

**Town of Farmville Planning Commission
Town Council Chamber of the Town Hall
116 North Main Street, Farmville, VA 23901
Wednesday, August 17, 2022**

Planning Commission Members Present: Chairperson John Miller, Vice-Chairperson Cameron Patterson, Secretary Abigail O'Connor, Jerry Davenport, Jayne Johnson, and Rhett Weiss.

Planning Commission Members Absent: Patrick Crute

Staff Present: Director of Community Development Lee Pambid, GIS Analyst/Grants Manager Ashley Atkins- Austin, and Administrative Assistant II Michelle Watkins

CALL TO ORDER

Chairperson Miller called the Planning Commission meeting to order at 7:00 PM.

APPROVAL OF AGENDA

Chairperson Miller noted the agenda was distributed and asked if there were any corrections. On a motion by Mr. Patterson, seconded by Mr. Weiss, and with all present members voting "aye", the agenda was approved with no corrections.

CONSIDERATION OF MINUTES

Minutes of Regular Planning Commission Meeting -July 20, 2022

Chairperson Miller noted that the minutes had been likewise distributed and asked if there were any corrections or revisions. On a Motion by Mr. Weiss, seconded by Mr. Patterson, and with all present members voting "aye," the minutes from July 20, 2022, were approved as presented.

PUBLIC PARTICIPATION

Chairperson Miller opened the public participation portion of the meeting. Ms. Watkins reported that staff had not received any comments or requests to speak from the public.

PUBLIC HEARING

There were no public hearings scheduled.

STAFF UPDATES

Mr. Pambid reported to the Commission that there was a monthly department report included in their meeting package that they had received. The report contained qualitative information in terms of what staff has been doing from a training standpoint and other activities in the department. He shared that the report also contained statistics on permit approval, FAB Ridership, and Airport fuel sales.

Mr. Pambid provided an update on the airport's runway and taxiway closures. He also reported that the Board of Zoning Appeals will not be meeting in the month of August 2022.

The Commissioners and staff offered congratulations to Penny Pairet, Board of Zoning Appeals member and Ashley Atkins-Austin, Town of Farmville GIS Analyst/Grants Manager for recently completing the Certified Board of Zoning Appeals course with the Land Use Education Program at VCU.

OLD BUSINESS

Mr. Pambid updated the Commissioners on the status of ZTA22-001 (additional height regulations) and ZTA22-002 (B-2/B-3 political and campaign signs). The Town Council referred the proposed amendments back to the Planning Commission for further review.

The Commissioners reached an agreement to defer further review of the proposed amendments due to the heavy lift regarding the Moton Museum Overlay District and an anticipated conditional use permit and hearing.

NEW BUSINESS

Moton Museum Gateway Overlay District

Mr. Patterson shared that a community meeting will take place on Thursday September 8, 2022, at 6:00 PM at the Moton Museum. The meeting will be arranged in an open house format with presentations from the museum and town staff. The purpose is to explain the museum's serial application for World Heritage Site Designation and to get comment from the public regarding the proposed overlay district.

Staff Presented the Commissioners with a draft of the ordinance language and a report containing an update for the Moton Museum Gateway Overlay. The Commissioners reviewed the materials and had a discussion. Some of the key items were:

- Draft ordinance language
- Intent of the overlay ordinance
- Major themes
- Definition and Examples
- District data
- Specific provisions
- Timeline of overlay process
- Draft overlay boundaries
- Zoning map
- Vicinity map

OTHER ITEMS OF INTEREST

The Planning Commission will hold its next meeting on September 21, 2022. There will possibly be a Conditional Use Permit public hearing.

Welcome back Longwood University students. Staff at the Community Development department had the opportunity to meet with three honors students from Longwood University on August 15, 2022, as part of their orientation. Chairperson Miller thanked Staff for taking the time to meet with the students and making them feel welcomed.

Chairperson Miller expressed the interest to meet with other legislative bodies within the town and county to establish relationships, useful trainings and discuss items of mutual interest as it relates to their roles.

ADJOURNMENT

With no further business, Chairperson Miller called for a motion to adjourn the meeting. On a motion by Mr. Patterson, seconded by Mr. Weiss and with all present members voting “aye”, the meeting was adjourned at 8:48 PM.

Respectfully submitted by Michelle D. Watkins, Administrative Assistant II

Dr. John Miller, Chairperson

Abigail O'Connor, Secretary