

**Town of Farmville Planning Commission
Town Council Chamber of the Town Hall
116 North Main Street, Farmville, VA 23901
Wednesday, December 21, 2022**

Planning Commission Members Present: Chairperson John Miller, Vice-Chair Cameron Patterson, Secretary Abigail O'Connor, Jerry Davenport, Jayne Johnson, Patrick Crute, and Rhett Weiss.

Planning Commission Members Absent: No Commissioners were absent

Staff Present: Director of Community Development Lee Pambid, GIS Analyst/Grants Manager Ashley Atkins- Austin, and Administrative Assistant II Michelle Watkins

CALL TO ORDER

Chairperson Miller called the Planning Commission meeting to order at 7:00 PM.

APPROVAL OF AGENDA

Chairperson Miller noted the agenda was distributed and advised that the agenda needs to be amended by adding Flood Zone Overlay to New Business under Staff Items. On a motion by Mr. Patterson, seconded by Ms. O'Connor, with all present members voting "aye", the amended agenda was adopted with no further corrections.

CONSIDERATION OF MINUTES

Minutes of Regular Planning Commission Meeting -November 16, 2022

Chairperson Miller noted that the minutes had been likewise distributed and asked if there were any corrections or revisions. On a motion by Mr. Weiss, seconded by Mr. Davenport, and with six (6) members voting "aye," one (1) Abstention from Vice-Chair Patterson, the minutes from November 16, 2022, were approved as presented. Vice-Chair Patterson abstained due to his absence during the November meeting.

INTRODUCTION OF NEW STAFF

Mr. Pambid introduced Nicholas Bowles, Town of Farmville's new Building Official. His start date was on November 28, 2022. Nicholas has experience in the carpentry and structural trades and local government, having worked in Henrico County for three years. Nicholas expressed his gratitude for being selected for the Building Official position. Chairperson Miller and commissioners welcomed Nicholas to the Town of Farmville and thanked him for his service.

PUBLIC PARTICIPATION

Chairperson Miller opened the public participation portion of the meeting. Ms. Watkins reported that staff had not received any comments or requests to speak from the public.

PUBLIC HEARING

There was no public hearing scheduled.

OLD BUSINESS

There was no old business before the Commission.

NEW BUSINESS

Planned Unit Development (PUDs)-Staff Briefing

Chairperson Miller provided a brief preface about the PUD's process, concept, and objectives.

Mr. Pambid summarized information that was provided from a previous introduction to PUD. He also provided slides and charts as he expounded on the process and objective of placing PUD in the ordinance. Planned Unit Development (PUD) is a concept that allows flexibility for design in conjunction with a master plan. The PUD processes includes rezoning, site plan, and if applicable, subdivision. The process will likely require multiple public hearings.

The Town of Farmville Department of Community Development will be holding a community information session to discuss Planned Unit Developments on Thursday, January 12, 2023, at 6:00 PM at the Robert Russa Moton Museum located at 900 Griffin Boulevard, Farmville, VA.

Staff Items

The Planning Commission will be meeting on January 18, 2023. The following items will likely be on the agenda:

- Commercial Site plan (Ice Cream)
- AA Storage Expansion CUP (Conditional Use Permit)
- PUDs discussion
- Floodplain ordinance language review

Floodplain ordinance language review

Mr. Pambid provided an introduction of the floodplain ordinance language review. Virginia Department of Conservation and Recreation (DCR) recommended enhanced policies and procedures relating to management, enforcement, and permit review after their community assistance visit to the Town of Farmville. The intention of the ordinance is to enhance community safety and mitigate repeated damage and loss to properties within the special flood hazard areas.

Mr. Pambid and Ashley Atkins-Austin recently attended a (4) day training from December 5 to December 8, 2022, for Community Rating System and Floodplain Ordinances through the Department of Conservation and Recreation (DCR). The projected timeline for the Floodplain ordinance amendment is February and March 2023.

Mr. Pambid presented the 2023 Planning Commission meeting schedule. The Commissioners were all in favor of the schedule as presented:

Wednesday, January 18, 2023- Organizational Meeting

Wednesday, February 15, 2023

Wednesday, March 15, 2023

Wednesday, April 19, 2023

Wednesday, May 17, 2023

Wednesday, June 21, 2023

Wednesday, July 19, 2023

Wednesday, August 16, 2023

Wednesday, September 20, 2023

Wednesday, October 18, 2023

Wednesday, November 15, 2023

Wednesday, December 20, 2023

STAFF UPDATES

Mr. Pambid reported to the Commission that there was a monthly department report included in their meeting package that they had received. The report contained qualitative information in terms of what staff has been doing from a training standpoint and other activities in the department. He shared that the report also contained statistics on permit approval, FAB Ridership, and Airport fuel sales. Additional statistics in the staff report showing a chart of the Farmville Regional Airport KFVX arrivals and departures was provided.

ADJOURNMENT

With no further business, Chairperson Miller called for a motion to adjourn the meeting. On a motion by Mr. Weiss, seconded by Mr. Patterson and with all present members voting “aye”, the meeting was adjourned at 8:26 PM.

Respectfully submitted by Michelle D. Watkins, Administrative Assistant II

Dr. John Miller, Chairperson

Abigail O’Connor, Secretary