

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON SEPTEMBER 14, 2022

At the regular meeting of the Farmville Town Council held on Wednesday, September 14, 2022, at 7:00 PM, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor D. E. Whitus, presiding, and Council members B.R. Vincent, A.D. Reid, T.M. Pairet, D.L. Hunter, D.E. Dwyer, and S.O. Amos.

The staff present were Town Manager C. Scott Davis, Town Attorney Gary Elder, Finance Director Julie Moore, Director of Community Development Lee Pambid, Director of Public Works Robin Atkins, IT Support and Deputy Clerk Jacqueline Vaughan and Clerk Mary McKay.

Mayor Whitus called the meeting to order and welcomed all guests including members of Dr. Eric Hodges' American Government class who were in attendance.

Pastor Austin Williams of Baptist Collegiate Ministries provided the Invocation, followed by the Pledge of Allegiance led by Vice-Mayor Reid.

The Clerk called the roll, noting Council member G.C. Cole as absent.

INTRODUCTION OF NEW TOWN OF FARMVILLE EMPLOYEES

Town Manager introduced Human Resources Manager Chris McAllister and Fire Chief Daniel Clark. Town Manager and Mayor Whitus welcomed the new staff.

PRESENTATION OF PROPOSED TOWN OF FARMVILLE CHARTER BY JEFF GORE

Town Manager introduced Jeff Gore of Hefty, Wiley, and Gore and advised Town Council contracted with the firm to represent the Town in adjusting the charter. Mr. Gore provided a presentation on the proposed changes including an overview of the process with the General Assembly and the local process to have the charter updated.

PUBLIC HEARING – ORDINANCE NO. 212 AMENDING SECTION 29-31 OF ARTICLE IV OF CHAPTER 29 – ZONING AND SUBDIVISION

With no one signed up or wishing to speak, the Public Hearing was closed.

PUBLIC COMMENT PERIOD

With no one signed up or wishing to speak, the Public Comment period was closed.

REQUEST APPROVAL OF THE CONSENT AGENDA

On a motion by Mr. Hunter, seconded by Mr. Vincent, and with all Council members voting "aye", the consent agenda was approved as presented. The consent agenda includes the

draft minutes of the regular Council meeting held on August 10, 2022. The August 3, 2022 Work Session was cancelled.

REQUEST APPROVAL OF THE FINANCE REPORT

On motion by Mrs. Amos, seconded by Mr. Vincent, and with all Council members voting “aye”, the Finance Report was approved as submitted.

BACKGROUND: Finance Director reported the total unrestricted funds are down from the prior month mainly due to the purchase of fixed assets such as a truck with a dump body and the street sweeper along with moving \$150,000. to set-aside. The 911 Wireless and E911 Reserve both declined in August due to paying for the dispatch radios. \$15,533.64 was earned with the money being moved to the Local Government Investment Pool (LGIP) in August. Ms. Moore also reported \$250,000. will be transferred in September from the Sewer Fund to the General Fund. Town Manager advised this transfer is done every year for cash flow until income from taxes is received in December.

REQUEST ADOPTION OF ORDINANCE NO. 212 AMENDING SECTION 29-31 OF ARTICLE IV OF CHAPTER 29 – ZONING AND SUBDIVISION

On a motion by Mr. Vincent, seconded by Mr. Pairet, and with Council members Hunter, Dwyer, Amos, Vincent, Reid and Pairet voting “yes”, a motion was approved to adopt Ordinance No. 212 Amending Section 29-31 of Article IV of Chapter 29 – Zoning and Subdivision.

BACKGROUND: Town Manager reported the ordinance adjusts for certain signs in business areas.

ORDINANCE NO. 212

Amending Section 29-31 of Article IV of Chapter 29 – Zoning and Subdivision.

THE TOWN OF FARMVILLE HEREBY ORDAINS:

1. Section 29-31 of Article IV of Chapter – Zoning and Subdivision is amended as follows:

Sec. 29-31. Signs.

- (f) *Sign standards: B-2 and B-3 zoning districts.* Any business located within a B-2 and B-3 zoning districts shall be limited to displaying no greater than two (2) square feet of signage per linear foot of business street frontage for freestanding buildings, or store frontage for in-line shopping center establishments. and in no case shall any business display greater than one-hundred and fifty (150) square feet of signage per building street frontage. All signs are allowed to be internally illuminated if in compliance with all requirements set

forth in this section. Individual signs shall be limited in their size and placement according to the following regulations:

Table 4: Maximum Sign Dimensions—B-2 and B-3 Zoning Districts

Sign Type	Number	Area	Height (ft.)
Window	Not limited	Lesser of 20% of window area or 6 sq. ft.	Not limited
Freestanding	1 per street frontage, limit 2 per lot	25 50 sq. ft.	15 ft.
Projecting	1 per business per street frontage	12 sq. ft.	No less than 9 ft.
Wall	1 2 per business per street frontage	25 100 sq. ft.	15 ft. max. above grade level <i>Not limited</i>
Canopy	Permitted	Letters not more than 12 inches high.	No less than 9 ft clearance; not to exceed canopy height.
A-Frame	1 per 30 feet of frontage	6 sq. ft. per side	4 ft.
Painted	1 on side or rear wall	Shall not exceed 15 50% of that wall area	As per other standards <i>Not limited</i>
Temporary (freestanding, banner, or wall only) ¹	Not limited	12 sq. ft.	4 ft.

¹ Temporary signs shall not count toward sign allotment for each business.

2. This ordinance shall be in full force and effect upon approval.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above ordinance was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. “Chuckie” Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairt _____.

The Honorable Brian Vincent _____.

The Honorable Donald L. Hunter _____.

The Honorable Greg Cole _____.

**REQUEST ADOPTION OF RESOLUTION 2022-09-01 PROVIDING AMERICAN RESCUE
PLAN ACT FUNDS FOR GENERAL GOVERNMENT USE**

On a motion by Mr. Pairt, seconded by Mr. Dwyer, and with Council members Dwyer, Amos, Vincent, Reid, Pairt and Hunter voting “yes”, a motion was approved to adopt Resolution 2022-09-01 Providing American Rescue Plan Act Funds for General Government Use.

BACKGROUND: Town Manager reported receiving pricing on two items: a Splash Pad which would be placed at Lions Park and a Crash Barrier as safety equipment to be used by the Public Works Department. After a motion and second, an inquiry was made by Mr. Vincent if the Library Playground Equipment is included. Town Manager reported once a good model and pricing is received for the equipment, it will be brought forth to Council.

Resolution #2022-09-01

Providing American Rescue Plan Act Funds for General Government Use

WHEREAS, the Town of Farmville received funds from the United States Treasury through the American Rescue Plan Act in June of 2021 and the second phase of funding in June 2022; and

WHEREAS, the United States Treasury has issued a final ruling on the use of said funds by local governments; and

WHEREAS, general government use is an allowed use of American Rescue Plan Act Funding; and

WHEREAS, Town Council recognizes the need for enhanced recreation equipment and safety for our employees; NOW THEREFORE,

BE IT RESOLVED BY THE TOWN OF FARMVILLE TOWN COUNCIL:

1. The Town of Farmville Town Council approves the funding of a splash pad with a not to exceed cost of \$650,000 and for a crash barrier trailer with all needed accessories with a not to exceed cost of \$40,000 from the American Rescue Plan Act funds.
2. This resolution shall be in full force and effect upon passage.

Approved:

Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairat _____.

The Honorable Brian Vincent _____.

The Honorable Donald L. Hunter _____.

The Honorable Greg Cole _____.

APPOINTMENTS TO THE FARMVILLE INDUSTRIAL DEVELOPMENT AUTHORITY

(FIDA) On a motion by Mr. Reid, seconded by Mr. Hunter, and with a recorded vote of Council members Amos, Vincent, Reid, Pairet, Hunter and Dwyer voting “yes”, a motion was approved to accept the recommendation of the Personnel Committee and appoint Rhett Weiss, James Kimbrough and Cory Wingo to the Farmville Industrial Development Authority.

BACKGROUND: There are three FIDA resignations with replacements to be named. The Personnel Committee met on September 14, 2022, and recommended Rhett Weiss, James Kimbrough and Cory Wingo to the Farmville Industrial Development Authority to fill the unexpired terms of Travis Mason, Mark Kernohan, and Perry Carrington. Travis Mason has an unexpired term of 02/28/2025. Mark Kernohan has an unexpired term of 02/28/2026. Perry Carrington has an unexpired term of 02/28/2026.

REQUEST ADOPTION OF RESOLUTION NO. 2022-09-02 AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER FUNDS WITHIN THE GENERAL FUND FROM THE FINANCE DEPARTMENT TO THE LIBRARY DEPARTMENT FOR THE LIBRARY TRUST FUND PAYMENT AND THE STREET DEPARTMENT TO THE NON-DEPARTMENTAL DEPARTMENT FOR THE TDFP GAP FINANCING-WEYANOKE PAYMENT

On a motion by Mr. Vincent, seconded by Mr. Hunter, and with a recorded vote of Council members Vincent, Reid, Amos, Pairet, Hunter, and Dwyer voting “yes”, a motion was approved to adopt Resolution No. 2022-09-02 Authorizing the Finance Director to Transfer Funds Within the General Fund from the Finance Department to the Library Department for the Library Trust Fund Payment and the Street Department to the Non-Departmental Department for the TDFP Gap Financing-Weyanoke Payment.

BACKGROUND: Finance Director provided a report on the proposed transfers. Funds held by the Town for the Library Board needed to be returned once a Library Trust Fund was created. Not being a budgeted item, funds need to be transferred for this. By an agreement signed by Council in December 2016 and being difficult to budget for as it is based on sales tax, additional funds need to be transferred to the Weyanoke budget line for Fiscal year 2021-2022.

Resolution No. 2022-09-02

To transfer funds within the General Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022. To transfer funds from the Finance Department within the General Fund in the amount of \$178,116.68 to the Library Department for the Library Trust Fund payment and a transfer of funds from the Street Department to the Non-Departmental Department for the TDFP Gap Financing-Weyanoke payment. The purpose of the transfer is to cover insufficient funding in the Library Department and the Non-Departmental Department.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE:

1. That a transfer of funds in the amount of \$129,506.38 from the Finance Department to the Library Department for the Library Trust Fund payment and \$48,610.30 from the Street Department to the Non-Departmental Department for the TDFP Gap Financing-Weyanoke payment. The purpose of the transfer is to cover insufficient funding in the Library Department and the Non-Departmental Department.
2. That this resolution shall be in full force and effect upon its passage.

Approved:

Mayor

Attest:

Town Clerk

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairat _____.

The Honorable Brian Vincent _____.

The Honorable Donald L. Hunter _____.

The Honorable Greg Cole _____.

REQUEST ADOPTION OF RESOLUTION NO. 2022-09-03 AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER BUDGETED FUNDS FROM FY21-22 TO FY22-23 IN THE GENERAL FUND, STREET MAINTENANCE FUND, WATER FUND, AND AIRPORT FUND

On a motion by Mr. Pairet, seconded by Mr. Reid, and with Council members Dwyer, Hunter, Pairet, Amos, Reid and Vincent voting “yes”, a motion was approved to adopt Resolution No. 2022-09-03 Authorizing the Finance Director to transfer budgeted funds from FY21-22 to FY22-23 in the General Fund, Street Maintenance Fund, Water Fund, and Airport Fund.

BACKGROUND: Finance Director reported on the need to move budgeted funds to the current fiscal year to pay for items previously committed to in the previous fiscal year. Town Manager provided examples of items not yet received.

Resolution No. 2022-09-03

To transfer funds to the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023. To transfer funds from FY21-22 to FY22-23 in the aggregate amount of \$2,284,172.14 to the General Fund in the amount of \$918,403.61, Street Maintenance Fund in the amount of \$104,848.00, Water Maintenance Fund in the amount of \$43,418.74 and Airport Fund in the amount of \$1,217,501.79 for the purpose of budgeted funds for items and projects that have not been received or invoiced as of June 30, 2022.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE:

1. That a transfer of funds from FY21-22 to FY22-23 in the aggregate amount of \$2,284,172.14 to the General Fund in the amount of \$918,403.61, Street Maintenance Fund in the amount of \$104,848.00, Water Maintenance Fund in the amount of \$43,418.74 and Airport Fund in the amount of \$1,217,501.79 for the purpose of budgeted funds for items and projects that have not been received or invoiced as of June 30, 2022.
2. That this resolution shall be in full force and effect upon its passage.

Approved:

Mayor

Attest:

Town Clerk

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

The Honorable A.D. "Chuckie" Reid: _____.

The Honorable Sallie O. Amos _____.

The Honorable Daniel E. Dwyer _____.

The Honorable Tommy Pairet _____.

The Honorable Brian Vincent _____.

The Honorable Donald L. Hunter _____.

The Honorable Greg Cole _____.

STAFF REPORTS

Town Manager reported on several items: The Heart of Virginia Festival will be held on Saturday, September 17, 2022, with a block party afterwards. North Street will be blocked off from five to midnight. On Friday, September 16, 2022, the Heart of Virginia Festival Committee, and the Farmville Jaycees will host a joint event with a concert at Riverside Park.

An engineering firm will be sought to complete a capacity study for the Belmont pump station to ensure sufficient capacity for current and future use.

A load rating study is to be completed on a portion of the road on Fourth Street that goes over Grosses Creek. Tape has been placed for safety with a sign not to walk on that portion of the sidewalk as there may be some issues with the bridge underneath the roadway. If the bridge needs to be replaced, the repair will be at the Town's expense. ARPA funding may be sought.

A contract has been signed for the paving of the parking lot in front of the Mary E. Branch building and the Elks Lodge, and the Town is awaiting a begin date from the paving company.

An Employee Appreciation Luncheon is scheduled for Thursday, September 15, 2022, from 11 AM-2 PM at Wilck's Lake.

STANDING COMMITTEE REPORTS

No committee reports were offered.

COMMENTS BY THE MAYOR AND MEMBERS OF TOWN COUNCIL

Mr. Vincent asked if the Library Playground topic will be revisited once estimates are received. He also commented on the percentage of allocated ARPA funding used for the Splash Pad, and that there are funds still available for infrastructure items. He offered a friendly competition for anyone wanting to join him in running the 10K race this Saturday morning.

Mayor reminded all that the October Work Session has been cancelled due to attendance at conferences. Heart of Virginia Festival is scheduled this weekend.

There being no other business, on motion by Mr. Hunter, seconded by Mr. Vincent, and with all Council members voting "aye", the meeting was adjourned at 7:38 PM.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Mary McKay, Clerk of Council