500-5308	GENERAL LIAB INSURANCE	83.45	85.08	98.28	106.14	862.42	-
42-2500-5309	UMBRELLA INSURANCE	52.20	115.76	97.52	105.32	209.27	-
42-2500-5400	BACKGROUND CHECKS	-	-	-	250.00	250.00	-
42-2500-5401	OFFICE SUPPLIES	587.97	385.07	131.89	700.00	900.00	-
42-2500-5404	LAB-CHEMICALS	617.03	956.41	892.17	1,500.00	1,500.00	-
42-2500-5405	JANITORIAL SUPPLIES	208.08	266.70	317.35	500.00	700.00	-
42-2500-5408	GAS & OIL	930.19	875.77	1,176.61	2,200.00	2,500.00	-
42-2500-5410	UNIFORMS & WEARING APPAREL	385.47	-	-	600.00	600.00	-
42-2500-5412	EXPENDABLE TOOLS & SUPPLIES	-	-	19.98	200.00	200.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
42-2500-5413	OTHER OPERATING SUPPLIES	-	-	6,150.42	200.00	200.00	-
42-2500-5415	CHEMICALS	97,639.06	78,543.26	88,032.07	120,000.00	196,500.00	-
42-2500-5416	LAB EQUIP & SUPPLIES	2,930.52	3,274.60	2,444.85	6,300.00	6,300.00	-
42-2500-5418	GARBAGE PICKUP	2,664.59	2,260.82	3,358.41	3,500.00	4,700.00	-
42-2500-5423	FIRST AID & SAFETY SUPPLIES	-	7.96	-	110.00	110.00	-
42-2500-5446	MECHANICS REPAIR LABOR	1,505.00	560.00	805.00	1,000.00	1,000.00	-
42-2500-5448	MAINT-TRUCKS & EQUIP	1,613.69	292.48	822.09	1,500.00	1,650.00	-
42-2500-5449	MAINT-OTHER EQUIPMENT	19,815.13	19,634.50	20,694.04	58,000.00	62,000.00	-
42-2500-5450	MAINT-BUILDING	138.73	26,966.67	1,494.93	6,000.00	14,500.00	-
42-2500-5451	MAINT-GROUNDS	302.64	1,783.64	328.05	2,000.00	2,000.00	-
42-2500-5463	SMALL TOOLS	54.99	16.14	-	100.00	1,200.00	-
42-2500-5504	TRAVEL & TRAINING	740.00	-	600.00	3,360.00	3,300.00	-
42-2500-5505	PROFICIENCY OPERATOR TESTING	-	-	-	400.00	300.00	-
42-2500-5807	ANNUAL PERMIT FEE	9,644.50	9,379.00	10,129.00	12,000.00	10,000.00	-
42-2500-5900	SLUDGE REMOVAL	63,138.45	56,939.25	-	160,000.00	190,000.00	-
42-2500-6999	SMALL EQUIP UNDER \$5000	580.85	1,327.30	-	1,500.00	1,500.00	-
42-2500-7417	AQUA GRAD REBUILD	-	-	-	-	83,000.00	-
42-2500-7418	SCALES IN C12 & SO2 ROOMS - ARPA	-	-	-	-	23,000.00	-
42-2500-7419	ELECTRIC CHAIN HOSTS FOR TON CYLINDER - ARPA	-	-	-	-	20,000.00	-
42-2500-7420	REBUILD SO2 ROOM GAS FEED PANEL - ARPA	-	-	-	-	20,143.00	-
42-2500-7421	REPLACE EMERG EYEWASH STATION LAB - ARPA	-	-	-	-	9,000.00	-
42-2500-7422	RETROFIT SAND FILTER - ARPA	-	-	-	-	293,010.00	-
42-2500-7423	REPLACE AND RETROFIT ELECTRIC WINCH SYSTEM - ARP	-	-	-	-	11,000.00	-
Totals		819,047.12	731,272.06	615,550.60	1,027,533.64	1,619,244.45	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
42-3300-0000	TRANSFERS AND CONTINGENCY	-	-	-	-	-	-
42-3300-5901	TRANSFER TO GENERAL FUND	900,000.00	900,000.00	450,000.00	600,000.00	466,491.35	-
42-3300-5902	TRANSFER TO WATER FUND	-	-	-	-	-	-
42-3300-5999	CONTINGENCY	-	-	-	557,144.97	58,517.01	-
	Totals	900,000.00	900,000.00	450,000.00	1,157,144.97	525,008.36	-
	SEWER FUND TOTALS	2,123,565.14	1,890,491.01	1,372,871.17	2,722,985.68	2,727,921.66	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
44-1100-0000	BUS	-	-	-	-	-	-
44-1100-1001	SALARIES-BUS	341,590.13	308,033.70	233,957.93	358,230.82	455,168.82	-
44-1100-1020	SALARIES-OVERTIME	-	-	-	200.00	800.00	-
44-1100-1990	ONE TIME COVID PYMT	-	8,500.00	-	-	-	-
44-1100-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	21,000.00	-	-	-
44-1100-1998	YEAR-END BENEFIT-ARPA	-	-	9,500.00	-	-	-
44-1100-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	17,663.88	12,892.18	-	17,000.00	-
44-1100-2000	YEARS OF SERVICE BONUS	3,000.00	-	-	-	-	-
44-1100-2001	FICA [2120]	23,243.75	23,039.50	25,946.08	28,720.46	36,182.11	-
44-1100-2002	FICA-ARPA [2120]	-	-	-	-	-	-
44-1100-2003	RETIREMENT BENEFIT	4,016.48	4,016.48	307.66	6,623.00	7,179.80	-
44-1100-2005	HOSPITAL INSURANCE	19,325.28	9,467.12	17,498.56	10,024.20	10,024.20	-
44-1100-2006	LIFE INSURANCE	281.05	289.55	309.70	324.00	324.00	-
44-1100-2009	UNEMPLOYMENT INSURANCE [2120]	173.97	314.39	651.14	1,000.00	1,000.00	-
44-1100-2010	WORKMAN'S COMP INSURANCE [2120]	12,029.56	9,255.98	8,937.59	13,000.00	6,315.25	-
44-1100-2012	DISABILITY INSURANCE	1,998.97	1,818.29	1,727.82	2,000.00	2,000.00	-
44-1100-2013	VLDP INSURANCE	-	-	540.60	687.14	762.85	-
44-1100-3002	PROFESSIONAL SERVICES	-	-	-	10,000.00	-	-
44-1100-3006	PRINTING & REPRODUCTIONS-2440	-	1,000.00	1,268.00	2,000.00	2,000.00	-
44-1100-3007	ADVERTISING	1,881.56	1,853.03	439.37	2,000.00	2,000.00	-
44-1100-3014	UNIFORM RENTAL	8,993.71	6,826.75	3,670.34	4,600.00	4,600.00	-
44-1100-5101	ELECTRICITY	5,499.56	4,836.17	5,126.10	6,000.00	6,000.00	-
44-1100-5102	HEATING FUEL	2,661.31	2,380.84	4,108.10	3,000.00	3,000.00	-
44-1100-5203	TELEPHONE	2,473.31	2,369.54	2,270.21	2,600.00	2,600.00	-
44-1100-5302	FIRE INSURANCE	1,036.00	978.96	1,047.00	842.40	1,065.38	-
44-1100-5303	MARINE & BOILER INSURANCE	162.00	162.00	158.00	170.64	143.40	-
44-1100-5305	AUTO INSURANCE [2450]	18,986.37	20,744.00	18,996.00	27,142.24	20,898.36	-
44-1100-5308	GENERAL LIABILITY INS	44.81	45.68	52.80	57.02	1,724.84	-
44-1100-5309	UMBRELLA INSURANCE	37.20	82.48	69.48	75.04	418.53	-
44-1100-5400	BACKGROUND CHECKS	-	-	269.58	300.00	300.00	-
44-1100-5401	OFFICE SUPPLIES [2240]	2,734.96	494.20	3,416.58	3,500.00	3,500.00	-
44-1100-5402	INTERNET SERVICE	839.40	839.40	839.40	900.00	900.00	-
44-1100-5405	JANITORIAL SUPPLIES	703.47	875.08	1,451.65	1,500.00	1,500.00	-
44-1100-5408	GAS & OIL [2231]	49,649.31	47,237.46	71,368.77	75,000.00	77,250.00	-
44-1100-5413	OTHER OPERATING SUPPLIES [2490]	26,153.91	467.30	2,071.00	2,000.00	2,000.00	-
44-1100-5421	MEALS-LUNCHEON,EMERGENCY, ETC	11.00	-	-	150.00	150.00	-
44-1100-5445	MAINT-RADIOS	-	-	-	500.00	500.00	-
44-1100-5446	MECHANICS REPAIR LABOR	-	(210.00)	-	-	8,000.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
44-1100-5447	TIRES & TUBES	9,022.18	9,425.71	10,703.87	9,000.00	9,500.00	-
44-1100-5448	MAINT-BUSES & EQUIP	7,652.99	7,378.88	15,089.75	19,000.00	20,000.00	-
44-1100-5449	CONTRACTED REPAIRS-LABOR [2350	18,866.48	2,758.57	21,215.68	23,900.00	17,000.00	-
44-1100-5450	MAINT-BUILDING	1,655.02	5,159.00	7,639.43	4,500.00	4,500.00	-
44-1100-5503	TRAVEL [2310]	2.15	-	-	150.00	150.00	-
44-1100-5901	TRANSFER TO GENERAL FUND	-	-	-	-	-	-
44-1100-5999	CONTINGENCY	-	-	-	460,153.49	-	-
44-1100-6002	SECURITY SYSTEM-BUS	4,000.00	-	-	-	-	-
44-1100-6007	RTAP GRANT	-	-	-	-	-	-
44-1100-6008	GRANT-BUS FLOORS	480.00	-	-	-	-	-
44-1100-6009	GRANT-REPLACE BUS TOP SIGNS	-	2,293.10	-	-	-	-
44-1100-6010	GRANT-INDUSTRIAL PRESSURE WASHER	-	5,040.60	-	-	-	-
44-1100-6050	DEPRECIATION EXPENSE	203,013.12	204,196.20	197,996.53	-	-	-
44-1100-6100	MISC GRANTS	-	-	-	10,000.00	-	-
44-1100-6999	SMALL EQUIP UNDER \$5000	-	-	-	-	3,670.00	-
44-1100-7038	GRANT-BUS	-	-	-	-	-	-
44-1100-7039	GRANT-MINI VAN	-	-	-	-	-	-
44-1100-7305	14 PASSENGER BOC	-	-	-	130,951.00	-	-
44-1100-7306	14 PASSENGER BOC	-	-	-	130,951.00	-	-
44-1100-7308	REPLACEMENT SUPERVISORY VEHICLE	-	-	-	32,000.00	-	-
44-1100-7309	BUSES	-	-	-	-	304,800.00	-
Totals		772,219.01	709,633.84	702,536.90	1,383,752.45	1,034,927.54	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
44-1110-0000	BUS-ADMIN	-	-	-	-	-	-
44-1110-1001	SALARIES-BUS-ADMIN	97,258.74	85,766.62	68,423.04	87,436.83	92,436.83	-
44-1110-1020	SALARIES-OVERTIME	-	-	-	300.00	-	-
44-1110-1990	ONE TIME COVID PYMT	-	500.00	-	-	-	-
44-1110-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	2,000.00	-	-	-
44-1110-1998	YEAR-END BENEFIT-ARPA	-	-	1,000.00	-	-	-
44-1110-1999	PAY IN LIEU HOSPITAL INSURANCE	-	-	-	-	-	-
44-1110-2000	YEARS OF SERVICE BONUS	1,350.00	-	-	-	-	-
44-1110-2001	FICA-ADMIN	7,666.41	6,336.93	6,329.73	6,742.47	7,071.42	-
44-1110-2002	FICA-ADMIN-ARPA	-	-	-	-	-	-
44-1110-2003	RETIREMENT BENEFIT ADMIN	4,188.08	4,188.08	1,295.38	6,994.95	7,394.95	-
44-1110-2005	HOSPITAL INSURANCE-ADMIN[2120]	20,762.82	20,351.24	21,150.10	21,278.76	21,278.76	-
44-1110-2006	LIFE INSURANCE-ADMIN	93.68	96.52	103.23	108.00	108.00	-
44-1110-2010	WORKMAN'S COMP INS-ADMIN[2120]	80.10	68.83	69.77	100.00	49.05	-
44-1110-2012	DISABILITY INSURANCE-ADMIN	476.30	495.02	485.71	800.00	800.00	-
44-1110-2013	VLDP INSURANCE	-	-	590.90	725.73	785.71	-
	Totals	131,876.13	117,803.24	101,447.86	124,486.74	129,924.72	-
	TRANSPORTATION FUND TOTALS	904,095.14	827,437.08	803,984.76	1,508,239.19	1,164,852.26	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
45-1100-0000	AIRPORT	-	-	-	-	-	-
45-1100-1001	SALARIES-AIRPORT	35,809.99	37,485.60	44,622.64	38,509.35	44,009.35	-
45-1100-1020	SALARIES-OVERTIME	-	-	21.27	-	-	-
45-1100-1990	ONE TIME COVID PYMT	-	500.00	-	-	-	-
45-1100-1997	EMPLOYEE RETENTION INCENTIVE-ARPA	-	-	2,000.00	-	-	-
45-1100-1998	YEAR-END BENEFIT-ARPA	-	-	1,000.00	-	-	-
45-1100-1999	PAY IN LIEU-HOSPITAL INSURANCE	-	-	-	-	-	-
45-1100-2000	YEARS OF SERVICE BONUS	550.00	-	-	-	-	-
45-1100-2001	FICA	2,435.36	2,106.64	2,615.53	2,945.97	3,366.72	-
45-1100-2002	FICA-ARPA	-	-	-	-	-	-
45-1100-2003	RETIREMENT BENEFIT	1,371.29	1,746.33	1,991.52	2,081.94	2,371.94	-
45-1100-2005	HOSPITAL INSURANCE	12,838.55	15,730.26	16,594.98	16,707.28	16,707.28	-
45-1100-2006	LIFE INSURANCE	87.61	110.88	113.57	118.00	118.80	-
45-1100-2009	UNEMPLOYMENT INSURANCE	10.46	26.45	43.08	100.00	100.00	-
45-1100-2010	WORKMAN'S COMP INSURANCE	638.88	677.71	754.52	900.00	553.93	-
45-1100-2012	DISABILITY INSURANCE	175.14	217.04	205.86	275.00	300.00	-
45-1100-2013	VLDP INSURANCE	-	-	-	-	374.08	-
45-1100-3001	PROF SERV-INSPEC-AWOS-GRANT	2,400.00	2,400.00	6,110.00	1,200.00	3,600.00	-
45-1100-3002	PROFESSIONAL SERVICES	-	-	-	-	-	-
45-1100-3003	MAINT-SERVICE CONTRACTS	-	-	-	-	1,425.00	-
45-1100-3005	DBE PLAN UPDATE-DELTA	-	-	4,800.00	14,400.00	-	-
45-1100-3007	MISC AIRPOR PROJECT-AWOS	-	-	532.40	-	2,000.00	-
45-1100-3014	UNIFORM RENTAL	-	-	-	-	-	-
45-1100-3017	CREDIT CARD FEES	2,591.56	3,652.55	2,334.63	4,000.00	4,000.00	-
45-1100-5101	ELECTRICITY	11,045.34	9,584.50	9,343.25	12,000.00	13,500.00	-
45-1100-5203	TELEPHONE	1,302.54	1,513.86	1,483.76	1,500.00	1,500.00	-
45-1100-5204	TELEPHONE-WEATHER SYSTEM	1,363.56	1,319.95	1,526.19	1,500.00	1,500.00	-
45-1100-5302	FIRE INSURANCE	827.00	781.44	780.00	842.40	716.16	-
45-1100-5303	MARINE & BOILER INSURANCE	624.00	624.00	605.00	653.40	96.39	-
45-1100-5304	AIRPORT LIABILITY INS	-	-	3,047.00	3,500.00	3,500.00	-
45-1100-5305	AUTO INSURANCE	589.72	788.00	1,002.00	843.48	300.25	-
45-1100-5308	GENERAL LIAB INSURANCE	19,020.53	20,097.48	20,011.16	21,612.05	172.48	-
45-1100-5309	UMBRELLA INSURANCE	38.96	86.36	72.76	78.50	41.85	-
45-1100-5400	BACKGROUND CHECKS	-	-	-	250.00	250.00	-
45-1100-5401	OFFICE SUPPLIES	111.96	55.80	49.21	125.00	125.00	-
45-1100-5402	INTERNET SERVICE	599.40	549.45	399.60	750.00	1,620.00	-
45-1100-5405	JANITOR SUPPLIES	116.89	(18.76)	39.20	400.00	400.00	-
45-1100-5408	GAS & OIL	20.94	351.87	156.20	1,500.00	2,000.00	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
45-1100-5412	EXPENDABLE TOOLS & SUPPLIES	54.08	72.20	-	100.00	100.00	-
45-1100-5413	OTHER OPERATING SUPPLIES	464.93	2,734.91	712.41	1,100.00	1,100.00	-
45-1100-5446	MECHANICS REPAIR LABOR	5,145.00	1,260.00	2,345.00	5,000.00	5,000.00	-
45-1100-5448	MAINT-AUTO & EQUIP	1,931.93	2,512.95	2,913.79	6,000.00	6,000.00	-
45-1100-5449	MAINT-OTHER EQUIPMENT	4,969.01	6,546.31	11,466.27	6,000.00	6,000.00	-
45-1100-5450	MAINT-BUILDINGS	1,960.85	851.51	1,288.94	5,000.00	5,000.00	-
45-1100-5451	MAINT-GROUNDS	717.70	(134.49)	526.60	2,000.00	2,000.00	-
45-1100-5452	MAINT-RUNWAY	7.92	808.05	1,541.28	2,000.00	2,000.00	-
45-1100-5463	SMALL TOOLS	-	-	-	200.00	200.00	-
45-1100-5489	COST OF JET FUEL SOLD	20,652.92	24,528.98	51,117.34	55,000.00	55,000.00	-
45-1100-5490	COST OF AV GAS SOLD	32,757.00	50,165.77	90,278.64	60,000.00	60,000.00	-
45-1100-5500	SECURITY SYSTEMS FEE	600.00	550.00	609.37	600.00	600.00	-
45-1100-5504	TRAVEL & TRAINING	-	-	-	-	250.00	-
45-1100-5801	DUES & ASSOC MEMBERSHIP	-	-	-	-	250.00	-
45-1100-6001	GRANT-WEED KILL	-	-	960.00	1,000.00	1,000.00	-
45-1100-6030	STATE GRANT-MAINTENANCE	-	-	7,316.69	6,800.00	36,800.00	-
45-1100-6050	DEPRECIATION EXPENSE	75,293.40	69,649.19	63,456.09	-	-	-
45-1100-6100	MISC GRANTS	-	-	-	49,400.00	50,000.00	-
45-1100-6999	SMALL EQUIP UNDER \$5000	-	236.38	472.89	1,000.00	1,000.00	-
45-1100-7314	GRANT-FED/STATE APRON CONST	-	-	-	-	-	-
45-1100-7317	GRANT-FED/STATE-RUNWAY PAVEMEN	-	-	-	-	-	-
45-1100-7320	GRANT-FED-RELOC ACCESS RD-CONST	(3,000.00)	-	-	-	-	-
45-1100-7322	GRANT-FED/ST-RUNWAY AREA-DESIGN	-	-	-	-	-	-
45-1100-7324	CLEARING LAND	-	-	-	29,700.00	30,000.00	-
45-1100-7325	GRANT-FED/STATE-RUNWAY SAFETY AREA GRAD	-	-	-	1,239,746.79	-	-
45-1100-7327	GRANT-STATE-RELOC MAINT STORAGE BLDG	-	-	-	-	-	-
45-1100-7328	FED/STATE GRANT-TAXIWAY PAVMENT DESIGN	-	-	-	180,000.00	10,000.00	-
45-1100-7329	FED/STATE GRANT TAXIWAY PAVEMENT CONST	-	-	-	-	850,000.00	-
45-1100-7330	STATE GRANT SWPPP UPDATE	-	-	-	-	25,000.00	-
45-1100-7331	OPERATING CAPITAL ITEMS	-	-	-	-	30,000.00	-
Totals		236,124.42	260,169.17	357,260.64	1,777,439.16	1,281,949.23	-

Account Number	Account Description	2020 Actual	2021 Actual	2022 Actual	2023 Budget	Manager Proposed	Council Adopted
45-1130-0000	SUMMER HELP	-	-	-	-	-	-
45-1130-1001	SALARIES-SUMMER HELP	1,176.66	-	-	-	-	-
45-1130-2001	FICA-SUMMER HELP	138.10	-	-	-	-	-
45-1130-2010	W/C-SUMMER HELP	34.27	-	-	-	-	-
	Totals	1,349.03	-	-	-	-	-
	AIRPORT FUND TOTALS	237,473.45	260,169.17	357,260.64	1,777,439.16	1,281,949.23	-
	Grand Totals	19,799,432.09	16,782,289.63	19,326,781.75	26,521,213.52	25,278,811.95	-



Town of Farmville

Agenda Item Summary

MEETING DATE: April 5, 2023

ITEM NUMBER: 6.b. – Capital Improvement Plan

BACKGROUND: Town Manager will provide a verbal report.

The proposed Capital Improvement Plan outlines capital operational projects and capital projects for the town for a five-year period.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. 2023 Five-Year Capital Improvement Program - Draft

Town of Farmville



2023 Five-Year Capital Improvement Program

C. Scott Davis, LP.D., Town Manager

2023 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

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Town of Farmville, Virginia 2023 Five-Year Capital Improvement Summary

FISCAL YEAR	PROJECTS	TOTAL PROJECT COST
2023-2024	Operational Capital	\$2,052,183
	Capital Projects	\$1,777,807
	TOTAL	\$3,829,990
2024-2025	Operational Capital	\$1,851,212
	Capital Projects	\$1,523,774
	TOTAL	\$3,374,986
2025-2026	Operational Capital	\$1,974,479
	Capital Projects	\$1,555,526
	TOTAL	\$3,530,005
2026-2027	Operational Capital	\$2,254,043
	Capital Projects	\$4,343,850
	TOTAL	\$6,597,893
2027-2028	Operational Capital	\$4,785,751
	Capital Projects	\$14,519,760
	TOTAL	\$19,305,511

Town of Farmville



Operational Capital Projects

Town of Farmville, Virginia
2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

LEGISLATIVE DEPARTMENT			
Fiscal Year:			
FY2023-24			
ITEM	Unit Cost	Annual M&O Cost	Total Cost
Laptops (2)	\$1,200	\$0	\$2,400
Replacement: Laptops for Council Chambers			
Total Operating Capital Outlay - FY 2023-24 =			\$2,400
Annual Maintenance & Operations Cost =			\$0

Fiscal Year:			
FY2024-25			
ITEM	Unit Cost	Annual M&O Cost	Total Cost
Ipads (3)	\$1,100	\$0	\$3,300
Election year (possible need for three new Ipads)			
Total Operating Capital Outlay - FY 2024-25 =			\$3,300
Annual Maintenance & Operations Cost =			\$0

Fiscal Year:			
FY2025-26			
ITEM	Unit Cost	Annual M&O Cost	Total Cost
Computer	\$1,500	\$0	\$1,500
Replacement: replace the Clerk of Council's computer			
Ipad	\$1,200	\$0	\$1,200
Replacement: replace the Clerk of Council's Ipad			
Total Operating Capital Outlay - FY 2025-26 =			\$2,700
Annual Maintenance & Operations Cost =			\$0

Town of Farmville, Virginia
2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

LEGISLATIVE DEPARTMENT

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Ipads (2)	\$1,300	\$0	\$2,600

Election year (possible need for two new Ipads)

Total Operating Capital Outlay - FY 2026-27 = **\$2,600**

Annual Maintenance & Operations Cost = **\$0**

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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No capital needs identified for this fiscal year

Total Operating Capital Outlay - FY 2027-28 = **\$0**

Annual Maintenance & Operations Cost = **\$0**

Town of Farmville, Virginia
2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

TOWN MANAGER OFFICE

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Office Chairs (2) <i>Replacement: Replace office chairs in Town Manager's Office</i>	\$1,000	\$0	\$2,000

Total Operating Capital Outlay - FY 2023-24 = \$2,000

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Microsoft Surface Pro <i>Replacement: replace the Town Manager's Microsoft Surface Pro</i>	\$2,000	\$0	\$2,000
Paint First Floor of Town Hall <i>Interior walls of the building has not been painted since the original in 2007. Walls have visible damage and stains.</i>	\$20,000	\$0	\$20,000

Total Operating Capital Outlay - FY 2024-25 = \$22,000

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Paint Second Floor of Town Hall <i>Interior walls of the building has not been painted since the original in 2007. Walls have visible damage and stains.</i>	\$25,000	\$0	\$25,000
Ipad <i>Replacement: replace Executive Assistant current Ipad</i>	\$1,200	\$0	\$1,200

Total Operating Capital Outlay - FY 2025-26 = \$26,200

Annual Maintenance & Operations Cost = \$1,200

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

TOWN MANAGER OFFICE

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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No capital needs identified for this fiscal year

Total Operating Capital Outlay - FY 2026-27 = \$0

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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No capital needs identified for this fiscal year

Total Operating Capital Outlay - FY 2027-28 = \$0

Annual Maintenance & Operations Cost = \$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

HUMAN RESOURCES

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
IX100 Fugitsu Scanner	\$230	\$0	\$230
<i>Addition: Portable mobile scanner for Human Resources to utilize off site and remote.</i>			
Desk Chair	\$230	\$0	\$230
<i>Replacement: To replace the conference room chair at the HR desk.</i>			
Printer	\$500	\$0	\$500
<i>Replacement: To replace the current printer with a printer, scanner, copier for the HR office.</i>			

Total Operating Capital Outlay - FY 2023-24 = **\$960**

Annual Maintenance & Operations Cost = **\$0**

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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No capital needs identified for this fiscal year

Total Operating Capital Outlay - FY 20224-25 = **\$0**

Annual Maintenance & Operations Cost = **\$0**

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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No capital needs identified for this fiscal year

Total Operating Capital Outlay - FY 2025-26 = **\$0**

Annual Maintenance & Operations Cost = **\$0**

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

HUMAN RESOURCES

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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No capital needs identified for this fiscal year

Total Operating Capital Outlay - FY 2026-27 = **\$0**

Annual Maintenance & Operations Cost = **\$0**

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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Replacement Laptop

\$1,000

\$0

\$1,000

Replacement: To replace the outdated Human Resources laptop.

Total Operating Capital Outlay - FY 2027-28 = **\$1,000**

Annual Maintenance & Operations Cost = **\$0**

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

FINANCE DEPARTMENT

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Desktop Computers (6) <i>Replacement: replace seven desktop computers that were purchased in 2019. Replace with Intel Core, 8 GB RAM or more, upgrade to newest version of Windows Professional. 3 year onsite maintenance.</i>	\$1,600	\$0	\$9,600
Laptop Computer (1) <i>Replace Kim's computer with a laptop as she will be doing more training and meetings with other departments about potential grants and having a laptop would make it better for her efficiency and work.</i>	\$1,650	\$0	\$1,650
Computer Monitors (7) <i>Replacement: replace seven LCD Flat Panel Monitors that were purchased in 2019.</i>	\$370	\$0	\$2,590
Technical Assistance <i>Transfer data and software from old PC's to new PC's, set up printers and workstations, install newest version of Windows, etc.</i>	\$4,800	\$0	\$4,800

Total Operating Capital Outlay - FY 2023-24 = \$18,640

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Ipads (2) <i>Replacement: meter readers ipads that were purchased in 2019.</i>	\$900	\$0	\$1,800
Total Operating Capital Outlay - FY 2024-25 = \$1,800			
Annual Maintenance & Operations Cost = \$0			

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

FINANCE DEPARTMENT

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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No Capital Needs Currently Identified for this Fiscal Year

Total Operating Capital Outlay - FY 2025-26 = \$0

Annual Maintenance & Operations Cost = \$0

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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Laptop Computer (1)	\$1,700	\$0	\$1,700
<i>Replace finance director's laptop (will be 4 years old).</i>			

Total Operating Capital Outlay - FY 2026-27 = \$1,700

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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Desktop Computers (3)	\$1,700	\$0	\$5,100
<i>Replacement: replace seven desktop computers that were purchased in 2024. Replace with Intel Core, 8 GB RAM or more, upgrade to newest version of Windows Professional. 3 year onsite maintenance.</i>			

Computer Monitors (3)	\$400	\$0	\$1,200
<i>Replacement: replace seven LCD Flat Panel Monitors that were purchased in 2024.</i>			

Technical Assistance	\$5,000	\$0	\$5,000
<i>Transfer data and software from old PC's to new PC's, set up printers and workstations, install newest version of Windows, etc.</i>			

Total Operating Capital Outlay - FY 2027-28 = \$11,300

Annual Maintenance & Operations Cost = \$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

ADMINISTRATIVE - TOWN FACILITIES

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Paint Interior of Train Station	\$20,000	\$0	\$20,000
<i>Train station interior has not been painted in at least 20 years. The interior is showing chipping and wear and tear.</i>			
Oriental Rugs (6)	\$3,990	\$2,400	\$23,940
<i>Replacement: replace six (6) oriental rugs in the Farmville Train Station. Rugs have not been replaced since the train station was initially renovated and furnished and have become threadbare and in poor shape. M & O costs are for an annual professional cleaning of the rugs at \$400 per rug.</i>			
Refinish Floors	\$7,800	\$0	\$7,800
<i>Replacement: Refinish wood floors in train station due to wear and tear.</i>			
Replace Appliances	\$850	\$0	\$850
<i>Replacement: Replace two stoves and refrigerator at Train Station. They have age on them, and it has been 5+ years since replacement.</i>			
Total Operating Capital Outlay - FY 2023-24 =			\$52,590
Annual Maintenance & Operations Cost =			\$2,400

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Replace Large Tables	\$7,500	\$0	\$7,500
<i>Replacement: Replace two large dining room type tables at Train Station due to age.</i>			
Total Operating Capital Outlay - FY 2024-25 =			\$7,500
Annual Maintenance & Operations Cost =			\$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

ADMINISTRATIVE - TOWN FACILITIES

FY2025-26

Replace Sofas in Train Station (4)	\$1,800	\$0	\$7,200
Replace Sofas in Train Station (4) due to wear and tear from use.			

Total Operating Capital Outlay - FY 2025-26 =

\$7,200

Annual Maintenance & Operations Cost =

\$0

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Replace Decorative Furniture in Train Station	\$4,000	\$0	\$4,000
Replace coffee tables (2), decorative & end tables (5), chairs (4)			

Total Operating Capital Outlay - FY 2026-27 =

\$4,000

Annual Maintenance & Operations Cost =

\$0

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Replace Folding Tables and Chairs	\$1,500	\$0	\$1,500
Replace (10) folding tables and (50) chairs available for use by rentors of the train station			

Total Operating Capital Outlay - FY 2027-28 =

\$1,500

Annual Maintenance & Operations Cost =

\$0

Town of Farmville, Virginia

2023-27 SYRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

POLICE DEPARTMENT

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Patrol Vehicles Completely Outfitted (5)	\$56,000	\$2,000	\$280,000
<i>Replacement; Routine annual upgrade of departmental patrol vehicles consistent with replacement schedule for vehicles with high mileage; cost includes, console, pushbumpers, lights, sirens, cages, gun vaults; updating vehicle pool essential to meeting increased demand for police/patrol services and for maintaining existing officer safety and service levels; will negatively impact service and increase maintenance costs without replacement. (Figures are for Ford SUV)</i>			

Total Operating Capital Outlay - FY 2023-24 = \$280,000

Annual Maintenance & Operations Cost = \$2,000

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Patrol Vehicles Completely Outfitted (5)	\$57,000	\$2,500	\$285,000
<i>Replacement; Routine annual upgrade of departmental patrol vehicles consistent with replacement schedule for vehicles with high mileage; cost includes in-car video cameras, console, pushbumpers, lights, sirens; updating vehicle pool essential to meeting increased demand for police/patrol services and for maintaining existing officer safety and service levels; will negatively impact service and increase maintenance costs without replacement. (Figures are for Ford SUV)</i>			

Carpet/Flooring Upgrade	\$35,000	\$0	\$35,000
<i>Replacement: Replace carpet and flooring throughout police dept. Includes labor and materials, Current flooring has served its lifespan of 20 years plus.</i>			

Total Operating Capital Outlay - FY 2024-25 = \$320,000

Annual Maintenance & Operations Cost = \$2,500

Town of Farmville, Virginia

2023-27 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

POLICE DEPARTMENT

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Patrol Vehicles Completely Outfitted (5)	\$65,000	\$3,000	\$325,000
<i>Replacement; Routine annual upgrade of departmental patrol vehicles consistent with replacement schedule for vehicles with high mileage; cost includes in-car video cameras, console, pushbumpers, lights, sirens; updating vehicle pool essential to meeting increased demand for police/patrol services and for maintaining existing officer safety and service levels; will negatively impact service and increase maintenance costs without replacement.(Figures are for Ford SUV)</i>			

Total Operating Capital Outlay - FY 2025-26 = \$325,000

Annual Maintenance & Operations Cost = \$3,000

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Patrol Vehicles Completely Outfitted (5)	\$62,000	\$3,500	\$310,000
<i>Replacement; Routine annual upgrade of departmental patrol vehicles consistent with replacement schedule for vehicles with high mileage; cost includes in-car video cameras, console, pushbumpers, lights, sirens; updating vehicle pool essential to meeting increased demand for police/patrol services and for maintaining existing officer safety and service levels; will negatively impact service and increase maintenance costs without replacement.(Figures are for Ford SUV)</i>			

Total Operating Capital Outlay - FY 2026-27 = \$310,000

Annual Maintenance & Operations Cost = \$3,500

Town of Farmville, Virginia

2024-28 SYRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

POLICE DEPARTMENT

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Patrol Vehicles Completely Outfitted (5)	\$75,000	\$3,500	\$375,000
<i>Replacement; Routine annual upgrade of departmental patrol vehicles consistent with replacement schedule for vehicles with high mileage; cost console, pushbumpers, lights, sirens; updating vehicle pool essential to meeting increased demand for police/patrol services and for maintaining existing officer safety and service levels; will negatively impact service and increase maintenance costs without replacement.(Figures are for Ford SUV)</i>			

Total Operating Capital Outlay - FY 2027-28 = **\$375,000**

Annual Maintenance & Operations Cost = **\$3,500**

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

FARMVILLE COMMUNICATIONS (E-911)

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Desktop Computers (2)	\$1,200	\$0	\$2,400
<i>Replacement: Desktop computers that are used to monitor Longwood University applications and are connected to the Longwood's network.</i>			
Office Chairs (2)	\$1,600	\$0	\$3,200
<i>Replacement: 24/7 office chairs that are used everyday will need to be replaced due to use and wear.</i>			
911 IP Trunks	\$25,713.48	\$0	\$25,713
<i>The town will have to cover the cost of deployment to the ESiNet beginning FY2023-2024 and every year thereafter. The increase is estimated at \$25,713.48 and should be added to the telephone line item on the annual budget.</i>			

Total Operating Capital Outlay - FY 2023-24 = \$31,313

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Desktop Computers (4)	\$2,400	\$0	\$9,600
<i>Replacement: Four desktop computers with monitors and keyboards to replace the main VCIN computer, workstation #5, the supervisors terminal and the computer in the managers office.</i>			
EMD Recertification (21)	\$129	\$0	\$2,709
<i>Additional Certification: Dispatchers will have to recertify CPR/ First aid every two years and complete 8 hours of online dispatch education to maintain their EMD certification.</i>			
911 IP Trunks	\$25,713.48	\$0	\$25,713
<i>Increase: The town will have to cover the cost of deployment to the ESiNet beginning FY2023-2024 and every year thereafter. The increase is estimated at \$25,713.48 and should be added to the Telephone line item on the annual budget.</i>			

Total Operating Capital Outlay - FY 2024-25 = \$38,022

Annual Maintenance & Operations Cost = \$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

FARMVILLE COMMUNICATIONS (E-911)

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Call Handling (E-911) Equipment	\$150,000	\$7,000	\$150,000
<i>Upgrade: Call handling equipment should be replaced or upgraded to the newest version possible every 5-6 years to ensure acceptable performance. The Farmville PSAP upgraded to the VESTA 911 in September of 2019. * Supported by a grant from the wireless board*</i>			
Office Chairs (2)	\$800	\$0	\$1,600
<i>Replacement: 24/7 office chairs that are used everyday will need to be replaced due to use and wear.</i>			
911 IP Trunks	\$25,713.48	\$0	\$25,713
<i>Increase: The locality town will have to pay for the cost of deployment to the ESiNet beginning FY2023-2024 and every year thereafter. The increase is estimated at \$25,713.48 and should be added to the Telephone line item on the annual budget.</i>			
Total Operating Capital Outlay - FY 2025-26 =			\$177,313
Annual Maintenance & Operations Cost =			\$7,000

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
EMD Recertification (21)	\$129	\$0	\$2,709
<i>Additional Certification: Dispatchers will have to recertify CPR/ First aid every two years and complete 8 hours of online dispatch education to maintain their EMD certification.</i>			
911 IP Trunks	\$25,713.48	\$0	\$25,713
<i>Increase: The locality town will have to pay for the cost of deployment to the ESiNet beginning FY2023-2024 and every year thereafter. The increase is estimated at \$25,713.48 and should be added to the Telephone line item on the annual budget.</i>			
Total Operating Capital Outlay - FY 2026-27 =			\$28,422
Annual Maintenance & Operations Cost =			\$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

FARMVILLE COMMUNICATIONS (E-911)

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Desktop Computers (4) <i>Replacement: Desktop computer stations at the four main consoles with synchrization between four monitors with keyboards and monitors.</i>	\$2,400	\$0	\$9,600
Office Chairs (2) <i>Replacement: 24/7 office chairs that are used everyday will need to be replaced due to use and wear.</i>	\$1,200	\$0	\$2,400

Total Operating Capital Outlay - FY 2027-28 = **\$12,000**

Annual Maintenance & Operations Cost = **\$0**

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

FARMVILLE FIRE DEPARTMENT

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Replace Carpet in Chief's Office <i>Replace: Carpet is torn and in need of replacement.</i>	\$2,500	\$0	\$2,500
Paint <i>The station is in need of painting. This can be completed over time.</i>	\$2,500	\$0	\$2,500

Total Operating Capital Outlay - FY 2023-24 = \$5,000

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
EMS Vehicle Outfitted <i>Replacement: The current vehicle is 10 years old. This vehicle currently has nearly 100,000 miles on it. We would look to replace our utility with the current EMS truck.</i>	\$50,000	\$0	\$50,000

Total Operating Capital Outlay - FY 2024-25 = \$50,000

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Battery Hurst Combi Tool <i>Replacement: This would replace our current tools on the engine with a single tool that is more versital and able to cut higher strength metals then our current tools.</i>	\$11,000	\$0	\$11,000

Total Operating Capital Outlay - FY 2025-26 = \$11,000

Annual Maintenance & Operations Cost = \$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

FARMVILLE FIRE DEPARTMENT

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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No capital needs identified for this fiscal year

Total Operating Capital Outlay - FY 2026-27 = **\$0**

Annual Maintenance & Operations Cost = **\$0**

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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New Ladder Truck	\$2,500,000	\$0	\$2,500,000
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Replacement: The current ladder truck is a 2005. Maintenance cost on the older truck become costly. A ladder is vital to protecting the large structures throughout Farmville.

Total Operating Capital Outlay - FY 2027-28 = **\$2,500,000**

Annual Maintenance & Operations Cost = **\$0**

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

COMMUNITY DEVELOPMENT

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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No Capital Needs Currently Identified for this Fiscal Year

Total Operating Capital Outlay - FY 2023-24 = \$0

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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Vehicle	\$28,000	\$1,500	\$28,000
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Replacement: (Inspections) Routine upgrade of departmental vehicle utilized in the general performance of departmental duties, will replace vehicle at 20 years old. Another option would be to provide replacement vehicle from public works if they are on a routine upgrade policy. It would also be fair to say that the inspection vehicle does not have to be a truck for most in town inspections.

Total Operating Capital Outlay - FY 2024-25 = \$28,000

Annual Maintenance & Operations Cost = \$1,500

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

COMMUNITY DEVELOPMENT

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Desktop Computer (2)	\$2,500	\$0	\$5,000
<i>Replacement: (Building Official & Administrative Assistant) - Desktop computer station with dual monitors and keyboard for general departmental use; will replace departmental computer at recommended IT lifecycle management (5 years); essential for maintaining existing service levels.</i>			
Plotter/Scanner	\$15,000	\$0	\$15,000
<i>Replacement: (Surveyor) - Will replace current plotter/scanner based on lifecycle. Deferred one year, moved from 2024-25.</i>			
Total Operating Capital Outlay - FY 2025-26 =			\$20,000
Annual Maintenance & Operations Cost =			\$0

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
VGIN Aerial Products	\$15,350	\$0	\$15,350
<i>Updates: (Surveyor) - VGIN Aerial products - aerials, building footprints, and contour updates. Cost will be broken in two budget years</i>			
Desktop Computer	\$2,500	\$0	\$2,500
<i>Replacement: (Community Development Director) - Desktop computer station with dual monitors and keyboard for general departmental use; will replace departmental computer at recommended IT lifecycle management (5 years); essential for maintaining existing service levels.</i>			
Total Operating Capital Outlay - FY 2026-27 =			\$17,850
Annual Maintenance & Operations Cost =			\$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

COMMUNITY DEVELOPMENT

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
VGIN Aerial Products	\$15,350	\$0	\$15,350
<i>Updates: (Surveyor) - VGIN Aerial products - aerials, building footprints, and contour updates. Cost will be broken in two budget years.</i>			
Office Suite Maintenance	\$7,500	\$0	\$7,500
<i>Repair: Office suite carpet, painting, and other cosmetic features need updating, as everything is original to the construction of Town Hall.</i>			

Total Operating Capital Outlay - FY 2027-28 = **\$22,850**

Annual Maintenance & Operations Cost = **\$0**

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

INFORMATION TECHNOLOGY

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Lumen <i>Telephone system for Town Hall and Public Works</i>	\$4,293	\$0	\$4,293
Resource Software Intl. <i>Telephone reporty system for users in Town Hall and Public Works</i>	\$500	\$0	\$500
CivicEngage <i>Year 3 (possible 5% increase)</i>	\$5,480	\$0	\$5,480
CivicClerk <i>Year 3 (possible 5% increase)</i>	\$3,308	\$0	\$3,308
CivicOptimize <i>Year 2</i>	\$6,500	\$0	\$6,500

Total Operating Capital Outlay - FY 2023-24 = **\$20,080**

Annual Maintenance & Operations Cost = **\$0**

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

INFORMATION TECHNOLOGY

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Lumen <i>Telephone system for Town Hall and Public Works</i>	\$4,293	\$0	\$4,293
Resource Software Intl. <i>Telephone reporty system for users in Town Hall and Public Works</i>	\$500	\$0	\$500
CivicEngage <i>Year 4 (possible 5% increase)</i>	\$5,754	\$0	\$5,754
CivicClerk <i>Year 4 (possible 5% increase)</i>	\$3,473	\$0	\$3,473
Scanning - Large Format (Facilities) <i>Outsourcing to have an inventory, cataloge, and scan of documents at Water Plant</i>	\$10,000	\$0	\$10,000

Total Operating Capital Outlay - FY 2024-25 = \$24,020

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Lumen <i>Telephone system for Town Hall and Public Works</i>	\$4,293	\$0	\$4,293
Resource Software Intl. <i>Telephone reporty system for users in Town Hall and Public Works</i>	\$500	\$0	\$500
CivicEngage <i>Year 5 (possible 5% increase)</i>	\$6,042	\$0	\$6,042
CivicClerk <i>Year 5 (possible 5% increase)</i>	\$3,647	\$0	\$3,647

Total Operating Capital Outlay - FY 2025-26 = \$14,481

Annual Maintenance & Operations Cost = \$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

INFORMATION TECHNOLOGY

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Lumen <i>Telephone system for Town Hall and Public Works</i>	\$4,293	\$0	\$4,293
Resource Software Intl. <i>Telephone reporty system for users in Town Hall and Public Works</i>	\$500	\$0	\$500
CivicEngage <i>Year 6 (possible 5% increase)</i>	\$6,344	\$0	\$6,344
CivicClerk <i>Year 6 (possible 5% increase)</i>	\$3,829	\$0	\$3,829

Total Operating Capital Outlay - FY 2026-27 = \$14,966

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Lumen <i>Telephone system for Town Hall and Public Works</i>	\$4,293	\$0	\$4,293
Resource Software Intl. <i>Telephone reporty system for users in Town Hall and Public Works</i>	\$500	\$0	\$500
CivicEngage <i>Year 7 (possible 5% increase)</i>	\$6,661	\$0	\$6,661
CivicClerk <i>Year 7 (possible 5% increase)</i>	\$4,020	\$0	\$4,020

Total Operating Capital Outlay - FY 2027-28 = \$15,475

Annual Maintenance & Operations Cost = \$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

FARMVILLE AREA BUS

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
19 Passenger Bus (2)	\$152,400	\$12,000	\$304,800
<i>Replacement: replace buses that have surpassed their useful life. Replacing Bus 802 & 806.</i>			

Total Operating Capital Outlay - FY 2023-24 = \$304,800

Annual Maintenance & Operations Cost = \$12,000

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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No capital needs identified for this fiscal year

Total Operating Capital Outlay - FY 2024-25 = \$0

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
19 Passenger BOC Replacement Bus (1)	\$158,550	\$6,000	\$158,550
<i>Replacement: replace bus that have surpassed the useful life. Replacing Bus 824.</i>			

Total Operating Capital Outlay - FY 2025-26 = \$158,550

Annual Maintenance & Operations Cost = \$6,000

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

FARMVILLE AREA BUS

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Paratransit Minivan (2)	\$66,235	\$6,000	\$132,470
<i>Replacement: replace van that have surpassed the useful life. Replacing 814 & 816.</i>			

Total Operating Capital Outlay - FY 2026-27 = \$132,470

Annual Maintenance & Operations Cost = \$6,000

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
19 Passenger BOC Replacement Bus (2)	\$168,063	\$6,000	\$336,126
<i>Replacement: replace bus that have surpassed the useful life. Replacing Buses 823 & 826.</i>			

Total Operating Capital Outlay - FY 2027-28 = \$336,126

Annual Maintenance & Operations Cost = \$6,000

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - STREET MAINTENANCE

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Salt Spreader <i>Replacement: purchase of new chemical spreader.</i>	\$30,000	\$250	\$30,000
Light Tower <i>Replacement: replace a 2005 United. It is used for multiple situations during all night work for water, sewer, streets, etc.</i>	\$15,000	\$0	\$15,000
Core Drill <i>Replacement: old core drill is worn out</i>	\$9,000	\$0	\$9,000
Leaf Truck <i>Replacement: upgrade 1995 leaf truck with new truck.</i>	\$300,000	\$1,000	\$300,000

Total Operating Capital Outlay - FY 2023-24 = **\$354,000**

Annual Maintenance & Operations Cost = **\$1,250**

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - STREET MAINTENANCE

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Bucket Truck <i>Replacement: replace old bucket truck</i>	\$200,000	\$500	\$200,000
Track Loader (purchase used) <i>Replacement: upgrade 1986 track loader bought used in 2010. It is mainly used to load dirt for jobs at the landfill.</i>	\$150,000	\$0	\$150,000
Service Pickup Truck <i>Replacement: upgrade of a 1995 service pickup truck.</i>	\$100,000	\$1,000	\$100,000
Frail Mower <i>Replacement: upgrade of an older unit that is in bad shape. It is used all grass cutting season for street right-a-ways.</i>	\$140,000	\$1,000	\$140,000
Plows (3) <i>Replacement: upgrade of old plows.</i>	\$10,000	\$0	\$30,000

Total Operating Capital Outlay - FY 2024-25 = \$620,000

Annual Maintenance & Operations Cost = \$2,500

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Tamper <i>Replacement: upgrade of older model.</i>	\$3,500	\$0	\$3,500
Push Paint Machine <i>Replacement: upgrade of 2008 Paint Machine that is not working very well.</i>	\$18,000	\$250	\$18,000
Pipe Saw <i>Replacement: replace old unit</i>	\$3,000	\$0	\$3,000

Total Operating Capital Outlay - FY 2025-26 = \$24,500

Annual Maintenance & Operations Cost = \$250

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - STREET MAINTENANCE

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Chipper <i>Replacement: upgrade an old chipper.</i>	\$65,000	\$0	\$65,000
Box Truck for Chipper <i>Replacement: upgrade of 1992 box truck.</i>	\$160,000	\$500	\$160,000
Street Sweeper <i>Replacement: upgrade 2008 sweeper truck with new truck - truck is badly rusted. The estimated life of a sweeper truck is 8 years.</i>	\$300,000	\$2,000	\$300,000
Skid Steer <i>Replacement: replace old unit</i>	\$140,000	\$500	\$140,000

Total Operating Capital Outlay - FY 2026-27 = \$665,000

Annual Maintenance & Operations Cost = \$3,000

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - STREET MAINTENANCE

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Dump Truck <i>Replacement:</i>	\$200,000	\$2,000	\$200,000
Salt Spreader <i>Replacement:</i>	\$30,000	\$0	\$30,000
4x4 ATV (4Wheeler) <i>Replacement:</i>	\$15,000	\$100	\$15,000
Asphalt Roller <i>Replacement:</i>	\$38,000	\$0	\$38,000
Paint Shaker <i>Replacement:</i>	\$2,500	\$0	\$2,500

Total Operating Capital Outlay - FY 2027-28 = **\$285,500**

Annual Maintenance & Operations Cost = **\$2,100**

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - SANITATION

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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No capital needs identified for this fiscal year

Total Operating Capital Outlay - FY 2023-24 = **\$0**

Annual Maintenance & Operations Cost = **\$0**

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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Rollout Carts (155)	\$94	\$0	\$14,570
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Replacement: Purchase of approx. 155 rollouts to replace old and worn out carts, dating back to 1991. Also provide new residents and businesses, as needed.

Garbage Truck	\$210,000	\$2,000	\$210,000
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Replacement: Upgrade of a 2007 garbage truck

Total Operating Capital Outlay - FY 2024-25 = **\$224,570**

Annual Maintenance & Operations Cost = **\$2,000**

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - SANITATION

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Dump Truck <i>Replacement: Upgrade of a 2001 garbage truck that currently has 108,200 miles. Current truck is in poor condition.</i>	\$200,000	\$2,000	\$200,000
Rollout Carts (155) <i>Replacement: Purchase of approx. 155 rollouts to replace old and worn out carts, dating back to 1991. Also provide new residents and businesses, as needed.</i>	\$97	\$0	\$15,035
Total Operating Capital Outlay - FY 2025-26 =			\$215,035
Annual Maintenance & Operations Cost =			\$2,000

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Pickup Truck <i>Replacement: Upgrade of a 2005 pickup truck</i>	\$60,000	\$2,000	\$60,000
Rollout Carts (155) <i>Replacement: Purchase of approx. 155 rollouts to replace old and worn out carts, dating back to 1991. Also provide new residents and businesses, as needed.</i>	\$97	\$0	\$15,035
Total Operating Capital Outlay - FY 2026-27 =			\$75,035
Annual Maintenance & Operations Cost =			\$2,000

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - SANITATION

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Pressure Washer	\$14,000	\$0	\$14,000
<i>Replacement: Replace an old unit. The pressure washer is used heavily during the year for washing building, trucks, heavy equipment and numerous other duties.</i>			
Garbage Truck	\$240,000	\$2,000	\$240,000
<i>Replacement: Replace a 2016 garbage truck</i>			
Rollout Carts (155)	\$100	\$0	\$15,500
<i>Replacement: Purchase of approx. 155 rollouts to replace old and worn out carts, dating back to 1991. Also provide new residents and businesses, as needed.</i>			

Total Operating Capital Outlay - FY 2027-28 = \$269,500

Annual Maintenance & Operations Cost = \$2,000

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - BUILDINGS AND GROUNDS

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Pressure Washer <i>Replacement: Replace an old unit. The pressure washer is used heavily during the year for washing building, trucks, heavy equipment and numerous other duties.</i>	\$10,000	\$250	\$10,000
Zero Turn Mower <i>Replacement: Replace an older mower</i>	\$15,000	\$0	\$15,000
Christmas Decorations <i>Replacement: Replace damaged/worn decorations</i>	\$12,000	\$0	\$12,000
Desktop Computer (2) <i>Replacement: Replace old computers</i>	\$2,000	\$0	\$4,000
Office Copier <i>Replacement: Replace an older unit</i>	\$7,000	\$0	\$7,000

Total Operating Capital Outlay - FY 2023-24 = \$36,000

Annual Maintenance & Operations Cost = \$250

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Mini-Excavator <i>New Purchase: The mini-excavator would be extremely useful for excavating in tight spaces so as to cut down on the number of lanes that would need to be closed, thus ensuring the flow of traffic . It would be very handy for digging graves and for other jobs that require a small machine.</i>	\$100,000	\$1,500	\$100,000
Christmas Decorations <i>Replacement: Replace damaged/worn decorations</i>	\$10,000	\$0	\$10,000

Total Operating Capital Outlay - FY 2024-25 = \$110,000

Annual Maintenance & Operations Cost = \$1,500

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - BUILDINGS AND GROUNDS

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Forklift <i>Replacement: Replace a 1997 forklift purchased used in 2007</i>	\$50,000	\$0	\$50,000
Christmas Decorations <i>Replacement: Replace damaged/worn decorations</i>	\$10,000	\$0	\$10,000
Zero Turn Mower <i>Replacement: Replace an older mower</i>	\$16,000	\$0	\$16,000
Total Operating Capital Outlay - FY 2025-26 =			\$76,000
Annual Maintenance & Operations Cost =			\$0

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Dump Truck <i>Replacement: Replace a used 2001 dump truck in poor condition and rusted out.</i>	\$200,000	\$2,000	\$200,000
Christmas Decorations <i>Replacement: Replace damaged/worn decorations</i>	\$10,000	\$0	\$10,000
Tiller <i>Replacement: Replace a old tiller</i>	\$2,000	\$0	\$2,000
Total Operating Capital Outlay - FY 2026-27 =			\$212,000
Annual Maintenance & Operations Cost =			\$2,000

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - BUILDINGS AND GROUNDS

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Air Compressor <i>Replacement</i>	\$35,000	\$0	\$35,000
Jack Hammer <i>Replacement</i>	\$4,000	\$0	\$4,000
Christmas Decorations <i>Replacement: Replace damaged/worn decorations</i>	\$12,000	\$0	\$12,000
Zero Turn Mower <i>Replacement: Replace an older mower</i>	\$16,500	\$0	\$16,500
Pickup Truck	\$50,000	\$500	\$50,000

Total Operating Capital Outlay - FY 2027-28 = \$117,500

Annual Maintenance & Operations Cost = \$500

Town of Farmville, Virginia			
2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures			
PUBLIC WORKS DEPARTMENT - HORTICULTURE			
Fiscal Year:			
FY2023-24			
ITEM	Unit Cost	Annual M&O Cost	Total Cost
Upgrade Flower Beds & Parking Lot Island <i>For the Municipal Parking Lot</i>	\$25,000	\$0	\$25,000
Total Operating Capital Outlay - FY 2023-24 =			\$25,000
Annual Maintenance & Operations Cost =			\$0

Fiscal Year:			
FY2024-25			
ITEM	Unit Cost	Annual M&O Cost	Total Cost
Pickup Truck <i>Replacement: Upgrade of 2009 pickup truck.</i>	\$45,000	\$1,000	\$45,000
Total Operating Capital Outlay - FY 20224-25 =			\$45,000
Annual Maintenance & Operations Cost =			\$1,000

Fiscal Year:			
FY2025-26			
ITEM	Unit Cost	Annual M&O Cost	Total Cost
No capital needs identified for this fiscal year			
Total Operating Capital Outlay - FY 2025-26 =			\$0
Annual Maintenance & Operations Cost =			\$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - HORTICULTURE

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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No capital needs identified for this fiscal year

Total Operating Capital Outlay - FY 2026-27 =	\$0
Annual Maintenance & Operations Cost =	\$0

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
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No capital needs identified for this fiscal year

Total Operating Capital Outlay - FY 2027-28 =	\$0
Annual Maintenance & Operations Cost =	\$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - WATER MAINTENANCE

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Tapping Machine <i>Replacement: upgrade of an old tapping machine</i>	\$10,000	\$0	\$10,000
Fire Hydrant Wrench <i>Replacement:</i>	\$2,000	\$0	\$2,000
Water Pump <i>Replacement:</i>	\$2,000	\$0	\$2,000
Valve Exerciser <i>New: Used to open valves</i>	\$10,000	\$0	\$10,000
Pipe Saw	\$3,000	\$0	\$3,000
Insta-Valves <i>Can be used to replace valves without extensive damage to the road</i>	\$40,000	\$0	\$40,000
Replace Valves, Main and Service Lines	\$80,000	\$0	\$80,000

Total Operating Capital Outlay - FY 2023-24 = **\$147,000**

Annual Maintenance & Operations Cost = **\$0**

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - WATER MAINTENANCE

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Dump Truck <i>Replacement: Upgrade a 2001 dump truck that is in poor condition shape and very hard to find parts for when it needs repairs.</i>	\$200,000	\$1,500	\$200,000
Pickup Truck <i>Replacement: Upgrade of 2005 truck that currently has 164,300 miles</i>	\$45,000	\$1,000	\$45,000
Water Truck <i>Replacement: Upgrade of 1993 water truck bought in 1997. It is getting increasing difficult to find parts to maintain the tank of the truck. It is used to wash manholes, clean pump stations, wash streets and supply water.</i>	\$120,000	\$1,500	\$120,000
Locator for Miss Utility	\$6,000	\$0	\$6,000
Lead & Copper Mandates <i>Recommended to hire a engineer</i>	\$15,000	\$0	\$15,000

Total Operating Capital Outlay - FY 2024-25 = \$386,000

Annual Maintenance & Operations Cost = \$4,000

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - WATER MAINTENANCE

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Loader <i>Replacement: upgrade loader that is worn out.</i>	\$320,000	\$2,000	\$320,000
Trench Roller <i>Recommend renting as needed</i>	\$0	\$0	\$0
Generator <i>Replacement: Upgrade of an old unit</i>	\$10,000	\$0	\$10,000
Water Pump	\$2,500	\$0	\$2,500
Insta-Valves	\$30,000	\$0	\$30,000
Replace Valves and Mains (as needed)	\$80,000	\$0	\$80,000

Total Operating Capital Outlay - FY 2025-26 = \$442,500

Annual Maintenance & Operations Cost = \$2,000

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Backhoe <i>Replacement: upgrade backhoe that is worn out. It was purchased used in 1991.</i>	\$210,000	\$500	\$210,000
Service Truck with Crane Attachment <i>Replacement: Upgrade of a 2002 service truck</i>	\$150,000	\$1,500	\$150,000
Replace Valves and Mains (as needed)	\$80,000	\$0	\$80,000

Total Operating Capital Outlay - FY 2026-27 = \$440,000

Annual Maintenance & Operations Cost = \$2,000

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - WATER MAINTENANCE

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Water Pump <i>Replacement:</i>	\$3,000	\$0	\$3,000
Tamper <i>Replacement:</i>	\$4,000	\$0	\$4,000
Tapping Machine <i>New: purchase a new tapping machine for larger jobs</i>	\$30,000	\$0	\$30,000
Replace Valves and Mains (as needed)	\$80,000	\$0	\$80,000

Total Operating Capital Outlay - FY 2027-28 = **\$117,000**

Annual Maintenance & Operations Cost = **\$0**

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - SEWER MAINTENANCE

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Dump Truck <i>Replacement: upgrade of 2006 dump truck that has extensive rust and holes throughout the body. Unable to get parts for this dump truck. It was bought used in 2009.</i>	\$200,000	\$500	\$200,000
Sewer Jet Parts <i>New Purchase: Need to purchase parts such as hose and nozzles.</i>	\$8,000	\$0	\$8,000
Sewer Arger <i>New Purchase: used to rod small lines in buildings</i>	\$6,000	\$0	\$6,000
Sewer Push Camera <i>Replacement: Push camera is used extensively</i>	\$20,000	\$0	\$20,000
Replace Sewer Mains, Service & Manholes	\$22,000	\$0	\$22,000

Total Operating Capital Outlay - FY 2023-24 = \$256,000

Annual Maintenance & Operations Cost = \$500

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Excavator <i>Recommend renting as needed</i>	\$0	\$0	\$0
Sewer Jet <i>Replacement: upgrade 2007 sewer jet that needs a lot of upgrade so it will be reliable</i>	\$110,000	\$1,000	\$110,000
Replace Sewer Mains, Service & Manholes	\$30,000	\$0	\$30,000

Total Operating Capital Outlay - FY 2024-25 = \$140,000

Annual Maintenance & Operations Cost = \$1,000

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - SEWER MAINTENANCE

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Tractor / Bushhog <i>Replacement: upgrade of 2012 tractor that currently has 2,150 hours.</i>	\$100,000	\$0	\$100,000
Sewer Jet Parts	\$6,000	\$0	\$6,000
Pickup Truck <i>Replacement: 2005 truck that is one of several 2005 models that are aging.</i>	\$40,000	\$0	\$40,000
Replace Sewer Mains, Service & Manholes	\$35,000	\$0	\$35,000

Total Operating Capital Outlay - FY 2025-26 = \$181,000

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Van for Camera System <i>Replacement: upgrade of a 2001 truck</i>	\$80,000	\$0	\$80,000
Replace Sewer Mains, Service & Manholes	\$40,000	\$0	\$40,000

Total Operating Capital Outlay - FY 2026-27 = \$120,000

Annual Maintenance & Operations Cost = \$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

PUBLIC WORKS DEPARTMENT - SEWER MAINTENANCE

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Sewer Jet Parts	\$6,000	\$0	\$6,000
Sewer Camera Crawler Unit	\$90,000	\$0	\$90,000
Replace Sewer Mains, Service & Manholes	\$50,000	\$0	\$50,000

Total Operating Capital Outlay - FY 2027-28 = \$146,000

Annual Maintenance & Operations Cost = \$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

WATER TREATMENT PLANT

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Zero Turn Mower	\$12,000	\$0	\$12,000
<i>Replacement: Utilized to mow grass at Waterplant. Current mower main drive is obsolete.</i>			
100hp water pump VFD	\$16,000	\$0	\$16,000
<i>Replacement: Utilized to control electrical frequency to motor. Current unit has exceeded its service life of 10 years. Essential to maintain proper operation of raw pump.</i>			
Total Operating Capital Outlay - FY 2023-24=			\$28,000
Annual Maintenance & Operations Cost =			\$0

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Raw Water Turbidity Monitor/Install	\$15,000	\$0	\$15,000
<i>Replacement: Utilized to monitor raw water turbidity. Current unit has exceeded its service life. Essential for proper chemical dosing.</i>			
Pickup Truck	\$26,000	\$1,000	\$26,000
<i>Replacement: Current Truck 2008 Model with 118,000 miles. Nearing the end of its service life.</i>			
Total Operating Capital Outlay - FY 2024-25=			\$41,000
Annual Maintenance & Operations Cost =			\$1,000

Fiscal Year:

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

WATER TREATMENT PLANT

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
3MGD Raw Pump /Motor/Installed	\$115,000	\$0	\$115,000
<i>Replacement: Utilized to pump raw water to the plant. Current pump is nearing the end of its service. Essential to maintain proper water flow for treatment.</i>			

Total Operating Capital Outlay - FY 2025-26 = \$115,000

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
3MGD Finish Pump/Motor/Installed	\$120,000	\$0	\$120,000
<i>Replacement: Utilized to pump finished water to distribution system. Current pump is nearing the end of its service life. Essential to maintain water volume and pressure to distribution system.</i>			

Total Operating Capital Outlay - FY 2026-27 = \$120,000

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Repave Waterplant Road	\$55,000	\$0	\$55,000
<i>Resurfacing road: Exsisting .5 mile road is 47 years old and has never been resurfaced.</i>			

Total Operating Capital Outlay - FY 2027-28 = \$55,000

Annual Maintenance & Operations Cost = \$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

WASTEWATER TREATMENT PLANT

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Aqua Guard <i>Replacement: has exceeded the expected life span.</i>	\$85,000	\$0	\$85,000
Sand Filter Rebuild <i>Completely offline. Needs to be back on line ASAP per DEQ.</i>	\$348,400	\$0	\$348,400

Total Operating Capital Outlay - FY 2023-24= **\$433,400**

Annual Maintenance & Operations Cost = **\$0**

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Pickup Truck <i>Replacement: Current Vehicle is a 2006 with 123,000 miles</i>	\$25,000	\$0	\$25,000
Sludge Return Pump <i>Replacement: Has exceeded the expected life span</i>	\$15,000	\$0	\$15,000
Sludge Waste Pump <i>Replacement: Has exceeded the expected life span</i>	\$15,000	\$0	\$15,000
Chain Hoist System <i>For CI2/SO2 rooms - Replacement: Has exceeded the expected life span</i>	\$15,000	\$0	\$15,000
Electric Winch Systems <i>Replacement: Replace and retrofit all electric winch systems throughout plant, screw pumps, influent gates, basin splitter box and sand filters</i>	\$11,000	\$0	\$11,000

Total Operating Capital Outlay - FY 2024-25= **\$81,000**

Annual Maintenance & Operations Cost = **\$0**

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

WASTEWATER TREATMENT PLANT

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Televalves Actuators & Generator <i>Replacement: Has exceeded the expected life span</i>	\$72,000	\$0	\$72,000
Influent/Effluent Chart Record System <i>Replacement: Has exceeded the expected life span</i>	\$18,000	\$0	\$18,000
Electric Actuators <i>Add Electric actuators to 6 secondary tele valves w/ generator</i>	\$23,000	\$0	\$23,000
Total Operating Capital Outlay - FY 2025-26 =			\$113,000
Annual Maintenance & Operations Cost =			\$0

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
250 HP Blower <i>Replacement: replace 28 year old blower. Has exceeded the expected life span.</i>	\$55,000	\$0	\$55,000
Total Operating Capital Outlay - FY 2026-27 =			\$55,000
Annual Maintenance & Operations Cost =			\$0

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Blower Airline Replacement <i>Replacement: replace broken & leaking underground air delivery system with an above ground system.</i>	\$455,000	\$0	\$455,000
Total Operating Capital Outlay - FY 2027-28 =			\$455,000
Annual Maintenance & Operations Cost =			\$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

RECREATION DEPARTMENT

Fiscal Year:

FY2023-24

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Renovate the Skate Park/Playground	\$25,000	\$15,000	\$25,000
<i>American Ramp Company is set to renovate the skatepark to meet current standards and in discussions with them for future plans for a bike pump track. The remaining funds will be used to renovate the playground through potential vendor, BCI Burke Company</i>			
Maintenance & Animal Control	\$30,000	\$0	\$30,000
<i>Animal control at Wilck's Lake Park. Addressing the geese population at the Lions Park and future site of the splash pad.</i>			

Total Operating Capital Outlay - FY 2023-24 = \$55,000

Annual Maintenance & Operations Cost = \$15,000

Fiscal Year:

FY2024-25

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Fitness Area Renovation at Wilck's Lake	\$15,000	\$0	\$15,000
<i>Updating workout equipment at Wilck's Lake</i>			
Dog Park Equipment	\$6,000	\$0	\$6,000
<i>Additional obstacles and equipment for dog park area along with upgrading benches and other amenities. Looking for quotes currently.</i>			
Additional Lighting at Wilck's and Haynes Parks	\$10,000	\$0	\$10,000
<i>Additional lighting at parks for visibility at dusk and safety when police patrol by at night. Future planning for evening programs at parks (Programs, football practices, etc.) Will look into solar options with being in an open field and wiring prices. Looking for quotes currently.</i>			

Total Operating Capital Outlay - FY 2024-25 = \$31,000

Annual Maintenance & Operations Cost = \$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

RECREATION DEPARTMENT

Fiscal Year:

FY2025-26

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Signage and Port A Bathroom Screening Façade	\$40,000	\$0	\$40,000
<i>Updating Signage at parks and Port-a- Bathroom Façade. Looking for quotes currently.</i>			
Wilck's Lake Park Pavillion & Restroom Facility	\$50,000	\$0	\$50,000
<i>Covered pavilion for visitors, rental opportunities, and full-time bathroom facility at Wilck's Lake Park. Looking for quotes currently.</i>			

Total Operating Capital Outlay - FY 2025-26 = \$90,000

Annual Maintenance & Operations Cost = \$0

Fiscal Year:

FY2026-27

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Renovate Group Fitness Facility	\$20,000	\$0	\$20,000
<i>Address room needs for classroom (Water damage on ceiling tiles, bathroom, additional room needs)</i>			
Playground Equipment at Andrews Street Park	\$35,000	\$0	\$35,000
<i>Playground Equipment at Andrews Street Park for older youth (age 7 and up). Current Donated equipment is for younger children up to 5 years of age. Looking for quotes currently.</i>			

Total Operating Capital Outlay - FY 2026-27 = \$55,000

Annual Maintenance & Operations Cost = \$0

Town of Farmville, Virginia

2024-28 5YRCIP - Operations - Vehicles, Equipment, Furniture, and Fixtures

RECREATION DEPARTMENT

Fiscal Year:

FY2027-28

ITEM	Unit Cost	Annual M&O Cost	Total Cost
Playground equipment- Haynes Street <i>Additional playground and park equipment for the future plans of the park. Currently looking at quotes for structures to add to the current layout. Looking for quotes currently.</i>	\$15,000	\$0	\$15,000
Playground equipment- Grove Street <i>Additional Playground equipment to update remaining equipment at Grove Street Park. Larger structures such as swings and others will need to be looked at. Looking for quotes currently.</i>	\$15,000	\$0	\$15,000
New Neighborhood Park Equipment <i>Playground equipment and amenities for new playground locations within town limits. Previous locations highlighted in Master Plan to address coverage area. Looking for quotes currently.</i>	\$35,000	\$0	\$35,000
Total Operating Capital Outlay - FY 2027-28 =			\$65,000
Annual Maintenance & Operations Cost =			\$0

Fiscal Year



2023 Five-Year Capital Projects

Fiscal Year



2023 Five-Year Capital Projects

Fiscal Year



2023 - 2024

Town of Farmville, Virginia
2023 Five-Year Capital Improvement Program - Capital Projects

Project: **Farmville Splashpad**

Budget:

\$623,322

Department:
Parks and Recreation

Funding Source:
ARPA Funds

Project Manager:
Parks and Recreation
Director



Project Description:

Outdoor splashpad to be constructed at Wilck's Lake Park. The structure will be 5,000 Square feet with a restroom/changing room building for park use. Additional benches and sidewalks are being planned for park visitors. This will meet the needs of school aged children during the spring and summer months.

Town Council Goal(s) Met:

Recreation and Cultural Activities – Take actions to further develop and promote Farmville as the regional hub for recreation and cultural activities.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Engineering & Construction	623,322					\$623,322
						\$0
						\$0
						\$0
Total Project Cost	\$623,322	\$0	\$0	\$0	\$0	\$623,322
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
Recreation - Capital Outlay	623,322					\$623,322
						\$0
Total Expense	\$623,322	\$0	\$0	\$0	\$0	\$623,322

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
General Fund	623,322					\$623,322
						\$0
Total Revenue	\$623,322	\$0	\$0	\$0	\$0	\$623,322

Town of Farmville, Virginia
2023 Five-Year Capital Improvement Program - Capital Projects

Project: **Grove Street Playground Remodel**

Budget:
\$45,500

Department:
Parks and Recreation

Funding Source:
Unfunded

Project Manager:
Parks and Recreation
Director



Project Description:

Replacing the playground equipment at Grove Street Park. The equipment is outdated and can use a new look. Options will come from previous partners such as Burke, Inc., and AllRec, who have worked on other park projects in Farmville.

Town Council Goal(s) Met:

Recreation and Cultural Activities – Take actions to further develop and promote Farmville as the regional hub for recreation and cultural activities.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Construction	45,500					\$45,500
						\$0
						\$0
						\$0
Total Project Cost	\$45,500	\$0	\$0	\$0	\$0	\$45,500
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
Recreation - Capital Outlay	45,500					\$45,500
						\$0
Total Expense	\$45,500	\$0	\$0	\$0	\$0	\$45,500

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
General Fund	45,000					\$45,000
						\$0
Total Revenue	\$45,500	\$0	\$0	\$0	\$0	\$45,500

Town of Farmville, Virginia 2023 Five-Year Capital Improvement Program - Capital Projects
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Project:	Fire Station Traffic Warning Lights
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Budget:	\$60,000
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Department:
Fire Dept.

Funding Source:
General Fund

Project Manager:
Fire Chief



Project Description:

Install flashing warning light west of the station. Install equipment to control the traffic signal at Third/Oak. This will increase the safety of fire apparatus leaving the station. This will be controlled by a remote in each truck.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town’s important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
New equipment	60,000					\$60,000
						\$0
						\$0
						\$0
Total Project Cost	\$60,000	\$0	\$0	\$0	\$0	\$60,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
FD - Capital Outlay	60,000					\$60,000
						\$0
Total Expense	\$60,000	\$0	\$0	\$0	\$0	\$60,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
General Fund	60,000					\$60,000
						\$0
Total Revenue	\$60,000	\$0	\$0	\$0	\$0	\$60,000

Town of Farmville, Virginia
2023 Five-Year Capital Improvement Program - Capital Projects

Project: **Carport**

Budget:
\$8,500

Department:
Fire Dept.

Funding Source:
General Fund

Project Manager:
Fire Chief



Project Description:

Purchase and install a metal carport to house small equipment, vehicle fire prop, and hazardous materials trailer. The vehicle fire prop has been out of service due to its exposure to the elements. This carport will aid in extending the life of our equipment.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
New equipment	8,500					\$8,500
						\$0
						\$0
						\$0
Total Project Cost	\$8,500	\$0	\$0	\$0	\$0	\$8,500
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
FD - Capital Outlay	8,500					\$8,500
						\$0
Total Expense	\$8,500	\$0	\$0	\$0	\$0	\$8,500

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
General Fund	8,500					\$8,500
						\$0
Total Revenue	\$8,500	\$0	\$0	\$0	\$0	\$8,500

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Barrow Street** (Griffin Blvd. To First Ave.)

Budget:
\$40,067

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Barrow Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$23,400					\$23,400
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$40,067	\$0	\$0	\$0	\$0	\$40,067
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$40,067					\$40,067
Capital Outlay						\$0
Total Expense	\$40,067	\$0	\$0	\$0	\$0	\$40,067
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$40,067					\$40,067
State of Good Repair						\$0
Total Revenue	\$40,067	\$0	\$0	\$0	\$0	\$40,067

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Creekwood Trail**

Budget:
\$65,867

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Creekwood Trail. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$49,200					\$49,200
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$65,867	\$0	\$0	\$0	\$0	\$65,867
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$65,867					\$65,867
Capital Outlay						\$0
Total Expense	\$65,867	\$0	\$0	\$0	\$0	\$65,867
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$65,867					\$65,867
State of Good Repair						\$0
Total Revenue	\$65,867	\$0	\$0	\$0	\$0	\$65,867

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Edmunds Street**

Budget:
\$35,987

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Edmunds Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$19,320					\$19,320
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$35,987	\$0	\$0	\$0	\$0	\$35,987
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$35,987					\$35,987
Capital Outlay						\$0
Total Expense	\$35,987	\$0	\$0	\$0	\$0	\$35,987
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$35,987					\$35,987
State of Good Repair						\$0
Total Revenue	\$35,987	\$0	\$0	\$0	\$0	\$35,987

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Fayette Street**

Budget:
\$71,867

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Fayette Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$55,200					\$55,200
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$71,867	\$0	\$0	\$0	\$0	\$71,867
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$71,867					\$71,867
Capital Outlay						\$0
Total Expense	\$71,867	\$0	\$0	\$0	\$0	\$71,867
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$71,867					\$71,867
State of Good Repair						\$0
Total Revenue	\$71,867	\$0	\$0	\$0	\$0	\$71,867

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Franklin Street**

Budget:
\$26,867

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Franklin Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$10,200					\$10,200
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$26,867	\$0	\$0	\$0	\$0	\$26,867
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$26,867					\$26,867
Capital Outlay						\$0
Total Expense	\$26,867	\$0	\$0	\$0	\$0	\$26,867
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$26,867					\$26,867
State of Good Repair						\$0
Total Revenue	\$26,867	\$0	\$0	\$0	\$0	\$26,867

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

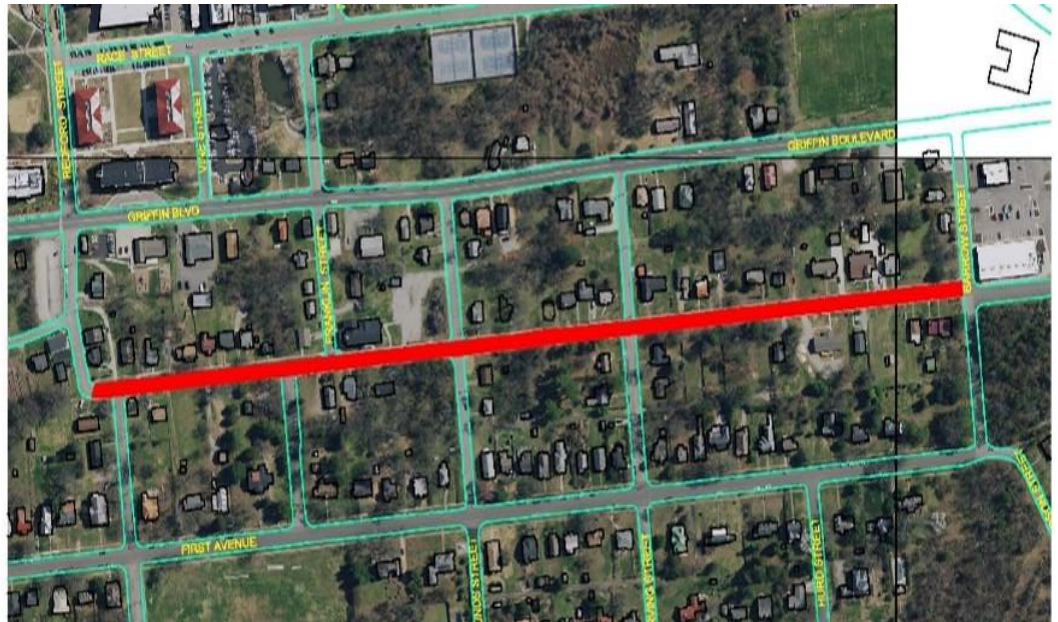
Project: **Paving – Hill Street**

Budget:
\$88,667

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Hill Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$72,000					\$72,000
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$88,667	\$0	\$0	\$0	\$0	\$88,667
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$88,667					\$88,667
Capital Outlay						\$0
Total Expense	\$88,667	\$0	\$0	\$0	\$0	\$88,667
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$88,667					\$88,667
State of Good Repair						\$0
Total Revenue	\$88,667	\$0	\$0	\$0	\$0	\$88,667

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

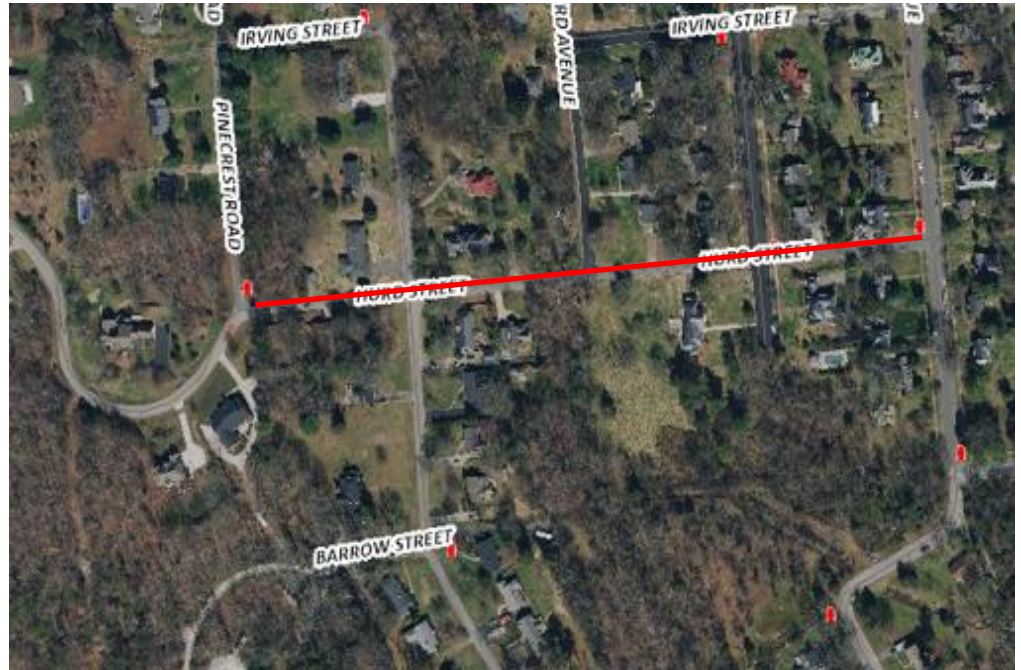
Project: **Paving – Hurd Street**

Budget:
\$52,667

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Hurd Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$36,000					\$36,000
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$52,667	\$0	\$0	\$0	\$0	\$52,667
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$52,667					\$52,667
Capital Outlay						\$0
Total Expense	\$52,667	\$0	\$0	\$0	\$0	\$52,667
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$52,667					\$52,667
State of Good Repair						\$0
Total Revenue	\$52,667	\$0	\$0	\$0	\$0	\$52,667

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Irving Street**

Budget:
\$56,387

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Irving Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$39,720					\$39,720
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$56,387	\$0	\$0	\$0	\$0	\$56,387
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$56,387					\$56,387
Capital Outlay						\$0
Total Expense	\$56,387	\$0	\$0	\$0	\$0	\$56,387
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$56,387					\$56,387
State of Good Repair						\$0
Total Revenue	\$56,387	\$0	\$0	\$0	\$0	\$56,387

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

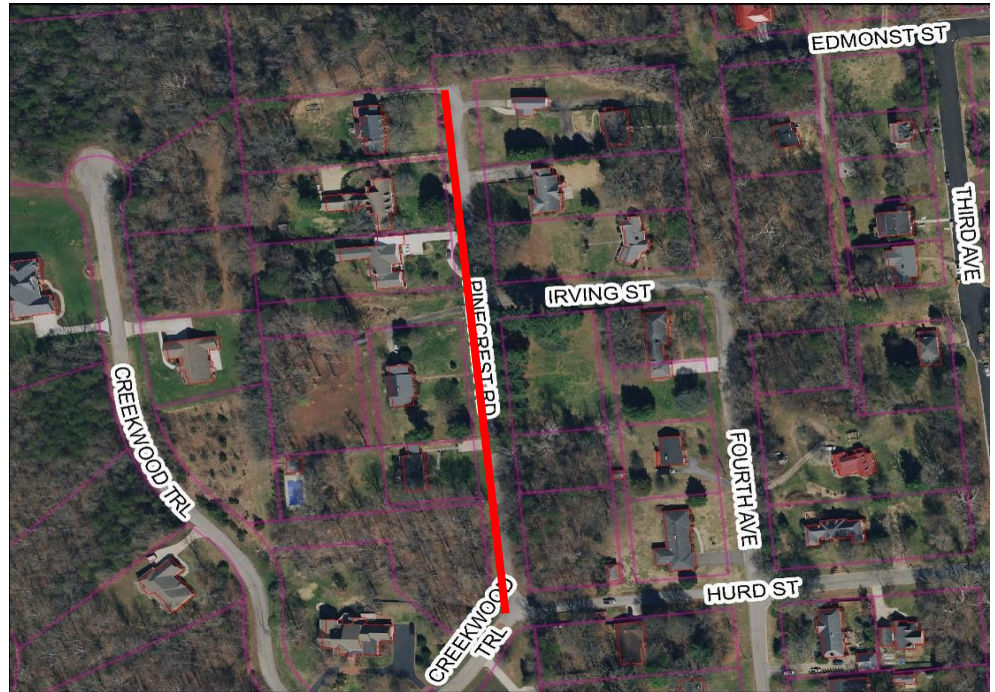
Project: **Paving – Pinecrest Road**

Budget:
\$35,267

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Pinecrest Road. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$18,600					\$18,600
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$35,267	\$0	\$0	\$0	\$0	\$35,267
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$35,267					\$35,267
Capital Outlay						\$0
Total Expense	\$35,267	\$0	\$0	\$0	\$0	\$35,267
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$35,267					\$35,267
State of Good Repair						\$0
Total Revenue	\$35,267	\$0	\$0	\$0	\$0	\$35,267

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Redford Street**

Budget:
\$29,267

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Redford Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$12,600					\$12,600
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$29,267	\$0	\$0	\$0	\$0	\$29,267
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$29,267					\$29,267
Capital Outlay						\$0
Total Expense	\$29,267	\$0	\$0	\$0	\$0	\$29,267
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$29,267					\$29,267
State of Good Repair						\$0
Total Revenue	\$29,267	\$0	\$0	\$0	\$0	\$29,267

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – School Street**

Budget:
\$75,707

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on School Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$59,040					\$59,040
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$75,707	\$0	\$0	\$0	\$0	\$75,707
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$75,707					\$75,707
Capital Outlay						\$0
Total Expense	\$75,707	\$0	\$0	\$0	\$0	\$75,707
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$75,707					\$75,707
State of Good Repair						\$0
Total Revenue	\$75,707	\$0	\$0	\$0	\$0	\$75,707

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

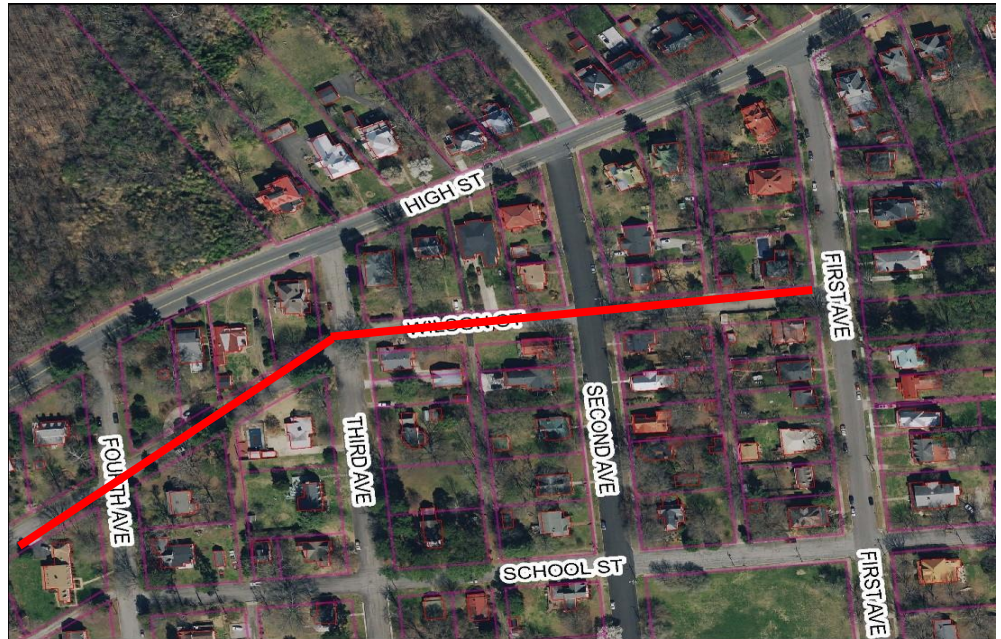
Project: **Paving – Wilson Street**

Budget:
\$58,067

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Wilson Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$41,400					\$41,400
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$58,067	\$0	\$0	\$0	\$0	\$58,067
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$58,067					\$58,067
Capital Outlay						\$0
Total Expense	\$58,067	\$0	\$0	\$0	\$0	\$58,067
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$58,067					\$58,067
State of Good Repair						\$0
Total Revenue	\$58,067	\$0	\$0	\$0	\$0	\$58,067

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

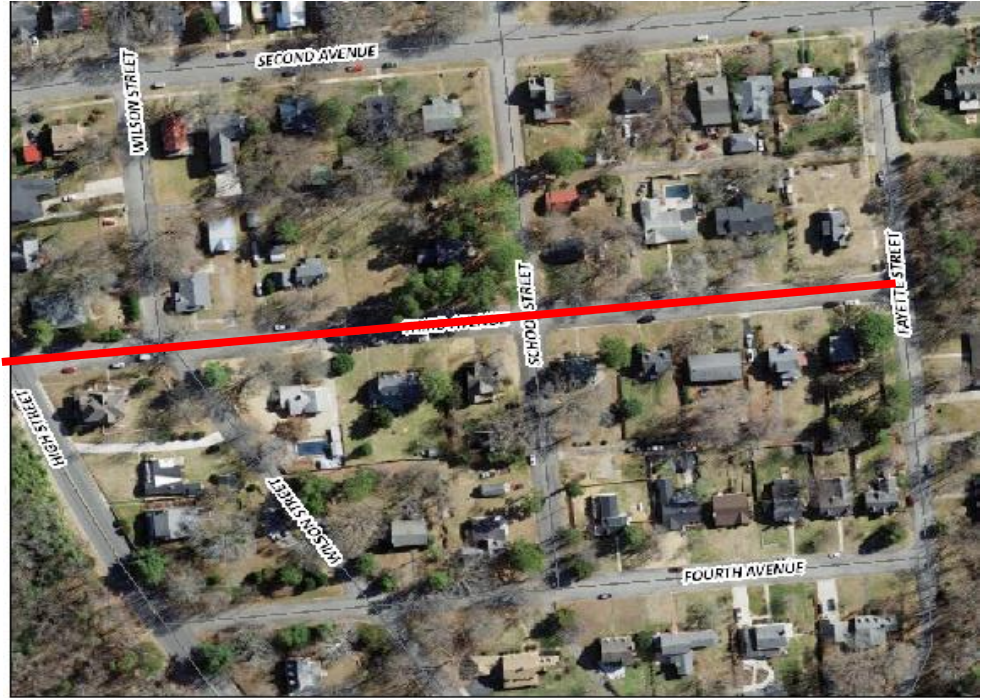
Project: **Paving – Third Avenue (High Street to Fayette Street)**

Budget:
\$62,867

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Third Avenue, from High Street to Fayette Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$46,200					\$46,200
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$62,867	\$0	\$0	\$0	\$0	\$62,867
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$62,867					\$62,867
Capital Outlay						\$0
Total Expense	\$62,867	\$0	\$0	\$0	\$0	\$62,867
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$62,867					\$62,867
State of Good Repair						\$0
Total Revenue	\$62,867	\$0	\$0	\$0	\$0	\$62,867

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Fourth Avenue** (High Street to Fayette Street)

Budget:
\$50,867

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Fourth Avenue, from High Street to Fayette Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town’s important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$34,200					\$34,200
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$50,867	\$0	\$0	\$0	\$0	\$50,867
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$50,867					\$50,867
Capital Outlay						\$0
Total Expense	\$50,867	\$0	\$0	\$0	\$0	\$50,867
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$50,867					\$50,867
State of Good Repair						\$0
Total Revenue	\$50,867	\$0	\$0	\$0	\$0	\$50,867

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Griffin Boulevard (Redford St. to South Main St.)**

Budget:
\$157,067

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Third Avenue, from High Street to Fayette Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$140,400					\$140,400
Milling	\$16,667					\$16,667
						\$0
						\$0
Total Project Cost	\$157,067	\$0	\$0	\$0	\$0	\$157,067
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$157,067					\$157,067
Capital Outlay						\$0
Total Expense	\$157,067	\$0	\$0	\$0	\$0	\$157,067
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$157,067					\$157,067
State of Good Repair						\$0
Total Revenue	\$157,067	\$0	\$0	\$0	\$0	\$157,067

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Repave Parking Lot at Public Works Department**

Budget:
\$50,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving	\$50,000					\$50,000
						\$0
						\$0
						\$0
Total Project Cost	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$50,000	\$	-	-	-	\$50,000
Capital Outlay						\$0
Total Expense	\$50,000	\$0	\$0	\$0	\$0	\$50,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$50,000	\$	-	-	-	\$50,000
						\$0
Total Revenue	\$50,000	\$0	\$0	\$0	\$0	\$50,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Rip Rap on Banks at Wilck's Lake**

Budget:
\$10,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Rip Rap	\$10,000					\$10,000
						\$0
						\$0
						\$0
Total Project Cost	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$10,000	\$	-	-	-	\$10,000
Capital Outlay						\$0
Total Expense	\$10,000	\$0	\$0	\$0	\$0	\$10,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$10,000	\$	-	-	-	\$10,000
						\$0
Total Revenue	\$10,000	\$0	\$0	\$0	\$0	\$10,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Limestone on Sarah Terry Trail**

Budget:
\$20,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Town Council Goal(s) Met:

Recreation and Cultural Activities – Take actions to further develop and promote Farmville as the regional hub for recreation and cultural activities.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Limestone	\$20,000					\$20,000
						\$0
						\$0
						\$0
Total Project Cost	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$20,000	\$	-	-	-	\$20,000
Capital Outlay						\$0
Total Expense	\$20,000	\$0	\$0	\$0	\$0	\$20,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$20,000	\$	-	-	-	\$20,000
						\$0
Total Revenue	\$20,000	\$0	\$0	\$0	\$0	\$20,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Renovate the Stage at Riverside Park**

Budget:
\$53,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Renovate the stage at Riverside Park and add a cover (roof) over the stage and add a concrete pad in front of the stage for dancing.

Town Council Goal(s) Met:

Recreation and Cultural Activities – Take actions to further develop and promote Farmville as the regional hub for recreation and cultural activities.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Stage and Roof	\$50,000					\$50,000
Concrete Pad	\$3,000					\$3,000
						\$0
						\$0
Total Project Cost	\$53,000	\$0	\$0	\$0	\$0	\$53,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$53,000	\$	-	-	-	\$53,000
Capital Outlay						\$0
Total Expense	\$53,000	\$0	\$0	\$0	\$0	\$53,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
Unfunded	\$53,000	\$	-	-	-	\$53,000
						\$0
Total Revenue	\$53,000	\$0	\$0	\$0	\$0	\$53,000

Fiscal Year



2024 - 2025

Town of Farmville, Virginia
2023 Five-Year Capital Improvement Program - Capital Projects

Project: **Outdoor Basketball Court**

Budget:

\$150,000

Department:
Parks and Recreation

Funding Source:
Unfunded

Project Manager:
Parks and Recreation
Director



Project Description:

An outdoor basketball court with a roof will provide a safe place for the community to participate in outdoor activities at Wilck's Lake Park. Will look into additional seating and lighting for the area and it will be adjacent to the restroom/changing area near the splash pad.

Town Council Goal(s) Met:

Recreation and Cultural Activities – Take actions to further develop and promote Farmville as the regional hub for recreation and cultural activities.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Engineering & Construction		150,000				\$150,000
						\$0
						\$0
						\$0
Total Project Cost	\$0	\$150,000	\$0	\$0	\$0	\$150,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
Recreation - Capital Outlay		150,000				\$150,000
						\$0
Total Expense	\$0	\$150,000	\$0	\$0	\$0	\$150,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
General Fund		150,000				\$150,000
						\$0
Total Revenue	\$0	\$150,000	\$0	\$0	\$0	\$150,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Oak Street**

Budget:
\$66,487

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Oak Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$55,375				\$55,375
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$66,487	\$0	\$0	\$0	\$66,487
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$66,487				\$66,487
Capital Outlay						\$0
Total Expense	\$0	\$66,487	\$0	\$0	\$0	\$66,487
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$66,487				\$66,487
State of Good Repair						\$0
Total Revenue	\$0	\$66,487	\$0	\$0	\$0	\$66,487

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

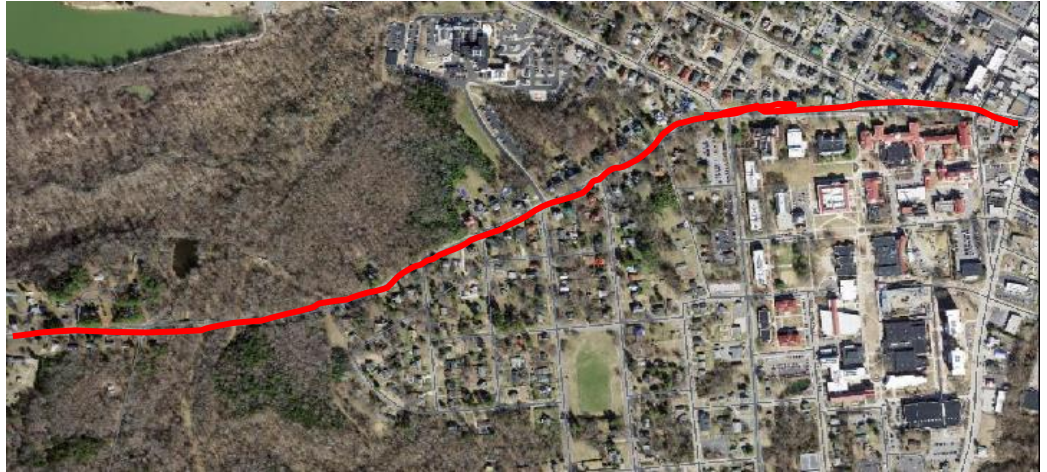
Project: **Paving – High Street (to the Town Limit)**

Budget:
\$337,987

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on High Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$326,875				\$326,875
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$337,987	\$0	\$0	\$0	\$337,987
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$337,987				\$337,987
Capital Outlay						\$0
Total Expense	\$0	\$337,987	\$0	\$0	\$0	\$337,987
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$337,987				\$337,987
State of Good Repair						\$0
Total Revenue	\$0	\$337,987	\$0	\$0	\$0	\$337,987

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Grove Street**

Budget:
\$24,362

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Grove Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$13,250				\$13,250
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$24,362	\$0	\$0	\$0	\$24,362
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$24,362				\$24,362
Capital Outlay						\$0
Total Expense	\$0	\$24,362	\$0	\$0	\$0	\$24,362
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$24,362				\$24,362
State of Good Repair						\$0
Total Revenue	\$0	\$24,362	\$0	\$0	\$0	\$24,362

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – A Street**

Budget:

\$22,362

Department:

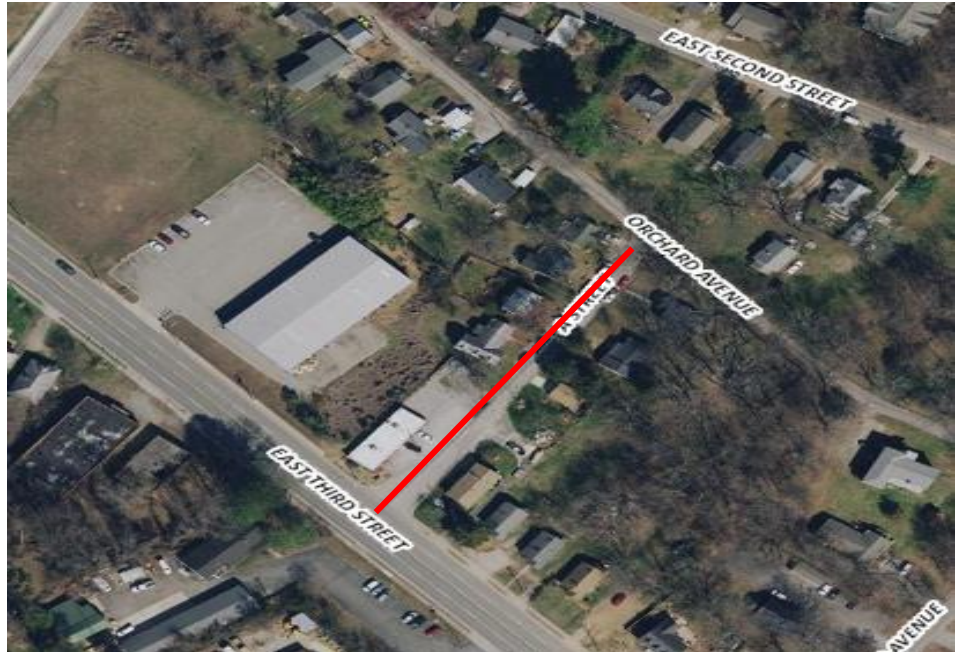
Public Works

Funding Source:

Street Maintenance
Fund

Project Manager:

Public Works Director



Project Description:

Improvements to the roadway are warranted on A Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$11,250				\$11,250
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$22,362	\$0	\$0	\$0	\$22,362
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$22,362				\$22,362
Capital Outlay						\$0
Total Expense	\$0	\$22,362	\$0	\$0	\$0	\$22,362
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$22,362				\$22,362
State of Good Repair						\$0
Total Revenue	\$0	\$22,362	\$0	\$0	\$0	\$22,362

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Bolt Street**

Budget:
\$15,487

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Bolt Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$4,375				\$4,375
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$15,487	\$0	\$0	\$0	\$15,487
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$15,487				\$15,487
Capital Outlay						\$0
Total Expense	\$0	\$15,487	\$0	\$0	\$0	\$15,487
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$15,487				\$15,487
State of Good Repair						\$0
Total Revenue	\$0	\$15,487	\$0	\$0	\$0	\$15,487

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Brook Street**

Budget:
\$22,987

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Brook Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$11,875				\$11,875
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$22,987	\$0	\$0	\$0	\$22,987
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$22,987				\$22,987
Capital Outlay						\$0
Total Expense	\$0	\$22,987	\$0	\$0	\$0	\$22,987
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$22,987				\$22,987
State of Good Repair						\$0
Total Revenue	\$0	\$22,987	\$0	\$0	\$0	\$22,987

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Cedar Avenue**

Budget:
\$32,112

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Cedar Avenue. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$21,000				\$21,000
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$32,112	\$0	\$0	\$0	\$32,112
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$32,112				\$32,112
Capital Outlay						\$0
Total Expense	\$0	\$32,112	\$0	\$0	\$0	\$32,112
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$32,112				\$32,112
State of Good Repair						\$0
Total Revenue	\$0	\$32,112	\$0	\$0	\$0	\$32,112

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Second Street**

Budget:
\$121,112

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Second Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$110,000				\$110,000
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$121,112	\$0	\$0	\$0	\$121,112
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$121,112				\$121,112
Capital Outlay						\$0
Total Expense	\$0	\$121,112	\$0	\$0	\$0	\$121,112
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$121,112				\$121,112
State of Good Repair						\$0
Total Revenue	\$0	\$121,112	\$0	\$0	\$0	\$121,112

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Evergreen Lane**

Budget:
\$17,112

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Evergreen Lane. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$6,000				\$6,000
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$17,112	\$0	\$0	\$0	\$17,112
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$17,112				\$17,112
Capital Outlay						\$0
Total Expense	\$0	\$17,112	\$0	\$0	\$0	\$17,112
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$17,112				\$17,112
State of Good Repair						\$0
Total Revenue	\$0	\$17,112	\$0	\$0	\$0	\$17,112

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Gum Street**

Budget:
\$15,237

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Gum Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$4,125				\$4,125
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$15,237	\$0	\$0	\$0	\$15,237
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$15,237				\$15,237
Capital Outlay						\$0
Total Expense	\$0	\$15,237	\$0	\$0	\$0	\$15,237
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$15,237				\$15,237
State of Good Repair						\$0
Total Revenue	\$0	\$15,237	\$0	\$0	\$0	\$15,237

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Haynes Street**

Budget:
\$20,487

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Haynes Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$9,375				\$9,375
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$20,487	\$0	\$0	\$0	\$20,487
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$20,487				\$20,487
Capital Outlay						\$0
Total Expense	\$0	\$20,487	\$0	\$0	\$0	\$20,487
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$20,487				\$20,487
State of Good Repair						\$0
Total Revenue	\$0	\$20,487	\$0	\$0	\$0	\$20,487

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Hylawn Avenue**

Budget:
\$33,987

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Hylawn Avenue. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$22,875				\$22,875
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$33,987	\$0	\$0	\$0	\$33,987
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$33,987				\$33,987
Capital Outlay						\$0
Total Expense	\$0	\$33,987	\$0	\$0	\$0	\$33,987
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$33,987				\$33,987
State of Good Repair						\$0
Total Revenue	\$0	\$33,987	\$0	\$0	\$0	\$33,987

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

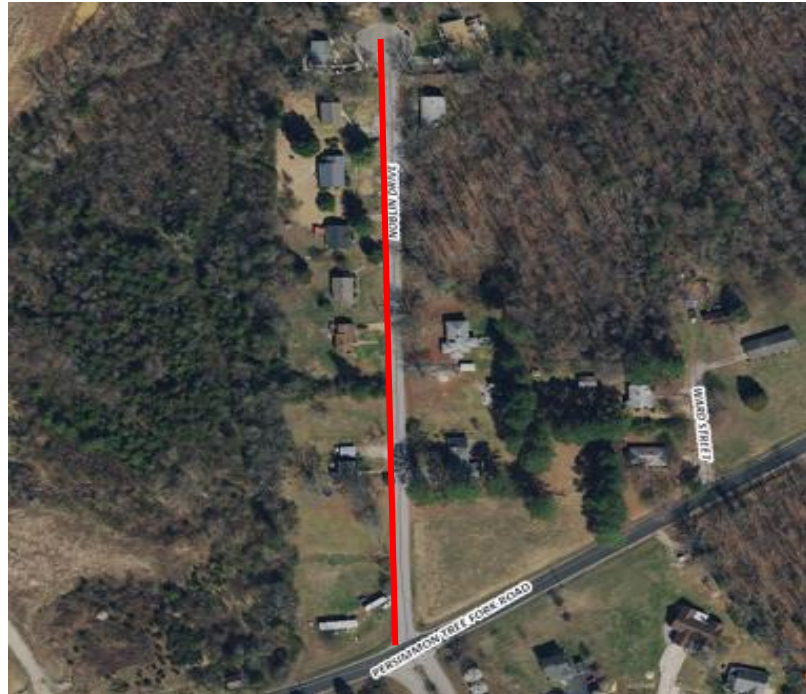
Project: **Paving – Noblin Street**

Budget:
\$29,237

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Noblin Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$18,125				\$18,125
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$29,237	\$0	\$0	\$0	\$29,237
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$29,237				\$29,237
Capital Outlay						\$0
Total Expense	\$0	\$29,237	\$0	\$0	\$0	\$29,237
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$29,237				\$29,237
State of Good Repair						\$0
Total Revenue	\$0	\$29,237	\$0	\$0	\$0	\$29,237

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – North Bridge Street**

Budget:
\$22,987

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on North Bridge Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$11,875				\$11,875
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$22,987	\$0	\$0	\$0	\$22,987
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$22,987				\$22,987
Capital Outlay						\$0
Total Expense	\$0	\$22,987	\$0	\$0	\$0	\$22,987
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$22,987				\$22,987
State of Good Repair						\$0
Total Revenue	\$0	\$22,987	\$0	\$0	\$0	\$22,987

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving – Orchard Street**

Budget:
\$31,737

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Orchard Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$20,625				\$20,625
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$31,737	\$0	\$0	\$0	\$31,737
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$31,737				\$31,737
Capital Outlay						\$0
Total Expense	\$0	\$31,737	\$0	\$0	\$0	\$31,737
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$31,737				\$31,737
State of Good Repair						\$0
Total Revenue	\$0	\$31,737	\$0	\$0	\$0	\$31,737

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

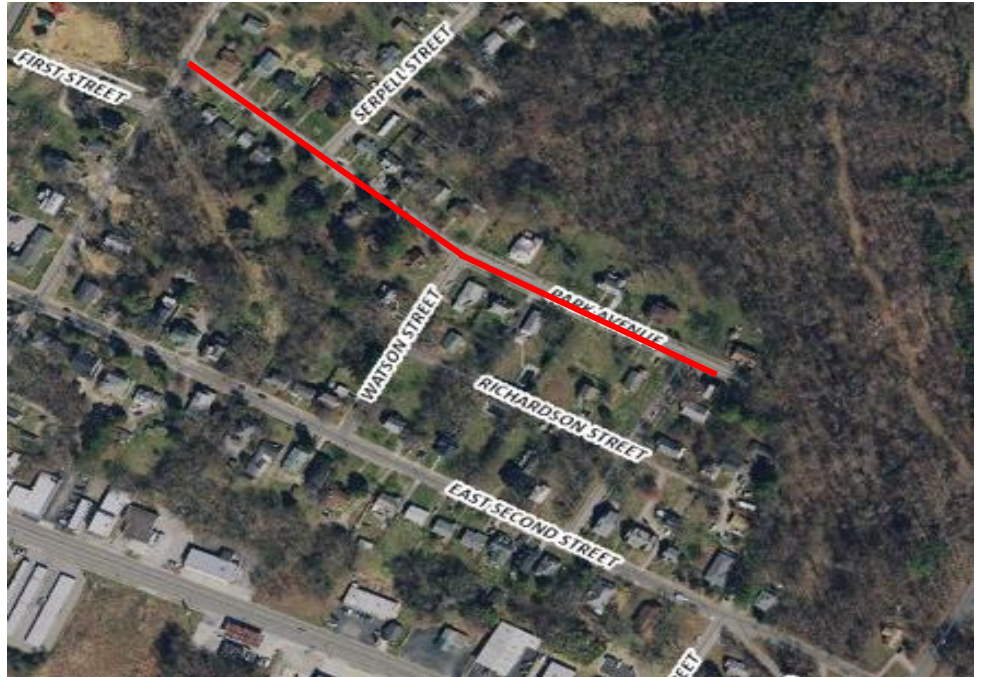
Project: **Paving – Park Avenue**

Budget:
\$57,987

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Park Avenue. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$46,875				\$46,875
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$57,987	\$0	\$0	\$0	\$57,987
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$57,987				\$57,987
Capital Outlay						\$0
Total Expense	\$0	\$57,987	\$0	\$0	\$0	\$57,987
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$57,987				\$57,987
State of Good Repair						\$0
Total Revenue	\$0	\$57,987	\$0	\$0	\$0	\$57,987

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

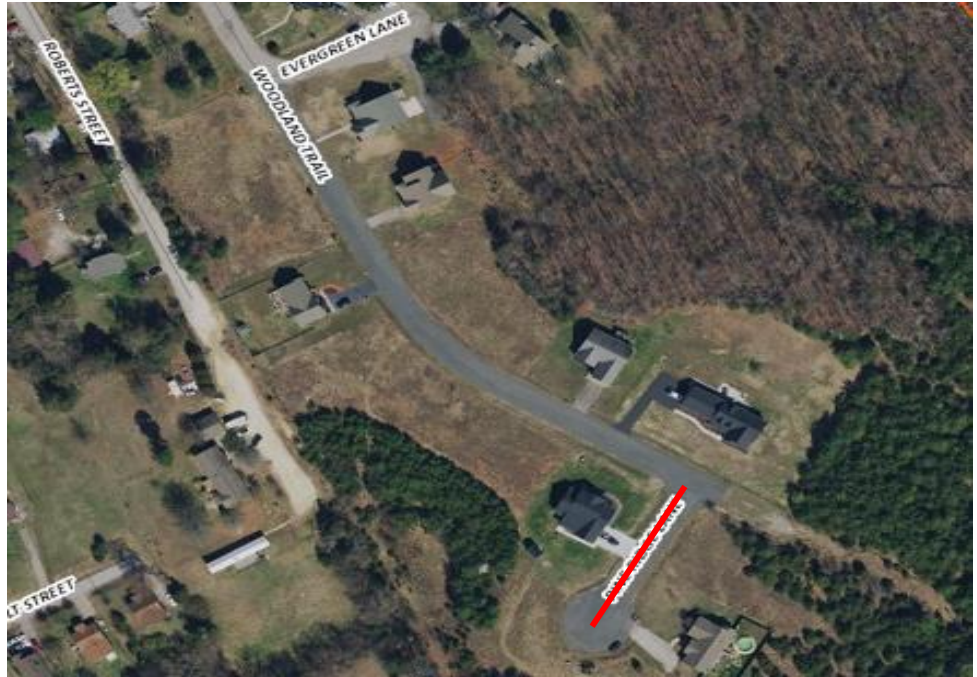
Project: **Paving - Pine Ridge Lane**

Budget:
\$19,237

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Pine Ridge Lane. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$8,125				\$8,125
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$19,237	\$0	\$0	\$0	\$19,237
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$19,237				\$19,237
Capital Outlay						\$0
Total Expense	\$0	\$19,237	\$0	\$0	\$0	\$19,237
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$19,237				\$19,237
State of Good Repair						\$0
Total Revenue	\$0	\$19,237	\$0	\$0	\$0	\$19,237

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - Roberts Street**

Budget:
\$30,112

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Roberts Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$19,000				\$19,000
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$30,112	\$0	\$0	\$0	\$30,112
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$30,112				\$30,112
Capital Outlay						\$0
Total Expense	\$0	\$30,112	\$0	\$0	\$0	\$30,112
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$30,112				\$30,112
State of Good Repair						\$0
Total Revenue	\$0	\$30,112	\$0	\$0	\$0	\$30,112

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

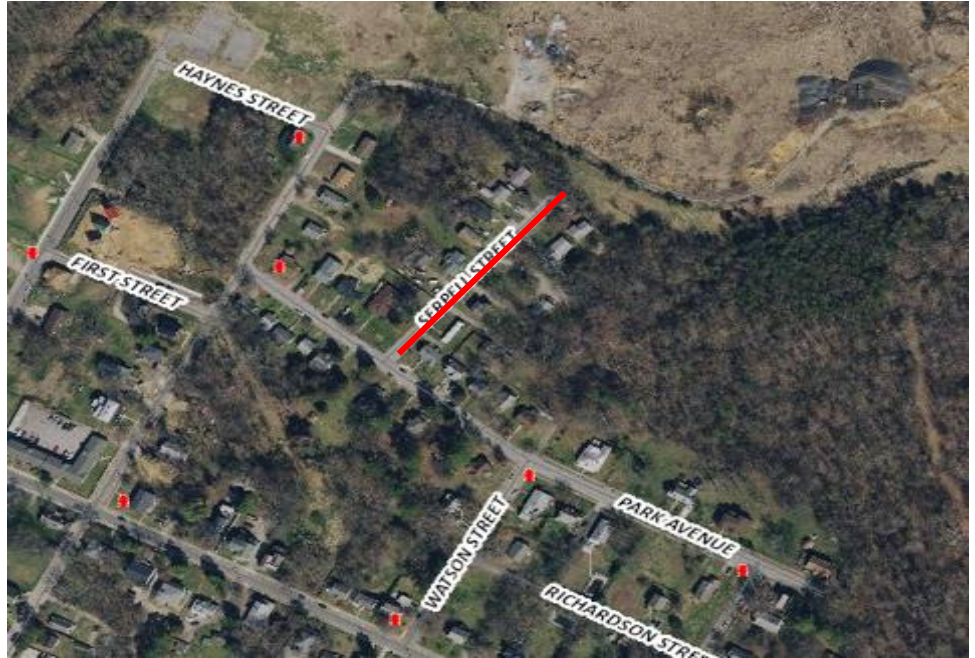
Project: **Paving - Serpell Street**

Budget:
\$27,987

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Serpell Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$16,875				\$16,875
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$27,987	\$0	\$0	\$0	\$27,987
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$27,987				\$27,987
Capital Outlay						\$0
Total Expense	\$0	\$27,987	\$0	\$0	\$0	\$27,987
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$27,987				\$27,987
State of Good Repair						\$0
Total Revenue	\$0	\$27,987	\$0	\$0	\$0	\$27,987

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - Timberline Drive**

Budget:
\$27,987

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Timberline Drive. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$16,875				\$16,875
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$27,987	\$0	\$0	\$0	\$27,987
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$27,987				\$27,987
Capital Outlay						\$0
Total Expense	\$0	\$27,987	\$0	\$0	\$0	\$27,987
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$27,987				\$27,987
State of Good Repair						\$0
Total Revenue	\$0	\$27,987	\$0	\$0	\$0	\$27,987

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - North Virginia Street**

Budget:
\$56,112

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on North Virginia Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$45,000				\$45,000
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$56,112	\$0	\$0	\$0	\$56,112
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$56,112				\$56,112
Capital Outlay						\$0
Total Expense	\$0	\$56,112	\$0	\$0	\$0	\$56,112
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$56,112				\$56,112
State of Good Repair						\$0
Total Revenue	\$0	\$56,112	\$0	\$0	\$0	\$56,112

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - Ward Street**

Budget:
\$16,737

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Ward Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$5,625				\$5,625
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$16,737	\$0	\$0	\$0	\$16,737
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$16,737				\$16,737
Capital Outlay						\$0
Total Expense	\$0	\$16,737	\$0	\$0	\$0	\$16,737
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$16,737				\$16,737
State of Good Repair						\$0
Total Revenue	\$0	\$16,737	\$0	\$0	\$0	\$16,737

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

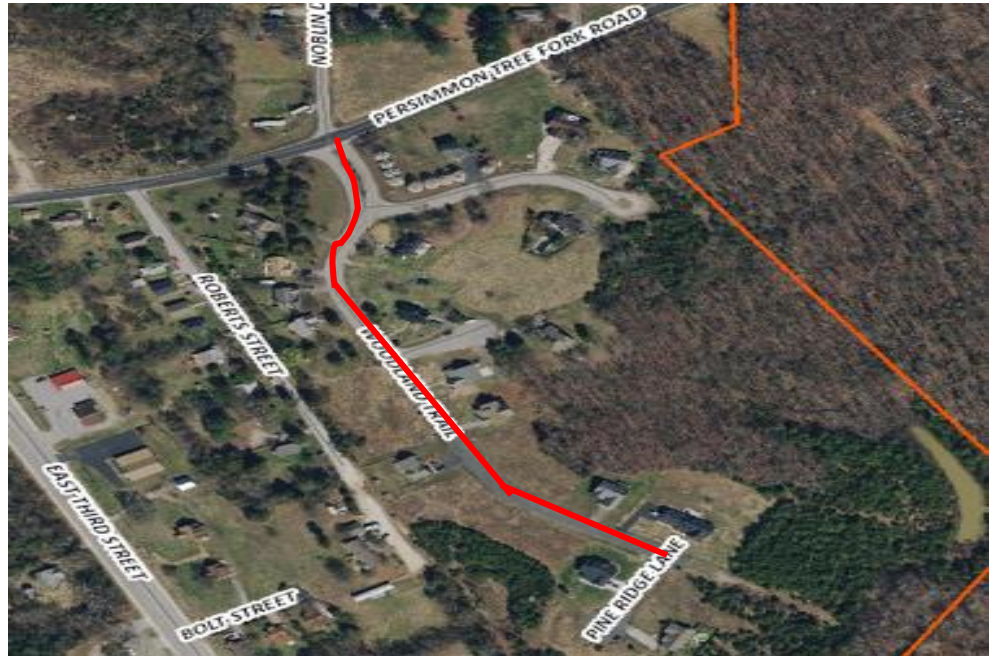
Project: **Paving - Woodland Trail**

Budget:
\$65,112

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Woodland Trail. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$54,000				\$54,000
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$65,112	\$0	\$0	\$0	\$65,112
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$65,112				\$65,112
Capital Outlay						\$0
Total Expense	\$0	\$65,112	\$0	\$0	\$0	\$65,112
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$65,112				\$65,112
State of Good Repair						\$0
Total Revenue	\$0	\$65,112	\$0	\$0	\$0	\$65,112

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - Woodrow Avenue**

Budget:
\$23,612

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Woodrow Avenue. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$12,500				\$12,500
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$23,612	\$0	\$0	\$0	\$23,612
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$23,612				\$23,612
Capital Outlay						\$0
Total Expense	\$0	\$23,612	\$0	\$0	\$0	\$23,612
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$23,612				\$23,612
State of Good Repair						\$0
Total Revenue	\$0	\$23,612	\$0	\$0	\$0	\$23,612

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: Paving - North South Street

Budget:
\$34,237

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on North South Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$23,125				\$23,125
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$34,237	\$0	\$0	\$0	\$34,237
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$34,237				\$34,237
Capital Outlay						\$0
Total Expense	\$0	\$34,237	\$0	\$0	\$0	\$34,237
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$34,237				\$34,237
State of Good Repair						\$0
Total Revenue	\$0	\$34,237	\$0	\$0	\$0	\$34,237

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - North Vaughan Street**

Budget:
\$22,362

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on North Vaughan Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$11,250				\$11,250
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$22,362	\$0	\$0	\$0	\$22,362
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$22,362				\$22,362
Capital Outlay						\$0
Total Expense	\$0	\$22,362	\$0	\$0	\$0	\$22,362
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$22,362				\$22,362
State of Good Repair						\$0
Total Revenue	\$0	\$22,362	\$0	\$0	\$0	\$22,362

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - Richardson Street**

Budget:
\$23,612

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Richardson Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$12,500				\$12,500
Milling		\$11,112				\$11,112
						\$0
						\$0
Total Project Cost	\$0	\$23,612	\$0	\$0	\$0	\$23,612
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$23,612				\$23,612
Capital Outlay						\$0
Total Expense	\$0	\$23,612	\$0	\$0	\$0	\$23,612
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$23,612				\$23,612
State of Good Repair						\$0
Total Revenue	\$0	\$23,612	\$0	\$0	\$0	\$23,612

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

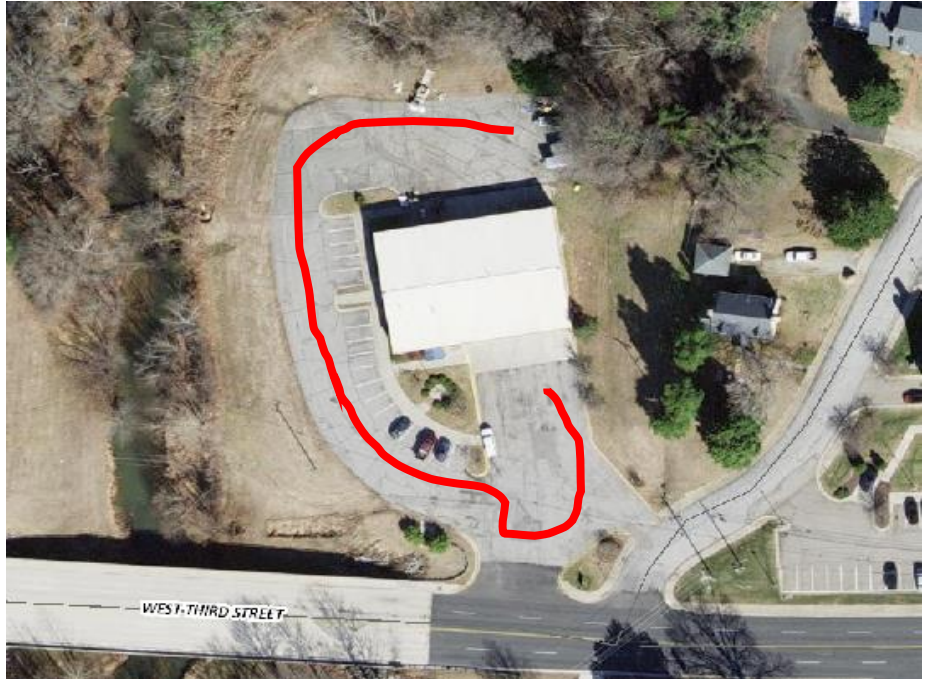
Project: **Repave Fire Department Parking Lot**

Budget:
\$55,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$55,000				\$55,000
						\$0
						\$0
						\$0
Total Project Cost	\$0	\$55,000	\$0	\$0	\$0	\$55,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$55,000	-	-	-	\$55,000
Capital Outlay						\$0
Total Expense	\$0	\$55,000	\$0	\$0	\$0	\$55,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$55,000	-	-	-	\$55,000
						\$0
Total Revenue	\$0	\$55,000	\$0	\$0	\$0	\$55,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Repave Library Parking Lot**

Budget:
\$50,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$50,000				\$50,000
						\$0
						\$0
						\$0
Total Project Cost	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$50,000	-	-	-	\$50,000
Capital Outlay						\$0
Total Expense	\$0	\$50,000	\$0	\$0	\$0	\$50,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$50,000	-	-	-	\$50,000
						\$0
Total Revenue	\$0	\$50,000	\$0	\$0	\$0	\$50,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Wilck's Lake Boat Ramp Parking Lot**

Budget:
\$20,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$20,000				\$20,000
						\$0
						\$0
						\$0
Total Project Cost	\$0	\$20,000	\$0	\$0	\$0	\$20,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$20,000	-	-	-	\$20,000
Capital Outlay						\$0
Total Expense	\$0	\$20,000	\$0	\$0	\$0	\$20,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$20,000	-	-	-	\$20,000
						\$0
Total Revenue	\$0	\$20,000	\$0	\$0	\$0	\$20,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Rip Rap on the Banks at Wilck's Lake**

Budget:
\$10,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$10,000				\$10,000
						\$0
						\$0
						\$0
Total Project Cost	\$0	\$10,000	\$0	\$0	\$0	\$10,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$10,000	-	-	-	\$10,000
Capital Outlay						\$0
Total Expense	\$0	\$10,000	\$0	\$0	\$0	\$10,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$10,000	-	-	-	\$10,000
						\$0
Total Revenue	\$0	\$10,000	\$0	\$0	\$0	\$10,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Repair Parks and Playgrounds**

Budget:
\$20,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Renovate parks and playgrounds as needed with fencing, base and equipment

Town Council Goal(s) Met:

Recreation and Cultural Activities – Take actions to further develop and promote Farmville as the regional hub for recreation and cultural activities.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving		\$20,000				\$20,000
						\$0
						\$0
						\$0
Total Project Cost	\$0	\$20,000	\$0	\$0	\$0	\$20,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$20,000	-	-	-	\$20,000
Capital Outlay						\$0
Total Expense	\$0	\$20,000	\$0	\$0	\$0	\$20,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$20,000	-	-	-	\$20,000
						\$0
Total Revenue	\$0	\$20,000	\$0	\$0	\$0	\$20,000

Fiscal Year



2025 - 2026

Town of Farmville, Virginia
2023 Five-Year Capital Improvement Program - Capital Projects

Project: **Bike Pump Track**

Budget:

\$250,000

Department:
Parks and Recreation

Funding Source:
unfunded with
potential grant funding

Project Manager:
Parks and Recreation
Director



Project Description:

Bike Pump track added to Wilck's Lake Park beside the Skatepark. Available for all-wheel activity (bike, skateboards, etc.) on track. Initial quote and construction layout provided by American Ramp Company, who has also worked on Wilck's Lake Skatepark. We will have an opportunity for grants to cover funding and additional quotes in future conversations.

Town Council Goal(s) Met:

Recreation and Cultural Activities – Take actions to further develop and promote Farmville as the regional hub for recreation and cultural activities.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Engineering & Construction			250,000			\$250,000
						\$0
						\$0
						\$0
Total Project Cost	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
Recreation - Capital Outlay			250,000			\$250,000
						\$0
Total Expense	\$0	\$0	\$250,000	\$0	\$0	\$250,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
General Fund			250,000			\$250,000
						\$0
Total Revenue	\$0	\$0	\$250,000	\$0	\$0	\$250,000

Town of Farmville, Virginia
2023 Five-Year Capital Improvement Program - Capital Projects

Project: **Farmville Recreation Center**

Budget:
\$13,000,000

Department:
Parks and Recreation

Funding Source:
Unfunded

Project Manager:
Parks and Recreation
Director



Project Description:

Indoor recreation facility that includes an indoor walking/jogging track. Three basketball court areas with screen dividers that will allow for multiple sports areas, and a scoreboard added in each court. Two pickleball courts in different areas for easy access can be used as training area. Two group fitness areas for fitness classes, and office space with meeting rooms that can be located on the first floor. Will look into floor spacing plan for additional classrooms and areas.

Town Council Goal(s) Met:

Recreation and Cultural Activities – Take actions to further develop and promote Farmville as the regional hub for recreation and cultural activities.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Engineering & Construction			200,000	800,000	12,000,000	\$13,000,000
						\$0
						\$0
						\$0
Total Project Cost	\$0	\$0	\$200,000	\$800,000	\$12,000,000	\$13,000,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
Recreation - Capital Outlay			200,000	800,000	12,000,000	\$13,000,000
						\$0
Total Expense	\$0	\$0	\$200,000	\$800,000	\$12,000,000	\$13,000,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
General Fund			200,000	800,000	12,000,000	\$13,000,000
						\$0
Total Revenue	\$0	\$0	\$200,000	\$800,000	\$12,000,000	\$13,000,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

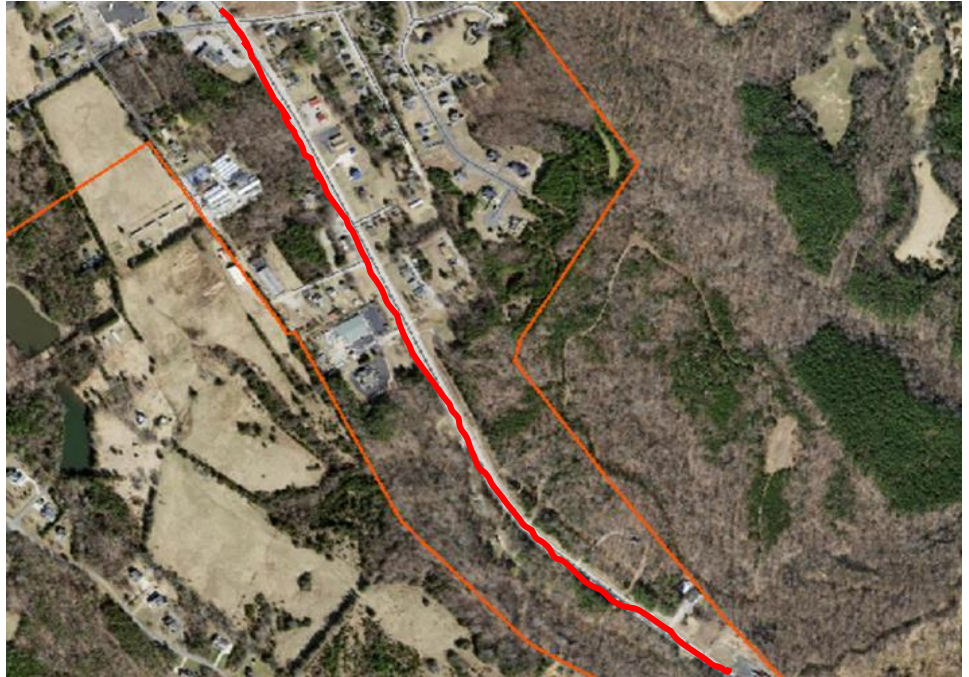
Project: **Paving - East Third Street** (Town Limits to Milnwood Road)

Budget:
\$318,034

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on East Third Street, from the town limits to Milnwood Road. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving			\$284,700			\$284,700
Milling			\$33,334			\$33,334
						\$0
						\$0
Total Project Cost	\$0	\$0	\$318,034	\$0	\$0	\$318,034
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	318,034			\$318,034
Capital Outlay						\$0
Total Expense	\$0	\$0	\$318,034	\$0	\$0	\$318,034
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	318,034			\$318,034
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$318,034	\$0	\$0	\$318,034

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - East Third Street (Milnwood Road to SOGR)**

Budget:
\$87,934

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on East Third Street, from Milnwood Road to State of Good Repair (SOGR). This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving			\$54,600			\$54,600
Milling			\$33,334			\$33,334
						\$0
						\$0
Total Project Cost	\$0	\$0	\$87,934	\$0	\$0	\$87,934
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	87,934			\$87,934
Capital Outlay						\$0
Total Expense	\$0	\$0	\$87,934	\$0	\$0	\$87,934
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	87,934			\$87,934
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$87,934	\$0	\$0	\$87,934

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

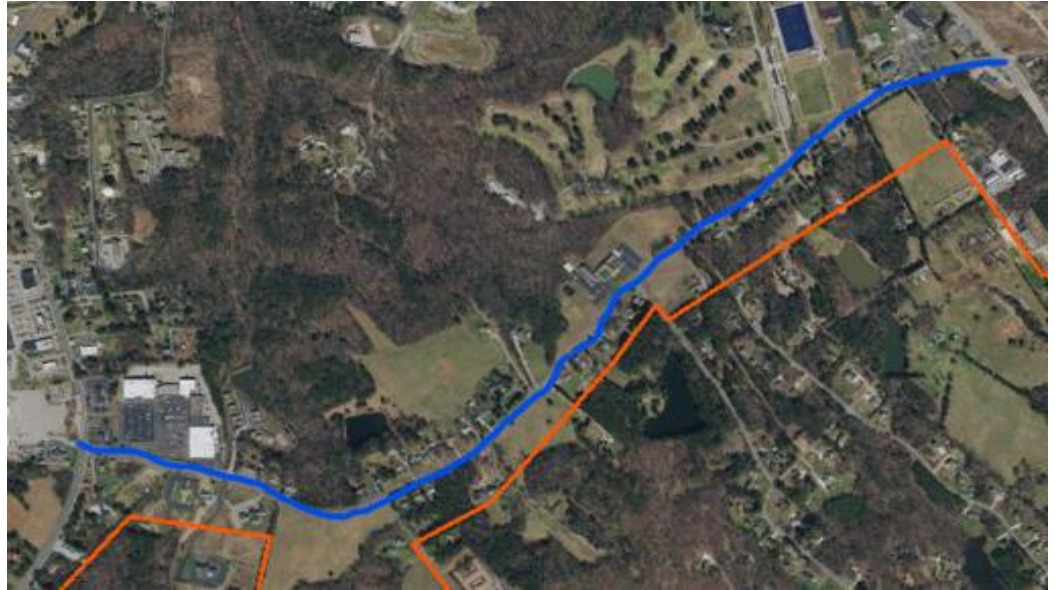
Project: **Paving - Milnwood Road**

Budget:
\$290,084

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Milnwood Road. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving			\$256,750			\$256,750
Milling			\$33,334			\$33,334
						\$0
						\$0
Total Project Cost	\$0	\$0	\$290,084	\$0	\$0	\$290,084
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	290,084			\$290,084
Capital Outlay						\$0
Total Expense	\$0	\$0	\$290,084	\$0	\$0	\$290,084
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	290,084			\$290,084
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$290,084	\$0	\$0	\$290,084

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

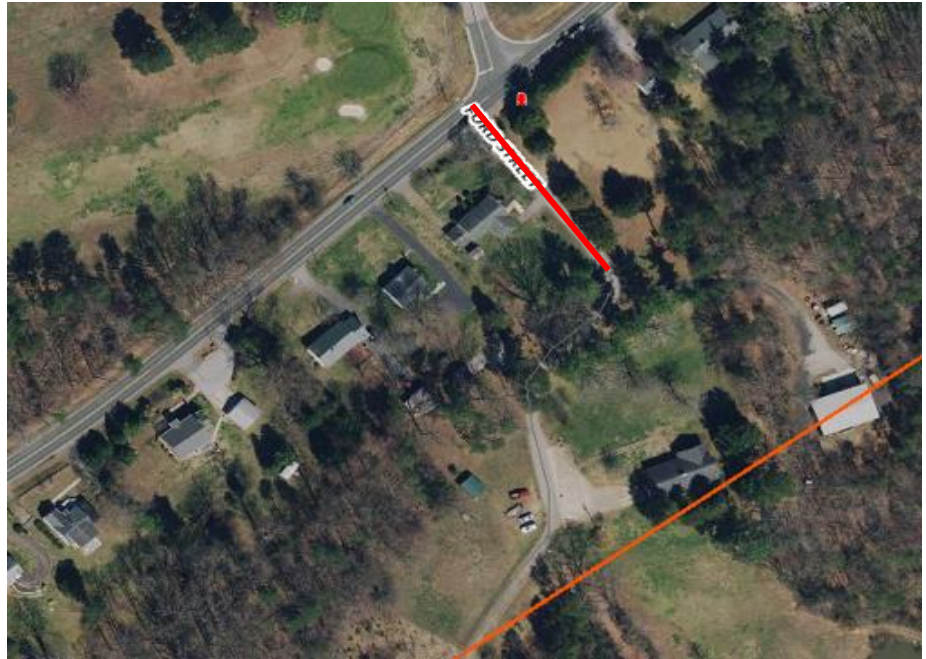
Project: **Paving - Ford Street**

Budget:
\$40,484

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Ford Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving			\$7,150			\$7,150
Milling			\$33,334			\$33,334
						\$0
						\$0
Total Project Cost	\$0	\$0	\$40,484	\$0	\$0	\$40,484
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	40,484			\$40,484
Capital Outlay						\$0
Total Expense	\$0	\$0	\$40,484	\$0	\$0	\$40,484
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	40,484			\$40,484
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$40,484	\$0	\$0	\$40,484

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

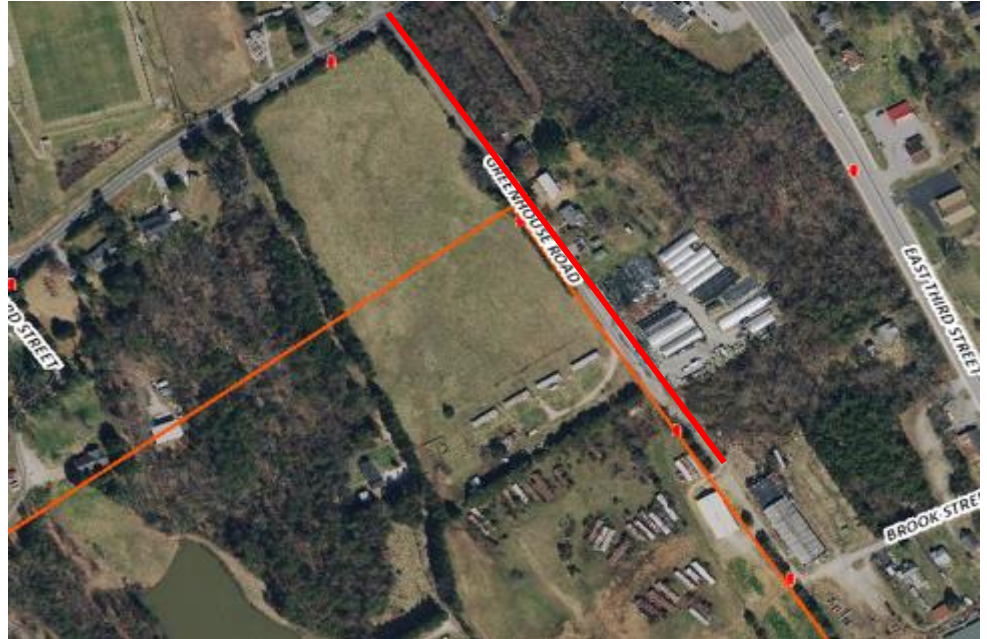
Project: **Paving - Greenhouse Road**

Budget:
\$58,034

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Greenhouse Road. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving			\$24,700			\$24,700
Milling			\$33,334			\$33,334
						\$0
						\$0
Total Project Cost	\$0	\$0	\$58,034	\$0	\$0	\$58,034
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	58,034			\$58,034
Capital Outlay						\$0
Total Expense	\$0	\$0	\$58,034	\$0	\$0	\$58,034
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	58,034			\$58,034
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$58,034	\$0	\$0	\$58,034

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

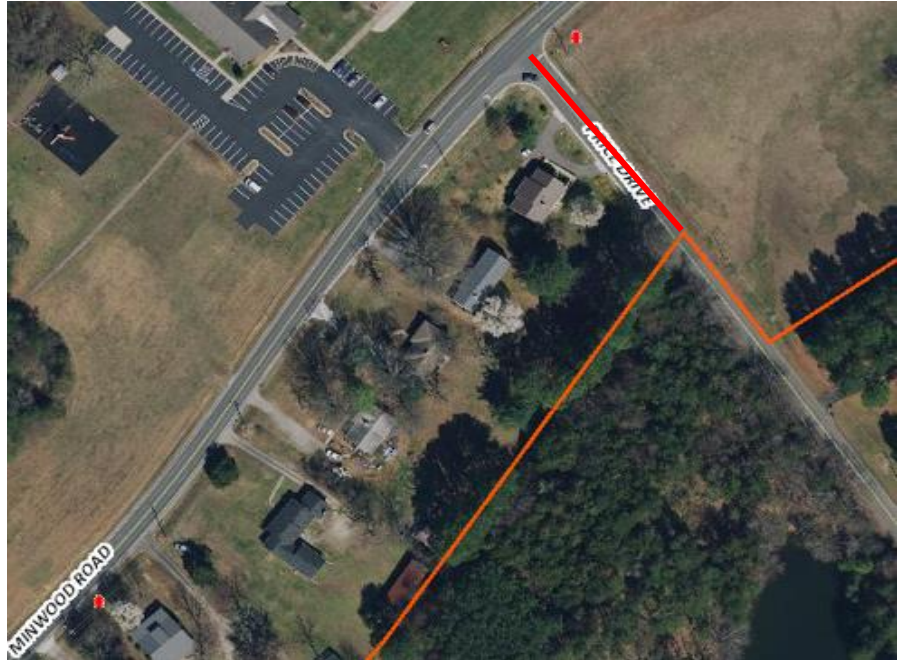
Project: **Paving - Price Drive**

Budget:
\$46,334

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Price Drive. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving			\$13,000			\$13,000
Milling			\$33,334			\$33,334
						\$0
						\$0
Total Project Cost	\$0	\$0	\$46,334	\$0	\$0	\$46,334
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	46,334			\$46,334
Capital Outlay						\$0
Total Expense	\$0	\$0	\$46,334	\$0	\$0	\$46,334
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	46,334			\$46,334
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$46,334	\$0	\$0	\$46,334

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - Scott Drive**

Budget:
\$48,154

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Scott Drive. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving			\$14,820			\$14,820
Milling			\$33,334			\$33,334
						\$0
						\$0
Total Project Cost	\$0	\$0	\$48,154	\$0	\$0	\$48,154
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	48,154			\$48,154
Capital Outlay						\$0
Total Expense	\$0	\$0	\$48,154	\$0	\$0	\$48,154
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	48,154			\$48,154
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$48,154	\$0	\$0	\$48,154

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

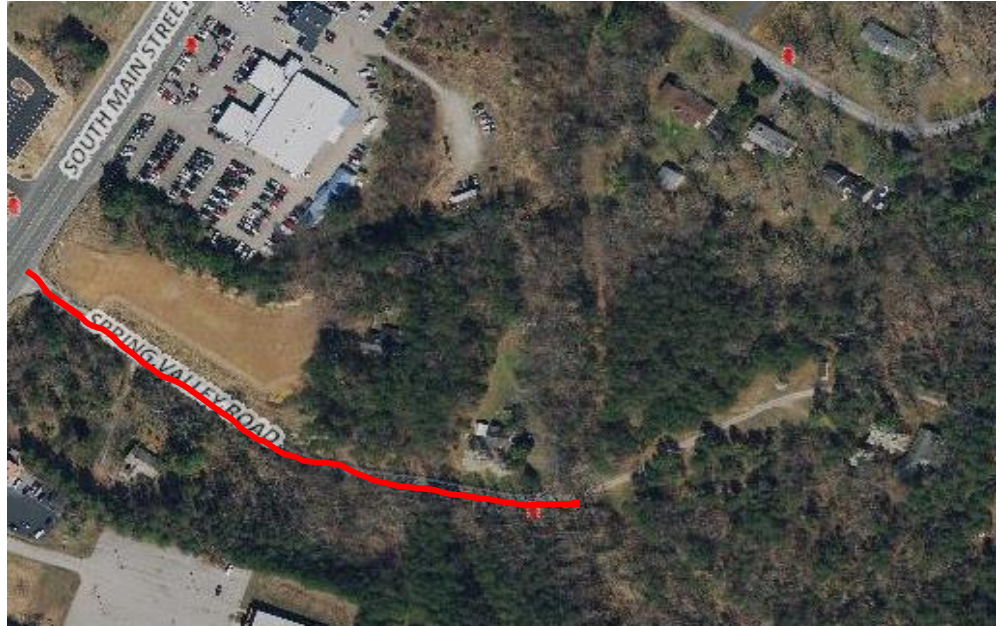
Project: **Paving - Spring Valley**

Budget:
\$52,184

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Spring Valley. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving			\$18,850			\$18,850
Milling			\$33,334			\$33,334
						\$0
						\$0
Total Project Cost	\$0	\$0	\$52,184	\$0	\$0	\$52,184
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	52,184			\$52,184
Capital Outlay						\$0
Total Expense	\$0	\$0	\$52,184	\$0	\$0	\$52,184
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	52,184			\$52,184
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$52,184	\$0	\$0	\$52,184

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

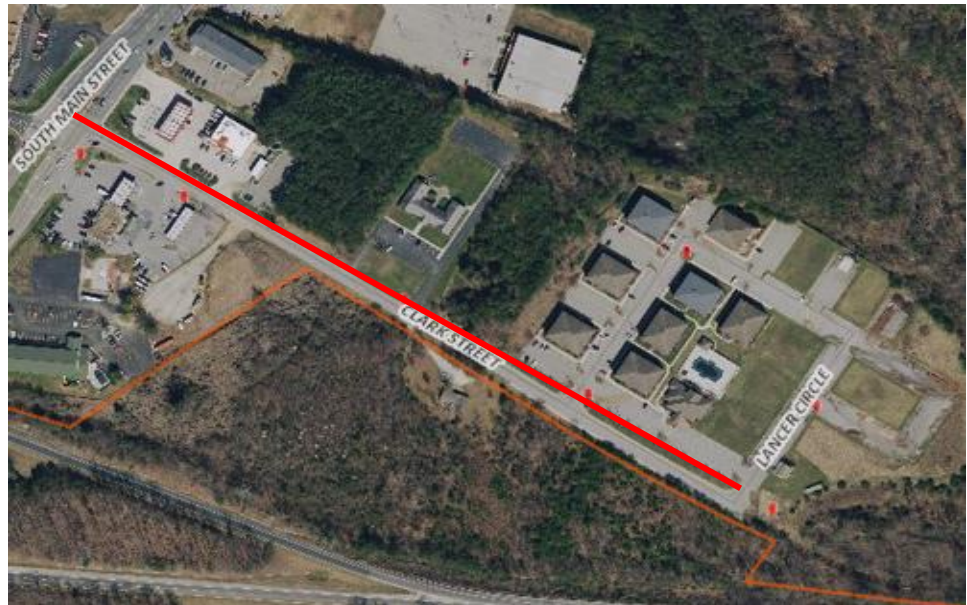
Project: **Paving - Clark Street**

Budget:
\$74,284

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Clark Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving			\$40,950			\$40,950
Milling			\$33,334			\$33,334
						\$0
						\$0
Total Project Cost	\$0	\$0	\$74,284	\$0	\$0	\$74,284
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	74,284			\$74,284
Capital Outlay						\$0
Total Expense	\$0	\$0	\$74,284	\$0	\$0	\$74,284
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	74,284			\$74,284
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$74,284	\$0	\$0	\$74,284

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: Repave Parking Lots on North Main @ Plaza & Riverside

Budget:
\$70,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Repave parking lots at the upper and lower lots by the Downtown Plaza and Riverside Park

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving			\$70,000			\$70,000
						\$0
						\$0
						\$0
Total Project Cost	\$0	\$0	\$70,000	\$0	\$0	\$70,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$	70,000	-	-	\$70,000
Capital Outlay						\$0
Total Expense	\$0	\$0	\$70,000	\$0	\$0	\$70,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$	70,000	-	-	\$70,000
						\$0
Total Revenue	\$0	\$0	\$70,000	\$0	\$0	\$70,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

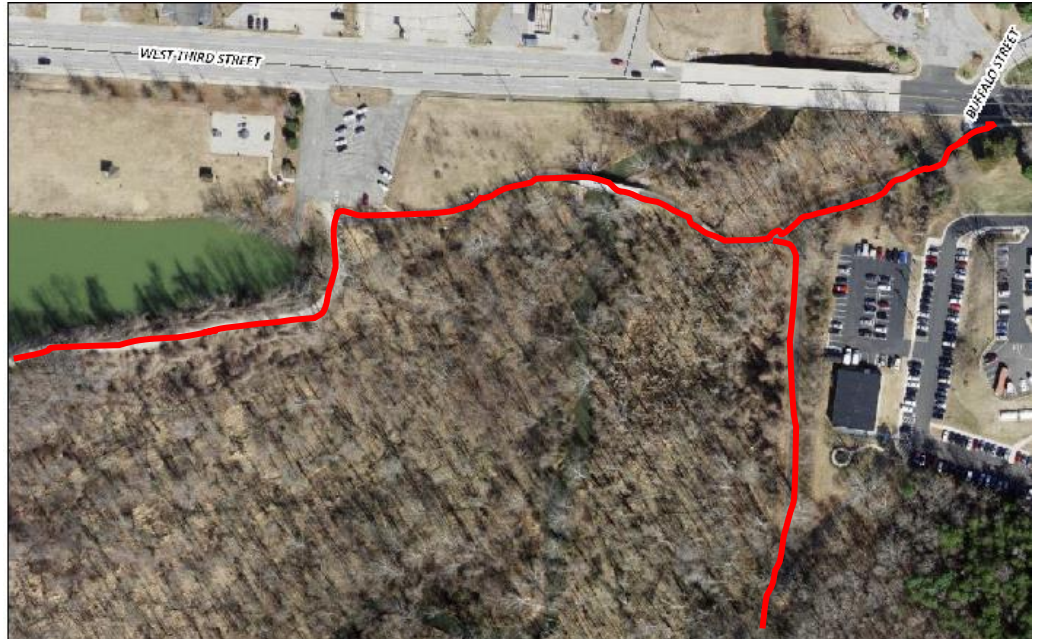
Project: **Repair Trails**

Budget:
\$20,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Repair trails as needed in town.

Town Council Goal(s) Met:

Recreation and Cultural Activities – Take actions to further develop and promote Farmville as the regional hub for recreation and cultural activities.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Repair Trails			\$20,000			\$20,000
						\$0
						\$0
						\$0
Total Project Cost	\$0	\$0	\$20,000	\$0	\$0	\$20,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$	20,000	-	-	\$20,000
Capital Outlay						\$0
Total Expense	\$0	\$0	\$20,000	\$0	\$0	\$20,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$	20,000	-	-	\$20,000
						\$0
Total Revenue	\$0	\$0	\$20,000	\$0	\$0	\$20,000

Fiscal Year



2026 - 2027

Town of Farmville, Virginia
2023 Five-Year Capital Improvement Program - Capital Projects

Project: **Riverside Park Amphitheater**

Budget:
\$300,000

Department:
Parks and Recreation

Funding Source:
Unfunded

Project Manager:
Recreation Director



Project Description:

Amphitheater plans at Riverside park with bathrooms, ADA accessibility, storage, lighting, and a sound system. Currently looking to fit within Riverwalk and trails project in the area and accommodate location plans within the flood plain. Programming opportunities include community movie nights, outdoor fitness classes, rentals, dance performances, and community theater. Currently looking at potential quotes.

Town Council Goal(s) Met:

Recreation and Cultural Activities – Take actions to further develop and promote Farmville as the regional hub for recreation and cultural activities.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Engineer & Construction				300,000		\$300,000
						\$0
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$300,000	\$0	\$300,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
				300,000		\$300,000
						\$0
Total Expense	\$0	\$0	\$0	\$300,000	\$0	\$300,000
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
				300,000		\$300,000
						\$0
Total Revenue	\$0	\$0	\$0	\$300,000	\$0	\$300,000

Town of Farmville, Virginia
2023 Five-Year Capital Improvement Program - Capital Projects

Project: **Renovation - Additional Sleeping Quarters**

Budget:
\$2,000,000

Department:
Fire Department

Funding Source:
General Fund

Project Manager:
Fire Chief



Project Description:

Renovate the fire station to for the addition of sleeping quarters, showers, storage and office space. Unsure if the construction will be built out from the building or as a second level.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Renovation				2,000,000		\$2,000,000
						\$0
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$2,000,000	\$0	\$2,000,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
FD - Capital Outlay				2,000,000		\$2,000,000
						\$0
Total Expense	\$0	\$0	\$0	\$2,000,000	\$0	\$2,000,000
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
General Fund				2,000,000		\$2,000,000
						\$0
Total Revenue	\$0	\$0	\$0	\$2,000,000	\$0	\$2,000,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

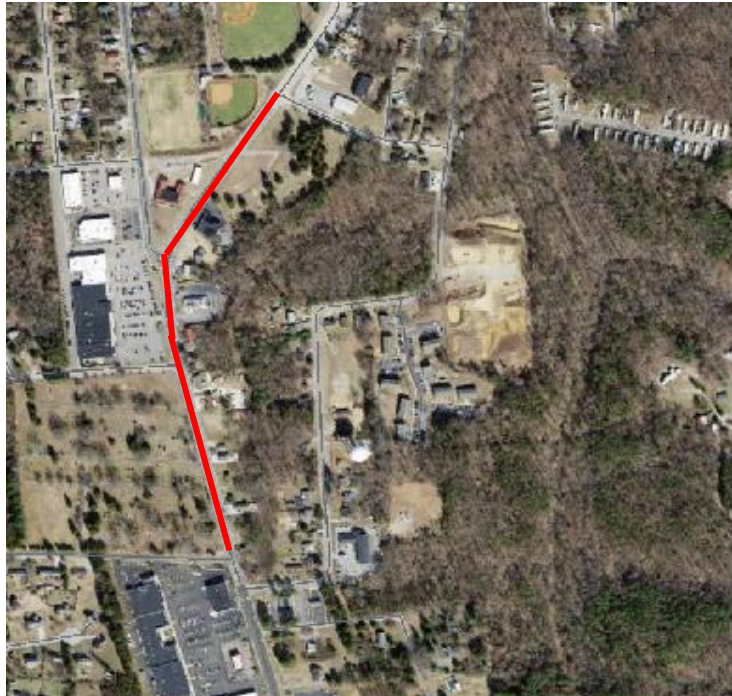
Project: **Paving - South Main Street (Gross Street to Gilliam Drive)**

Budget:
\$186,350

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on South Main Street, from Gross Street to Gilliam Drive. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving				\$136,350		\$136,350
Milling				\$50,000		\$50,000
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$186,350	\$0	\$186,350
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	186,350		\$186,350
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$186,350	\$0	\$186,350
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	186,350		\$186,350
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$0	\$186,350	\$0	\$186,350

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - South Main Street (Gilliam Drive to Milnwood Road)**

Budget:
\$150,575

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on South Main Street, from Gilliam Drive to Milnwood Road. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving				\$100,575		\$100,575
Milling				\$50,000		\$50,000
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$150,575	\$0	\$150,575
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	150,575		\$150,575
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$150,575	\$0	\$150,575
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	150,575		\$150,575
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$0	\$150,575	\$0	\$150,575

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - South Main Street (Milnwood Road to Peery Drive)**

Budget:
\$243,050

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on South Main Street, from Milnwood Road to Peery Drive. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving				\$193,050		\$193,050
Milling				\$50,000		\$50,000
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$243,050	\$0	\$243,050
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	243,050		\$243,050
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$243,050	\$0	\$243,050
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	243,050		\$243,050
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$0	\$243,050	\$0	\$243,050

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - South Main Street (Peery Drive to Clark Street)**

Budget:
\$308,525

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on South Main Street, from Peery Drive to Clark Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving				\$258,525		\$258,525
Milling				\$50,000		\$50,000
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$308,525	\$0	\$308,525
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	308,525		\$308,525
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$308,525	\$0	\$308,525
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	308,525		\$308,525
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$0	\$308,525	\$0	\$308,525

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - South Main Street (Clark Street to Town Limit)**

Budget:
\$85,775

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on South Main Street, from Clark Street to town limit. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving				\$35,775		\$35,775
Milling				\$50,000		\$50,000
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$85,775	\$0	\$85,775
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	85,775		\$85,775
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$85,775	\$0	\$85,775
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	85,775		\$85,775
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$0	\$85,775	\$0	\$85,775

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - South Main Street (Williams Street to Town Limit)**

Budget:
\$69,575

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on South Main Street, from Williams Street to town limit. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving				\$19,575		\$19,575
Milling				\$50,000		\$50,000
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$69,575	\$0	\$69,575
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	69,575		\$69,575
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$69,575	\$0	\$69,575
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	69,575		\$69,575
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$0	\$69,575	\$0	\$69,575

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Repave Municipal Lot (on South Street behind Town Hall)**

Budget:
\$200,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving				\$200,000		\$200,000
						\$0
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$200,000	\$0	\$200,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$	-	200,000	-	\$200,000
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$200,000	\$0	\$200,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$	-	200,000	-	\$200,000
						\$0
Total Revenue	\$0	\$0	\$0	\$200,000	\$0	\$200,000

Fiscal Year



2027 - 2028

Town of Farmville, Virginia
2023 Five-Year Capital Improvement Program - Capital Projects

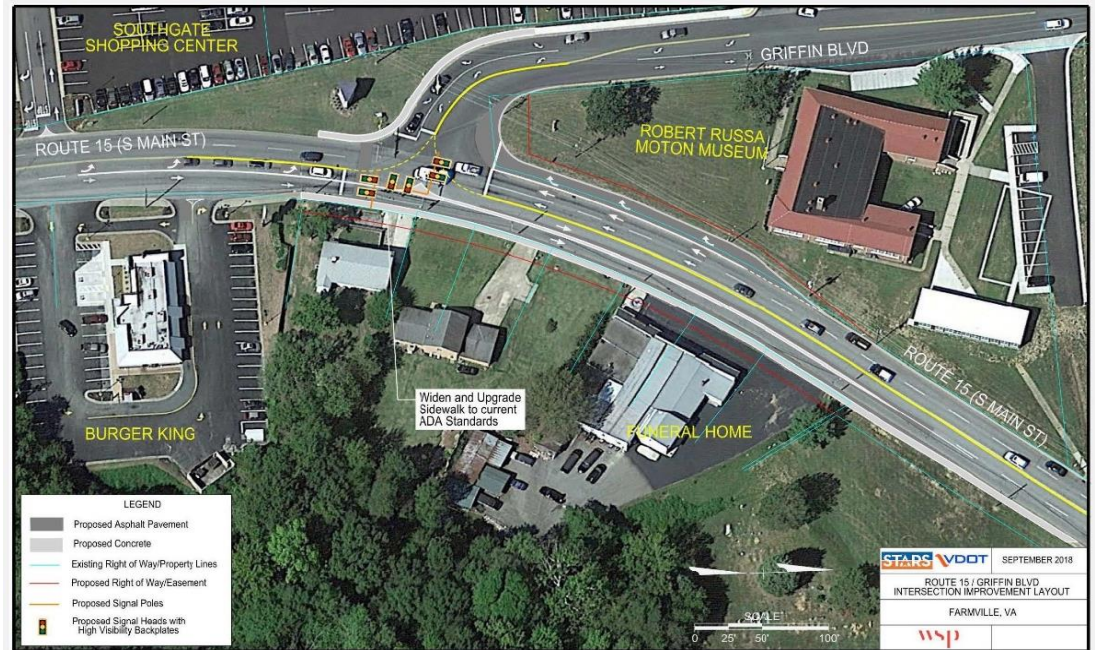
Project: **Green T Intersection (Griffin and S. Main Street)**

Budget:
\$1,709,885

Department:
Public Works

Funding Source:
Smart Scale Funding

Project Manager:
Public Works Director



Project Description:

Reconstruction/realignment of a major intersection. This project has not been fully approved by Council but has been submitted for preliminary evaluation by VDOT in Smart Scale. A reconstruction/realignment of this intersection will enhance traffic, safety, and mobility. This project has received 100% VDOT Funding.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town’s important capital assets that are critical to service delivery, safety, and quality of life. • Continue on-going work to effectively access external funds and complete various road improvement projects.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Engineering						\$899,450
Right-of-Way Acquisition						\$2,724,777
Construction						\$4,223,226
						\$0
Total Project Cost	\$0	\$0	\$0	\$0	\$0	\$7,847,453
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
						\$0
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$0	\$0	\$0
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
General Fund						\$0
Smart Scale Funding						\$0
Total Revenue	\$0	\$0	\$0	\$0	\$0	\$0

Town of Farmville, Virginia
2023 Five-Year Capital Improvement Program - Capital Projects

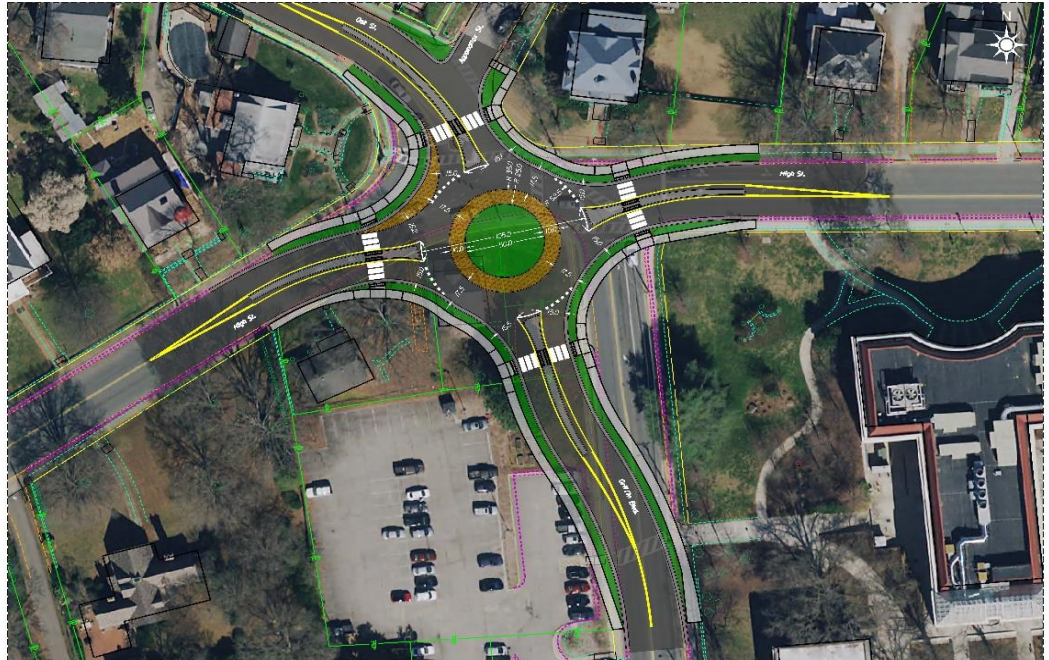
Project: **Roundabout (Oak, Griffin, and High Streets)**

Budget:

Department:
Public Works

Funding Source:
Smart Scale Funding

Project Manager:
Public Works Director



Project Description:

Reconstruction/realignment of a major intersection. This project has not been fully approved by Council but has been submitted for preliminary evaluation by VDOT in Smart Scale. A reconstruction/realignment of this intersection will enhance traffic, safety, and mobility. This project has received 100% VDOT Funding.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town’s important capital assets that are critical to service delivery, safety, and quality of life. • Continue on-going work to effectively access external funds and complete various road improvement projects.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Engineering						\$1,595,432
Right-of-Way Acquisition						\$4,082,798
Construction						\$9,132,974
						\$0
Total Project Cost	\$0	\$0	\$0	\$0	\$0	\$14,811,204
	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
Annual Cost						\$0
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$0	\$0	\$0
	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
Funding Source(s)						
General Fund						\$0
Smart Scale Funding						\$0
Total Revenue	\$0	\$0	\$0	\$0	\$0	\$0

Town of Farmville, Virginia
2023 Five-Year Capital Improvement Program - Capital Projects

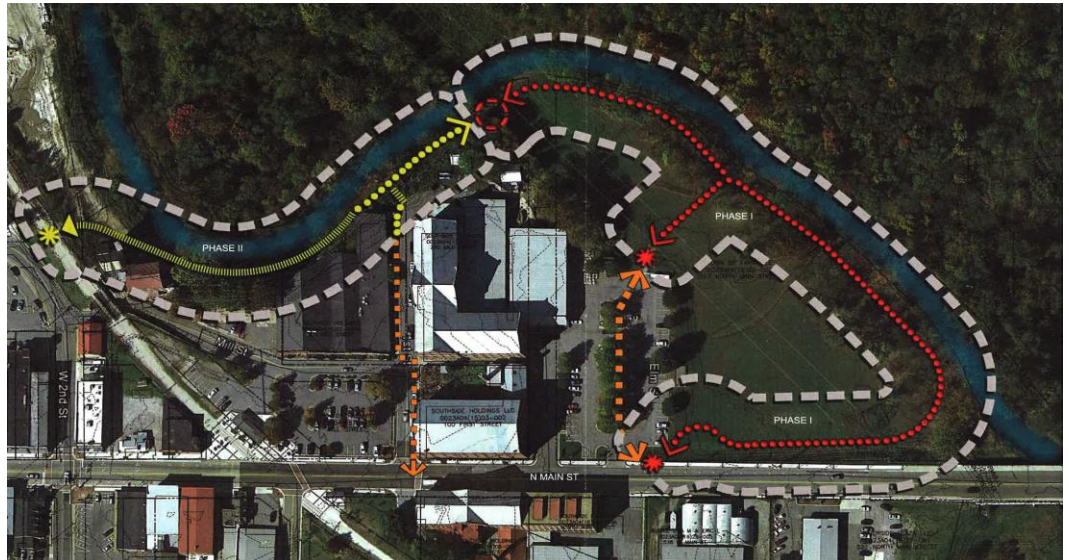
Project: Riverwalk - from High Bridge to Riverside Park

Budget:
\$2,000,000

Department:
Community
Development

Funding Source:
Currently
Unfunded/Possible
TAP Grant

Project Manager:
Town Manager



Project Description:

The Riverwalk is a project discussed in previous years at the request of a local business owner, Dickie Cralle. This project will require grant funding and a 20% match from the locality.

Town Council Goal(s) Met:

Recreation and Cultural Activities – Take actions to further develop and promote Farmville as the regional hub for recreation and cultural activities.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Engineering						\$198,325
Environmental						\$123,015
Construction						\$753,330
Total Project Cost	\$0	\$0	\$0	\$0	\$0	\$1,074,670
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
Local 20% Match	214,934					\$214,934
Capital Outlay						\$0
Total Expense	\$214,934	\$0	\$0	\$0	\$0	\$214,934

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
TAP Grant	859,736					\$859,736
Local 20% Match - unfunded						\$0
Total Revenue	\$0	\$0	\$0	\$0	\$0	\$859,736

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - North Street (East & West of Third Street)**

Budget:
\$47,000

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on North Street, east and west of Third Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving					\$35,000	\$35,000
Milling					\$12,000	\$12,000
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$0	\$47,000	\$47,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	47,000	\$47,000
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$0	\$47,000	\$47,000
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	47,000	\$47,000
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$0	\$0	\$47,000	\$47,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

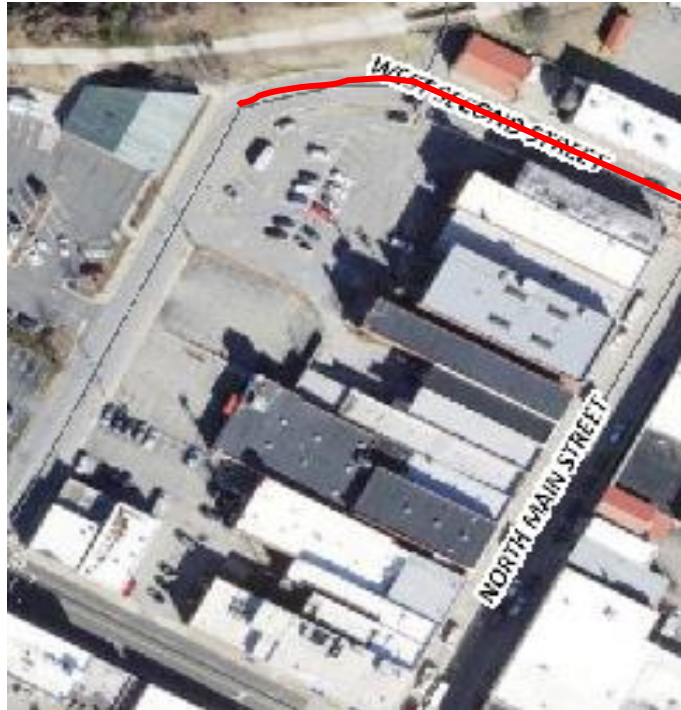
Project: **Paving - Second Street (West of Main Street)**

Budget:
\$18,160

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Second Street, west of Main Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving					\$6,160	\$6,160
Milling					\$12,000	\$12,000
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$0	\$18,160	\$18,160
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	18,160	\$18,160
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$0	\$18,160	\$18,160
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	18,160	\$18,160
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$0	\$0	\$18,160	\$18,160

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - Mill Street**

Budget:
\$21,800

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Mill Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving					\$9,800	\$9,800
Milling					\$12,000	\$12,000
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$0	\$21,800	\$21,800
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	21,800	\$21,800
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$0	\$21,800	\$21,800
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	21,800	\$21,800
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$0	\$0	\$21,800	\$21,800

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

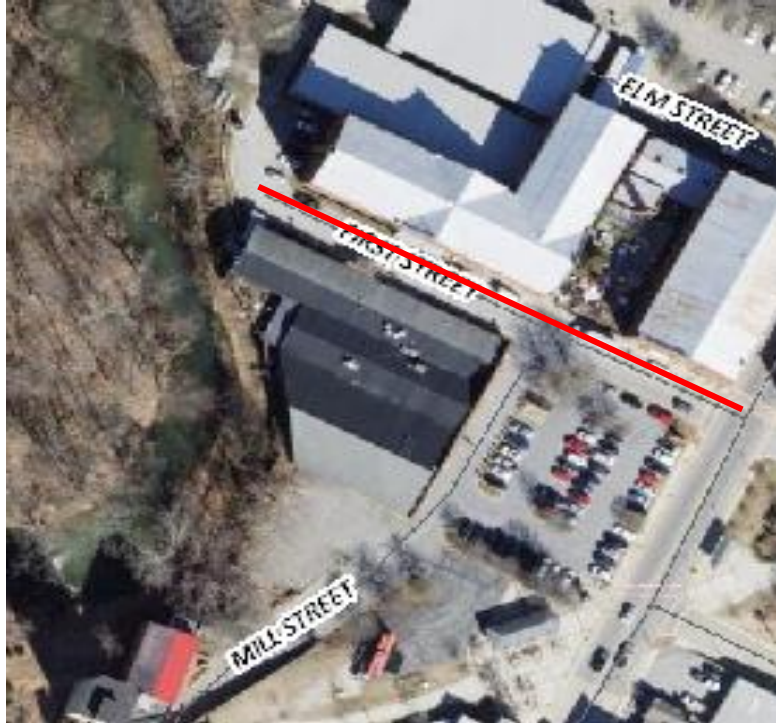
Project: **Paving - First Street (Off of North Main Street)**

Budget:
\$24,600

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on First Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving					\$12,600	\$12,600
Milling					\$12,000	\$12,000
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$0	\$24,600	\$24,600
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	24,600	\$24,600
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$0	\$24,600	\$24,600
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	24,600	\$24,600
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$0	\$0	\$24,600	\$24,600

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - Depot Street**

Budget:
\$23,200

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Improvements to the roadway are warranted on Depot Street. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving					\$11,200	\$11,200
Milling					\$12,000	\$12,000
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$0	\$23,200	\$23,200
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	23,200	\$23,200
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$0	\$23,200	\$23,200
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	23,200	\$23,200
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$0	\$0	\$23,200	\$23,200

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - Downtown Areas with Concrete**

Budget:
\$220,000

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Pave all downtown areas that have concrete. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility. Areas include: North Main Street from Depot Street to South Main Street at Gross Street, and East Third Street and West Third Street at Main Street about 50' on each side of Main Street. 1st Option: Grind surface to make smooth, but it will not fixed cracked areas or bad places in concrete. Cost \$10-\$12 sq. yard.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving					\$220,000	\$220,000
Milling						\$0
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$0	\$220,000	\$220,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	220,000	\$220,000
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$0	\$220,000	\$220,000
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	220,000	\$220,000
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$0	\$0	\$220,000	\$220,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - Downtown Areas with Concrete**

Budget:
\$600,000

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Pave all downtown areas that have concrete. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility. Areas include: North Main Street from Depot Street to South Main Street at Gross Street, and East Third Street and West Third Street at Main Street about 50' on each side of Main Street. 2nd Option: replace each bad sections go thru and replace bad section. Estimated cost is \$500,000 - \$600,000

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving					\$600,000	\$600,000
Milling						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$0	\$600,000	\$600,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	600,000	\$600,000
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$0	\$600,000	\$600,000
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	600,000	\$600,000
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$0	\$0	\$600,000	\$600,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Paving - Downtown Areas with Concrete**

Budget:
\$1,440,000

Department:
Public Works

Funding Source:
Street Maintenance
Fund

Project Manager:
Public Works Director



Project Description:

Pave all downtown areas that have concrete. This will elevate potholes, cracking, and poor pavement issues. This will enhance traffic, safety, and mobility. Areas include: North Main Street from Depot Street to South Main Street at Gross Street, and East Third Street and West Third Street at Main Street about 50' on each side of Main Street. **3rd Option:** replace all concrete sections, estimated 3,600 yards @ \$200 per yard, then labor & equipment.

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving					\$1,440,000	\$1,440,000
Milling						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$0	\$1,440,000	\$1,440,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	1,440,000	\$1,440,000
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$0	\$1,440,000	\$1,440,000
Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
PW-Street Maintenance	\$	\$	-	-	1,440,000	\$1,440,000
State of Good Repair						\$0
Total Revenue	\$0	\$0	\$0	\$0	\$1,440,000	\$1,440,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Repave Parking Lots - 2nd & South St.**

Budget:
\$20,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving - 2nd & South St.					\$20,000	\$20,000
						\$0
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$0	\$20,000	\$20,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$	-	-	20,000	\$20,000
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$0	\$20,000	\$20,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$	-	-	20,000	\$20,000
						\$0
Total Revenue	\$0	\$0	\$0	\$0	\$20,000	\$20,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: Repave Parking Lots - 2nd & South St. and Depot St.

Budget:
\$75,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving - Depot St.					\$75,000	\$75,000
Parking Lot						\$0
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$0	\$75,000	\$75,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$	-	-	75,000	\$75,000
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$0	\$75,000	\$75,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$	-	-	75,000	\$75,000
						\$0
Total Revenue	\$0	\$0	\$0	\$0	\$75,000	\$75,000

Town of Farmville, Virginia
2024 Five-Year Capital Improvement Program - Capital Projects

Project: **Repave Parking Lots - at Various Parks**

Budget:
\$30,000

Department:
Public Works

Funding Source:

Project Manager:
Public Works Director



Project Description:

Town Council Goal(s) Met:

Infrastructure – Improve maintain the Town's important capital assets that are critical to service delivery, safety, and quality of life.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Paving - Various Parks					\$30,000	\$30,000
Parking Lots						\$0
						\$0
						\$0
Total Project Cost	\$0	\$0	\$0	\$0	\$30,000	\$30,000
Annual Cost	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$	-	-	30,000	\$30,000
Capital Outlay						\$0
Total Expense	\$0	\$0	\$0	\$0	\$30,000	\$30,000

Funding Source(s)	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	Total
	\$	\$	-	-	30,000	\$30,000
						\$0
Total Revenue	\$0	\$0	\$0	\$0	\$30,000	\$30,000



Town of Farmville

Agenda Item Summary

MEETING DATE: April 5, 2023

ITEM NUMBER: 6.c. – Classification and Compensation Plan

BACKGROUND: Town Manager will provide a verbal report.

The proposed Classification and Compensation Plan provides for a reclassification of positions and adjustments to salaries.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. Position Schematic By Grade FY24

**Town of Farmville Pay and Classification Plan
Proposed FY24 Pay and Classification Plan**

Grade	Position	Job Number	FLSA	Annual Minimum	Annual Midpt	Annual Max	Existing Employee Annual Maximum	Hourly Min	Hourly Mid	Hourly Max
F01	AIRPORT TECHNICIAN	1006	N	\$27,460	\$38,198	\$43,936	\$48,936	\$13.20	\$18.36	\$23.53
F01	BUS OPERATIONS AIDE	2303	N	\$27,460	\$38,198	\$43,936	\$48,936	\$13.20	\$18.36	\$23.53
F01	CUSTODIAN	1701	N	\$27,460	\$38,198	\$43,936	\$48,936	\$13.20	\$18.36	\$23.53
F01	WATER/SEWER PLANT TRAINEE	2005	N	\$27,460	\$38,198	\$43,936	\$48,936	\$13.20	\$18.36	\$23.53
F02	BUS DRIVER (PART-TIME)	2302	N	\$28,728	\$39,846	\$45,965	\$50,965	\$13.81	\$19.16	\$24.50
F03	LABORER I	1709	N	\$30,695	\$42,404	\$49,112	\$54,112	\$14.76	\$20.39	\$26.02
F03	WATER METER READER/TECHNICIAN	1003	N	\$30,695	\$42,404	\$49,112	\$54,112	\$14.76	\$20.39	\$26.02
F04	ADMINISTRATIVE ASSISTANT I	1108	N	\$32,810	\$45,153	\$52,496	\$57,496	\$15.77	\$21.71	\$27.64
F04	LABORER II	1503	N	\$32,810	\$45,153	\$52,496	\$57,496	\$15.77	\$21.71	\$27.64
F04	MECHANIC I	1715	N	\$32,810	\$45,153	\$52,496	\$57,496	\$15.77	\$21.71	\$27.64
F04	SUPPLY ROOM TECHNICIAN	1714	N	\$32,810	\$45,153	\$52,496	\$57,496	\$15.77	\$21.71	\$27.64
F04	RECREATION TECHNICIAN	1014	N	\$32,810	\$45,153	\$52,496	\$57,496	\$15.77	\$21.71	\$27.64
F05	ADMINISTRATIVE ASSISTANT II	1109	N	\$35,083	\$48,108	\$56,133	\$61,133	\$16.87	\$23.13	\$29.39
F05	COMMUNICATIONS OPERATOR I	1204	N	\$35,083	\$48,108	\$56,133	\$61,133	\$16.87	\$23.13	\$29.39
F05	MECHANIC II	1716	N	\$35,083	\$48,108	\$56,133	\$61,133	\$16.87	\$23.13	\$29.39
F05	WATER PLANT OPERATOR	2002	N	\$35,083	\$48,108	\$56,133	\$61,133	\$16.87	\$23.13	\$29.39
F05	WWTP OPERATOR	2202	N	\$35,083	\$48,108	\$56,133	\$61,133	\$16.87	\$23.13	\$29.39
F06	ACCOUNT CLERK I	1103	N	\$37,527	\$51,285	\$60,043	\$65,043	\$18.04	\$24.66	\$31.27
F06	EQUIPMENT OPERATOR II	1505	N	\$37,527	\$51,285	\$60,043	\$65,043	\$18.04	\$24.66	\$31.27
F07	COMMUNICATIONS OPERATOR II	1203	N	\$40,154	\$54,700	\$64,246	\$69,246	\$19.30	\$26.30	\$33.29
F08	ACCOUNT CLERK II	1103	E	\$42,978	\$58,371	\$68,765	\$73,765	\$20.66	\$28.06	\$35.46
F08	ACCREDITATION COORDINATOR	1211	E	\$42,978	\$58,371	\$68,765	\$73,765	\$20.66	\$28.06	\$35.46
F09	PURCHASING AGENT	1023	E	\$46,014	\$62,318	\$73,622	\$78,622	\$22.12	\$29.96	\$37.80
F09	CLERK OF COUNCIL	1022	E	\$46,014	\$62,318	\$73,622	\$78,622	\$22.12	\$29.96	\$37.80
F09	EXECUTIVE SECRETARY	1012	N	\$46,014	\$62,318	\$73,622	\$78,622	\$22.12	\$29.96	\$37.80
F09	TRANSIT COORDINATOR	2305	N	\$46,014	\$62,318	\$73,622	\$78,622	\$22.12	\$29.96	\$37.80
F09	BUILDING OFFICIAL	1401	N	\$46,014	\$62,318	\$73,622	\$78,622	\$22.12	\$29.96	\$37.80
F09	HORTICULTURIST	1015	N	\$46,014	\$62,318	\$73,622	\$78,622	\$22.12	\$29.96	\$37.80
F09	FIREFIGHTER	1010	N	\$46,014	\$62,318	\$73,622	\$78,622	\$22.12	\$29.96	\$37.80
F09	POLICE OFFICER	1207	N	\$46,014	\$62,318	\$73,622	\$78,622	\$22.12	\$29.96	\$37.80
F10	POLICE CORPORAL	1210	N	\$49,278	\$66,561	\$78,845	\$83,845	\$23.69	\$32.00	\$40.31
F10	FOREMAN I	1705	N	\$49,278	\$66,561	\$78,845	\$83,845	\$23.69	\$32.00	\$40.31
F10	FOREMAN MECHANICS	1708	N	\$49,278	\$66,561	\$78,845	\$83,845	\$23.69	\$32.00	\$40.31
F11	CRIMINAL INVESTIGATOR	1205	N	\$52,786	\$71,122	\$84,458	\$89,458	\$25.38	\$34.19	\$43.01
F11	NARCOTICS INVESTIGATOR	2501	N	\$52,786	\$71,122	\$84,458	\$89,458	\$25.38	\$34.19	\$43.01
F11	POLICE SERGEANT	1208	N	\$52,786	\$71,122	\$84,458	\$89,458	\$25.38	\$34.19	\$43.01
F11	TOWN PLANNER	1801	E	\$52,786	\$71,122	\$84,458	\$89,458	\$25.38	\$34.19	\$43.01
F12	TRANSIT MANAGER	2300	E	\$56,557	\$76,024	\$90,491	\$95,491	\$27.19	\$36.55	\$45.91
F12	SUPERINTENDENT	1506	N	\$56,557	\$76,024	\$90,491	\$95,491	\$27.19	\$36.55	\$45.91
F12	HUMAN RESOURCES MANAGER	1105	E	\$56,557	\$76,024	\$90,491	\$95,491	\$27.19	\$36.55	\$45.91
F13	EMERGENCY COMMUNICATIONS MANAGER	1201	E	\$60,612	\$81,296	\$96,979	\$101,979	\$29.14	\$39.08	\$49.03
F13	POLICE LIEUTENANT	1212	N	\$60,612	\$81,296	\$96,979	\$101,979	\$29.14	\$39.08	\$49.03
F14	IT MANAGER		E	\$64,970	\$86,961	\$103,952	\$108,952	\$31.24	\$41.81	\$52.38
F15	ASSISTANT DIRECTOR OF PUBLIC WORKS	1702	N	\$69,655	\$93,052	\$111,448	\$116,448	\$33.49	\$44.74	\$55.98
F15	POLICE CAPTAIN	1020	E	\$69,655	\$93,052	\$111,448	\$116,448	\$33.49	\$44.74	\$55.98
F15	DEPUTY DIRECTOR FINANCE	1101	E	\$69,655	\$93,052	\$111,448	\$116,448	\$33.49	\$44.74	\$55.98
F16	DIRECTOR OF RECREATION	2510	E	\$74,692	\$99,600	\$119,507	\$124,507	\$35.91	\$47.88	\$59.86
F16	DIRECTOR OF COMMUNITY DEVELOPMENT	1107	E	\$74,692	\$99,600	\$119,507	\$124,507	\$35.91	\$47.88	\$59.86
F16	FIRE CHIEF		E	\$74,692	\$99,600	\$119,507	\$124,507	\$35.91	\$47.88	\$59.86
F17	CHIEF OF POLICE	1206	E	\$80,106	\$106,638	\$128,170	\$133,170	\$38.51	\$51.27	\$64.02
F17	DIRECTOR OF FINANCE	1104	E	\$80,106	\$106,638	\$128,170	\$133,170	\$38.51	\$51.27	\$64.02
F17	DIRECTOR OF PUBLIC WORKS	1703	E	\$80,106	\$106,638	\$128,170	\$133,170	\$38.51	\$51.27	\$64.02
F18				\$85,927	\$114,205	\$137,483	\$142,483	\$41.31	\$54.91	\$68.50
F19				\$92,184	\$122,339	\$147,494	\$152,494	\$44.32	\$58.82	\$73.31
F20	TOWN MANAGER	1021	E	\$98,910	\$131,083	\$158,256	\$163,256	\$47.55	\$63.02	\$78.49

3/6/2023



Town of Farmville

Agenda Item Summary

MEETING DATE: April 5, 2023

ITEM NUMBER: 7.a. – Ordinance No. 221

BACKGROUND: Town Manager will provide a verbal report.

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

1. PH Notice-Ordinance No. 221
2. Ordinance No. 221

Brian R. Vincent
Mayor

Mary H. McKay
Clerk of Council



COUNCIL
A. D. "Chuckie" Reid
Adam B. Yoelin
Daniel E. Dwyer
Donald L. Hunter
John Hardy
Sallie O. Amos
Tommy Pairt

Town of Farmville
Town Council
PUBLIC HEARING NOTICE

The Farmville Town Council will hold a public hearing on Wednesday, April 12, 2023, at 7:00 PM in the Council Chamber, located on the second floor of the Town Hall, 116 North Main Street, Farmville Virginia to receive public comment on the following item:

- **Ordinance No. 221 - Amending Section 29-81 Definitions, of Article VII of Chapter 29 – Zoning and Subdivision**

The full text of the proposed ordinance amendment is available by contacting the Clerk of Council at (434) 392-9465 and online at www.farmvilleva.com.

The Farmville Town Council will consider the amendment following the public hearing. Any person(s) wishing to comment on the above matter should plan to attend this meeting or submit written comments. If you do not feel comfortable attending the meeting, you can participate by contacting the Clerk of Council's office and ask to participate in the public hearing by phone. Once a person has formally made this request, they will be provided with a conference call number. Please send your requests to Mary McKay at mmckay@farmvilleva.com or by calling (434) 392-9465 by 5:00 PM on Wednesday, April 12, 2023.

Questions and comments related to the public hearing may be directed to the Department of Community Development, 116 North Main Street, PO Drawer 368, Farmville, Virginia, 23901 or by calling (434) 392-8465, between the hours of 8:00 AM and 5:00 PM, Monday through Friday.

It is the intent of the Town to comply with the Americans with Disabilities Act. Should you need special accommodation, please contact C. Scott Davis, LP.D., Town Manager, at (434)392-5686, prior to the meeting.

ORDINANCE NO. 221

Amending Section 29-81. - Definitions, of Article VII of Chapter 29 – Zoning and Subdivision

WHEREAS, the Town Council of the Town of Farmville has considered the Town of Farmville Planning Commission's recommendation to amend Section 29-81. - Definitions, of Article VII of Chapter 29 – Zoning and Subdivision, by adding new terms and definitions and modifying existing definitions; and

WHEREAS, the Town Council of the Town of Farmville has duly advertised a public hearing on this matter in The Farmville Herald, and held a public hearing on April 12, 2023; and

WHEREAS, the Town Council of the Town of Farmville, in accordance with the Code of Virginia, shall from time to time make changes to zoning ordinances or any amendment of an ordinance; and

NOW, THEREFORE, BE IT ORDAINED, the Town Council of the Town of Farmville amend Section 29-81. - Definitions, of Article VII of Chapter 29 – Zoning and Subdivision, by adding new terms and definitions and modifying existing definitions of the ordinance in the Town Code as follows:

Sec. 29-81. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning. Where terms are not defined, they shall have their ordinarily accepted meaning, or such as the context may imply.

Generally, the words "used for" include "designed for," and vice versa; the word "building" includes the word "structure"; the word "dwelling" includes the word "residence"; and the word "lot" includes the word "plot." Any words pertaining to gender shall be interchangeable. The word "he" shall mean "she," and "she" shall mean "he." The word "shall" is mandatory; the word "may" or "should" is permissive.

Access. Means of approach, including ingress and egress.

Accessory dwelling or accessory dwelling unit. A dwelling that exists as part of a principal dwelling or on the same lot as the principal dwelling and is subordinate in size to the principal dwelling.

Accessory use or structure. A subordinate use or structure customarily incidental to and located on the same lot occupied by the main use or building but not attached to the main building. Attached structures shall be considered part of the main building. ***Accessory structures are not to exceed 600 square feet in the Special Flood Hazard Area.***

Acreage. A parcel of land, regardless of area, described by metes and bounds which is not a numbered lot on any recorded subdivision plat.

Act of God. A natural event, not preventable by any human agency, such as flood, storms, or lightning. Forces of nature that no one has control over and therefore cannot be held accountable.

Addition. Any construction that increases the gross floor area of a building or structure, or results in an expanded footprint of a building or structure on the ground.

Administrator. The official charged with the enforcement of this chapter that is by formal resolution designated the position by the governing body. He may serve with or without compensation as determined by the governing body.

Affordable housing. Housing that is affordable to families with incomes at or below eighty (80) percent of the area median income, provided that the occupant pays no more than thirty (30) percent of his or her gross income for gross housing costs, including utilities.

Agent. One who represents another, called the principal, in dealings with third persons. The agent undertakes some business by authority of the principal. The principal is the property owner.

Aggrieved person. A person or group of people with an immediate, pecuniary and substantial interest in an action taken by the administrator or board of zoning appeals under this chapter, as opposed to a remote or indirect interest. A person is also aggrieved if the person suffers a denial of some personal or property right or imposition of a burden or obligation different from that suffered by the public in general.

Alteration. Any change in the total floor area, use, adaptability or external appearance of an existing structure.

Alley. A minor right-of-way that is dedicated to public use and which affords a secondary means of vehicular access to the back or side of properties otherwise abutting a street, and which may be used for public utility purposes.

All-weather driving surface. Any material capable of supporting the weight of a large motor vehicle during any weather condition. Examples could include products such as Grasscrete and Geoblock; or, materials such as gravel, textured pavement, concrete or others as approved by the zoning administrator.

Area. The portion of a parcel of land which the owner or developer demonstrates is usable by the inhabitants or future inhabitants of the parcel. Excessive slopes and floodplains may be deemed unusable.

Amateur radio tower. A structure on which an antenna is installed for the purpose of transmitting and receiving amateur radio signals erected and operated by an amateur radio operator licensed by the Federal Communications Commission.

Antenna. Any exterior apparatus designed for commercial telephonic, radio or television communications through the sending and/or receiving of electromagnetic waves.

Applicant. A property owner or their authorized representative who has petitioned the town for approval of a zoning change, zoning permit, building permit, variance, conditional use permit, site development plan, sign permit, certificate of appropriateness, subdivision, or any other authorization for the use or development of their property under the requirements of this chapter.

Application. An applicant petition for approval of a zoning change, zoning permit, building permit, variance, conditional use permit, site development plan, sign permit, certificate of appropriateness, or any other authorization for the use or development of their property under the requirements of this chapter.

Assembly. The use of land for a meeting place where persons gather together for purposes of attending civic, social, or religious functions, recreational events or entertainment performances on a regular or recurring basis including but not limited to, religious institutions, banquet facilities, funeral homes, theaters, conference centers, stadiums, and similar places.

Auction barn. A building, area, or areas within a building used for the public sale of goods, wares, merchandise, or equipment to the highest bidder. This definition excludes the sale of livestock.

Automobile graveyard. Any lot or place which is exposed to the weather upon which more than five (5) motor vehicles of any kind, incapable of being operated, and which it would not be economically practical to make operative, are placed, located or found.

Automobile rental/leasing. The rental of automobiles and light trucks and vans, including incidental parking and servicing of vehicles for rent or lease. Typical uses include auto rental agencies and taxicab dispatch areas.

Automobile repair service. A use which provides for the minor repair and/or maintenance of automobiles, but does not include towing service or body work. The retail sale and dispensing of motor fuels may be allowed as permitted within this chapter.

Automobile sales. The use of any building, land area or other premises for the display of new and used automobiles, trucks, vans, or motorcycles for sale, lease, or rent, including any warranty repair work and other major and minor repair service conducted as an accessory use.

Awning. A shelter constructed of rigid or non-rigid materials on a supporting framework, either freestanding, or projecting from and supported by an exterior wall of a building.

Base flood; one-hundred-year flood. A flood that, on the average, is likely to occur once every one hundred (100) years (i.e., that has a one-percent chance of occurring each year, although the flood may occur in any year).

Base flood elevation. The Federal Emergency Management Agency designated one-hundred-year water surface elevation.

Basement. That portion of a building below the first or ground-floor level and all or partly underground but having at least one-half (½) of its height, the distance between the ceiling and floor, below grade. ***For floodplain management, any area of the building having its floor sub-grade (below ground level) on all sides.***

Bed and breakfast (B and B). A temporary lodging facility, which serves as the property owner's and B and B manager's primary residence and shall be permitted to have up to five (5) guest rooms wherein food service shall be limited to breakfast and light fare for guests of the B and B only.

Berm. A landscaped earthen mound, incorporated as part of a site design, and intended to enhance the compatibility of abutting or nearby properties through the mitigation of sound, the screening of views, and/or the visual enhancement of a property's landscaped character.

Bikeway. A bicycle pathway: either a bike lane, a bike trail, or bike route.

Block. An area enclosed by adjacent and usually by intersecting streets.

Board of zoning appeals. The board appointed to review appeals made by individuals with regard to decisions of the zoning administrator in the interpretation of this chapter and to authorize, upon appeal, variances from the terms of this chapter when justified by special conditions.

Brewery or distillery. The use of land, licensed by the state, where beer or spirits are manufactured for sale. Breweries have a capacity greater than one thousand (1,000) barrels a year and distilleries have a capacity greater than five thousand (5,000) gallons a year. Consumption on the premises is permitted as an accessory use.

Broadcasting or communication tower. Any unstaffed facility for the transmission and/or reception of radio, television, radar, cellular telephone, personal paging device, specialized mobile radio (SMR), and similar services. A broadcasting or communication tower usually consists of an equipment shelter or cabinet, a support tower or other structure used to achieve the necessary elevation, and the transmission or reception devices or antenna. Excluded are amateur radio towers, which are described separately. Also excluded are wireless communication antennas which fit the definition of utility services, minor.

Buffer yard. A yard with screening and landscaping materials required between abutting zoning districts of differing intensities or between adjoining land uses for the purpose of decreasing the adverse impact of differing uses and districts.

Building. Any structure having a roof supported by columns or walls for the housing or enclosure of persons, animals or chattels.

Building, accessory. A subordinate structure customarily incidental to and located on the same lot occupied by the main structure. No such accessory structure shall be used for housekeeping purposes.

Building, height of. The vertical distance measured from the level of the curb or the established curb grade opposite the middle of the front of the structure to the highest point of the roof; if a flat roof, to the deck line of a mansard roof or to the mean height between the eaves and ridge of a gable, hip, or gambrel roof. For buildings set back from the street line, the height shall be measured from the average elevation of the ground surface along the front of the building.

Building line or setback line. A line that establishes the area within which the principal building or structure must be erected or placed and which may be located by means of a plat of subdivision or site plan at a distance greater than, but in no case less than, the minimum setbacks or yard spaces required by the zoning ordinance.

Building, main. The principal structure or one (1) of the principal buildings on a lot or the building or one (1) of the principal buildings housing the principal use of the lot.

Building official. The administrative official responsible for issuing building permits and enforcing the building code of the town.

Caliper. The diameter of a tree (usually nursery stock) measured at a point six (6) inches above the ground or top of root ball for up to and including four (4) inch caliper trees, and at a point twelve (12) inches above the ground or top of root ball for larger sizes.

Canopy, awning. A roofed structure constructed of fabric or other material supported by the building or by support extending to the ground directly under the canopy and placed so as to extend outward from the building providing a protective shield for doors, windows and other openings.

Car wash. The washing and cleaning of vehicles. Typical uses include automatic conveyor machines and self-service car washes.

Cemetery. Any land or structure used or intended to be used for the interment of human remains. The sprinkling of ashes or their burial in a biodegradable container on church grounds or their placement in a columbarium on church property shall not constitute the creation of a cemetery.

Cemetery, private. A place where human remains are interred above or below ground and where plots are not sold.

Clinic. A facility providing medical, psychiatric, or surgical service for sick or injured persons exclusively on an out-patient basis including emergency treatment, diagnostic services, training, administration and services to outpatients, employees, or visitors. The term, "clinic" includes immediate care facilities, where emergency treatment is the dominant form of care provided at the facility.

Club. A use providing educational, meeting, or social facilities for civic or social clubs, fraternal/sororal organization, and similar organizations and associations, primarily for use by members and guests. Recreational facilities, unless otherwise specifically cited in this section, may be provided for members and guests as an accessory use. A Club does not include a building in which members reside.

Commission. The planning commission of the town.

Commercial indoor recreation/amusement. An establishment which provides an enclosed building for indoor sports and/or multiple coin operated amusement or entertainment devices or machines as other than an incidental use of the premises. Typical uses include bowling alleys, ice and roller skating rinks, indoor racquetball, swimming, billiard halls, game rooms, and video arcades.

Commercial outdoor recreation/amusement. Participant or spectator uses conducted in open or partially enclosed or screened facilities. Typical uses include driving ranges, miniature golf, swimming pools, paintball facilities, motorized cart tracks, sports arenas, racing facilities, and outdoor amusement parks.

Communications service. An establishment primarily engaged in the provision of broadcasting and other information relay services accomplished using electronic and telephonic mechanisms. Excluded from this use type are facilities classified as *utility services, major or broadcasting or communication towers*. Typical uses include television studios, telecommunication service centers, telegraph service offices or film and sound recording facilities.

Condominium. A multiple dwelling or development where individual property owners typically own the dwelling unit in which they live, but the land the structure is situated on is owned by some other individual or in common.

Construction, new. For the purposes of determining insurance rates, structures for which the start of construction commenced on or after the effective date of an initial FIRM (flood insurance rate map) or after December 31, 1974, whichever is later, and includes any subsequent improvements of such structures. For floodplain management purposes, "new construction" means structures for which the start of construction commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

Construction sales and service. Establishment or place of business primarily engaged in retail or wholesale sale, from the premises, of materials used in the construction of buildings or other structures, but specifically excluding automobile or equipment supplies otherwise classified herein. Typical uses include building material stores and home supply establishments.

Construction sign. A temporary sign identifying an architect, developer, builder, general contractor, subcontractor, material supplier, and or financing entity participating in construction on the property on which the sign is located.

Construction, start of. The date the building permit was issued, provided that the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within one hundred eighty (180) days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation, or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration on any wall, ceiling, floor, or other structural part of a building, whether or not the alteration affects the external dimensions of the building.

Construction yard. Establishment or place of business primarily engaged in construction activities, including outside storage of materials and equipment. Typical uses are building contractor's yards.

Consumer repair service. Establishment or place of business primarily engaged in the provision of repair services to individuals and households, rather than businesses, but excluding automotive and equipment repair use types. Typical uses include appliance repair shops, shoe repair, watch or jewelry repair shops, or repair of musical instruments.

Commercial vehicle repair service. Repair of construction equipment, commercial trucks, agricultural implements and similar heavy equipment, including automobiles, where major engine and transmission repairs are conducted. Typical uses include automobile and truck repair garages,

transmission shops, radiator shops, body and fender shops, equipment service centers, machine shops and other similar uses where major repair activities are conducted.

Cul-de-sac. A street with only one (1) outlet and having a turnaround for reverse traffic movement.

Day care center. Any facility operated for the purpose of providing care, protection, and guidance during only part of a twenty-four-hour day. This term includes nursery schools, preschools, day care centers for individuals including adults, and other similar uses but excludes public and private educational facilities, family home day care, or any facility offering care to individuals for a full twenty-four-hour period.

Deck. A structure, without a roof, directly adjacent to a principal building, which has an average elevation of thirty (30) inches or greater from finished grade. A deck may be constructed of any materials.

Dedication. The transfer of private property to public ownership upon written acceptance.

Developer. See *applicant*.

Development. Any human-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

District. Districts as referred to in Code of Virginia, § 15.2-2282.

Driveway. A private road giving access from a public way to parking spaces on abutting lots.

Dump heap (trash pile). Any area of one hundred (100) square feet or more lying within one thousand (1,000) feet of a state highway or town street, a residence, a dairy barn, a food handling establishment where trash, garbage, or other waste or scrap material is dumped or deposited without being covered by a sanitary fill.

Dwelling or dwelling unit. Any building or portion of a building intended to be used for residential purposes by a single family and designed or arranged in such a manner that none of the facilities or areas customarily provided for cooking, sleeping, eating, sanitation or other residential functions is shared by any other family or persons residing in the same structure. Does not include hotels, boardinghouses, lodging houses, tourist cabins, and mobile homes.

Dwelling, multi-family. A building arranged or designed to be occupied by three (3) or more dwelling units for permanent occupancy, regardless of the method of ownership. Included in the use type would be garden apartments, low and high rise apartments, apartments for elderly housing and condominiums.

Dwelling, single-family attached. Two (2) or more single family dwellings sharing two (2) or more common walls, each on its own individual lot. Attached dwellings are not vertically stacked.

Dwelling, single-family detached. A site built or modular building designed for or used exclusively as one (1) dwelling unit for permanent occupancy, which is surrounded by open space or yards on all sides, is located on its own individual lot, and which is not attached to any other dwelling by any means.

Dwelling, townhouse. A row of three (3) or more dwelling units, each separated from one another by a continuous vertical wall without opening from basement floor to roof between units which is commonly known as a firewall.

Dwelling, two-family. Also referred to as a duplex; means a structure arranged or designed to be occupied by two (2) families, the structure having only two (2) dwelling units.

Easement. A grant by a property owner of the use of land for a specific purpose.

Educational facility, college/university. An educational institution authorized by the state to award associate, baccalaureate or higher degrees, and facilities associated with it. This term includes academic buildings, administrative facilities, dormitories, special housing, parking areas, dining halls and other physical plants associated with the college or university use.

Educational facility, primary/secondary. A public, private or parochial school offering instruction at the elementary, junior and/or senior high school levels in the branches of learning and study required to be taught in the public schools of the state.

Emergency shelter. A facility promoting temporary housing for one (1) or more individuals who are otherwise temporarily or permanently homeless. This definition excludes halfway house which is otherwise defined in this chapter.

Encroachment. The advance or infringement of uses, plant growth, fill, excavation, buildings, permanent structures or development into a floodplain, which may impede or alter the flow capacity of a floodplain.

Engineer. An engineer licensed by the commonwealth.

Equipment sales and rental. Establishments primarily engaged in the sale or rental of tools, trucks, tractors, construction equipment, agricultural implements, and similar industrial equipment, and the rental of mobile homes. Included in this use type is the incidental storage, maintenance, and servicing of such equipment.

Façade. An entire outside wall of a structure, including wall faces, parapets, fascia, windows, and doors, of one (1) complete elevation.

Family. A person living alone, or any of the following groups living together as a single housekeeping unit: (1) Any number of persons related by blood, marriage, adoption, guardianship, or duly-authorized custodial relationship; (2) Four (4) unrelated people; (3) Two (2) unrelated people and any children related to either of them; (4) Residents of an assisted living facility or group home as allowed by Code of Virginia, § 15.2-2291.

Family home day care. A single-family dwelling in which more than four (4) but less than thirteen (13) individuals, are received for care, protection and guidance during only part of a twenty-four-hour day. Individuals related by blood, legal adoption or marriage to the person who maintains the home shall not be counted towards this total. The care of four (4) or fewer individuals for portions of a day shall be considered as a home occupation.

Family health care structure, temporary. Pursuant to all conditions set forth in Code of Virginia, § 15.2-2292.1, a transportable residential structure, providing an environment facilitating a caregiver's provision of care for a mentally or physically impaired person, that: (1) Is primarily assembled at a location other than its site of installation; (2) Is limited to one (1) occupant who shall be the mentally or physically impaired person, or in the case of a married couple, two (2) occupants, one (1) of whom is a mentally or physically impaired person and the other requires assistance with one (1) or more activities of daily living as defined in Code of Virginia, § 63.2-2200, as certified in writing by a physician licensed in the commonwealth; (3) has no more than three hundred (300) gross square feet; and (4) complies with applicable provisions of the Industrialized Building Safety Law (§ 36-70 et seq.).

Farmer's market. Retail sale of fresh fruits and vegetables, and other food and related items, at a facility with spaces occupied by several different temporary tenants on a short-term or daily basis; indoor or outdoor; but this term does not include roadside stands.

Fence. A freestanding structure of metal, masonry, composition, vinyl or wood or any combination, resting on or partially buried in the ground and rising above ground level, with posts at regular intervals, and used for confinement, screening, or partition purposes.

Financial institution. An establishment whose principal purpose is the provision of financial services, including but not limited to, an insured depository institution, a credit union, a federal home loan bank, a small business investment company, a depository institution holding company, a mortgage lending business, or other institutions as defined by federal code.

Flood. A general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) The overflow of inland waters.
- (2) The unusual and rapid accumulation or runoff of surface waters from any source.
- (3) Mud slides (i.e., mud flows) which are proximately caused by flooding as defined in subsection (2) of this definition and are akin to a river of liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.
- (4) The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as a flash flood, or by some similarly unusual and unforeseeable event which results in flooding as defined in subsection (1) of this definition.

Flood insurance rate map (FIRM). An official map of ~~the~~ **a** community, on which the Federal ~~Insurance Administration~~ **Emergency Management Agency** has delineated both the special flood hazard areas and the risk premium zones applicable to the community. ***A FIRM that has been made available digitally is called a Digital Flood Insurance Rate Map (DFIRM).***

Flood insurance study (FIS). A report ~~published by FEMA for a community in conjunction with the community's flood insurance rate map. The study contains such background data as the base flood discharges and water surface elevations that were used to prepare the FIRM.~~ ***that examines, evaluates and determines flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudflow and/or flood-related erosion hazards.***

Floodplain.

- (1) A relatively flat or low land area adjoining a river, stream, or watercourse which is subject to partial or complete inundation.
- (2) An area subject to the unusual and rapid accumulation or runoff of surface water from any source.

Floodproofing. Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Flood-prone. Any land area susceptible to being inundated by water from any source.

Floodway. The designated area of the floodplain required to carry and discharge floodwaters of a given magnitude. For the purposes of this chapter, the floodway shall be capable of accommodating a flood of one-hundred-year magnitude without increasing the water surface elevation more than one (1) foot above the regulatory base flood elevation.

Floor area, gross. The sum of the horizontal areas of the several stories of a building, measured from the exterior faces of exterior walls, or in the case of a common wall separating two (2) buildings, from the centerline of such common wall. Gross floor area shall exclude basements and attics. The

surface area of tennis courts, swimming pools, driveways, surface parking spaces, decks, patios, and porches, is not included in the total gross floor area.

Floor area ratio (FAR). The ratio of gross floor area of all structures on a lot to total lot area.

Freeboard. A margin of safety added to the base flood elevation to account for waves, debris, miscalculations, or lack of data.

Frontage. The minimum width of a lot measured from one (1) side lot line to the other along a straight line parallel to the street or if curved, parallel to the tangent to the curve of the street, on which no point shall be farther away from the street on which the lot fronts than the building setback line as defined and required herein.

Frontage road. A service road, usually parallel to a highway, designed to reduce the number of driveways that intersect the highway.

Funeral home. Establishments engaged in undertaking services such as preparing the dead for burial, and arranging and managing funerals. Typical uses include funeral homes or mortuaries.

Garage, private. An accessory building designed or used for the storage of not more than three (3) automobiles owned and used by the occupants of the building to which it is accessory. On a lot occupied by a multiple-unit dwelling, the private garage may be designed and used for the storage of one and one-half (1½) times as many automobiles as there are dwelling units.

Garden center. Establishments or places of business primarily engaged in retail sales from the premises including trees, shrubs, seeds, fertilizers, pesticides, plants and plant materials primarily for agricultural, residential and commercial consumers. Such establishments typically sell products purchased from others, but may sell material which they grow themselves.

Gasoline station. An area of land, including structures thereon, or any building or part thereof, or any devices used for the sale and direct delivery to motor vehicles of fuel.

Governing body. The town council.

Grade. The lowest of:

- (1) Lowest elevation of the street at the curb;
- (2) Established or mean street elevation if curb not established;
- (3) Lowest elevation of finished ground surface on any side of the building or property.

Grandfathered. A term referencing a use or structure that is not in conformance with the current ordinance but that was legal at the time it was established or constructed. Also referred to as a legally nonconforming use/structure.

Greenhouse. A building with transparent walls and roof; for the cultivation and exhibition of plants under controlled conditions.

Greenhouse, commercial. A greenhouse operation in which plants are offered for sale to the public, either at wholesale or at retail.

Gross public floor area. The total area of the building accessible or visible to the public, including showrooms, motion picture theaters, motion picture arcades, service areas, behind-counter areas, storage areas visible from such other areas, restrooms (whether or not labeled "public"), plus aisles, hallways, and entryways serving such areas.

Group home. A licensed residential facility in which no more than eight (8) mentally ill, intellectually disabled, or developmentally disabled persons, or no more than eight (8) aged, infirmed or disabled persons reside, with one (1) or more resident counselors or other resident or nonresident staff

persons. The terms "mental illness" and "developmental disability" shall not include current illegal use of, or addiction to, a controlled substance as defined in Code of Virginia, § 54.1-3401. The residential facility, to qualify as a group home, must have a license from the state department of behavioral health and developmental services or the state department of social services.

Guestroom. A room which is intended, arranged or designed to be occupied, for more than forty-five (45) nights, by one (1) or more guests paying direct or indirect compensation therefor, but in which no provision is made for cooking.

Guidance services. A use providing counseling, guidance, recuperative, or similar services for persons requiring rehabilitation assistance as a result of mental illness, alcoholism, detention, drug addiction, or similar conditions for only part of a twenty-four-hour day.

Halfway house. An establishment providing accommodations, supervision, rehabilitation, counseling, and other guidance services to persons suffering from alcohol or drug addiction, to persons re-entering society after being released from a correctional facility or other institution, or to persons suffering from similar disorders. This use is separate from emergency shelters and shelters as defined in this chapter.

Hazardous substance. A substance listed under United States Public Law 96-510, entitled the Comprehensive Environmental Response Compensation and Liability Act.

Health official. The health director or sanitarian serving the town.

Highway engineer. The resident engineer employed by the state department of transportation.

Historic area. An area containing buildings or places in which historic events occurred or having special public value because of notable architectural or other features relating to the cultural or artistic heritage of the area, of such significance as to warrant conservation and preservation. An historic area is not currently in, or does not currently constitute, an historic district.

Historic district. A site, structure, landmark, one (1) or more of them, or a group of them, which have unique architectural, historic, cultural, or archaeological importance to the county, the commonwealth, or the nation, and which are designated on the official zoning map as constituting an historic district.

Historic site. A building, place or area in which historic events occurred or having special public value because of notable architectural or other features relating to the cultural or artistic heritage of the community, of such significance as to warrant conservation and preservation.

Historic structure. Any structure that is:

- (1) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (2) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (3) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
- (4) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - a. By an approved state program as determined by the Secretary of the Interior; or
 - b. Directly by the Secretary of the Interior in states without approved programs.

Home occupation, class A. An occupation conducted primarily on-site involving persons residing on the premises. Such occupations may require the use of accessory structures. No more than five (5) clients or customers shall be allowed on the premises at any one (1) time on a regular basis.

Home occupation, class B. An occupation conducted primarily on-site involving persons residing on the premises and not more than two (2) full or part-time outside employees. Such occupations may require the use of accessory structures or outside areas. No more than ten (10) clients or customers shall be allowed on the premises at any one (1) time on a regular basis.

Hospital. An institution rendering medical, surgical, obstetrical or convalescent care, including sanitarium, but in all cases excluding veterinary hospitals and hospitals specializing in the care and treatment of mental illnesses, narcotic addicts or alcoholics, unwed mothers, and those about to become mothers out of wedlock.

Hotel, motel. A building designed or occupied as the more or less temporary abiding place for fourteen (14) or more individuals who are lodged for compensation, with or without meals, and in which provision is not generally made for cooking in individual rooms or suites.

Junkyard. The use of any area of land lying within one hundred (100) feet of a state highway or town street or the use of more than two hundred (200) square feet of land area, regardless of location, for storage, keeping or abandonment of junk, including scrap metals or other scrap materials. The term "junkyard" shall include the term "automobile graveyard" as defined in Code of Virginia, § 33.1-348.

Kennel. A place to house, board, breed, handle or otherwise keep or care for dogs for sale or in return for compensation.

Laboratory, research, and development. An establishment whose principal purpose is the research, compounding and/or packaging of scientific products, or research and development of innovative ideas in technology-intensive fields. Examples include research and development of communication systems, transportation, geographic information systems, multi-media and video technology. Development and construction of prototypes and light manufacturing may be associated with this use.

Landscaping. The improvement of the appearance of an area by the planting of trees, grass, shrubs, or other plant materials, or by the alteration of the contours of the ground.

Laundry, commercial. Establishments primarily engaged in the provision of laundering, cleaning or dyeing services other than those classified as personal services. Typical uses include bulk laundry and cleaning plants, diaper services, or linen supply services.

Letters of Map Change (LOMC). *A letter of Map Change is an official FEMA determination, by letter, that amends or revises an effective Flood Insurance Rate map or Flood Insurance Study, Letters of Map Change include:*

Letter of Map Amendment (LOMA). *An amendment based on technical data showing that a property was incorrectly included in a designated special flood hazard area. A LOMA amends the current effective Flood Insurance Rate Map and establishes that a land as defined by metes and bounds or structure is not located in a special flood hazard area.*

Letter of Map Revision (LOMR). *A revision based on technical data that may show changes to flood zones, flood elevations, floodplain and floodway delineations, and planimetric features. A Letter of Map Revision Based on Fill (LOMR-F), is a determination that a structure or parcel of land has been elevated by fill above the base flood elevation and is, therefore, no longer exposed to flooding associated with the base flood. In order to qualify for this determination, the fill must have been permitted and placed in accordance with the community's floodplain management regulations.*

Conditional Letter of Map Revision (CLOMR). A formal review and comment as to whether a proposed flood protection project or other project complies with the minimum NFIP requirements for such projects with respect to delineation of special flood hazard areas. A CLOMR does not revise the effective Flood Insurance Rate Map or Flood Insurance Study.

Life care facility. A residential facility primarily for the continuing care of the elderly, providing for transitional housing progressing from independent living in various dwelling units, with or without kitchen facilities, and culminating in nursing home type care where all related uses are located on the same lot. Such facility may include other services integral to the personal and therapeutic care of the residents.

Liquor. Any alcoholic beverage other than beer, wine, or cider, as those terms are defined in Virginia Code § 4.1-100 and 4.1-213.

Loading space. An off-street space used for the delivery and loading/unloading of vehicles.

Location. A lot, parcel, building site or tenant space.

Lot. A parcel of land occupied or to be occupied by a main structure or group of main structures and accessory structures, together with such yards, open spaces, lot width, and lot areas as are required by this chapter, and having frontage on a street, either shown on a plat of record or considered as a unit of property and described by metes and bounds.

Lot area. The total area, measure on a horizontal plane, included within lot lines. In residential zoning districts, lot area shall be defined as the area of the lot that excludes major utility easements (e.g., gas pipeline, electric, etc.) and an area that lies within the one-hundred-year flood plain (as it is established at the time of the final plat approval).

Lot, corner. A lot abutting on two (2) or more streets at their intersection. Of the two (2) sides of a corner lot the front shall be deemed to be the shortest of the two (2) sides fronting on streets.

Lot, depth of. The average horizontal distance between the front and rear lot lines.

Lot, double frontage. An interior lot having frontage on two (2) streets.

Lot, interior. Any lot other than a corner lot.

Lot, irregular. A lot of such a shape or configuration that technically meets the area, frontage and width to depth requirements of this chapter but meets these requirements by incorporating unusual elongations, angles, curvilinear lines unrelated to topography or other natural land features.

Lot of record. A lot which has been recorded in the clerk's office of the circuit court.

Lot, pipestem. A "panhandle" or "flag" shaped lot with its widest point set back from the road at the rear of another lot (called the pipe), and having a thin strip of land connecting to the road to provide legal access and frontage (called the stem). Pipestem lots are also referred to as panhandle lots or flag lots.

Lot, width of. The average horizontal distance between side lot lines.

Lowest floor. The lowest floor of the lowest enclosed area (including basement). An unfinished or flood-resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of Federal Code 44CFR §60.3.

Manufacturing. The processing and/or converting of raw, unfinished material or products or either of them into articles or substances of a different character or for use for a different purpose without significant external effects that cannot be eliminated or contained during the manufacturing process. Uses may include, but are not limited to, a machine shop, bottling distributor, the manufacturing of apparel,

ceramic products, cosmetics and toiletries, electrical appliances, electronics or information technology equipment, medical equipment or devices, paper products, pharmaceuticals, plastic products, tools, or hardware.

Manufacturing, small-scale. Establishments primarily engaged in the on-site production of goods by hand manufacturing, within enclosed structures without significant external effects, involving the use of hand tools, or the use of mechanical equipment commonly associated with residential or commercial uses, or a single kiln. Retail sales may be incidental to the manufacturing use.

Manufactured home. A structure subject to federal regulations which is transportable in one (1) or more sections; is eight (8) body feet or more in width and forty (40) body feet or more in length in the traveling mode or is three hundred twenty (320) or more square feet when erected on site; is built on a permanent chassis; and is designed to be used as a single-family dwelling, with or without a permanent foundation, when connected to the required facilities, and includes the plumbing, heating, air-conditioning and electrical systems contained in the structure. Some manufactured homes are also referred to as mobile homes. The term "mobile home" does not include travel trailers nor does it necessarily include modular housing except floodplain management purposes, the term manufactured home also includes park trailers, travel trailers, and other similar vehicles placed a site for greater than one hundred eighty (180) consecutive days.

Manufactured home park. Also referred to as mobile home park or trailer park; any area of five (5) acres or more designed to accommodate twenty-five (25) or more manufactured homes intended for residential use. A mobile home park may include a rental office but may not include mobile home sales.

Micro-brewery. An establishment primarily engaged in brewing ale, beer, malt liquors, and nonalcoholic beer, with a capacity of not more than one thousand (1,000) barrels per year. Micro-brewery may include a restaurant or public tasting room as an accessory use.

Micro-distillery. An establishment primarily engaged in distilling and blending potable liquors, including mixing them with other ingredients, with a capacity of not more than five thousand (5,000) gallons of finished product per year. A micro-distillery may include a restaurant or public tasting room as an accessory use.

Mini-warehouse. A building designed to provide rental storage space in cubicles where each cubicle has a maximum floor area of four hundred (400) square feet. Each cubicle shall be enclosed by walls and ceiling and have a separate entrance for the loading and unloading of stored goods. The conduct of sales, business or any other activity within the individual storage units, other than storage, shall be prohibited.

Mixed use structure. A building containing residential uses in addition to non-residential uses permitted in the zoning district. Mixed use structure should not be confused with a mix of uses each in separate structures in a single development.

Modular home. A dwelling unit primarily manufactured off-site in accordance with the state uniform statewide building code standards and transported to the building site for final assembly on a permanent foundation.

New construction. For the purposes of determining insurance rates, structures for which the "start of construction" commenced on or after September 1, 1978, and includes any subsequent improvements to such structures. For floodplain management purposes, new construction means structures for which the start of construction commenced on or after the effective date of a floodplain management regulation adopted by the community and includes any subsequent improvements to such structures.

Nonconforming lot. An otherwise legally platted lot that does not conform to the minimum area or width requirements of this chapter for the district in which it is located, either at the effective date of this chapter or as a result of subsequent amendments to this chapter.

Nonconforming sign. Any sign, the area, dimensions or location of which were lawful at the time the sign was erected, but which fail to conform to the current standards and regulations due to the adoption, revision or amendment of this chapter.

Nonconforming structure. An otherwise legal building or structure that does not conform with the lot area, yard, height, lot coverage, or other area regulations of this chapter, or is designed or intended for a use that does not conform to the use regulations of this chapter for the district in which it is located, either at the effective date of this chapter or as a result of subsequent amendments to this chapter.

Nonconforming use. The otherwise legal use of a building or structure or of a tract of land that does not conform to the use regulations of this chapter for the district in which it is located, either at the effective date of this chapter or as a result of subsequent amendments to this chapter.

Nursing home. A use providing bed care and in-patient services for persons requiring regular medical attention but excluding a facility providing surgical or emergency medical services and excluding a facility providing care for alcoholism, drug addiction, mental disease, or communicable disease.

Occupancy. The period during which one owns, rents, uses, or occupies a certain premises or land.

Occupant. A person who, on a regular basis, spends nights at a residence. A person is considered an occupant regardless of whether they spend the majority of their nights at a residence, if the times they do stay overnight are regular and recurrent. In addition, a person shall be considered an occupant if their clothes or other daily living supplies are maintained at the residence.

Office, general. The use of land wherein the primary use is the conduct of a business or profession such as, but not limited to accounting, tax-preparation, lenders and securities brokers, architecture, computer software, or information systems research and development, engineering, insurance, law, management, organization and association offices, psychology, theology, real estate and travel. Retail sales do not comprise more than an accessory use of the primary activity of a general office. This definition does not include medical office as defined by this chapter.

Office, medical. The use of a site for facilities which provide diagnoses, minor surgical care, and outpatient care on a routine basis, but which does not provide overnight care or serve as a base for an ambulance service. Medical offices are operated by doctors, dentists, or similar practitioners licensed by the state. Emergency treatment is not the dominant type of care provided at this facility.

Off-street parking area. Space provided for vehicular parking outside the dedicated street right-of-way.

Open space, required. Any space required in any front, side, or rear yard.

Outdoor display. The permanent and/or continuous keeping, displaying, or storing, outside of a building, of any goods, materials, merchandise or equipment to be sold to the public.

Outdoor storage. The keeping, in other than a building, of any goods, materials, or merchandise on the same parcel for more than twenty-four (24) consecutive hours.

Parcel or parcel of land. A lot or parcel which is described by plat or other legal description.

Parking facility. A site for surface parking or a parking structure use which provides one (1) or more parking spaces together with driveways, aisles, turning and maneuvering areas, incorporated landscaped areas, and similar features meeting the requirements established by this chapter. This use type shall not include parking facilities accessory to a permitted principal use.

Parking lot area. The square foot area of the parking spaces and aisles and interior parking lot islands, excluding access drives that do not have parking spaces within them.

Parking space, compact. A space for parking one (1) passenger automobile that is sixteen (16) feet long and eight (8) feet wide and is marked "compact car."

Parking space, normal. An area not less than ten (10) feet wide by twenty (20) feet long for an automobile or motor vehicle, such space being exclusive of necessary drives, aisles, entrances or exits and being fully accessible for the storage or parking of permitted vehicles.

Parking structure, multilevel. A structure with multiple stories designed for the parking of passenger vehicles and in which there is no provision for the repairing of vehicles.

Patio. A level surfaced area directly adjacent to a principal building which has an average elevation of not more than thirty (30) inches from finished grade, and without walls or a roof. A patio may be constructed of any materials.

Pedestrian ways. Paved, marked or otherwise designated pedestrian treatments meeting AASHTO standards.

Person. An individual, firm, corporation, or association.

Personal improvement services. Establishments primarily engaged in the provision of informational, instructional, personal improvements and similar services. Typical uses include driving schools, health or physical fitness studios, reducing salons, dance studios, handicraft and hobby instruction.

Personal services. Establishments or places of business engaged in the provision of frequently or recurrently needed services of a personal nature. Typical uses include beauty and barber shops; grooming of pets; seamstresses, tailors, or shoe repairs; florists; and laundromats and dry cleaning stations serving individuals and households.

Plat. A map or plan of a parcel of land that is to be, or has been subdivided. When used as a verb, "plat" is synonymous with "subdivide."

Porch. A roofed open area, which may be glazed or screened, usually attached to or part of and with direct access to or from, a building.

Principal building or structure. A building or structure in which the primary use of the lot on which the building is located is conducted.

Principal use. The main use of land or structures as distinguished from a secondary or accessory use.

Proffer. A voluntary offer by an applicant that addresses an impact or impacts from a use or development.

Property. Any tract, lot, parcel or several of such tracts, lots or parcels collected together.

***Post-FIRM structures.* A structure for which construction or substantial improvement occurred on or after September 1, 1978.**

***Pre-FIRM structures.* A structure for which construction or substantial improvement occurred before September 1, 1978.**

Public. Unless otherwise specifically indicated, public shall mean anything owned, operated, provided and/or maintained by a local, state, or federal government.

Public assembly. Facilities that accommodate public assembly for sports, amusements, or entertainment purposes. Typical uses include auditoriums, sports stadiums, convention facilities, and incidental sales and exhibition facilities.

Public maintenance and service facility. A public facility supporting maintenance, repair, vehicular or equipment servicing, material storage, and similar activities including street or sewer yards, equipment

services centers, and similar uses having characteristics of commercial services or contracting or industrial activities.

Public park and recreational area. Publicly owned and operated parks, picnic areas, playgrounds, indoor/outdoor athletic or recreation facilities, indoor/outdoor shelters, amphitheaters, game preserves, open spaces, and other similar uses.

Public parking. Any area used primarily or regularly for parking motor vehicles; or to any parking space or area required to be provided by any law; except for parking provided solely to reserve a single-family dwelling.

Public use. Any use for exclusively public purposes and not otherwise defined under this chapter without reference to the ownership or structures or the realty upon which it is situated by any department or branch of the federal government, commonwealth, county or town.

Public utility. Any person, firm, corporation, municipal department or board duly authorized to furnish and furnishing, under federal, state or municipal regulations, to the public electricity, gas, steam, communications, telegraph, transportation or water.

Public water and sewer systems. A water or sewer system owned and operated by a municipality or county or owned and operated by a private individual or a corporation approved by the governing body and properly licensed by the state corporation commission and subject to special regulations as herein set forth.

Recreation, active. Those recreational pursuits which require physical alteration to the area in which they are performed including, but not limited to, pedestrian ways, bikeways, tennis courts, swimming and boating areas, playgrounds, and play fields.

Recreation, passive. Recreational activities that generally do not require a developed site such as hiking, horseback riding, and picnicking.

Recreation facility, private. A private recreational facility for use solely by the residents and guests of a particular residential development, planned unit development, or residential neighborhood, including indoor and outdoor facilities. These facilities are usually proposed or planned in association with development and are usually located within or adjacent to such development.

Recreational vehicle. A vehicle which is:

- (1) Built on a single chassis;
- (2) Four hundred (400) square feet or less when measured at the largest horizontal projection;
- (3) Designed to be self-propelled or permanently towable by a light-duty truck; and
- (4) Designed primarily not for use as a permanent dwelling but as a temporary living quarters for recreational camping, travel, or seasonal use.

Recycling center. A facility used by the general public for the collection of materials for recycling or reuse, including bins, boxes, buildings, self-propelled motor vehicles, trailers and other enclosures or receptacles. Except for town or other governmental sponsored programs to collect and/or recycle household hazardous wastes, this definition shall not include facilities for the collection of non-recyclable materials, such as business and household refuse, garbage, organic materials, medical waste, trash, junk, toxic substances or similar materials.

Religious assembly. A use located in a permanent building and providing regular organized religious worship and related incidental activities, except primary or secondary schools and day care facilities.

***Repetitive Loss Structure.* A building covered by a contract for flood insurance that has incurred flood-related damages on two occasions in a 10-year period, in which the cost of the repair, on**

average, equaled or exceeded 25 percent of the market value of the structure at the time of each such flood event; and at the time of the second incidence of flood-related damage, the contract for flood insurance contains increased cost of compliance coverage.

Research and development. A business which engages in research, or research and development, of innovative ideas in technology-intensive fields. Examples include research and development of communication systems, transportation, geographic information systems, multi-media and video technology. Development and construction of prototypes may be associated with this use.

Residential density. A measure of dwelling units per acre. The number of units shall be rounded up to the next whole unit (e.g. a 5.2 unit/acre average would be counted as six (6) units/acre).

Restaurant. Any building in which, for compensation, food or beverages are dispensed for consumption on the premises, including, among other establishments, cafeterias, cafes, tearooms, confectionery shops, refreshment stands and drive-ins.

Restaurant, drive-in. An establishment primarily engaged in the preparation of food and beverages, for either take-out, delivery or table service, served in disposable containers at a counter and a drive-up or drive through service facility, or which offers curb service.

Restaurant, general. An establishment engaged in the preparation of food and beverages and characterized primarily by table service to customers in non-disposable containers.

Restaurant, mobile. A readily movable wheeled cart, trailer, or vehicle designed and equipped for the preparing, serving, and/or selling of food and operated at temporary locations. This definition shall include food trucks, food trailers, and food carts and shall not apply to ice cream trucks.

Right-of-way. A legally established area or strip of land, either public or private, on which an irrevocable right of passage has been recorded, and which is occupied or intended to be occupied by a street, utility service, water main, sanitary or storm sewer main, or other similar use.

Retail stores and shops. Buildings for display and the sale of merchandise at retail or for the rendering of personal services (but specifically exclusive of coal, wood, and lumber yards), e.g., drugstore, newsstand, food store, candy shop, milk dispensary, dry goods and notions store, antique store and gift shop, hardware store, household appliance store, furniture store, florist, optician, music and radio store, tailor shop, barbershop and beauty shop.

School, business or trade. A facility where instruction is given in business, industrial and cultural arts other than that normally provided in colleges and secondary schools.

Screening. A method of visually shielding or obscuring one (1) abutting or nearby structure or use from another by fencing, walls, berms or densely planted vegetation. Screening is intended to substantially, but not necessarily totally, obscure visual impacts between adjoining uses.

Setback. The minimum distance by which any building or structure shall be separated from the front lot line.

Severe repetitive loss structure. A structure that: (a) Is covered under a contract for flood insurance made available under the National Flood Insurance Program (NFIP); and (b) Has incurred flood related damage – (i) For which 4 or more separate claims payments have been made under flood insurance coverage with the amount of each such claim exceeding \$5,000, and with the cumulative amount of such claims payments exceeding \$20,000; or (ii) For which at least 2 separate claims payments have been made under such coverage, with the cumulative amount of such claims exceeding the market value of the insured structure.

Shelter. A facility providing temporary protective sanctuary for victims of crime or abuse including emergency housing during crisis intervention for individuals, such as victims of rape, child abuse, or physical beatings.

Shopping center. A group of commercial establishments planned, constructed and managed as a total entity with shared access, customer and employee parking provided onsite, provision of goods delivery separated from customer access, aesthetic considerations and protection from the elements.

Short-term rental business. A residential dwelling unit that is used or advertised for rent for transient occupancy in increments of forty-five (45) nights or less. This use type does not include bed-and-breakfast establishments.

Sign. A display designed or intended to convey information to the public in written or pictorial form where such display is made on, attached to, or as part of a structure, surface, or any other thing, including but not limited to the ground, any rock, tree or other natural object which display is visible beyond the boundaries of the parcel of land on which it is made. The term shall not be construed to include any display of merchandise or temporary signage displayed within a show window. A display of less than one (1) square foot in area is excluded from this definition.

Sign area. The entire face of a sign, including the advertising surface and any framing, trim or molding, but not including the supporting structure. Sign area is calculated by standard mathematical formulas such as height times width for rectilinear signs, πr^2 for circular signs, and the applicable standard mathematical formula for other geometrical shapes. The area of any sign made up of individual letters or figures shall include the space between such letters or figures.

Sign, A-frame. A temporary, portable sign used at a place of business to provide information to pedestrians and slow moving vehicles. The sign may be one- or two-sided.

Sign, animated. A sign which changes physical position or involves the use of motion, rotation, or the appearance of motion.

Sign, awning. See *sign, canopy*.

Sign, banner. A temporary sign made of cloth, paper, vinyl or like material attached to a wall so as to remain in a generally stationary position.

Sign, billboard. See *sign, off-premises*.

Sign, canopy. A sign placed directly on or attached to the surface of an awning or canopy.

Sign, changeable. A sign or part of a sign that is designed so that characters, letters or illustrations can be mechanically or physically changed or rearranged without altering the face or surface of the sign.

Sign, double-faced. A sign with two (2) parallel or nearly parallel faces, back to back, upon which advertising is displayed.

Sign, electronic message board. Any sign that uses changing lights to form a sign message or messages wherein the sequence of messages and the rate of change is electronically programmed and can be modified by electronic processes.

Sign face. The area or display surface used for the message, not including any framing, trim or molding, or the support structure. Face area is calculated using the same mathematical formulas as for sign areas.

Sign, flag. Cloth or similar flexible fabric attached to a pole at one (1) end such that the material can bend or flutter from the point (s) of attachment.

Sign, flashing. Any illuminated sign on which there is artificial light which is not stationary or constant in intensity or color at all times when such sign is in use.

Sign, freestanding. A sign supported by one (1) or more upright poles, columns, or braces placed in or on the ground and not attached to any building or structure, or a monument form without separate supporting elements.

Sign, government. Government signs that are approved by the town council or installed for the public benefit by the town.

Sign, hanging. See *sign, projecting*.

Sign height. Distance measured in feet and inches from the ground below the sign to highest point of sign to include sign structure, or in the case of wall signs on upper floors, from the floor level immediately below the sign to the highest point of the sign. Artificially increasing the height of the sign by berming or mounding dirt or other material at the sign base is prohibited.

Sign, illuminated. A sign illuminated in any manner by an artificial light source, whether internally or externally lit. Externally illuminated signs are those that have a light source projecting onto the face of the sign either by downlighting or indirectly with fluorescent, halogen or a source that gives off natural white light. Internally illuminated signs are those that have a light source inside or behind the sign structure or sign face which projects lights through or from the sign face.

Sign, individual letter. A wall sign made up of letters only that are attached directly to the building.

Sign, inflatable. Any display capable of being expanded by air or other gas and used on a temporary or permanent basis to advertise a product or event.

Sign, minor. A wall or freestanding sign not exceeding one (1) square foot in area, not exceeding four (4) feet in height, and not illuminated. Examples include no trespassing signs, displays of building address, security warning signs, on-site directional signs, and the like.

Sign, mobile billboard. An off-site advertising sign mounted on a vehicle or trailer that can become part of traffic flow or be parked at specific locations. Neither vehicles nor trailers which advertise the company of their primary use nor campaign signs are considered mobile billboards.

Sign, moving or rotating. An environmentally activated sign or other display with mechanical motion powered by natural, manual, mechanical, electrical or other means, including but not limited to pennant strings, streamers, spinners, propellers, and search lights. Hand held signs are not included; see *portable sign*.

Sign, off-premise. Any sign, including billboards, which directs attention to a business, commodity, service or establishment conducted, sold or offered at a location other than the premises on which the sign is erected.

Sign, painted. Any sign painted on the exterior surface of a building; includes a mural sign.

Sign, portable. Any sign not permanently affixed to a building, structure, or the ground. This category includes, but is not limited to, signs attached to or placed on vehicles not used for the daily conduct of the business, banners, balloons, and similar devices used to attract attention, including hand held signs.

Sign, projecting. A sign attached to a building, approximately perpendicular to the building wall, and projecting up to four (4) feet from the building wall; also *hanging sign*.

Sign, roof. Any sign erected, constructed, and maintained wholly upon or over the roof of any building (such signs are not permitted under this chapter).

Sign structure. The supports, uprights, bracing, and framework of any structure, be it single-faced, double-faced, V-type, or otherwise exhibiting a sign.

Sign, temporary. A sign designed or intended, based on materials and structural components, to be displayed for a specified or limited period of time, regardless of type or style of sign. Examples include real estate signs, yard sale signs, contractor's signs, and special or one-time event signs per year.

Sign, wall. Any signs or lettering, projecting not more than eight (8) inches, which are placed against or attached to the front, rear, or side wall of a building, but shall not be painted or mural signs, or roof signs as defined herein.

Sign, window. A sign painted, stenciled, or affixed on a window.

Site plan. A plan prepared by a professional engineer or land surveyor licensed by the state showing all proposed improvements to the site in accordance with this chapter.

Special flood hazard area. The land in the floodplain subject to a one (1) percent or greater chance of being flooded in any given year as displayed on federal emergency management area maps.

Specialty food shop. The use of land, such as a coffee, candy, or ice cream shop, where the primary client consumption is off-site with limited seating and the product is limited to one (1) type or line of food service and the food preparation is such that:

- (1) All odors must be contained within the establishment and specialized equipment may be required to contain the odors;
- (2) It does not involve "cooking" but the application of heat, by microwave or the boiling of water for beverages, shall not be considered "cooking" for purposes of this definition; and
- (3) No open flame heat source is used.

Specialty store. A small-scale (less than two thousand five hundred (2,500) square feet per business) retail use which offers for sale items of art or crafts, or which offers for sale items related to a specific theme, e.g., kitchen wares, pet care, etc.

Start of construction. For other than new construction and substantial improvement, under the Coastal Barriers Resource Act (P.L. – 97-348), means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, substantial improvement or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of the construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Store. Retail stores and shops.

Store, adult. An establishment that: offers for sale or rent items from any of the following categories:

- (1) Adult media,
- (2) Sexually oriented goods, or
- (3) Goods marketed or presented in a context to suggest their use for specified sexual activities;

And the combination of such items constitutes more than fifteen (15) percent of its stock in trade or occupies more than fifteen (15) percent of its gross public floor area; and where there is no on-site consumption of the goods, media or performances for sale or rent.

Store, general. Buildings for display and sale of merchandise at retail.

Store, grocery. A retail business primarily engaged in the sale of unprepared food for personal or household preparation and consumption. Such a facility may also engage in incidental sales of prepared foods for personal consumption on-or off-site.

Store, liquor. Any privately owned store:

- (1) Licensed by the state to sell liquor for off-premises consumption, but excluding breweries or distilleries as defined by this chapter; and
- (2) In which liquor makes up more than ten (10) percent of its stock in trade or occupies more than ten (10) percent of its net floor area.

Store, neighborhood convenience. Establishments primarily engaged in the provision of frequently or recurrently needed goods for household consumption, such as prepackaged food and beverages, and limited household supplies and hardware. Convenience stores shall not include fuel pumps or the selling of fuel for motor vehicles. Typical uses include neighborhood markets and country stores.

Story. That portion of a building, other than the basement, included between the surface of any floor and the surface of the floor next above it, or if there is no floor above it, the space between the floor and the ceiling next above it.

Story, half. A space under a sloping roof, which has the line of intersection of roof decking and wall face not more than three (3) feet above the top floor level, and in which space not more than two-thirds ($\frac{2}{3}$) of the floor area and the ceiling next above it.

Street line. The dividing line between a street or road right-of-way and the contiguous property.

Street, road. A public thoroughfare which affords principal means of access to the abutting property.

~~*Structure.* Anything constructed or erected, the use of which requires permanent location on the ground or attachment to something having a permanent location on the ground. This includes, among other things, dwellings, buildings and signs.~~

Street, local. A street connecting blocks within neighborhoods and designed for short trips at low speeds.

Street, main. A street which serves as the principal means of access through town.

Street, major. Any existing or future street designated as a major street on the adopted plan of land use and major thoroughfares or heavily traveled thoroughfare or highway that carries a large volume of through traffic or anticipated traffic exceeding five hundred (500) vehicles per day.

Street, minor. A street that is used or planned primarily as a means of public access to the abutting properties with anticipated traffic of less than five hundred (500) vehicles per day.

Street, private. Any roadway that is restricted as to the hours of access by the general public or by those who may use it. The definition shall be construed to include public roads that are maintained by the individuals living along or otherwise served by the road or by a property owners association created for purposes including maintenance of streets.

Street, public. A street which affords principal means of access to abutting property, and encompassed by a right-of-way dedicated to public use and maintained by the commonwealth as a part of the state primary or secondary road system. The right-of-way shall not be less than fifty (50) feet.

Street, service drive. Also referred to as a frontage road; a public right-of-way generally parallel and contiguous to a major highway, primarily designed to promote safety by controlling ingress and egress to the right-of-way by providing safe and orderly points of access to the highway.

Street width. The total width of the strip of land dedicated or reserved for public travel, including roadway, curbs, gutters, sidewalks and planting strips.

Structure, permanent. Anything constructed or erected the use of which requires more or less permanent location on the ground, or which is attached to something having a permanent location on the ground, including advertising signs and billboards. ***For floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.***

Structure, temporary. Anything constructed or erected without a permanent foundation or footings and that extends eight (8) inches or more.

Studio, fine arts. A building, or portion thereof, used as a place of work by a sculptor, artist, or photographer; or used as a place to exhibit and offer for sale works of the visual arts (other than film).

Subdivider. Any person owning any parcel of land to be subdivided, or a group of two (2) or more persons owning parcel of land to be subdivided, or a person or group of persons who has given their power of attorney to one (1) of their group or to another individual to act on their behalf in planning, negotiating for, representing or executing the legal requirements of the subdivision.

Subdivision. To divide any tract, parcel or lot of land into two (2) or more parts for the purpose of transfer of ownership or building development.

Subdivision agent. The administrative official, or an authorized agent thereof, responsible for administering and enforcing the Subdivision portion of the zoning ordinance of the town, also referred to in the subdivision article as the administrator.

Substantial damage. Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.

Substantial improvement. Any reconstruction, rehabilitation, addition, or other improvement of a structure the cost of which equals or exceeds fifty (50) percent of the market value of the structure before the start of construction of the improvement. This term includes structures which have incurred substantial damage regardless of the actual repair work performed. The term does not, however, include either:

- (1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or
- (2) Any alteration of an historic structure, provided that the alteration will not preclude the structure's continued designation as an historic structure.

Substantial renovation/rehabilitation. Improvements, not primarily cosmetic in nature, whose cost should equal at least twenty-five (25) percent of the value of the structure after the renovation/rehabilitation is completed.

Surveyor. A land surveyor licensed by the commonwealth.

Tasting room. An establishment that provides for the marketing and sale of products produced at a brewery, distillery or winery. Incidental sales of related merchandise and food shall be allowed.

Tattoo parlor and/or body piercing salon. Any business that provides tattooing or body-piercing as those terms are defined in Virginia Code, § 54.1-700, or both tattooing and body-piercing.

Transmission line, electrical. Any electrical line other than those supported by single poles normally used for the distribution of electrical power and/or those in excess of fifty (50) feet in height.

Travel trailer. A mobile unit less than twenty-nine (29) feet in length and less than four thousand five hundred (4,500) pounds in weight which is designed for human habitation but not used for permanent residence. No appendage such as a tongue, stoop or awning shall be used in computing length.

Transportation terminal. A facility for the transfer, pick-up, or discharge of people or goods by truck, bus, or train without long-term storage of such items.

Use, accessory. A subordinate use, customarily incidental to and located on the same lot occupied by the main use.

Use. The purpose or activity for which land or buildings thereon are designed, arranged or intended, or for which they are occupied or maintained, and any manner of performance of such activity with respect to the performance standards of this chapter.

Utility service, major. Service of a regional nature which normally entails the construction of new buildings or structures such as generating plants and sources, electrical switching facilities and stations or substations, community waste water treatment plants, and similar facilities. Included in this definition are also electric, gas, and other utility transmission lines of a regional nature which are not otherwise reviewed and approved by the Virginia State Corporation Commission. All overhead service, distribution and transmission lines are included in this definition.

Utility service, minor. Service which is necessary to support development within the immediate vicinity and involve only minor structures. Included in this use type are small facilities such as transformers, relay and booster devices, and well, water and sewer pump stations. Also included in this use type are wireless communication antennas which are attached to an existing building or structure, including but not limited to utility poles, signs, broadcasting or communication facilities, and water towers, and which are not greater than twenty (20) feet in length.

Variance. A relaxation of the terms of this chapter where such variance will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the action of the applicant, a literal enforcement of this chapter would result in unnecessary and undue hardship. As used in this chapter, a variance is authorized only for height, area and size of structure or size of yards and open spaces; establishment or expansion of a use otherwise prohibited shall not be allowed by variance nor shall a variance be granted because of the presence of nonconformities in the zoning division or district or adjoining zoning divisions or districts.

Vegetative buffer. Deciduous and evergreen plants, shrubs, or trees that are mature enough to act as an effective visual and audible buffer.

Veterinary hospital/clinic. Any establishment rendering surgical and medical treatment of animals. Boarding of domestic animals shall only be conducted indoors, on a short-term basis, and shall only be incidental to such hospital/clinic use, unless also authorized and approved as a commercial kennel. Agricultural livestock such as horses and cows may be boarded outdoors as appropriate.

Violation. For floodplain management purposes, the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in the floodplain management ordinance is presumed to be in violation until such time as that documentation is provided.

Watercourse. A lake, river, creek, stream, wash, channel or other topographic feature on or over which waters flow at least periodically. Watercourse includes specifically designated areas in which substantial flood damage may occur.

Wetlands. Waters of the United States, including land where, at least some of the time, water saturates the soil enough to result in a hydric soil (soil that is characterized by an absence of free oxygen some or all of the time). Wetlands limits must be determined in accordance with the current federally approved method of delineation.

Wholesale sales. An establishment or place of business primarily engaged in selling and/or distributing merchandise to retailers, to industrial, commercial, institutional, or professional business users, or to other wholesalers.

Winery. A winery use is a facility licensed in accordance with § 4.1-207 VA Code Ann. and regulations of the board of alcoholic beverage control to manufacture wine and to sell, and deliver or ship such wine in closed containers for the purpose of resale outside the state or by persons licensed by the state to sell the wine at wholesale. The use may include the licensed operation of distilling equipment on the premises to manufacture spirits from fruit or fruit juices only, where used solely to fortify wine produced by the winery. This use does not include a farm winery.

Yard. An open space on a lot, other than a court, unoccupied and unobstructed from the ground upward, except as otherwise provided in this chapter.

- (1) *Front yard.* An open space on the same lot as a building between the front line of the building (excluding steps) and the front lot or street line, and extending across the full width of the lot.
- (2) *Rear yard.* An open, unoccupied space on the same lot as a building between the rear line of the building (excluding steps) and the rear line of the lot and extending the full width of the lot.
- (3) *Side yard.* An open, unoccupied space on the same lot as a building between the side line of the building (excluding steps) and the side line of the lot, and extending from the front yard line to the rear yard line.

Zoning administrator. The administrative official, or an authorized agent thereof, responsible for administering and enforcing the zoning ordinance of the town, also referred to in this chapter as the administrator.

Zoning permit. A document issued by the zoning administrator authorizing the use of lots, structures, lots and structures, and the characteristics of uses.

This ordinance shall be in full force and effect upon approval.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above ordinance was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairt _____.

The Honorable John Hardy _____.

The Honorable Donald L. Hunter _____.

The Honorable Adam Yoelin _____.