MEMORANDUM

To:	Farmville Planning Commission
From:	Leander N. "Lee" Pambid, CZA, MURP, MPA, Director of Community Development
Date:	Thursday, May 12, 2022
Subject:	Certified Planning Commissioner Program Sessions remaining in 2022

Please find below the dates for this year's remaining sessions of the Certified Planning Commissioners' Program through the Virginia Land Use Education Program at Virginia Commonwealth University. The Town budget includes funding for these activities, so please consider registering for this worthwhile training. The staff will handle all registrations and lodging for you!

If you'd like to register, please contact Michelle Watkins, Community Development Administrative Assistant, at mwatkins@farmvilleva.com or 392-8465.

The Town Council encourages each member to go to this worthwhile training and achieve certification, which increases your knowledge, skills, and credentials to function as a Commissioner. The goal is for 100% certification for all Commissioners and BZA members.

107th Certified Planning Commissioner Program	**108th Certified Planning Commissioner Program**
June 13 - August 23, 2022 **(schedule below)**	September 8 - November 18, 2022

The program is designed to provide the legal and technical background needed by citizen-planners and decision makers. The program covers the "what" and "why" of planning in Virginia in addition to reviewing the principals that guide the community planning process. Participants will also learn how to handle and respond to the range of issues that come before a local planning commission and will engage in role-play and scenarios to put what they have learned to work. **The CPC class consists of three parts:**

1. Opening Session: Monday, June 13, 2022, 9:00 AM to 3:30 PM and Tuesday, June 14, 2022, 9:00 AM to 3:30 PM
2. At-home Study: June 15, 2022 through August 21, 2022.
3. Closing Session: Monday, August 22, 2022, 9:00 AM to 3:30 PM and Tuesday, August 23, 2022, 9:00 AM to 12:30 PM

Students at the Opening and Closing sessions will hear from planning experts, practitioners, and educators about the fundamentals of land use, zoning, and planning. They will also receive textbooks for the at-home study portion, which includes a series of simple assignments to guide students through the texts. We anticipate the course will require a time commitment of two to three hours each week.

PLEASE NOTE: The opening and closing sessions for **this program will be conducted in-person**. We do offer virtual programs throughout the year, but this summer program will take place in Richmond at VCU.