



Town of Farmville Planning Commission

Town Council Chambers of the Town Hall
116 North Main Street, Farmville, Virginia

Agenda Wednesday, June 15, 2022 @ 7:00pm

1. **Call to Order** (please silence devices)
2. **Roll Call**
3. **Approval of Agenda**
4. **Consideration of Minutes**
 - a. Minutes of the Regular Planning Commission Meeting – May 18, 2022
5. **Public Participation – Speakers have three (3) minutes to make statements on non-agenda items.**
6. **Adoption of a Resolution Initiating Amendments to Chapter 29, Zoning and Subdivision**
7. **Public Hearing- Zoning Text Amendment ZTA22-001-** Recommendation to the Town Council to amend height regulations by adding *Section 29-22.1- Additional height regulations.* to regulate the height of certain structures and architectural features and provide more definitive measurements where none exist currently for said structures and features.
 - a. Staff Report
 - b. Public Participation- Speakers have three (3) minutes to make statements.
 - c. Planning Commission Deliberation
8. **Public Hearing- Zoning Text Amendment ZTA22-002-** Recommendation to the Town Council to amend certain sign regulations contained in *Section 29-31- Signs* to increase sign area and height regulations in the B-2 and B-3 districts, and to regulate political and campaign signs.
 - a. Staff Report
 - b. Public Participation- Speakers have three (3) minutes to make statements.
 - c. Planning Commission Deliberation
9. **Staff Updates**
10. **Old Business**
11. **New Business**
 - a. Staff Items
 - b. Commission Items
12. **Adjournment**

**Town of Farmville Planning Commission
Town Council Chamber of the Town Hall
116 North Main Street, Farmville, VA 23901
Wednesday, May 18, 2022**

Planning Commission Members Present: Chairperson John Miller, Vice-Chairperson Cameron Patterson, Secretary Abigail O'Connor, and Jerry Davenport

Planning Commission Members Absent: Patrick Crute, Sherry Honeycutt, and Jayne Johnson.

Staff Present: Director of Community Development Lee Pambid, IT Support Ashley Atkins-Austin, and Administrative Assistant II Michelle Watkins

CALL TO ORDER

Chairperson Miller called the Planning Commission meeting to order at 7:04 PM.

APPROVAL OF AGENDA

Chairperson Miller noted the agenda was distributed and asked if there were any corrections. On motion by Mr. Patterson, Seconded by Ms. O'Connor, and with all present members voting "aye", the agenda was approved with no corrections.

CONSIDERATION OF MINUTES

Minutes of Regular Planning Commission Meeting -April 20, 2022

Chairperson Miller noted that the minutes had been likewise distributed and asked if there were any corrections or revisions. On Motion by Mr. Davenport, Seconded by Mr. Patterson and with all present members voting "aye", the minutes from April 20, 2022, were approved as presented.

PUBLIC PARTICIPATION

Staff received a written statement by Matt Schewel, VP of Schewel Home in relation to a previous request for a Sign Variance. He expressed support for an ordinance amendment relaxing the current sign requirements. The statement was summarized before the board by Mr. Pambid.

Mr. Rhett L. Weiss, a new citizen to the Town of Farmville, introduced himself and guest, Margaret Basiliadis to the Commission and Staff. He stated that he was attending the meeting to observe and perhaps become a citizen volunteer member of the Planning Commission.

PUBLIC HEARINGS

There were no public hearings scheduled.

STAFF UPDATES

Mr. Pambid reported to the Commission that there was a monthly department report included in their meeting package that they had received. He noted the report contained qualitative information in terms of what staff has been doing from a training standpoint and other activities in the department. He shared that the report also contained statistics on permit approval, FAB

Ridership, and Airport sales.

Mr. Pambid reported there had been interviews conducted for the Building Official position. He stated there are two great candidates thus far, and that the Department will continue to receive applications until the position is filled.

Mr. Pambid reported that the Board of Zoning Appeals met on April 28, 2022, and will be meeting again in June 2022. He also reminded the Commission about the Community Development Ordinances and Processes Information Session that will take place on Thursday, May 19, 2022. Mr. Pambid provided a brief update on the Certified Planning Commission program and the Certified Board of Zoning Appeals program.

OLD BUSINESS

There was no old business before the Commission.

NEW BUSINESS

Chapter 29, Zoning and Subdivision Ordinance Review

Chairperson Miller opened the discussion by briefly elucidating on the topic. He stated to the Commission that the new business will be informational items more so than action items.

Chairperson Miller stated that the current portion of the meeting will be more of a listening session. He asked Mr. Pambid to provide the Commission with a breakdown of those items including priority and timeline.

Mr. Pambid presented a comprehensive ordinance review to the Commission. He broke down the ordinance review into blocks based on priority and due dates. He reported that the first block of amendments will be due in July of 2022 which is in relation to Height Regulations, Sign Ordinance Revisions, and application fees. The second block will be due in September of 2022 and is in relation to the Moton Museum Gateway Overlay District and Setback revisions. Other amendments (Future Blocks) will follow within the timeline of 4-12 months that will entail the following:

- Community and Design Standards
- Standards for Specific Uses
- Use Matrix and Definitions
- Site Plan and Subdivision Processes
- Residential Design- (Planned Unit Developments, Urban Mixed Use, and Traditional Neighborhood Design)

OTHER ITEMS OF INTEREST

There were no other items on interest.

ADJOURNMENT

With no other items of interest, Chairperson Miller called for a motion to adjourn the meeting. On motion by Ms. O'Connor, seconded by Mr. Patterson and with all present members voting

“aye”, the meeting was adjourned at 8:05 PM.

Respectfully submitted by Michelle D. Watkins, Administrative Assistant II

Dr. John Miller, Chairperson

Abigail O'Connor, Secretary

DRAFT



MEETING DATE: Wednesday, June 15, 2022 (Planning Commission)

ITEM NO.: 6

REQUEST: Adoption of a resolution initiating amendments to Chapter 29, Zoning and Subdivision, per the Town Code and Code of Virginia.

BACKGROUND: Resolution is required prior to zoning ordinance amendments. This resolution is for the following public hearings for ZTA22-001 (heights) and ZTA22-002 (signs)

RECOMMENDATION: That the Planning Commission approve the resolution and proceed with the public hearings.

MOTION: _____

SECONDED: _____

Commissioner	Yes	No
O'Connor		
Honeycutt		
Johnson		
Davenport		
Patterson		
Crute		
Miller		

A Resolution Initiating Amendments
to the Farmville Town Code, Chapter 29, Zoning and Subdivision
for Signage and Height Requirements

WHEREAS, on June 10, 2020, after 22 months of deliberation, discussion, and other due diligence, and in pursuit of advancing the public health, safety, and welfare, the Farmville Town Council adopted a revision to Chapter 29 of the Farmville Town Code; and

WHEREAS, from time to time, amendments to ordinances are needed to recognize current conditions and land use practices; and

WHEREAS, the Farmville Department of Community Development has received input from various stakeholders regarding the current restrictive nature of the signage regulations in the B-2 and B-3 districts as well as the lack of guidance for political and campaign signs Town-wide and the ambiguity of certain height regulations; and

WHEREAS, Section 29-14.a.2.a.1.B of the Farmville Town Code and §15.2-2286(7) of the Code of Virginia allow the Planning Commission to initiate amendments to the zoning ordinance;

NOW THEREFORE BE IT RESOLVED that the Farmville Planning Commission hereby initiates the ordinance amendment process pursuant to the appropriate local ordinance and statutory authority for Zoning Text Amendments ZTA22-001 for the amendment of Section 29-22 of the Town Code for specific height regulations and ZTA22-002 for amendment of Section 29-31 of the Town Code for the signage regulations.

Approved by the Farmville Planning Commission on this 15th day of June, 2022.

Approved: _____
Planning Commission Chair

Attest: _____
Secretary



MEETING DATE: Wednesday, June 15, 2022 (Planning Commission)

ITEM NO.: 7

REQUEST: Recommendation to the Town Council to amend height regulations by adding *Section 29-22.1- Additional height regulations.* to regulate the height of certain structures and architectural features and provide more definitive measurements where none exist currently for said structures and features. (ZTA22-001)

BACKGROUND: Written staff report and other supporting materials and verbal report by Leander N. "Lee" Pambid, Director of Community Development

RECOMMENDATION: That the Planning Commission recommend approval to the Town Council of ZTA22-001.

MOTION: _____

SECONDED: _____

Commissioner	Yes	No
O'Connor		
Honeycutt		
Johnson		
Davenport		
Patterson		
Crute		
Miller		



Background

On **June 10, 2020**, after several months of input and deliberation, the Town of Farmville adopted new zoning and subdivision ordinances (Chapter 29 of the Farmville Town Code) and a comprehensive plan. With this new ordinance came a bulk regulation chart that specifies the various minimum lot sizes, street frontages, and setbacks and maximum building heights. However, there is currently no mention of exceptions to the height maximums for various unoccupied features, and therefore, these features must comply with the stated maximums. It is customary to allow taller heights for unoccupied features or spaces such as elevator shafts, mechanical equipment, cupolas, and steeples, domes, and minarets. In a comparison of other jurisdictions' height regulations, the Staff determined that their lack of a specified maximum height was undesirable and therefore included specific dimension.

To more clearly state this, the Staff proposes amendments to **Article III** of the zoning ordinance to add more specific regulations regarding the heights of various architectural and site features, including a Town-wide 20' maximum height for flagpoles in all zoning districts. The amendment adds Section 29-22.1, *Additional height regulations*.

Attachment A is a redlined version of the ordinance showing these amendments.

Findings and Recommendations

The Staff recommends **approval** of the proposed ordinance text amendments listed in **Attachment A**.

Additional Information

The public hearing has been properly advertised. Provided is also a resolution initiating the ordinance amendment process pursuant to Section 29-14.a.2.a.1.B of the Farmville Town Code and §15.2-2286(7) of the Code of Virginia. Should the Planning Commission act on this and forward a recommendation, the Town Council will hear this at their regular meeting on **Wednesday, July 13, 2022 at 7pm**.

Attachments

Proposed ordinance language is in **Attachment A**.

Bulk regulations chart

Staff Contact

Leander N. "Lee" Pambid, CZA, MURP, MPA, Director of Community Development
Phone: 434-392-8465 | Email: lpambid@farmvilleva.com

Add the following under the above referenced article where no regulation exists currently:

Section 29-22.1, Additional height regulations.

- a. *Applicability of height regulations.* Notwithstanding the maximum height regulations set forth in this chapter, the following uses, structures, or similar appurtenances or mechanical structures attached to a building and not intended for human occupancy and containing no signs or other advertising may have a height of up to 50 feet in residential districts and 75 feet in business districts:
 1. Belfries;
 2. Chimneys and flues;
 3. Fire, bulkhead and parapet walls extending no more than four feet above the height limit applicable to the building;
 4. Ornamental towers, spires, minarets, domes, and cupolas;
 5. Roof-mounted mechanical equipment such as heating, air conditioning, cooling towers, ventilating shafts, elevator penthouses, solar collector panels, and similar equipment for the operation and maintenance of the building when not exceeding 25 percent of the roof area;
 6. Public monuments;
 7. Tanks;
 8. Water towers and standpipes; and
 9. Windmills.
- b. *Height of parapet walls.* Parapet walls may exceed the height limit applicable in a district by not more than four (4) feet.
- c. *Height of flagpoles.* The maximum height to which flagpoles may be erected in any zoning district is twenty (20) feet from grade. Flagpole toppers, finials, caps, or other ornaments may extend an additional one (1) foot in height above the maximum.
- d. *Height of accessory structures.* No accessory structure shall exceed the height of the main building on the lot, nor shall any accessory structure exceed fifteen (15) feet in height when located within any portion of a side or rear yard setback that would be required for a main building on the lot.

Town of Farmville Bulk Regulations Chart

Zoning District	Minimum Lot Size			Minimum Yard Size		Maximum Building Height
	Area	Setback	Frontage	Side	Rear	
R-1 Low Density Residential	14,000sf	35’ or more from any street right-of-way which is 50’ or greater in width 60’ or more from the center of any street right-of-way less than 50’ in width	80’	15’	25 ft for principal structure 5’ for accessory building	35’
R-2 Medium Density Residential	8,000sf for single-family 12000sf for 2-family	35’ or more from any street right-of-way which is 50’ or greater in width 60’ or more from the center of any street right-of-way less than 50’ in width	60’, 80’ for 2-family	10’	25’ for principal structure 5’ for accessory building	35’
R-3 High Density Residential	5,000sf, plus 2,500sf for each additional dwelling unit under 1 roof for lots served by public water and sewer Overall density shall not exceed 16 dwelling units per acre	35’ or more from any street right-of-way which is 50’ or greater in width 60’ or more from the center of any street right-of-way less than 50’ in width Setbacks for townhouses shall be a minimum of 10’ from the front, 15’ from the rear yard and no side yard	45’, plus 15’ for each additional dwelling unit	7’ or 10% of lot width but not less than 4’.	15’	45’
R-4 Mobile Homes	Minimum size: 5 acres number of spaces:25 spaces Maximum density of units per acre shall not exceed 8 units per gross acre. Minimum size per mobile home space: 5,000sf Minimum width of space: 50’; except, that for any mobile home unit greater than 12’ in width, the minimum average lot width shall be 60’ This average shall be maintained between points 10’ in front of the mobile home stand and 10 ‘ to the rear of the stand.	No mobile home shall be placed a lesser distance from the mobile home park boundary than the side yard width required in the zoning district in which the property adjoining each such boundary lies. In no case shall any mobile home be placed less than 15’ from the mobile home park boundary. The distance from the line or corner of the mobile home stand to a public street shall be as designated on the setback map or, if the setback is not designated on such map, shall be located 35’ or more from any street right-of-way which is 50’ or greater in width or 60’ or more from the center of any street right-of-way less than 50’ in width		Minimum distance between mobile homes: 25’ Minimum distance between yards abutting common areas: 20’		14’
B-1 Downtown Commercial	None	None	None	25’ if adjacent to residential		65’
B-2 Transitional Commercial	None	25’ or more from the center of any street right-of-way	None	25’ if adjacent to residential		45’
B-3 Highway Commercial	None	25’ or more from the center of any street right-of-way	None	25’ if adjacent to residential		45’



MEETING DATE: Wednesday, June 15, 2022 (Planning Commission)

ITEM NO.: 8

REQUEST: Recommendation to the Town Council to amend certain sign regulations contained in *Section 29-31- Signs* to increase sign area and height regulations in the B-2 and B-3 districts, and to regulate political and campaign signs. (ZTA22-002)

BACKGROUND: Written staff report and other supporting materials and verbal report by Leander N. "Lee" Pambid, Director of Community Development

RECOMMENDATION: That the Planning Commission recommend approval to the Town Council of ZTA22-002.

MOTION: _____

SECONDED: _____

Commissioner	Yes	No
O'Connor		
Honeycutt		
Johnson		
Davenport		
Patterson		
Crute		
Miller		



Background

On **June 10, 2020**, after several months of input and deliberation, the Town of Farmville adopted new zoning and subdivision ordinances (Chapter 29 of the Farmville Town Code) and a comprehensive plan. With this new ordinance came specific sign regulations. Below is an excerpt of a staff report for a variance heard by the Board of Zoning Appeals (BZA) in November of 2021. This excerpt encapsulates the Staff's position then and now regarding signage:

The Town of Farmville went through a 22-month process of reviewing the comprehensive plan, zoning ordinance, and zoning maps which culminated into the existing comprehensive plan, zoning ordinance, and zoning map, adopted in June of 2020. The prior zoning ordinance did not have any regulation on signs. Therefore, the Town has accumulated all heights and sizes of signs. The applicant points out that several businesses in the area have very tall signs. You can tell that as a new business arrived, they made their sign a little higher than one existing at the business next to it. This is not good zoning practice; however, there were not any ordinances regulating signs to have conformity for the whole zoning district. Our current zoning ordinance now regulates signs so that there will eventually be consistency within the zoning districts. The Town cannot make existing businesses remove existing signs; however, as businesses want to install new signs in these locations, they will have to meet the new standards.

The staff does not support the appeal or variance request by the applicant. The granting of a variance for this parcel is not within the adopted comprehensive plan or the best practices of zoning, and it would reverse the shared aspirations of the planning commission, town council, professional consultants, town staff and the participant citizens for the future of this area of the community. Furthermore, staff does not believe that the granting of a variance meets requirements of § 15.2-2309 subsection 2...

What is clearly stated in the preceding excerpt is the desire to 1) apply consistency, objectivity, and fairness to signage reviews and decisions; 3) apply best practices regarding signage and its relation to placemaking in order to; 3) maintain a rural, small town identity.

However, since the adoption of the sign ordinance on June 10, 2020, the Staff has received at least three requests for variances from the maximum number, area, and height requirements for wall signs in the B-2 Transitional and B-3 Highway Commercial Districts. The BZA has heard and denied two of them, and one is scheduled to be heard on **Thursday, June 23**.

Staff proposes amendments to **Section 29-31.f** to relax certain regulations specifically for **B-2 and B-3 wall and painted signs** in favor of the businesses so they can have more proportional signs while ensuring that the community's stated desires of placemaking and identity are still fulfilled.

Furthermore, Staff has included an amendment to **Section 29-31.h** regarding temporary signs to provide specific guidance on the timing and size of **political and campaign signs** by adding provision #8. This was included at the request of the Town Manager's office.



Attachment B is a redlined version of the ordinance showing these amendments.

Should the Planning Commission act on this and forward a recommendation, the Town Council will hear this at their regular meeting on **Wednesday, July 13, 2022 at 7pm.**

Findings and Recommendations

The Staff recommends **approval** of the proposed ordinance text amendments listed in **Attachment B**.

Staff suggests that additional amendments to Section 29-31, Signs are needed, and background will be provided at a future date.

Additional Information

The public hearing has been properly advertised. Provided is also a resolution initiating the ordinance amendment process pursuant to Section 29-14.a.2.a.1.B of the Farmville Town Code and §15.2-2286(7) of the Code of Virginia. Should the Planning Commission act on this and forward a recommendation, the Town Council will hear this at their regular meeting on **Wednesday, July 13, 2022 at 7pm.**

Attachments

Proposed ordinance language is in **Attachment B**.

Staff Contact

Leander N. "Lee" Pambid, CZA, MURP, MPA, Director of Community Development
Phone: 434-392-8465 | Email: lpambid@farmvilleva.com

Amend Section 29-31. Signs with the following strikethrough deletions and redlined additions.

Sec. 29-31. Signs.

- (a) *Purpose and intent.* (Clipped)
- (b) *Sign permits.* (Clipped)
- (c) *Exemptions.* (Clipped)
- (d) *Prohibited signs.* (Clipped)
- (e) *Sign standards: B-1 zoning district.* (Clipped)
- (f) *Sign standards: B-2 and B-3 zoning districts.* Any business located within a B-2 and B-3 zoning districts shall be limited to displaying no greater than two (2) square feet of signage per ~~linear~~ foot of ~~business street~~ frontage ~~for freestanding buildings, or store frontage for in-line shopping center establishments.~~ and in no case shall any business display greater than ~~one-hundred and fifty (150)~~ square feet of signage ~~per building street frontage~~. All signs are allowed to be internally illuminated if in compliance with all requirements set forth in this section. Individual signs shall be limited in their size and placement according to the following regulations:

Table 4: Maximum Sign Dimensions—B-2 and B-3 Zoning Districts

Sign Type	Number	Area	Height (ft.)
Window	Not limited	Lesser of 20% of window area or 6 sq. ft.	Not limited
Freestanding	1 per street frontage, limit 2 per lot	25 50 sq. ft.	15 ft.
Projecting	1 per business per street frontage	12 sq. ft.	No less than 9 ft.
Wall	1 2 per business per street frontage	25 100 sq. ft.	15 ft. max. above grade level Not limited
Canopy	Permitted	Letters not more than 12 inches high.	No less than 9 ft clearance; not to exceed canopy height.
A-Frame	1 per 30 feet of frontage	6 sq. ft. per side	4 ft.
Painted	1 on side or rear wall	Shall not exceed 15 50% of that wall area	As per other standards Not limited
Temporary (freestanding, banner, or wall only) ¹	Not limited	12 sq. ft.	4 ft.

¹ Temporary signs shall not count toward sign allotment for each business.

(g) *Sign Standards: R-1, R-2, R-3, R-4 Zoning District.* (Clipped)

(h) *Temporary signs.*

- (1) Temporary signs may be erected or constructed without a permit in residential zoning districts; however, all applicable code requirements in this chapter shall still apply.
- (2) *Temporary signs in business zoning districts (B-1, B-2, and B-3).* These signs shall be either freestanding signs, wall signs, or banner signs, and require a sign permit issued by the zoning administrator prior to erection. The signs may be displayed for up to forty-five (45) consecutive days. The zoning administrator may extend the time limit by up to forty-five (45) days upon application by the owner at the end of the initial forty-five-day period, if the applicant shows that the sign is maintained in sound condition and the purpose for it still pertains.
- (3) *A-frame signs in commercial zoning districts (B-1 and B-2).* These signs must not be more than an aggregate of twelve (12) square feet or less in a sandwich board design as defined herein. The sign does not require a permit but may only be displayed during business hours. The placement of the sign shall not impede pedestrian, wheelchair, or vehicular traffic flow. Signs must be placed to maintain at least four (4) feet of clear passage between the edge of the sign and the curb and should not otherwise compromise public safety.
- (4) *Temporary signs in residential zoning districts (R-1 and R-4).* These signs shall be either freestanding signs or window signs. Temporary signs shall not exceed sixteen (16) square feet in area total per property. No sign shall exceed six (6) feet in height, except window signs. Window signs shall not obstruct more than twenty-five (25) percent of the total area of all windows on each building façade on the property.
- (5) *Temporary signs in residential zoning districts (R-2 and R-3).* These signs shall be either freestanding signs, wall signs, window signs or banner signs. Temporary signs shall not exceed sixteen (16) square feet in area total per property. No sign shall exceed six (6) feet in height, except window signs. Window signs shall not obstruct more than twenty-five (25) percent of the total area of all windows on each building façade on the property.
- (6) *Temporary signs required to be posted by law.* Any such sign shall be removed the day after the last day for which it is required to be displayed. The administrator may require proof of legal requirement for the posting of the sign. These signs are permitted in all zoning districts.
- (7) *Street banners.* Banners shall not be displayed for more than three (3) weeks total, including no more than one (1) week after any associated event. No street banner shall be permitted that:
 - a. Violates any right of any third party.
 - b. Violates or encourages the violation of any municipal, state, federal, or international law, rule, regulation, or ordinance.
 - c. Advertises, promotes, or offers to trade any goods or services in conflict with the terms of this section.
 - d. Includes copyrighted or other proprietary material of any kind without the express permission of the owner of that material.

- e. Advertises any illegal services or the sale of any items the sale of which is prohibited or restricted by applicable law.
 - (8) *Political and campaign signs.* Ninety days (90) days prior to an election, additional temporary signs not to exceed thirty-two (32) square feet, and no taller than 6 feet in height are permitted in all zoning districts. Such signs shall be removed five (5) days following an election.
 - (i) *General requirements for all signs; sign area computations.* (Clipped)
 - (j) *Structural and maintenance requirements.* (Clipped)
 - (k) *Nonconforming signs.* (Clipped)
 - (l) *Enforcement.* (Clipped)
 - (m) *Appeals.* (Clipped)
- (Ord. No. 196 , 6-10-2020)



MEMORANDUM

To: C. Scott Davis, LPD, Town Manager
From: Leander N. "Lee" Pambid, CZA, MURP, MPA Director of Community Development
Date: Friday, June 3, 2022
Subject: Director's Monthly Report (May 2022), Department of Community Development

Statistics

Item	Amounts	Notes
Zoning Permits	9	
Building Permits	12 Total	
	0	New single-family construction
	0	Manufactured homes
	7	Trades (mechanical, electrical, plumbing)
	1	Structural (interior renovations)
	4	Structural (exterior improvements)
FAB Ridership	3,461 riders total 12,100 miles 722 ¾ service hours	
Fuel Sold at KFVX	84 sales \$15,247.26 2,683.4 gallons	1,823.7 gallons AV 4,834.59 gallons Jet A

Items of interest

- Candidate interviews for the position of Building Official by Human Resources and the Director of Community Development are still ongoing. A final decision is expected next week.
- The Staff held the first Community Development Processes Information Session on Thursday, May 19 between 9am and 12noon in the Emergency Operations Center.
 - The session was geared towards those stakeholders who would routinely inquire about or apply for any zoning permit or land use process.
 - Thirteen attendees representing the fields of real estate, employment, surveying and civil engineering, local government, non-profit housing, and land development participated in the 3-hour session.
 - A feedback survey was taken, and additional sessions will be planned in the future.
- The Staff participated in the following meetings and trainings in May:
 - Introductory meeting with Anne Tyler Paulek (Pambid)
 - Aerial photography project kick-off meeting with Virginia Department of Emergency Management (Pambid, Austin)
 - Successful completion of Certified Planning Commissioner Course (Austin)

- American Association of Code Enforcement conference call/ check-in. (Pambid, Austin, Watkins)
- Farmville Regional Airport (KFVX) updates:
 - The Runway Safety Area Grading Project will begin **later in the summer in July**. The project, once started, is expected to take 60 calendar days including holidays and weekends to complete. The airport closure will be limited to 45 days.
- The Planning Commission met on May 18, 2022.
 - One member of the Commission, Jayne Johnson, successfully completed the Certified Planning Commissioner course.
 - The terms of three (3) Commissioners expire on June 30, 2022. (J. Miller- Ward B; S. Honeycutt- Ward A; and J. Johnson- At-large).
 - The Planning Commission is scheduled to meet on Wednesday, June 15, 2022. Public hearings on two general zoning text amendments, one for height regulations and the other for sign regulations,
- The Board of Zoning Appeals did not May.
 - They are scheduled to meet on Thursday, June 23, 2022 at 3:00pm to hear a sign variance request.
 - One BZA member (P. Pairet) is taking the Certified BZA Course.

Staff Contacts | Department of Community Development

Ashley Austin	GIS Analyst/ Grants Coordinator	aaustin@farmvilleva.com	434-392-2114
Phillip Moore	Building Official (<i>Interim</i>)	pmoore@farmvilleva.com	434-392-8465
Leander N. "Lee" Pambid	Director of Community Development	lpambid@farmvilleva.com	434-392-8465
Michelle Watkins	Administrative Assistant II	mwatkins@farmvilleva.com	434-392-8465