

**Town of Farmville Planning Commission
Town Council Chamber of the Town Hall
116 North Main Street, Farmville, VA 23901
Wednesday, May 18, 2022**

Planning Commission Members Present: Chairperson John Miller, Vice-Chairperson Cameron Patterson, Secretary Abigail O'Connor, and Jerry Davenport

Planning Commission Members Absent: Patrick Crute, Sherry Honeycutt, and Jayne Johnson.

Staff Present: Director of Community Development Lee Pambid, IT Support Ashley Atkins-Austin, and Administrative Assistant II Michelle Watkins

CALL TO ORDER

Chairperson Miller called the Planning Commission meeting to order at 7:04 PM.

APPROVAL OF AGENDA

Chairperson Miller noted the agenda was distributed and asked if there were any corrections. On motion by Mr. Patterson, Seconded by Ms. O'Connor, and with all present members voting "aye", the agenda was approved with no corrections.

CONSIDERATION OF MINUTES

Minutes of Regular Planning Commission Meeting -April 20, 2022

Chairperson Miller noted that the minutes had been likewise distributed and asked if there were any corrections or revisions. On Motion by Mr. Davenport, Seconded by Mr. Patterson and with all present members voting "aye", the minutes from April 20, 2022, were approved as presented.

PUBLIC PARTICIPATION

Staff received a written statement by Matt Schewel, VP of Schewel Home in relation to a previous request for a Sign Variance. He expressed support for an ordinance amendment relaxing the current sign requirements. The statement was summarized before the board by Mr. Pambid.

Mr. Rhett L. Weiss, a new citizen to the Town of Farmville, introduced himself and guest, Margaret Basiliadis to the Commission and Staff. He stated that he was attending the meeting to observe and perhaps become a citizen volunteer member of the Planning Commission.

PUBLIC HEARINGS

There were no public hearings scheduled.

STAFF UPDATES

Mr. Pambid reported to the Commission that there was a monthly department report included in their meeting package that they had received. He noted the report contained qualitative information in terms of what staff has been doing from a training standpoint and other activities

in the department. He shared that the report also contained statistics on permit approval, FAB Ridership, and Airport sales.

Mr. Pambid reported there had been interviews conducted for the Building Official position. He stated there are two great candidates thus far, and that the Department will continue to receive applications until the position is filled.

Mr. Pambid reported that the Board of Zoning Appeals met on April 28, 2022, and will be meeting again in June 2022. He also reminded the Commission about the Community Development Ordinances and Processes Information Session that will take place on Thursday, May 19, 2022. Mr. Pambid provided a brief update on the Certified Planning Commission program and the Certified Board of Zoning Appeals program.

OLD BUSINESS

There was no old business before the Commission.

NEW BUSINESS

Chapter 29, Zoning and Subdivision Ordinance Review

Chairperson Miller opened the discussion by briefly elucidating on the topic. He stated to the Commission that the new business will be informational items more so than action items.

Chairperson Miller stated that the current portion of the meeting will be more of a listening session. He asked Mr. Pambid to provide the Commission with a breakdown of those items including priority and timeline.

Mr. Pambid presented a comprehensive ordinance review to the Commission. He broke down the ordinance review into blocks based on priority and due dates. He reported that the first block of amendments will be due in July of 2022 which is in relation to Height Regulations, Sign Ordinance Revisions, and application fees. The second block will be due in September of 2022 and is in relation to the Moton Museum Gateway Overlay District and Setback revisions. Other amendments (Future Blocks) will follow within the timeline of 4-12 months that will entail the following:

- Community and Design Standards
- Standards for Specific Uses
- Use Matrix and Definitions
- Site Plan and Subdivision Processes
- Residential Design- (Planned Unit Developments, Urban Mixed Use, and Traditional Neighborhood Design)

OTHER ITEMS OF INTEREST

There were no other items on interest.

ADJOURNMENT

With no other items of interest, Chairperson Miller called for a motion to adjourn the meeting.

On motion by Ms. O'Connor, seconded by Mr. Patterson and with all present members voting "aye", the meeting was adjourned at 8:05 PM.

Respectfully submitted by Michelle D. Watkins, Administrative Assistant II

Dr. John Miller, Chairperson

Abigail O'Connor, Secretary