

**Town of Farmville Planning Commission
Town Council Chamber of the Town Hall
116 North Main Street, Farmville, VA 23901
Wednesday, November 16, 2022**

Planning Commission Members Present: Chairperson John Miller, Secretary Abigail O'Connor, Jerry Davenport, Jayne Johnson, Patrick Crute, and Rhett Weiss.

Planning Commission Members Absent: Vice-Chair Cameron Patterson

Staff Present: Director of Community Development Lee Pambid, GIS Analyst/Grants Manager Ashley Atkins- Austin, and Administrative Assistant II Michelle Watkins

CALL TO ORDER

Chairperson Miller called the Planning Commission meeting to order at 7:00 PM.

APPROVAL OF AGENDA

Chairperson Miller noted the agenda was distributed and asked if there were any corrections. On a motion by Ms. O'Connor, seconded by Ms. Johnson, and with all present members voting "aye", the agenda was approved with no corrections.

CONSIDERATION OF MINUTES

Minutes of Regular Planning Commission Meeting -October 19, 2022

Chairperson Miller noted that the minutes had been likewise distributed and asked if there were any corrections or revisions. On a motion by Ms. Johnson, seconded by Mr. Weiss, and with all present members voting "aye," the minutes from October 19, 2022, were approved as presented.

PUBLIC PARTICIPATION

Dr. Ravi Darwin Sankar, PhD., Assistant Professor of Environmental Science at Longwood University, and Senior student Ivy Shifflett spoke briefly to the Commissioners about World GIS research. Dr. Sankar presented a slide and verbal report on global climate changes that could occur within the next 20 years, based on their recent research. Ivy Shifflett shared that she is majoring in Environmental Science and has a minor in GIS. She shared information about a recent course project she conducted based on Citizen Science looking specifically at Coastal Morphology in Smith Island, Maryland.

Chairperson Miller thanked Dr. Sankar and Ivy Shifflett for their public participation. He also thanked Mr. Pambid for organizing the World GIS celebration event that was held prior to the meeting to acknowledge World GIS Day, which is held annually on November 16.

Mr. Pambid spoke briefly about the importance of GIS and how we utilize it daily.

PUBLIC HEARING

Public Hearing – ZTA22-001- Additional Height Regulations- Planning Commission recommendation to amend the zoning ordinance by adding *Section 29-22.1- Additional height regulations*. This will regulate the height of certain structures and architectural features and provide more definitive measurements where none exist currently for said structures and features.

Staff Report

Mr. Pambid briefly summarized relevant information from the staff report with supporting slides. The staff report had been provided to the Commissioners during a previous public hearing for this case. Town Council provided specific guidance and referred the case back to the Planning Commission for further review regarding the flagpole heights. Changes include limiting flagpoles to 20' in height in residential districts and 40' in height in commercial districts, as well as a local government exception for the Town of Farmville, Prince Edward County, and Cumberland County.

Public Hearing/Participation

Chairperson Miller opened the public hearing portion of the meeting. Ms. Watkins reported that staff had not received any comments or requests to speak from the public.

With no one signed up to speak, Chairperson Miller called for a Motion to close the public hearing. On a motion by Mr. Crute, seconded by Ms. O'Connor, and with all present member voting "aye", the motion was passed to close the public hearing.

Planning Commission Deliberation and Decision

The Commissioners and staff had a brief discussion. With no further deliberation, Chairperson Miller called for a motion to vote. On a motion by Mr. Davenport, seconded by Mr. Weiss, with all present members voting "aye", the motion was passed to recommend approval of ZTA22-001 with revision to Town Council.

PUBLIC HEARING

Public Hearing – ZTA22-005- Political and Campaign Signage- Planning Commission recommendation to amend certain sign regulations contained in *Section 29-31- Signs* to regulate timing, size, and location of political and campaign signs.

Staff Report

Mr. Pambid briefly summarized relevant information from the staff report with supporting slides. The staff report had also been presented during a previous public hearing. ZTA22-005 was deferred by the

Commissioners for further review in regard of the timing language of the political and campaign signs.

Public Hearing/Participation

Chairperson Miller opened the public hearing portion of the meeting. Ms. Watkins reported that staff had not received any comments or requests to speak from the public.

Chairperson Miller called for a motion to close the public hearing. On a motion by Mr. Crute, seconded by Ms. O'Connor, and with all present members voting "aye", the motion was passed to close the public hearing.

Planning Commission Deliberation and Decision

After discussion amongst Commissioners and staff, ZTA22-005 was committed back to staff for further review of the language. There will be a public hearing in the future for this case. No recommendation was forwarded to the Town Council.

OLD BUSINESS

There was no old business before the Commission.

NEW BUSINESS

Planned Unit Development

Mr. Pambid provided a brief introduction of Planned Unit Development as an informational session. He summarized relevant information from the staff report with supporting slides.

Staff Items

Staff recommended an informational discussion about Planned Unit Development at the next Planning Commission meeting on December 21, 2022.

STAFF UPDATES

Mr. Pambid reported to the Commission that there was a monthly department report included in their meeting package that they had received. The report contained qualitative information in terms of what staff has been doing from a training standpoint and other activities in the department. He shared that the report also contained statistics on permit approval, FAB Ridership, and Airport fuel sales. Additional statistics in the staff report showing a chart of the Farmville Regional Airport KFBX arrivals and departures was provided.

ADJOURNMENT

With no further business, Chairperson Miller called for a motion to adjourn the meeting. On a motion

by Mr. Weiss, seconded by Ms. O'Connor and with all present members voting "aye", the meeting was adjourned at 8:31 PM.

Respectfully submitted by Michelle D. Watkins, Administrative Assistant II

Dr. John Miller, Chairperson

Abigail O'Connor, Secretary